

December 29, 2015

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 29th day of December 2015, there were present:

Terry Hart, Chairman	present
David Foy, commissioner	present
Lea Ann Laybourn, commissioner	present
Garland Wahl, clerk of the board	present
Peter 'Larry' Vana, county attorney	present
Chris Packer, county administrator	present

Commissioners met at Human Services.

Invocation was given by Pastor Mike Kinney, Four Square Church.

The meeting was opened with the Pledge of Allegiance.

Approve **Agenda and additional items to come before the Board.**

Commissioners adjourned at 9:15 a.m. to go into a work session.

Commissioner reconvened their meeting at 11:00 a.m.

The following items were on the consent agenda. No discussion was requested by the Board, staff or members of the audience of items 1-5. Items in number six had discussion and motions were made after minor corrections were made to the minutes and therefore were removed from the consent agenda.

1. **Schedule of Bills for the County** from the General, Road and Bridge, Human Services, Contingency, Health Care, Landfill, and Justice Center funds, payables for December 29, 2015 with a value of \$132,201.53
2. **Schedule of Bills for the County** for December 31, 2015 payroll of \$481,416.34
3. **Schedule of Bills for the County** from the Justice Center, payables for January 1, 2016 with a value of \$21,584.00
4. **Schedule of Bills for the Nursing Home** for December 29, 2015 with a value of \$22,603.10
5. **Schedule of Bills for Pioneer Haven** for December 29, 2015 with a value of \$355.49
6. **Minutes from prior meetings**

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **December 8, 2015 Minutes**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **December 15, 2015 Minutes**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the **December 22, 2015 Minutes**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to **approve the revised Consent Agenda**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **Nursing Home monthly construction costs** of \$856,586.00. On roll call vote, all votes being yes, the motion passed.

Brenda Rhea, Nursing Home Administrator Report:

- 24 residents today.
- The Nursing Home received funds from a Pettey's grant that will go to purchase new beds.
- The Nursing Home housekeeping staff has started cleaning the Clinic.

Resolution 134-2015 ANNUAL APPROPRIATION FOR THE FISCAL YEAR JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

A resolution summarizing the budgetary appropriations of the Board of County Commissioners of Washington County for the year 2016 and the allocation to the various funds.

WHEREAS, pursuant to C.R.S. 29-1-108, the Board of County Commissioners of Washington County is required to enact a resolution making appropriations for the ensuing fiscal year; and

WHEREAS, the statute requires that said action be taken prior to the beginning of the next fiscal year but after adoption of the County budget for said current fiscal year; and

WHEREAS, by prior action on the 22nd of December, 2015, the Board adopted Resolution Number 128-2015, which approved a budget for fiscal year 2016; and

WHEREAS, pursuant to the aforementioned statute, the Board of County Commissioners by adoption of this resolution hereby appropriates such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of Washington County, Colorado, for the next fiscal year.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Washington County that the following appropriations are hereby made to the following funds as required by law:

1. To the General Fund of said County for the ordinary expenses including salaries, supplies, funds previously appropriated for fee funds, and all other incidental expenses of said county the sum of \$4,337,369.52.

2. To the Road and Bridge Fund for the purpose of maintaining existing public roads and bridges and buildings, new roads, and bridges and incidental highway expenses, the sum of \$3,586,449.68.

3. To the Telecommunications Escrow Fund for the purpose of repairing roads after newly constructed telecommunications projects are completed, the sum of \$2,630.00.

4. To the Health and Human Services Fund for the purpose of rendering general assistance, aid to dependent children, aid to the blind, old age pensions and other programs authorized by statute, the sum of \$875,269.00.

5. To the Capital Projects Fund for the purpose of long-term capital improvements such as purchase of vehicles, computers and other county capital improvements, the sum of \$254,328.00. Expenditures from this fund may only be made with prior approval by the Board of County Commissioners.

6. To the Health Care Fund in the sum of \$1,113,657.08.

7. To the Washington County Nursing Home Operational Fund for the purpose of providing a home like atmosphere for the elderly population, including skilled 24 hour nursing, dietary needs and companionship in the sum of \$2,460,155.22.

8. To Pioneer Haven for the purpose of providing low income housing possibilities primarily to the residents of Washington County in the sum of \$68,540.60.

9. To the TV Translator Fund, for the purpose of maintaining a television translator system the sum of \$41,975.00.

10. To the Conservation Trust Fund the sum of \$75,000.00.

11. To the Contingent Fund for the purpose of meeting emergency expenses created by storms, floods or other unforeseen events which expenses may be necessary for the welfare of citizens of said county, the sum of \$35,000.00.

12. To the Hospital Memorial Fund the sum of \$2,828.00.

13. To the Washington County Solid Waste Disposal Fund for the maintenance and daily operations of the Washington County sanitary landfill, the sum of \$222,787.59.

14. To the Justice Center Fund for the purpose of maintaining the Washington County Justice Center, the sum of \$3,326,696.96.

15. To the Debt Service Fund the sum of \$0.00.

16. To the Nursing Home Construction Fund \$0.00

To the extent which such appropriations may be necessary or desirable, the levies certified by all government subdivisions and agencies collecting taxes through the office of the County Treasurer of Washington County, Colorado are now approved and such respective sums appropriated.

Certified this 29th day of December, 2015, at Akron, Colorado.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 29th day of December, 2015, by Commissioner Foy who moved its adoption. The motion was seconded by Commissioner Laybourn and on roll call vote, all votes being yes, the resolution was adopted.

