CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, December 19, 2017 @ 5:30 p.m.
141 Nevada Street, Central City, Colorado

AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City’s website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

5:30pm Council Meeting

1. Call to Order.

2. Roll Call. Mayor Kathryn Heider
   Mayor Pro-Tem Shirley Voorhies
   Council members Judy Laratta
   Jeff Aiken
   Mary Bell

EXECUTIVE SESSION – Pursuant to C.R.S. 24-6-402(4)(f) to discuss personnel matters for which the employee has consented held at 5:30pm prior to the Work Session at 6:30pm.

RECONVENE REGULAR SESSION – Immediately following the Work Session

3. Pledge of Allegiance

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

   Regular Bill lists through December 15; and
   City Council minutes: December 5, 2017.

PUBLIC FORUM/AUDIENCE PARTICIPATION – (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to three (3) minutes per speaker. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS –

7. Main Street Central City Annual Report – Barbara Thielemann


10. Central City Opera Annual Report – Scott Finlay
11. Resolution No. 17-31: A resolution of the City Council of the City of Central, Colorado approving extensions of engineering-related Professional Services Agreements (JVA, Inc. and Deere & Ault Consultants, Inc.) (Hoover/Nelson)

12. Resolution No. 17-32: A resolution of the City Council of the City of Central, Colorado approving extensions of Professional Services Agreements. (Rears)

13. Resolution No. 17-33: A resolution of the City Council of the City of Central, Colorado approving an extension of the Services Agreement with One Way, Inc. for residential trash disposal services. (Hoover)

14. Resolution No. 17-34: A resolution of the City Council of the City of Central, Colorado updating and amending the City of Central Water Rate Schedule and Comprehensive Fee Schedule. (Miera)

15. Resolution No. 17-35: A resolution of the City Council of the City of Central, Colorado amending the plan for the full repayment of the loan from the General Fund to the Water Enterprise Fund. (Miera)

16. Resolution No. 17-36: A resolution of the City Council of the City of Central, Colorado repealing and replacing Resolution No. 16-09 and adopting a City Billboard Annual Leasing Policy along the Central City Parkway. (Miera)

REPORTS –

17. Staff updates –

COUNCIL COMMENTS – limited to 5 minutes each member.

MAYORAL ANNOUNCEMENT –

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting January 16, 2018.

City Council invites all the businesses and residents of Central City and all our dedicated Commission members to join them for refreshments following the meeting.

Happy Holidays!

Posted 12/15/2017

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.
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<td>Satellite Phone</td>
<td>27</td>
<td>11/30/2017</td>
<td>275.00</td>
<td>.00</td>
<td>275.00</td>
<td>133658</td>
</tr>
</tbody>
</table>

Total 202532: 3,372.40 0.00 3,372.40

Grand Totals: 3,372.40 0.00 3,372.40
CALL TO ORDER
A regular meeting of the City Council for the City of Central was called to order by Mayor Heider at 7:12 p.m., in City Hall on December 5, 2017.

ROLL CALL
Present: Mayor Heider
Mayor pro tem Voorhies
Alderman Laratta
Alderman Aiken
Alderman Bell

Absent: None

Staff Present: City Manager Miera
Attorney McAskin
City Clerk Bechtel
Finance Director Adame
Community Development Director Rears
Public Works Director Hoover
Utilities Director Nelson
Fire Chief Allen
Captain Ihme GCSO

Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA
The agenda was approved as presented.

CONFLICTS OF INTEREST
No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA
Alderman Laratta moved to approve the consent agenda containing the regular bill lists through November 28 and the City Council minutes for the meeting on November 21, 2017. Alderman Aiken seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION
No one requested time to address the Council.

PUBLIC HEARING
Resolution No. 17-30: A resolution of the City Council of the City of Central, Colorado adopting and appropriating the 2018 Budget, adopting the Capital Improvement Plan, setting
the Property Tax Mill Levy and Approving the Central City BID 2018 Operating Plan and Budget.

City Manager Miera reviewed the budget process as follows:
Over the course of the past few months City Council and staff have developed the 2018 Budget. As required by State law and City Charter, staff formally presented Council with the proposed budget at several budget workshops. Notice of the 2018 Budget process was subsequently published in the newspaper and stated final adoption would occur on December 5, 2017.

Resolution 17-30 officially adopts the 2018 Budget and appropriates funding for the expenditures from the funds indicated. Resolution 17-30 also adopts the Capital Improvement Plan, sets the City’s property tax mill levy at 9.631 mills and approves the Central City Business Improvement District’s 2018 Operating Plan and Budget.

In accordance with Article X, Section 10.6 of the City Charter, a Public Hearing is being held on December 5, 2017 prior to adoption of Resolution 17-30. Should any changes and/or amendments become necessary as a result of the public hearing or Council’s wishes, those changes will be incorporated into the final adopted 2018 Budget document.

While the 2018 budget is being presented as a final version, changes to the Budget can be made by adopting the Budget as amended. Any changes will be incorporated into the final Budget document.

Mayor Heider opened the Public Hearing at 7:24 p.m. Hearing no comment, Mayor Heider closed the Public Hearing at 7:25 p.m.

Mayor pro tem Voorhies moved to approve Resolution No. 17-30: A resolution of the City Council of the City of Central, Colorado adopting and appropriating the 2018 Budget, adopting the Capital Improvement Plan, setting the Property Tax Mill Levy and approving the Central City BID 2018 Operating Plan and Budget with amendments. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

Mayor Heider noted improvements by staff in the professional budget process and management of the City.

REPORTS
Manager Miera reported that staff has been attending the CDOT 1-70 WB improvements meetings and have reviewed some proposed designs and will continue to attend and provide updates. Also, the Historic Preservation Audit hearing on December 4th is complete with no recommendations for changes to Central City.

COUNCIL COMMENTS
Mayor pro tem Voorhies thanked Public Works, the Sheriff’s Office, Main Street Commission and the Community Development staff for their assistance with the Tommyknocker event.

Alderman Laratta commented that the City looks very nice with all the Christmas decorations. Mayor Heider thanked Shirley Voorhies and Barb Thielemann for organizing the
Tommyknocker event; John Blake for providing the lovely Christmas tree; and Mary Bell, Lynn Poe and Lora Blair for decorating the windows on Eureka and Lawrence.

PUBLIC FORUM/ AUDIENCE PARTICIPATION
David Josselyn, 344 E 1st High, thanked the Council and staff for the hard work on the budget and management of the City.

At 7:46 p.m., Mayor Heider adjourned the meeting.
The next Council meeting is scheduled for December 19, 2017 at 7:00 p.m.

Kathryn A. Heider, Mayor

Reba Bechtel, City Clerk
CENTRAL CITY OPERA HOUSE ASSOCIATION
Grant Report
Central City Council
December 19, 2017

Central City Opera (CCO) would like to thank the City of Central for its continued investment in the Company’s mission and work. This valuable partnership has helped CCO present artistic and educational programming to large and diverse audiences, further attaining its long-term goal of making Central City an arts destination. Below is a summary of the impact the City’s support, in the amount of $25,000, made this past year.

PROGRAMS
2017 Summer Opera Festival
CCO celebrated its 85th season of the Festival, featuring five acclaimed opera productions with a total audience attendance of 13,639 individuals. At the Opera House, the Company presented two classics: Carmen by Georges Bizet and Così fan tutte by Wolfgang Amadeus Mozart. These operas explored themes of true love through contrasting lenses—one comic and the other tragic. Both received high praise from the community. The Aurora Sentinel, in its review of Cosi fan tutte, stated that “It was a true pleasure to see a production worthy of a New York stage in a small town mountain setting.”

CCO also presented three, one-act operas in smaller venues in Central City. The three performances included Benjamin Britten’s The Burning Fiery Furnace, Douglas Moore’s Gallantry, and Amy Beach’s Cabildo, featuring principal roles performed by members of the Young Artists Training Program. The Company showcased these rarely performed operas while demonstrating the diversity and accessibility of opera to the audiences.

