

MINUTES OF NOVEMBER 12, 2014

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVE, SUITE 201
GLENWOOD SPRINGS, COLORADO**

1. Call to Order. Meeting Convened at 9:10 a.m.

2. Roll called by Patricia Payne Director Mike Samson, Present
 Director Eric Schmela, Excused
 Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
 Patricia Payne, Administrative Assistant to the Board

3. Additions or Changes to Agenda.

NONE

4. Approval of Minutes.

- a. Motion to approve minutes for October 8, 2014 by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

5. Consent Calendar.

- a. Motion to approve expenses as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

NONE

7. Reports or Updates.

- a. Financial Reports
- i. Ms. Payne presented Balance Sheet and Profit & Loss statements through October 31, 2014. Discussion followed.
- b. Staff Reports
- i. Thank you note from Re-2 School District for Fall Cycle 2014 grant award.
 - ii. Ross Montessori still waiting for communication regarding not receiving an award in the fall grant cycle. Director Samson expressed concern with applicants contacting the district as to why some applicants did not receive a grant. Discussion. Standing practice and policy are not to go into specifics with these

questions and reiterating that this is a competitive process. Mr. Gorgey will contact Trisha Williams with Ross Montessori. Director Rippy did have a conversation with Two Rivers Community School regarding future eligibility.

8. Unfinished Business.

- a. Colorado Open Records Act Amendment and Policy in compliance with C.R.S. § 24-72-202 (2014) with attached fee schedule was presented by Mr. Gorgey. An open records request form will be made available on the website. Motion to accept Open Records Policy and related fee schedule by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
- b. Third Annual Awards Luncheon, January 16, 2015, 11:00 a.m. – 1:00 p.m., Ute Theater, Rifle, CO discussion. Luncheon moved to Friday to accommodate out-of-town guests including Weld County Commissioner Mike Freeman. Ute Theater wants an insurance waiver. \$100 for setup, hourly rate is \$100 for first hour and \$40 for each hour after that and \$100 for cleanup, for a total of \$380. Hotel Denver was \$1,200, plus \$175 rental fee in 2014. Director Samson expressed concern with the amount the City of Rifle is asking. Staff will inquire with Grand River Hospital District and the Hotel Denver.
- c. Rio Blanco County visit will most likely take place in January 2015. Director Samson and Mr. Gorgey will discuss and make arrangements.

9. New Business

- a. Noticed Public Hearings Regarding
 - i. Presentation and Consideration of 2014 First Amended Budget. Director Rippy contacted Paul Backes with McMahan and Associates, who appeared via telephone for a web meeting. Discussion regarding tracking administrative fund balance. Motion to continue public hearing for 2014 First Amended Budget to December 10, 2014 by Director Samson, seconded by Director Rippy. Passed. Vote of 2-0.
 - ii. Presentation and Consideration of 2015 Proposed Budget. Motion to continue public hearing for 2015 Proposed Budget to December 10, 2014 by Director Samson, seconded by Director Rippy. Passed. Vote of 2-0.
 - iii. Mr. Gorgey will prepare resolution for both amended and proposed budget.
- b. Requests for Payment
 - i. City of Glenwood Springs – 12-FT-02 – Ice Rink & Locker Room Enhancements - \$135,000. Recommendation to authorize payment. Proof of payment provided

well in excess of grant award. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

- ii. Town of Silt – 13-FT-04 – Main Street Improvement Project - \$129,735.51. Recommendation to authorize payment. Adequate proof of payment presented to staff. Note: this project produced forfeited grant funds of \$39,345.99. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Noted the town in returning Passed, Vote of 2-0.
- iii. Town of New Castle – 14-SM-08 – Sidewalk Repair & Replacement - \$24,840. Recommendation to authorize payment. Documentation is appropriate. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
- iv. Town of Parachute – 14-SM-09 – Paperless Board Packet - \$6,000. Recommendation to authorize payment. Documentation is appropriate. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
- v. Ross Montessori – 14-SM-13 – School Bus - \$25,000. Project changed because another grant fell through. Grantee purchased a used bus instead, indicating a material change of the original grant request. Motion to request an explanation of material change and continue to the December meeting by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0. Mr. Gorgey to contact Tricia Williams of Ross Montessori.
- vi. Town of Silt Police Department – 14-SM-14 – Technology Upgrades - \$20,025. Recommendation to authorize payment. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
- vii. Town of Silt – Grantee of the Year - \$10,000. Recommendation to authorize payment. The town used to the money to purchase and install two fire hydrants. Motion to approve payment as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

