

MINUTES OF OCTOBER 14, 2015
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVENUE, SUITE 201
GLENWOOD SPRINGS, COLORADO

1. Call to Order at 8:35 AM

2. Roll called by Patricia Payne

Director Mike Samson, Present
Director Eric Schmela, Present
Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
Patricia Payne, Administrative Assistant to the Board

3. Additions or Changes to Agenda.

a. **NONE**

4. Approval of Minutes.

- a. Motion by Director Samson to approve the minutes from September 15, 2015 as presented, seconded by Director Schmela. Passed. Vote of 3-0.
- b. Minutes of the October 8, 2015, Special Meeting in Parachute held with Parachute/Battlement Mesa Park and Recreation District will be presented at next meeting.

5. Consent Calendar.

- a. Ms. Payne indicated there is also a check for Colorado State Treasurer for \$4.08 for the third calendar quarter unemployment taxes. Mr. Gorgey determined taxes are owed to Leaf pursuant to Section 39-3-124(1)(a) C.R.S. because the copier is a leased item, not a lease-purchase item, and the lease contemplates payment of taxes. Motion to approve expenses, including unemployment taxes and payment to Leaf, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

- a. **NONE**
- b. Mr. Gorgey noted there was an email request from the City of Glenwood Springs wanting to know if they could attend this meeting. All district meetings are open to the public.

7. Reports or Updates.

a. Financial Reports

- i. Ms. Payne presented Balance Sheet and Profit and Loss statement through September 30, 2015, with year-over-year reporting. An accrued liability of \$4.8 million of grants to be distributed. Forfeited grants have increased, after today's payments, to \$201,000. Motion to approve financial reports as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

b. Staff Reports

- i. Ms. Payne inquired whether anyone from the district attended the New Castle Police Department dedication. Unfortunately, no one was able to attend.
- ii. Ms. Payne expressed concern regarding Unilink and disappointment with customer service (unresponsive, failure to return calls timely, etc.) regarding the District's printer, which did not work. She suggested considering another vendor. The board directed to hold off on pursuing another vendor, and the printer repair person came during the meeting and repaired the printer.
- iii. Mr. Gorgey gave further information to the board as to why the district has to pay taxes regarding the leased printer.
- iv. Mr. Gorgey thanked the board for allowing him to attend the SDA conference in Keystone in September. He would like to bring the investment policy back to the board in November. Director Samson asked whether Sandy White of Huerfano County attended the conference; he did not.
- v. Mr. Gorgey reported he is waiting for the Work Order and Requirements document from Colorado Interactive (CI), SIPA's contractor for redesign and hosting of the GCFMLD website. The agreement is expected any time.
- vi. Email from Garfield Clean Energy (GCE), where Heather McGregor requested an informal meeting with Mr. Gorgey. Mr. Gorgey responded by email, reiterating all prior policy positions of the board, namely, that GCE is an eligible entity for FML grant-funding purposes; that Spring 2016 grant cycle begins in February; and that the district does not fund entities outside the grant process, nor does it fund the day-to-day operations of any entity. He also stated the directors conducted a public information session in July regarding GCFMLS operations and procedure, attended by several GCE member entities. Mr. Gorgey did not commit to any meeting with GCE. Director Samson stated that no further action is necessary at this time, but in the event of any further communication from anyone at GCE along these lines, Mr. Gorgey is authorized to write a letter on behalf of the board reiterating the content of his email responses and repeating that this is the policy position of the board. All directors concurred.

8. Unfinished Business

- a. Report regarding October 8, 2015, site visit to Parachute/Battlement Mesa Community Park. Copies of the materials distributed at the meeting were presented including list of attendees. Director Rippe reported meeting was productive. Grantee cooperative, open. The project designer, Heather Henry, delivered most of the presentation. Grand opening now anticipated in July, 2016 (originally 2015). They have not updated the master plan schedule. Director Rippe feels the project is on track, with enhancements in the future. Grantee admitted lessons learned include that the project was larger than originally anticipated and beyond the resources of special district staff to handle. Additional resources for day-to-day construction management were needed. Concerns were raised regarding working with the school district. Grantee has been successful in raising funds for this project. An amphitheater is planned for the future. Concerns regarding use of grant funds have been resolved. No misuse of funds.

