

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, March 4, 2014 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.

2. Roll Call. Mayor Ron Engels
Mayor Pro-Tem Bob Spain
Council members Shirley Voorhies
Glo Gaines
Kathy Heider

3. Pledge of Allegiance

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of February 20 & 27; and
City Council minutes: February 18, 2014.

PUBLIC FORUM/AUDIENCE PARTICIPATION -- (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS --

7. ERPA Pension-Status of Account (Flowers)

8. Resolution No. 14-06: A resolution of the City Council of the City of Central, Colorado approving professional services agreement with Fentress Architects, Ltd. to provide on-call design review, engineering, traffic engineering, planning and project management services on an as-needed basis. (Fejeran)

REPORTS --

9. Staff updates --

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION -- for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

EXECUTIVE SESSION – Pursuant to C.R.S. 24-6-402(4)(b) for legal advice from the City Attorney regarding litigation filed against the City.

ADJOURN. Next Council meeting March 18, 2014.

Posted 2/28/14

PLEASE TURN OFF CELL PHONES

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL
CASH ON HAND
2/27/2014**

Total Beginning ENB Cash on Hand 2/13/14	387.95
Deposits to ENB	-
Wires Out ENB	-
Cleared Checks	-
2/26/2014	387.95
<less previously approved & outstanding>	(59.00)
Total ENB Cash on Hand 2/26/14	328.95

Total Beginning CO Biz Cash on Hand 2/13/14	230,396.57
Deposits to COB	396,936.49
Wires Out COB	(59,430.51)
Cleared Checks	(224,788.24)
2/26/2014	343,114.31
<less previously approved & outstanding>	(329,392.69)
Total COB Cash on Hand 2/26/2014	13,721.62

Total Beginning Colotrust Cash on Hand 2/13/14	715,063.50
Wires into Account	10,443.71
Wires out of Account	-
Total Colotrust Cash on Hand 2/26/2014	725,507.21

***The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

TOTAL CASH ON HAND 2/26/2014	739,557.78
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**CITY OF CENTRAL
DEBIT CREDIT CARD PURCHASES**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
<i>No debit card purchases during period</i>			
TOTAL for Debit Cards			-
1/8/2014	Intermountain Safety	PW Tools and Supplies	87.85
1/13/2014	HSG. Conference	Water Dept Training Reg	400.00
1/13/2014	Safeway Store	Water Plant Supplies	16.52
1/13/2014	FBI National Academy	PD Dues	80.00
1/16/2014	Wal-Mart	PW Supplies	4.04
1/17/2014	Harbor Freight	PW Tools and Supplies	230.84
1/17/2014	IACP	PD Dues	120.00
1/17/2014	Best Buy Inc.	TV for PD	339.98
1/21/2014	Home Depot	PD Tools and Supplies	9.38
1/22/2014	Seidio	Cell Phone Stand-PD	69.51
1/23/2014	Summit Sign and Safety	PW Uniforms	61.49
1/24/2014	Clean Harbors Enviroment	PW Tools and Supplies	360.00
1/27/2014	Shell Oil	Gas for PD Chief	20.04
1/28/2014	San Felipe Center	PD-NM Trip	51.60
1/29/2014	Dion's	Meals-PD NM	17.76
1/29/2014	Safeway Fuel	Fuel-PD to NM	57.92
1/29/2014	Staybridge Suites	Lodging PD in NM	384.20
1/30/2014	Burger King	Meals-PD NM	16.00
1/30/2014	Rakuten.com	FD Supplies	139.98
1/30/2014	Loaf N Jug	Fuel-PD to NM	58.13
1/30/2014	Alon 7-Eleven	Fuel-PD to NM	21.61
1/31/2014	Hights Octopus Carwash	Carwash	9.62
2/1/2014	Johhny Z's	Volunteer FD Appreciation Dinner	462.00
2/3/2014	Reserve Casino/Hotel	Rooms for PW during Snow Event	84.71
2/4/2014	Qdoba	PD Mealsp	14.50
2/4/2014	Finance Charges	Finance Charges	192.22
2/5/2014	Hi-Viz Safety Wear	Water Dept Uniforms	279.80
			3,589.70