c. Grant Issues & Updates

- i. RFTA – 14-FT-06 – CNG Bus for Hogback Route. Mr. Gorgey has reviewed the grant agreement returned to the district. He does not have concerns about the no later than start date January 2015. Grant documents indicate, however, the bus is to be delivered after October 15, 2016. The grant application (question 18) indicates a delivery date is expected to be April of 2016. The board directed Mr. Gorgey to contact RFTA and request they explain inconsistency between grant application and grant agreement at the December meeting.
- ii. Discussion about making grant applicants following the rules. Ms. Payne is willing to assist new applicants with the proper procedures. Applicants who have been applying more than twice for a grant should know the rules.

10. Other Business

- a. Mr. Gorgey suggested the deadline for the transfer of our website to SIPA be moved from December 31, 2014 to March 31, 2015 to allow adequate time to complete the project. Director Rippy to follow up with SIPA.

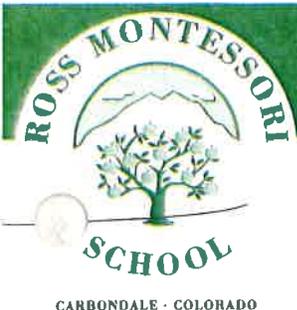
11. Next Meeting, Wednesday, December 10, 2014, 9:00 a.m. – District Office

12. Adjourned at 10:40 a.m.


Eric Schmela, Secretary

12-15-14
Date





November 20, 2014

Greg Rippy
President
Garfield County Federal Mineral Lease District
PO Box 2477
Glenwood Springs, CO 81602

Re: Material modification for contract #: 14-SM-13

Dear Greg:

As a grantee of the Spring 2014 Garfield County Federal Mineral Lease District (GCFMLD) Mini Grants, Ross Montessori Charter School is grateful for the generosity of the GCFMLD. In cooperation with the terms and conditions of the Mini Grant Agreement it is incumbent upon me to let you know that we did not receive the \$50,000 grant from CORE for which we had applied in order to supplement the cost of the LPG school bus.

The Ross Montessori School Board felt it was necessary to move forward with the purchase of an additional school bus similar to the one currently operating for the school. The transportation manager did extensive research, locally and nationally, to find an adequate bus, which would serve as a back up to the current bus, as well as provide additional transportation for the students of Ross Montessori Charter School. In light of the decision to alter the plans for this grant, we submit this letter as a request for material modification to contract number: 14-SM-13.

Previous notification of this modification was made in August 2014 (see attached). The school purchased a bus in October 2014 for \$26,724 from National Bus Service. This bus is rated for the Colorado Department of Education, is in excellent shape with new upholstery, a paint job and a thoroughly serviced and strong engine. The bus is cold weather equipped with drop chains and after-market retarder installed for mountain conditions. The new bus will provide service to the students of Ross Montessori Charter School for over ten years in conjunction with the current bus operating for the school.

Ross Montessori Charter School would appreciate receiving the full amount of the original Mini Grant, \$25,000, to pay for the cost of the new bus.

Please let me know if you need further information to help in your decision. I look forward to working together.

Sincerely,

Tricia Williams
Development Director
Tricia.williams@rossmontessori.org, 970-948-1990



December 1, 2014

Board of Directors
Garfield County Federal Mineral Lease District (FMLD)
817 Colorado Avenue, Suite 201
Glenwood Springs, CO 81601

Re: Anticipated Completion Date of Contract No: 14-FT-06

Dear Board of Directors:

First, thank you very much for the \$300,000 Garfield County FMLD grant award that will enable RFTA to purchase a Compressed Natural Gas-powered, 57-passenger, over-the-road bus for use on the Grand Hogback commuter bus route! Your financial assistance with this worthwhile project is greatly appreciated and will help RFTA provide cleaner, quieter, and more cost-effective transit services to the residents of Western Garfield County.