Boomer Bus
This year, CCO continued its acclaimed program and provided three “Boomer Buses,” two from Denver and one from Colorado Springs. The goal of this program was to offer participants aged 50-65 a unique and accessible opera experience that introduces them to the City of Central and CCO. The 2017 buses were highly popular and sold at near capacity, helping to raise awareness around CCO and bringing new audiences to the City.

Education and Community Engagement Program
To continue building audiences, CCO is expanding its Education and Community Engagement Program (ECEP). This program emphasizes accessible arts education activities for children, adults, and all community members. Last year, ECEP presented 181 programs to 46,676 individuals —
including 16,517 children, 45% who were minorities and 50% who were low-income. These activities are offered regardless of a school or organization’s ability to pay. The success of these activities has led to high demand and CCO has responded by continuing to increase the number of performances and classes across the state, including:

Central City Opera Podcast: This podcast is designed to eliminate common, difficult barriers to the arts that are created by cost, location, complexity, and time. It is a free and easily accessible medium that listeners can access anywhere, any time – including at home, in transit, and at school. The podcast is part of CCO’s innovative efforts to change the way people engage with the arts at no cost and with content that is relevant to audiences of all backgrounds. Last year, the podcast series featured fascinating true stories and personal experiences about CCO, its performers, and staff – challenging and transforming the perception of opera as a difficult-to-understand medium. Listeners went behind the scenes of an opera production, learned about the performers’ personal connections to operas and their life on the road, and discovered how CCO creates its productions. Since the podcast’s launch in June 2016, there have been 6,685 downloads from 51 countries and 47 states.

School Performances: ECEP provides activities that are designed around educational and core curriculum needs for grades K-12. Positive impacts and outcomes from educators’ evaluations include:

- 100% of educators responded that the program benefitted their students.
- 100% of educators responded that they would recommend the program to other schools or groups.
- 100% of educators responded that they highly enjoyed the performance.

These activities demonstrate the timeless theme of opera as an effective form of storytelling through music with the goal for young audiences to gain a lifelong interest in opera. The performances are given by professional CCO Ensemble members and the activities provide a wide range of age-appropriate educational materials that are designed to inspire creativity in students. Programs include:

- The “Great Opera Mix-Up” includes story writing units and reinforcement of literacy elements. “How the West was Sung,” features a cast of famous characters from both Colorado and Central City’s frontier history, including “Baby Doe”, Horace Tabor, and Molly Brown.
- *En Mis Palabras - In My Own Words* is an original, one-act, bilingual opera commissioned by CCO for middle and high school students. This opera addresses the universal theme of finding your own voice and learning about who you are amid parental expectations and peer influences. CCO also provide class materials that educate students about cultural and family traditions, immigration, and Latino history in Colorado. In 2016, CCO presented *En Mis Palabras* at History Colorado, The Studio Loft at Ellie Caulkins Opera House, and schools throughout the state.

**The Bonfils-Stanton Foundation Artists Training Program**

CCO’s professional training program continues to set high standards and develop the careers of aspiring young artists. There were more than 600 applications for 32 apprentice and studio artist positions, a testimonial to the vitality of this program whose prestigious alumni appear in opera houses worldwide. These young artists gained invaluable and unique career experience through performances in the 2017 Summer Opera Festival.
Historic Preservation
CCO maintains 28 historic properties in the National Landmark Historic District of Central City that are used for performances, training, and artist-in-residence facilities. Historic preservation of the Opera House is of paramount importance as it remains the Company’s primary performance venue and is Colorado’s oldest operating theater. It is continually maintained and discreetly modernized to upgrade technical capabilities and improve audience accessibility and comfort while preserving its Victorian charm. Most recently, a significant restoration of The Teller House property was completed with support from the State Historical Fund. This building is used for Festival activities and as a staff work space during the season.

RESULTS AND IMPACT
CCO served a total of 60,315 individuals in 2017 through artistic and educational programming designed to foster a new generation of audience members. Community feedback included the following:

The Boulder Daily Camera was enthusiastic about the Company’s smaller productions, writing that “The season’s offering of one-act operas in alternative venues, [is] one of the most artistically successful initiatives from CCO in recent years. The one-acts provide an opportunity to showcase the immensely talented apprentice and studio singers of Central City’s superb Bonfils-Stanton Foundation Artists Training Program.”

“Opera helped me learn about me.” — Sixth Grader, Thornton Middle School

“The arts provide a safe place to talk about prejudice and sensitive issues.” — Educator, Samuels Elementary

“Central City Opera has one of THE best outreach programs we’ve seen in all our programming (and believe me, we see a lot). I always hold it up as a model of what SHOULD be done for outreach. You do a great job.” — Educator

LESSONS LEARNED
CCO’s greatest challenge continues to be maintaining financial stability. As the Company meets the public’s demand by expanding programming without charging a high cost, sustaining this effort requires additional sources of funding. The Board and staff are pursuing new opportunities to ensure the future of CCO’s valuable work in the community.

CCO is developing innovative activities to attract new and sustain current audiences. The Company’s artistic vision is different from other regional companies in balancing traditional and progressive works, implementing new innovative endeavors, and taking opera programming for children and families into the broader community.

ADDITIONAL INFORMATION
CCO is grateful for the continued support and strong partnership with the City of Central. We invite you to attend the 2018 Summer Opera Festival in Central City, which will feature innovative mainstage productions of Wolfgang Amadeus Mozart’s The Magic Flute and Giuseppe Verdi’s Il trovatore. CCO will also present George Frideric Handel’s Acis and Galatea, and the 40th anniversary production of Henry Mollicone’s The Face on the Barroom Floor in smaller, unique venues throughout the City.
AGENDA ITEM # 11
CITY COUNCIL COMMUNICATION FORM

FROM: Sam Hoover, Public Works Director/Jason Nelson, Public Utilities Director

DATE: December 19, 2017

ITEM: Resolution No. 17-31: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING EXTENSIONS OF ENGINEERING-RELATED PROFESSIONAL SERVICE AGREEMENTS (JVA, INC., DEERE & AULT CONSULTANTS, INC., AND W2 ENGINEERS, LLC)

NEXT STEP: A motion to approve Resolution 17-31

______ ORDINANCE
______ MOTION
X INFORMATION

I. REQUEST OR ISSUE:
Staff is requesting Council to approve the extensions of Engineering-Related Professional Services Agreements for JVA, Inc. (for City engineering services), Deere & Ault Consultants, Inc. (for on-call water rights related engineering services), and W2 Engineers, LLC (for on-call water engineering services).

II. RECOMMENDED ACTION / NEXT STEP:
Staff’s recommendation is to approve the PSA’s for JVA, Inc., Deere and Ault Consultants, Inc., and W2 Engineers, LLC.

III. FISCAL IMPACTS:
There are no retainer fees for these agreements. Fees collected based on the on call services provided with not to exceed amounts.

IV. BACKGROUND INFORMATION:
Based on each of the consultant’s satisfactory performance and the ongoing need for engineering and water engineering services, the City desires to extend the term of the Prior Agreements through December 31, 2018 for the specific not to exceed (“NTE”) compensation amounts specifically set forth in Section 1 of this Resolution below.

V. LEGAL ISSUES:
None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:
None

VII. SUMMARY AND ALTERNATIVES:
Council may take one of the following actions:
• Approve as presented
• Deny
• Amend
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO APPROVING EXTENSIONS OF ENGINEERING-RELATED
PROFESSIONAL SERVICE AGREEMENTS (JVA, INC. AND DEERE & AULT
CONSULTANTS, INC.)

