

**MINUTES OF JULY 10, 2013**

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT  
817 COLORADO AVE, SUITE 201  
GLENWOOD SPRINGS, COLORADO**

**1. Call to Order. Meeting Convened at 9:04 a.m.**

2. Roll called by Patricia Payne                      Director Mike Samson, Present  
   Director Eric Schmela, Present  
   Director Gregg Rippy, Present

Quorum established.

Also in attendance:     Andrew Gorgey, General Counsel  
   Patricia Payne, Administrative Assistant to the Board

**3. Additions or Changes to Agenda.**

- a. Motion to add to New Business, 9.c. Hold Harmless Resolution and 9.d. AGNC Meeting and WIR meeting; to Requests for Payment as 9.a.iii. Town of Silt; and to Staff Reports as 7.b.iii City of Glenwood Springs by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

**4. Approval of Minutes.**

- a. Motion to approve minutes of June 18, 2013, as submitted, by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

**5. Consent Calendar.**

- a. Motion to approve expenses as submitted, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

**6. Comments from Public on Items Not Scheduled on the Agenda.**

**NONE**

**7. Reports or Updates.**

- a. Financial Reports  
    i. Balance Sheet and Profit & Loss Statement presented to Board.  
    ii. Audited Financial Statement package presented to Board. This shall be posted on the District website.

b. Staff Reports

- i. Ms. Payne will be taking final Governmental Accounting class on July 11, 2013.
- ii. DOLA Budget Workshops to be held In Frisco on August 1. Ms. Payne to attend.
- iii. City of Glenwood Springs Park & Recreation – 12-FT-02 Email from Tom Barnes presented to board. Mr. Gorgey recommends the City to budget this project for 2014 and present proof of same to District, otherwise cancel the grant pursuant to grant agreement terms. Motion to authorize Mr. Gorgey to send a letter consistent with the foregoing by Director Samson, seconded by Director Schmela. Discussion regarding the formal request made by the District several months ago. Director Rippy comments City's e-mail response is too informal. Passed, Vote of 3-0.

**8. Unfinished Business. (Note: unfinished business not appearing here deferred to August 14).**

- a. Update regarding laptops, software, server, and file sharing. State of the art with two MacBook Airs, both registered with Apple and have Office installed. Adobe to be installed. QuickBooks will remain on Toshiba PC. Directory structure pending. Staff to examine and test Google Docs for file sharing and directories.

**9. New Business.**

a. Requests for Payment

- i. Battlement Mesa – 12-S-07 - \$185,780. Director Schmela recused from this discussion and vote. The project received refunds from Xcel Energy. Motion to approved payment of \$185,780 by Director Samson, seconded by Director Rippy. Passed, Vote of 2-0. (Note: the Directors request Ms. Payne to include a simple spreadsheet for final payout)
- ii. Garfield County School District No. 16 – 12-FM-05 - \$7,840.50. Motion to approve payment of \$7,840.50 by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0. Outstanding balance of this grant (\$17,159.50) will be considered a forfeited grant, reported as income.
- iii. Town of Silt – 13-SM-07 - \$25,000. Motion to approve payment of \$25,000 by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

b. Fall Grant Cycle

- i. Calendar – Motion to move October board meeting from October 9<sup>th</sup> to October 16<sup>th</sup> by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.
  - August 1<sup>st</sup> – applications available
  - August 29<sup>th</sup> – applications due close of business
  - September 11<sup>th</sup> – give applications to Board for review
  - October 14<sup>th</sup> – board turns in matrix
  - October 16<sup>th</sup> – board reviews matrix
  - October 25<sup>th</sup> – Award Date and press release

ii. Review of policy changes with authority to staff

- Planning grants shall only be funded at 50%, cash match only, and Grantee pays its money first before District pays any. Both traditional and mini grants. Design-build projects discussed.
- All planning grants must be completed within 12 months.
- No later than start date to be added to the application.
- 30% match is required for traditional (50% for planning), BUT if a Grantee represents a higher match percentage AND if project runs under budget, the Board reserves the right to apply match percentage as first represented.
- Question to staff by Director Rippy. Has Garfield County Housing Authority responded to letter sent after the last board meeting? No.
- Motion to approve policy changes as stated above by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0. Staff given authority to implement.

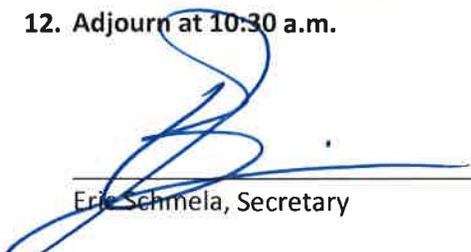
- c. Hold Harmless Resolution - Roan Plateau mineral rights. If leases are relinquished or cancelled, suggestion that federal government could seek return of \$114,000,000. Discussion regarding DOLA's position.
- d. AGNC Meeting, August 15, 2013 – Director Samson has invited Director Rippy and Mr. Gorgey to attend meeting in Grand Junction and give a report on the District and PILT.
- e. WIR Meeting, October 2, 2013 – Director Samson will be talking about Garfield County and Director Rippy will be talking about the District, with Mr. Gorgey filling in the gaps.

10. Other Business - Upon conclusion of this meeting, the Board will convene at "the Loft," Hotel Denver, 402 7<sup>th</sup> Street, Glenwood Springs, CO, for a lunch meeting with representatives from the boards of other Colorado federal mineral lease districts for general discussion on district history to date, operations, best business practices, and policy. No decisions will be made.

11. Next Meeting Date and Location.

- a. Wednesday, August 14, 2013, 9:00 a.m. District Office.

12. Adjourn at 10:30 a.m.

  
Eric Schmela, Secretary

8-14-13  
Date