

**CITY OF CENTRAL, COLORADO**  
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on  
**Tuesday, December 3, 2013 @ 7:00 p.m.**  
141 Nevada Street, Central City, Colorado  
**AGENDA**

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

**7:00pm Council Meeting**

1. Call to Order.
2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Bob Spain
Council members	Shirley Voorhies
	Glo Gaines
	Kathy Heider
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of November 21 & 28; and  
City Council minutes: November 19, 2013.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – *(public comment on items on the agenda not including Public Hearing items):* the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening; rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

**ACTION ITEMS: NEW BUSINESS** –

7. Gilpin History Annual Report presented by Herman Gaines
8. Ordinance No. 13-17: An Ordinance of the City Council of the City of Central amending Article V of Chapter 6 of the Central City Municipal Code regarding Gaming Device Fees. (Flowers)
9. Resolution No. 13-24: A resolution appropriating additional sums of money to defray expenses in excess of amounts originally appropriated in the 2013 Budget for the City of Central. (Flowers)

**REPORTS** –

10. Staff updates –

**COUNCIL COMMENTS** - limited to 5 minutes each member.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

**ADJOURN.** Next Council meeting December 17, 2013.

Posted 11/27/13

PLEASE TURN OFF CELL PHONES

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL  
CASH ON HAND  
11/26/2013**

<b>Total Beginning ENB Cash on Hand 11/14/2013</b>	<b>387.95</b>
Deposits to ENB	-
Wires Out ENB	-
Cleared Checks	-
<u>11/26/2013</u>	<u>387.95</u>
<less previously approved & outstanding>	(59.00)
<b>Total ENB Cash on Hand 11/26/2013</b>	<b>328.95</b>

<b>Total Beginning CO Biz Cash on Hand 11/14/13</b>	<b>422,957.86</b>
Deposits to COB	210,366.84
Wires Out COB	(52,664.84)
Cleared Checks	(345,637.35)
<u>11/14/2013</u>	<u>235,022.51</u>
<less previously approved & outstanding>	(121,097.42)
<b>Total COB Cash on Hand 11/26/2013</b>	<b>113,925.09</b>

<b>Total Beginning Colotrust Cash on Hand 11/14/2013</b>	<b>2,180,336.92</b>
Wires into Account	3,894.82
Wires out of Account-Into CO Biz Bank	-
<b>Total Colotrust Cash on Hand 11/26/13</b>	<b>2,184,231.74</b>

\*\*\*The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

<b>TOTAL CASH ON HAND 11/26/2013</b>	<b>2,298,485.78</b>
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**CITY OF CENTRAL  
DEBIT CREDIT CARD PURCHASES**

Date

Vendor

Description

Amount

*No Debit Card Purchases*

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**TOTAL for Debit Cards**

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CASH FLOW  
CHECK LISTING

11/26/2013

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
		11/22/13	127409-411	Payroll Checks 10/22	Employee Payroll Checks	2,105.45	
		11/22/13	127412	ICMA-401	Retirement Contributions	1,870.63	
		11/22/13	127413	ICMA-457	Retirement Contributions	2,207.95	
		11/22/13	127414	ICMA-IRA	Retirement Contributions	381.00	
10/31/13	7300086813	11/26/13	127415	DPC Industries	Chlorine	30.00	
11/13/13	Noc2013	11/26/13	127416	Barbara Thielemann	HPC Attendance	50.00	
11/1/13	11514	11/26/13	127417	Canyon Glass and Gutters	Windshield Repair	45.00	
11/18/13	W13408	11/26/13	127418	CIRSA	WC Deductible	1,000.00	
11/15/13	5751155751	11/26/13	127419	Clear Creek Supply	Auto Parts	175.68	
11/12/13	521671	11/26/13	127420	Den-Col Supply	PW Supplies	314.38	
11/14/13	3	11/26/13	127421	Gilpin County	Jail Housing	27.50	
11/16/13	111613	11/26/13	127422	MCI	Toll Free Telephone	28.41	
10/29/13	262830	11/26/13	127423	Napa Auto Parts	Auto Parts	134.14	
10/22/13	286340	11/26/13	127424	Neve's Uniforms	Body Armor for T.Roe	799.00	
11/18/13	963251	11/26/13	127425	Office Stuff	Toners	54.97	
11/4/13	135290	11/26/13	127426	Precinct Police Products	Uniforms for Adler	709.93	
11/19/13	390679128	11/26/13	127427	Cintas First Aid	First Aid Supplies	201.82	
11/8/13	240869818	11/26/13	127428	US Bank	Photocopier Lease	377.02	
11/7/13	B712991	11/26/13	127429	HD Supply Waterworks	Curb Box for Water Dept	268.14	
11/4/13	9285767365	11/26/13	127430	Grainger	Auto and Machinery Parts	755.10	
10/23/13	1145557	11/26/13	127431	Galls Inc.	PD Uniforms	368.04	
9/24/13	54720	11/26/13	127432	PDR Network	2014 Physicians Desk Reference-PD	59.95	
11/12/13	131102	11/26/13	127433	Gilpin County Historical Society	Wash Hall Employee	2,239.12	
11/22/13	8778	11/26/13	127434	Deere & Ault	Water Accounting, Oppositions Case, Diligence	12,535.82	
11/22/13	460671	11/26/13	127435	Aflac	Supplemental Insurance Premiums	341.96	
11/18/13	111813	11/26/13	127436	Mark Douglas	Reimbursement for Ammo Purchase	140.00	
12/1/13	9122	11/26/13	127437	Allen Technology	Keyboard for Manager	59.99	
11/11/13	D707991312	11/26/13	127438	YESCO	Sign Maintenance	80.00	
11/22/13	2279	11/26/13	127439	Three Brothers Printing	UPS Forms	80.00	
11/30/13	9913670543	11/26/13	127440	Airgas	Oxygen and Nitrogen	47.87	
11/11/13	20237	11/26/13	127441	Symbol Arts	Badges	185.00	
10/28/13	9714058763	11/26/13	127442	Verizon Wireless	Cell Phones	1,098.38	
11/19/13	5007855	11/26/13	127443	Rocky Mtn Power Generation	Annual Generator Maintenance-Water	1,731.02	
11/5/13	DX43679	11/26/13	127444	Accutest Mountain States	Water Testing	35.00	
10/31/13	Oct-13	11/26/13	127445	T&D Carwash	PD Car Washes	101.17	
11/13/13	Nov-13	11/26/13	127446	Alexander Thome	HPC Attendance	50.00	
11/18/13	40972	11/26/13	127447	Peak Performance Imaging	Metered Photocopies	456.29	
11/13/13	Noc2013	11/26/13	127448	Deborah Wray	HPC Attendance	50.00	
11/19/13	500481656	11/26/13	127449	Modular Space Corp.	PW Office	136.60	
11/13/13	Noc2013	11/26/13	127450	Margaret Grant	HPC Attendance	50.00	
11/26/13	112613	11/26/13	127451	Russ Thomas	Christmas Tree	200.00	
11/13/13	212520	11/26/13	127452	Rex Oil Company	Fuel	3,805.68	

