MINUTES OF MARCH 13, 2013

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 COLORADO AVE, SUITE 201
GLENWOOD SPRINGS, COLORADO

1. **Call to Order. Meeting Convened at 9:05 a.m.**

2. **Roll called by Patti Payne**

   Director Gregg Rippy, Present
   Director Mike Samson, Present
   Director Eric Schmela, Present

   Quorum established.

   Also in attendance: Andrew Gorgey, General Counsel
   Patricia Payne, Administrative Assistant to the Board

3. **Additions or Changes to Agenda.**

   NONE

4. **Approval of Minutes.**

   a. Motion to approve minutes as submitted, of February 13, 2013, by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

5. **Consent Calendar.**

   a. Motion to approve expenses as submitted, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

6. **Comments from Public on Items Not Scheduled on the Agenda.**

   NONE

7. **Reports or Updates.**

   a. Financial Reports presented to the Board. Direction given to Ms. Payne to change the Balance Sheet to reflect Grants Awarded Not Distributed.
   b. Staff
      i. McMahan and Associates engagement letter was reviewed by General Counsel with recommendation to sign. President Rippy signed for the Board.
      ii. Parachute/Battlement Mesa Parks & Recreation District. Issues handled without incident. President Rippy signed the amended Grant Agreement.

iii. Microplastics & Printer
- Suite # installed on Thursday 3/14
- Front window decal tomorrow
- Decals - change from "This Project Is Being Funded in Part by", to "This Project Funded in Part by".
- 5 quotes for printers - The Board discussed all the various options available. Motion made by Director Schmela to do engage in a lease plan with Unilink for a Canon MFP, seconded by Director Samson. Passed, Vote of 3-0.
- Discussion to install a server, file sharing system.
- Discussion regarding changing Mr. Gorgey's email address to gencounsel@garfieldfmld.org.

iv. Office Furniture
- Discussion to purchase shelving unit in Mr. Gorgey's office and modesty panels for Ms. Payne's office. Director Schmela moved to reimburse $75 and to cover the costs of having modesty curtains made for Ms. Payne, seconded by Director Samson. Passed, Vote of 3-0.

8. Unfinished Business.

a. Contract Management System Update – continued to April Meeting

b. Investment Policy Update - Mr. Gorgey presented the second draft of the proposed investment policy to the Board of Directors. Discussion and edits. Final draft to be presented at next meeting.

c. Requests for Payment
   i. Town of New Castle – Approved for payment by Mr. Gorgey. No more payments until this project has been completed. Motion to reimburse Town of New Castle $136,500 by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.
   ii. City of Glenwood Springs – Not submitted at this time.

9. New Business.

a. Spring 2013 Grant Application Report – The Board was given 22 grant applications for review, 11 of each type of grant request. Discussion to decide the total award amount for this cycle. Discussion for $1.8 to $2.1 million for the spring cycle, meaning total mini grants will be $180K to $210K. Board will return their scoring results to Ms. Payne no later than Friday, April 5, 2013.

b. FMLD Annual Independence Statement (DOLA) – Explanation of statement content, etc. by General Counsel. Motion to ratify President Rippy's signature on statement made my Director Samson, seconded by Director Schmela. Passed, Vote 3-0.

10. Other Business

NONE

11. Next Meeting Date and Location.

a. Wednesday, April 10, 2013, 9:00 a.m. – District Office

12. Adjourn at 10:36 a.m.

4.10.13

Eric Schmela, Secretary Date