CASH FLOW
CHECK LISTING

2/27/2014

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
2/18/14	21814	2/18/14	127826	CIRSA	1st Qtr WC Premiums	15,910.25	cird
2/14/14	287948	2/20/14	127827	Christopher Dodge	Repair Dodge Fire Truck	4,154.25	
2/10/14	5751161054	2/20/14	127828	Clear Creek Supply	PW Supplies	38.29	
2/11/14	123803	2/20/14	127829	CO Div. Fire Prevention	Hazmat for FD	120.00	
2/18/14	21814	2/20/14	127830	CO Dept of Revenue	4th Qtr Vc Sales Tax	63.00	
2/7/14	527154	2/20/14	127831	Den-Col Supply Company	PW Supplies	595.53	
2/7/14	1094593	2/20/14	127832	Drive Train Industries	Filters	15.52	
2/7/14	72529389	2/20/14	127833	GCR Truck Fire Center	Tires for PW	2,037.00	
2/6/14	973651	2/20/14	127834	Office Stuff	Toner and Folders	133.29	
2/14/14	5000974604	2/20/14	127835	Cintas FAS	First Aid Supplies	129.26	
2/5/14	CCORD1401	2/20/14	127836	Weekly Register Call	Publications	13.64	
2/3/14	1551043	2/20/14	127837	Galls Inc.	Finger Pulse Oximeter	240.00	
1/31/14	581118	2/20/14	127838	Tri-County Fire Protection	Extinguisher Maintenance	907.00	
1/31/14	21346	2/20/14	127839	Widner & Michow	Legal Counsel and Litigation	10,133.73	
2/12/14	9017	2/20/14	127840	Deere & Ault	Water Accounting and Engineering	5,526.00	
2/14/14	724118	2/20/14	127841	Afac	Supplemental Insurance Premiums	341.96	
2/7/14	233492A	2/20/14	127842	Central Parts Warehouse	PW Supplies	206.84	
2/12/14	21214	2/20/14	127843	Cody Allen	Vehicle Lights	249.00	
2/10/14	2816	2/20/14	127844	Finish Line Systems	Water Meter	736.27	
2/3/14	99632	2/20/14	127845	Koils Brothers Equipment	Cover	91.91	
2/4/14	70905	2/20/14	127846	D&R Sales	Boots for PW Employees	300.00	
2/10/14	92777	2/20/14	127847	Intermountain Sweeper	Sweeper Parts and Maintenance	2,656.81	
2/3/14	74658	2/20/14	127848	Martin Marietta Materials	Asphalt Patch	215.05	
2/5/14	20514	2/20/14	127849	Gard Specialists	Alloy Hex Nuts	255.79	
2/3/14	487377	2/20/14	127850	Cardmember Services	See Detail on Credit Card	3,589.70	
2/12/14	21214	2/20/14	127851	Boral Aggregates	Salt and Sand	6,964.01	
2/8/14	40209046	2/20/14	127852	Robert Fejeran	Mileage Reimbursement	97.79	
1/31/14	7300000814	2/25/14	127854	DeLage Landen	PD Copier Lease	349.09	
12/12/13	55415	2/25/14	127855	Av-Tech Electronics	Chlorine	24.00	
2/19/14	W14129	2/25/14	127856	CIRSA	Repair Tahoe	435.53	
1/29/14	160236CR	2/25/14	127857	Clear Creek Supply	Deductible for WC Claim	1,000.00	
2/18/14	1096383	2/25/14	127858	Drive Train Industries	Battery Cabbies and Filters	34.58	
2/12/14	72689772	2/25/14	127859	GCR Truck Fire Center	PW Parts	192.44	
2/25/14	22514	2/25/14	127860	Gilpin County Arts	Tire Repairs	556.00	
2/25/14	Mar-14	2/25/14	127861	Gilpin Ambulance	Artist Sales	38.00	
2/16/14	21614	2/25/14	127862	MCI	Ambulance Service	13,631.25	
2/19/14	549881	2/25/14	127863	Honnen Equipment	Toll Free Telephone Service	28.77	
2/13/14	1298605DC1	2/25/14	127864	Pitney Bowes	Coolant	123.20	
2/14/14	140201	2/25/14	127865	Gilpin County Historical Society	Postage Machine Rental	177.00	
2/18/14	9393	2/25/14	127866	Allen Technology	Employee at Wash Hall	1,743.93	
2/14/14	D707991403	2/25/14	127867	YESCO	PD Thin Client Computer	433.20	
					Sign Maintenance	80.00	