CASH FLOW  
CHECK LISTING

11/26/2013

11/13/13	Noc2013	11/26/13	127453	Gina Fuerst	HPC Attendance	50.00
11/13/13	Noc2013	11/26/13	127454	Richard Willett	HPC Attendance	50.00
11/14/13	111413	11/26/13	127455	Robert Fejeran	Parking & Mileage	142.59
10/14/13	9253	11/26/13	127456	Chema Tox Laboratory	Blood Alcohol Testing	40.00
11/9/13	20175544	11/26/13	127457	De Lage Landen	PD Photocopies	139.77
9/30/13	607271	11/26/13	127458	Electronic Recyclers	Appliance, E-Waste Recycling	49.78
11/7/13	190823	11/26/13	127459	Everist Materials	Gravel	564.00
11/14/13	Dec-13	11/26/13	127460	Assurant Employee Benefits	Dental Insurance Premiums	1,668.62

<b>Total Issued:</b>						<b>159,249.19</b>
Outstanding through ENB						59.00
Outstanding through COB						121,097.42
Approved & Sent Checks:						121,156.42
Clrd & Pending Approval:						-
Voided Checks:						-
<b>Total Pending Approval 12/3/13</b>						<b>38,092.77</b>

**CITY OF CENTRAL  
CITY COUNCIL MEETING  
November 19, 2013**

**CALL TO ORDER**

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on November 19, 2013.

**ROLL CALL**

Present: Mayor Engels  
Alderman Voorhies  
Alderman Gaines  
Alderman Heider  
Alderman Spain

Absent: None

Staff Present: Manager Lanning  
City Clerk Bechtel  
Attorney McAskin  
Finance Director Flowers  
Planner/HPO Fejeran  
Police Chief Krelle  
Utilities Superintendent Griffith  
Streets/Facilities Superintendent Braccio

**ADDITIONS AND/OR AMENDMENTS TO THE AGENDA**

The agenda was approved as presented.

**CONFLICTS OF INTEREST**

No Council Member disclosed a conflict regarding any item on the agenda.

**CONSENT AGENDA**

Alderman Spain moved to approve the consent agenda containing the regular bill lists for November 7, 14 and 21, 2013; and the City Council minutes for the regular meeting on November 5, 2013. Alderman Gaines seconded, and without discussion, the motion carried unanimously.

**PUBLIC FORUM/AUDIENCE PARTICIPATION**

No one requested time to address the Council.

**SECOND READING AND PUBLIC HEARING**

Ordinance No. 13-16: *An ordinance of the City Council of the City of Central adopting and appropriating the 2014 Budget, adopting the Capital Improvement Plan, and setting a Property Tax Mill Levy.*

Finance Director Flowers explained that over the past few months, City Council and staff have developed the attached 2014 Budget. As required by State law and City Charter, staff formally presented Council with the proposed budget at the October 15, 2013 meeting.

Ordinance 13-16 officially adopts the 2014 Budget and appropriates funding for the expenditures from the funds indicated. Ordinance 13-16 also adopts the Capital Improvement Plan and sets the City's property tax mill levy at 9.631 mills.

First reading on Ordinance 13-16 was held on November 5, 2013. In accordance with Article X, Section 10.6 of the City Charter, a Public Hearing will be held on November 19, 2013 prior to second reading and adoption.