9. New Business

- a. Requests for Payment
 - i. 14-SM-10 – Parachute/Battlement Mesa Park and Rec District – Community Park Phase 2 - \$24,114. Mr. Gorgey recommended approval of payment request. Motion made by Director Samson approve payment, seconded by Director Schmela. Passed, Vote of 3-0.
 - ii. 14-FM-07 – City of Rifle – Railroad Ave Improvements - \$25,000. Mr. Gorgey recommended approval of payment request. Motion made by Director Schmela to approve payment to hold check until proof of payment is received, seconded by Director Samson. Passed, Vote of 3-0.
 - iii. 14-FT-08 – Town of Silt – Secondary Water Line - \$57,561. Mr. Gorgey recommended approval of payment request. \$111+ in forfeited grants. The cash match by the town remains at 30%. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0. Mr. Gorgey to write a letter to the town requesting information as to why the budget was off by \$150,000.
 - iv. 15-SM-04 – Parachute/Battlement Mesa Park and Rec District – Park Restrooms. Mr. Gorgey recommended approval of payment request pending proof of payment. Motion made by Director Samson to approve payment pending proof of payment, seconded by Director Schmela. Passed, Vote of 3-0.
 - v. 15-SM-05 – Town of Parachute – Cottonwood Electrical Upgrade - \$25,000. Mr. Gorgey recommended approval of payment request. Motion made by Director Samson to approve payment, seconded by Director Schmela. Passed, Vote of 3-0.
 - vi. 15-SM-06 – Rifle Housing Authority – Walk-in-Showers - \$25,000. Mr. Gorgey recommended approval of payment request. Motion made by Director Schmela to approve payment to hold check until proof of payment is received, seconded by Director Samson. Passed, Vote of 3-0.
- b. Grant Issues & Updates

- i. 14-ST-02 – Grand River Hospital District – Emergency Remodel – Progress Report – They sent a nice letter to the board and are still on track to complete the project.
 - ii. 15-SM-03 – Garfield County Public Library District – Request to repurpose funds. They saved money on this project and would like to buy supplies with this savings. Following considerable discussion, motion made by Director Schmela to deny the request to purchase supplies, seconded by Director Samson. Passed, Vote of 3-0. Mr. Gorgey will send a letter to the Library District.
- c. Presentation of Preliminary Budgets
- i. Ms. Payne presented 2016 Proposed Budget. Available for public review.
 - ii. Ms. Payne presented 2015 Amended Budget. Available for public review.
- d. Engagement of Professional Services with McMahan & Associates, LLC. Motion by Director Schmela authorizing Director Rippy to sign engagement letter, renewable annually through Fiscal Year 2018, seconded by Director Samson. Passed, Vote of 3-0.
- e. Consideration of 2015 Fall Traditional and Mini grant awards.

Motion to award traditional grants to:

Carbondale Community School	Sewer Line Connection	\$ 80,067.00
Glenwood Springs, City of	West Midland Path/Pedestrian Bridge	\$ 375,000.00
New Castle, Town of	Public Roadway Improvements	\$ 462,000.00
Parachute, Town of	Utility Line Relocation	\$ 300,000.00
Rifle Housing Authority	Jackson Heights Maintenance	\$ 101,500.00
Rifle, City of	Rifle Creek Trail Construction	\$ 128,252.00
Silt, Town of	Main Street Improvements	\$ 213,770.00

by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

Motion to award mini grants to:

Carbondale & Rural Fire District	Firefighting Equipment	\$ 23,177.00
Carbondale, Town of	Third Street Center Heating System	\$ 25,000.00
New Castle, Town of	Community Center Improvements	\$ 25,000.00
Glenwood Springs, City of	Pedestrian/Bicycle Wayfinding Signage	\$ 21,950.00
Parachute, Town of	Radar and School Speed Signs	\$ 25,000.00
Silt, Town of	Wastewater System Electrical Upgrade	\$ 24,000.00

by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

10. Other Business

- a. Discussion regarding 2016 capital presentations.

- b. Discussion regarding multiple entities applying for one grant. Suggestion to make this presentation at the annual awards luncheon in January 2016.

11. Next Meeting, Thursday, November 12, 2015, 9:00 a.m. – District Office

12. Adjourned at 11:40 a.m.


Eric Schmela, Secretary

11.12.15
Date