CASH FLOW
CHECK LISTING

2/17/14	376617	2/25/14	127868	Golder Associates	Water Plant Maintenance and Support	548.69
2/15/14	3692	2/25/14	127869	Teryx	FD Domain	15.00
1/31/14	9915793618	2/25/14	127870	Airgas USA	Oxygen & Nitrogen	47.87
2/25/14	122272	2/25/14	127871	Air-O-Pure Portables	Restroom Sanitation at Shops and Reservoir	95.00
3/1/14	1002	2/25/14	127872	Prospectors Run HOA	Snow Removal on Mack Road	800.00
2/16/14	9720187066	2/25/14	127873	Verizon Wireless	Internet for Water General	80.28
2/12/14	D246723	2/25/14	127874	Accutest Mountain States	Water Testing	25.00
2/15/14	41550	2/25/14	127875	Peak Performance Imaging	Metered Photocopies	230.53
2/18/14	2840	2/25/14	127876	Finish Line Systems	Maintenance for Meter System	1,867.68
2/17/14	500599511	2/25/14	127877	Modular Space Corp	PW Office	136.60
12/22/13	49202	2/25/14	127878	JVA Inc	CC Water System	522.00
2/7/14	220295	2/25/14	127879	Rex Oil Company	Fuel	1,979.88
2/25/14	30114	2/25/14	127880	Liberty National	Life Insurance Premiums	125.86
2/8/14	40202793	2/25/14	127881	DeLage Landen	PD Copier Lease	139.77
2/6/14	201410207	2/25/14	127882	Envirotech	Melt Down-FD	1,052.12
2/13/14	1019985145	2/25/14	127883	AW Direct	Hand Held Handle	52.97
2/1/14	672411	2/25/14	127884	Wimactel Inc.	Pay Phone Service	70.00
1/22/14	67285	2/25/14	127885	R Mort Co	FD Combo Pack Decals	275.00
2/25/14	22114	2/25/14	127886	Margarita Bartrum	Restitution for Municipal Court Case	80.00
12/30/13	14001	2/25/14	127887	Total Fire Solutions	Extinguishing Agent	1,000.00
2/14/14	Mar-14	2/25/14	127888	Assurant Employee Benefits	Dental Insurance Premiums	1,597.98
Total Issued:						414,762.80
Outstanding through ENB						59.00
Outstanding through COB						329,392.69
Approved & Sent Checks:						329,451.69
Clrd & Pending Approval:						15,910.25
Voided Checks:						-
Total Pending Approval 3/4/14:						35,311.11

**CITY OF CENTRAL
CITY COUNCIL MEETING
February 18, 2014**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:01 p.m., in City Hall on February 18, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Gaines
Alderman Heider
Alderman Spain
Alderman Voorhies

Absent: None

Staff Present: City Clerk Bechtel
Attorney McAskin
Finance Director Flowers
Planner/HPO Fejeran
Police Chief Krelle
Fire Chief Allen
Utilities Superintendent Griffith

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Gaines moved to approve the consent agenda containing the regular bill lists for February 6 and 13, 2014; and the City Council minutes for the meeting on February 4, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

GUEST SPEAKER

Police Officer Tom Roe along with his fellow officers presented Police Chief Terry Krelle a plaque to honor his 30 years of dedicated service to Central City and 10 years as Police Chief.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

SECOND READING AND PUBLIC HEARING

Ordinance No. 14-01: An Ordinance of the City Council of the City of Central amending Article V of Chapter 2 of the Municipal Code regarding the Planning Commission.

Attorney McAskin gave the background as follows:

This ordinance was approved on first reading on February 4, 2014, with a minor revision to Section 2-5-50(a) to clarify that the Planning and Zoning Commission will elect a Chairperson and a Vice-Chairperson at the first regular meeting of each calendar year.

Ordinance No. 14-01 proposes minor revisions to Chapter 2, Article V of the Municipal Code, pertaining to the City's Planning and Zoning Commission ("Planning Commission"). The minor revisions set forth in Ordinance 14-01 are being proposed by City Staff in order to authorize the appointment of an alternate to the Planning Commission. This topic was discussed at the January 21, 2014 work session.