During public comment at the November 5<sup>th</sup> meeting, City Council was presented with additional requests for budget consideration. They are as follows:

- Appropriate an additional \$25,000 to the BID for marketing/event expenses (\$50K is already allocated in the budget with 1/2 from the General Fund and 1/2 from HP Fund)
- Appropriated money in the 2014 budget for parking structure studies-no amount was specified
- Email request for funds from Ann Dodson for the Big T Lot parking space reimbursement

Should Council wish to fund these requests, the result will be a decrease in either the General Fund or Historic Preservation Fund 2014 ending fund balances. Council may also choose to not fund any request or reduce an existing appropriation in the budget so that ending fund balances are not affected.

Mayor Engels opened the public hearing at 7:03 p.m. and invited comment. Hearing no comment, Mayor Engels closed the public hearing at 7:04 p.m.

Alderman Gaines stated a preference to discuss these requests in a work session after the 1<sup>st</sup> of the year and revise the budget then. Council concurred.

Alderman Gaines moved to adopt Ordinance No. 13-16: An ordinance of the City Council of the City of Central adopting and appropriating the 2014 Budget, adopting the Capital Improvement Plan, and setting a Property Tax Mill Levy. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

#### **ACTION ITEMS: NEW BUSINESS**

No new business items were presented.

#### **STAFF REPORTS**

Manager Lanning reported that at the recent Gilpin Ambulance Board Meeting, the Executive Director submitted his resignation. The Board will begin the search for a new manager.

Water Superintendent Griffith gave an update on the Lawrence Street Project which is wrapping up this week just ahead of the Friday deadline. He thanked Streets Superintendent Braccio and the staff from both the Water and Streets Departments for their joint effort. The Street Department will stripe Lawrence tomorrow. Mayor Engels added that he has heard very good things about city staff, the contractor and the entire project.

Alderman Voorhies asked about properties that have access agreements on the Parkway. Manager Lanning stated that one property owner near the Hidee mine has an agreement from 2003 for 20 years with an "excel and decal" lane to be built by the City.

Alderman Heider asked about the Pit Rally event that closed the Parkway on Saturday morning. What is the date of the event, do they have liability insurance, and have they gotten a permit?

Manager Lanning responded that there is no permit at this time as they are in the promotion stage of planning the event. The decision to have a full closure of the Parkway came on Saturday morning and all costs for that closure will be paid by the permittee.

**COUNCIL COMMENTS**

Alderman Gaines asked staff to put membership to the National League of Cities on the work session in January. Also, she attended the 1-70 AGS County Meeting in Idaho Springs and though there was good information, she is concerned that though Gilpin County contributes a sizable amount of money to the State's revenue, we do not get any consideration in the planning process as it is all about the ski resorts.

Alderman Voorhies stated that she had angry calls about the parkway closure and would prefer that any closure not be on a Saturday. She also asked to have Parkway access be a discussion at a work session.

**PUBLIC FORUM/AUDIENCE PARTICIPATION**

No one requested time to address the Council.

Hearing no further business, Mayor Engels adjourned the meeting at 7:28 p.m.  
The next Council meeting is scheduled for December 3, 2013 at 7:00 p.m.

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Ronald E. Engels, Mayor

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Reba Bechtel, City Clerk



# Agenda Item #7

12/3/2013

Gilpin History (GH) report to Council:

Gilpin History had a successful year. We still aren't making enough profit to completely maintain ourselves alone, but "status quo" was once again maintained financially while accomplishing a couple of major projects on the Thomas House property. Grant monies were an essential part of these projects.

- 8 events were promoted and held specifically through Gilpin History
- GH hosted several private groups/tours, including the USS Enterprise group
- Collaboration w/Central City Opera for walking tours during Central City Days
- Collaboration with Central City Business Association (CCBA) in October for Creepy Crawl
- Collaboration with CCBA for the "Wild Bunch" shows on street during summer season

Tours were substantially up this year for the Teller House & Opera House; however, they were down for the Thomas House. Neither of these would be possible year-round without Council's financial help to maintain docents in Washington Hall. This help is still sincerely appreciated.

New exhibits were offered in both the Schoolhouse Museum (Miner's Camp – permanent) as well as Washington Hall (Gambling in Gilpin). The Thomas House has been "updated" and reorganized in preparation for the 2014 season.

A new annual event, Radio Station QTGC (Quirky Tales of Gilpin County), "1859 on your dial" was established in cooperation with St. James UMC. This event has been designed and will concentrate on Gilpin residents from specific years to maintain its use as an ongoing event. County residents from the year 1860 were featured in 2013.

The 25<sup>th</sup> Annual Gilpin History Cemetery Crawl @ the Russell Gulch IOOF Cemetery was a resounding success! More than 200 attendees were regaled with stories of Gilpin County residents. Many, if not most of these guests seemed to find their way back into the city and CCBA Beer Fest. Both of these events will again coincide in 2014. GH hopes to work with the CCBA on a possible collaboration for better/more mutual benefit.

Other collaborative efforts with both the Opera and Art Association continued in 2014.

Glo Gaines stepped down from both the Board Presidency as well as Board Member. Martie Fast has been elected the 2014 Board President. She is looking forward to working with the City, the CCBA and the other non-profits

Please find attached the Gilpin History Annual Report which was approved on Saturday, 11/16 and has also been sent to the GH membership at large. It will give you specifics on other items pertinent to our overall year.

Thank you once again for your continued support!

