

MINUTES OF AUGUST 10, 2016
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVENUE, SUITE 201
GLENWOOD SPRINGS, COLORADO

1. Call to Order at 9:07 AM

2. Roll called by Patricia Payne

Director Mike Samson, Present
Director Eric Schmela, Present
Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
Patricia Payne, Administrative Assistant to the Board

3. Additions or Changes to Agenda.

NONE

4. Approval of Minutes.

- a. Minutes for July 13 not yet complete and will be presented at the September meeting.

5. Consent Calendar.

- a. Motion to approve expenses by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

NONE

7. Reports or Updates.

a. Financial Reports

- i. Balance Sheet and Profit and Loss statement through June 30, with year-over-year reporting. Balance Sheet (condensed) and Profit and Loss statement presented to the board. Motion to approve financial reports as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0. Concerns made by Director Rippy regarding the Garfield County Emergency Communications.

b. Staff Reports

- i. Ms. Payne clarified the closing date for grant applications. The correct date is Friday, August 26 and not Monday, August 26 as erroneously printed.

- ii. Ms. Payne had the Century Link fax line disconnected on July 26, cost savings to the District. Paperwork for automatic deduction from the account forthcoming.
- iii. Letter from Garfield County Public Library District apologizing for not participating in capital presentations.
- iv. Press release from Mesa County Federal Mineral Lease District, August 2, 2016.
- v. Annual SDA conference in Keystone will be September 21-23 this year. Mr. Gorgey or Ms. Payne may attend.
- vi. Ms. Payne received a call from Glenwood Springs Downtown Development Authority Executive Director Leslie Bethel inquiring about fall grant cycle. She discussed collaborating with Amtrack. She wanted to know if \$500,000 was too much money to be asking for. Discussion regarding the DDA working with or for the City of Glenwood Springs. Is the DDA a political subdivision of Colorado? Mr. Gorgey feels they are political subdivision. District policy has been, however, to treat DDAs as an extension of the municipalities that created them. Because a DDA does not own anything directly – title held by the city – a DDA probably cannot apply for a grant independently. Board directs Mr. Gorgey to send a letter to Rifle & Glenwood Springs clarifying GCFMLD policy regarding DDAs, municipality, and grant applications. Mr. Gorgey to follow up.
- vii. Glenwood Springs 14th St. Pedestrian Bridge project. District has received information that the old pedestrian bridge was dismantled incorrectly, and the mayor of Glenwood Springs inquired about the impact of forfeiture. Bridge will likely completed this fall. Board does not need a status report at this time.
- viii. Stuart McArthur asked Mr. Gorgey whether Board holds any bias against Parachute. No bias whatsoever, as demonstrated in giving history.
- ix. Ms. Payne and Mr. Gorgey received additional training from Align regarding website content management. Board approves all suggested improvements. Improvements to be implemented in coming months.
- x. Update re: MCFMLD: Mr. Gorgey attended MCFMLD regular meeting of July 13. MCFMLD declines invitation for larger administrative structure, opting instead for part-time, local administrative assistant instead.
- xi. Mr. Gorgey received email communication from HCFMLD, shared with the Board, asking whether the GCFMLD would like to opine about recent legislative activity in Utah. Board declines invitation. Mr. Gorgey to follow up.
- xii. Inquiry from staff: how would Board like to use data collected from capital presentations. Director Rippey would like to see a one-page synopsis of the top two priorities from each entity. Discussion. Staff will provide hard copies of all capital presentation handouts and include them in each director's grant application notebook every grant cycle beginning with Fall 2016 applications.

8. Unfinished Business

NONE

9. New Business

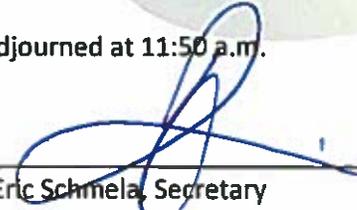
- a. Requests for Payment
 - i. 15-FT-03 – Town of New Castle – Public Roadway Improvements - \$460,755. Mr. Gorgey feels there is insufficient evidence of proof of canceled checks. Motion made by Director Samson to approve payment, upon evidence of canceled checks seconded by Director Schmela. Passed, Vote of 3-0.
 - ii. 16-SM-05 – Town of New Castle – Public Safety Radios - \$25,000. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0.
- b. Grant Issues & Updates
 - i. 15-FM-05 – Town of Parachute – Radar and School Speed Signs. Board is wondering if the town meant to apply for payment. Ms. Payne will contact Stuart McArthur to see if he wishes a request for payment.
 - ii. 16-ST-04 – Town of Parachute – Public Safety Hand Held Radios
- c. 2017 budget calendar presented to the board, approved with corrections.
- d. www.colorado.gov/gcfmld update - Ms. Payne is working on putting more photos online. PDF's of press releases shall be placed on line as well as the cumulative awards to date. Director Samson would like to see more pictures of larger projects.
- e. Glenwood Springs Community Broadband Network - Staff recommends switching from Century Link to CBN. City will waive the installation fee with \$70 per month, and faster connection for lower monthly fee. Board approves.

10. Other Business

- a. Director Schmela toured Bea Underwood Elementary and was very impressed with the improvements.
- b. Director Samson and Ms. Payne attended celebration of life service on Sunday, August 7 in New Castle for former New Castle Mayor and Trustee Frank Breslin.
- c. Director Rippy request use of the district meeting room on August 17 for public purpose. Director Samson and Director Schmela approved of the request.

11. Next Meeting, Wednesday, September 14, 2016, 9:00 a.m. – District Office.

12. Adjourned at 11:50 a.m.


Eric Schmela, Secretary

9.14.16
Date