The minor revisions to Chapter 2, Article V of the Code addressed in Ordinance 14-01 include the following:

- Adding language authorizing the appointment of an alternate member to the Planning Commission (the alternate shall be appointed by the Mayor and confirmed by a majority of City Council); and
- Other revisions intended to conform Article V of Chapter 2 (Code provisions pertaining to Planning Commission) to Article VI of Chapter 2 (Code provisions pertaining to the Historic Preservation Commission).

Mayor Engels opened the public hearing at 7:08 p.m. and invited comment. Hearing no comment, Mayor Engels closed the public hearing at 7:08 p.m.

Alderman Voorhies moved to adopt Ordinance No. 14-01: An ordinance of the City Council of the City of Central amending Article V of Chapter 2 of the Municipal Code regarding the Planning Commission. Alderman Heider seconded, and without discussion, the motion carried unanimously.

ACTION ITEMS: NEW BUSINESS

Resolution No. 14-04: *A resolution appointing the Municipal Judge and extending the term and compensation for service.*

City Clerk Bechtel explained that this is an extension for the appointment of David R Gloss as the Central City Municipal Judge effective February 1, 2014 to expire on January 31, 2016 with eligibility for additional two year terms. Compensation will remain the same at \$700 per month or \$8,400 annually.

Alderman Heider asked for details of court. Judge Gloss explained that it is held once a month and has many more cases than two years ago. Judge Gloss also added that the Whitney Adler, Court Clerk is excellent and wonderful to work with.

Alderman Gaines added that she had been told by a person who had a court summons recently that Judge Gloss is very good.

Alderman Spain moved to approve Resolution No. 14-04: A resolution appointing the Municipal Judge and extending the term and compensation for service. Alderman Heider seconded, and without discussion, the motion carried unanimously.

Resolution No. 14-05: *A resolution of the City Council of the City of Central, Colorado conditionally approving a Special Review Use Permit for certain resort mobile homes to be installed on the KOA Campground property.*

Planner Fejeran gave background as follows:

Whispering Pines, LLC the owner and operator of the KOA Campground (the "applicant") has submitted an application for a special review use. Specifically, the applicant seeks to locate Camp RVs on the KOA Campground. The application was referred to the Planning Commission and the Planning Commission held a public hearing on the application on February 6, 2014. By a vote of 5 to 0, Planning Commission recommended approval of the special review use permit to City Council, subject to certain conditions set forth in Resolution No. 14-PC-01.

Approve Resolution No. 14-05 following discussion at the February 18, 2014 regular meeting. Section 16-4-40(b) provides City Council with discretion to conduct a public hearing on the application, or may proceed without a public hearing. Approval of the Resolution will approve the special review use permit, subject to certain conditions and modifications more particularly set forth in the Resolution, which conditions and modifications on the special review use permit have been recommended by the Planning Commission.

Prior to commencement of work related to the placement/location of the Camp RVs on the KOA Campground, the applicant is required to enter into a written agreement with the City, as required by Section 16-4-50 of the Municipal Code. The conditions set forth in Section 4 through Section 7 of Resolution No. 14-05 will be set forth in the written agreement. No work related to the installation of the Camp RVs on the KOA Campground property may begin unless and until such agreement has been prepared and executed by the applicant and the City.

Alderman Gaines moved to approve Resolution No. 14-05: A resolution of the City Council of the City of Central, Colorado conditionally approving a Special Review Use Permit for certain resort mobile homes to be installed on the KOA Campground property. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

City Planner Fejeran reviewed the Pit Rally event. Staff has been in communication with the organizer but has not received a Special Event Packet as they are still meeting with the businesses and working out several details. Staff will bring the completed packet to review with Council at a work session before staff gives approval.

Council consensus is to have the AGE Parking Lot discussion on the March 18, 2014 work session agenda with a discussion of a parking garage structure.

Alderman Gaines asked about the PT Police officer program. Chief Krelle stated that this program works well for about \$5,000 a year for 3 to 4 PT officers to cover vacations or special events.

Alderman Voorhies asked if staff had any information on the Black Hawk Gregory Street Realignment Project. Planner Fejeran stated that he is not sure about their start date and has not seen any plans.