WHEREAS, the City of Central ("City") is authorized to enter into contracts for the
performance of general municipal governance and services; and

WHEREAS, the City has entered into professional service agreements with JVA, Inc.
(for City engineering services) and Deere & Ault Consultants, Inc. (for on-call water rights
related engineering services) (together, the "Prior Agreements"); and

WHEREAS, based on each of the consultant’s satisfactory performance and the ongoing
need for engineering and water engineering services, the City desires to extend the term of the
Prior Agreements through December 31, 2018 for the specific not to exceed ("NTE")
compensation amounts specifically set forth in Section 1 of this Resolution below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council hereby: (a) approves an extension of the term of each of the
Prior Agreements to December 31, 2018; (b) approves NTE compensation amounts as set
forth below; and (c) authorizes the City Manager to execute written amendments to the Prior
Agreements reflecting the extension of the term and adjusted compensation amounts for calendar
year 2018, following the review and approval of such amendments by the City Attorney.

<table>
<thead>
<tr>
<th>Services</th>
<th>NTE Compensation for 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>JVA</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>City Engineering services</td>
<td></td>
</tr>
<tr>
<td>Deere &amp; Ault</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>On-call water rights related engineering services</td>
<td></td>
</tr>
</tbody>
</table>

Section 2. Except as authorized by this Resolution, the original terms and conditions
of each of the Prior Agreements shall not be amended and shall remain in full force and effect for
the remainder of the term, as extended herein to December 31, 2018.

Section 3. If any section, paragraph, clause or provision of this Resolution shall for
any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such
section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CENTRAL by a vote of ____ in favor and ____ against this 19th day of December, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________

Kathryn A. Heider, Mayor

ATTEST:

By: ____________________________

Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ____________________________

Marcus A. McAskin, City Attorney
CITY OF CENTRAL
PROFESSIONAL SERVICES AGREEMENT
2018 EXTENSION

INDEPENDENT CONTRACTOR

Time & Material Basis

Project/Services Name: On-Call City Engineering Services

THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION extends the Professional Services Agreement entered into by and between JVA, Inc., a Colorado corporation, whose business address is 47 Cooper Creek Way, Suite 328, Winter Park, Colorado 80482 (the "Consultant") and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the "City"), collectively referred to herein as the "Parties."

RECITALS AND REPRESENTATIONS

WHEREAS, the Parties entered into a Professional Services Agreement effective as of January 19, 2015 ("PSA"), pursuant to which the Consultant provides on-call City engineering services to the City; and

WHEREAS, Article 3 of the PSA contemplates that the term of the PSA may be extended by written agreement of the Parties; and

WHEREAS, the City desires to extend the PSA for calendar year 2018, such that the term thereof shall expire December 31, 2018.

NOW, THEREFORE, in accordance with Article 3 of the PSA, the Parties agree to extend the term of the PSA as follows:

1.0 EXTENSION OF TERM. The PSA shall be extended to terminate on December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 2018 FEES AND CHARGES. For 2018, fees shall be the same as set forth in Exhibit A attached hereto. Consultant agrees to provide the City Manager with updated certificates of insurance (as required by Sections 5.4.2 and 5.4.4 of the PSA) prior to providing any services to the City in calendar year 2018.

3.0 NO FURTHER AMENDMENTS. No other terms or conditions of the PSA are amended hereby.

CITY OF CENTRAL, COLORADO

By: ____________________________
    Daniel Miera, City Manager
ATTEST:

City Clerk

REVIEWED BY (Excluding Exhibits):

Marcus McAskin, City Attorney

CONSULTANT:

JVA, Inc., a Colorado corporation

By: _____________________________

Name: KEVIN JECZMIREK
Title: SENIOR ASSOCIATE / SENIOR PROJECT MANAGER
EXHIBIT A
Consultant Hourly Rate Schedule

**JVA 2018 Rate Schedule**

<table>
<thead>
<tr>
<th>Position</th>
<th>Rate:</th>
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</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$140 - $172</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$124 - $132</td>
</tr>
<tr>
<td>Senior Project Engineer</td>
<td>$112 - $115</td>
</tr>
<tr>
<td>Senior Designer</td>
<td>$104 - $116</td>
</tr>
<tr>
<td>Project Engineer</td>
<td>$108 - $112</td>
</tr>
<tr>
<td>Design Engineer</td>
<td>$100</td>
</tr>
<tr>
<td>CAD Designer</td>
<td>$100</td>
</tr>
<tr>
<td>Administrative Support</td>
<td>$88-$92</td>
</tr>
</tbody>
</table>

Auto travel shall be reimbursed at $.575 per mile. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.
CITY OF CENTRAL
PROFESSIONAL SERVICES AGREEMENT
2018 EXTENSION

INDEPENDENT CONTRACTOR

Time & Material – Not to Exceed Contract

Project/Services Name: On-Call Water Rights Related Engineering Services

THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION extends the Professional Services Agreement entered into by and between DEERE & AULT CONSULTANTS, INC., a Colorado corporation, whose business address is 600 South Airport Road, Suite A-205, Longmont, Colorado 80503 (the “Consultant”) and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the “City”), collectively referred to herein as the “Parties.”

RECITALS AND REPRESENTATIONS

WHEREAS, the Parties entered into a Professional Services Agreement effective as of January 1, 2017 (“PSA”), pursuant to which Contractor, upon issuance of a written task order by the City, provides on-call water rights related engineering services; and

WHEREAS, Section 4.1 of the PSA contemplates that the City reserves the right to extend the term of the PSA on an annual basis, in its sole discretion; and

WHEREAS, the City desires to extend the PSA for calendar year 2018, such that the term thereof shall expire December 31, 2018; and

WHEREAS, the PSA further provides, in Section 4.1, that any extension shall contain, as an exhibit, a list of the Consultant’s fees and charges to be charged during the period of extension.

NOW, THEREFORE, in accordance with Section 4.1 of the PSA, the City extends the PSA as follows:

1.0 EXTENSION OF TERM. The PSA shall be extended to terminate on December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 2018 FEES AND CHARGES. For 2018, fees shall be the same as set forth in Exhibit 1 of the PSA, which is reattached hereto for convenience. As provided in the PSA, Consultant’s annual billings to the City shall not exceed FIFTY THOUSAND DOLLARS ($50,000.00). Consultant agrees to provide the City Manager with an updated Certificate of Insurance prior to providing any services to the City in calendar year 2018.

3.0 NO FURTHER AMENDMENTS. No other terms or conditions of the PSA are amended hereby, including, without limitation, the limit on total compensation to be paid thereunder, as set forth in Section 2.1(D) of the PSA.

Signature Page Follows
CITY OF CENTRAL, COLORADO

By: ________________________________
   Daniel Miera, City Manager
   (Pursuant to authority set forth in Section 4.1 of the PSA)

ATTEST:

City Clerk

REVIEWED BY (Excluding Exhibits):

Marcus McAskin, City Attorney

CONSULTANT:

DEERE & AULT CONSULTANTS, INC., a Colorado corporation

By: ________________________________
   Dan Ault, P.E., Principal

Date of execution: ____________, 2017
EXHIBIT 1
Consultant Hourly Rate Schedule / Personnel / Proposal
(2018)

<table>
<thead>
<tr>
<th>Principals/Associates/Project Managers</th>
<th>2018 rate (no change from 2017)</th>
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</thead>
<tbody>
<tr>
<td>Don Deere, P.E.</td>
<td>$320</td>
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<tr>
<td>Dan Ault, P.E.</td>
<td>$280</td>
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<tr>
<td>Colby Hayden, P.E.</td>
<td>$205</td>
</tr>
<tr>
<td>Mark McLean, P.E.</td>
<td>$205</td>
</tr>
<tr>
<td>Ray Spitzer, P.G.</td>
<td>$190</td>
</tr>
<tr>
<td>Mark Severin, P.E.</td>
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<tr>
<td>Mike Ballantine, P.E.</td>
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<td>Ray Eldridge, P.E.</td>
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<td>Glen Church, P.E.</td>
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<tr>
<td>Christoph Goss, PhD, P.E.</td>
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<tr>
<td>Branden Effland, P.E.</td>
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<td>Jason Brothers, P.E.</td>
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<tr>
<td>Derek Foster, P.E.</td>
<td>$125</td>
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<tr>
<td>Victor de Wolle, P.E., P.G.</td>
<td>$125</td>
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<tr>
<td>Rhett Hines, P.E.</td>
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</table>

