

MINUTES OF MAY 30, 2012
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT OFFICE
817 COLORADO AVE, SUITE 104B
GLENWOOD SPRINGS, COLORADO

1. Call to Order. Meeting Convened at 2:00 pm.

- 2. Roll called by Patti Payne** Director Gregg Rippy, Present
Director Eric Schmela, Excused
Director Mike Samson, Present

Quorum established.

Also in attendance: Andrew Gorgey, Legal Counsel
Patricia Payne, Administrative Assistant to the Board

3. Additions or Changes to Agenda.

NONE

4. Approval of Minutes.

- a. Motion to approve May 8 minutes by Director Samson, seconded by Director Rippy. No further discussion. Passed, Vote of 2-0.

5. Consent Calendar.

- a. Approve Expenses. Moved to approve by Director Samson, seconded by Director Rippy. No further discussion. Passed, Vote of 2-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

NONE

7. Reports or Updates.

- a. Staff report on Spring Grant Applications
- I. 14 grant applications rec'd – originals in fire safe storage
 - II. Legal review completed – all applicants are eligible – all projects are eligible
 - III. Discussion on Battlement Mesa Metro District's & Garfield Library District's applications, possible conflict of interest per GCFMLD by-laws
 - IV. Director Rippy recused himself from scoring the Garfield Library application
 - V. The district received 2 letters of support sent directly to GCFMLD – applicants were asked not to do this.

- VI. Cover letters were extracted from applications.
- VII. Questions for fall grant cycle
- b. Proposals for Auditing Services
 - I. Discussion on RFP for auditing services
 - II. 2 proposal's received by deadline
 - III. 3rd auditing firm discussion
 - IV. Closing date for questions for future RFP's of 3 days prior to due date was discussed
 - V. Motion to recess for review of proposals by Director Rippy, seconded by Director Samson. No further discussion. Passed, Vote of 2-0.
 - VI. Back in session @ 2:41 PM
 - VII. Motion to accept proposal submitted by Dalby Wendland & Company by Director Samson, seconded by Director Rippy. No further discussion. Passed, Vote of 2-0.
 - VIII. Staff to contact Dalby immediately and contract will be prepared. Letters will be sent to on time bidder and late bidder.

8. Unfinished Business.

- a. Selection & Scoring Review Process
 - I. Director Rippy would like to weight the scoring.
 - II. Discussion of 20 questions attached to grant application.
 - III. Presentation of spreadsheet scoring matrix.
 - IV. Scoring 0-5 with half points permitted for each question.
 - V. Drafts of individual scoring matrix are not public record.
 - VI. Staff will compile score sheets submitted by each director.
 - VII. Scoring sheet will be forwarded to staff who pass on to Director Schmela
- b. Scheduling Grant Applications
 - I. Director's to submit scoring to staff on Wednesday, June 13 @ 5 PM
 - II. Work session scheduling
 - Friday, June 15 @ Noon
 - Thursday, June 21 @ Noon
 - III. Carbondale Library (12-014) application removed from Director Rippy book and Battlement Mesa (12-007) application removed from Director Schmela book. They will not be scoring those applications.
 - IV. Director Rippy complimented staff on job well done with preparation of grant applications.

9. New Business – tabled and moved to Unfinished Business

- a. Signage for projects – included in applications
- b. Fall Grant Cycle
- c. Website

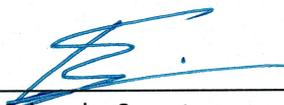
10. Other Business.

NONE

11. Next Meeting Date and Location.

- a. Wednesday, June 15 @ 12 noon District Office

12. Adjourn at 3:45 pm


Eric Schmela, Secretary

6-15-12
Date