ATTORNEY UPDATES

Alan Lanning Resignation Letter

Alderman Heider moved to accept Mr. Lanning's resignation letter dated February 12, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

Ratify Mayor's Signature on Lanning Separation Agreement

Alderman Gaines moved to approve the Separation Agreement, waiver, and release of claims between the City and Alan Lanning, and further move to ratify the Mayor's signature on the agreement dated February 11, 2014. Alderman Heider seconded, and without discussion, the motion carried unanimously.

Professional Services Agreement with Miller Municipal Consultants

Alderman Voorhies moved to approve the Professional Services Agreement by and between the City and Miller Municipal Services in the amount of \$13, 750 plus any authorized reimbursable expenses. Alderman Heider seconded, and without discussion, the motion carried unanimously.

Establish City Manager Search Committee

Alderman Heider moved to establish the City Manger search committee of the City of Central, Colorado, in accordance with the CRS 24-6-402(3.5); that the committee shall be comprised of the Mayor and all members of City Council; and that the search Committee be authorized to hold Executive Sessions to consider appointment or employment matters as authorized by Colorado Law. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

Mayor Engels reviewed the process going forward with Ron Miller: he will meet with each Council member; put the criteria together; post the position; and review the applications. The search committee will interview candidates with staff input; and before a final selection, we will hold a Meet & Greet event with the community.

Council consensus is set a staff meeting to discuss the interim position as well as staff support through the vacancy period.

COUNCIL COMMENTS

Alderman Gaines gave kudos to Public Works for their efforts through the recent storm events.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Joe Behm, CCBID Director, suggested that we send a summary to CDOT on the items we requested at the work session. Alderman Gaines offered to assist him in putting that summary together.

Mr. Behm also encouraged meeting with the business community in the hiring process for the City Manager position and reminded staff that the rock to be used for the Quartz Hill project needs to be chosen carefully.

At 8:16 p.m., Mayor Engels adjourned the meeting.

The next Council meeting is scheduled for February 18, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM #7

CITY COUNCIL COMMUNICATION FORM

FROM: Shannon Flowers, Finance Director
DATE: February 25, 2014
ITEM: FPPA Volunteer Firefighter Pension Board Update
NEXT STEP: Present Council with current status of the fund

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** In accordance with C.R.S. 31-30-1119, the Volunteer Firefighter Pension Board is required to report to Council on the status of the pension funds over which the Board presides. The volunteer firefighter pension is held and managed by the Fire & Police Pension Association (FPPA). The City receives a quarterly statement detailing the earning/losses and benefit expenses of the fund. Further, FPPA performs an actuarial study on the pension fund every other year to ensure that the fund is sustainable given the number of volunteers who are eligible to participate and the level of annual contribution from the City.
- II. **RECOMMENDED ACTION / NEXT STEP:** No Action required-presentation is informational purposes and to satisfy C.R.S. 31-30-1119.
- III. **FISCAL IMPACTS:** As of December 31, 2013 the ending balance in the pension fund was \$513,038.94. The fund paid out pension benefits in the amount of \$31,154.03 over the course of the year and FPPA's investment of the funds earned a total of \$66,456.29. As of the 2013 Actuarial Study (most recent available) the pension fund had did require that the annual contribution amount of the City be increased from \$7,600 to \$11,656 in order to keep the plan solvent at current benefit levels. City Council did approve this increase in funding as part of the 2014 Budget process.

The City contributed \$7,600 to the pension plan in 2012 and received a state grant in the amount of \$6,417 that was also contributed to the plan.

- IV. **BACKGROUND INFORMATION:** Please see the attached year ending statement for the fund as of December 31, 2013 detailing the earnings and expenses for the year. Also attached is the Executive Summary from the 2013 Actuarial Study detailing the plan's valuation and solvency.

The pension plan provides volunteer firefighters with benefits as shown in the attached Actuarial Valuation Information Checklist.

- V. **LEGAL ISSUES:** C.R.S. 31-30-1119 requires that the pension board make a report to the City Council on the condition of the pension fund by the last meeting in February and August of each year. This report satisfies this requirement.

- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

- VII. **SUMMARY AND ALTERNATIVES:**
1. No action needed-informational only.