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Karl Fritz, P.E.</td>
<td>$140</td>
</tr>
<tr>
<td>Dave Swenson, EIT</td>
<td>$115</td>
</tr>
<tr>
<td>Dan Mathes, P.E.</td>
<td>$105</td>
</tr>
<tr>
<td>Susan Rainey, P.E.</td>
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<tr>
<td>Nathan Germann, P.E.</td>
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<tr>
<td>Grant Johnson, P.E.</td>
<td>$105</td>
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<tr>
<td>Bryant Chargo, EIT</td>
<td>$94</td>
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<tr>
<td>Kelby Sommers, EIT</td>
<td>$94</td>
</tr>
<tr>
<td>Ted Deere, EIT</td>
<td>$94</td>
</tr>
<tr>
<td>Josh Lenninger</td>
<td>$88</td>
</tr>
<tr>
<td>Bryan Black, EIT</td>
<td>$88</td>
</tr>
<tr>
<td>Allison Wolfe, EIT</td>
<td>$88</td>
</tr>
<tr>
<td>Eric Peterson</td>
<td>$88</td>
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<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Paul Hunter</td>
<td>$120</td>
</tr>
<tr>
<td>Ian Reck</td>
<td>$100</td>
</tr>
<tr>
<td>Byron Cowles</td>
<td>$100</td>
</tr>
<tr>
<td>Bruce Hogness</td>
<td>$100</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Clerical / Technical Writer</th>
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</thead>
<tbody>
<tr>
<td>Sandra Pechin</td>
<td>$60</td>
</tr>
<tr>
<td>Vicki O'Hagan</td>
<td>$60</td>
</tr>
<tr>
<td>Maggie Deeds</td>
<td>$60</td>
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<tr>
<td>Elissa Ault</td>
<td>$50</td>
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</table>

NOTES:
Direct reimbursable expenses, such as travel, printing, deliveries, copies, and other outside services shall be reimbursed at cost plus 10 percent. Mileage shall be reimbursed at the current allowable IRS mileage reimbursement rate. Rates are subject to an annual increase.
AGENDA ITEM # 12
CITY COUNCIL COMMUNICATION FORM

FROM: Ray W. Rears, Community Development Director
CC: Daniel Miera, City Manager
DATE: December 19, 2016
ITEM: Contract Renewal of Professional Services Contracts –
    Colorado Code Consulting, LLC
    (Building Inspection Services)
    Digital Data Services, Inc
    (Geographic Information Systems (GIS) Services, [Mapping])
    Complete Business Systems, Inc.
    (IT/Computer Support Services)

NEXT STEP: Approve Resolution No. 17-32

______ORDINANCE
    _______MOTION
    _______INFORMATION

I. REQUEST OR ISSUE:

Renew the contracts for 2018 for the three firms providing important services for the City related to
Building Inspection, GIS and IT Support.

II. BACKGROUND INFORMATION:

Two of the three firms (DDS & CBS) started working for the City in 2016 and they have performed
satisfactory and staff recommends continuing these contracts into 2018.
III. **FISCAL IMPACTS:**

The costs for all three firms are detailed in Resolution No. 17-32, with the total cost is $48,380 for 2017.

Colorado Code Consulting, LLC – No cost, services billed and paid for as part the building permit fees collected.

Digital Data Services, Inc. - $20,000 [Not to Exceed]

Complete Business Systems, Inc. - $28,380

These costs are included in the adopted 2018 City budget under the following departments and account descriptions.

- **Building – Community Development – Professional Services - Building Permits –**
- **GIS – Community Development – Professional Services - Other Professional SVCS/GIS**
- **IT – Finance/Human Resources – Professional Services – IT Services & Support**

IV. **RECOMMENDED ACTION / NEXT STEP:**

Adopt Resolution No. 17-32 approving the extension of these three professional service agreements for Colorado Code Consulting, LLC, Digital Data Services, Inc. & Complete Business Systems, Inc.

V. **LEGAL ISSUES:** None

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO APPROVING EXTENSIONS OF PROFESSIONAL SERVICE
AGREEMENTS

WHEREAS, the City of Central ("City") is authorized to enter into contracts for the
performance of general municipal governance and services; and

WHEREAS, the City has entered into professional service agreements with each of
Colorado Code Consulting, LLC (for building code, building inspection/plan review and elevator
inspection services), Digital Data Services, Inc. (for GIS consulting services), and Complete
Business Systems, Inc. (for information technology services) (collectively, the "Prior
Agreements"); and

WHEREAS, based on each of the consultant’s satisfactory performance of their
respective services during calendar year 2017 and the City’s ongoing need for professional
services, the City desires to extend the term of the Prior Agreements through December 31, 2018
for, if applicable, the specific not to exceed ("NTE") compensation amounts specifically set forth
in Section 1 of this Resolution below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council hereby: (a) approves an extension of the term of each of
the Prior Agreements to December 31, 2018; (b) approves NTE compensation amounts as set
forth below, as applicable; and (c) authorizes the City Manager to execute written amendments
to the Prior Agreements reflecting the extension of the term and adjusted compensation amounts
for calendar year 2018, following the review and approval of such amendments by the City
Attorney.

<table>
<thead>
<tr>
<th>Services</th>
<th>NTE Compensation for 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colorado Code Consulting, LLC</td>
<td>City Engineering services, N/A (services billed in accordance with fee schedule)</td>
</tr>
<tr>
<td>Digital Data Services, Inc.</td>
<td>GIS consulting services, $20,000.00</td>
</tr>
<tr>
<td>Complete Business Systems, Inc.</td>
<td>Information technology services, $28,380.00 ($2,365.00 per month)</td>
</tr>
</tbody>
</table>
Section 2. Except as authorized by this Resolution, the original terms and conditions of each of the Prior Agreements shall not be amended and shall remain in full force and effect for the remainder of the term, as extended herein to December 31, 2018.

Section 3. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CENTRAL by a vote of _____ in favor and _____ against this 19th day of December, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________
    Kathryn A. Heider, Mayor

ATTEST:

By: ____________________________
    Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ____________________________
    Marcus A. McAskin, City Attorney
CITY OF CENTRAL
AGREEMENT FOR PROFESSIONAL SERVICES
2018 EXTENSION

INDEPENDENT CONTRACTOR

Project/Services Name: Building Code Enforcement, Building Inspection/Plan Review, Elevator Inspection Services

THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION extends that certain Agreement for Professional Services entered into by and between COLORADO CODE CONSULTING, LLC, a Colorado limited liability company, whose business address is 4610 Ulster, Suite 150, Denver, CO 80237 (the “Consultant”) and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the “City”), collectively referred to herein as the “Parties.”

RECITALS AND REPRESENTATIONS

WHEREAS, the Parties entered into an Agreement for Professional Services effective as of January 5, 2016 (the “Agreement”), pursuant to which Consultant provides certain professional services including building code enforcement, building inspection/plan review, and elevator inspection services; and

WHEREAS, the Agreement terminates on December 31, 2017 unless extended by mutual written agreement of the Parties; and

WHEREAS, the Parties desire to extend the Agreement for calendar year 2018; and

WHEREAS, the Consultant’s Fee Schedule for 2018 is attached hereto as Exhibit 1 and is incorporated herein by reference.

NOW, THEREFORE, the Parties agree as follows:

1.0 EXTENSION OF TERM. The term of the Agreement shall be extended to December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 2018 FEES AND CHARGES. For 2018, fees shall be the same as set forth in Exhibit C of the Agreement, which is reattached hereto as Exhibit 1 for convenience. Consultant agrees to provide the City Manager with updated Certificates of Insurance (as required by Section 5.3 of the Agreement) prior to providing any services to the City in calendar year 2018.

