

MINUTES OF OCTOBER 16, 2013

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVE, SUITE 201
GLENWOOD SPRINGS, COLORADO**

1. Call to Order. Meeting Convened at 8:03 a.m.

2. Roll called by Patricia Payne Director Mike Samson, Present
 Director Eric Schmela, Present
 Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
 Patricia Payne, Administrative Assistant to the Board
 Jay Harrington, Town of Carbondale Administrator

3. Additions or Changes to Agenda.

- a. Motion to move 9.c.i to follow the consent calendar by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

4. Approval of Minutes.

- a. Motion to approve minutes of September 11, 2013, as submitted, by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

5. Consent Calendar.

- a. Motion to approve expenses as submitted, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

NONE

9. c. i. Town of Carbondale – 13-ST-02 – SH133 & Main Street Infrastructure (\$300,000). Mr. Harrington presented re: change in scope and cost sharing for grant. Major scope change is distance undergrounding and route taken. Total project cost is \$835,000, \$300,000 from GFMLD, balance from Town of Carbondale, none from adjacent landowners. All services on Excel Energy poles to be moved underground. The town has a contractor ready to move forward on the project. Motion made by Director Samson that proposed changes in scope remain within Town of Carbondale's original approval for Grant 13-ST-02, seconded by Director Schmela. Passed, Vote of 3-0.

7. Reports or Updates.

- a. Financial Reports
 - i. Balance Sheet and Profit & Loss Statement presented to the Board.
- b. Staff Reports
 - i. First Amended 2013 budget presented to the Board for review only. Discussion on this and amended budget to take place at November 13, 2013 meeting.
 - ii. Mesa County Federal Mineral Lease District to resume grant program soon. Their website go live the first of November. GCFMLD staff providing support.
 - iii. Google drive has been set up by President Rippy. File-sharing discussion. Staff to advance project.

8. Unfinished Business.

- a. Employee Manual – Draft manual emailed to directors for review. Board will possibly adopt this at the November 13, 2013 meeting. General counsel to e-mail to Mountain States Employers Council (MSEC) for review and comment along with employment agreements.
- b. Report from WIR Presentation - President Rippy and General Counsel Gorgey presented to NACo / WIR Executive Committee in Grand Junction on October 3, 2013.

9. New Business

- a. Presentation of 2013 Amended Budget and 2014 Proposed Budget - President Rippy encouraged staff to visit with McMahan & Associates for assistance with the preparation of both the 2013 First Amended Budget and 2014 Budget.
- b. Requests for Payment
 - i. Battlement Mesa Metropolitan District – 12-FM-01 – Final Payment. Motion to approve Battlement Mesa Metropolitan District payment of \$23,250. as submitted, by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0. Director Schmela recused from discussion.
 - ii. Parachute/Battlement Mesa Parks & Rec District – 12-FT-04 – Advance Payment – Option 1. – Motion to approve Parachute/Battlement Mesa Parks & Rec District payment of \$149,000. as submitted by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0. Director Schmela recused.
 - iii. Town of Silt – 12-FM-08 – Final Payment (Mapping System Updates) Motion to approve Town of Silt payment of \$14,014.71 as submitted by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0. Some documentation missing. Staff to obtain from Silt.

c. Grant Considerations

- i. Town of Carbondale – See above
 - ii. Town of New Castle – addition to agenda - Correspondence received stating New Castle was not awarded RAMP funding from CDOT. Town will hear about energy impact assistance grant from DOLA in November. Letter referenced error with grant 12-FT-03 regarding incorrect grant amount. Director Samson moved to authorize Director Rippy to sign an amendment to 12-FT-03 correcting grant amount, Director Schmela seconded. Passed, Vote of 3-0.
 - iii. Ross Montessori – addition to agenda – Correspondence indicating a new location for the school.
- d. 2013 Fall Grant Cycle Discussion and Preliminary Selections – Matrix of combined scoring presented for both programs. Discussion on the budget for this grant cycle. Discussion about precluding planning grants for the future.
- i. Mini Grant Matrix and Traditional Grant Matrix presented.
 - ii. Traditional. Director Schmela moved to award City of Glenwood Springs \$175,000, Roaring Fork Transit Authority (RFTA) \$200,000, and Town of Silt \$338,163, seconded by Director Samson. Passed, Vote of 3-0. Grant to RFTA for construction costs only, not design or engineering costs.
 - iii. Traditional. Director Samson moved to award Battlement Mesa Metropolitan District \$184,000, seconded by Director Rippy, with Director Schmela abstaining. Passed, Vote of 2-0.
 - iv. Mini. Director Samson moved to award Garfield County Housing Authority \$12,000, Rifle Housing Authority \$20,000, and Town of Silt \$25,000, seconded by Director Schmela. Passed, Vote of 3-0.
 - v. Mini. Director Samson moved to award Battlement Mesa Metropolitan District \$25,000 and Parachute/Battlement Mesa Park & Recreation District \$25,000, seconded by Director Rippy, Director Schmela abstaining. Passed, Vote of 2-0.
 - vi. Staff to issue press release on October 25, the effective date of all grants.
 - vii. Notes: no substitution of grant applications once submitted. Open invitation to eligible entities to February, 2014 meeting to present five-year capital needs.

10. Other Business

11. Next Meeting, Wednesday, November 13, 2013, 9:00 a.m.

12. Adjourned at 10:51 a.m.


Eric Schmela, Secretary

11.13.13
Date