**GILPIN COUNTY HISTORICAL SOCIETY (dba Gilpin History)  
ANNUAL REPORT 2013**

Board of Trustees:

Ralph Barnhardt	
Martie Fast	
Gloria Gaines	2012 President
Herman Gaines	Treasurer
Gary Huffman	(elected to fill out Chuck Roberts' term)
Linda Jones	Event Chair
Mike Keeler	
Anne Luedders	(new member Sept.2013)
Neal Standard	
Barbara Thielemann	
Dave Thomas	Secretary
Deborah Wray	Vice President

Director: Dr. David Forsyth

# Meetings held: 2013: 10 (no Oct/Dec)

# Current Members: 87 (approximate-includes Board of Trustees) (#s down in 2013)

**Events Held in 2013:** (See expanded "General Information" below)

- o Stroehle House Historic Event for Board Members & Guests
- o 2 Stroehle House Teas – June & September
- o Opening & Closing Weekends/Schoolhouse Museum
- o NEW Annual Event: Station QTGC, 1859
- o Wild Bunch summer support
- o Central City Walking Tours – collaborative w/Opera Assoc.
- o 25<sup>th</sup> Annual Cemetery Crawl
- o Walking Tour of CC/Cemeteries/Ghost Towns (September)
- o Creepy Crawl w/CC Business Assoc.

Dates: October 12, 19, 25/26

**General Information:**

- 2013:** (minutes available for review at Schoolhouse Museum)
- Director David Forsyth became **Dr. David Forsyth** in December 2012
  - Sales booth @ Tommyknockers Christmas Bazaar in Central City, December, 2012
  - Adopted budget. Retroactive pay raise voted for Dr. Forsyth in June 2013
  - Yearly lease re-evaluated and signed with City for Washington Hall.
  - Wash Hall docent salary supplement re-approved in City budget.
  - Board Member Chuck Roberts resigned due to schedule conflict(s). Gary Huffman elected to replace.
  - **NEW:** permanent Mining Camp exhibit installed in upstairs front room of museum. Many thanks to Dr. Forsyth for this well organized and fun exhibit!
  - Wash Hall exhibits: Gilpin Gaming exhibit added; law enforcement exhibit continues.
  - **NEW:** **Station QTGC, 1859** program. Well received / planned as Annual Event.
  - Worked with Opera Association to extend dates for touring Teller House & Opera House. Tours still move through Wash Hall. – Actual written agreement/"rules of order" in works for consistency and lack of conflict during summer Opera season.
  - Increased attendance for all tours in 2013, except Thomas House which was down a bit, but offset by museum and Teller House tours which were way up.
  - State Historic Preservation Grant completed to repaint Thomas house, replace gutters, and investigate foundation.

- BoT member Mike Keeler coordinated with CCBA to provide "gunfight" vignettes on Main Street Saturdays in summer. BoT members Ralph Barnhardt, Gary Huffman, Herman Gaines & Gloria Gaines work with Mike on this venture along with volunteers Bill Cavanaugh, Chuck Roberts, Anne Luedders & Tommie ("Mika") Johnson. CCBA has requested again in 2014.
- Board sponsored Wild Bunch T-shirts for sale. Proceeds to GCHS
- BoT member, Dave Thomas updated and re-published book re: brewing in Gilpin County.
- Cooperative effort once again with Hidee Mine docent at Couer d'Alene Mine
- Financially sponsored RMPBS program re: Tabors. Good state-wide exposure.
- Property line adjustment re: Stroehle House completed in July 2013
- All pipes @ Stroehle House insulated to mitigate heat loss. Furnace replacement not required to date.
- Cooperative effort w/CC Business Association for 2013 Creepy Crawl successful. Date planning in progress for 2014.
- **By-Laws update** concluded in January, 2013. Copy retained and may be reviewed/requested via Schoolhouse Museum
- **Rosenberg's Rules of Order adopted**, January 2013
- **Annual Dinner/Movie Premiere** held in June @ Reserve Casino very successful. "Face on the Barroom Floor" produced by Larry Kraman, who was present. Dr. David Forsyth received Golden Burro award from Clear Creek/Gilpin Metal Mining Association.
- GCHS booth for books & Wild Bunch shirt sales @ 6 of 8 CCBA events
- Hosted several private groups/tours @ Schoolhouse Museum, including Veterans of the USS Enterprise
- President Glo Gaines tendered Board resignation in August, effective 12/31/13.
- **New (additional) Board Member:** Anne Luedders elected to serve 3 year term in September 2013. Anne has served GCHS in abundance over the past 2 years. It is a pleasure to welcome her as an added member & resource!
- Walking Tour of CC/Cemeteries/Ghost Towns for the Colorado Ghost Town Club conducted by Linda Jones in September.
- Dr. Forsyth published *Images of America: Black Hawk & Central City*, October, 2013. Now available in the Washington Hall and Schoolhouse Museum gift shops.

In Progress:

**Thomas House:** Kitchen 'update' (to bring more in line historically); house has been cleaned and Inventory is being completed. Parlor has been opened for pass-through touring.