FIRE AND POLICE PENSION ASSOCIATION OF COLORADO

**Fire and Police Pension Association
Central City Fire Volunteers 746-5
For the Twelve Months Ending December 31, 2013**

Beginning Balance	\$463,719.68
Period Totals	
Member Contributions	
Employer Contributions	\$7,600.00
Refunds	
Affiliations	
Net Benefits	(\$29,954.03)
Identified Fees	(\$1,200.00)
State Funding	\$6,417.00
Period Sub-Total	<u>(\$17,137.03)</u>
Interest	\$1,810.96
Dividends	\$4,337.49
Real Estate	\$0.01
Other Income	\$1,623.81
Net Change Accrued Income	\$27.22
Unrealized Gain/Loss	\$32,089.77
Realized Gain/Loss	\$30,285.66
Def. Cont. Earnings (Net)	
Direct Alloc Plan Exp/Inc	(\$898.79)
Fees & Expenses	<u>(\$2,819.84)</u>
Investment Change Sub-Total	<u>\$66,456.29</u>
Total Ending Balance	<u><u>\$513,038.94</u></u>

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**Central City Volunteer Fire Department Pension Fund
Actuarial Valuation as of January 1, 2013**

Executive Summary

Item	Valuation as of January 1, 2013	Valuation as of January 1, 2011
Membership		
• Number of:		
- Active members	16	18
- Retired Members	5	2
- Disabled members	0	0
- Beneficiaries	0	0
- Terminated vested members	2	3
- Terminated members active in another fund	0	0
- Total	23	23
Assets		
• Market value	\$ 463,720	\$ 417,715
• Actuarial value	473,887	419,048
• Employer contribution for prior year	7,600	7,600
• Employer contribution for prior year minus 1	7,600	7,600
• Ratio of actuarial value to market value	102%	100%
Actuarial Information		
• Employer normal cost	\$ 10,170	\$ 10,440
• Normal cost per active member	636	580
• Unfunded actuarial accrued liability / (Surplus)	83,906	27,451
• Calculated contribution	18,524	13,040
• Assumed contribution from department	7,600	7,600
• Assumed contribution from state	6,418	6,418
• Funding period based on assumed contributions	Never	12 years
• GASB funded ratio	85%	94%
• Is current level of contributions adequate	No	Yes

**Central City Volunteer Fire Department Pension Fund
Actuarial Valuation as of January 1, 2013**

Table 2

Actuarial Valuation Information Checklist

	Current Plan	State Match Calc	Maximum Per State Statute
1. Normal Retirement Benefit (monthly):			
a. Regular	\$500.00	\$300.00	None
b. Extended Service Amount Per Year of Service	\$0.00	\$0.00	5% of Regular, for 10 Additional years
2. Vested Retirement Benefit (monthly):			
a. With 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$25.00	\$15.00	Pro rata Share of Regular
b. Minimum Vesting Years	10	10	20 Years
3. Disability Retirement Benefit (monthly):			
a. Short Term Disability for line of duty injury Amount payable for not more than 1 year	\$0.00	\$150.00	½ of Regular or \$225, whichever is greater
b. Long Term Disability for line of duty injury Lifetime Benefit	\$500.00	\$300.00	Regular or \$450 whichever is greater
4. Survivor Benefits (monthly):			
a. Following Death before Retirement Eligible; Due to death in line of duty as a volunteer firefighter	\$250.00	\$150.00	½ of Regular or \$225, whichever is greater
b. Following Death after Normal Retirement	\$250.00	\$150.00	50% of Regular
c. Following Death after Normal Retirement with Extended Service Amount Per Year of Service	\$0.00	\$0.00	50% of Extended
d. Following Death after Vested Retirement with 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$12.50	\$7.50	50% of Vested
e. Following Death after Disability Retirement	\$250.00	\$150.00	50% of Disability
f. Optional Survivor Benefit Following Death before or after Retirement Eligible; Due to death on or off duty as a volunteer firefighter (Purchase of Life Insurance Required)	\$0.00	\$0.00	100% of Regular
5. Funeral Benefits (Required Benefit):			
a. Funeral Benefit Lump Sum, one time only	\$200.00	\$100.00	2 x Regular



AGENDA ITEM # 8

CITY COUNCIL COMMUNICATION FORM

FROM: Robert Fejeran, City Planner/HPO

DATE: February 24, 2014

ITEM: Resolution No. 14-06: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FENTRESS ARCHITECTS, LTD. TO PROVIDE CERTAIN ON-CALL DESIGN REVIEW, ENGINEERING, TRAFFIC ENGINEERING, PLANNING AND PROJECT MANAGEMENT SERVICES

ORDINANCE
 MOTION (TO APPROVE RESOLUTION)
 INFORMATION

- I. **REQUEST OR ISSUE:** From time to time, the Planning Department will require assistance with review of major development or re-development applications.

