

**CITY OF CENTRAL, COLORADO**  
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on  
**Tuesday, February 21, 2012 @ 7:00 p.m.**  
141 Nevada Street, Central City, Colorado  
**AGENDA**

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's access channel, on the City Hall bulletin board, at the Post Office and at Washington Hall the Friday prior to the Council meeting.

**7:00pm Council Meeting**

1. Call to Order.
2. Roll Call.

|                 |                  |
|-----------------|------------------|
| Mayor           | Ron Engels       |
| Mayor Pro-Tem   | Bob Spain        |
| Council members | Bob Giancola     |
|                 | Shirley Voorhies |
|                 | Rita Lee         |
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of February 9, 16;  
January Monthly Report, and  
City Council minutes: February 7, 2012.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – *(public comment on items on the agenda not including Public Hearing items):* the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

**LIQUOR LICENSE AUTHORITY** –

7. Renewal of CC Gaming LLC dba Johnny Z's Casino at 132 Lawrence for a Hotel and Restaurant Liquor License effective April 19, 2012 (Bechtel)
8. Renewal of Doc Holliday Casino II LLC dba Doc Holliday Casino at 129-131 Main Street for a Tavern Liquor License effective April 22, 2012 (Bechtel)

**ACTION ITEMS: NEW BUSINESS** –

9. Proclamation for Girl Scouts
10. GCHS Wash Hall Employee Pay Increase Request (Flowers)
11. 2012 Grant Program (Thompson)

12. Resolution No. 12-03: A resolution of the City Council of the City of Central, Colorado approving a Professional Services Agreement with JVA, Inc. for engineering services. (Kisselman)
13. Purchase Order for 3 PD Chevy Tahoe Vehicles (Krelle)

**REPORTS** –

14. Staff updates –

**COUNCIL COMMENTS** - limited to 5 minutes each member.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

**ADJOURN.** Next Council meeting March 6, 2012.

Posted 2/17/12

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL  
CASH ON HAND  
2/16/2012**

|  |                     |
|--|---------------------|
| <b>Total Beginning ENB Cash on Hand 2/1/2012</b>       | <b>550,798.08</b>   |
| Deposits to CCNB                                       | 82,562.25           |
| Wires Out CCNB   | (87,151.91)         |
| Cleared Checks   | (200,028.49)        |
| <hr/>  |                     |
| 2/1//2012  | 346,179.93          |
| <less previously approved & outstanding>               | (31,997.43)         |
| <less Burg Simpson Settlement-to GF Reserve>           | (125,000.00)        |
| <b>Total CCNB Cash on Hand 2/16/2012</b>               | <b>189,182.50</b>   |
| <br>   |                     |
| <b>Total Beginning Colotrust Cash on Hand 2/1/2012</b> | <b>935,397.76</b>   |
| Wires into Account                                     | 21,631.51           |
| Wires out of Account-Into Evenrgreen National          |                     |
| <b>Total Colotrust Cash on Hand 2/16/2012</b>          | <b>957,029.27</b>   |
| <br>   |                     |
| <b>TOTAL CASH ON HAND 2/16/12</b>                      | <b>1,146,211.77</b> |

CASH FLOW  
CHECK LISTING

| Inv Date | Inv #      | Ck. Date | CK#           | Vendor                        | Description                               | Amount    | Mail Date |
|----------|------------|----------|---------------|-------------------------------|---|-----------|-----------|
| 2/6/12   | 020612     | 2/6/12   | 124374        | Employee                      | Employee Advance                          | 400.00    | clrd      |
| 2/7/12   | 020712     | 2/7/12   | 124376        | OJ Watson                     | Snow Plow Balance                         | 2,359.00  | clrd      |
|          |            | 2/8/12   | 124377        | CO Cross Disability Coalition | Culpepper Settlement                      | 19,000.00 | Void      |
| 2/2/12   | 8823       | 2/9/12   | 124378        | American Data Group           | Annual Maintenance                        | 2,795.00  |           |
| 2/1/12   | 41491      | 2/9/12   | 124379        | Front Range Fire Apparatus    | Fire Dept Supplies                        | 239.77    |           |
| 2/6/12   | 874271     | 2/9/12   | 124380        | Office Stuff                  | Receipt Books, Printer Ribbons            | 98.94     |           |
| 2/1/12   | 020112     | 2/9/12   | 124381        | Xcel Energy                   | Electricity                               | 5,581.80  |           |
| 2/9/12   | 020912     | 2/9/12   | 124382        | CMCA                          | Membership for Clerk                      | 150.00    |           |
| 1/31/12  | 21294      | 2/9/12   | 124383        | Widner Michow                 | General Legal Counsel and Litigation      | 11,022.47 |           |
| 2/1/12   | 120201     | 2/9/12   | 124384        | Gilpin County Historical      | January Washington Hall Employee          | 2,057.20  |           |
| 1/31/12  | 7451       | 2/9/12   | 124385        | Allen Technology Advising     | IT Maintenance                            | 3,448.73  |           |
| 2/9/12   | 112838     | 2/9/12   | 124386        | Air-O-Pure Portables          | Restroom Sanitation at Shop and Reservoir | 95.00     |           |
| 2/1/12   | 2012133    | 2/9/12   | 124387        | Omni-Pro Cleaning             | Cleaning of City Hall                     | 300.00    |           |
| 1/31/12  | 106049130  | 2/9/12   | 124388        | Modular Space Corp.           | Pw Office                                 | 136.60    |           |
| 2/1/12   | 020112     | 2/9/12   | 124389        | Evergreen National Bank       | Short Term Loan Payments                  | 3,607.04  |           |
| 1/31/12  | 2065919    | 2/9/12   | 124390        | EDS Waste Solutions           | Trash Removal                             | 459.65    |           |
| 1/25/12  | 600        | 2/9/12   | 124391        | True Blue Media               | Video for Shuttle                         | 5,100.00  |           |
| 2/9/12   | 020912     | 2/9/12   | 124392        | Employee                      | Final Payout                              | 5,648.48  | clrd      |
| 2/13/12  | 021312     | 2/13/12  | 124393        | CO Cross Disability Coalition | Culpepper Settlement                      | 17,302.00 |           |
|          |            | 2/17/12  | 124394-124395 | Employee Payroll Checks       |   | 2,306.61  |           |
|          |            | 2/17/12  | 124396        | CO. Dept of Revenue           | Employee Garnishment                      | 58.67     |           |
|          |            | 2/17/12  | 124397        | ICMA-401                      | Retirement Contributions                  | 2,716.17  |           |
|          |            | 2/17/12  | 124398        | ICMA-457                      | Retirement Contributions                  | 1,207.17  |           |
|          |            | 2/17/12  | 124399        | ICMA-IRA                      | Retirement Contributions                  | 331.00    |           |
|          |            | 2/17/12  | 124400        | GSU-Global                    | M. Spellman Promise Program               | 5,000.00  |           |
| 11/23/58 | 021512     | 2/15/12  | 124401        | Medved                        | 1st Payment for PW Trucks                 | 34,095.10 |           |
| 1/31/12  | 730001212  | 2/16/12  | 124402        | DPC Industries                | Chlorine for Water Plant                  | 24.00     |           |
| 2/9/12   | 10015      | 2/16/12  | 124403        | Blackwell Oil                 | Fuel                                      | 3,984.25  |           |
| 1/31/12  | 5751113666 | 2/16/12  | 124404        | Clear Creek Supply            | PW Supplies                               | 535.75    |           |
| 1/26/12  | 13907401   | 2/16/12  | 124405        | Conserve-A-Watt               | Bulbs for PW                              | 42.12     |           |
| 2/8/12   | feb2012    | 2/16/12  | 124406        | Lew Cady                      | Historic Preservation Attendance          | 50.00     |           |
| 1/29/12  | 012912     | 2/16/12  | 124407        | Home Depot                    | PW Supplies, Townhouse Supplies           | 837.41    |           |
| 2/11/12  | 2213447    | 2/16/12  | 124408        | Idaho Springs Lumber          | PW Supplies                               | 1.99      |           |
| 1/31/12  | 28566904   | 2/16/12  | 124409        | Matthew Bender & Co.          | Revised Statutes for PD                   | 30.49     |           |
| 12/1/11  | CVCS578171 | 2/16/12  | 124410        | Medved                        | Repair Impala and H-3                     | 3,321.59  |           |
| 2/16/12  | 243398     | 2/16/12  | 124411        | Mountain States Employers     | 1st Qtr Dues                              | 477.25    |           |
| 2/2/12   | 020212     | 2/16/12  | 124412        | Nicoletti-Fiater Associates   | Pre-Employment for PD Officer             | 175.00    |           |
| 2/13/12  | 875911     | 2/16/12  | 124413        | Office Stuff                  | Office Supplies                           | 165.20    |           |
| 2/2/12   | 020212     | 2/16/12  | 124414        | Xcel Energy                   | Electricity                               | 9,173.46  |           |
| 1/31/12  | 309300     | 2/16/12  | 124415        | Sturgeon Electric             | Lighting Repair on CCP                    | 1,493.70  |           |
| 1/31/12  | 21201188   | 2/16/12  | 124416        | Utility Notification Center   | Water Line Locates                        | 19.32     |           |
| 1/25/12  | 1011028950 | 2/16/12  | 124417        | United Rentals                | Equipment Rental                          | 1,100.00  |           |

CASH FLOW  
CHECK LISTING

|                                    |            |         |        |                                 |   |                   |
|------------------------------------|------------|---------|--------|---------------------------------|---|-------------------|
| 1/30/12                            | 586771     | 2/16/12 | 124418 | USA Blue Book                   | Water Plant Supplies                        | 319.76            |
| 2/1/130                            | 2012020406 | 2/16/12 | 124419 | Anthem BCBS                     | Health Insurance Premiums                   | 17,624.96         |
| 1/20/12                            | 252796     | 2/16/12 | 124420 | S.E.H.                          | Main Street and On Call                     | 2,121.40          |
| 1/24/12                            | A177443    | 2/16/12 | 124421 | McCandless International        | Heavy Equipment Parts                       | 103.52            |
| 12/20/11                           | 122011     | 2/16/12 | 124422 | Phil Headrick                   | Volunteer Firefighter Reimbursement         | 250.00            |
| 2/8/12                             | Feb2012    | 2/16/12 | 124423 | Gilpin County Historical        | Historic Preservation Attendance            | 50.00             |
| 2/17/12                            | 311051     | 2/16/12 | 124424 | Aflac Insurance                 | Supplemental Insurance Premiums             | 1,048.00          |
| 2/1/12                             | 507468     | 2/16/12 | 124425 | FSH Communications              | Pay Phone Service                           | 70.00             |
| 1/13/12                            | 7414       | 2/16/12 | 124426 | Allen Technology Advising       | IT Maintenance, New Computers & Set Ups     | 13,185.06         |
| 2/16/12                            | 021612     | 2/16/12 | 124427 | CO State Fire Chiefs Assoc.     | Membership for 2012                         | 185.00            |
| 1/30/12                            | A056336120 | 2/16/12 | 124428 | A&E Tire                        | Tires for Dodge Ram                         | 604.48            |
| 2/8/12                             | Feb2012    | 2/16/12 | 124429 | Gloria Gaines                   | Historic Preservation Attendance            | 50.00             |
| 2/8/12                             | Feb2012    | 2/16/12 | 124430 | Chris Roger                     | Historic Preservation Attendance            | 50.00             |
| 2/16/12                            | 021612     | 2/16/12 | 124431 | Metro Denver Fire Chiefs Assoc. | Membership for 2012                         | 24.00             |
| 1/9/12                             | 3973       | 2/16/12 | 124432 | Ausmus Law Firm                 | Municipal Court Attorney for February       | 600.00            |
| 2/16/12                            | Feb2012    | 2/16/12 | 124433 | Terry Tomisck                   | Judge for February Court                    | 90.00             |
| 1/28/12                            | 1052840284 | 2/16/12 | 124434 | Verizon Wireless                | Cell Phones                                 | 765.30            |
| 2/1/12                             | Jan2012    | 2/16/12 | 124435 | T&D Car Wash                    | PD Car Washes                               | 85.60             |
| 2/8/12                             | Feb2012    | 2/16/12 | 124436 | Alexander Thome                 | Historic Preservation Attendance            | 50.00             |
| 2/8/12                             | 12012      | 2/16/12 | 124437 | Gilpin County Public Works      | FD Truck Repair                             | 11.79             |
| 2/8/12                             | Feb2012    | 2/16/12 | 124438 | Deborah Wray                    | Historic Preservation Attendance            | 50.00             |
| 2/2/12                             | 42978      | 2/16/12 | 124439 | Alert Shirt Company             | PW Uniforms                                 | 502.68            |
| 1/30/12                            | 49051      | 2/16/12 | 124440 | Kois Brothers                   | Sand Spreader                               | 4,466.00          |
| 1/26/12                            | 616418     | 2/16/12 | 124441 | Certified Laboratories          | Diesel Material-PW                          | 551.49            |
| 1/31/12                            | 100        | 2/16/12 | 124442 | Ken Pauley                      | Painting of H-3                             | 300.00            |
| 2/8/12                             | 3544       | 2/16/12 | 124443 | Rocky Mountain Pavement         | Crackseal CCP                               | 46,301.40         |
| 2/8/12                             | 720081     | 2/16/12 | 124444 | Dash Medical Gloves             | Exam Gloves-FD                              | 194.70            |
| 2/16/12                            | 021612     | 2/16/12 | 124445 | Cintas Corp.                    | First Aid Supplies and Re-issue of lost ck. | 1,882.47          |
| 2/16/12                            | 021612     | 2/16/12 | 124446 | Lynn Burgess                    | Return of Court Bond                        | 148.00            |
| 1/18/12                            | 27344      | 2/16/12 | 124447 | Eco Graphics                    | Rack Cards for Historical Society           | 62.00             |
| 1/23/12                            | 40818      | 2/16/12 | 124448 | JVA Inc.                        | Fire Line Repairs                           | 336.00            |
| 2/6/12                             | 001        | 2/16/12 | 124449 | Ennovate                        | Pay Request #1 of EPC                       | 47,132.00         |
| 1/2/12                             | 165769     | 2/16/12 | 124450 | Everist Materials               | Salt and Sand                               | 5,864.85          |
| <b>Total Issued:</b>               |            |         |        |                                 |   | <b>324,025.82</b> |
| Approved & Sent Checks:            |            |         |        |                                 |   | 31,997.43         |
| Clrd & Pending Approval            |            |         |        |                                 |   | 8,407.48          |
| Voided Checks                      |            |         |        |                                 |   | 19,000.00         |
| <b>Total Pending Approval 2/21</b> |            |         |        |                                 |   | <b>273,028.39</b> |

**CITY OF CENTRAL  
DEBIT CARD PURCHASES  
2/2 through 2/16**

| <u>Date</u>  | <u>Vendor</u>         | <u>Description</u>       | <u>Amount</u>   |
|--------------|-----------------------|--------------------------|-----------------|
| 2/6/2012     | Johnny Z's Restaurant | PW Lunch during Snow     | 33.00           |
| 2/8/2012     | Earthlink             | Internet for PW          | 21.95           |
| 2/10/2012    | PSMJ Resources        |                          | 945.00          |
| 2/13/2012    | Dell                  | Computer Loan Purchase   | 2,538.88        |
| 2/14/2012    | GoDaddy.com           | Domain Name Registration | 59.98           |
| 2/16/2012    | Millie's Restaurant   | Gitten Lunch             | 38.44           |
| <hr/>        |                       |                          |                 |
| <b>Total</b> |                       |                          | <b>3,637.25</b> |

PRELIMINARY YTD REVENUE EXPENDITURE FUND SUMMARY  
AS OF December 31, 2011

| <u>Fund</u>           | <u>Revenues YTD</u> | <u>Expenditures YTD</u> | <u>Excess/(Deficiency)</u> |
|-----------------------|---------------------|-------------------------|----------------------------|
| General               | 296,478             | 377,399                 | (80,921)                   |
| Historic Preservation | 141                 | 12,198                  | (12,057)                   |
| Debt                  | 34,225              | 3,925                   | 30,300                     |
| Water                 | 68,342              | 43,170                  | 25,172                     |
| <b>Totals</b>         | <b>399,186</b>      | <b>436,692</b>          | <b>(37,506)</b>            |

*\*\*Please note that this is only a preliminary revenue and expenditure report for the year-end.  
After year end accruals, adjustments and any audit adjustments final year-end statements will  
be provided.*

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <b>REVENUES</b>       |                                |                |                  |              | Excess/<br>(Deficiency) |
|-----------------------|--------------------------------|----------------|------------------|--------------|-------------------------|
| <u>Account</u>        | <u>Description</u>             | <u>YTD</u>     | <u>BUDGET</u>    | <u>YTD %</u> |                         |
| 01-311-0000           | Specific Ownership Tax         | 78             | 1,500            | 5%           | (1,422)                 |
| 01-311-0001           | Delinquent Tax & Interest      | -              | 100              | 0%           | (100)                   |
| 01-311-0002           | Miscellaneous Prop Taxes       | -              | 2,700            | 0%           | (2,700)                 |
| 01-311-1000           | General Property Tax Revenue   | -              | 21,645           | 0%           | (21,645)                |
| 01-313-0000           | Sales Tax Revenue              | 24,940         | 600,000          | 4%           | (575,060)               |
| 01-313-0001           | Delinquent Sales Tax Charges   | -              | -                |              | -                       |
| 01-313-1000           | Use Tax                        | 32             | 20,000           | 0%           | (19,968)                |
| 01-313-3000           | Lodging Tax                    | 5,577          | 36,000           | 15%          | (30,423)                |
| 01-318-2000           | Franchise Tax                  | 4,233          | 69,000           | 6%           | (64,767)                |
| 01-318-3000           | Device Fees Machine Tax        | 156,295        | 1,829,991        | 9%           | (1,673,696)             |
| 01-318-3001           | Device Fee-2nd Add'l           | 15,622         | 182,916          | 9%           | (167,294)               |
| 01-318-3002           | Device Fees-Tollgate           | 48,869         | 568,674          | 9%           | (519,805)               |
| 01-320-1000           | Sales Tax License              | 800            | 2,000            | 40%          | (1,200)                 |
| 01-320-1001           | Business Licenses              | 75             | 2,800            | 3%           | (2,725)                 |
| 01-320-1002           | Dispensary License             | -              | 2,400            | 0%           | (2,400)                 |
| 01-321-1000           | Liquor License                 | -              | 4,000            | 0%           | (4,000)                 |
| 01-321-6000           | Contractors License            | 250            | 2,700            | 9%           | (2,450)                 |
| 01-322-1000           | Building Permits               | 81             | 15,000           | 1%           | (14,919)                |
| 01-322-7000           | Sign License                   | 25             | 600              | 4%           | (575)                   |
| 01-335-4000           | Highway User Tax Fund          | 4,022          | 45,000           | 9%           | (40,978)                |
| 01-335-4002           | State Mineral Lease Distr.     | -              | 250              | 0%           | (250)                   |
| 01-335-4003           | State Severance Tax Distr.     | -              | 1,500            | 0%           | (1,500)                 |
| 01-335-5000           | Road & Bridges                 | 1,187          | 17,000           | 7%           | (15,813)                |
| 01-335-6000           | Cigarette Tax                  | 142            | 1,300            | 11%          | (1,158)                 |
| 01-335-9000           | State Gaming Tax               | -              | 800,000          | 0%           | (800,000)               |
| 01-341-1000           | Court Costs                    | 180            | 1,200            |              | (1,020)                 |
| 01-341-2000           | Other(Pub, Cop, B/D Cert)      | 40             | 250              | 16%          | (210)                   |
| 01-341-3000           | Design Review Fees             | 52             | 5,000            | 1%           | (4,948)                 |
| 01-341-5000           | Other Licenses, Fees & Permits | 1,225          | 4,000            | 31%          | (2,775)                 |
| 01-341-6000           | Elevator Inspection Fee        | -              | 6,000            | 0%           | (6,000)                 |
| 01-342-0000           | Snow Removal/Equipment Rental  | -              | 500              | 0%           | (500)                   |
| 01-342-1000           | Fingerprinting                 | 75             | 2,600            | 3%           | (2,525)                 |
| 01-342-5000           | Impound Fees                   | -              | -                |              | -                       |
| 01-347-8000           | Marketing Revenues-Events      | -              | -                |              | -                       |
| 01-351-1000           | Fines                          | 2,004          | 45,000           | 4%           | (42,996)                |
| 01-352-1000           | Bond Forfeiture                | -              | -                |              | -                       |
| 01-361-0000           | Interest Income                | -              | 200              | 0%           | (200)                   |
| 01-362-2000           | Surplus Sale Revenue           | -              | 5,000            | 0%           | (5,000)                 |
| 01-363-1000           | Lease Revenue                  | -              | 43,500           | 0%           | (43,500)                |
| 01-390-0000           | Other Misc Revenue             | 30,541         | 5,000            | 611%         | 25,541                  |
| 01-390-0422           | Fire Dept Revenues             | 133            | 3,000            | 4%           | (2,867)                 |
| 01-390-2001           | CCP Maintenance-BID            | -              | 20,000           |              | (20,000)                |
| 01-390-2003           | Deferred Rev. Recognition      | -              | 5,000            | 0%           | (5,000)                 |
| 01-391-0001           | Sale of Property/Transfers In  | -              | -                |              | -                       |
| 01-396-0000           | Lawsuit/Insurance Settlements  | -              | -                |              | -                       |
| <b>TOTAL REVENUES</b> |                                | <b>296,478</b> | <b>4,373,326</b> | <b>7%</b>    | <b>(4,076,848)</b>      |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

**JUDICIAL DEPARTMENT**

| <u>Account</u>        | <u>Description</u>          | <u>YTD</u>   | <u>BUDGET</u> | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|-----------------------|-----------------------------|--------------|---------------|--------------|---------------------------------|
| 01-412-1100           | Salaries & Wages            | 6,388        | 26,700        | 24%          | 20,312                          |
| 01-412-2100           | Insurance Benefits          | 189          | 2,025         | 9%           | 1,836                           |
| 01-412-2200           | Payroll Taxes               | 478          | 2,050         | 23%          | 1,572                           |
| 01-412-2210           | State Unemployment Tax      | -            | 80            | 0%           | 80                              |
| 01-412-2300           | 401K                        | 52           | 675           | 8%           | 623                             |
| 01-412-2310           | 457                         | -            | -             | -            | -                               |
| 01-412-2400           | Training/Seminars           | -            | 100           | 0%           | 100                             |
| 01-412-2600           | Workers Comp Insurance      | -            | 915           | 0%           | 915                             |
| 01-412-3001           | Attorney/Legal              | -            | 7,200         | 0%           | 7,200                           |
| 01-412-3301           | IT MAINTENANCE              | 636          | 6,750         | 9%           | 6,114                           |
| 01-412-3330           | Municipal Court Expense     | -            | -             | -            | -                               |
| 01-412-4100           | Electricity                 | -            | 500           | 0%           | 500                             |
| 01-412-4110           | Sewer                       | -            | 175           | 0%           | 175                             |
| 01-412-5100           | Postage                     | -            | 550           | 0%           | 550                             |
| 01-412-5200           | Liability Insurance         | -            | 105           | 0%           | 105                             |
| 01-412-5300           | Telephone                   | -            | 2,840         | 0%           | 2,840                           |
| 01-412-5611           | Credit Card Processing Fees | 32           | 500           | 6%           | 468                             |
| 01-412-6110           | Office Supplies             | 100          | 685           | 15%          | 585                             |
| 01-412-6111           | Stationary/Forms            | -            | 350           | 0%           | 350                             |
| 01-412-6112           | Photocopier Charges         | -            | 850           | 0%           | 850                             |
| <b>TOTAL JUDICIAL</b> |                             | <b>7,875</b> | <b>53,050</b> | <b>15%</b>   | <b>45,175</b>                   |