**Stroehle House:** Private Tea; 12/7

**Many thanks** to all the volunteers & guests who helped make our events possible in 2013!!

**QTGC:** St. James UMC & members (for loan of church and refreshments); Volunteers: Ralph Barnhardt, David Forsyth, Glo Gaines, Herman Gaines, Alynn Huffman, Gary Huffman, Linda Jones, Mike Keeler, Anne Luedders, Chuck Luedders, JD Paschke, Neal Standard, Colleen Stewart, Karen Swigert, Barbara Thielemann, Dave Thomas, Rev. Dick Vickery, & Deb Wray

**Stroehle House Teas:** Martie Fast, Carol Hulse, Linda Jones, Carin Lockhart, Anne Luedders, Jan Miller, & Jim Reid

**Cemetery Crawl:** Actors: Herman Gaines, Lynn Pollitt, Glo Gaines, Cora Jean Lenheer, Neal Standard, Anne Luedders, Chuck Roberts, Jennifer Rogers, Jim Peyrouse, Chris Todd, Mike Keeler. Introduction: Connie McClain. Cashiers: Amy Thomas, Helen Getman, Barbara Adams, Suzanne Matthews. Guides were Gary Huffman, Joan Schrader, Diane Scott, Gail Keeler, Wally Cleaveland, Colleen Stewart, Brittany Schmidle, Deb Wray, Bill Cavanagh, Martie Fast & Linda Jones.

**Creepy Crawl:** Actors: Mike Keeler, Bill Cavanaugh, Chuck Roberts, Tommie Johnson, Gaetane Maxwell, Anne Luedders, Rhonda Rhode, Jennifer Rogers, & George Jones; Guides & Others: Gail Keeler, Alynn Huffman, Gary Huffman, Martie Fast, Glo Gaines, Herm Gaines, Karen Barnhardt, Ralph Barnhardt, Joan Schrader, Neal Standard, Ross Beesing, Kathy Beesing, Suzanne Matthews, Deb Wray, Linda Jones, & Dr. David Forsyth (scriptwriter).

A Profit/Loss Statement September 2012-November 2013 is available for review at the Schoolhouse Museum or by request

Board of Trustee members re-elected by quorum of members present - 3 year term ending in 2016/2017

Mike Keeler

Neal Standard

This report approved as amended by quorum of members present: Saturday, November 16, 2013



## AGENDA ITEM #8

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Shannon Flowers, Finance Director

**DATE:** November 14, 2013

**ITEM:** Ordinance 13-17 An Ordinance of the City Council of the City of Central Colorado Amending Article V of Chapter 6 of the Central City Municipal Code Regarding Gaming Device Fees

**NEXT STEP:** Make a motion to adopt Ordinance 13-17 and set a public hearing for December 17, 2013 at 7:00 p.m.

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** In 2011, the City Council approved Ordinance 11-16 to impose a marketing device fee in the amount of \$5.00 per month per device in order to fund advertising and marketing costs incurred by the CCBID. In 2012, the City Council approved Ordinance 12-12 that extended the same marketing device fee through 2013. The marketing device fee is set to expire as of December 31, 2013 unless Council approves an extension of the fee through ordinance. Ordinance 13-17 extends the marketing device fee through 2014.

In addition to extending the marketing device fee through 2014, Ordinance 13-17 makes the amount of the marketing device fee adjustable with a base of \$5.00 per device per month to a maximum of \$7.00 per device per month. As discussed during the Council work session on November 19, 2013, over the course of 2013 the number of gaming devices in the City decreased significantly. This decrease led to a decrease in the amount of marketing fees collected to pay for the CCBID's advertising and marketing costs. This left a deficit in marketing fees revenue of approximately \$35,000. As the events and advertising had already been planned, this shortfall could not be made up through a reduction in costs.

In order to ensure that the amount collected through marketing device fees is sufficient to cover the costs incurred by the CCBID for advertising and events, the amount charged for the marketing fee will be based upon the current amount

of devices in the City and will fluctuate between \$5.00 per device and \$7.00 per device. In doing so, the City can ensure even if the number of devices further decreases, sufficient revenues will be collected to pay for the costs incurred by the CCBID. Further, the CCBID will have a maximum budget amount for costs over which they will not go in order to make sure that the amount charged each month will collect sufficient revenues.

II. **RECOMMENDED ACTION / NEXT STEP:** Make a motion to approve Ordinance 13-17 and schedule a public hearing on the same for December 17, 2013 at 7:00 p.m.

III. **FISCAL IMPACTS:** The amount of the monthly device fee will be determined by the current number of devices within the City and the total projected amount needed by the CCBID to cover marketing expenses. The CCBID and the Finance Director will establish a maximum budget amount that will be used in conjunction with the monthly device count to ensure that the appropriate amount is collected through adjusted marketing device fees.

Currently, the adopted 2014 Budget allocates a total of \$153,746 budgeted for CCBID marketing and events. \$50,000 of this is the City's contribution to events and marketing. Therefore, a total of \$103,746 needs to be collected through marketing device fees over the course of 2014.

IV. **BACKGROUND INFORMATION:** Please see Ordinance 13-17.

V. **LEGAL ISSUES:**

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

VII. **SUMMARY AND ALTERNATIVES:**

1. Make a motion to adopt Ordinance 13-17 and set a public hearing for December 17, 2013 at 7:00 p.m.
2. Make a motion to adopt Ordinance 13-17 with amendments and set a public hearing for December 17, 2013 at 7:00 p.m.