3.0 NO FURTHER AMENDMENTS. No other terms or conditions of the Agreement are amended hereby.

Signature Page Follows
CITY OF CENTRAL, COLORADO

By: ______________________________________
    Daniel Miera, City Manager

ATTEST:

City Clerk

REVIEWED BY (Excluding Exhibits):

Marcus McAskin, City Attorney

CONSULTANT:

COLORADO CODE CONSULTING, LLC, a
Colorado limited liability company

By: ______________________________________
    Stephen Thomas, President

Date of execution: December 12, 2017
## EXHIBIT 1

### Consultant Fee Schedule

#### Residential Projects and Commercial Projects with a Valuation Less than $1,000,000

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan Review Fee</td>
<td>80% of the plan review fee collected by the city</td>
</tr>
<tr>
<td>Inspections Fee</td>
<td>90% of the permit fee collected by the city</td>
</tr>
<tr>
<td>Reinspection Fee</td>
<td>$100.00 per inspection</td>
</tr>
<tr>
<td>Grant Evaluation Inspections</td>
<td>$50.00 per inspection</td>
</tr>
<tr>
<td>After Business Hours Inspections</td>
<td>$150.00 per inspection</td>
</tr>
<tr>
<td>Administrative, Consulting and Additional Services</td>
<td>$125.00 per hour</td>
</tr>
</tbody>
</table>

#### Commercial Projects with a Valuation of $1,000,000 or More

<table>
<thead>
<tr>
<th>Service</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plans Analyst</td>
<td>$125.00</td>
</tr>
<tr>
<td>Structural Plan Review</td>
<td>Actual Cost + 10%</td>
</tr>
<tr>
<td>Building/Combination Inspector</td>
<td>$125.00</td>
</tr>
<tr>
<td>Electrical Inspector</td>
<td>$225.00</td>
</tr>
<tr>
<td>After Business Hours Inspections</td>
<td>$150.00</td>
</tr>
<tr>
<td>Administrative, Consulting and Additional Services</td>
<td>$125.00</td>
</tr>
<tr>
<td>Clerical</td>
<td>$55.00</td>
</tr>
</tbody>
</table>

### Elevator/Escalator Inspection Services

<table>
<thead>
<tr>
<th>Inspection Type</th>
<th>Jurisdiction Cost</th>
<th>Inspection Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elevator Annual Certification Inspection (Hydraulic or Traction) Follow-up Inspection as required</td>
<td>$200.00</td>
<td>Twice per year</td>
</tr>
<tr>
<td>Escalator Annual Certification Inspection (Internal or External – including witnessed step skirt index) 8 hr. allowance*</td>
<td>$1,100.00</td>
<td>Once per year</td>
</tr>
<tr>
<td>Commercial Elevator or Escalator – Includes plan review, 2 progress inspections and final acceptance inspection New Installation or Major Modernization/Alteration**</td>
<td>$825.00</td>
<td>Per unit</td>
</tr>
<tr>
<td>Minor Modernization/Alteration***</td>
<td>$550.00</td>
<td>Per unit</td>
</tr>
<tr>
<td>New Residential Elevator, Platform Lift or Dumbwalter Includes plan review, 1 progress inspection and final acceptance inspection</td>
<td>$550.00</td>
<td>Per unit</td>
</tr>
<tr>
<td>Special Inspections not otherwise covered – e.g., construction use, stair chair, incident investigation, hourly witnessing or limited scope modernization</td>
<td>$110.00</td>
<td>Per hour</td>
</tr>
<tr>
<td>5 Year Hydraulic Witnessed Test (1.5 hour allowance*)</td>
<td>$200.00</td>
<td>Per unit</td>
</tr>
<tr>
<td>5 Year Traction Witnessed Test (4 hr. allowance*)</td>
<td>$500.00</td>
<td>Per unit</td>
</tr>
</tbody>
</table>

*additional time billed at $110.00 per hour.
** Major modernization – controller, signal fixtures, power unit, rotating equipment, drive (multiple components
***Minor modernization -- cab finishes, valve, power unit, door operator, etc.
CITY OF CENTRAL
PROFESSIONAL SERVICES AGREEMENT
2018 EXTENSION

INDEPENDENT CONTRACTOR

Project/Services Name: Information Technology Services

THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION extends that certain Agreement for Professional Services entered into by and between COMPLETE BUSINESS SYSTEMS OF COLORADO, INC., a Colorado corporation, whose business address is 5195 Marshall Street, Arvada, CO 80002 (the "Contractor") and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the "City"), collectively referred to herein as the "Parties."

RECITALS AND REPRESENTATIONS

WHEREAS, the Parties entered into a Professional Services Agreement effective January 1, 2016 (the "Agreement"), pursuant to which Contractor provides certain professional services to the City, including information technology services; and

WHEREAS, the Agreement is scheduled to terminate on December 31, 2017 unless extended by mutual written agreement of the Parties; and

WHEREAS, the Parties desire to extend the Agreement for calendar year 2018; and

WHEREAS, the Contractor's Fee Schedule is attached hereto as Exhibit 1 and is incorporated herein by reference.

NOW, THEREFORE, the Parties agree as follows:

1.0 EXTENSION OF TERM. The term of the Agreement shall be extended to December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 2018 FEES AND CHARGES. For 2018, services shall be the same as set forth in Exhibit A of the Agreement, which is reattached hereto as Exhibit 1 for convenience, except that the monthly fee referenced therein shall be increased to TWO THOUSAND THREE HUNDRED SIXTY-FIVE DOLLARS ($2,365.00) during the 2018 calendar year. Contractor agrees to provide the City Manager with updated Certificates of Insurance (as required by Section 5.4 of the Agreement) prior to providing any services to the City in calendar year 2018.

3.0 NO FURTHER AMENDMENTS. No other terms or conditions of the Agreement or the Addendum to Agreement (regarding Criminal Background Check) are amended hereby.

Signature Page Follows
CITY OF CENTRAL, COLORADO

By: ____________________________
   Daniel Miera, City Manager

ATTEST:

______________________________
City Clerk

REVIEWED BY (Excluding Exhibits):

______________________________
Marcus McAskin, City Attorney

CONTRACTOR:

COMPLETE BUSINESS SYSTEMS OF
COLORADO, a Colorado corporation

By: ____________________________
   ____________________________
   Name: Ray Tennenbaum
   Title: VP OF OPERATIONS

Date of execution: December 8, 2017

2
EXHIBIT 1

Contractor Fee Schedule
(2018 monthly fee increased to $2,365.00)

Complete Business Systems
Scope of Services Prepared Exclusively For

Managed Network Services

- Managed Network Services Program Includes
  - Elite Server Care
    - Hardware and Software Audits
    - LogMgmt Pro
    - Ticket-Based Workflow
    - Ticket Escalation with Steps to Resolution
    - Antivirus Management
    - Remote restart of services by Network Operations Center (NOC)
    - Patch deployment
    - Disconnected Project Services
    - Proactive or on-demand server restart
    - Global Policy Troubleshooting
    - System Performance Analysis & Troubleshooting
    - MS Service Pack Installation
  - Help Desk Services
    - Hardware & Software Audits
    - Performance & Preventive Maintenance Reports
    - LogMgmt Pro Remote Control
    - Antivirus Management
    - Desktop Performance Monitoring
    - Policy Management
    - WebsCop A/V (or use current A/V solution)
    - Malwarebytes Anti-malware Pro Software
    - US-Based Help Desk (24/7) remote support
      - Windows, Mac and Mobile Support
      - Virus and Malware Removal
      - Software Installations
      - Administrative Tasks
  - All IT Service Calls (On-Site and Remote)
    - Tier 1, 2, 3 & onsite remediation
    - Unlimited On-Site and Remote Service Calls
  - Desktop Application Support
    - Perform basic support functions including installing PCs, laptops, printers, peripherals and office automation software
    - Diagnose and correct desktop application problems
Complete Business Systems

- Configure laptops and desktops for standard applications and identifying and correcting end user hardware problems
- Perform advanced troubleshooting