**ADMINISTRATION DEPARTMENT**

|             |                               |       |         |      |         |
|-------------|-------------------------------|-------|---------|------|---------|
| 01-413-1100 | Salaries & Wages              | 8,631 | 112,200 | 8%   | 103,569 |
| 01-413-1101 | Mayor & Council Salaries      | 2,570 | 30,900  | 8%   | 28,330  |
| 01-413-2100 | Insurance Benefits            | 1,522 | 17,050  | 9%   | 15,528  |
| 01-413-2200 | Payroll Taxes                 | 650   | 8,600   | 8%   | 7,950   |
| 01-413-2201 | Fica/Mdcr Mayor & Council     | 197   | 2,400   | 8%   | 2,203   |
| 01-413-2210 | State Unemployment Tax        | -     | 350     | 0%   | 350     |
| 01-413-2300 | 401K                          | -     | 5,866   | 0%   | 5,866   |
| 01-413-2310 | 457                           | -     | -       | -    | -       |
| 01-413-2400 | Training-Staff                | -     | 2,000   | 0%   | 2,000   |
| 01-413-2402 | Council Training              | -     | 3,000   | 0%   | 3,000   |
| 01-413-2600 | Workers Comp Insurance        | -     | 4,901   | 0%   | 4,901   |
| 01-413-2900 | Employee Appreciation         | -     | -       | -    | -       |
| 01-413-2901 | Car Allowance - City Manager  | -     | -       | -    | -       |
| 01-413-3211 | Boards & Commissions Stipends | -     | 2,100   | 0%   | 2,100   |
| 01-413-3300 | Other Professional Services   | -     | -       | -    | -       |
| 01-413-3301 | IT Services & Support         | 700   | 3,000   | 23%  | 2,300   |
| 01-413-3330 | Attorney/Legal                | 9,218 | 70,000  | 13%  | 60,782  |
| 01-413-3341 | Special Legal                 | -     | 15,000  | 0%   | 15,000  |
| 01-413-4100 | Public Service                | 573   | 4,986   | 11%  | 4,413   |
| 01-413-4110 | SEWER                         | 49    | 175     | 28%  | 126     |
| 01-413-4303 | Building Maintenance          | 2,099 | 1,200   | 175% | (899)   |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>              | <u>Description</u>             | <u>YTD</u>     | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|-----------------------------|--------------------------------|----------------|----------------|--------------|---------------------------------|
| 01-413-4304                 | Alarm Monitoring               | 70             | 620            | 11%          | 550                             |
| 01-413-4305                 | Elevator Contract              | -              | 6,000          | 0%           | 6,000                           |
| 01-413-4400                 | BLM Land Lease                 | -              | 250            | 0%           | 250                             |
| 01-413-4410                 | Rental Expense-Bus Shelter     | 267            | 1,600          | 17%          | 1,333                           |
| 01-413-4420                 | Century/Tollgate Dv Fee Rebate | 76,074         | 457,775        | 17%          | 381,701                         |
| 01-413-5100                 | Postage                        | 5              | 600            | 1%           | 595                             |
| 01-413-5200                 | Liability Insurance            | 1,000          | 105            | 952%         | (895)                           |
| 01-413-5201                 | Liability Deductibles          | -              | 2,000          | 0%           | 2,000                           |
| 01-413-5300                 | Telephone                      | 108            | 1,300          | 8%           | 1,192                           |
| 01-413-5301                 | Cellular Phones                | 40             | 540            | 7%           | 500                             |
| 01-413-5410                 | Classified                     | 80             | 150            | 53%          | 70                              |
| 01-413-5700                 | Dues & Subscriptions           | 1,411          | 10,000         | 14%          | 8,589                           |
| 01-413-5800                 | Travel/Meals                   | 253            | 4,500          | 6%           | 4,247                           |
| 01-413-5990                 | Council Discretionary          | -              | 5,000          | 0%           | 5,000                           |
| 01-413-5991                 | Public Education               | 100            | 10,000         | 1%           | 9,900                           |
| 01-413-5997                 | Manager's Discretionary        | 6              | 5,000          | 0%           | 4,994                           |
| 01-413-6000                 | Miscellaneous Expense          | -              | 500            | 0%           | 500                             |
| 01-413-6110                 | Office Supplies                | 133            | 685            | 19%          | 552                             |
| 01-413-6111                 | Stationary/Forms               | -              | 200            | 0%           | 200                             |
| 01-413-6112                 | Photocopier Charges            | 175            | 850            | 21%          | 675                             |
| 01-413-6114                 | Software/Internet              | 59             | 185            | 32%          | 126                             |
| 01-413-7431                 | Computer Equipment             | -              | 3,750          | 0%           | 3,750                           |
| <b>TOTAL ADMINISTRATION</b> |                                | <b>105,990</b> | <b>795,338</b> | <b>13%</b>   | <b>685,598</b>                  |

**CITY CLERK**

|             |                            |       |        |     |        |
|-------------|----------------------------|-------|--------|-----|--------|
| 01-411-1100 | Salaries & Wages           | 4,708 | 61,200 | 8%  | 56,492 |
| 01-411-1101 | Event Coordination         | -     | 1,000  | 0%  | 1,000  |
| 01-411-2100 | Insurance Benefits         | 617   | 10,100 | 6%  | 9,483  |
| 01-411-2200 | Payroll Taxes              | 356   | 4,700  | 8%  | 4,344  |
| 01-411-2210 | State Unemployment Tax     | -     | 200    | 0%  | 200    |
| 01-411-2300 | 401k                       | 188   | 2,450  | 8%  | 2,262  |
| 01-411-2310 | 457                        | -     | -      |     | -      |
| 01-411-2400 | Training/Seminars          | -     | 1,000  | 0%  | 1,000  |
| 01-411-2600 | Workers Comp Insurance     | -     | 2,096  | 0%  | 2,096  |
| 01-411-3002 | Elections Expense          | 1,034 | 2,500  | 41% | 1,466  |
| 01-411-3301 | IT Services & Support      | 644   | 3,000  | 21% | 2,356  |
| 01-411-3401 | Records Preservation       | -     | 2,000  | 0%  | 2,000  |
| 01-411-3402 | Codification               | -     | 5,000  | 0%  | 5,000  |
| 01-411-3403 | Filing Fees                | 39    | -      |     | (39)   |
| 01-411-4100 | Electricity                | 434   | 4,880  | 9%  | 4,446  |
| 01-411-4110 | SEWER                      | 32    | 175    | 18% | 143    |
| 01-411-4303 | Building Maintenance       | 97    | 1,200  | 8%  | 1,103  |
| 01-411-4304 | Alarm monitoring           | 69    | 620    | 11% | 551    |
| 01-411-5100 | Postage                    | 5     | 550    | 1%  | 545    |
| 01-411-5111 | City Clerk/Sleuth Software | -     | -      |     | -      |
| 01-411-5200 | Liability Insurance        | -     | 105    | 0%  | 105    |
| 01-411-5300 | Telephone                  | 108   | 1,300  | 8%  | 1,192  |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>          | <u>Description</u>   | <u>YTD</u>   | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|-------------------------|----------------------|--------------|----------------|--------------|---------------------------------|
| 01-411-5410             | Classifieds          | 198          | 3,000          | 7%           | 2,802                           |
| 01-411-5420             | Legal Publications   | 103          | -              |              | (103)                           |
| 01-411-5611             | Credit Card Fees     | -            | 200            | 0%           | 200                             |
| 01-411-5700             | Dues & Subscriptions | -            | 200            | 0%           | 200                             |
| 01-411-6110             | Office Supplies      | 113          | 685            | 16%          | 572                             |
| 01-411-6111             | Stationary & Forms   | -            | 350            | 0%           | 350                             |
| 01-411-6112             | Photocopier Charges  | 175          | 850            | 21%          | 675                             |
| 01-411-6113             | Small Equipment      | -            | -              |              | -                               |
| 01-411-6114             | Software/Internet    | 30           | 185            | 16%          | 155                             |
| 01-411-7431             | Computer Equipment   | -            | 3,750          | 0%           | 3,750                           |
| <b>TOTAL CITY CLERK</b> |                      | <b>8,950</b> | <b>113,296</b> | <b>8%</b>    | <b>100,596</b>                  |

**FINANCE DEPARTMENT**

| <u>Account</u> | <u>Description</u>          | <u>YTD</u> | <u>BUDGET</u> | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|-----------------------------|------------|---------------|--------------|---------------------------------|
| 01-415-1100    | Salaries & Wages            | 8,598      | 108,250       | 8%           | 99,652                          |
| 01-415-1101    | Event Coordination          | -          | 1,000         | 0%           | 1,000                           |
| 01-415-2100    | Insurance Benefits          | 1,423      | 13,900        | 10%          | 12,477                          |
| 01-415-2200    | Payroll Taxes               | 627        | 8,300         | 8%           | 7,673                           |
| 01-415-2210    | State Unemployment Tax      | -          | 325           | 0%           | 325                             |
| 01-415-2300    | 401k                        | 76         | 2,800         | 3%           | 2,724                           |
| 01-415-2310    | 457                         | -          | -             |              | -                               |
| 01-415-2400    | Training/Seminars           | -          | 2,000         | 0%           | 2,000                           |
| 01-415-2600    | WORKERS COMP Insurance      | -          | 3,707         | 0%           | 3,707                           |
| 01-415-3220    | Accounting/Auditors         | -          | 22,000        | 0%           | 22,000                          |
| 01-415-3300    | Other Professional Services | -          | -             |              | -                               |
| 01-415-3301    | IT Services & Support       | 644        | 3,000         | 21%          | 2,356                           |
| 01-415-3403    | Filing Fees                 | -          | -             |              | -                               |
| 01-415-4100    | Public Service              | 434        | 4,674         | 9%           | 4,240                           |
| 01-415-4110    | SEWER                       | 32         | 175           | 18%          | 143                             |
| 01-415-4303    | Building Maintenance        | 97         | 1,200         | 8%           | 1,103                           |
| 01-415-4304    | Alarm Monitoring            | 69         | 620           | 11%          | 551                             |
| 01-415-5100    | Postage                     | 6          | 550           | 1%           | 544                             |
| 01-415-5110    | Computer Network Agreement  | -          | 2,800         | 0%           | 2,800                           |
| 01-415-5200    | Liability Insurance         | -          | 105           | 0%           | 105                             |
| 01-415-5300    | Telephone                   | 145        | 1,300         | 11%          | 1,155                           |
| 01-415-5410    | Classified                  | -          | 150           | 0%           | 150                             |
| 01-415-5600    | Treasurer's Fees            | 2          | 850           | 0%           | 848                             |
| 01-415-5610    | Bank Charges                | 234        | 1,500         |              | 1,266                           |
| 01-415-5611    | Credit Card Processing Fees | 2          | 300           | 1%           | 298                             |
| 01-415-5700    | MEMBERSHIP FEES             | 170        | 250           | 68%          | 80                              |
| 01-415-5800    | Travel                      | -          | -             |              | -                               |
| 01-415-6110    | Office Supplies             | 734        | 685           | 107%         | (49)                            |
| 01-415-6111    | Stationary & Forms          | 93         | 500           | 19%          | 407                             |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

|                      |                     |               |                |           |                |
|----------------------|---------------------|---------------|----------------|-----------|----------------|
| 01-415-6112          | Photocopier Charges | 175           | 850            | 21%       | 675            |
| 01-415-6114          | Software/Internet   | 1,925         | 185            | 1041%     | (1,740)        |
| 01-415-7431          | Computer Equipment  | -             | 3,750          | 0%        | 3,750          |
| <b>TOTAL FINANCE</b> |                     | <u>15,486</u> | <u>185,726</u> | <u>8%</u> | <u>166,490</u> |

**COMMUNITY DEVELOPMENT**

| <u>Account</u>                     | <u>Description</u>             | <u>YTD</u>    | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|------------------------------------|--------------------------------|---------------|----------------|--------------|---------------------------------|
| 01-419-1100                        | Salaries & Wages               | 7,000         | 72,160         | 10%          | 65,160                          |
| 01-419-2100                        | Insurance Benefits             | 122           | 4,500          | 3%           | 4,378                           |
| 01-419-2200                        | Payroll Taxes                  | 529           | 5,520          | 10%          | 4,991                           |
| 01-419-2210                        | State Unemployment Tax         | -             | 230            | 0%           | 230                             |
| 01-419-2300                        | 401K                           | 280           | 2,880          | 10%          | 2,600                           |
| 01-419-2400                        | Training/Seminars              | -             | 1,000          | 0%           | 1,000                           |
| 01-419-2600                        | Workers Comp Insurance         | -             | 2,471          | 0%           | 2,471                           |
| 01-419-3301                        | IT Services & Support          | 644           | 6,750          | 10%          | 6,106                           |
| 01-419-3401                        | Planning & Engineering         | 1,755         | -              |              | (1,755)                         |
| 01-419-3402                        | Reimbursable Planning Expenses | 95            | 5,000          | 2%           | 4,905                           |
| 01-419-3403                        | Contract Services              | -             | 100            | 0%           | 100                             |
| 01-419-3404                        | Design Review Fees             | -             | 5,000          | 0%           | 5,000                           |
| 01-419-3405                        | Plan Review                    | -             | -              |              | -                               |
| 01-419-4100                        | Public Service                 | 434           | 4,674          | 9%           | 4,240                           |
| 01-419-4110                        | SEWER                          | 32            | 175            | 18%          | 143                             |
| 01-419-4303                        | Building Repairs & Maintenance | 97            | 1,200          | 8%           | 1,103                           |
| 01-419-4304                        | Alarm Monitoring               | 69            | 620            | 11%          | 551                             |
| 01-419-4305                        | Building Permits               | -             | 10,500         | 0%           | 10,500                          |
| 01-419-5100                        | Postage                        | 5             | 550            | 1%           | 545                             |
| 01-419-5200                        | Liability Insurance            | -             | 105            | 0%           | 105                             |
| 01-419-5300                        | Telephone                      | 108           | 1,690          | 6%           | 1,582                           |
| 01-419-5410                        | Classifieds                    | -             | 700            | 0%           | 700                             |
| 01-419-5611                        | Credit Card Processing Fees    | -             | 300            | 0%           | 300                             |
| 01-419-5700                        | Dues & Subscriptions           | -             | 1,500          | 0%           | 1,500                           |
| 01-419-6110                        | Office Supplies                | 211           | 685            | 31%          | 474                             |
| 01-419-6111                        | Stationary & Forms             | 53            | 250            | 21%          | 197                             |
| 01-419-6112                        | Photocopier Charges            | 175           | 850            | 21%          | 675                             |
| 01-419-6114                        | Software/Internet              | -             | 185            | 0%           | 185                             |
| <b>TOTAL COMMUNITY DEVELOPMENT</b> |                                | <u>11,609</u> | <u>129,595</u> | <u>9%</u>    | <u>117,986</u>                  |

**PUBLIC WORKS DEPARTMENT**

| <u>Account</u> | <u>Description</u>     | <u>YTD</u> | <u>BUDGET</u> | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|------------------------|------------|---------------|--------------|---------------------------------|
| 01-431-1100    | Salaries & Wages       | 27,835     | 452,128       | 6%           | 424,293                         |
| 01-431-1300    | Overtime               | -          | 6,000         | 0%           | 6,000                           |
| 01-431-2100    | Insurance Benefits     | 10,954     | 120,774       | 9%           | 109,820                         |
| 01-431-2200    | Payroll Taxes          | 2,044      | 33,440        | 6%           | 31,396                          |
| 01-431-2210    | State Unemployment Tax | -          | 1,311         | 0%           | 1,311                           |
| 01-431-2300    | 401k                   | 1,071      | 17,485        | 6%           | 16,414                          |
| 01-431-2310    | 457                    | -          | -             |              | -                               |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u> | <u>Description</u>            | <u>YTD</u> | <u>BUDGET</u> | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|-------------------------------|------------|---------------|--------------|---------------------------------|
| 01-431-2400    | Training/Seminars             | 329        | 2,000         | 16%          | 1,671                           |
| 01-431-2600    | WORKERS COMP Insurance        | 193        | 14,016        | 1%           | 13,823                          |
| 01-431-3301    | Computer IT                   | 644        | 6,750         | 10%          | 6,106                           |
| 01-431-4100    | Public Service                | 5,816      | 86,250        | 7%           | 80,434                          |
| 01-431-4110    | Sewer                         | 563        | 5,500         | 10%          | 4,937                           |
| 01-431-4210    | Recycling                     | -          | 5,000         | 0%           | 5,000                           |
| 01-431-4211    | City Trash Service            | 150        | 8,000         | 2%           | 7,850                           |
| 01-431-4212    | Citizen Trash Service         | 7,803      | 42,500        | 18%          | 34,697                          |
| 01-431-4303    | Building Maintenance          | 140        | 6,500         | 2%           | 6,360                           |
| 01-431-4304    | Alarm Monitoring              | 69         | 620           | 11%          | 551                             |
| 01-431-4330    | Streets & Culverts            | -          | 5,000         | 0%           | 5,000                           |
| 01-431-4331    | Paint Stripping               | -          | 5,000         | 0%           | 5,000                           |
| 01-431-4332    | Equipment & Tools             | 789        | 2,500         | 32%          | 1,711                           |
| 01-431-4345    | Park Maintenance              | -          | 750           | 0%           | 750                             |
| 01-431-4420    | Equipment Rentals             | 639        | 1,000         | 64%          | 361                             |
| 01-431-5100    | Postage                       | 5          | 550           | 1%           | 545                             |
| 01-431-5200    | Liability Insurance           | -          | 45,445        | 0%           | 45,445                          |
| 01-431-5300    | TELEPHONE                     | 208        | 1,900         | 11%          | 1,692                           |
| 01-431-5301    | Cell Phones                   | 299        | 3,000         | 10%          | 2,701                           |
| 01-431-5401    | Summer Flowers                | -          | 3,500         | 0%           | 3,500                           |
| 01-431-5402    | Holiday Decorations           | 13         | 5,000         | 0%           | 4,987                           |
| 01-431-5410    | Classifieds                   | 224        | -             |              | (224)                           |
| 01-431-5700    | Dues & Subscriptions          | -          | 1,500         | 0%           | 1,500                           |
| 01-431-5800    | Travel                        | 184        | -             |              | (184)                           |
| 01-431-6110    | Office Supplies               | 539        | 685           | 79%          | 146                             |
| 01-431-6111    | Stationary & Forms            | -          | 100           | 0%           | 100                             |
| 01-431-6112    | Photocopier Charges           | 175        | 850           | 21%          | 675                             |
| 01-431-6113    | Uniforms                      | 1,175      | 2,000         | 59%          | 825                             |
| 01-431-6114    | Software/Internet             | 126        | 450           | 28%          | 324                             |
| 01-431-6116    | Modular Trailer               | 137        | 3,639         | 4%           | 3,502                           |
| 01-431-6501    | Sand & Salt                   | 1,600      | 16,000        | 10%          | 14,400                          |
| 01-431-6502    | Signs                         | 690        | 500           | 138%         | (190)                           |
| 01-431-6503    | Paving Materials              | 40         | 10,000        | 0%           | 9,960                           |
| 01-431-6504    | Mechanic Services/Prevent     | -          | 20,000        | 0%           | 20,000                          |
| 01-431-7302    | CCP Striping                  | -          | 5,000         | 0%           | 5,000                           |
| 01-431-7303    | Sand for CCP                  | 15,844     | 35,000        | 45%          | 19,156                          |
| 01-431-7304    | Fuel-CCP                      | -          | 35,650        | 0%           | 35,650                          |
| 01-431-7305    | Heavy Equipment Repair-CCP    | 256        | 20,000        | 1%           | 19,744                          |
| 01-431-7306    | Plow Blades-CCP               | -          | 10,000        | 0%           | 10,000                          |
| 01-431-7307    | Public Service                | 1,856      | 17,250        | 11%          | 15,394                          |
| 01-431-7308    | Guardrail Repair              | -          | 5,000         | 0%           | 5,000                           |
| 01-431-7309    | CCP Signage                   | 165        | 500           | 33%          | 335                             |
| 01-431-7310    | Roworth Light/Sound Barrier   | -          | -             |              | -                               |
| 01-431-7311    | Sturgeon Lighting Contract    | -          | 1,000         | 0%           | 1,000                           |
| 01-431-7312    | CCP Maintenance-Crack Filling | -          | 35,000        | 0%           | 35,000                          |
| 01-431-7314    | CCP Fencing                   | -          | 1,000         | 0%           | 1,000                           |
| 01-431-7420    | Lease Purchase Payments       | 28,957     | 98,000        | 30%          | 69,043                          |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>                        | <u>Description</u>      | <u>YTD</u>     | <u>BUDGET</u>    | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|---------------------------------------|-------------------------|----------------|------------------|--------------|---------------------------------|
| 01-431-7424                           | Equipment Purchase      | -              | 60,000           | 0%           | 60,000                          |
| 01-431-7431                           | Computer Equipment      | -              | -                | -            | -                               |
| <b>TOTAL PUBLIC WORKS</b>             |                         | <b>111,532</b> | <b>1,261,043</b> | <b>9%</b>    | <b>1,149,511</b>                |
| 01-430-4308                           | Heavy Equipment Repair  | 3,082          | 10,000           | 31%          | 6,918                           |
| 01-430-4309                           | Light Equipment Repair  | 2,171          | 10,000           | 22%          | 7,829                           |
| 01-430-4332                           | Equipment & Tools       | 25             | -                | -            | (25)                            |
| 01-430-4333                           | Small Item Supplies     | -              | 900              | 0%           | 900                             |
| 01-430-6110                           | Shuttle Services        | 34,231         | 415,000          | 8%           | 380,769                         |
| 01-430-6260                           | Fuel                    | 9,354          | 37,000           | 25%          | 27,646                          |
| 01-430-7420                           | Lease Purchase Payments | -              | -                | -            | -                               |
| <b>TOTAL FLEET MAINTENANCE</b>        |                         | <b>48,863</b>  | <b>472,900</b>   | <b>10%</b>   | <b>424,037</b>                  |
| <b>TOTAL PUBLIC WORKS &amp; FLEET</b> |                         | <b>160,395</b> | <b>1,733,943</b> | <b>9%</b>    | <b>1,573,548</b>                |

