

MINUTES OF AUGUST 12, 2015
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVENUE, SUITE 201
GLENWOOD SPRINGS, COLORADO

1. Call to Order at 9:02 AM

- 2. Roll called by Patricia Payne** Director Mike Samson, Present
 Director Eric Schmela, Present
 Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
 Patricia Payne, Administrative Assistant to the Board
 Kimberly Bullen, City of Rifle

3. Additions or Changes to Agenda.

Motion by Director Schmela to move 9.a.i and 9.b.i to additions or changes to agenda, seconded by Director Samson. Passed. Vote of 3-0.

9. a.i 13-ST-06 – City of Rifle, Deerfield Regional Park - \$350,000. Mr. Gorgey indicated we have received a comprehensive request for payment and recommends payment. Motion by Director Samson to approve payment for 13-ST-06 of \$350,000, seconded by Director Schmela. Passed. Vote of 3-0.

9. b.i 13-ST-06 – City of Rifle, Deerfield Regional Park – Final Settlement. Mr. Gorgey advised the board members to read the letter from the City of Rifle. It was determined the city has fulfilled the grant agreement by completing the project. The issues with the contractor and subcontractors are out of their control and should not hold up payment to the City of Rifle. The board agreed with Mr. Gorgey.

4. Approval of Minutes.

- a. Motion by Director Schmela to approve the minutes from June 10, 2015 and July 8, 2015 as presented, seconded by Director Samson. Passed. Vote of 3-0.

5. Consent Calendar.

- a. Motion to approve expenses as submitted by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0. It was noted McMahon & Associates gave the district a courtesy discount. Director Samson suggested a thank you letter to them.

6. Comments from Public on Items Not Scheduled on the Agenda.

- a. **NONE**

7. Reports or Updates.

a. Financial Reports

- i. Ms. Payne presented Balance Sheet and Profit and Loss statements through July 31, 2015, with year-over-year reporting. Showing over \$3 million available in the Project Account. Motion to approve financial reports as submitted by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

b. Staff Reports

- i. List of attendees of the July workshop presented to the board.
- ii. Subscription renewal notice for QuickBooks in September.
- iii. Leap has been requesting we pay property taxes. Mr. Gorgey indicated we do not pay the tax. Mr. Gorgey will send them a letter.
- iv. Mr. Gorgey and Ms. Payne attended the Neil-Garing 30th Anniversary party.
- v. Ms. Payne presented the final comprehensive audited financial report (financial statements) for fiscal year 2014 as prepared by McMahon and Associates. McMahon submitted the report timely to the state auditor as required by law. Letter from Directors thanking McMahon for professional discount.
- vi. Pursuant to Resolution 15-04, Ms. Payne transferred \$1 million from Alpine Bank to the ANB Money Market Account (Investment Account). The balance at ANB is over \$5 million post-deposit.
- vii. Director Rippy, Ms. Payne, and Mr. Gorgey participated in a conference call with SIPA, Colorado Interactive (CI), and Align Multimedia on Tuesday, August 11. Security agreements need to be updated, and Align needs to execute a nondisclosure agreement in favor of CI. The District's website will be placed in the project queue after all agreements are executed, and CI will assign a project manager. The District will be able to update its own content, and the web address will most likely be www.colorado.gov/garfieldfmlld.org
- viii. Huerfano FMLD visit was a total success. Mr. Gorgey gave them many materials including a grant application notebook, press releases, and a sample grant agreement for their review. The Huerfano FMLD Directors and County Commissioners were grateful and thankful for Director Samson and Mr. Gorgey visiting the county and providing information.
- ix. Mr. Gorgey gave a presentation to the SDA of Colorado Leadership Academy in Lakewood, CO on July 29, which was well-received. He also registered for the SDA Conference in Keystone in September. Mr. Gorgey received the 2014 annual report from the Property and Liability Pool, which is available for review. President Rippy will again be named Member Representative to the Pool for the coming year with Mr. Gorgey again serving as alternate.
- x. Staff will prepare budget calendar and present at the next meeting.

- xi. Applications were out on time for Fall Cycle. Mr. Gorgey suggests eliminating in-kind contributions entirely from Traditional Grant Program and requiring 30% cash match going forward. Directors to consider recommendation in advance of 2016 Spring Cycle. Suggestion to make matching 50/50 instead of 70/30 also to be considered.
- xii. Discussion regarding the work session in Rifle last month. Session was well-attended and successful.
- xiii. Discussion regarding current due date for grant applications. Director Rippy will be out of town for the next scheduled board meeting. Motion by Director Samson to move September 9 meeting to September 15, seconded by Director Schmela. Passed. Vote 3-0.

8. Unfinished Business.

None.

9. New Business

- a. Requests for Payment
 - i. 13-ST-06 – City of Rifle, Deerfield Regional Park moved to Additions or Changes to Agenda **See Above**
 - ii. 15-SM-07 – City of Rifle, Senior Activity Bus **See Above**
 - iii. 15-SM-08 – Town of Silt – Water Treatment Plant Pump - \$23,187. All documentation is in order. Recommendation to approve by staff. Motion by Director Schmela to approve payment of \$23,187, seconded by Director Samson. Passed Vote 3-0. \$1,813.00 to Forfeited Grants.
- b. Grant Issues & Updates
 - i. 13-ST-06 – City of Rifle, Deerfield Regional Park moved to Additions or Changes to Agenda **See above**
 - ii. 15-ST-08 – West Glenwood Springs Sanitation District – Project Budget – Reduction of budget of \$43,000. Good grantee behavior by informing timely of project status.

10. Other Business

- a. The board requested Parachute/Battlement Mesa Park & Rec 14-ST-04 be sent and return a status report before the next scheduled board meeting.

11. Next Meeting, Tuesday, September 15, 2015, 9:00 a.m. – District Office

12. Adjourned at 10:00 a.m.


Eric Schmela, Secretary

9-15-15
Date