* Server Administration Services
  - Managed computer systems and networks to include complex application, database, messaging, web and other servers and associated hardware, software, communications and operating systems
  - Ensure scheduled preventative maintenance for equipment is properly and promptly performed
  - Maintain the maintenance records on the equipment
  - Assist in the development of operations, administrative and quality assurance back-up plans and procedural documentation
  - Set up new users and edit or remove existing users on server
  - Server performance and capacity management services with reporting
  - Support of software products as it relates to server and associated hardware
  - Management of user login and security
  - Coordinate repair and maintenance work to ensure repairs are conducted in a timely fashion

* Network Administration Services
  - Support of network equipment including firewalls, routers and other security devices
  - Primary installation and maintenance of printers, network copiers/scanners, etc.
  - Primary maintenance including regular analysis, routing configuration changes and installation of patches and upgrades
  - Alert notifications in the event of failure
  - Complete proactive monitoring of network equipment including bandwidth utilization and other performance indicators with reporting
  - Network performance and capacity management services and network troubleshooting
  - Maintain network documentation

* Security
  - Maintenance of virus detection program on servers, email, computers and laptops.
  - Perform security audits as requested and notify designated personnel immediately of suspected breaches of security or intrusion detection
  - Configure systems to enable remote access is a secure environment and provide remote access administration as requested
  - Proper disposal of obsolete equipment

* Strategic Planning
  - Engineering, planning and design services for major system enhancements, including installations and upgrades of new or existing systems
  - Provide technical leadership for server technology issues and make recommendations for future purchasing and technology needs
  - Install new servers, software and hardware and transfer data when acquired
  - Strategic planning, design and installation/upgrade of core network systems.

* On-Site Support (minimum 2 visits per month - as needed)

* Vendor Relationship Management

Monthly Cost for Managed Services (12 Months - January 1, 2016 through December 31, 2016) .......... $2,070.00 per month
- Includes 24 PC's/laptop/tablet, 4 Servers (1 Physical, 3 Virtual)
- Additional devices can be added to this agreement at $75.00 per device. Additional devices can be added to this agreement at $120.00 per server.
- The labor rate for services performed that is outside the scope of the Managed Network Services Agreement (i.e., new hardware installations, 3rd party software upgrades/installations, moving locations, etc) is set at $100 per hour.
Complete Business Systems has been in business since 1989 and has 200+ customers utilizing our IT services and 4,000+ customers utilizing our copier/printer services. CBS has over 20 employees dedicated to consulting, installation, training and administration for IT services. The CBS office located at 5167 Marshall St, Arvada, CO 80002, is the office that would service City of Central.

Complete Business Systems is an IT partner and provider. CBS has been a premier partner of Managed Network Services across the front-range for nearly 15 years. We understand why your critical business services are so important to your daily operations. This is why we spend so much time aligning our technology support with your specific business requirements. We've built a business program focused on how we can increase profits and reduce risk with IT. We will provide proactive monitoring, management, support, and planning to ensure optimum uptime for your business and help you keep up with technology changes. One of the major challenges in maintaining IT operations is ensuring reliability and trying to predict what will fail and when. We can build a plan to ensure reliability and predictability in your IT operations by gaining a full understanding of your current structure and outlining a plan to stabilize and standardize that includes a predictable budget. This solution is so effective, our customers see almost immediate results. A regularly maintained network means fewer failures, yielding higher productivity and savings on support costs for you. At the same time, your exposure to security risks is dramatically lessened, and frustration from unstable IT resources almost vanishes. We allow our customers to focus on their core business functions by taking the worry out of owning a computer network. Preventive Maintenance ensures that your servers, PCs and other vital network devices function optimally. This improves reliability and security. Email Performance Monitoring of every device and system connected to your email service. We stay constantly aware of the user email experience. 24x7 Performance Monitoring ensures all of the critical network devices that comprise your small business network are healthy and functioning reliably and optimally. Firewall Management continually manages the operation and effectiveness of your corporate firewall. A complex system that needs thorough attention to keep your business secure. Security Policies and Configurations: user properly designed and implemented security and user policies to ensure your network is secured from the inside out. We report any infections that occur.

Key personnel who will be assigned to provide Information technology services for the City of Central:

- Travis Smith - Senior IT Services Engineer
- Anthony Nuccio - Senior IT Services Engineer
- Anthony Iannone - IT Services Engineer
- John Williams - IT Services Technician and Printer/MFP Specialist
- Jason Thomas - Senior IT Solutions Consultant and Account Manager for the City of Central
- Ray Tannenbaum - Vice President of Operations - Oversees the entire IT department.

CBS will also use our help desk to provide immediate 24/7 remote support with various technicians available.

Help desk support is available 24 hours per day, 7 days per week. Onsite support is available Monday through Friday 8am to 5pm. However, special exceptions can be made in the event that on-site after-hours services is needed. Advance scheduling of the services is requested, however, special circumstances can be accommodated for. Bi-weekly onsite visits are available and included in the attached pricing schedule.

Initial service calls or requests can be made in three ways: 1. Email the helpdesk; 2. Chat with the helpdesk; 3. Phone call to the helpdesk.
Chat and Phone calls will receive immediate technical support without going through a dispatcher. Your chat or phone call will be immediately taken by a technician for initial diagnosis, triage and escalation if needed. We suggest that small requests are used when services are not urgent. If escalation is needed, the ticket will be immediately transferred to a higher level technician and a new resolution time and plan of action will be relayed to the end user. If onsite escalation is needed, our dispatcher will contact key personnel within the City of Central and/or the end user to give an estimated time of arrival of the onsite engineer. Since initial contact goes through the help desk, our response time is immediate.

If a solution to a problem does not agree to be readily forthcoming; the engineer/technician and/or the Account Manager will receive the end user and key personnel of the City of Central to recommend alternative solutions and discuss available options. Any final authority regarding conflicts shall be escalated to Ray Tannenbaum, Vice President of Operations.

Microsoft Certified Partner
Seckswall TZ210S Total Secure Firewall (to replace Seckswall TZ100 that is at End of Life) ........................................ $748.00

Custom Built System:
- Naslink S5500 Server
- Server System 1U with 8 SATA Ports Standard
- MS Windows Server 2012 Standard R2 x64 2 Processors
- MS Windows Server 2012 User Client Access License – Qty 30
- Intel 10 Core Xeon E5 2660V2 2.2GHz 52011 – Qty 2
- 128GB DDR3 1600MHz ECC Registered RAM
- LG & Slim VDRW Tray Load Drive
- Supermicro 2 Foot SATA Cable
- LSI MegaRAID 9271-8i SAS Controller
- LSI Cable Whirl Accessory Kit for 9271-9266
- 600GB SAS 10000 rpm 2.5" 64MB Encryption drive for Operating System – Qty 2
- Configure to Raid Level 1
- 900GB SAS/SG 10000 rpm 2.5" 64MB Encryption for Data – Qty 4
- Configure to Raid Level 5
- Rail Kit
- Microsoft USB Keyboard and Mouse Combo
- 6 Year Hardware Warranty
- Microsoft Open License Windows Desktop Services 2012 License – Qty 10

Purchase Price .......................................................................................................................... $17,344.25

Labor for installation will be estimated after a complete scope of work is determined. Labor rates will be billed at the rate of $100 per hour in accordance with the rate set forth on page 2 of this Scope of Services.
CITY OF CENTRAL
PROFESSIONAL SERVICES AGREEMENT
2018 EXTENSION

INDEPENDENT CONTRACTOR

Project/Services Name: Geographic Information Systems (GIS) Services

THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION extends that certain Professional Services Agreement entered into by and between DIGITAL DATA SERVICES, INC., a Colorado corporation, whose business address is 7550 W. Yale Avenue, Suite B-200, Denver, Colorado 80227-3468, (the "Consultant"), and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the "City"), collectively referred to herein as the "Parties."

REQUITALS AND REPRESENTATIONS

WHEREAS, the Parties previously entered into that certain Professional Services Agreement effective as of January 1, 2016 (the "Agreement"), pursuant to which Consultant provides certain professional services to the City, including geographic information systems services; and

WHEREAS, the Agreement is scheduled to terminate on December 31, 2017; and

WHEREAS, the Parties desire to extend the Agreement for calendar year 2018; and

WHEREAS, the Consultant’s Fee Schedule for 2018 is attached hereto as Exhibit 1 and is incorporated herein by reference.