**POLICE DEPARTMENT**

| <u>Account</u> | <u>Description</u>             | <u>YTD</u> | <u>BUDGET</u> | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|--------------------------------|------------|---------------|--------------|---------------------------------|
| 01-421-1100    | Salaries & Wages               | 22,775     | 280,100       | 8%           | 257,325                         |
| 01-421-1300    | Overtime                       | 349        | 1,000         | 35%          | 651                             |
| 01-421-2100    | Insurance Benefits             | 4,401      | 38,850        | 11%          | 34,449                          |
| 01-421-2200    | Payroll Taxes                  | 334        | 4,380         | 8%           | 4,046                           |
| 01-421-2210    | State Unemployment Tax         | -          | 840           | 0%           | 840                             |
| 01-421-2310    | 457                            | 464        | 6,950         | 7%           | 6,486                           |
| 01-421-2320    | FPPA                           | 1,822      | 22,000        | 8%           | 20,178                          |
| 01-421-2400    | Training/Seminars              | -          | 2,500         | 0%           | 2,500                           |
| 01-421-2401    | Conferences                    | -          | 4,000         | 0%           | 4,000                           |
| 01-421-2600    | Workers Comp Insurance         | -          | 9,593         | 0%           | 9,593                           |
| 01-421-2901    | Uniform Cleaning               | 140        | -             | -            | (140)                           |
| 01-421-3300    | Equipment Repair               | -          | 1,000         | 0%           | 1,000                           |
| 01-421-3301    | IT Services & Support          | 719        | 3,000         | 24%          | 2,281                           |
| 01-421-4100    | Public Service                 | 434        | 6,170         | 7%           | 5,736                           |
| 01-421-4110    | SEWER                          | 32         | 175           | 18%          | 143                             |
| 01-421-4303    | Building Maintenance           | 97         | 1,200         | 8%           | 1,103                           |
| 01-421-4304    | Alarm Monitoring               | 69         | 620           | 11%          | 551                             |
| 01-421-4309    | Vehicle Maintenance            | 368        | 8,000         | 5%           | 7,632                           |
| 01-421-5100    | Postage                        | 5          | 550           | 1%           | 545                             |
| 01-421-5111    | Hrdwre/Sftwre Support Services | -          | 4,500         | 0%           | 4,500                           |
| 01-421-5200    | Liability Insurance            | 1,000      | 157           | 637%         | (843)                           |
| 01-421-5300    | TELEPHONE                      | 516        | 4,260         | 12%          | 3,744                           |
| 01-421-5301    | Cell Phones                    | 269        | 3,000         | 9%           | 2,731                           |
| 01-421-5410    | Classified                     | -          | 150           | 0%           | 150                             |
| 01-421-5411    | Recruitment                    | -          | 500           | 0%           | 500                             |
| 01-421-5500    | Printing                       | -          | 3,500         | 0%           | 3,500                           |
| 01-421-5700    | Dues & Subscriptions           | 190        | 1,500         | 13%          | 1,310                           |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u> | <u>Description</u>     | <u>YTD</u>    | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|------------------------|---------------|----------------|--------------|---------------------------------|
| 01-421-5900    | Victim Services        | 500           | 3,000          | 17%          | 2,500                           |
| 01-421-5901    | Blood Alcohol Testing  | -             | 500            | 0%           | 500                             |
| 01-421-6000    | Miscellaneous          | -             | 1,000          | 0%           | 1,000                           |
| 01-421-6107    | Radio Equipment        | -             | 500            | 0%           | 500                             |
| 01-421-6109    | Equipment & Supplies   | -             | 3,000          | 0%           | 3,000                           |
| 01-421-6110    | Office Supplies        | 407           | 685            | 59%          | 278                             |
| 01-421-6111    | Stationary/Forms       | -             | 350            | 0%           | 350                             |
| 01-421-6112    | Photocopier Charges    | 175           | 850            | 21%          | 675                             |
| 01-421-6113    | Uniforms               | 45            | 5,000          | 1%           | 4,955                           |
| 01-421-6114    | Software/Internet      | 43            | 250            | 17%          | 207                             |
| 01-421-6121    | Firearms               | -             | 8,000          | 0%           | 8,000                           |
| 01-421-6122    | Animal Control         | -             | 250            | 0%           | 250                             |
| 01-421-6123    | Protective Equipment   | -             | 1,500          | 0%           | 1,500                           |
| 01-421-6260    | Fuel                   | -             | 11,800         | 0%           | 11,800                          |
| 01-421-6400    | Books & Manuals        | -             | 1,200          | 0%           | 1,200                           |
| 01-421-7410    | VMS Board              | -             | 50,000         | 0%           | 50,000                          |
| 01-421-7420    | Vehicle Lease Payments | -             | 40,000         | 0%           | 40,000                          |
| 01-421-7431    | Computer Equipment     | -             | 3,750          | 0%           | 3,750                           |
| 01-421-7432    | Emergency Equipment    | -             | 50,000         | 0%           | 50,000                          |
| 01-421-8001    | Prisoner Expense       | -             | 500            | 0%           | 500                             |
|                | <b>TOTAL POLICE</b>    | <b>35,154</b> | <b>590,630</b> | <b>6%</b>    | <b>555,476</b>                  |

**FIRE DEPARTMENT**

|             |                                 |       |        |     |        |
|-------------|---------------------------------|-------|--------|-----|--------|
| 01-422-1100 | Salaries & Wages                | 5,186 | 67,420 | 8%  | 62,234 |
| 01-422-1110 | Firefighters Per Call           | 2,046 | 8,000  | 26% | 5,954  |
| 01-422-2100 | Insurance Benefits              | 119   | 1,100  | 11% | 981    |
| 01-422-2200 | Payroll Taxes                   | 78    | 1,000  | 8%  | 922    |
| 01-422-2210 | State Unemployment Tax          | -     | 210    | 0%  | 210    |
| 01-422-2310 | 457                             | 207   | 2,700  | 8%  | 2,493  |
| 01-422-2320 | FPPA                            | 415   | 5,400  | 8%  | 4,985  |
| 01-422-2321 | FPPA Pension Contribbtn-Volunte | 1,038 | 7,600  | 14% | 6,562  |
| 01-422-2400 | Training                        | -     | 5,000  | 0%  | 5,000  |
| 01-422-2600 | Workers Comp Insurance          | -     | 2,309  | 0%  | 2,309  |
| 01-422-3301 | IT Maintenance & Support        | -     | 3,000  | 0%  | 3,000  |
| 01-422-4100 | Public Service                  | 362   | 4,048  | 9%  | 3,686  |
| 01-422-4110 | Sewer                           | -     | 175    | 0%  | 175    |
| 01-422-4302 | Small Equipment Maintenance     | -     | 2,500  | 0%  | 2,500  |
| 01-422-4303 | Building Maintenance            | 57    | 1,000  | 6%  | 943    |
| 01-422-4309 | Fire Truck Maintenance          | 4,935 | 12,000 | 41% | 7,065  |
| 01-422-5100 | Postage                         | -     | 550    | 0%  | 550    |
| 01-422-5200 | Liability Insurance             | -     | 157    | 0%  | 157    |
| 01-422-5201 | Liability Deductibles           | -     | -      | -   | -      |
| 01-422-5300 | TELEPHONE                       | 491   | 2,595  | 19% | 2,104  |
| 01-422-5301 | Cell Phones                     | 39    | 400    | 10% | 361    |
| 01-422-5410 | Classifieds                     | -     | 250    | 0%  | 250    |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u> | <u>Description</u>          | <u>YTD</u>    | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|-----------------------------|---------------|----------------|--------------|---------------------------------|
| 01-422-5700    | Dues & Subscriptions        | 165           | 2,500          | 7%           | 2,335                           |
| 01-422-6107    | Supplies                    | 1,816         | 3,000          | 61%          | 1,184                           |
| 01-422-6109    | Fire Station Equipment      | -             | 2,000          | 0%           | 2,000                           |
| 01-422-6110    | Office Supplies             | -             | 685            | 0%           | 685                             |
| 01-422-6112    | Photocopier Charges         | -             | 850            | 0%           | 850                             |
| 01-422-6113    | Uniforms                    | 1,222         | 2,500          | 49%          | 1,278                           |
| 01-422-6114    | Software/Internet           | 47            | 1,000          | 5%           | 953                             |
| 01-422-6123    | Safety Gear                 | -             | 10,000         | 0%           | 10,000                          |
| 01-422-6125    | Medical Equipment           | -             | 5,000          | 0%           | 5,000                           |
| 01-422-6126    | Fire Supplies for Trucks    | -             | 6,000          | 0%           | 6,000                           |
| 01-422-6127    | Hoses & Nozzles             | -             | 5,000          | 0%           | 5,000                           |
| 01-422-6128    | Firefighter Health/Safety   | -             | 1,000          | 0%           | 1,000                           |
| 01-422-6129    | Fire Extinguishers          | -             | 2,500          | 0%           | 2,500                           |
| 01-422-6130    | Hiring Physicals            | -             | 500            | 0%           | 500                             |
| 01-422-6260    | Fuel                        | -             | 6,000          | 0%           | 6,000                           |
| 01-422-6400    | Radio Equipment             | -             | 1,500          | 0%           | 1,500                           |
| 01-422-7432    | Radios & Radio Equipment    | -             | 97,000         | 0%           | 97,000                          |
| 01-420-5001    | Dispatch Services-Contract  | -             | 30,000         | 0%           | 30,000                          |
| 01-420-5002    | Ambulance Services-Contract | 12,750        | 155,000        | 8%           | 142,250                         |
|                | <b>TOTAL FIRE</b>           | <b>30,973</b> | <b>459,449</b> | <b>7%</b>    | <b>428,476</b>                  |

**MARKETING DEPARTMENT**

|             |                             |            |               |           |               |
|-------------|-----------------------------|------------|---------------|-----------|---------------|
| 01-450-2600 | Workers Comp Insurance      | -          | -             | -         | -             |
| 01-450-3301 | IT Services & Support       | 644        | 3,000         | 21%       | 2,356         |
| 01-450-3330 | Other Professional Services | -          | -             | -         | -             |
| 01-450-3410 | Web Site Maintenance        | -          | 1,200         | 0%        | 1,200         |
| 01-450-3413 | Marketing Expenses          | -          | 1,500         | 0%        | 1,500         |
| 01-450-3415 | Stage Maintenance           | -          | 1,500         | 0%        | 1,500         |
| 01-450-4100 | Public service              | -          | 690           | 0%        | 690           |
| 01-450-4110 | Sewer                       | -          | 250           | 0%        | 250           |
| 01-450-4303 | Building Maintenance        | -          | 250           | 0%        | 250           |
| 01-450-4304 | Alarm Monitoring            | -          | 620           | 0%        | 620           |
| 01-450-5100 | Postage                     | -          | 550           | 0%        | 550           |
| 01-450-5200 | Liability Insurance         | -          | 105           | 0%        | 105           |
| 01-450-5300 | Telephone                   | 106        | 1,235         | 9%        | 1,129         |
| 01-450-5400 | Advertising                 | -          | -             | -         | -             |
| 01-450-5411 | Madam Lou Bunch Event       | -          | -             | -         | -             |
| 01-450-5413 | Freedom Fest Event          | -          | -             | -         | -             |
| 01-450-5415 | Misc. Events                | -          | -             | -         | -             |
| 01-450-5416 | Business Events/Marketing   | -          | 40,000        | 0%        | 40,000        |
| 01-450-6110 | Office Supplies             | 42         | 686           | 6%        | 644           |
| 01-450-6112 | Photocopier Charges         | 175        | 850           | 21%       | 675           |
| 01-450-6114 | Software/Internet           | -          | 185           | 0%        | 185           |
|             | <b>TOTAL MARKETING</b>      | <b>967</b> | <b>52,621</b> | <b>2%</b> | <b>51,654</b> |

**CITY OF CENTRAL  
GENERAL FUND  
PRELIMINARY REVENUES EXPENDITURE REPORT  
AS OF January 31, 2012**

**GENERAL FUND TOTALS**

|  | <u>YTD</u>      | <u>BUDGET</u>    | <u>YTD %</u> | Excess/<br>(Deficiency) |
|--|-----------------|------------------|--------------|-------------------------|
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>377,399</b>  | <b>4,113,648</b> | <b>9%</b>    | <b>3,724,999</b>        |
| <b>TOTAL GENERAL FUND REVENUES</b>     | <b>296,478</b>  | <b>4,373,326</b> | <b>7%</b>    | <b>(4,076,848)</b>      |
| <b>EXCESS (DEFICIENCY) OF REV/EXP</b>  | <b>(80,921)</b> | <b>259,678</b>   |              | <b>(351,849)</b>        |

**CITY OF CENTRAL  
HISTORIC PRESERVATION FUND  
PRELIMINARY REVENUE EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u> | <u>Description</u>                    | <u>YTD</u>      | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------|---------------------------------------|-----------------|----------------|--------------|---------------------------------|
| 02-322-1000    | Grant Building Permit                 | -               | 1,500          |              | (1,500)                         |
| 02-334-1000    | State Grant/Revenues                  | -               | 400,000        | 0%           | (400,000)                       |
| 02-347-8001    | Visitors Center Revenue               | 141             | 5,000          | 3%           | (4,859)                         |
| 02-361-0000    | Interest on Investment                | -               | 250            | 0%           | (250)                           |
| 02-390-1000    | Misc Income                           | -               | -              |              | -                               |
|                | <b>TOTAL REVENUES</b>                 | <b>141</b>      | <b>406,750</b> | <b>0%</b>    | <b>(405,109)</b>                |
|                |                                       |                 |                |              |                                 |
| 02-451-4100    | PUBLIC SERVICE-VC                     | 506             | 3,740          | 14%          | 3,234                           |
| 02-451-4110    | Sewer and Sanitation                  | 49              | 200            | 25%          | 151                             |
| 02-451-4303    | BUILDING MAINTENANCE-VC               | 191             | 500            | 38%          | 309                             |
| 02-451-5100    | POSTAGE-VC                            | -               | 550            | 0%           | 550                             |
| 02-451-5200    | LIABILITY INSURANCE-VC                | -               | 105            | 0%           | 105                             |
| 02-451-5300    | TELEPHONE-VC                          | 332             | 1,790          | 19%          | 1,458                           |
| 02-451-5405    | Classifieds-VC                        | -               | 300            | 0%           | 300                             |
| 02-451-5611    | CREDIT CARD PROCESSING FEES           | 20              | 1,000          | 2%           | 980                             |
| 02-451-6110    | OFFICE SUPPLIES/SMALL EQUIPMEN        | 127             | 685            | 19%          | 558                             |
| 02-451-6113    | INVENTORY-VC                          | -               | 5,000          | 0%           | 5,000                           |
| 02-451-6114    | SOFTWARE-VC                           | -               | 185            | 0%           | 185                             |
| 02-451-6115    | STATE SALES TAX TAX-VC                | -               | 250            | 0%           | 250                             |
| 02-456-1100    | Salaries & Wages                      | 2,142           | 57,500         | 4%           | 55,358                          |
| 02-456-2100    | Health/Dental/Vision/D&YD             | 63              | 1,500          | 4%           | 1,437                           |
| 02-456-2200    | FICA/MdCare                           | 165             | 4,500          | 4%           | 4,335                           |
| 02-456-2210    | State Unemployment Tax                | -               | 200            | 0%           | 200                             |
| 02-456-2300    | 401k                                  | -               | 1,000          | 0%           | 1,000                           |
| 02-456-2600    | Worker's Compensation                 | -               | 1,970          | 0%           | 1,970                           |
| 02-456-3000    | CONTRACT SERVICES                     | -               | 1,500          | 0%           | 1,500                           |
| 02-456-3201    | Training/ Seminars                    | -               | 3,000          | 0%           | 3,000                           |
| 02-456-3211    | STIPENDS                              | 250             | 4,200          | 6%           | 3,950                           |
| 02-456-3330    | Attorney-Legal                        | -               | 3,000          | 0%           | 3,000                           |
| 02-456-4304    | City Property-Rehabilitation          | -               | 65,000         | 0%           | 65,000                          |
| 02-456-4335    | Cemetary Maintenance                  | -               | 15,000         | 0%           | 15,000                          |
| 02-456-5411    | Historic Tourism                      | 8,353           | 10,000         | 84%          | 1,647                           |
| 02-456-5412    | CC Opera/Events                       | -               | 25,000         | 0%           | 25,000                          |
| 02-456-5413    | NonpProfits Events/Marketing          | -               | 15,000         | 0%           | 15,000                          |
| 02-456-5414    | Business Events/Marketing             | -               | 10,000         | 0%           | 10,000                          |
| 02-456-5700    | Dues & Subscriptions                  | -               | 100            | 0%           | 100                             |
| 02-456-6110    | Office Supplies                       | -               | 500            | 0%           | 500                             |
| 02-456-6112    | Photocopier Charges                   | -               | 850            | 0%           | 850                             |
| 02-456-7201    | Historic Property Acquisition         | -               | 65,000         | 0%           | 65,000                          |
| 02-456-8805    | Rehab Grants                          | -               | 100,000        | 0%           | 100,000                         |
| 02-456-8808    | ROW/Improvement Projects              | -               | 7,500          | 0%           | 7,500                           |
|                | <b>TOTAL HP EXPENDITURES</b>          | <b>12,198</b>   | <b>406,625</b> | <b>3%</b>    | <b>394,427</b>                  |
|                |                                       |                 |                |              |                                 |
|                | <b>TOTAL REVENUES</b>                 | <b>141</b>      | <b>406,750</b> | <b>0%</b>    | <b>(405,109)</b>                |
|                |                                       |                 |                |              |                                 |
|                | <b>EXCESS (DEFICIENCY) OF REV/EXP</b> | <b>(12,057)</b> | <b>125</b>     |              | <b>(10,682)</b>                 |

**CITY OF CENTRAL  
DEBT SERVICE FUND  
PRELIMINARY REVENUE EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>      | <u>Description</u>                    | <u>YTD</u>    | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|---------------------|---------------------------------------|---------------|----------------|--------------|---------------------------------|
| 40-311-0000         | Specific Ownership Tax                | 1,112         | 15,600         | 7%           | (14,488)                        |
| 40-311-0001         | Delinquent Tax/Int.                   | -             | 400            | 0%           | (400)                           |
| 40-311-0002         | Miscellaneous Tax                     | -             | -              |              | -                               |
| 40-311-1000         | Property Tax Revenues                 | -             | 313,500        | 0%           | (313,500)                       |
| 40-318-3001         | Device Fees-Add'l Tax #1              | 25,784        | 301,897        | 9%           | (276,113)                       |
| 40-318-3002         | Tollgate Device Fees                  | 7,329         | 85,290         | 9%           | (77,961)                        |
| 40-361-0000         | Interest On Deposits                  | -             | 100            |              | (100)                           |
| 40-393-1001         | Other Financing Source-Escrow         | -             | -              |              | -                               |
|                     | <b>TOTAL REVENUES</b>                 | <b>34,225</b> | <b>716,787</b> | <b>5%</b>    | <b>(682,562)</b>                |
| <b>EXPENDITURES</b> |                                       |               |                |              |                                 |
| 40-471-8201         | Short Term Loan Prin/Int              | 3,625         | 3,350          |              | (275)                           |
| 40-471-8205         | GO Water Bonds 1981 princ             | -             | -              |              | -                               |
| 40-471-8208         | GO Water Bonds Series 2010 Pri        | -             | 420,000        | 0%           | 420,000                         |
| 40-471-8209         | Excise Tax Bonds Series 2010 P        | -             | 215,000        | 0%           | 215,000                         |
| 40-472-8209         | GO Water Bonds, Series 2010 In        | -             | 35,562         | 0%           | 35,562                          |
| 40-472-8210         | Excise Tax Bonds, Series 2010         | -             | 15,963         | 0%           | 15,963                          |
| 40-475-3100         | Trustee Fess & Services               | -             | 4,000          | 0%           | 4,000                           |
| 40-475-3101         | Treasurer's Fees                      | 300           | 7,000          | 4%           | 6,700                           |
|                     | <b>TOTAL EXPENDITURES</b>             | <b>3,925</b>  | <b>700,875</b> | <b>4%</b>    | <b>696,950</b>                  |
|                     | <b>EXCESS (DEFICIENCY) OF REV/EXP</b> | <b>30,300</b> | <b>15,912</b>  |              | <b>14,388</b>                   |

**CITY OF CENTRAL  
WATER FUND  
PRELIMIANRY REVENUE EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>             | <u>Description</u>              | <u>YTD</u>    | <u>BUDGET</u>  | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|----------------------------|---------------------------------|---------------|----------------|--------------|---------------------------------|
| 50-340-0001                | Hydrant Revenue                 | 140           | 9,600          | 1%           | (9,460)                         |
| 50-340-0002                | Water Sales Residential         | 51,285        | 297,600        | 17%          | (246,315)                       |
| 50-340-0003                | Water Sales Commercial          | 16,917        | 133,200        | 13%          | (116,283)                       |
| 50-340-0005                | Turn On/Off Fees                | -             | 200            | 0%           | (200)                           |
| 50-340-0006                | Tap Fees                        | -             | -              |              | -                               |
| 50-340-0007                | Late Fees                       | -             | 1,000          | 0%           | (1,000)                         |
| 50-361-1000                | Interest On Water Bills         | -             | 100            | 0%           | (100)                           |
| 50-390-0000                | Miscellaneous Revenue           | -             | 500            | 0%           | (500)                           |
| <b>TOTAL WATER REVENUE</b> |                                 | <b>68,342</b> | <b>442,200</b> | <b>15%</b>   | <b>(373,858)</b>                |
| 50-433-1100                | Salaries & Wages                | 8,061         | 103,600        | 8%           | 95,539                          |
| 50-433-1300                | Overtime                        | -             | 2,000          | 0%           | 2,000                           |
| 50-433-2100                | Insurance Benefits              | 1,033         | 11,600         | 9%           | 10,567                          |
| 50-433-2200                | Payroll Taxes                   | 604           | 7,925          | 8%           | 7,321                           |
| 50-433-2210                | State Unemployment Tax          | -             | 300            | 0%           | 300                             |
| 50-433-2300                | 401k                            | 322           | 4,150          | 8%           | 3,828                           |
| 50-433-2400                | Training/Seminars               | 835           | 3,000          | 28%          | 2,165                           |
| 50-433-2600                | Workers Comp Insurance          | -             | 3,966          | 0%           | 3,966                           |
| 50-433-3300                | Ramey-Professional Services     | -             | -              |              | -                               |
| 50-433-3301                | IT Maintenance                  | -             | 3,000          | 0%           | 3,000                           |
| 50-433-3330                | General Legal (centci.001)      | 56            | 7,500          | 1%           | 7,444                           |
| 50-433-3331                | Temp Supply Plan (centci.006)   | 56            | -              |              | (56)                            |
| 50-433-3334                | Forest Service ROW(centci.003)  | -             | 2,000          | 0%           | 2,000                           |
| 50-433-3335                | Augmentation Case (centci.007)  | -             | -              |              | -                               |
| 50-433-3342                | Agr. Ditch (centci.037)         | 23            | -              |              | (23)                            |
| 50-433-3353                | Water Rights Acq. (centci.005)  | -             | -              |              | -                               |
| 50-433-3356                | Frei Water Contract (.068)      | -             | 7,000          | 0%           | 7,000                           |
| 50-433-3391                | General Water Eng.              | 2,136         | 8,000          | 27%          | 5,864                           |
| 50-433-3392                | Gilpin School (centci.029)      | -             | 2,500          | 0%           | 2,500                           |
| 50-433-3395                | Wetlands Mitigation (centi.052) | -             | -              |              | -                               |
| 50-433-3398                | New Water Leases                | -             | 4,000          | 0%           | 4,000                           |
| 50-433-3399                | Distribution Assessment         | -             | 70,000         | 0%           | 70,000                          |
| 50-433-3400                | Aquapura Surface Water Rights   | -             | -              |              | -                               |
| 50-433-3401                | Raw Water Assessment            | -             | 15,000         | 0%           | 15,000                          |
| 50-433-3432                | Water Accounting/Admin          | 4,140         | 30,500         | 14%          | 26,360                          |
| 50-433-3433                | Comp Modeling/Engineering       | -             | 2,000          | 0%           | 2,000                           |
| 50-433-3434                | Forest Service Study            | -             | -              |              | -                               |
| 50-433-3435                | Opposition to Water Rights      | 230           | 18,000         | 1%           | 17,770                          |
| 50-433-3495                | Water Rights/Engineering        | -             | 8,000          | 0%           | 8,000                           |
| 50-433-3496                | BH Trial Prep                   | -             | 30,000         | 0%           | 30,000                          |
| 50-433-3497                | BH Water Project/Fed Reserve    | -             | 10,000         | 0%           | 10,000                          |
| 50-433-4100                | Public Service/Utilities        | 2,874         | 43,900         | 7%           | 41,026                          |
| 50-433-4250                | Chemical Testing                | 1,080         | 6,300          | 17%          | 5,220                           |
| 50-433-4301                | Repairs & maintenance           | -             | -              |              | -                               |
| 50-433-4303                | Building Maintenance            | -             | 6,300          | 0%           | 6,300                           |
| 50-433-4309                | Vehicle Maintenance             | 171           | 5,000          | 3%           | 4,829                           |