**CITY OF CENTRAL, COLORADO  
ORDINANCE 13-17**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL  
COLORADO AMENDING ARTICLE V OF CHAPTER 6 OF THE CENTRAL  
CITY MUNICIPAL CODE REGARDING GAMING DEVICE FEES**

WHEREAS, the City of Central is a home rule municipality that is authorized, pursuant to its Home Rule Charter, the Colorado Constitution and state law, to adopt ordinances in furtherance of the health, safety and welfare of the City's inhabitants; and

WHEREAS, the City previously adopted license fees and gaming device fees on gaming devices, as codified in Article V of Chapter 6 of the Central City Municipal Code; and

WHEREAS, the City currently imposes and collects a monthly gaming device fee in the amount of \$22.08 per month (the "Transportation Fee") to fund transportation improvements, including facilities and improvements necessary to provide public transportation services within the City; and

WHEREAS, as authorized by Ordinance 11-16 (the "Prior Ordinance"), the City also imposes and collects a monthly gaming device fee in the amount of \$5.00 per month (the "Marketing Fee") in order to fund certain advertising and marketing costs incurred by the Central City Business Improvement District (the "CCBID"); and

WHEREAS, the Marketing Fee is scheduled to expire on December 31, 2013; and

WHEREAS, as set forth in the Prior Ordinance, the City Council may approve an extension of the Marketing Fee by Ordinance; and

WHEREAS, City Council desires to extend the Marketing Fee in order to fund the continuation of CCBID advertising and marketing efforts during calendar 2014; and

WHEREAS, the City Council and the CCBID have determined that it may be necessary to increase the amount of the marketing device fee during the course of the year based upon the number of devices in order to collect revenues sufficient to pay for the CCBID advertising and marketing efforts;

WHEREAS, the City Council wishes to stipulate that the marketing device fee will fluctuate from a base of \$5.00 per month to a maximum of no more than \$7.00 per month in order to ensure that sufficient revenues will be raised to pay for the CCBID advertising and marketing efforts;

WHEREAS, the City Council desires to amend the gaming device regulations in order to recognize the extension and revision to such gaming device fees;

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CENTRAL,  
COLORADO THAT:**

**Section 1.** Article V of Chapter 6 of the Central City Municipal Code is hereby amended to amend Section 6-540 to read in full as follows:

**Section 6-540 Device Fee Imposed.**

- (a) In addition to, and separate and apart from, the license fee imposed under this Article, each gaming establishment shall be required to pay a monthly device fee for each gaming device operated within a gaming establishment. The purposes of the device fee are: (1) to assist the City in paying costs for transportation services and improvements that are necessary and as a result of and roughly proportionate to the impacts on the City of limited gaming; and (2) to assist the City in funding certain marketing and advertising costs in calendar year 2014 that are related to promoting the limited gaming industry. The monthly device fee is directly related to the need for increased transportation services and improvements necessary to serve the customers, employees and users of gaming establishments and the need for advertising and marketing efforts to promote the limited gaming industry within the City, and will provide a significant and proportional benefit to such businesses.
- (b) That portion of the device fee allocated to transportation improvements (the "Transportation Fee") shall be twenty two dollars and eight cents (\$22.08) per month for each gaming device. In order to ensure sufficient revenue collections, that portion of the device fee allocated to advertising and marketing expenses (the "Marketing Fee") shall be adjustable based upon the number of gaming devices in operation and the amount of revenue needed. The base Marketing Fee shall be five dollars (\$5.00) per month for each gaming device and the maximum Marketing Fee shall be seven dollars (\$7.00) per month. The adjustable Marketing Fee for each gaming device shall be effective through December 31, 2014, unless an extension of the same is approved by Ordinance of City Council. If no extension of the Marketing Fee is approved by City Council, the device fee shall be reduced to twenty two dollars and eight cents (\$22.08) commencing January 1, 2015.
- (1) Revenues collected from imposition of the Transportation Fee shall be used exclusively for transportation services and improvements primarily serving the gaming areas that are expected to be provided pursuant to an intergovernmental agreement between the City and the Central City Business Improvement District (the "CCBID"), and shall not be used for general operating expenses of the City.
- (2) Revenues collected from imposition of the Marketing Fee shall be used exclusively to defray the costs of advertising and marketing that are expected to be provided pursuant to an intergovernmental agreement

between the City and the CCBID, and shall not be used for general operating expenses of the City.

- (3) The amount of the Marketing Fee shall be determined each month by the Finance Director based upon the current number of gaming devices in the City and the expected amounts of the costs of advertising and marketing for 2014. The monthly amount of the Marketing Fee may be specifically identified on the monthly device fee invoice.
- (c) Notwithstanding the foregoing requirement to pay a monthly device fee to assist the City and the CCBID with providing transportation services and improvements and funding advertising and marketing expenses, the City Council is authorized to establish incentive programs wherein such device fee may be temporarily waived or reduced on such terms and conditions as set forth by resolution of City Council.
- (d) All revenues collected by the City from the Transportation Fee and the Marketing Fee shall be remitted to the CCBID or paid to the CCBID's contractors pursuant to the terms of an intergovernmental agreement by and between the City and the CCBID, which agreement shall memorialize the transportation services and improvements and the joint advertising and marketing efforts to be provided by the CCBID and the responsibilities of the respective entities, or shall otherwise be appropriated and spent by the City as approved by City Council.

**Section 2. Severability.** Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

**Section 3. Repeal.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

**Section 4. Effective Date.** This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

**INTRODUCED AND READ** by title only on first reading at the regular meeting of the City Council of the City of Central on the 3rd day of December 2013, at Central City, Colorado.