I am scheduled to be out of town on the date of your next Board meeting, so I am also writing to clarify that RFTA expects to order this CNG bus before the end of January 2015. Originally in the grant application, RFTA planned for about a 12-month delivery period after the bus was ordered. According to the plan, RFTA anticipated that the vehicle would be delivered early in 2016 and that the bus manufacturer would be paid and the grant (Contract No: 14-FT-06) would be closed out by approximately April 2016.

Please be advised; however, that RFTA learned today that the bus manufacturer may be able to accelerate the construction of the bus, so that there may be an opportunity to take delivery of the bus between September and December 2015. This isn't certain at this point, but it is looking promising. RFTA will advise you when the contract is finalized and the precise delivery date is known.

I would like to stress, though, that under no circumstance that RFTA can foresee at this time, would the delivery date of the bus and close out of the FMLD contract be later than October 15, 2016.

If you have questions or need any additional clarification, please let me know. Again, thank you very much for awarding RFTA these greatly needed and appreciated Garfield County FMLD funds for this exciting project!

Sincerely,

Dan Blankenship
Chief Executive Officer



December 1, 2014

Garfield County FML District
Attn: Board of Directors
817 Colorado Avenue, Suite 104B
Glenwood Springs, CO 81601

Re: Deerfield Regional Park—Phase 1
Contract No: 13-ST-06

Garfield County FMLD Board Members:

The City of Rifle must request a 90 day extension of the Deerfield Regional Park—Phase 1 grant awarded by the GCFMLD. Because of construction coordination issues, the contractor was unable to complete all of the concrete before the ground froze. The City of Rifle prefers delaying the concrete installation for the main plaza until the ground is frost free. We feel the quality and integrity of the work will be superior to pouring in winter conditions. Work on all other aspects of the project is continuing and is expected to be complete within the original project schedule.

Please contact me if you have any questions concerning this request.

Sincerely,

Matt Sturgeon,
City Manager



November 19, 2014

Gregg Rippy
President
Garfield County Federal Mineral Lease District
P.O. Box 2477
Glenwood Springs, CO. 81602

Dear Gregg,

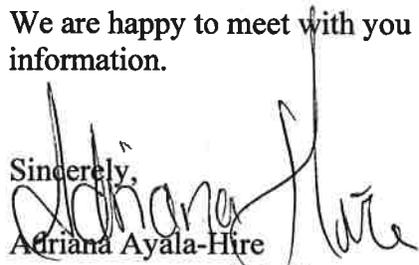
We would like to take this opportunity to reiterate our gratitude to you and the entire GCFML Board for your generosity and for your trust in our school. Upon receiving formal notice that the grant had been awarded to Two Rivers Community School, we engaged in a statewide search for school buses that would match the description of the request made in our application. We also are in communication with the Colorado Department of Education to find out rules and regulations tied to acquiring transportation for public schools.

After several weeks of searching, we have not found two suitable small buses to purchase in good working condition that would operate for at least the next five years without major expenses to repair or to maintain. Therefore, the Two Rivers Community School Board feels that it is in our best interest to purchase one bus in good working condition rather than two in sub-standard condition.

This letter serves a request to amend Contract Number 14-FM-09 from the original request to purchase two buses to purchasing only one bus that can run daily routes from Silt to Glenwood Springs. We would like to keep the original timeline submitted with the grant, and have plans to operate the first route by the 2015-2016 school year. We are requesting that you allow us to keep the \$25,000 originally granted as we have already identified some buses in good condition, one of which could be acquired with that amount.

We are happy to meet with you at your convenience should you need additional information.

Sincerely,


Adriana Ayala-Hire

TRCS Director of Business and Outreach