**CITY OF CENTRAL  
WATER FUND  
PRELIMIANRY REVENUE EXPENDITURE REPORT  
AS OF January 31, 2012**

| <u>Account</u>                        | <u>Description</u>              | <u>YTD</u>    | <u>BUDGET</u>    | <u>YTD %</u> | <u>Excess/<br/>(Deficiency)</u> |
|---------------------------------------|---------------------------------|---------------|------------------|--------------|---------------------------------|
| 50-433-4350                           | Spring Line-Collection Line Re  | -             | -                |              | -                               |
| 50-433-4351                           | Pump Station Maintenance        | 83            | 15,000           | 1%           | 14,917                          |
| 50-433-4352                           | Tools & Supplies                | -             | 2,000            | 0%           | 2,000                           |
| 50-433-4353                           | Plant Repairs                   | 2,439         | 15,000           | 16%          | 12,561                          |
| 50-433-4354                           | Distribution                    | 287           | 30,000           | 1%           | 29,713                          |
| 50-433-4355                           | Reservoir Maintenance           | -             | 3,000            | 0%           | 3,000                           |
| 50-433-4356                           | Meter Maintenance               | -             | 3,000            | 0%           | 3,000                           |
| 50-433-4357                           | Fire Hydrant Repair/Maintenance | 795           | 1,000            | 80%          | 205                             |
| 50-433-4401                           | Ditch Fees                      | -             | 22,500           | 0%           | 22,500                          |
| 50-433-4501                           | CO PUBLIC WATER SYSTEM          | -             | 300              | 0%           | 300                             |
| 50-433-5100                           | Postage                         | -             | 500              | 0%           | 500                             |
| 50-433-5200                           | Liability Insurance             | -             | 11,489           | 0%           | 11,489                          |
| 50-433-5300                           | Telephone                       | 358           | 2,800            | 13%          | 2,442                           |
| 50-433-5301                           | Cell Phones                     | 74            | 1,000            | 7%           | 926                             |
| 50-433-5410                           | Classifieds                     | -             | 550              | 0%           | 550                             |
| 50-433-5611                           | Credit Card Processing Fees     | 48            | 750              | 6%           | 702                             |
| 50-433-5700                           | Dues & Subscriptions            | 37            | 2,000            | 2%           | 1,963                           |
| 50-433-5701                           | Licensing & Maintenance         | -             | 4,500            | 0%           | 4,500                           |
| 50-433-5800                           | Travel                          | -             | -                |              | -                               |
| 50-433-6110                           | Office Supplies                 | 49            | 685              | 7%           | 636                             |
| 50-433-6111                           | Stationary/Forms                | -             | 100              | 0%           | 100                             |
| 50-433-6112                           | Photocopier Charges             | 175           | 850              | 21%          | 675                             |
| 50-433-6113                           | Small Equipment                 | -             | 3,000            | 0%           | 3,000                           |
| 50-433-6114                           | Software/Internet               | 800           | 600              | 133%         | (200)                           |
| 50-433-6115                           | Uniforms                        | -             | 750              | 0%           | 750                             |
| 50-433-6260                           | Fuel                            | -             | 1,000            | 0%           | 1,000                           |
| 50-433-6270                           | Chemicals                       | 574           | 10,000           | 6%           | 9,426                           |
| 50-433-7001                           | Depreciation Expense            | -             | -                |              | -                               |
| 50-433-7420                           | Bulk Water Fill Station         | -             | 1,200            | 0%           | 1,200                           |
| 50-433-7421                           | Plant Capital Repairs/Imprvmt   | 14,166        | 60,000           | 24%          | 45,834                          |
| 50-433-7422                           | Residential Meters/Installatio  | 168           | 30,000           | 1%           | 29,832                          |
| 50-433-7423                           | Commercial Meters/Installation  | -             | -                |              | -                               |
| 50-433-7424                           | Backwash/Sanitary Lines         | -             | 30,000           | 0%           | 30,000                          |
| 50-433-7425                           | Radio Read Software & Device    | -             | -                |              | -                               |
| 50-433-7431                           | Computers & Software            | 1,496         | 13,750           | 11%          | 12,254                          |
| 50-433-8900                           | Bad Debts                       | -             | 100              | 0%           | 100                             |
| <b>TOTAL WATER</b>                    |                                 | <b>43,170</b> | <b>682,965</b>   | <b>6%</b>    | <b>639,795</b>                  |
| <b>TOTAL REVENUES</b>                 |                                 | <b>68,342</b> | <b>442,200</b>   | <b>15%</b>   | <b>(373,858)</b>                |
| <b>EXCESS (DEFICIENCY) OF REV/EXP</b> |                                 | <b>25,172</b> | <b>(240,765)</b> |              |                                 |



**CITY OF CENTRAL  
CITY COUNCIL MEETING  
February 7, 2012**

**CALL TO ORDER**

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:03 p.m., in City Hall on February 7, 2012.

**ROLL CALL**

Present: Mayor Engels  
Alderman Spain  
Alderman Voorhies  
Alderman Lee  
Alderman Giancola

Absent: None

Staff Present: Manager Lanning  
Attorney Michow  
City Clerk Bechtel  
Finance Director Flowers  
CDD/HPO Thompson  
Operations Director Kisselman  
Water Department Manager Griffith

The Pledge of Allegiance was recited by all present.

**ADDITIONS AND/OR AMENDMENTS TO THE AGENDA**

The agenda was approved as presented.

**CONFLICTS OF INTEREST**

No Council Member disclosed a conflict regarding any item on the agenda.

**CONSENT AGENDA**

Alderman Spain moved to approve the consent agenda containing the regular bill lists of January 19, 26 and February 2; and the City Council minutes of January 17, 2012. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

**PUBLIC FORUM/AUDIENCE PARTICIPATION**

No one requested time to address the Council.

**LIQUOR LICENSE AUTHORITY**

Alderman Voorhies moved to open the Liquor Licensing Authority. Alderman Giancola seconded and, without discussion, the motion carried unanimously.

City Clerk Bechtel explained that this is actually two separate events for Luna Gaming Central City LLC. They are changing their trade name from Fortune Valley Hotel & Casino to Reserve Casino Hotel and they are doing a Report of Changes for their corporate structure.

Alderman Spain moved to approve the Report of LLC changes and Trade Name change for Luna Gaming Central City LLC d/b/a Reserve Casino Hotel f/k/a Fortune Valley Hotel & Casino at 321 Gregory Street. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

Alderman Giancola moved to close the Liquor Licensing Authority. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

## **SECOND READING & PUBLIC HEARING**

Ordinance No. 12-01: *An ordinance authorizing the City of Central to enter into a Municipal Lease Purchase Agreement and related documentation with Ally Financial for the lease and purchase of a 2012 Chevrolet Silverado pickup truck and a 2012 Chrysler/Dodge Ram 5500 chassis cab truck for public works purposes.*

Finance Director Flowers gave the background as follows: As part of Council's visioning process during 2011, it was determined that one important priority for 2012 would be repairing and/or replacing old or broken large equipment and infrastructure. Based on this, the 2012 Adopted Budget allocated funding for the Public Works Department to acquire some much needed new equipment and vehicles. The Public Works Department did an assessment of all existing equipment and vehicles to determine which trucks and/or equipment needed to be addressed first. The result of this assessment was the replacement of two (2) of the Department's oldest trucks and the equipment associated with those vehicles.

In the process, another one of the City's trucks became inoperable making the purchase of these trucks in a quick manner even more important. Therefore, based on the City's current working relationship with Medved and the availability of the trucks and equipment the Department needs, the City felt that this was a sole sourcing event as described in Section 4-247 and also fell within Section 4-243 (b)(1) as an emergency due to the lack of fleet for the Department.

The City has secured financing with Ally Financial for the purchase of two (2) new trucks as follows: one 2012 Chevrolet Silverado 3500, one 2012 Chrysler Dodge Ram 5500 and the equipment necessary to outfit the vehicles. The total financed price for the lease purchase of the above is \$125,333. The preliminary annual interest rate is 5.94% and the term of the financing is four (4) years. The total amount of interest to be paid over the term of the lease purchase is \$11,047.40. Each annual payment will be \$34,094.10. This purchase adheres to the adopted funding allocations for vehicles and equipment in the Public Works Department under line items 01-431-7420 Lease Purchase Payments (budgeted amount of \$98,000) and 01-431-7424 Equipment Purchase (budgeted amount of \$60,000).

As TABOR does not allow the City to enter into any multiple year debt or financings, this lease purchase agreement is based upon an annual budget appropriation and annual renewal.

As Council has previously approved other funding out of the line items referenced, below is a detail of the expenditures that will be coming out of those line items to reflect that this request is still within budget compliance.

The total amount budgeted between line items 01-431-7420 and 01-431-7424 is \$158,000.

|                                  |                    |                  |                    |
|----------------------------------|--------------------|------------------|--------------------|
| Snow Plow Lease Payment          | \$58,000.00        |                  |                    |
| Street Sweeper Lease Payment     | \$28,956.61        |                  |                    |
| <u>Proposed Trucks Purchases</u> | <u>\$34,095.10</u> |                  |                    |
| Total Expenditures               | \$121,051.71       | <b>Remaining</b> | <b>\$36,948.29</b> |

At 7:10 p.m., Mayor Engels opened the Public Hearing. Hearing no comment, at 7:11 p.m., Mayor Engels closed the Public Hearing.

Alderman Voorhies moved to adopt Ordinance No. 12-01: An ordinance authorizing the City of Central to enter into a Municipal Lease Purchase Agreement and related documentation with Ally Financial for the lease and purchase of a 2012 Chevrolet Silverado pickup truck and a 2012 Chrysler/Dodge Ram 5500 chassis cab truck for public works purposes. Alderman Spain seconded and, without discussion, the motion carried unanimously.

### **NEW BUSINESS**

#### Central City Promise Program Request – Megan Spellman

Finance Director Flowers gave the background as follows:

The Central City Promise Program was initiated by City Council to encourage high school graduates and G.E.D. recipients of Central City to make post-secondary education a priority. The Promise Program helps make it possible for Central City residents to attend a university, community college or trade school by providing assistance with the costs associated with attending one of these educational institutions. The 2012 Budget has \$10,000 allocated for the Promise Program. Megan Spellman is requesting Promise Program funds in the amount of \$5,000.00 and has submitted all of the required information and paperwork. This is Ms. Spellman’s first request of the year and will put her at the maximum allowed annual disbursement for 2012. This is Ms. Spellman’s final semester is college and this is therefore her last application request for the Central City Promise Program. Granting this request in full will leave this line item with a remaining budget of \$5,000. The City may receive more grant requests over the course of 2012.

Alderman Spain moved to award Megan Spellman with post-secondary educational tuition assistance in the amount of \$5,000. Alderman Voorhies seconded. In discussion, Alderman Lee stated that she would like to approve half of the request and have her put in an additional request when she is complete for the remainder if needed so there is more available in the event we get additional requests. Alderman Lee also stated that we have other needs in the budget if it is not spent. Alderman Lee made a motion to amend the motion to award \$2500. The amended motion died for lack of a second. When Mayor Engels called the question, the motion carried 4 votes to one with Alderman Lee voting no.

#### Resolution No. 12-02: *A resolution of the City Council of the City of Central, Colorado approving a Settlement Agreement and Release By and Between Central City, Ruby Elaine Culpepper and Colorado Coach Transportation, LLC.*

Attorney Michow explained that the Council is asked to consider approval of Resolution No. 12-02 to approve a Settlement Agreement and Release among the City, Colorado Coach Transportation, LLC and Ruby Elaine Culpepper. As Council is aware, Ms. Culpepper filed a complaint in federal district court against the City and Colorado Coach Transportation; LLC (“CCT”) alleging that the City and CCT violated the Americans with Disabilities Act (“ADA”) and that CCT also violated the Colorado Anti-Discrimination Act by not providing a wheelchair accessible shuttle on two separate

occasions in April, 2011. The agreement between the City and CCT for shuttle services requires CCT to comply the ADA. Without admitting any liability or wrongdoing, the City, by and through CIRSA appointed counsel, has been successful in negotiating a settlement among the parties. The proposed settlement provides for monetary payment of \$2,000.00 directly to Ms. Culpepper along with reimbursement of Ms. Culpepper's attorneys fees in the negotiated amount of \$17,302.00. It is anticipated that the City will pay the attorneys fees upfront, with reimbursement from CCT through discounted invoices for the shuttle service spread over the remainder of the year. This arrangement will require a written amendment to the agreement between the City and CCT to be negotiated and signed by the City Manager (with assistance from the City Attorney) as authorized by the Resolution.

By approving the attached Settlement Agreement, the City will avoid the expense of litigation. The City is authorized to enter into such an Agreement under its general corporate powers.

Manager Lanning stated that there is some possibility that this issue will come back.

Alderman Spain moved to approve Resolution No. 12-02: A resolution of the City Council of the City of Central, Colorado approving a Settlement Agreement and Release By and Between Central City, Ruby Elaine Culpepper and Colorado Coach Transportation, LLC. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

#### **STAFF REPORTS**

Manager Lanning stated that staff continues to provide routine maintenance as we go through the winter and are preparing for spring/summer projects.

#### **COUNCIL COMMENTS**

Alderman Spain thanked Operations Director Kisselman for his excellent job on Channel 9 news promoting the City and giving the information that the roads were clear.

#### **PUBLIC FORUM/AUDIENCE PARTICIPATION**

Gloria Gaines, 781 Martin Drive, noted the excellent snow removal by the Public Works Department following the recent snowstorm.

Hearing no further business, Mayor Engels adjourned the meeting at 7:30 p.m.  
The next regular Council meeting is scheduled for February 21, 2012 at 7:00 p.m.

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Ronald E. Engels, Mayor

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Reba Bechtel, City Clerk



## AGENDA ITEM # 7

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Reba Bechtel, City Clerk

**DATE:** February 21, 2012

**ITEM:** Renewal of CC Gaming LLC dba Johnny Z's Casino at 132 Lawrence for a Hotel and Restaurant Liquor License effective April 19, 2012

**NEXT STEP:** Council Motion

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ORDINANCE  
 MOTION  
 INFORMATION

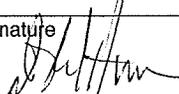
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- I. **REQUEST OR ISSUE:** Staff is requesting Council approval for the renewal of CC Gaming LLC dba Johnny Z's Casino at 132 Lawrence for a Hotel And Restaurant Liquor License effective April 19, 2012.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve renewal as stated above.
- III. **FISCAL IMPACTS:** N/A
- IV. **BACKGROUND INFORMATION:** The Police Chief has given his approval.
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**  
Council may take one of the following actions:
  1. Move to approve the renewal.
  2. Move to deny the renewal.



## ATTACHMENT TO LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

**This page must be completed and attached to your signed renewal application form.  
 Failure to include this page with the application may result in your license not being renewed.**

|  |  |  |   |
|--|--|--|---|
| Trade Name of Establishment<br><i>Johnny 2's Casino</i>  |  | State License Number<br><i>25-55252-0000</i>               |   |
| 1. Operating Manager<br><i>Dodd Hanneman</i>   |  | Home Address<br><i>11850 Sylvia Dr Northglenn CO 80233</i> |   |
|  |  | Date of Birth<br><i>04/22/73</i>                           |   |
| 2. Do you have legal possession of the premises for which this application for license is made?<br>Are the premises owned or rented: <u><i>Rented</i></u> If rented, expiration date of lease: <u><i>2/22/15</i></u>   |  | Yes<br><input checked="" type="checkbox"/>                 | No<br><input type="checkbox"/>            |
| 3. Has there been any change in financial interest (new notes, loans, owners, etc.) since the last annual application? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders or owners, (other than licensed financial institutions) are materially interested.   |  | Yes<br><input checked="" type="checkbox"/>                 | No<br><input type="checkbox"/>            |
| 4. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been convicted of a crime? If yes, attach a detailed explanation.  |  | Yes<br><input type="checkbox"/>                            | No<br><input checked="" type="checkbox"/> |
| 5. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been denied an alcoholic beverage license, had an alcoholic beverage license suspended or revoked, or had interest in any entity that had an alcoholic beverage license denied, suspended or revoked? If yes, attach a detailed explanation.   |  | Yes<br><input type="checkbox"/>                            | No<br><input checked="" type="checkbox"/> |
| 6. Does the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), have a direct or indirect interest in any other Colorado liquor license (include loans to or from any licensee, or interest in a loan to any licensee)? If yes, attach a detailed explanation.   |  | Yes<br><input type="checkbox"/>                            | No<br><input checked="" type="checkbox"/> |
| 7. <b>Corporation or Limited Liability Company (LLC) or Partnership applicants must answer these questions. Since the date of filing of the last annual license application:</b>   |  | Yes  | No  |
| (a) Are there, or have there been: any officers or directors; or managing members; or general partners added to or deleted from applicant for renewal of a 3.2 beer or liquor license?   |  | <input type="checkbox"/>                                   | <input checked="" type="checkbox"/>       |
| (b) Are there or have there been: any stockholders with 10% or more of the issued stock of the Corporation; or any members with 10% or more membership interest in the LLC; or any partners with 10% or more interest in the partnership added to or deleted from the applicant for renewal of a 3.2 beer or liquor license?   |  | <input type="checkbox"/>                                   | <input checked="" type="checkbox"/>       |
| (c) If Yes to (a) or (b), complete and attach Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, and all supporting documentation, and fees your Local Licensing Authority immediately.  |  |  |   |
| 8. <b>Sole proprietorships, Husband-Wife Partnerships or Partners in General Partnerships:</b>   |  |  |   |
| <b>EVIDENCE OF LAWFUL PRESENCE</b>   |  |  |   |
| Each person identified above must complete and sign the following affidavit. Please make additional copies if necessary. Each person must also provide a copy of their driver's license or state issued identification card.   |  |  |   |
| In lieu of form DR 4679, the undersigned swears or affirms under penalty of perjury under the laws of the State of Colorado that (check one):  |  |  |   |
| <input type="checkbox"/> I am a United States Citizen<br><input type="checkbox"/> I am not a United States Citizen but I am a Permanent Resident of the United States<br><input type="checkbox"/> I am not a United States Citizen but I am lawfully present in the United States pursuant to Federal Law<br><input type="checkbox"/> I am a foreign national not physically present in the United States  |  |  |   |
| I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, or fraudulent statement or misrepresentation in this sworn affidavit is punishable under the criminal laws of Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received. |  |  |   |
| Signature<br>   |  | Printed name<br><i>Dodd Hanneman</i>                       |   |
|  |  | Date<br><i>1/26/12</i>                                     |   |

Johnny Z's Casino License # 25-55252-0000  
 Liquor License Renewal Application  
 Supplemental Information for Question #3

There are no other associations to liquor businesses

**Changes in Ownership**

| Owner Name       | Prior Ownership Percent | New Ownership Percent | SS#         |
|------------------|-------------------------|-----------------------|-------------|
| Charles Odiorne  | 0%                      | 4.00%                 | 522-88-3920 |
| William Pagano   | 0%                      | 1.00%                 | 524-62-5919 |
| John Pusedu      | 1.543%                  | 3.843%                | 523-06-4775 |
| Elizabeth Zimpel | 41.752%                 | 37.852%               | 251-33-7187 |
| John Zimpel      | 41.753%                 | 37.853%               | 353-42-9138 |

**New Financing Agreements**

| Loan with                     | Date Due   | Description                   | Initial Loan Amount |
|-------------------------------|------------|-------------------------------|---------------------|
| Aristocrat Technologies       | 10/1/2012  | Slot Machines                 | \$ 118,260          |
| International Game Technology | 3/24/2013  | Slot Machines                 | \$ 84,709           |
| Aristocrat Technologies       | 4/10/2013  | Slot Machines                 | \$ 168,560          |
| Aristocrat Technologies       | 6/30/2012  | Computer Software             | \$ 139,505          |
| WMS Gaming                    | 6/15/2013  | Slot Machines                 | \$ 353,352          |
| International Game Technology | 7/15/2013  | Slot Machines                 | \$ 58,232           |
| Young Electric Sign Company   | 8/1/2017   | LED Lights                    | \$ 17,402           |
| Konami Gaming                 | 10/31/2012 | Slot Machines                 | \$ 68,074           |
| Centennial Bank               | 8/17/2012  | Line of Credit                | \$ 70,000           |
| Shannon E. Ragland            | 7/14/2012  | Promissory Note               | \$ 60,000           |
| Montegra Capital Resources    | 3/26/2012  | Increase in Building Mortgage | \$ 650,000          |



## AGENDA ITEM # 8

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Reba Bechtel, City Clerk

**DATE:** February 21, 2012

**ITEM:** Renewal of Doc Holliday Casino II LLC dba Doc Holliday Casino at 129-131 Main Street for a Tavern Liquor License effective April 22, 2012

**NEXT STEP:** Council Motion

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** Staff is requesting Council approval for the renewal Renewal of Doc Holliday Casino II LLC dba Doc Holliday Casino at 129-131 Main Street for a Tavern Liquor License effective April 22, 2012.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve renewal as stated above.
- III. **FISCAL IMPACTS:** N/A
- IV. **BACKGROUND INFORMATION:** The Police Chief has given his approval.
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**  
Council may take one of the following actions:
  1. Move to approve the renewal.
  2. Move to deny the renewal.



