

**MINUTES OF JANUARY 8, 2016**  
**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT**  
**817 COLORADO AVENUE, SUITE 201**  
**GLENWOOD SPRINGS, COLORADO**

**1. Call to Order at 9:00 AM**

**2. Roll called by Andrew Gorgey**

Director Mike Samson, Present  
Director Eric Schmela, Present  
Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel

Excused: Patricia Payne, Administrative Assistant to the Board

**3. Additions or Changes to Agenda.**

a. **NONE**

**4. Approval of Minutes.**

a. December 9, 2015 – will be presented on February 10, 2016

**5. Consent Calendar.**

a. Expenses included a check for Colorado State Treasurer for \$5.89 for the fourth calendar quarter unemployment taxes. Motion to approve expenses by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

**6. Comments from Public on Items Not Scheduled on the Agenda.**

NONE

**7. Reports or Updates.**

a. Financial Reports

i. Balance Sheet and Profit and Loss statement through December 31, 2015, with year-over-year reporting. Balance Sheet (condensed) and Profit and Loss statement presented to the board. Motion to approve financial reports as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

**b. Staff Reports**

- i. Director Rippy and Ms. Payne submitted 2016 Approved Budget and 2015 Amended Budget to DOLA before the end of year.
- ii. Thank you letter from the Town of New Castle presented to the board.
- iii. Website Conversion (SIPA) – Will take place by March deadline
- iv. 2016 Capital Presentations – May, June, July of this year as previously reported.
- v. Director Reappointment – Director Rippy welcomed Director Schmela remaining a Director. Reappointed by BOCC on Dec. 21, 2015, through January 15, 2019.
- vi. Discussion regarding Director Samson’s presentation at the luncheon, where several applicants combine their resources for one larger grant. Detox center suggested as possible joint project. Further discussion regarding the number of applications an applicant can submit when they combine applications. Discussion regarding the \$1,000,000 limit with combined applications. No policy changes at this time. District to continue encouraging joint applications.

**8. Unfinished Business**

- a. Open Meeting Law – Records Retention – Mr. Gorgey cited the C.R.S. regarding recording of regular meetings, retention of executive session recordings. The district’s current Open Records Policy, adopted November 12, 2014, does not address records retention. District currently retains all written minutes on website, recordings at the district office. Mr. Gorgey will provide more information at the February meeting.

**9. New Business**

**a. Requests for Payment**

- i. 14-FT-06 – Roaring Fork Transportation Authority - \$300,000. Mr. Gorgey recommended approval of payment request, pending proof of payment. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0.

**b. Grant Issues & Updates**

- i. NONE

- c. Resolution Affirming Sunshine Law Requirements. Motion to approve Resolution 16-01 regarding open meeting law requirements by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

**d. Approval of Spring 2016 Grant Cycle Policy Changes and Application**

- i. In-kind matches discussed – no applicant staff time can be used as in kind match; reaffirm no use of FML funds to subsidize operating budgets
- ii. No mini planning grants
- iii. Land purchases not allowed, nor interests in real property, etc., except both may be used as match if acquire within three years prior to grant award date.
- iv. No change to design-build arrangements.
- v. Grantees to pay for lost or stolen signs

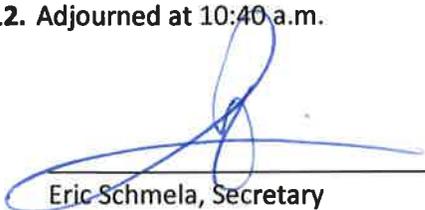
e. Review of Fourth Annual Awards Luncheon program.

**10. Other Business**

a. Following this meeting the District Board will reconvene at 11:00 at The Loft, Hotel Denver, 402 7<sup>th</sup> St., Glenwood Springs, CO for the Fourth Annual GCFMLD Awards Luncheon.

**11. Next Meeting, Wednesday, February 10, 2016, 9:00 a.m. – District Office**

**12. Adjourned at 10:40 a.m.**

  
Eric Schmela, Secretary

2-10-16  
Date