**CITY OF CENTRAL, COLORADO**

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Ronald E. Engels, Mayor

Approved as to form:

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Marcus McAskin, City Attorney

ATTEST:

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Reba Bechtel, City Clerk



## AGENDA ITEM #9

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Shannon Flowers, Finance Director

**DATE:** November 27, 2013

**ITEM:** Resolution 13-24 A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Originally Appropriated in the 2013 Budget for the City of Central

**NEXT STEP:** Make a motion to adopt Resolution 13-24, A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Originally Appropriated in the 2013 Budget for the City of Central

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** The City's 2013 Budget was adopted under Ordinance 12-14 on November 20, 2012. The adoption of Ordinance 12-14 legally appropriated money for the expenses shown in the budget and authorized staff to use funds for those purposes. Throughout the year staff and Council may re-allocate funding from line items or departments as necessary to meet the needs of the City but if it becomes necessary to exceed a Fund's overall appropriated expense amount Council must appropriate additional money. This additional appropriation is also referred to as a Supplemental Budget Appropriation.

During 2013, three (3) of the City's funds had unanticipated expenditures, or expenditure-like transactions that make it necessary to adopt a Supplemental Budget Appropriation. Resolution 13-24 appropriates additional money for these funds so that the City will remain in compliance with statutory budget law.

II. **RECOMMENDED ACTION / NEXT STEP:** Make a motion to adopt Resolution 13-24.

III. **FISCAL IMPACTS:** Three (3) of the City's funds require supplemental budget appropriations due to unanticipated expenses throughout the year. The funds and amounts of additional appropriations needed are shown below.

	<u>Original</u>	<u>Revised</u>	<u>Increase</u>
General Fund	\$4,197,332	\$4,535,332	\$ 338,000
Historic Preservation Fund	\$ 400,300	\$1,125,300	\$ 725,000
Impact Fees Fund	\$ 0	\$ 5,960	\$ 5,960
<b>Total Increase in Appropriations</b>			<b>\$1,068,960</b>

The requested increases in allocations for all funds are reflective of the 2013 year-end projections shown in the 2014 Adopted Budget. A brief description of each fund's requested increase is shown below.

General Fund	Increase in transfer to Debt Service	132,000
	Engineering Nevada St. Rock Wall	75,000
	<u>BID Marketing/Events (Reimbursed)</u>	<u>131,000</u>
	Total	\$ 338,000
Historic Preservation	Lawrence St. Waterline Project*	660,000
	Correction for Formula Error in 2013*	65,000
	Total	\$ 725,000
Impact Fees	<u>Issuance of Rebate Amount</u>	<u>5,960</u>
	Total	\$ 5,960
TOTAL REQUESTED INCREASE IN ALLOCATIONS		\$ 1,068,960

\*Approximately \$333,635 of the waterline project will be reimbursed by other parties.

\*\*The 2013 Budget had a formula error that did not include \$65,000 of expenditures.

IV. **BACKGROUND INFORMATION:**

- The General Fund's transfer to the Debt Service fund increased due to a decrease in device fee revenues for the fund.
- BID marketing and events expenditures need to be fully appropriated for the year. The majority of these expenditures are collected through the marketing device fee.
- It is not necessary to appropriate the total cost of the Lawrence Street waterline project due to budgetary savings in other line items within the Historic Preservation Fund.
- The City received unanticipated impact fees from a developer and therefore needed to issue a rebate for the Public Works related portion.

V. **LEGAL ISSUES:** Adoption of Resolution 13-24 is necessary to ensure that the City remains in compliance with state budget laws. Not formally appropriating additional funding could put the City in violation of TABOR as well as other state laws.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

VII. **SUMMARY AND ALTERNATIVES:**

1. Adopt Resolution 13-24 as presented.
2. Adopt Resolution 13-24 with amendments.

**CITY OF CENTRAL, COLORADO  
RESOLUTION NO. 13-24**

**A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO  
DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY APPROPRIATED  
IN THE 2013 BUDGET FOR THE CITY OF CENTRAL**

**WHEREAS**, the City Council of the City of Central, Colorado adopted the 2013 budget via Ordinance 12-14 ; and

**WHEREAS**, the City Council is authorized pursuant to Section 10.10 of the Home Rule Charter to amend the budget after it is adopted; and

**WHEREAS**, there have been certain increases to expenditures that could not be anticipated when the 2013 Budget was adopted; and

**WHEREAS**, the City Council desires to amend the 2013 Budget and to appropriate additional funds for such increased expenditures.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO;**

**Section 1.** The City Council hereby amends the 2013 Budget for the following funds as follows:

	<u>Original</u>	<u>Amended</u>
• General Fund	\$4,197,332	\$4,535,332
• Historic Preservation Fund	\$ 400,300	\$1,125,300
• Impact Fees Fund	\$ 0	\$ 5,960

**Section 2.** The City Council hereby approves the following Supplemental Appropriations:

• General Fund	\$ 338,000
• Historic Preservation Fund	\$ 725,000
• <u>Impact Fees Fund</u>	\$ 5,960
TOTAL Supplemental Appropriations	\$1,068,960

**Section 3.** This Resolution is effective upon adoption by City Council.

**ADOPTED THIS 3<sup>rd</sup> DAY OF DECEMBER, 2013.**

**CITY OF CENTRAL, COLORADO**

\_\_\_\_\_  
Ronald E. Engels, Mayor

ATTEST:

\_\_\_\_\_  
Reba Bechtel, City Clerk



DATE: November 26, 2013  
TO: Alan Lanning, City Manager  
Mayor & Council  
FROM: Shannon Flowers, Finance Director/Treasurer

Following is an update of the Finance Department's activities from Friday, November 15<sup>th</sup> through Wednesday, November 26<sup>th</sup>, 2013.

