MINUTES OF JULY 18, 2012

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
WORK SESSION
817 COLORADO AVE, SUITE 104B
GLENWOOD SPRINGS, COLORADO

1. **Call to Order. Meeting Convened at 11:06 am.**

2. **Roll called by Patti Payne**

   Director Gregg Rippy, Present
   Director Eric Schmela, Present
   Director Mike Samson, Present

   Quorum established.

   Also in attendance: Andrew Gorgey, Legal Counsel
   Patricia Payne, Administrative Assistant to the Board

3. **Additions or Changes to Agenda.**

   NONE

4. **Approval of Minutes.**

   a. Motion to approve minutes as submitted, of July 11, by Director Samson, seconded by Director Schmela. Passed, Vote of 3-0.

5. **Consent Calendar.**

   a. Approve Expenses
      I. Motion to approve expenses as submitted, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

6. **Comments from Public on Items Not Scheduled on the Agenda.**

   NONE

7. **Reports or Updates.**

   a. Requests for open records
      I. Derrick Wagner from Mesa State University was given records, as requested. Nothing was wrong with the application and to continue to apply.

II. Tom Barnes with Glenwood Springs Parks & Recreation is also looking for reasons why his application was not awarded.
III. Attorney's from some of the recipients of Grant Awards contacted Drew regarding some of the language in the Grant Agreement. He will follow up with phone call today. Discussion regarding Grant Agreement default provision language.
IV. Motion to empower Drew to engage in all non-policy discussions with Grantee's made by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

b. Staffing discussion to hire an engineer to deliver professional reports regarding projects.
   I. Possible review of Fall 2012 Grant Cycle applications prior to board review.
   II. RFP to hire an engineer – Patti & Drew to work on this.

c. Audit Update
   I. Draft presented to the Board for review
   II. Cost of checks for project account should come out of the administrative account.
   III. Motion to authorize Director Rippy to sign management supplementary information letter and statement, because time is short, by Director Schmela, seconded by Director Samson. Passed, Vote of 3-0.

d. One grant agreement has been returned to the district.

8. Unfinished Business.

a. 20 questions on Grant Application
   I. Question #7 & #11 seem to be redundant
   II. Strike #11
   III. Change wording for #6
   IV. Split #2 into two questions to retain 20 questions
   V. Drew will have documents ready for board member feedback prior to the August 15th meeting.

b. Bylaws/Operating Resolution
   I. Resolution 12-05 introduced to the board, rescinding Bylaws & replacing with Operating Resolution. Operating Resolution explained to board. Resolution can be amended following designated procedure in said resolution.
   II. County Commissioners continue to select board members every January 15th.
   III. It was suggested the meetings of the board shall be the 2nd Wednesday of each month or as needed.
   IV. Motion made by Director Samson to accept resolution 12-05, seconded by Director Schmela. Passed, Vote of 3-0. Motion made by Director Schmela to accept amendments to the operating resolution by Drew, seconded by Director Samson. Passed, Vote of 3-0.

9. New Business

10. Other Business

11. Next Meeting Date and Location.

a. Wednesday, August 15, 2012 9:00 a.m. – District Office

12. Adjourn at 12:24 pm

8-15-12

Eric Schmela, Secretary Date