NOW, THEREFORE, the Parties agree as follows:

1.0 EXTENSION OF TERM. The term of the Agreement shall be extended to December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 2018 FEES AND CHARGES. For 2018, fees shall be the same as set forth in Exhibit B of the Agreement, which is reattached hereto as Exhibit 1 for convenience. The Consultant’s total fees for calendar year 2018 shall not exceed twenty thousand dollars ($20,000.00) unless otherwise agreed to in writing by the City which shall be documented in a formal written amendment to the Agreement. Consultant agrees to provide the City Manager with updated Certificates of Insurance (as required by Section 5.4 of the Agreement) prior to providing any services to the City in calendar year 2018.

3.0 NO FURTHER AMENDMENTS. No other terms or conditions of the Agreement are amended hereby.

Signature Page Follows
CITY OF CENTRAL, COLORADO

By: ____________________________
    Daniel Miera, City Manager

ATTEST:

City Clerk

REVIEWED BY (Excluding Exhibits):

Marcus McAskin, City Attorney

CONSULTANT:

DIGITAL DATA SERVICES, INC, a Colorado corporation

By: ____________________________

Name:    Tom Neer
    Title:    Principal

Date of execution: December 13, 2017
EXHIBIT 1

Consultant Fee Schedule

The Consultant's scope of services under this Agreement will be completed on a time and materials basis for a not to exceed budget of $20,000 for 2018, as described in the Scope of Services, a copy of which is attached to the Agreement as Exhibit A, and a copy of which is reattached on page 4 of this 2018 Extension below for ease of reference.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$180</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$180</td>
</tr>
<tr>
<td>Project Manager 2</td>
<td>$155</td>
</tr>
<tr>
<td>Project Manager 1</td>
<td>$130</td>
</tr>
<tr>
<td>GIS Analyst 3</td>
<td>$120</td>
</tr>
<tr>
<td>GIS Analyst 2</td>
<td>$100</td>
</tr>
<tr>
<td>GIS Analyst 1</td>
<td>$80</td>
</tr>
<tr>
<td>GIS Technician</td>
<td>$65</td>
</tr>
<tr>
<td>Application Developer 3</td>
<td>$150</td>
</tr>
<tr>
<td>Application Developer 2</td>
<td>$120</td>
</tr>
<tr>
<td>Application Developer 1</td>
<td>$90</td>
</tr>
<tr>
<td>Database Specialist 3</td>
<td>$150</td>
</tr>
<tr>
<td>Database Specialist 2</td>
<td>$120</td>
</tr>
<tr>
<td>Database Specialist 1</td>
<td>$90</td>
</tr>
<tr>
<td>Consultant 3</td>
<td>$160</td>
</tr>
<tr>
<td>Consultant 2</td>
<td>$130</td>
</tr>
<tr>
<td>Consultant 1</td>
<td>$100</td>
</tr>
<tr>
<td>Subject Matter Expert 4</td>
<td>$160</td>
</tr>
<tr>
<td>Subject Matter Expert 3</td>
<td>$130</td>
</tr>
<tr>
<td>Subject Matter Expert 2</td>
<td>$110</td>
</tr>
<tr>
<td>Subject Matter Expert 1</td>
<td>$90</td>
</tr>
<tr>
<td>Training Specialist</td>
<td>$105</td>
</tr>
<tr>
<td>Administrative Support Services</td>
<td>$45</td>
</tr>
</tbody>
</table>

Expenses are billed at cost. Mileage is billed according to IRS Standard Mileage Rates.
SCOPE OF SERVICES

Digital Data Services, Inc. ("Consultant") will provide the City on-call geographic information systems (GIS) services in support of City planning, performance, and public and stakeholder communications to the City. Specifically, the Consultant will provide the technical support needed for the creation, maintenance, and ongoing development of the Central City GIS system.

The scope of services will be completed on an annual time and materials basis for a not-to-exceed budget of Twenty Thousand Dollars ($20,000). The Consultant’s standard fee schedule is attached to this Agreement as Exhibit B and is incorporated herein by reference. Services to be provided by the Consultant to the City are organized into three main tasks:

Task 1: Data Creation
This task involves creating datasets critical to effective management and planning in Central City. This includes, but is not limited to:

1. Complete an accurate parcel coverage for the City.
2. Create an accurate City boundary map that illustrates all historic annexations accurately.
3. Convert the City zoning maps into a GIS format.

Task 2: Central City Map Portal
Consultant will create a map viewer to integrate the Gilpin County and Central City datasets for the City’s Community Development Department.

Task 3: On-Call GIS Services
Consultant will provide on-call GIS Services to the City on an as-needed basis. The following is a representative list of typical on-call services and work tasks that may be requested by the City:

- Development and programming of GIS applications.
- Maintenance of GIS datasets.
- Collecting and processing geospatial data.
- Creating custom maps for documents, reports, and presentations.
- Conducting spatial analysis.
- Creating map viewers.
- Providing GIS technical assistance and training to City staff.

No services will be provided under Task 3 unless the City Representative or his designee has specifically requested on-call services and the Parties have agreed to a not-to-exceed budget for the on-call services.
AGENDA ITEM # 13

CITY COUNCIL COMMUNICATION FORM

FROM: Sam Hoover, Public Works Director
DATE: December 19, 2017
ITEM: Resolution No. 17-33: A resolution of the City Council of the City of Central, Colorado approving an extension of the services agreement with One Way, Inc. for residential trash disposal and recycling services.

______ ORDINANCE
X MOTION / RESOLUTION
______ INFORMATION

I. REQUEST OR ISSUE:
The one-year contract with One Way Inc. to provide residential trash collection and recycling services will expire on December 31, 2017. The new contract includes the weekly collection of up to 128 gallons per household of trash at the current not to exceed amount of Sixty-Six Thousand Dollars ($66,000.00) ($5,500.00 per month for residential trash disposal services), and (c) authorizes the City Manager to execute a written amendment to the Prior Agreement reflecting the removal of recycling for calendar year 2018.

II. RECOMMENDED ACTION / NEXT STEP:
Review, modify and/or approve the Resolution and Professional Services Agreement.

III. FISCAL IMPACTS:
The budgeted amount for residential trash/recycling service is $66,000 for the year. Discontinuing the curbside recycling program will save the City $24,000 per year.

IV. BACKGROUND INFORMATION:
One Way, Inc. has provided this service for the last seven years. Staff receives very few trash related complaints and is overall pleased with the service One Way, Inc. has provided.

V. LEGAL ISSUES: None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None.

VII. SUMMARY AND ALTERNATIVES:
Council may approve the Resolution, modify the service level, or table the item for further discussion and consideration.
CITY OF CENTRAL, COLORADO  
RESOLUTION NO. 17-33  

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING AN EXTENSION OF THE SERVICES AGREEMENT WITH ONE WAY, INC. FOR RESIDENTIAL TRASH DISPOSAL SERVICES  

WHEREAS, the City of Central ("City") is authorized to enter into contracts for the performance of general municipal governance and services; and  

WHEREAS, the City previously entered into a services agreement with One Way, Inc. ("Contractor") for residential trash disposal and recycling services having an effective date of February 1, 2016 (the "Prior Agreement"); and  

WHEREAS, the Prior Agreement was extended for calendar year 2017; and  

WHEREAS, based on the Contractor’s satisfactory performance during calendar year 2017 and the ongoing need for residential trash disposal services, the City desires to extend the term of the Prior Agreement through December 31, 2018 for the specific not to exceed ("NTE") compensation amount specifically set forth in Section 1 of this Resolution below; and  

WHEREAS, City Council also desires to amend the Prior Agreement to remove recycling services; and  

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:  

Section 1. The City Council hereby: (a) approves an extension of the term of the Prior Agreement to December 31, 2018; (b) approves NTE compensation in the amount of Sixty-Six Thousand Dollars ($66,000.00) ($5,500.00 per month for residential trash disposal services); and (c) authorizes the City Manager to execute a written amendment to the Prior Agreement reflecting the removal of recycling services and extension of the term and adjusted fees for calendar year 2018, following the review and approval of such amendments by the City Attorney.  