**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**



DOC HOLLIDAY CASINO II LLC  
 DOC HOLLIDAY CASINO  
 P.O. BOX 639  
 CENTRAL CITY CO 80427-0639

|   |                      |
|---|----------------------|
| License Number<br>25-43951-0000                         | License Type<br>2010 |
| Liability Information<br>60 005 713210 B 042308         |                      |
| Business Location<br>129-131 MAIN ST<br>CENTRAL CITY CO |                      |
| Current License Expires<br>APR 22, 2012                 |                      |
| <b>DEPARTMENTAL USE ONLY</b>                            |                      |
| Total Amount Due<br>675.00                              |                      |
| Total Paid<br>\$ 675.00                                 | Date                 |

- This renewal reflects no changes from the last application. Complete page 2 and file now!
- Yes there are changes from the last application.** If applicant is a Corporation or Limited Liability company, use DR 8177 and send in with this renewal. Any other changes of ownership require a transfer of ownership. See your Local Licensing Authority immediately.

Wholesaler, manufacturer, importer, and public transportation system license renewals do not need Local Licensing Authority approval and must be returned directly to the Colorado Department of Revenue at least 30 days prior to the current license expiration date.

**This application for renewal must be returned to your CITY OR COUNTY Licensing Authority at least 45 days prior to the expiration date of your current license. Failure to do so may result in your license not being renewed. Include both pages of this renewal and payment.**

| OATH OF APPLICANT  |                              |                                |
|--|------------------------------|--------------------------------|
| I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge.   |                              |                                |
| Authorized Signature<br>   | Date<br>2/10/2012            | Business Phone<br>303-582-1400 |
| Title<br>General Manager   | Sales Tax Number<br>25-43951 |                                |
| REPORT AND APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY  |                              |                                |
| The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S.<br><b>THEREFORE THIS APPLICATION IS APPROVED.</b> |                              |                                |
| Local Licensing Authority for  |                              | Date                           |
| Signature  | Title                        | Attest                         |

DO NOT DETACH

DO NOT DETACH

DO NOT DETACH

**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

|  |   |  |  |
|--|---|--|--|
| Business Name<br>DOC HOLLIDAY CASINO   | LICENSE NUMBER (Use for all reference)<br>25-43951-0000 |  | PERIOD<br>04-13                            |
| TYPE OF LICENSE ISSUED<br>TAVERN LIQUOR LICENSE - MALT, VINOUS, AND SPIRITUOUS | CASH FUND<br>2320-100(999)<br>\$ 50.00                  | STATE FEE<br>2010-750(999)<br>\$ 25.00 | CITY 85% OAP<br>2180-100(999)<br>\$ 425.00 |

SUB-TOTAL \$ 500.00

ADD \$100.00 TO RENEW RETAIL WAREHOUSE STORAGE PERMIT 2210-100(999) \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

## ATTACHMENT TO LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

**This page must be completed and attached to your signed renewal application form.  
 Failure to include this page with the application may result in your license not being renewed.**

|  |                                   |   |
|--|-----------------------------------|---|
| Trade Name of Establishment<br><b>Doc Holiday Casino II LLC</b>  |                                   | State License Number<br><b>25-43951</b>                             |
| 1. Operating Manager<br><b>Doug James</b>  | Home Address                      | Date of Birth<br><b>2-18-65</b>                                     |
| 2. Do you have legal possession of the premises for which this application for license is made?<br>Are the premises owned or rented: <u>Rented</u> If rented, expiration date of lease: <u>7-31-15</u>   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 3. Has there been any change in financial interest (new notes, loans, owners, etc.) since the last annual application? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders or owners, (other than licensed financial institutions) are materially interested.   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 4. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been convicted of a crime? If yes, attach a detailed explanation.  |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 5. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been denied an alcoholic beverage license, had an alcoholic beverage license suspended or revoked, or had interest in any entity that had an alcoholic beverage license denied, suspended or revoked? If yes, attach a detailed explanation.   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 6. Does the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), have a direct or indirect interest in any other Colorado liquor license (include loans to or from any licensee, or interest in a loan to any licensee)? If yes, attach a detailed explanation. <u>Bull Durham Casino (Global Casinos)</u>  |                                   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| 7. <b>Corporation or Limited Liability Company (LLC) or Partnership applicants must answer these questions. Since the date of filing of the last annual license application:</b>   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| (a) Are there, or have there been: any officers or directors; or managing members; or general partners added to or deleted from applicant for renewal of a 3.2 beer or liquor license?   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| (b) Are there or have there been: any stockholders with 10% or more of the issued stock of the Corporation; or any members with 10% or more membership interest in the LLC; or any partners with 10% or more interest in the partnership added to or deleted from the applicant for renewal of a 3.2 beer or liquor license?   |                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| (c) If Yes to (a) or (b), complete and attach Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, and all supporting documentation, and fees your Local Licensing Authority immediately.  |                                   |   |
| 8. <b>Sole proprietorships, Husband-Wife Partnerships or Partners in General Partnerships:</b>   |                                   |   |
| <b>EVIDENCE OF LAWFUL PRESENCE</b>   |                                   |   |
| Each person identified above must complete and sign the following affidavit. Please make additional copies if necessary. Each person must also provide a copy of their driver's license or state issued identification card.   |                                   |   |
| In lieu of form DR 4679, the undersigned swears or affirms under penalty of perjury under the laws of the State of Colorado that (check one):  |                                   |   |
| <input type="checkbox"/> I am a United States Citizen<br><input type="checkbox"/> I am not a United States Citizen but I am a Permanent Resident of the United States<br><input type="checkbox"/> I am not a United States Citizen but I am lawfully present in the United States pursuant to Federal Law<br><input type="checkbox"/> I am a foreign national not physically present in the United States  |                                   |   |
| I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, or fraudulent statement or misrepresentation in this sworn affidavit is punishable under the criminal laws of Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received. |                                   |   |
| Signature<br>  | Printed name<br><b>Doug James</b> | Date<br><b>2/10/12</b>  |

## Girl Scouts Centennial Proclamation

### *A Proclamation Declaring 2012 as the Year of the Girl and Celebrating 100 years of Girl Scouting*

**WHEREAS**, March 12, 2012, marks the 100<sup>th</sup> anniversary of the Girl Scouts of the United States of America, which began in 1912 when Savannah, GA native Juliette “Daisy” Gordon Low gathered 18 girls to provide them the opportunity to develop physically, mentally and spiritually; and,

**WHEREAS**, for 100 years, Girl Scouting has helped build more than 50 million girls and women of courage, confidence and character, who act to make the world a better place; and,

**WHEREAS**, the award winning Girl Scout Leadership experience helps girls discover themselves and their values, connect with others and take action to make the world a better place; and,

**WHEREAS**, this leadership model helps girls develop skills, such as critical thinking, problem solving, cooperation and team building, conflict resolution, advocacy and other important life skills; and,

**WHEREAS**, core programs around Science, Technology, Engineering and Math (STEM), environmental stewardship, healthy living, financial literacy and global citizenship help girls develop a solid foundation in leadership; and,

**WHEREAS**, Colorado Girl Scouts have developed nationally recognized signature programs in these areas, including the STEM Squad, Power Up bullying prevention, Fight Like A Girl Scout self-defense instruction and Earth Hour energy conservation events; and,

**WHEREAS**, through the dedication, time, and talent of 9,000 Colorado volunteers of different backgrounds, abilities, and areas of expertise, the Girl Scout Program is brought to 30,000 girls in grades K-12 across the state, with nearly 30% of the Girl Scouts served in Colorado from economically disadvantaged, underserved and at-risk communities; and,

**WHEREAS**, in the state of Colorado, Girl Scouting reaches all 64 counties, with Girl Scout offices in Colorado Springs, Denver, Durango, Fort Collins, Grand Junction and Pueblo, and mountain camp properties near Bailey, Estes Park, Red Feather Lakes, Rye and Woodland Park; and,

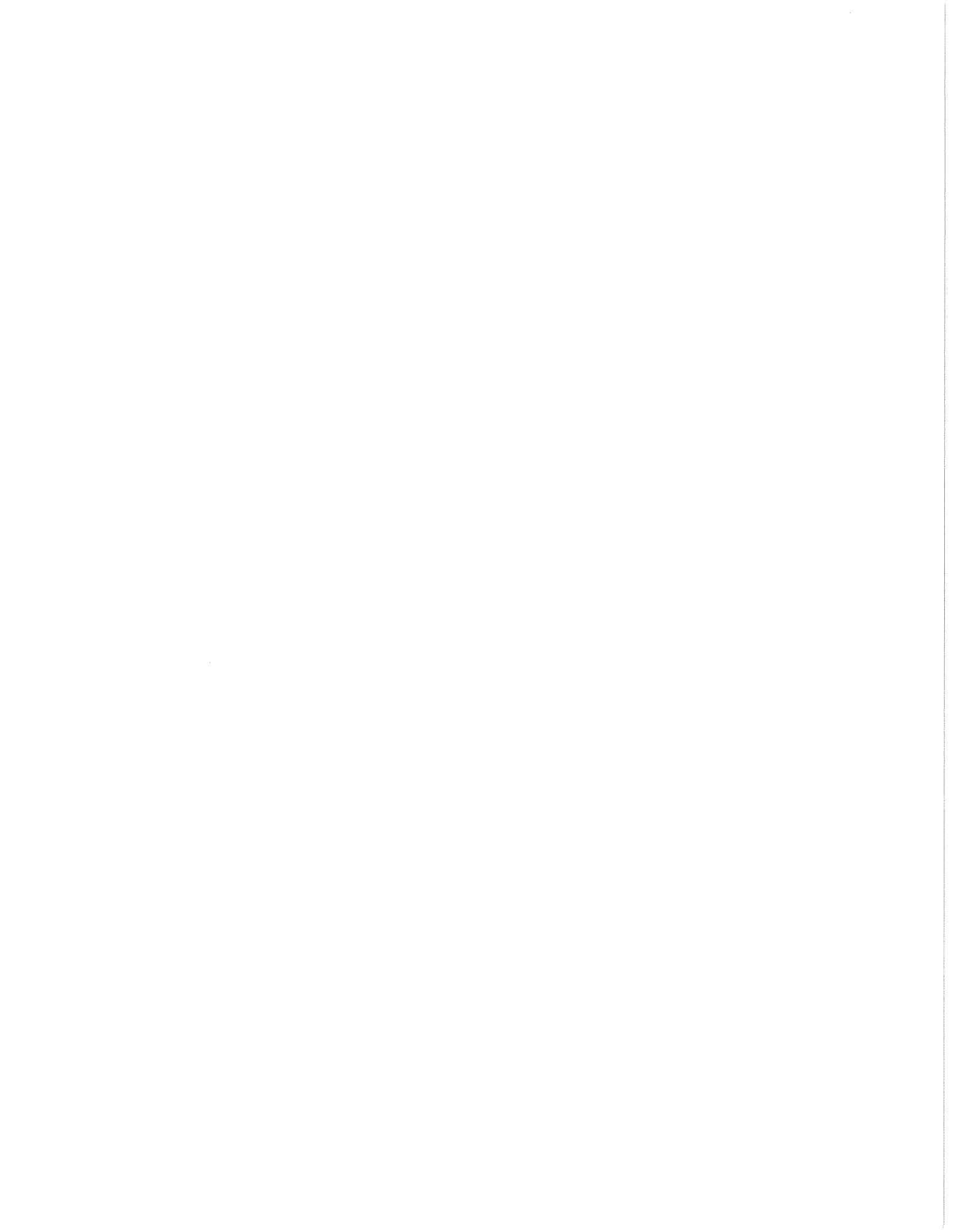
**WHEREAS**, Girl Scouts in Colorado are proud of the difference they make in communities around the state each year by donating thousands of hours of service and recognizing the hard work of hundreds of community heroes, such as the military, hospitals and food banks, by collecting, with the help of their cookie customers, more than 120,000 Girl Scout Cookie packages for these entities;

**NOW, THEREFORE**, I, Mayor Engels, by virtue of the authority vested in me as Mayor of Central City, Colorado do hereby honor the Girl Scouts for their 100 years of leadership and expertise as the voice for and of girls, and proudly proclaim 2012 as “Year of the Girl in the State of Colorado.”

ATTEST:

\_\_\_\_\_  
Ronald E. Engels, Mayor

\_\_\_\_\_  
Reba Bechtel, City Clerk





## AGENDA ITEM # 10

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Shannon Flowers, Finance Director

**DATE:** February 16, 2012

**ITEM:** Gilpin County Historical Society-Washington Hall Employee Pay Increase Request

**NEXT STEP:** Determine whether or not Council would like to fund the pay increase that the Gilpin County Historical Society has given their Washington Hall Docent.

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** During 2011 the City and the Gilpin County Historical Society joined together in an effort to have more historical activities available for City visitors. To that end, the City leased a portion of Washington Hall to the Historical Society so that they could have a museum display area open during the winter months. The City agreed to provide the funding for the docent that they would have working in the museum as the expense of doing so was cost prohibitive to the Historical Society. It was agreed that the docent would be paid the same wage as that of the City's Visitors Center employees, \$10.00 per hour. The funding for this docent is budgeted for out of the Historic Preservation Fund, Historic Tourism and Non-profit line items.
- At the Historical Society's January board meeting they voted to give their docents an increase in wages of \$.50 per hour. The Historical Society is asking Council to consider covering the cost of the Washington Hall docent's increase in 2012.
- II. **RECOMMENDED ACTION / NEXT STEP:** Determine whether or not Council would like to cover the cost of the Washington Hall docent's increase in 2012.
- III. **FISCAL IMPACTS:** The cost to the City for the Washington Hall docent is \$25,287 for 2012 based on the increased hours and days of operation. If

Council chooses to cover the cost of the Historical Society's pay increase than it will cost the City an additional \$1,264.33. The City did not budget for this increase and was not aware that the Historical Society intended to give one.

IV. **BACKGROUND INFORMATION:** N/A

V. **LEGAL ISSUES:** There are no known legal issues related to this request.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

VII. **SUMMARY AND ALTERNATIVES:**

1. Determine to fund the Washington Hall docent's pay increase
2. Determine not to fund the Washington Hall docent's pay increase
3. Table for further discussion



## AGENDA ITEM # 11

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Greg Thompson, CDD/HPO

**DATE:** February 21, 2012

**ITEM:** Grant Program

**NEXT STEP:** Request for Direction

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ORDINANCE  
X MOTION  
X INFORMATION

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#### **I. REQUEST OR ISSUE:**

Last year, the City provided Grants to 11 property owners for repairs to buildings in the community. There were 8 minor grants and 3 significant grants. A significant grant is over \$10,000. The total amount budgeted was \$100,000. Last year, Council placed increased emphasis on life, safety and welfare requests over aesthetic issues.

The budget again provides for \$100,000 in grants for 2012.

Staff is requesting direction from Council on the 2012 Grant Guide. Several elements are proposed to change, including:

- Program name change
- Claw back provision
- Victorian Landmark restoration addition
- Criteria addition
- More details for exceptions

At their February 8, 2012 meeting, the Historic Preservation Commission reviewed the proposed changes and generally supported them as shown in the attached document.

II. **RECOMMENDED ACTION / NEXT STEP:**

III. **FISCAL IMPACTS:**

This is a budgeted line item from the Historic Preservation Fund (02-456-8805/\$100,000)

IV. **BACKGROUND INFORMATION:**

Attached, please find a memo detailing the proposed changes to the grant program guide for this year. The proposed Grant Guide is also attached.

V. **LEGAL ISSUES:** N/A

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

VII. **SUMMARY AND ALTERNATIVES:**

Provide direction to staff on any proposed changes to the proposed Grant Guide.

# Memo

January 30, 2012

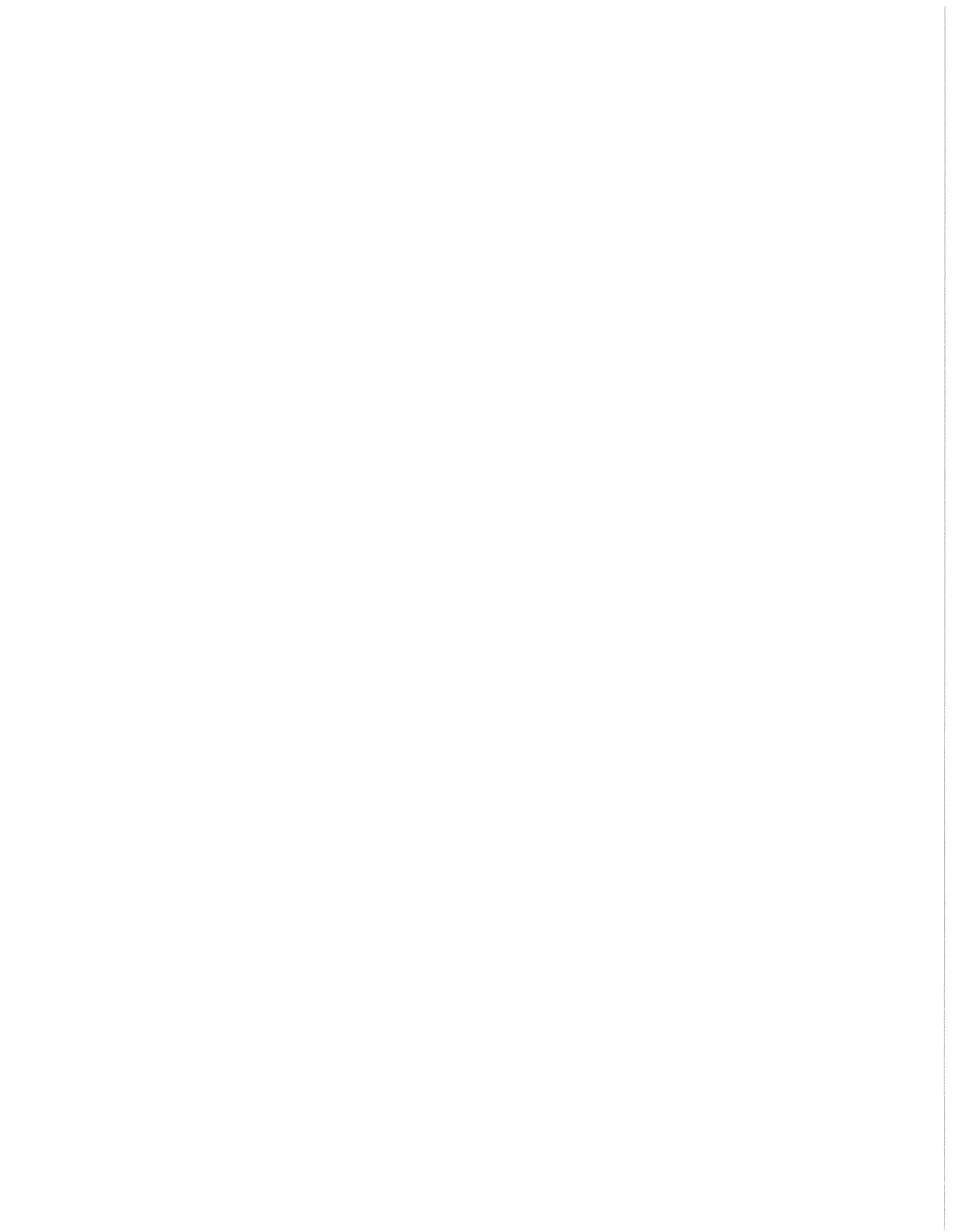
To: Historic Preservation Members  
From: Greg Thompson, CDD/HPO  
Subject: 2012 Historic Preservation Grant Guide

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Attached, please find the 2012 Historic Preservation Fund Grant Guide. Please review and be prepared to discuss at the February 8 meeting. The proposed schedule for this year has been moved up, with notices anticipated to be sent out March 1, with an application due date of March 30. This would allow the applications to be reviewed by the HPC at the April 11 meeting, on to Council the following week, and notification letters out April 18 (Section 4).

A variety of changes have been incorporated into the guide this year, highlighted by the following:

1. Name change – propose changing it from “Guide to Programs” to “Grant Guide.”  
Staff Comment: New name seems to more accurately identify what the document and program is for and may be more recognizable from community members, since they look for grants.
2. Claw back provision – If a property receives a grant over \$10,000, a lien is placed on the property and if sold within 5 years, a percentage of the grant would need to be returned to City.  
Staff Comment: There seemed to be general consensus last year that this addition would allow the City to recoup grant money from those property owners who elect to sell the property in a relatively short amount of time after receiving funding. As proposed, this would only apply to those properties which receive significant grants. People sell properties for a variety of reasons. It’s likely some unintended consequences will arise from this provision. (Section 5)
3. Victorian Landmark Restoration addition – In the past, Victorian Landmarks were not specifically mentioned as being able to receive grant money. (Sections 9 and 10)  
Staff Comment: This addition may encourage property owners to take better care of these locally designated components.
4. Criteria addition – Put criteria in to benefit owner-occupied structures. (Section 12)  
Staff Comment: This will help the program benefit residents of the community over other organizations, owners of rental properties, etc. This would be just one of the criteria to be considered for a grant, and not the final determinant. This also allows the program to more closely align with a portion of the Purpose which states, “...this program also intends to stabilize the residential community within Central City.”
5. More details for exceptions – Makes explicit the need for applicants to provide information about why they can’t meet the grant program guidelines. Additionally, requires the HPC make a finding to this effect concerning the proposal. (Section 17)  
Staff Comment: Still allows exceptions to be made, but puts the burden on the applicants to explain why they can’t meet the accepted norm.



# **CITY OF CENTRAL HISTORIC PRESERVATION FUND 2012 Grant Guide**

## **SECTION 1; ELIGIBILITY**

In order to be eligible to receive historic preservation grants, properties must be identified in the National Historic Landmark District's National Register (on file at City Hall) as contributing and/or a rated structure. Structures not listed as contributing or rated shall not be eligible for grant funding.

## **SECTION 2; PURPOSE**

The Constitution for the State of Colorado provides that a portion of the gaming tax revenues be returned to the City of Central specifically for historic preservation. A portion of the Central City Historic Preservation Fund ("Fund") is intended to assist property owners in the rehabilitation and preservation of historic properties within the City.

