

**CASCADE METROPOLITAN DISTRICT NO. 1**

**Administrative Offices**

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**NOTICE OF SPECIAL MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mike Whittmore	President	2018/May 2018
Mike Herr	Secretary/Treasurer	2016/May 2016
Troy Eason	Assistant Secretary	2016/May 2016
Stephen Spaulding	Assistant Secretary	2018/May 2016
<i>VACANT</i>		2018/May 2016

DATE: June 23, 2015

**TIME:** **4:30 p.m.**

PLACE: Cascade Fire Station  
8015 Severy Road  
Cascade, CO 80809

- I. NEW BOARD MEMBER ORIENTATION – PART 2 (4:30 P.M. – 5:30 P.M.)
- II. ADMINISTRATIVE MATTERS – (BEGINNING AT 5:30 P.M.)
  - A. Present Disclosures of Existing and Potential Conflicts of Interest.

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  - B. Approve Agenda.

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  - C. Public Comment. (Matters not otherwise on the Agenda. Public Comment Limited to 3 Minutes per Person and Taken in Order on Sign-In Sheet).

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  - D. Correspondence (Board Responses to Community Correspondence Received Outside of Board Meeting. Board will recite the questions or comments received and provide a verbal response which will be recorded in the minutes. No public comment will be taken during this time).

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  - E. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Operations Report (enclosure).
  - Acknowledge Manager's Report (enclosure).
  - Approve Minutes of the May 19, 2015 Special Meeting and May 26, 2015 Special Meeting (enclosures).
  - Review and consider approval of the payment of payables for the period ending June 23, 2015 in the amount of \$35,545.29 (enclosure).
  - Review and accept unaudited financial statements for the period ending May 31, 2015, the schedule of cash position updated as of May 31, 2015, and bank statements (enclosure).
  - Approve Intergovernmental Agreement with County for Coordinated Special Election.
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F. Discuss and consider Board Vacancy.

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### III. FINANCIAL MATTERS

#### A. Revenue Bonds:

1. Update on Issuance of Revenue Bonds.  

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2. Discuss and consider Approval of Requisition No. 2 to UMB Bank Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds Series 2015A and 2015B (to be distributed under separate cover).  

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B. Consider acceptance of 2014 Audit (enclosure-draft audit) and authorize execution of Representations Letter (enclosure).  

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### IV. OPERATIONS MATTERS

A. Discuss and consider request from Kathryn Stults to waive water use fee from October 2013 to April 2015 (to be distributed under separate cover).  

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B. Discuss and consider proposals for customer payment processing services to replace FirstBank lockbox services (to be distributed under separate cover).  

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- C. Discuss and consider Public Notice regarding failure to monitor haloacetic acids (enclosure).
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V. LEGAL MATTERS

- A. Discuss and consider adoption of Employee Handbook (to be distributed under separate cover).
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- B. Update on Finalization of Inclusion Matters and Costs Associated Therewith.
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- C. Discuss and Consider Approval of Independent Contractor Agreement with JDS Hydro Consultants, Inc. for Phase I of Water System Improvements Project (to be distributed).
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VI. EXECUTIVE SESSION (§§24-6-402(4)(b) & (e), C.R.S.)

- A. Discuss Employees' Status as Non-Exempt Employees.
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- B. Update on Claims Against Former Auditor.
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- C. Discuss Status of Charges Against Terry Malcom.
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- D. Discuss and consider negotiation of Special District Management Services, Inc. amended fee schedule proposal.
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VII. OTHER BUSINESS

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VIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
JULY 28, 2015 AT 5:30 P.M.**