

MINUTES OF AUGUST 14, 2013

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVE, SUITE 201
GLENWOOD SPRINGS, COLORADO**

1. Call to Order. Meeting Convened at 9:09 a.m.

2. Roll called by Patricia Payne Director Mike Samson, Present
 Director Eric Schmela, Excused
 Director Gregg Rippy, Present

Quorum established.

Also in attendance: Andrew Gorgey, General Counsel
 Patricia Payne, Administrative Assistant to the Board
 Amelia Shelley, CEO Garfield County Public Library District
 Jordan Field, Garfield County Public Library District

3. Additions or Changes to Agenda.

- a. Motion to move 9.b.ii to follow the consent calendar by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

4. Approval of Minutes.

- a. Motion to approve minutes of July 10, 2013, as submitted, by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

5. Consent Calendar.

- a. Motion to approve expenses as submitted, by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.

9. b. ii. Garfield County Public Library District – 13-SM-04 – Rifle Branch Library Maker Space. Jordan Field gave a presentation to the board regarding the advantages to the community by implementing the Maker Space Program. Revisions to budget presented to the board, allowing them to get more equipment for the money. President Rippy expressed appreciation to Amelia and Jordon for coming before the board and sharing their changes.

6. Comments from Public on Items Not Scheduled on the Agenda.

NONE

7. Reports or Updates.

a. Financial Reports

- i. Balance Sheet and Profit & Loss Statement presented to Board.

b. Staff Reports

- i. July 10 joint meeting with Mesa County FML District Board. Director Samson saw real value in the meeting. Director Rippy would like to see a joint meeting on an annual basis. Discussion to hold meeting after DOLA distribution is known, September or October annually.
- ii. DOLA Budget Workshop discussion presented by Ms. Payne. Jerrod Biggs gave a listing of due dates for the budget process, which was in turn, given to the board. Mr. Gorgey will review dates and update board.
- iii. Grant Management – communications with grantees – Mr. Gorgey to review responses and return with a legal opinion.
 - Town of New Castle 12-S-05 and 12-FT-03 – Grantee did not get funding from DOLA. November 2014 start of construction. Add to New Business for September meeting. Mr. Gorgey to review, contact Grantee, counsel for same.
 - Battlement Mesa Metro District 12-FM-01 – completion date of 8-21-13
 - Garfield Public Library District 12-FM-01 – not submitted.
 - City of Rifle – 12-FM-07 – Kimberly Bullen, who has replaced Mike Braaten, sent letter indicating project completion, September, 2013.
 - Town of Silt – 12-FM-08 – should be completed in 2013 and will only need \$12,000 to \$14,000 instead of the requested \$25,000.
 - GARCO Public Library District – 12-FT-01 – should be completed in 2013
 - Parachute/Battlement Mesa Park & Recreation District - 12-FT-04 – completion date will be December of 2013.
 - City of Rifle – 12-FT-05 – will be put to bid in the Spring of 2014
- iv. Fall Grant Cycle
 - Successful implementation on August 1st. Ryan Mackley did a great job.
 - Ms. Payne reported re: phone inquiries from new and repeat applicants.
 - Mr. Gorgey would like to change the grant application, effective 2014 applications.

8. Unfinished Business.

- a. Discussion on Colorado Statewide Investment Program (CSIP) – Decision re: PFM Asset Management. It was determined by the board to not invest in CSIP at this time. Mr. Gorgey to notify PFM.
- b. Mountain States Employers Council (and Employee Manual) – Investment to join MSEC will pay for itself.
- c. Presentations
 - i. AGNC – August 15 at 11:00 a.m. in Grand Junction. Director Rippy and Mr. Gorgey to attend. Discussion will be,
 - History – Mr. Gorgey
 - Structure – Director Rippy
 - Successes – Director Rippy
 - Future – Director Rippy
 - ii. NACo / WIR – October 2 in Grand Junction. Director Rippy will be speaking about the District, Director Samson will be speaking about the County and Mr. Gorgey will be speaking on behalf of administration and legal.

9. New Business

- a. Requests for Payment
 - i. Town of New Castle – 13-ST-05 – Option 1, Advance Payment – Request has been reviewed by Mr. Gorgey, with a recommendation to pay \$193,275. Motion to approve New Castle advance payment as submitted, by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
 - ii. Town of Silt – 12-FT-07 – Option 3, Full Payment – Motion to approve payment of \$157,116.30 as submitted with check not to be released until Mr. Gorgey has had an opportunity to review and approval, by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0.
 - iii. Town of Silt – 12-FM-08 – not submitted for this meeting.
- b. Grant Considerations
 - i. City of Rifle – 13-ST-06 - Deerfield Regional Park-Phase 1. Email from Tom Whitmore, Parks and Recreation Director, reviewed by staff and directors. Off on timeline plus changes to their course of action, but within overall grant completion timeline. Mr. Gorgey sent an email at this meeting, cc'd to Ms. Payne, copy to Grantee file.

10. Other Business

- a. **Virginia Newton, Carbondale Community School email. Ms. Payne informed Ms. Newton to provide type of vendor, as this project has not gone to bid yet. The board agreed with Ms. Payne's answer to Ms. Newton.**
- b. **Tim Cain, Town of New Castle email. The board determined this application will be considered as it is reviewed. This is a planning grant; therefore it will require a 50% match. Mr. Gorgey requested permission to meet with the Town of New Castle and legal counsel regarding the 2012 traditional grants. The board gave Mr. Gorgey permission.**

11. Next Meeting, Wednesday, September 11, 2013, 9:00 a.m. – District Office

12. Adjourned at 11:05 a.m.


Eric Schmela, Secretary

9-11-13
Date