The City has established this "Grant Guide" to assist property owners in restoring and preserving the character of the City's National Historic Landmark District (NHLD) and preserve the district's historic structures (the "Program"). In addition to the preservation of the historic structures throughout the City, this program also intends to stabilize the residential community within Central City. Therefore, the purpose of the Fund is to provide financial assistance that will promote the preservation of historic properties and in the process distribute the benefits from gaming revenues to local residents and property owners. Over the past several years many historic properties have been preserved through private sector investment as well.

This Program is intended to enhance the overall historic district by providing property owners financial resources to assist in the preservation of individual structures. Each grant is to be used only for the specific property address and work program recommended by the Historic Preservation Commission (HPC) and approved by City Council.

## **SECTION 3; PROGRAM GOALS**

The goal of the Program is to promote the restoration and preservation of eligible, historic buildings in Central City. This would include considerations for the comfort and safety of the building's occupants. A successful restoration and preservation program is one that retains as much of the original historic fabric as possible while ensuring the usefulness of the structure for many more years. It also preserves the original architectural components that are character-defining elements of a particular historic style of the building. Reparation, rather than replacement of significant architectural elements and historic materials, is preferred. Repair of such elements and materials begins with the least degree of intervention possible, such as splicing or patching. Piecing-in or upgrading can also be undertaken if done according to recognized restoration and preservation techniques. For instance, window replacement is frequently considered. Replacing windows is not recommended because of peeling paint or loose joinery. However, when the level of deterioration or damage of materials precludes repair, replacement in kind can be acceptable. When an exterior architectural feature is missing, its reconstruction is recommended as the preferred course of action. The feature may be accurately reproduced if adequate physical documentation exists.

For further guidance in the long term preservation of a historic property, review the Standards for Rehabilitation available through the office of the City's Historic Preservation Officer. Additional information concerning structural improvements can be found in the City's Design Guidelines, also

available from the City's Historic Preservation Officer or at [www.centralcitycolorado.us/city\\_files/Design Guidelines/](http://www.centralcitycolorado.us/city_files/Design_Guidelines/).

#### **SECTION 4; 2011 GRANT PROCESS SCHEDULE**

Historic Preservation Fund grant assistance requests must adhere to the following schedule to be considered in the program:

|                    |  |
|--------------------|--|
| <b>March 1</b>     | Notice sent out to property owners regarding 2012 Grant Program.   |
| <b>March 30</b>    | Grant Applications Due – No Apps accepted after this date. No exceptions.  |
| <b>April 11</b>    | HPC Review Grant Applications – Recommendations to Council   |
| <b>April 17</b>    | City Council Award/Deny Grants   |
| <b>April 18</b>    | Staff sends out notification letters to all applicants   |
| <b>November 30</b> | Grant work must be completed and supplemental paper work provided as prescribed under Section 20, Procedural Steps, part 9, (c). |

#### **SECTION 5; GENERAL CONDITIONS OF ASSISTANCE**

Grants are awarded based on the merit of the individual projects. The amount of funding awarded shall be subject to the annually appropriated amount approved by the City Council.

The City Council establishes the grant funding through the annual budget appropriation process. The Program will be assessed during the third quarter of each year during the annual budget process. The HPO will provide funding recommendations to the City Council recommending grant limits for the next year.

The City's Design Guidelines, including the Secretary of the Interior's Standards for Rehabilitation, should be consulted for all Historic Preservation Fund program projects.

Grants may be used for a variety of work such as roof repair, exterior finishing, electrical and structural upgrades and exterior painting. The City requires all grant recipients to make any needed repairs and exterior rehabilitation to bring the structure into conformance with City building codes under the specific work the grant was awarded for (i.e. electrical grant must bring all electrical work into code compliance).

The City may recommend funding at a different level than that requested by the applicant and for a different project if the HPO and Building Inspector recommend other work.

Awards will be made to properties within the City of Central. Private non-profit organizations and tenants who hold a long-term lease and have the authorization of the property owner may also apply, with the owner's written permission. Disbursement of funds, however, shall be made only to the property owner.

For any Project that expends funds in excess of ten-thousand dollars (\$10,000.00) – Significant Restoration, Homeowner shall not sell the property within five (5) years of the date the Project is completed. If Homeowner sells property within five (5) years of the date the Project is completed, Homeowner agrees to pay the City the "increased value" of the property on a pro-rated basis as

follows:

- A. The amount to be paid shall equal the amount of the “increased value” of the property less an amount equal to one-fifth (1/5) of the amount of the “increased value” of the property for each full year occurring between the date the Project is completed and the date of the sale or transfer of the property.
- B. The “increased value” of the property shall be determined in the following manner:
  - i. At the beginning of the Project, before any work has begun, the home’s “pre-Project value” shall be determined by a certified appraiser mutually chosen by the City and the property owner.
  - ii. The “increased value” shall be calculated by subtracting the “pre-Project value” from the price paid by the purchaser of the property subsequent to completion of the Project.

## **SECTION 6; GENERAL PROGRAM INFORMATION**

The following considerations apply to all activities covered by the Grant Program.

Projects will be selected and authorized only upon completion of an application in accordance with the requirements described in this “Grant Guide.”

Careful consideration should be given in preparing the application. The completeness and accuracy of the application will be considered indicative of the applicant’s ability to accomplish the proposed project.

All program participants will be required to enter into agreements with the City showing their willingness to comply with the terms and conditions of the Program. Failure by the applicant and/or property owner to sign the City’s standard form of agreement will disqualify applicants from participation in the Program.

The City of Central expressly reserves the right to reject any or all applications, alter the application amount or requirements, and request additional information to assist in the review of any application.

The grant leverages other investment and encourages the investment of private funds to rehabilitate, improve, maintain, preserve, protect and enhance historic properties. The applicant may secure other financial assistance, use personal funds and/or provide significant amounts of in-kind labor (“sweat equity”) and materials.

## **SECTION 7; GRANT TYPES – MINOR MAINTENANCE & SIGNIFICANT RESTORATION**

In an effort to better address the needs of the community as well as preserving the purpose of the Grant Program, there are now two grant categories offered: 1) Minor Maintenance and 2) Significant Restoration.

Minor Maintenance Grants: These grants will award up to a maximum grant amount of \$10,000 per property. The grant is intended to make minor repairs and/or ongoing maintenance efforts, such as painting, repairs to siding, windows, and roof. This grant can also be used for preparing a Technical Assistance Grant for Significant Restoration Grant projects. Projects considered under the Minor Maintenance Grants category, in general, are not considered to require engineering,

architectural plans or other supporting documentation to conduct the work that would otherwise be eligible for a Technical Assistance Grant. Only one bid will be required for this type of grant.

Significant Restoration Grants: These grants will award up to a maximum amount of \$30,000 per property. The grant is intended to address more comprehensive efforts to rehabilitate an existing structure. The primary emphasis of the grant is to provide the necessary funding to accomplish more serious repairs/restoration of the property, including but not limited to structural stabilization, foundation repair and comprehensive rehabilitation efforts that otherwise could not be reasonably accomplished under the Minor Maintenance Grants. A Technical Assistance Grant (as described under Section 8, Categories of Assistance) is encouraged to be completed first before applying for this type of grant. Applicants will be required to provide construction-related documents and a minimum of two bids for each task/element.

## **SECTION 8; CATEGORIES OF ASSISTANCE**

The Program has five (5) categories of assistance. These categories may be combined into one grant application, but cannot exceed the maximum amount available for a single property under any grant type.

Technical Assistance: Technical Assistance Grants are intended to cover the cost of retaining a professional consultant to assess, prioritize and prepare any necessary construction documents to carry out any restoration efforts. Technical Assistance Grants are encouraged for those seeking Significant Restoration Grants however, they are not required.

Rehabilitation: Rehabilitation Grants are limited to exterior preservation, rehabilitation, stabilization and repair of historic properties. Victorian Landmark restoration work can also be considered for a grant. See Work Covered by the Historic Preservation Grant Program for a more detailed description. ***For the 2012 grant cycle, projects with a scope of work addressing imminent life/safety, building code compliance, and/or structural conditions will be given priority over other grant requests.***

Emergency: Oftentimes an unknown or unanticipated structural, mechanical and/or electrical condition may arise during construction. An emergency award may be considered only when the problem represents an immediate and present danger to the health, life, or safety of the occupants of the structure or the structure itself. An emergency means a problem that had not been previously identified through the Technical Assistance Grant (if applicable), during the bid process, or during construction and is independently verified as a bona fide emergency by the Building Inspector. The Building Inspector will make recommendations to the HPO, who will present the findings to the HPC/City Council for funding consideration. If approved by the City Council, the applicant must comply with the standards outlined above. These funds may also be used for the stabilization of retaining walls or other site features that may threaten the historic structure. Emergency funds are subject to funding availability, and there is no guarantee that a bona fide emergency will be funded.

Rock Wall: Two types of Rock Wall repair work are possible:

- Private Property Rock Walls - Rock walls on private properties that are determined not to support the City's public rights-of-way.
- City Rock Walls – walls that contribute to the stability of the City's public rights-of-way.

Private Property Rock Walls are eligible for grant consideration under this grant. City Rocks Walls are funded separately and is administered through the City's Public Works Department. If you have a City Rock Wall that is in need of repair please contact the City's Public Works Operations Director at 720-279-7336 or at [opdirector@cityofcentral.co](mailto:opdirector@cityofcentral.co).

Utility Grants: This grant is for the replacement of utilities inside and outside of the structure. Water line replacement is considered a high priority in this type grant program. Several of these older water connections leak or have a history of freezing. It is recommended that an applicant consider this grant in conjunction with any major structural upgrade to the property.

## **SECTION 9; WORK COVERED BY THE HISTORIC PRESERVATION GRANT PROGRAM**

Costs covered by the Program include the stabilization, weatherization and exterior rehabilitation of historic buildings. Verifiable architectural fees, construction costs, including supervision, and related expenses are also eligible.

### Technical Assistance Grant:

Retaining a professional consultant such as an architect or engineer. Costs associated with the preparation of inventories, analysis reports, construction plans, cost estimating and related documents. Scopes of work under this category must comply with the eligible work listed below.

### Rehabilitation Grant

|  |   |                                       |         |
|--|---|---------------------------------------|---------|
| Exterior walls/siding                                    | Trim  | Roofs                                 | Windows |
| Steps  | Doors   | Cornices                              | Porches |
| Historic Outbuildings                                    | Decorative elements                               | Foundations                           | Fences  |
| Painting – Exterior                                      | Victorian Landmarks                               | Reversal of inappropriate alterations |         |
| Structural improvements that will stabilize the property | Reconstruction of original architectural elements |                                       |         |

### Emergency Grant:

Unforeseen Foundation, Structural Stabilization, Code Related Electrical/Mechanical Repairs Associated with Structural/Foundation Repair from an approved grant.

### Private Property Rock Walls

Historic retaining walls and related landscaping – (Private Property)

### Utility Grant

Code-Compliance requirements for gas, plumbing, rough-in plumbing and electric systems that will remove potential hazards to the property.

## **SECTION 10; WORK NOT ELIGIBLE UNDER THE PROGRAM**

Funds under the Program are not eligible for the following:

- Property acquisition costs;
- Rehabilitation of the interiors of buildings - except structural; code related or related stabilization work associated with a Rehabilitation or Emergency Grant and except work done on a Victorian Landmark;
- New buildings and additions;
- Structures that are classified as Non-Rated and/or Non-Contributing;
- Landscaping work; or
- Solar and Wind Turbines.

## **SECTION 11; APPLICATION EVALUATION CRITERIA**

All grant requests, both Minor Maintenance and Significant Restoration, will be subject to the review criteria listed below. The review criteria are segregated into two (2) tiers. Tier 1 contains

four (4) weighted criteria that accounts for 70% of the total score. Tier 2 contains six (6) weighted criteria that accounts for 30% of the total score. The points from the two tiers are then added together and divided into the amount of funding requested to give a cost per point final score. The final scoring, based on Staff's evaluation, will be provided to the Historic Preservation Commission and City Council for their respective review and consideration. The HPC and City Council shall use the Criteria for Selection in evaluating the grant application.

## **SECTION 12; CRITERIA FOR SELECTION**

### **Tier 1**

1. Historic Significance of the Structure: Has this building played a special role in Central City's history and/or been occupied by important figures?
2. Importance of the Proposed Project to the Preservation of the Structure: How important is the proposed work to the repair of damaged components of this building? How well will it slow any deterioration in progress and assist with the continued preservation of the structure?
3. Urgency of Preserving the Structure: How important is it that the preservation activities proposed be employed ASAP? Is it urgent because if not implemented, the structure may decay to the point that it loses its historic integrity? Is the preservation of the structure threatened?
4. Visual Prominence of the Structure: How important a role does this building play in the "look" of Central City? Will the project substantially improve the visual appearance of the district?

### **Tier 2**

1. Techniques Proposed: Does the proposed scope of work demonstrate proper rehabilitation techniques based on historic preservation principles?
2. Special consideration due to financial conditions: Although applicants are not required to submit personal financial information to be considered for a grant, a demonstration of such need may be considered by the City in ranking priorities for funding of qualified projects.
3. Application is complete and clearly states the case: The application is complete and accurate and demonstrates the ability of the applicant to satisfactorily complete the project. Bids clearly define tasks and include segregated time and materials for each project element and materials costing includes unit pricing.
4. Applicant's Financial/Sweat Equity contribution: The grant will leverage private matching funds towards the project or in-kind labor (sweat equity).
5. Compliance with Municipal Code and Requirements: The property and structure are in compliance with all Municipal Code and other City requirements including payment of all fees and charges imposed by the City.
6. Is the property owner-occupied?

## **SECTION 13; HPC RECOMMENDATIONS**

HPC may recommend approval or denial of an application because it does or does not meet the criteria for selection. HPC may also request additional information of an applicant in order to make a recommendation. A recommendation for approval or denial must be based on the criteria for selection set forth in Section 12 above.

## **SECTION 14; TAX LIABILITY**

Funds received through this Program may not be subject to personal gross income tax liability

reporting under the 1099 Form per **Ruling 82-195**. Applicants and recipients are encouraged to consult with an independent tax consultant or legal advisor for independent tax advice, as information in this Guide is not intended to provide legal or tax advice.

## **SECTION 15; GRANT AGREEMENTS**

Along with the approval of an application by the City, owners must enter into Grant agreements with the City setting forth the terms and conditions for participation in the Program. Participation in the Grant program requires a Grant Agreement. The form of agreement is included in the "Grant Guide" packet.

## **SECTION 16; OTHER PRESERVATION INCENTIVES**

In addition to these City-sponsored programs, residents may also be eligible to apply for Colorado Historical Society historic preservation grants but must be listed with the Colorado Historical Society to be eligible. The state income tax credit for historic preservation projects may also apply. In the case of income-producing property, federal tax credits may also be available. Staff has a list of other grant programs and incentives on file. Please note that several of these grant programs may require substantial cash matches.

## **SECTION 17; EXCEPTIONS TO THE GUIDELINES**

Any of these guidelines may be waived in situations where special circumstances arise. The applicant shall provide detailed information why their proposal can't meet the program guidelines. In these rare cases, the Historic Preservation Commission shall make a finding concerning the guideline waiver request.

## **SECTION 18; SWEAT EQUITY/OWNER MATCH**

Sweat equity refers to actual construction work or labor undertaken as part of a rehabilitation project by the individual owner. The value of sweat equity is \$10.00 an hour. However, the amount of sweat equity which may be included as an owner leveraged contribution to the project must be supported by two estimates or bids from a licensed contractor for the undertaking of such work. For example, if a professional painter estimates that sixteen hours of labor is needed to paint the trim of a house, then only sixteen hours of sweat equity will be credited to complete the work.

## **SECTION 19; STATE MANDATES**

The following state requirements are hereby incorporated by reference as provisions of the Program.

Colorado Revised Statutes, Section 12-47.1-1202 Expenditures from the state historical fund - legislative declaration:

(3) The governing bodies of the cities of Central, Black Hawk and Cripple Creek shall not expend moneys from their twenty percent portion of the state historical fund unless they have adopted standards for distribution of grants from that portion of the fund. At a minimum, such standards shall include the following:

- a. Requirements that assure compliance with the secretary of the interior's standards for treatment of historic properties;
- a.5 A requirement that the city is a certified local government and that the city's historic preservation commission review and recommend grant awards to the City Council;
- b. A provision that prohibits a private individual from receiving more than one grant for the restoration or preservation of the same property within any one-year period;
- c. A provision that limits grants to property that is located within a national historic landmark district or within an area listed on the national register of historic places;
- d. A provision that limits grants for restoration or preservation to structures that have historical significance because they were originally constructed more than fifty years prior to the date of the application;
- e. Deleted by amendment.
- f. A provision that prohibits issuing a grant to a private individual who does not own the residential property that is to be restored or preserved;
- g. Deleted by amendment.
- h. A provision that prohibits making grants for more than one year at a time;
- i. A provision that requires a member of the governing body to disclose any personal interest in a grant before voting on the application;
- j. A provision requiring the award of any grant in excess of Fifty Thousand Dollars (\$50,000.00) for any single residential property to be conditioned upon an agreement to repay the grant upon any sale or transfer of the property within five years of the date the grant is awarded. The amount to be repaid shall equal the amount of the grant less an amount equal to one-sixtieth of the amount of the grant for each full month occurring between the date the grant is awarded and the date of the sale or transfer of the property; and
- k. A provision allowing for the appropriate use of sustainable solutions such as environmentally sensitive and energy efficient windows, window assemblies, insulating materials, and heating and cooling systems, as long as the use of such sustainable solutions does not adversely affect the appearance or integrity of a historic property.

## **SECTION 20; PROCEDURAL STEPS OF THE GRANT PROGRAM**

Applications and other program criteria are included as part of this "Guide to Programs Packet". Additional copies or further information may be obtained by calling the City's Historic Preservation Officer at (303) 582-5251 ext 207. Please read the "Guide to Programs" thoroughly before proceeding.

The following procedures shall apply to the review, approval and administration of an awarded grant. It is the responsibility of the grant recipient to adhere to the following procedural steps, more specifically steps #7, #8, #9.

1. Notification to Property Owner: will be sent to all property owners in the City outlining the program for that specific year and the funding available.
2. Application: Property owners will be provided an application wherein they will be asked to submit a written request for funding outlining the project to the City.
3. HPO/ Building Inspector Review and Recommend to HPC: The HPO and Building Inspector

will review the applications and make recommendations based on the criteria listed in the Grant Guide to the Historic Preservation Commission (HPC).

4. HPC Recommendation to City Council: The HPC will review all requests and establish a priority list of projects for City Council's consideration.
5. City Council Approval/Denial: City Council will review and make the final determination specific to the requests for funding based on budgetary appropriations and the need of the project.
6. Award Notification: All property owners will be notified in writing of the City Council's decision – approved or denied.
7. Commencement of Work: Applicants are encouraged to complete the projects as soon as possible, however, **approved grant projects must have pulled a building permit no later than June 30th – no exceptions.** Failure to pull a permit will result in the revocation of the grant. The following requirements must be addressed prior to work beginning on the project:
  - a. A building permit issued.
  - b. Contractors working on the project must be licensed with the City prior to issuance of the building permit.
  - c. Executed Owner/Contractor Agreement (provided by the City) by both parties
  - d. Any additional supplemental information required as part of the issuance of the building permit.
8. **Completion of work:** All projects are required to be completed on or before November 1, 2012 in order to receive the 2012 grant funds – no exceptions. Completed projects areas defined under the Final Payment Provisions below.
9. Payment Requests: All payments from the City by the City shall be made to the property owner; there are absolutely no payments made directly to contractors. Submission of payment request by the property owner is an acknowledgement to the City, of the owner accepting the contractor's work product. Payments are issued under three specific instances – see Owner Contractor agreement for specific details:
  - a. Materials: The owner may submit an invoice for materials. This is the only up front expense that is covered.
  - b. Progress Payments: Once a portion of a project has been completed, the owner may schedule an inspection by the Building Official, wherein
    - i. The Building Official must approve the work,
    - ii. The owner may then submit the contractor's invoice to the City
    - iii. The owner shall initial and date the invoice as an acknowledgement of approval of the work performed, and submit to the City for payment
  - c. Final Payment: Once the project is completed:
    - i. The owner must schedule a final building inspection with the City Building Official.
    - ii. The Building Official will inspect the work and determine if the work meets the scope of work criteria of the HPC and applicable City building codes.
    - iii. When approved by Building Official, the owner shall submit

1. A Final Invoice - owner initial and date as an acknowledgement of approval of the work performed
  2. Signed Contractor Lien Waiver (provided by City).
- iv. The City will issue payment at a regular accounts payable run within 20 days of payment request.



## AGENDA ITEM # 12

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Kent Kisselman, Operations Director

**DATE:** February 21, 2012

**ITEM:** Resolution 12-03; A Resolution Approving Professional Services Agreement with JVA, Inc.

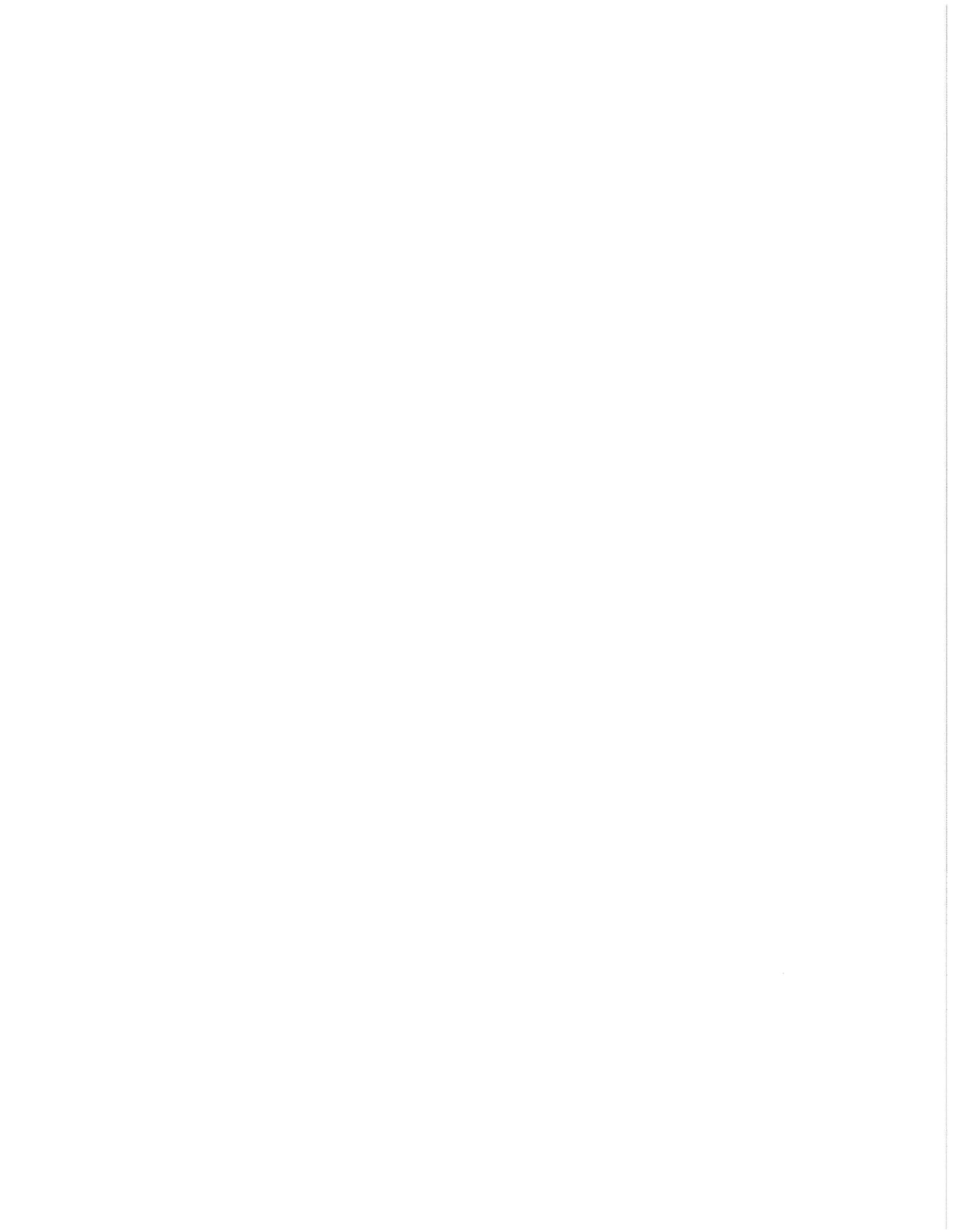
**NEXT STEP:** A motion to approve Resolution 12-03; A Resolution Approving Professional Services Agreement with JVA Inc.