- Prepared December Device Fee Invoices
- Attended CEDA meeting regarding possible jazz festival with Planner
- Completed October bank reconciliation
- Prepared Supplemental Budget Appropriation Resolution and Council Communication Form
- Prepared Marketing Device Fee Ordinance and Council Communication Form
- Reconciled miscellaneous revenue accounts
- Processed new hire personnel paperwork
- Worked with City Clerk on Photocopier Lease
- Continued YE revenue and expenditure projections
- Continued work with Evergreen National Bank on Short Term Loan issuance
- Processed Bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court



**To:** City Manager Alan Lanning, Mayor Engels, and City Council

**From:** Robert Fejeran, City Planner/HPO

**Date:** December 3, 2013

**Re:** Bi-weekly Report

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## Workplan Items in Progress

- **Baseline Services** –
  - ***Permitting:***
    - Occupancy Inspection Permit for Electrical: 101-103 Main St.
  - ***Land Planning:***
    - Land Use Plan element to evaluate/guide smart growth and future possibilities of development—residential, downtown (creative) district, PUDs, annexations
- **General Planning**
  - Development of scope and schedule for Comprehensive plan update.
  - Evaluation of transportation efficiency
- **Public Works / Infrastructure** –
  - AT&T facility: State Phase II Environmental to begin next week
- **Economic Dev/Grants** –
  - Town Hall meeting scheduled for 12/12 on Economic Development activities/events
  - GOCO Grant 3/2014, CEDA Fundraiser 4/2014
- **Information Technology** –
  - Fiber optics installation, Public Access TV/online viewing
- **Project Management** –
  - Quartz Hill Reclamation
    - Historic preservation monitoring and review of conclusions
  - Stormwater Management – awaiting draft plan for review



**To:** City Manager Alan Lanning, Mayor Engels, and City Council

**From:** Shawn Griffith, Utilities Superintendent

**Date:** December 3, 2013

**Re:** Bi-weekly Report

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- **Lawrence St Waterline Replacement Project** – Lawrence St officially reopened at 12:45 on November 21. The project was on time and Lawrence St was actually put back into service one day early. The city upgraded the water line, the fire protection, the water services and curb stops. At the same time the BHCC Sanitation District replaced the old sewer line and all service line connections. Lawrence St, as it existed, was put back and repaved to its original configuration. There was an over run in re-paving the city. Additional asphalt was needed to replace the south side of Lawrence, as well as some 24 total service line asphalt repairs. The cost of the overrun will be borne equally by CC and BHCC Sanitation District. Our share will be about \$15, 000. The contingency in the amount approved for the project, \$26,000, will more than cover our share for the asphalt. There is also \$4,000 from the contingency for the electronic, “Businesses Open”, sign used on Gregory. The residents in general were extremely pleased that Council saw fit to implement this project.
  
  - **Emergency Call Outs** – The Water Department would like to schedule a work session in January to discuss fees and charges for emergency call outs by homeowners for negligence, poor maintenance, or other non-city related homeowner emergencies.



**To:** City Manager Alan Lanning, Mayor Engels, and City Council

**From:** Joe Braccio, Streets/Facilities Superintendent

**Date:** 11/27/2013

**Re:** Bi-weekly Report

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### Completed Projects

- Holiday Decorations – Staff has been installing lights and has put up the Christmas tree at the end of Main Street. It will be ready for the tree lighting on December 6<sup>th</sup>.
- Daily Duties – Staff has been keeping up with watering, general equipment maintenance, trash removal throughout town, weed mowing, and pothole repair.
- Gregory Street – Staff is working on removing jersey barriers and the speed bump left after the Lawrence Street project.
- Storm Events – Staff will continue to do our best to stay on top of upcoming snow events. After each storm event staff has several things to do, such as repair work to the plow equipment, sand clean up (sweeping) and restocking sand salt products.
- Guard Rails – A couple of cars have hit guard rails in town so we are working with their insurance companies on expediting these repairs.

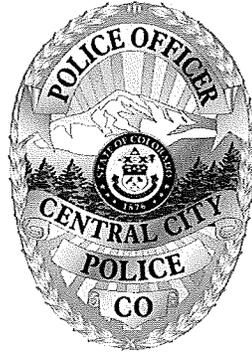


To: Alan Lanning, City Manager

From: Terry Krelle, Police Chief

Date: 11/26/13

Subject: Weekly Report



Conducted a staff meeting for all Department personnel

Completed normal administrative duties, processed and filed paperwork

Worked on updating the Policy and Procedure manual

Our new Officer Jake Adler has started and is already on the road

Worked on obtaining a new public safety radio frequency from the FCC

Met with the Gilpin County Chief Law Enforcement Executives and District Attorney to discuss current issues

Attended a 911 Authority Board meeting

Attended a Crisis Response Team Meeting

Worked with Gilpin County in getting our radios re-programmed to the new federally mandated narrow band standard. There were major problems encountered and the radios were not programmed. Hopefully we will have a resolution soon.