

MINUTES OF SEPTEMBER 15, 2015
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVENUE, SUITE 201
GLENWOOD SPRINGS, COLORADO

1. Call to Order at 9:03 AM

- 2. Roll called by Patricia Payne** Director Mike Samson, Present
 Director Eric Schmela, Present
 Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
 Patricia Payne, Administrative Assistant to the Board

3. Additions or Changes to Agenda.

Motion by Director Schmela to add 9.d.ii 15-ST-01 Battlement Mesa Metropolitan District correspondence, seconded by Director Samson. Passed. Vote of 3-0.

4. Approval of Minutes.

- a. Motion by Director Samson to approve the minutes from August 12, 2015 as presented, seconded by Director Schmela. Passed. Vote of 3-0.

5. Consent Calendar.

- a. Discussion regarding property taxes payable to Leaf. Mr. Gorgey feels we should not be paying this tax because generally the District is exempt from taxation. He will research the matter and report back. Ms. Payne indicated the current check for payment to Leaf includes the tax. Motion to approve expenses, less property taxes, to Leaf as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

- a. NONE

7. Reports or Updates.

- a. Financial Reports
- i. Ms. Payne presented Balance Sheet and Profit and Loss statements through August 31, 2015, with year-over-year reporting. Showing \$2.896 million available in the Project Account. Noting \$3,639,068.68 (annual DOLA distribution) was deposited into the project account at Alpine Bank on

September 3, 2015. Motion to approve financial reports as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

b. Staff Reports

- i. Huerfano County contacted Ms. Payne asking whether materials delivered by Director Samson and Mr. Gorgey in July to the HCFMLD directors needed to be returned. She informed them to keep the grant application notebook and that they could keep all materials. She also offered her templates and any assistance they may need going forward. Ms. Payne also sent Excel score sheets for their use.
- ii. Town of New Castle will be hosting a grand opening of the new location of the New Castle Police Department on September 26, 2015. The district board will be invited to attend.
- iii. Director Samson, Mr. Gorgey, and Ms. Payne attended the retirement party for Gerry Pace, Silt Public Works Director. The town did an excellent job of honoring him.
- iv. Mr. Gorgey reported Huerfano FMLD intends to set matching requirements at 50%, with all matching funds coming from out-of-county sources. The intent of the policy is to maximize benefit of DOLA distribution.
- v. Mr. Gorgey updated the board regarding SIPA. SIPA and Align Multimedia have resolved all issues related to the non-compete agreement. The GCFMLD is now in SIPA's and Colorado Interactive's queue to start the project at the end of September. The new GCFMLD hosted by SIPA could be live in November. Mr. Gorgey informed the board that Aaron Diaz is no longer with Align Multimedia.
- vi. Mr. Gorgey will be attending the SDA conference September 23-25 in Keystone.
- vii. Mr. Gorgey will be attending the ICMA annual conference in Seattle. He wishes to thank ICMA for awarding him a \$1,000 scholarship and waiving the conference fee.
- viii. Mr. Gorgey will be giving a presentation on leadership on October 22 at the Glenwood Springs Library and October 26 at the Rifle Library.
- ix. Mr. Gorgey has been approached by the Garfield Public Library District to assist with a search to replace outgoing Executive Director Amelia Shelley.
- x. Mr. Gorgey has been approached by the Town of New Castle to consult on a land development project for a new senior health campus. Mr. Gorgey raised conflict of interest concerns because the town likely will pursue FML funding for the project at some point. Director Rippey feels this is not a conflict because Mr. Gorgey does not have a vote in awarding this or any other grants. Director Samson feels it would be wise to avoid even the appearance of a conflict of interest.
- xi. Mr. Gorgey attended a free webinar on how to make an effective agenda sponsored by the *Harvard Business Review* on August 28.
- xii. Director Rippey discussed email transactions as a form of business.

8. Unfinished Business.

None.

9. New Business

- a. November 2015 meeting date conflicts with Veterans Day. Motion to move the November meeting from Wednesday November 11 to Thursday, November 12 by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.
- b. Calendar for 2016 proposed budget presented to the board. Notices will be published in the Citizen Telegram as required by law. Direction to staff to contact McMahon & Associates to engage their professional audit services, and related services, for FY 2015-18, contingent on budget approval. Mr. Gorgey will contact McMahon.
- c. Requests for Payment
 - i. 14-FM-01 – GarCo Public Library District, Code Camp - \$5,957.00. – Mr. Gorgey recommends reimbursement pending receipt of proof of payment. Motion made by Director Schmela approve payment to hold check until proof of payment is received, seconded by Director Samson. Passed, Vote of 3-0.
 - ii. 14-FT-08 – Town of Silt, Secondary Water Line - \$169,096. 50% of grant amount under Payment Option 2. Mr. Gorgey recommends approval of payment. Discussion regarding clarification of GCFMLD policy on purchases of real property. Silt purchased the easements with their own funds, but Mr. Gorgey will clarify policy for Spring 2016 cycle. Motion by Director Samson to approve payment of \$169,096, seconded by Director Schmela. Passed, Vote of 3-0.
- d. Grant Issues & Updates
 - i. 14-ST-04 – Parachute/Battlement Mesa Park & Rec District – Progress Report – Representatives from Park & Rec District attended July meeting regarding 14-SM-10. Progress report on 14-ST-04 did not provide adequate information, and staff is unable to tell what the status of this project is. Proof of payment with this report is again inadequate. Mr. Gorgey requested direction from the Board. Director Rippy would like to see the critical path methodology for this project as explained by the contractors and suggested an official site visit for this purpose. Director Samson would like to know who the project manager is assigned by the district. Mr. Gorgey will prepare a letter to the Park & Rec District requesting a site visit and requiring all subcontractors to be in attendance. The board agreed to meet on October 8, at 10:00 am.
 - ii. 15-ST-01 – Battlement Mesa Metropolitan District correspondence – Ms. Payne distributed an email received from the Metro District reporting a change of project scope and cost. Board finds no material change and is grateful for proactive communication from grantee.

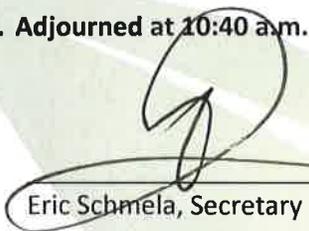
- e. Ms. Payne presented the fall 2015 grant applications to the board and reported on some issues with the applications. Director Rippy does not have the application from the GarCo Public Library District. Mr. Gorgey reported the following issues with the applications.
- i. Resolution issues with Parachute mini grant and RFTA traditional grant, where the resolutions predate the start of the grant cycle.
 - ii. Resolution for the Glenwood Springs traditional grant is missing.
 - iii. Ross Montessori indicated their student population is 75% in Garfield County.
 - iv. Need to request charter and another resolution from Carbondale Community School.
 - v. Applications from Garfield County Housing Authority and the Garfield Public Library District do not appear to be within rules of the grant program.
 - vi. Rifle & Glenwood Springs applications are both requesting funding to complete trail systems within their municipalities.
 - vii. The Town of Carbondale owns the Third Street Center, which is leased to nonprofit corporations.

10. Other Business

- a. Director Rippy indicated Colorado Department of Transportation Aeronautics Division visited both the Glenwood Springs Municipal Airport and the Rifle Garfield County Airport. They had nothing but kind words regarding work performed at the airports and acknowledged contributions by the Garfield County Federal Mineral Lease District.

11. Next Meeting, Wednesday, October 15, 2015, 9:00 a.m. – District Office

12. Adjourned at 10:40 a.m.


Eric Schmela, Secretary

10-14-15
Date