Professional services are exempt from the City's purchasing policy.

Attached is a professional services agreement with Fentress Architects, Ltd. (the "Consultant"). The Consultant and the proposed subcontractors have been determined to be eligible and qualified to provide on-call design review, engineering, traffic engineering, planning and project management services to the City.

The on-call services to be provided to the City by the Consultant and the Consultant's subcontractors will be identified as the specific need arises (on a case-by-case basis) and will be paid out of funds on deposit pursuant to one or more consultant reimbursement agreements by and between the City and individuals or entities processing development applications within the City.

- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution No. 14-06 following discussion at the March 4, 2014 regular meeting.

- III. **FISCAL IMPACTS:** None. Fees and charges billed to the City under the professional services agreement will be passed through to individuals or entities processing development applications within the City (out of funds on deposit pursuant to one or more consultant reimbursement agreements). The 2014 budget will not be impacted by approval of the agreement.

IV. **LEGAL ISSUES:** Professional services are exempt from the City's purchasing policy.

V. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

VI. **SUMMARY AND ALTERNATIVES:** City Council has the following options:

- (1) Adopt Resolution No. 14-06, as presented;
- (2) Direct staff to make revisions to the Resolution and schedule consideration of the Resolution on a future City Council agenda; or
- (3) Reject or deny the resolution.

Attachments

PROPOSED MOTION (for approval):

I MOVE TO APPROVE RESOLUTION NO. 14-06, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FENTRESS ARCHITECTS, LTD. FOR ON-CALL DESIGN REVIEW AND RELATED SERVICES.

PROPOSED MOTION (for denial):

I MOVE TO DENY RESOLUTION NO. 14-06, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FENTRESS ARCHITECTS, LTD. FOR ON-CALL DESIGN REVIEW AND RELATED SERVICES for the following reason(s): _____
_____ (Council member making motion to supply reason(s) for denial).

**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 14-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CENTRAL, COLORADO APPROVING A PROFESSIONAL SERVICES
AGREEMENT WITH FENTRESS ARCHITECTS, LTD. FOR ON-CALL
DESIGN REVIEW AND RELATED SERVICES**

WHEREAS, the City of Central is authorized to enter into contracts for lawful purposes for the protection of the health, safety, and welfare; and

WHEREAS, the City Council of the City of Central, Colorado, desires to retain Fentress Architects, Ltd. (the "Consultant") to assist the City with providing on-call design review, engineering, traffic engineering, planning and project management services on an as-needed basis; and

WHEREAS, the Consultant and the proposed subcontractors have been determined to be eligible and qualified to provide on-call design review, engineering, traffic engineering, planning and project management services to the City; and

WHEREAS, a copy of the professional services agreement with the Consultant (the "Agreement") is attached and incorporated into this Resolution as **Exhibit A**; and

WHEREAS, the on-call services to be provided to the City by the Consultant will be identified as the specific need arises and will be paid out of funds on deposit pursuant to one or more consultant reimbursement agreements by and between the City and individuals or entities processing development applications within the City; and

WHEREAS, the City Council desires to engage the Consultant to provide these services subject to the terms and conditions of this Agreement; and

WHEREAS, the Agreement is exempt from the City's purchasing policy, pursuant to Section 4-9-30(2) of the Municipal Code; and

WHEREAS, the City and the Consultant have agreed upon the terms of the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council hereby (a) approves the Agreement, in substantially the form attached hereto as **Exhibit A**; (b) authorizes the City Attorney to make such changes as may be needed to correct any nonmaterial errors or language or to negotiate such changes to the Agreement as may be appropriate that do not substantially increase the obligations of the City, and (c) authorizes the Mayor to execute the same on behalf of the City with the approval of the City Attorney.