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. REQUEST OR ISSUE:**  
Staff is requesting Council to approve the Professional Services Agreement for JVA, Inc.
- II. RECOMMENDED ACTION / NEXT STEP:**  
Our recommendation is to approve the PSA for JVA.
- III. FISCAL IMPACTS:**  
There is no retainer fee for this agreement. Fees are collected based on the on call services provided – see the agreement for further details and billing rates.
- IV. BACKGROUND INFORMATION:**  
JVA Inc. is an engineering firm located in Boulder with satellite offices in Winter Park and Ft. Collins. SEH has been providing the on call services for the last three years. Staff interviewed several other firms and was very pleased with the qualifications and services JVA has to offer. JVA also recently completed work for the City in a timely, cost effective, and professional manner.
- V. LEGAL ISSUES:**  
None
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**  
None
- VII. SUMMARY AND ALTERNATIVES:**  
Council may take one of the following actions:
  - Approve as presented
  - Deny
  - Amend



**03CITY OF CENTRAL, COLORADO  
RESOLUTION NO. 12-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,  
COLORADO APPROVING A PROFESSIONAL SERVICES AGREEMENT  
WITH JVA, INC. FOR ENGINEERING SERVICES**

WHEREAS, the City of Central is authorized to enter into contracts for lawful purposes for the protection of the health, safety, and welfare; and

WHEREAS, the City Council of the City of Central, Colorado, desires to retain an engineer to assist in on-call basic and project-specific engineering services; and

WHEREAS, the City Council desires to retain JVA, Inc. ("Contractor") to provide such services; and

WHEREAS, the Contractor represents that it is qualified to perform the services requested by the City.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF CENTRAL, COLORADO, THAT:**

**Section 1.** The City Council hereby approves the attached professional services agreement with JVA, Inc. and authorizes the Mayor to execute said agreement, as provided in the attached **Exhibit A**.

**Section 2.** **Effective Date.** This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 21<sup>st</sup> DAY OF FEBRUARY, 2012.

**CITY OF CENTRAL, COLORADO**

By: \_\_\_\_\_  
Ronald E. Engels, Mayor

**ATTEST:**

**APPROVED TO FORM:**

By: \_\_\_\_\_  
Reba Bechtel, City Clerk

By: \_\_\_\_\_  
Linda C. Michow, City Attorney

**EXHIBIT A**  
**PROFESSIONAL SERVICES AGREEMENT**  
**JVA, INC.**

**AGREEMENT  
FOR  
PROFESSIONAL SERVICES  
OF CITY ENGINEER**

THIS AGREEMENT FOR PROFESSIONAL SERVICES (this "Agreement") is made as of this 1<sup>st</sup> day of February 2012, between the City of Central, (the "CITY") and JVA, Inc., a Colorado corporation ("ENGINEER").

**Recitals**

WHEREAS, the CITY desires to obtain general engineering services on both an "As Needed" basis and work-order "Project Specific" basis from a licensed, professional engineer; and

WHEREAS, ENGINEER has held itself out to the CITY as having the requisite expertise and experience to provide such services; and

WHEREAS, the CITY wishes to engage ENGINEER for the provision of general engineering services;

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**Agreement**

**ARTICLE 1  
ENGINEER'S RESPONSIBILITIES**

1.1 The CITY hereby engages ENGINEER to provide general engineering services in the form of technical engineering and/or engineering support services ("Professional Services") to the CITY on an "As Needed" basis ("Basic Services") and/or a "Project Specific" basis ("Work-Order Services").

1.1.1 Technical engineering services provided within the parameters of the Professional Services may include, but not be limited to, the following types of activities: engineering feasibility studies, preliminary and detailed final designs, design reviews, evaluating and preparing drawings and specifications packages, bid analysis and procurement, construction management services, start up, training, preparation of operations and management manuals, and plan reviews. These services are available in the areas of civil engineering (water supply treatment and distribution, wastewater collection and treatment and stormwater management) and structural engineering.

1.1.2 Support services provided within the parameters of the Professional Services may include, but not be limited to, the following types of work: permitting, regulatory compliance, field investigations, stream bank and channel restoration, revegetation, surface water and groundwater sampling and monitoring, water and wastewater engineering and design services, construction monitoring, hydrologic investigations, land use and master planning, transportation planning, noise analyses, cultural and historical resources investigations, recreation facility and park designs, hazardous materials management and remediation, stormwater management, wetlands and riparian areas management, wetland design services, geology and slope stability evaluations, mitigation designs, water quality protection and management, computer-aided design (CAD) and geographical information system (GIS) services, and fish and wildlife studies, including habitat development and management.

1.1.3 Products of these services may include, but not be limited to, technical reports, literature reviews, maps, preliminary and detailed plans, construction record document preparation and/or review, design specifications, feasibility studies, data analyses, cost estimates, evaluations, visual simulations, and presentations to the CITY staff, CITY Mayor, CITY Council members, or their designated

representatives, or third parties as approved by the CITY pursuant to Section 1.4 such as Gilpin County and Colorado Department of Public Health and Environment.

1.2 Notwithstanding any other provision of this Agreement, all personnel assigned by ENGINEER to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of ENGINEER for all purposes. Neither ENGINEER nor any employee thereof shall make any representation that they are a CITY employee for any purpose. ENGINEER is an independent contractor responsible for the means and methods used in performing the Professional Services under this Agreement. The CITY shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the ENGINEER or the ENGINEER'S employees, sub-consultants, contractors, agents, or representatives, including coverage or benefits related but not limited to: workers' compensation; disability, injury, or health; professional liability, errors and omissions; or retirement account contributions.

1.3 The Professional Services and all documents prepared for the CITY by ENGINEER shall conform to all applicable federal, state and local laws, rules, regulations, ordinances, codes, and orders.

1.4 Other than sharing information with designated third parties as previously directed by the CITY, no information obtained by ENGINEER within the scope of this Agreement shall be disclosed by ENGINEER to third parties without prior written consent of the CITY or pursuant to a lawful court order directing such disclosure. All of ENGINEER's communications to or with the CITY's other independent professionals shall be through or with the knowledge of the CITY. Similarly, all communications between any independent professionals with whom ENGINEER has contracted to perform services for the CITY and the CITY's independent professionals shall be through or with the knowledge of the CITY.

1.5 The CITY shall coordinate the ENGINEER's Professional Services with the services of others involved in a project. The CITY shall be the general administrator and coordinator of the professional services that the CITY may engage independently for a project, and shall facilitate the exchange of information among the other independent professionals retained by the CITY for the project as necessary for the coordination of their services.

1.6 ENGINEER shall give prompt written notice to the CITY whenever the ENGINEER observes or otherwise becomes aware of any development or circumstance that affects the scope or timing of the ENGINEER's services, or any defect or nonconformance in the work of any contractor affecting the CITY and/or the CITY's infrastructure.

1.7 In performing the Work, the ENGINEER shall use that degree of care and skill ordinarily exercised under similar circumstances by members of the same profession working in the Denver-Boulder metropolitan area. ENGINEER represents to the CITY that the ENGINEER is, and its employees performing such Work are, properly licensed and/or registered within the State of Colorado for the performance of the Work (if licensure and/or registration is required by applicable law) and that the ENGINEER and employees possess the skills, knowledge, and abilities to competently, timely, and professionally complete the Work in accordance with this Agreement. The ENGINEER shall perform the Work in accordance with this Agreement and shall promptly inform the CITY concerning ambiguities and uncertainties related to the ENGINEER's performance that are not addressed by the Agreement.

## **ARTICLE 2 CITY'S RESPONSIBILITIES**

2.1 The CITY's requests for services from ENGINEER will be made on one of two bases: (i) As Needed Basic Services or (ii) Project Specific Work Order Services.

2.1.1 Requests for Basic Services may be more general in nature and need not be tied to a particular Project. Basic Services can be initiated by communications between the CITY Operations Director, or his designee(s), with the contract engineer via email, phone, written or verbal direction.

2.1.2 Each request for Project Specific Work-Order Services (which will be developed either by the CITY and/or by the ENGINEER under the direction of the CITY) will be tied to a particular project ("Project") and supported by a concise statement of the engineering or environmental work to be performed or a description of the desired engineering or environmental service to be provided by

ENGINEER (the "Project Statement"). The Project Statement will include hourly estimate with a top set "not to exceed number" and a schedule to complete the "Work" to be performed or the services to be provided by the (the "Work"). The Project Statement cost estimate with a not to exceed amount and schedule for completing the Work will be approved by the CITY.

2.2 For each Project for which ENGINEER will perform the Work, the CITY shall do the following in a timely manner so as not to delay the Work:

2.2.1 Provide to the ENGINEER all criteria and full information as to the CITY's requirements for the Project, including design objectives and constraints; space, capacity and performance requirements; flexibility and expandability in scope; and any budgetary limitations; and copies of all design and construction standards which the CITY will require to be included in the drawings and specifications prepared by ENGINEER (the "Drawings and Specifications").

2.2.2 Make available to the ENGINEER any and all drawings, specifications, schedules and other information, interpretations and data that have been prepared by or on behalf of the CITY, which are available to the CITY and which the CITY considers pertinent to ENGINEER's responsibilities hereunder, specifically including, but not limited to the existing geotechnical reports, surveys, and electronic data. The CITY shall, at its expense, furnish information and progress reproductions of the CITY's work and that of others assigned to any particular project as may be required for the orderly performance of ENGINEER's services.

2.2.3. Arrange for ENGINEER's access to public and private property as required for ENGINEER to perform the Work. ENGINEER shall notify CITY if access to any property has been denied or refused so that the CITY can seek to obtain said access.

2.2.4. Give prompt written notice to the ENGINEER whenever the CITY observes or otherwise becomes aware of any development or circumstance that affects the scope or timing of the ENGINEER's services, or any defect or nonconformance in the work of any contractor affecting the Project.

2.2.5. Advise the ENGINEER of the identity of other independent professional associates participating in the design or administration of any particular project and the scope of their services.

2.2.6. The information and services to be provided by the CITY under this Article 2 will be without cost to ENGINEER.

### **ARTICLE 3 TERM OF AGREEMENT**

This Agreement is effective until December 31, 2012. The Agreement may only be extended at the request of and upon written authorization of the CITY and with the consent of the ENGINEER. The length of an extension will be specified at the time the extension is authorized. The Agreement may be terminated pursuant to the provisions of Article 5 set forth hereafter.

### **ARTICLE 4 PAYMENTS TO ENGINEER**

#### **4.1 Amount of Compensation**

4.1.1 Basic Services will be invoiced monthly on a time and expense basis. Each invoice shall state with particularity the projects worked on, nature of the services performed and the hours devoted to such services for the previous month. The CITY will pay ENGINEER within thirty (30) days of its receipt of a valid invoice. The CITY shall pay ENGINEER for all Basic Services, inclusive of all overhead costs, based on the standard rates provided with attached "Exhibit A"

The hourly rates include all costs incurred by ENGINEER for insurance, overhead, phone, computer, internet, and cell phone. The CITY will also reimburse ENGINEER for reasonable pre-approved direct expenses related to the Basic Services including travel time, copies, and mileage at the IRS rate.

4.1.2 Work-Order Services will be invoiced monthly based on progress made per the Project Statement. The invoice shall state whether the work related to the Project has been completed. The CITY will pay ENGINEER within thirty (30) days of its receipt of a valid invoice, so long as the total amount invoiced for a Project does not exceed the authorized lump sum amount in the Project Statement. The lump sum amount in the Project Statement includes direct project expenses, all subcontracted professional services and all overhead costs. The rate for other professionals will be included in the Project Statement. These hourly rates include all costs incurred by ENGINEER for insurance, overhead, phone, computer, internet, cell phone, tolls, parking, and mileage. Other direct costs, which shall be included in the Project Statement, not included in the hourly rate shall be invoiced to the CITY with the hourly charges and must be agreed to in advance by both parties.

4.1.3 If the CITY objects to any monthly invoice submitted by ENGINEER or any portion thereof, the CITY shall so advise ENGINEER in writing giving its reasons therefore. Payment of any invoice by the CITY shall not imply approval or acceptance by the CITY of the invoiced services.

## **ARTICLE 5 GENERAL CONSIDERATIONS**

### **5.1 Termination.**

5.1.1 This Agreement shall terminate on December 31, 2012, or upon the CITY's providing ENGINEER with seven (7) days advance written notice, whichever occurs first. This Agreement may also be terminated by the CITY for cause, including but not limited to ENGINEER's failure to perform the Professional Services required for reasons that are not beyond ENGINEER's control or ENGINEER's breach of any of the terms or conditions of this Agreement. In the case of termination for cause, ENGINEER shall be deemed to be in default and the CITY may terminate this Agreement immediately and shall have no obligation to make any further payment to ENGINEER. If the Agreement is terminated for the CITY's convenience, by the CITY's issuance of written notice of termination, the CITY shall pay ENGINEER the reasonable value of all services previously authorized and completed prior to the date of termination. If, however, ENGINEER has substantially or materially breached this Agreement, the CITY shall have any remedy or right of set-off available at law and equity. The CITY shall not be obligated to pay ENGINEER any termination expenses.

5.1.2 The obligation to provide further services under this Agreement may be terminated by ENGINEER upon thirty (30) days written notice to the CITY in the event of substantial failure by the CITY to perform in accordance with the terms hereof through no fault of ENGINEER.

5.1.3 Suspension of Work. The CITY may suspend the ENGINEER'S performance of the Work at the CITY'S discretion and for any reason by delivery of written notice of suspension to the ENGINEER. Upon such notice of suspension, the ENGINEER shall immediately cease performance of the Work except: (1) as may be specifically authorized by the notice of suspension (e.g., to secure the work area from damage due to weather); or (2) for the submission of an invoice for Work performed prior to the date of suspension in accordance with this Agreement.

5.2 Reuse of Document. The CITY acknowledges that the documents created by ENGINEER in its performance of the Professional Services, including but not limited to Drawings, designs, Specifications, reports, and incidental work or materials (the "Work Product"), are instruments of professional service. Nevertheless, copies of the Work Product shall be provided to the CITY and other contractors and subcontractors shall be authorized to use and reproduce applicable portions of the Work Product that are appropriate to use in the execution of their work. In addition to providing hard copies of the Work Product, ENGINEER shall provide to the CITY electronic versions of the Work Product in the format directed by the CITY. The Work Product shall become the property of the CITY upon completion or the termination of this Agreement. However, such documents are not intended or represented by ENGINEER to be suitable for reuse by the CITY or others on extensions or modifications of any Project. Any such reuse without specific written verification and adaptation by ENGINEER for the specific purposes intended will be at user's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

### 5.3 Records

5.3.1 Fiscal records of ENGINEER pertinent to ENGINEER's compensation and payments under this Agreement will be kept in accordance with generally accepted accounting practices and will not be disposed of by ENGINEER until after sixty (60) days prior written notice to and subsequent approval of such disposal by the CITY.

5.3.2 ENGINEER shall maintain all records (fiscal and other) and design calculations on file in legible form. A copy of these records shall be available to the CITY at ENGINEER's reasonable expense and the originals shall not be disposed of by ENGINEER until after sixty (60) days prior written notice and subsequent approval of such disposal by the CITY.

5.3.3 ENGINEER's records and design calculations will be available for examination and audit during normal business hours with five (5) days prior written notice.

### 5.4 Insurance

5.4.1 ENGINEER agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by ENGINEER pursuant to this Agreement. Such insurance shall be in addition to any other insurance requirements imposed by law.

5.4.2 At a minimum, ENGINEER shall procure and maintain, and shall cause any subcontractor of ENGINEER to procure and maintain, the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the CITY. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.

5.4.2.1 Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of one hundred thousand dollars (\$100,000) each accident, one hundred thousand dollars (\$100,000) disease – policy limit, and one hundred thousand dollars (\$100,000) disease – each employee. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this paragraph.

5.4.2.2 Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision, and shall be endorsed to include the CITY and the CITY's officers, employees, and consultants as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

5.4.2.3 Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate.

5.4.2.4 Automobile liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate.

5.4.3 Any insurance carried by the CITY, its officers, its employees, or its consultants shall be excess and not contributory insurance to that provided by ENGINEER. ENGINEER shall be solely responsible for any deductible losses under any policy.

5.4.4 ENGINEER shall provide to the CITY a certificate of insurance, completed by ENGINEER's insurance agent, as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect. The certificate shall identify this Agreement and shall

provide that the coverages afforded under the policies shall not be cancelled or terminated until at least thirty (30) days prior written notice has been given to the CITY. The CITY reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

5.4.5 Failure on the part of ENGINEER to procure or maintain the insurance required herein shall constitute a material breach of this Agreement upon which the CITY may immediately terminate this Agreement, or at its discretion, the CITY may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the CITY shall be repaid by ENGINEER to the CITY upon demand, or the CITY may offset the cost of the premiums against any monies due to ENGINEER from the CITY.

## 5.5 Indemnification.

5.5.1 ENGINEER agrees to indemnify and hold harmless the CITY, its officers, insurers, volunteers, representatives, employees and assigns from and against all claims, liability, damages, losses, expenses and demands, on account of injury, loss, or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, which arise out of or are in any manner connected with this Agreement or the Professional Services (including any Project) to the extent that such injury, loss, or damage is caused by the act, omission, error, professional error, mistake, negligence, or other fault of ENGINEER, any subcontractor of ENGINEER, or any officer, employee, representative, or agent of ENGINEER or of any subcontractor of ENGINEER, or which arise out of any worker's compensation claim of any employee of ENGINEER or of any employee of any subcontractor of ENGINEER. In any and all claims against the CITY or any of its officers, insurers, volunteers, representatives, agents, employees or assigns, by any employee of ENGINEER, any subcontractor of ENGINEER, anyone directly or indirectly employed by any of them or anyone for whose act any of them may be liable, the indemnification obligation under this Section 5.5.1 shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for ENGINEER or any subcontractor under worker's compensation actions, disability benefit acts or other employee benefit acts.

5.5.2 In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of the CITY and ENGINEER, they shall be borne by each party in proportion to its negligence. The indemnification provided by this Section 5.5. shall in no way be limited by the minimum required insurance identified above. This section is limited by Section 5.13 and Colorado law.

## 5.6 Professional Responsibility

5.6.1 ENGINEER represents that it is qualified to perform the Professional Services, holds all professional licenses required by law to perform the Professional Services, and has all requisite corporate authority to enter into this Agreement.

5.6.2 The Professional Services shall be performed by ENGINEER in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms performing the same or similar type of work in the State of Colorado.

5.6.3. ENGINEER shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by ENGINEER under this Agreement. ENGINEER shall, without additional compensation, correct or resolve any errors or deficiencies in its designs, drawings, specifications, reports, and other services, which fall below the standard of professional practice, and reimburse the CITY for construction costs caused by errors and omissions which fall below the standard of professional practice.

5.6.4. Approval by the CITY of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve ENGINEER of responsibility for technical adequacy of Professional Services. Neither the CITY's review, approval, or acceptance of, nor payment for, any of the Professional Services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

5.6.5. The CITY has hired ENGINEER for its professional expertise, but recognizes there may be engineering requirements outside ENGINEER's area of expertise that may require the employment of subcontractors. Upon request, ENGINEER shall furnish to the CITY a list of proposed subcontractors, and ENGINEER shall not employ a subcontractor to whose employment the CITY reasonably objects. All contracts between ENGINEER and subcontractors shall conform to this Agreement.

5.7 Nondiscrimination and Affirmative Action. In connection with its performance under this Agreement, ENGINEER shall not discriminate against any employee or applicant for employment because of race, color, creed, religion, age, sex, marital status, sexual orientation or affectional preference, national origin, ancestry, citizenship, physical or mental handicap or because he or she is a disabled veteran or veteran of the Vietnam era. ENGINEER shall take affirmative action to ensure that qualified applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, age, sex, marital status, sexual orientation or affectional preference, national origin, ancestry, citizenship, physical or mental handicap or because he or she is a disabled veteran or veteran of the Vietnam era. Such actions shall include recruiting and hiring, selection for training, promotion, fixing rates or other compensation, benefits, transfers and layoff or termination.

5.8 Confidentiality. All services performed by the ENGINEER, including but not limited to all drafts, data, correspondence, proposals, reports and estimates compiled or composed by the ENGINEER, pursuant to this Agreement, are for the sole use of the CITY, its contractors, agents and employees. Neither the documents nor their contents shall be released by any party, or any third party, other than the CITY, without the prior written consent of the CITY. In addition, ENGINEER shall not grant any interviews or make any written or oral statements to any news media representatives regarding the Project nor publish any article or make any presentation concerning the Project or services performed by ENGINEER without the prior written consent of the CITY.

5.9 Governing Law and Venue. This agreement shall be governed by the laws of Colorado and any legal action concerning the provisions hereof shall be brought in Gilpin County, Colorado.

5.10. Binding Effect. The CITY and ENGINEER each bind itself, its successors and assigns to the other party to this Agreement with respect to all rights and obligations under this Agreement.

5.11 Assignment. Neither the CITY nor ENGINEER shall assign, sublet or transfer any rights under or interest in this Agreement (including, but not limited to, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent that an assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

5.12. No Third Party Beneficiaries. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CITY and ENGINEER and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the CITY and ENGINEER and not for the benefit of any other party.

5.13. Governmental Immunity. The CITY, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently one hundred fifty thousand dollars (\$150,000) per person and six hundred thousand dollars (\$600,000) per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. Section 24-10-101, *et seq.*, as amended, or otherwise available to the CITY and its officers or employees.

