

b. Staff Reports

- i. Letter from the Town of New Castle thanking the board for Spring 2016 grant.
- ii. Letter from Colorado Mountain College thanking the board for Spring 2016 grant.
- iii. First Project Signage Tracking Form presented to the board for sign inventory control. RFTA filled out first form.
- iv. A photo of Garfield County School District No. Re-2 website, noting wireless internet access is available, in part, through funding from the district.
- v. All grant agreements have been mailed. Several already returned for signature.
- vi. General counsel presented basic terms of professional service agreement with Align Multimedia: \$1,000/ year, average one hour/month. Board suggests \$2,000/year, average two hours/month. Mr. Gorgey to modify contract for approval at June regular meeting. Align also to conduct training session for staff re: Drupal-Pacific platform.

8. Unfinished Business

NONE

9. New Business

- a. Capital Presentations – pursuant to prior instructions from the District, the following entities made presentations on their capital plans. Presentation handouts from all entities are included with these minutes.
 - i. Town of New Castle – presented by Town Administrator Tom Baker and Public Works Director John Wenzel.
 - ii. Town of Carbondale – presented by Town Manager Jay Harrington and Public Works Director Larry Ballinger.
 - iii. Town of Silt – presented by Town Administrator Pamela Woods and Community Development Director Janet Aluise.
 - iv. Town of Parachute – presented by Town Manager Stuart McArthur.
 - v. Roaring Fork Transit Authority – presented CEO Dan Blankenship and Director of Facilities Mike Hermes.
- b. Presentation of 2015 certified audited financial report presented by Paul Backes of McMahon & Associates. Motion made by Director Samson to move 9b (presentation of audit) to follow 9d, seconded by Director Schmela. Passed, Vote of 3-0.
- c. Requests for Payment
 - i. 14-FT-05 – Town of Parachute – Parachute Park Blvd - \$200,000. Mr. Gorgey recommended approval of payment request indicating it was well documented and pending copies of canceled checks. Motion made by Director Schmela to approve payment, seconded by Director Samson. Passed, Vote of 3-0.
 - ii. 15-ST-05 – Town of Parachute – County Road 215 Maintenance - \$250,000. Mr. Gorgey recommended approval of payment request pending copies of canceled

checks. Motion made by Director Schmela to approve payment, seconded by Director Samson. Passed, Vote of 3-0.

- iii. 15-FM-01 – Carbondale & Rural Fire Protection District – Firefighting Equipment \$25,000. Mr. Gorgey recommended approval of payment request pending copies of cleared checks. Motion made by Director Schmela to approve payment, seconded by Director Samson. Passed, Vote of 3-0.

d. Grant Issues & Updates

- i. 15-FT-03 – Town of New Castle – Public Roadway Improvements – Letter from New Castle attached to these minutes. Director Rippey recused himself from voting on this request. Motion made by Director Schmela to accept New Castles request, seconded by Director Samson. Passed, Vote of 2-0.
- ii. 16-SM-04 – Glenwood Rural Fire Protection District – Opticon Project – Letter from Fire District attached to these minutes. Mr. Gorgey will notify the Fire District to proceed with phase II of the project.

- e. 9.b. Presentation of 2015 certified audited financial report presented by Paul Backes of McMahon & Associates. McMahon & Associates will file the report with State Auditor. Discussion regarding the district's records retention policy and possible edits to the Management Discussion and Analysis section. Unsuccessful grant applications do not need to be retained. Further discussion on audit, bonding.

10. Other Business

11. Next Meeting, Wednesday, June 8, 2016, 9:00 a.m. – District Office. Immediately following the Directors will be celebrating their 5th anniversary luncheon at Juicy Lucy's at 308 7th Street.

12. Adjourned at 11:00 a.m.


Eric Schmela, Secretary

6-8-16
Date