

b. Staff Reports

- i. Thank you note from the Carbondale Community School for the awards luncheon.
- ii. Email from Annick Pruett with Grand River Hospital District. Possible tour of the new emergency room suggested by Director Samson.
- iii. Director Rippy had conversation with Dan Blankenship regarding a ribbon cutting ceremony for new RFTA bus.
- iv. Thank you email from Emily Hisel with Garfield County Public Library District for the plaque they received. They were unable to attend award luncheon.
- v. A progress report from Tom Penzel with the Carbondale Community School.
- vi. An email from Todd Anderson with the Roaring Fork School District inquiring about eligibility for grants. Mr. Gorgey email response on behalf of the District.
- vii. Email from Mike Gamba regarding joint grant applications. Discussion by directors. Ms. Payne email response on behalf of the District.
- viii. Copier lease has expired. UniLink provided a quote for a new machine. Retain current copier.
- ix. SDA membership dues need to be paid prior to March 1 to obtain discount. Ms. Payne to pay dues from petty cash account before March 1.
- x. SDA Property & Liability Pool refunded (discount) the district \$10.20 for the workers compensation insurance premium paid in December.
- xi. Issue with rent for P.O. discussed.
- xii. West Glenwood Sanitation District will be using the \$10,000 to purchase two new pumps they need.
- xiii. New Spring Grant Application successfully placed on website at 8:00 a.m. on February 1.
- xiv. Luncheon discussion re: Post Independent's attendance for the last three luncheons. Ms. Payne feels we should not be including them at the luncheons in the future. Director Rippy found the front page headlines the next day was about the county giving away \$30,000 with no mention of the district giving grants in the amount \$13 million. Director Samson was surprised to see the person who attended not to take any notes. Suggestion to invite Ron Milhorn with KMTS instead. District to issue its own press release in conjunction with 2017 Awards Luncheon.
- xv. Huerfano FMLD requested a calendar of dates with which district must comply. Staff provided a copy of GCFMLD budget calendar, plus requirements from open meeting law.
- xvi. DOLA sent an email requesting our budget. Budget had been previously submitted. Jerrod Biggs sent out an email apologizing for the first mass media email.

8. Unfinished Business

- a. Open Meeting Law – Records Retention – Mr. Gorgey indicated meetings need to be recorded and electronic copies retained for six months. Must have written minutes, which are retained forever. Recordings are used to make the minutes. Electronic recordings of executive sessions retained for 90 days. Mr. Gorgey will put retention schedule together for next regular meeting focusing on portions of state archivist guidelines pertaining to grants, financial statements, etc.
- b. Website Conversion Update – The goal is to have data transfer completed by February 29. Ms. Payne, Mr. Gorgey, and Ryan Mackley to participate in help desk session via phone on Friday, Feb. 12, sponsored by CI and SIPA.

9. New Business

- a. Election of Officers
 - i. Director Samson nominated Director Rippy as President of the District, seconded by Director Schmela. Director Rippy accepted the nomination. Passed, Vote of 2-0.
 - ii. Director Samson nominated Director Schmela as Secretary of the District, seconded by Director Rippy. Passed, Vote of 2-0.
- b. GCFMLD office lease renewal presented to the board from Frank Taverna for Suite 201. No rent increase for 2016, thereafter increases based on CPI as set forth in lease. Director Samson recommended the lease be accepted and signed by the President, seconded by Director Schmela. Passed, Vote of 3-0.
- c. Requests for Payment
 - i. 14-ST-04 – Parachute Battlement Mesa Park & Rec - \$147,500. Mr. Gorgey recommended approval of payment request. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0.
 - ii. 15-SM-01 – Carbondale & Rural Fire Protection District - \$25,000. Mr. Gorgey recommended approval of payment request. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0.
- d. Grant Issues & Updates
 - i. 15-FT-05 – Jackson Heights Maintenance – Rifle Housing Authority letter from Natalie Bowman. Stoves (19) delivered without side and back panels. Request additional \$2,743.20 to cover the cost of the panels. Director Schmela moved to modify the grant agreement to include the addition cost of \$2,743.20, seconded by Director Samson. Passed, Vote of 3-0.

10. Other Business

- a. Director Schmela updated directors on Glenwood Springs Recreation Center ice rink. Upgrade successful, high quality.

11. Next Meeting, Wednesday, March 9, 2016, 9:00 a.m. – District Office

12. Adjourned at 10:35 a.m.


Eric Schmela, Secretary

3-10-10
Date