5.14 No Multiple Fiscal Year Obligation. Nothing herein shall constitute a multiple fiscal year obligation pursuant to Colorado Constitution, Article X, Section 20. Notwithstanding any other provision of this Agreement, the CITY's obligations under this Agreement are subject to annual appropriation by the City Council of the CITY. Any failure of the City Council annually to appropriate adequate monies to finance the CITY's obligations under this Agreement shall terminate this Agreement at such time as such then-existing appropriations are to be depleted. Notice shall be given promptly to ENGINEER of any failure to appropriate such adequate monies.

5.15 No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the CITY shall not constitute a waiver of any of the other terms or obligation of this Agreement.

5.16. Integration. This Agreement and any attached exhibits constitute the entire Agreement between ENGINEER and the CITY, superseding all prior oral or written communications.

5.17 Notice. Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class United States Mail, addressed as follows:

If to the CITY:                   City of Central  
  141 Nevada Avenue  
  Central City, CO 80427  
  Attn: Kent Kisselman  
  Telephone: 303.582.2521  
  E-mail: opdirector@cityofcentral.co

If to ENGINEER:                JVA, Inc.  
  1319 Spruce Street  
  Boulder, CO 80302  
  Attn: William A. Raatz  
  Telephone: 303.444.1951  
  E-mail: wraatz@jvajva.com

5.18 Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

5.19 Modification. This Agreement may only be modified upon written agreement of the parties.

5.20 Rights and Remedies. The rights and remedies of the CITY under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the CITY's and the ENGINEER's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

5.21 Certification; Prohibition on Employing or Contracting with Illegal Aliens.

5.21.1. ENGINEER hereby certifies that at the time of executing this Agreement it does not knowingly employ or contract with an illegal alien and that it has participated or attempted to participate in the Basic Pilot Program in order to verify that it does not employ any illegal aliens.

5.21.2. ENGINEER shall not knowingly employ or contract with an illegal alien to perform work under this Agreement or enter into a contract with a subcontractor that fails to certify to ENGINEER that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the public contract for services.

5.21.3. ENGINEER has verified or attempted to verify through participation in the Basic Pilot Program that ENGINEER does not employ any illegal aliens and, if ENGINEER is not accepted into the Basic Pilot Program prior to entering into this Agreement, that ENGINEER shall apply to participate in the Basic Pilot Program every three (3) months until ENGINEER is accepted or this Agreement for services has been completed, whichever is earlier.

5.21.4 ENGINEER is prohibited from using Basic Pilot Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

5.21.5 If ENGINEER obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, ENGINEER shall be required to: (a) notify the subcontractor and the CITY within three (3) days that ENGINEER has actual knowledge that the

subcontractor is employing or contracting with an illegal alien; and (b) terminate the subcontract with the subcontractor if within three (3) days of receiving the notice required pursuant to C.R.S. Section 8-17.5-102 (2) (III) (A) the subcontractor does not stop employing or contracting with the illegal alien; except that ENGINEER shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

5.21.6. ENGINEER shall comply with any reasonable request by the Colorado Department of Labor and Employment (the "Department") made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. Section 8-17.5-102 (5).

5.21.7. Any violation of provisions 5.21.1. through 5.21.6, above, shall be deemed to be a material breach of this Agreement and the CITY may immediately terminate this Agreement for cause. If this Agreement is so terminated, ENGINEER shall be liable for actual and consequential damages to the CITY pursuant to C.R.S. Section 8-17.5-102(3) and the CITY shall notify the office of the Secretary of State of such violation/termination.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

**JVA, Incorporated.**

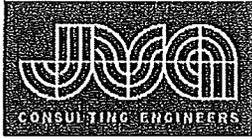
By: \_\_\_\_\_  
Kevin A. Tone, P.E., Vice President

**CITY OF CENTRAL**

BY: \_\_\_\_\_  
Ronald E. Engels, Mayor

ATTEST: \_\_\_\_\_  
Reba Bechtel, City Clerk

**EXHIBIT A**  
**BILLING RATES**



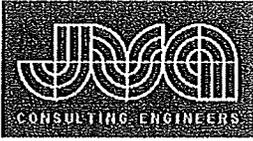
## 2012 HOURLY BILLING RATE SCHEDULE

CIVIL ENGINEERING DEPARTMENT

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| <b>Position:</b>       | <b>Rate:</b> |
|------------------------|--------------|
| Principal              | \$136-\$156  |
| Senior Project Manager | \$124-\$132  |
| Project Manager        | \$116        |
| Senior Engineer        | \$104-\$112  |
| Senior Designer        | \$100-\$108  |
| Project Engineer       | \$96         |
| Design Engineer        | \$88-\$92    |
| Designer               | \$84         |
| CAD Drafter            | \$80         |
| Administrative Support | \$72         |

Auto travel shall be reimbursed at \$.555 per mile. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.



## 2012 HOURLY BILLING RATE SCHEDULE

STRUCTURAL ENGINEERING DEPARTMENT

---

| <b>Position:</b>        | <b>Rate:</b> |
|-------------------------|--------------|
| Principal               | \$132-168    |
| Senior Project Manager  | \$112-140    |
| Project Manager         | \$100-108    |
| Senior Project Engineer | \$96         |
| Project Engineer        | \$88         |
| Design Engineer II      | \$84         |
| Design Engineer I       | \$80         |
| CAD Manager/ Director   | \$88-92      |
| Senior CAD Drafter      | \$84         |
| CAD Drafter             | \$72         |
| Office Manager          | \$104        |
| Administrative Support  | \$72         |

Auto travel shall be reimbursed at \$.555 per mile. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.



**Flatirons, Inc.**  
Surveying, Engineering & Geomatics  
655 Fourth Avenue  
Longmont, CO 80501  
[www.FlatironsInc.com](http://www.FlatironsInc.com)  
Phone (303) 443-7001 Fax (303) 776-4355

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**FLATIRONS, INC. – 2011 RATE SCHEDULE**  
EFFECTIVE JULY 1, 2011

SURVEYING

|   |                |
|---|----------------|
| SURVEY PROJECT MANAGER                    | \$85/HR        |
| ONE-MAN FIELD CREW                        | \$100/HR       |
| TWO-MAN FIELD CREW                        | \$135/HR       |
| THREE-MAN FIELD CREW                      | \$170/HR       |
| COMPUTER ASSISTED DRAFTING (CAD)          | \$65/HR        |
| LICENSED PROFESSIONAL LAND SURVEYOR       | \$115/HR       |
| 3D Laser Scanning (HDS) Field             | \$250/hr       |
| 3D Laser Scanning (HDS) Office Technician | \$150/hr       |
| 3D Laser Scanning (HDS) Consulting        | Call for Quote |

GIS

|                                 |          |
|---------------------------------|----------|
| PROJECT MANAGER                 | \$115/HR |
| ANALYST                         | \$85/HR  |
| TECHNICIAN                      | \$75/HR  |
| TRAINING FROM CERTIFIED TRAINER | \$120/HR |

OTHER

|   |                |
|---|----------------|
| EXPERT: LICENSED PROFESSIONAL (TESTIMONY AND REPORTING) | \$130-\$160/HR |
| TRAINED MEDIATION SERVICES                              | \$250/HR       |
| SECRETARIAL / ADMINISTRATION                            | \$45/HR        |
| OVERTIME WORK   | RATE + 30%     |
| SUNDAY / HOLIDAY / NIGHT WORK                           | RATE + 30%     |

REIMBURSABLES - EXTRAS

|  |              |
|--|--------------|
| EXPENSES (plats, maps, construction materials, etc.) | COST + 15%   |
| REPRODUCTION:  |              |
| Letter or legal photocopies                          | \$0.15/page  |
| 11 x 17  | \$0.50/page  |
| 18 x 24  | \$1.00/page  |
| 24 x 36  | \$2.50/page  |
| Mylars for recording                                 | \$20.00/page |
| DELIVERY   | COST + 15%   |
| OUTSIDE CONSULTANTS                                  | RATE + 15%   |
| PER DIEM PER PERSON - GSA per diem rates             |              |
| MILEAGE - GSA standard rate (over 50 miles one way)  |              |

**2012 RATE SCHEDULE**

|   |                 |
|---|-----------------|
| Principal                                 | \$80.00 / Hour  |
| Calculations (Professional Land Surveyor) | \$75.00 / hour  |
| Drafter (Professional Land Surveyor)      | \$75.00 / hour  |
| Administrator                             | \$25.00 / Hour  |
| PLS Survey Crew w/ GPS                    | \$130.00 / Hour |
| PLS Survey Crew w/ Leica Robot            | \$115.00 / Hour |
| 2 Person Survey Crew                      | \$125.00 / Hour |

**DIRECT COST**

|                            |                 |
|----------------------------|-----------------|
| Consulting Engineering     | Cost            |
| Aerial Mapping             | Cost            |
| GPS                        | Cost + 15%      |
| Photos                     | Cost + 15%      |
| Bond Copies (24"x36")      | \$7.00 / Sheet  |
| Mylar (24"x36")            | \$15.00 / Sheet |
| Blue Line Copies (24"x36") | \$4.00 / Sheet  |
| Copies (Legal & Letter)    | \$0.15 / Page   |



# AGENDA ITEM # 13

## CITY COUNCIL COMMUNICATION FORM

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**FROM:** Terry Krelle, Police Chief

**DATE:** 02/16/2012

**ITEM:** Purchase order for lease of three (3) Chevy Tahoe Special Service vehicles from Mike Shaw Auto

**NEXT STEP:** Council Approval of Purchase Order

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** When the 2012 budget was adopted, it included \$40,000 for lease payments for the lease purchase of replacement police vehicles. We have obtained pricing via the State Bid system for three Special Service Chevy Tahoes. By purchasing these vehicles, we will be able to return to an all four wheel drive fleet. We will be auctioning off 2 marked Impalas and one Hummer H3 upon the arrival of the new vehicles. These new vehicles will be obtained via a Lease/Purchase through Ally Financing; the actual lease document will be presented for Council approval in the near future. This approval will allow for the vehicles to be ordered now as there is a 60 day turnaround for delivery of the vehicles.
- II. **RECOMMENDED ACTION / NEXT STEP:** Our recommendation is Council approval of the purchase order.
- III. **FISCAL IMPACTS:** The total cost of the lease purchase will be \$95,499 spread out over 3 years.
- IV. **BACKGROUND INFORMATION:** The replacement of vehicles has already been approved via the 2012 Budget
- V. **LEGAL ISSUES:** None at this time.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.
- VII. **SUMMARY AND ALTERNATIVES:**  
Council may take one of the following actions:
  1. Approve the Purchase Order
  2. Reject the Purchase Order
  3. Direct staff to pursue an alternative approach.





Prepared By:

MARKM

Mark McMunn -- Mike Shaw Auto

1313 Motor City Dr.

Colorado Springs, CO 80905

Phone: (719) 332-8165

Fax: (719) 634-1058

Email: markm@mikeshawauto.net

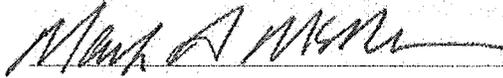
2012 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr 1500 Commercial CK1070

**QUOTE WORKSHEET**

QUOTE WORKSHEET - 2012 Fleet/Non-Retail CK10706 4WD 4dr 1500 Commercial

|                                  |              |
|----------------------------------|--------------|
| MSRP                             | \$42,590.00  |
| Destination Charge               | \$995.00     |
| Optional Equipment               | (\$3,660.00) |
| Dealer Advertising               | \$0.00       |
| Customer Discount                | (\$9,783.00) |
| Accessories                      |              |
| REVERSE SENSING SYSTEM INSTALLED | \$317.00     |
| KILL SWITCH                      | \$434.00     |
| 4 DOOR WRAP -- WHITE             | \$1,000.00   |
| Total Accessories                | \$1,751.00   |
| Taxable Price                    | \$31,893.00  |
| <br>                             |              |
| TOTAL                            | \$31,893.00  |

Customer Signature / Date

 2-16-12  
Dealer Signature / Date

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 212.0, Data updated 2/14/2012 2:20:00 PM

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Customer File:

Prepared By:

MARKM

Mark McMunn -- Mike Shaw Auto

1313 Motor City Dr.

Colorado Springs, CO 80905

Phone: (719) 332-8165

Fax: (719) 634-1058

Email: markm@mikeshawauto.net

2012 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr 1500 Commercial CK1070

**QUOTE WORKSHEET**

**QUOTE WORKSHEET - 2012 Fleet/Non-Retail CK10706 4WD 4dr 1500 Commercial**

|                                  |              |
|----------------------------------|--------------|
| MSRP                             | \$42,590.00  |
| Destination Charge               | \$995.00     |
| Optional Equipment               | (\$3,660.00) |
| Dealer Advertising               | \$0.00       |
| Customer Discount                | (\$9,783.00) |
| Accessories                      |              |
| REVERSE SENSING SYSTEM INSTALLED | \$317.00     |
| 4 DOOR WRAP -- WHITE             | \$1,000.00   |
| 20 ADDITIONAL KEYS               | \$820.00     |
| KILL SWITCH                      | \$434.00     |
| Total Accessories                | \$2,571.00   |
| Taxable Price                    | \$32,713.00  |
| <br>                             |              |
| TOTAL                            | \$32,713.00  |

Customer Signature / Date

Dealer Signature / Date

*Mark A McMunn* 2/16/12

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 212.0, Data updated 2/14/2012 2:20:00 PM

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Customer File:

Prepared By:  
MARKM  
Mark McMunn -- Mike Shaw Auto  
1313 Motor City Dr.  
Colorado Springs, CO 80905  
Phone: (719) 332-8165  
Fax: (719) 634-1058  
Email: markm@mikeshawauto.net

2012 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr 1500 Commercial CK1070

**QUOTE WORKSHEET**

QUOTE WORKSHEET - 2012 Fleet/Non-Retail CK10706 4WD 4dr 1500 Commercial

|                                  |              |
|----------------------------------|--------------|
| MSRP                             | \$42,590.00  |
| Destination Charge               | \$995.00     |
| Optional Equipment               | (\$3,660.00) |
| Dealer Advertising               | \$0.00       |
| Customer Discount                | (\$9,783.00) |
| Accessories                      |              |
| REVERSE SENSING SYSTEM INSTALLED | \$317.00     |
| KILL SWITCH                      | \$434.00     |
| Total Accessories                | \$751.00     |
| Taxable Price                    | \$30,893.00  |
| <br>                             |              |
| TOTAL                            | \$30,893.00  |

Customer Signature / Date

 2-16-12  
Dealer Signature / Date

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 212.0, Data updated 2/14/2012 2:20:00 PM  
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Customer File:

DATE: February 16, 2012

TO: Alan Lanning, City Manager  
Mayor & Council

FROM: Shannon Flowers, Finance Director/Treasurer

Following is an update of the Finance Department's activities for the weeks of Thursday, February 2, 2011 through Thursday February 16, 2012. I will be in the office 8 a.m. to 5:00 p.m. Tuesday through Friday. The Finance Clerk will be in the office Friday from 8:00 a.m. to 4:30 p.m. and Tuesday and Thursday from 8:00 a.m. to 12:00 p.m.

- Completed January Bank Reconciliation
- Prepared January Revenue & Expenditure Report
- Met with Gilpin County Arts Association and Planning Director about summer events
- Met with Lighting Contractors for Energy Performance Contract
- Did a walk through of Washington Hall with Gilpin County Arts Association
- Prepared transportation device fee revenue information for Joe Behm
- Reconciled property taxes for 2011
- Purged documents as allowed in State Record Retention Schedule
- Met with website design firm to go over initial concept designs for homepage
- Reconciled and closed escrow accounts as necessary
- Processed Bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Municipal Court



## City Clerk's Office

**To:** City Manager Alan Lanning, Mayor Engels, and City Council

**From:** Reba Bechtel, City Clerk

**Date:** February 21, 2012

**Re:** Bi-weekly Report

---

- Council minutes from February 7 completed
- Packet prep for the February 21 meeting
- HPC meeting and minutes for February 8
- Met with Shannon, Greg, and website design firm
- Ongoing: Business license: Processing new applications  
Contractor license: Processing new application  
Records room work



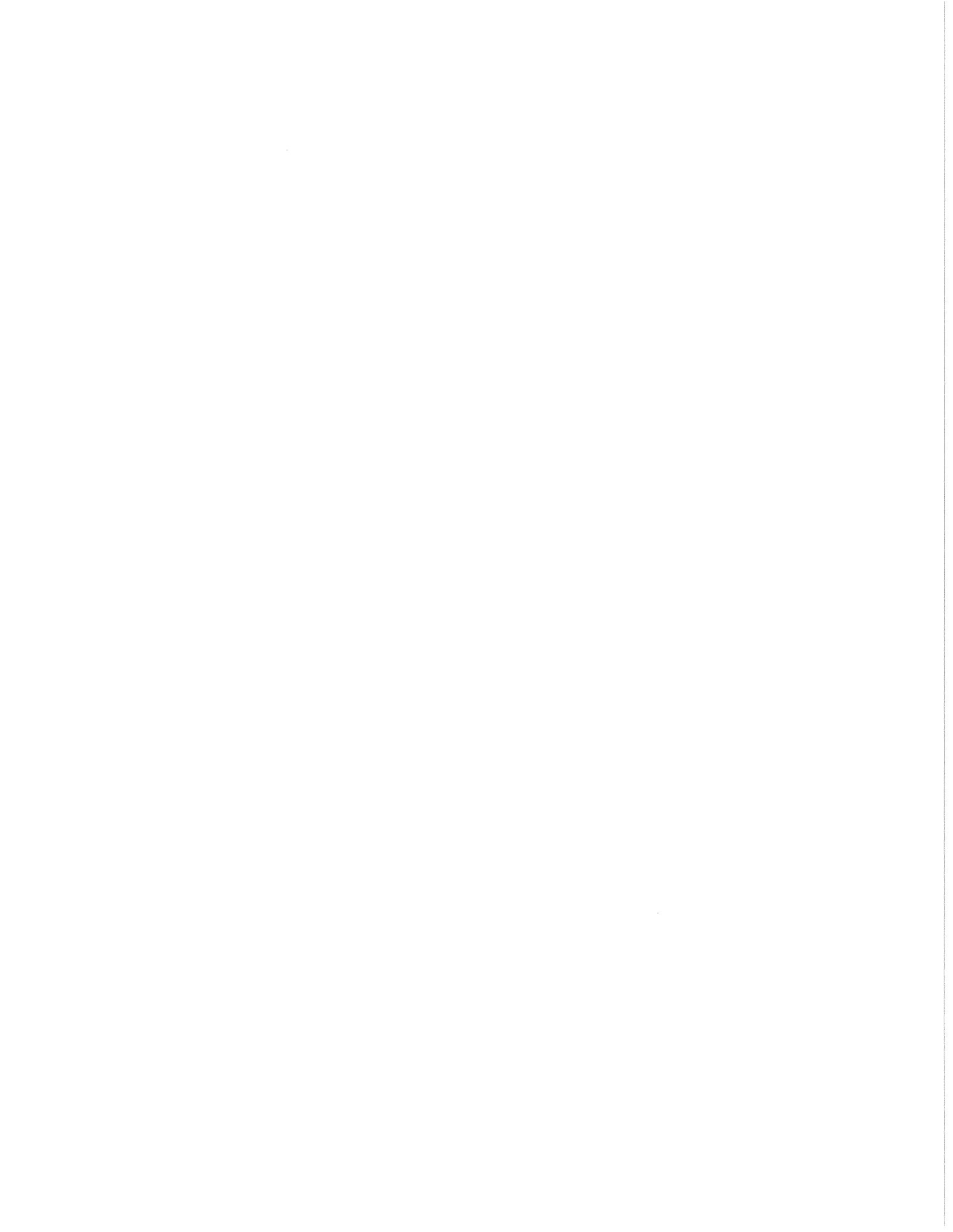
# Memo

To: Mayor, City Council and City Manager  
From: Greg Thompson, Community Development Director  
Subject: Community Development Department Bi-Weekly summary  
Date: February 21, 2012

---

The Community Development Department/Historic Preservation Office took the following actions and participated in the following events since the last summary was created:

1. Talked with Joe Behm about marketing opportunities.
2. Responded to citizen inquiries.
3. Met with Ennovate, who is administering the energy savings improvements to City buildings, to discuss the lighting changes. They anticipate starting the lighting portion of the project the first full week in March. Also met with them and the mechanical, roofing, and electrical subcontractors to game plan that portion of the project.
4. Communicated with John Zimpel his need to bring his new parking lots in for review and approval.
5. Talked with the miner in charge of the Bates-Hunter mine. Learned more about mining in 30 minutes than I had in the balance of my life. Learned the crib wall fell/was repaired more than 20 years ago to its current state. Also learned the rock crusher by the Bates-Hunter mine which currently rests by Miner Street has been sold and will be removed by summer.
6. Met with the Gilpin County Arts Association. Worked with them to provide heat to Washington Hall and expand their gallery areas to a 9 month per year operation from the current 3 month. During the same meeting, toured the upstairs of the Visitor Center and agreed to allow a gallery there. While details need to be worked out, these exciting developments will bring additional activity to the downtown area and expand the arts presence in our community.
7. Awarded the first "Name that Cornice" winner their prize...two tickets to the Gilpin County Historical Society play on February 11. By the way, the answer was Doc Holliday's!
8. Attended the Gilpin County Historical Society Play.
9. Contacted Georgetown Valley Candy Company about expanding their business here.
10. Finally put things on the wall in my office!
11. Met with the City Manager and the Morrone Ranch developer. He indicated they are relatively close to closing on the property.
12. Attended a Gilpin County Recreation Board meeting.
13. Toured Washington Hall.
14. Held a Historic Preservation Commission meeting. The Commission approved a plan to address the window lighting at the Reserve Casino. They also reviewed and approved changes to the 2012 Grant Guide for individual historic preservation grants.



To: Alan Lanning  
City Manager

From: Terry Krelle  
Chief of Police

Date: 02-17-12

Subj: Weekly Report – Week Ending: 02-17-12

---

### **TRAINING**

Officer Anthony Schaller is now in the Field Officer Training program with Officer Berghahn. So far, Anthony seems to be progressing well.

### **ON-GOING INVESTIGATIONS OR THOSE OF INTEREST**

Routine calls for the most part.

### **MEETINGS ATTENDED**

Met with the City Manager.

Attended the 911 Board meeting on 02-10-12.

Met with both Black Hawk and Gilpin County Law Enforcement officials

Met with the Fire Chief and other members of Staff

### **ADDITIONAL INFORMATION**

I will return to the old format of my weekly report as of the next report. Dispatch had a change over in software and has been unable to provide me with some of the stats that I use to compile my report with. As of now, we are completing the year end numbers for 2011. We seem to be in a period of increased activity as compared to the same time last year, crime reports are up approximately 40% since the first of the year.

We have been working on getting the lease completed for our new vehicles and also getting quotes for the equipment necessary to outfit them.