Resolution 135-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn after discussion to authorize the Chairman of the Board to sign the Professional Services Agreement by and between **Health Partners, LLC** and Washington County relating to the provision of inmate medical services at the Washington county Jail facility in an amount not to exceed \$387,184.00 through February 24, 2017 pursuant to the terms as contained therein. On roll call vote, all votes being yes, the motion passed.

Chris Packer, County Administrator Report:

- Brock Maggard will remove trees from the parking lot at courthouse on January 2, 2015. Commissioners suggested they have Maggard give an estimate to remove trees at the Fairgrounds. The maintenance crew can remove the small trees at the Event Center.
- Packer is going to ask for a vehicle inventory from each department to include the year, make, model, VIN number and mileage.
- Packer is going to meet with the department heads and show them how to fill out Capital Purchase forms properly, how to figure compensation time and fill out time sheets and mileage logs for all county vehicles.
- Employee pay increase timeline was discussed.
- Packer would like to have sign off pages updated in the policy manual.

It was moved By Commissioner Foy and duly seconded by Commissioner Laybourn that the county's contribution be the donation of large room at **Event Center for the Hemp Seminar**. On roll call vote, all votes being yes, the motion passed.

Chris Packer, County Administrator Report continued:

- Packer received an Email from the Town of Akron about the Thursday closure of the Landfill and the Town said it won't be a problem. Packer suggested the Thursday closure start the first week of February to give time to notify all the stakeholders. Commissioners suggested that Packer and Jason Lockard make the determination of what to do with the two Landfill employees on the day the Landfill is closed.
- February 25, 26, 27, there is Colorado City County Managers Association (CCCMA) meeting.
- There was a work order to replace 5 floor tiles in an exam room at the Clinic but discussion evolved into replacing floor tiles in two rooms.
- Packer would like to discuss redoing the Road Cut Telecommunication Permit form.

Resolution 136-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to adopt the following Resolution, to wit:

WHEREAS, heretofore the Board of County Commissioners entered into an Intergovernmental Agreement on December 14, 1990 with various governmental entities to establish the E-911 Telephone Service Authority; and

WHEREAS, pursuant to Section VI (6.1) of said agreement "the annual budget for the Authority for administrative expenses shall not exceed two thousand dollars (\$2,000.00)"; and

WHEREAS, pursuant to Section VI (6.2) this amount may be increased by the Board for good cause shown for a specified period; and

WHEREAS, on this date the Board reviewed and discussed this matter and determined to take the following action.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, as follows:

1. The Board hereby allows an increase as provided for in Section VI (6.2) for fiscal year 2016 in the amount of \$500.00 based upon a request for said amount by the Authority.

2. The Clerk to the Board is hereby directed to provide the E-911 Authority a copy of this Resolution to show the action taken by the Board on this date.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 29th day of December 2015, by Commissioner Foy who moved its adoption. The motion was seconded by Commissioner Laybourn and on roll call vote, all votes being yes, the resolution was adopted.

Val Foutz, **Zoning Official** presentation:

The Road Cut/Right of Way **pre-construction meeting** with **Century Link QC** was done by telephone. It was decided to bury the fiber optics in the ditch like it says on the form. There was no escrow collected because it is such a small job.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the **Road Cut / Right of Way Permit Telecommunications Companies (RWT15-02) Century Link QC** to install fiber optics (job #N.027207) near County Roads 41 and GG. On roll call vote, all votes being yes, the motion passed.

Blue Grama is not going to put in a pipeline for now. The application will be left open as we've done in the past.

Resolution 137-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to adopt the following Resolution.

WHEREAS, the Washington County Emergency Manager has proposed an overall **Emergency Support Functions Plan** for approval by the Board of County Commissioners; and

WHEREAS, said Plan provides a basis for incorporating County departments and offices with disaster responsibilities for continuity in County government and a comprehensive framework for local disaster mitigation, preparedness, response and recovery; and

WHEREAS, the Emergency Manager has met with all elected officials and department heads regarding said Plan and outside governmental entities and has reviewed their respective roles; and

WHEREAS, said Plan follows the guidelines outlined by the State of Colorado Emergency Operations Plan.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, that the Emergency Support Functions Plan as presented and reviewed shall be and by this action is approved as the process by which any County response shall be undertaken in the event of a disaster and shall be the guideline for internal County responsibilities in such event.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 29th day of December 2015, by Commissioner Foy who moved its adoption. The motion was seconded by Commissioner Laybourn and on roll call vote, all votes being yes, the resolution was adopted.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to send a Memorandum to Rick Agan, **Health and Human Services** Director advising him \$9000 is included in his budget to aid funding the **ABC Daycare Center**.

Commissioners signed a letter to **Capital Impact Partners** stating that at the request of the Borrower, the Lender has agreed to extend the maturity date of a \$250,000.00 Loan from December 31, 2015 to May 26, 2016. The Lender has required the County to execute and deliver this letter reaffirming the Guaranty as a condition to extending the Loan pursuant to a certain Second Amendment to Promissory Note and a certain Second Amendment to Loan Agreement, each dated as of January 1, 2016 (together with "Loan Extension Documents".)

There being no further business the meeting was adjourned.


Garland Wahi, Clerk of the Board


Terry G. Hart, Chairman Board of County Commissioners