Section 2. **Effective Date.** This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 4th DAY OF MARCH, 2014.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

APPROVED TO FORM:

By: _____
Reba Bechtel, City Clerk

By: _____
Marcus A. McAskin, City Attorney

EXHIBIT A
PROFESSIONAL SERVICES AGREEMENT
FENTRESS ARCHITECTS, LTD.

DATE: February 27, 2014

TO: Mayor & Council

FROM: Shannon Flowers, Finance Director/Treasurer

- Worked with staff on personnel issues relating to the Public Works Department
- Meetings with City Council and staff
- Corresponded with Insurance brokers regarding employee claims
- Attended FEMA kickoff meeting and worked with FEMA representatives and Water Superintendent to provide necessary information related to possible grant funding
- Prepared FPPD Council Action Form
- Updated check listing and cash flow report for Council packet
- Correspondence with developers, Mayor and Planner regarding current or potential projects
- Continued preparing preliminary 2013 year-end financial statements
- Continued January bank reconciliation
- Continued work with Evergreen National Bank on Short Term Loan issuance
- Processed bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court

City Clerk's Office

To: Mayor Engels, and City Council

From: Reba Bechtel, City Clerk

Date: March 4, 2014

Re: Bi-weekly Report

- Council minutes and packet prep.
- Medical Marijuana renewal processed and issued for Annie's Tobacco Emporium LLC
- Issued a Temporary Liquor License to the new owner of Charlie's Casino the former Crystal Palace while the application for the license is pending. Per State requirements, this application will come to Council at the April 1st meeting which is not less than 30 days from the date of application. They plan to open the first part of April with food, alcohol and pool tables while the gaming license is pending.

To: Mayor Engels, and City Council

From: Robert Fejeran, City Planner/HPO

Date: March 4, 2014

Re: Bi-weekly Report

Workplan Items in Progress

- **Baseline Services** –
 - ***Permitting:***
 - Certificate of Occupancies issued (Prospector's Run)
 - ***Land Planning:***
 - Land Use Assessment for Comp Plan
- **General Planning**
 - Comp Plan prep for PC: Entryways/Circulation
 - Design for Walkability/Connectivity
- **Public Works / Infrastructure** –
 - AT&T facility: construction planned for March/April
 - FEMA engagement and support, Category A: damage debris removal (\$9k), Category B: protective measures (pending), Category C: Roads & bridges (pending)
- **Economic Dev/Grants** –
 - Engaging with Econ Dev Prof Dakin on funding/strategies
 - CLG Historic Survey Grant to start in Spring
 - Oversight of CEDA fundraising/sponsorships (cont.)
- **Information Technology** –
 - Switching new phone contract
 - Evaluating traffic count system

To: Mayor Engels, and City Council
From: Shawn Griffith, Utilities Superintendent
Date: March 4, 2014
Re: Bi-weekly Report

- FEMA- The meetings with FEMA that Shannon, Robert, and I had the weeks of 2/17-28/2014, have proven productive. It would appear that the City will receive a check totaling nearly \$10,000 for the “small project” category. This check is the result of the remediation work completed at the base of the Parkway for the rock slide that occurred during the heavy rains/flooding in September of 2013.
- FEMA- On Tuesday, February 25, staff completed a survey with FEMA representatives for the “large project” category (by definition this is anything over \$67,000). They evaluated the retaining wall and damages potentially caused by the 9/14 storm, as well as road damage to the Parkway related to the same event. Currently staff is working to provide documentation and historical information that has been requested by FEMA. The results of the evaluation may not be known for 2-3 weeks. It is unclear at this point what they will allow and what they disallow.
- The PW crews have done a remarkable job in maintaining the City roads during the snow events of the last 3 weeks. Despite being two people short, all events have received proper attention. Staff has hired another PW 2 worker scheduled to start on March 3. He is fully accredited and will be trained in CC operations from the day he starts.
- CC may have a court trial for water rights on 10CW309 on March 17, 2014. The Water Attorney and the Water Engineer are prepared to move forward, should the date be approved by the Court. This case and it subsequent opinion issued by Mr. Ault is related to water storage and appropriation rights decreed in 91CW125. Any Council member requesting further clarification may request this information from staff that has been made available by the City’s Water Attorney.