Section 2. Except as authorized by this Resolution, the original terms and conditions of the Prior Agreement shall not be amended and shall remain in full force and effect for the remainder of the term, as extended herein to December 31, 2018.  

Section 3. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.  

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.
INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CENTRAL by a vote of _____ in favor and _____ against this 19th day of December, 2017.

CITY OF CENTRAL, COLORADO

By:______________________________________
   Kathryn A. Heider, Mayor

ATTEST:

By: ________________________________
   Reba Bechtel, City Clerk

APPROVED TO FORM:

By: _____________________________________
   Marcus A. McAskin, City Attorney
CITY OF CENTRAL
AGREEMENT FOR PROFESSIONAL SERVICES
2018 EXTENSION

INDEPENDENT CONTRACTOR

Project/Services Name: **RESIDENTIAL TRASH SERVICES**

**THIS PROFESSIONAL SERVICES AGREEMENT 2018 EXTENSION** extends Agreement for Professional Services entered into by and between ONE WAY, INC, a Colorado corporation, whose business address is 101 Martin Street, Longmont, Colorado 80501 and whose mailing address is P.O. Box 704, Lyons, Colorado 80540 (the "Contractor") and the CITY OF CENTRAL, COLORADO, a home rule municipality of the State of Colorado (the "City"), collectively referred to herein as the "Parties."

**RECITALS AND REPRESENTATIONS**

**WHEREAS,** the Parties entered into an Agreement for Professional Services effective as of February 1, 2016 (the "Agreement"), pursuant to which Contractor provides certain professional services including weekly residential trash collection and disposal services; and

**WHEREAS,** the Agreement terminates on December 31, 2017 unless extended by mutual written agreement of the Parties; and

**WHEREAS,** the Parties desire to extend the Agreement for calendar year 2018; and

**WHEREAS,** the Contractor’s Fee Schedule for 2018 is attached hereto as **Exhibit 1** and is incorporated herein by reference.

**NOW, THEREFORE,** the Parties agree as follows:

1.0 **EXTENSION OF TERM.** The term of the Agreement shall be extended to December 31, 2018, unless further extended or terminated in accordance with its terms.

2.0 **2018 FEES AND CHARGES.** For 2018, fees shall be five thousand five hundred dollars ($5,500.00) per month (annual not to exceed of sixty-six thousand dollars ($66,000.00). Services to be provided by Contractor during 2018 are described in **Exhibit 1** attached hereto. **Exhibit 1** shall supersede and replace **Exhibit B** of the Agreement. Contractor shall provide the City Manager with updated Certificates of Insurance (as required by Section 5.4 of the Agreement) prior to providing any services to the City in calendar year 2018. The Parties agree that Contractor is not required to provide residential curbside recycling services in 2018.

3.0 **NO FURTHER AMENDMENTS.** No other terms or conditions of the Agreement are amended hereby.

*Signature Page Follows*
CITY OF CENTRAL, COLORADO

By: ____________________________________________
    Daniel Miera, City Manager

ATTEST:

City Clerk

REVIEWED BY (Excluding Exhibits):

Marcus McAskin, City Attorney

CONTRACTOR:

ONE WAY, INC, a Colorado corporation

By: ____________________________________________
    Philip Mahoney
    Philip Mahoney, President

Date of execution: __12/2__, 2017
CITY OF CENTRAL
ATTN CITY CLERK
P.O. BOX 249
CENTRAL CITY CO 80427

Account No.: 30728
RE: Exhibit B

Dear City of Central,

One Way, Inc. proposes to pick up trash from all residential homes within the City of Central, excluding properties associated with the Opera and commercial accounts, under the following terms and conditions.

Term: January 1, 2018 – December 31, 2018

Service: One Way will provide weekly collection of up to 128 gallons of household trash generated by the residents of said homes for one year at the rate of $5,500.00 per month. Trash fees not to exceed $66,000.00 for term of contract.

Containers: Not provided.

Routing: Weekly collection to occur on Thursdays. Collection will be curbside near the homeowner's house. Material must be out no later than 8:00 A.M.

Material Transport: Once collected, One Way will assume all responsibility to transport trash and recycling to an approved disposal site.

Inclement Weather: In the event of snow and ice our operators will chain up ensure that routes are completed to the absolute best of their abilities.

Licensing: One Way will hold liability insurance with limits of $1,000,000.00 per occurrence for the term of the contract.

Service Suspensions/Holds: Credit is not offered.

Overflow: It is our intent to keep all regular trash volumes contained inside of a container. However, each household will be allowed occasional collection of slight overflow. If sizeable amounts of trash are out for collection, we will only collect material inside of subscribed limit unless appropriate arrangements with the resident or management have been made.

Special Collections: Residents may schedule special collections of sizable amounts of discards and large or bulky items. Special collections will be billed directly to the resident.
**Restricted Items:** The following items are restricted. If found in the garbage, then the resident will be held accountable for any additional fees:

- **NO** ashes.
- **NO** car batteries, paints, chemicals, explosives, tires or other items banned by the landfill.
- **NO** electronics associated with (but not limited to) televisions, computers or gaming consoles.
- **NO** refrigerators, freezers, air conditioners or any other object that contains Freon.
- **NO** hazardous material, mercury-containing devices, medical waste, syringes & lancets
- **NO** non-compactable material. Such as, but not limited to Animal manure, Auto Parts, Bricks, Concrete, Construction Debris, Demolition Debris, Dirt, grass, gypsum board/ drywall, metal containers/ drums/ posts/ scrap, un-broken down pallets, pine needles, plywood, railroad ties, rock, sand, shingles, sod, tile, wood/ 2x4’s/ stumps, etc.

**Holiday Schedule:** No routes will be run on New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day. On these holidays and the subsequent days of that week routes will be completed one day late.

**Billing:** Monthly invoices will be submitted to

City of Central  
P.O. Box 249  
Central City CO 80427

Service is billed one month in advance. One Way begins service as a courtesy, but expects payment in full within 30 days.

**Agreement for Professional Services:** The terms and conditions of the “Agreement for Professional Services” made on January 1, 2018 shall be applied to this proposal.

Sincerely,

Landa Worley  
Vice President  
One Way, Inc.  
(303) 823-0556
AGENDA ITEM # 14

CITY COUNCIL COMMUNICATION FORM

FROM: Daniel R. Miera, City Manager

DATE: December 19, 2017

ITEM: Resolution No. 17-34: A Resolution of the City Council of the City of Central Updating and Amending the City of Central Water Rate Schedule and Comprehensive Fee Schedule.

NEXT STEP: Council Action on Resolution No. 17-34.

___ ORDINANCE
X MOTION
___ INFORMATION

I. REQUEST OR ISSUE:

City staff requests approval of Resolution No. 17-34, amending the Water Rate Schedule and Comprehensive Fee Schedule for 2018. The amendments include revised fees (effective January 1, 2018) that reflect the CPI adjustments for water fees, rates and charges, as provided for in Ordinance No. 16-06. All revised fees are highlighted in yellow on the Comprehensive Fee Schedule, attached to Resolution No. 17-34 as Exhibit 2.

II. BACKGROUND INFORMATION:

On December 20, 2016 the City Council adopted Ordinance No. 16-06, which adopted revised water fees, rates and charges for water services. Pursuant to Ordinance No. 16-06, the fees, rates and charges shall be adjusted for inflation on January 1, 2018 and on January 1 of each year thereafter based on the annual percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index ("CPI") for Denver-Boulder-Greeley, as measured from the first half of 2016 to the first half of 2017 and each successive 12-month period thereafter. If the CPI indicates a zero or negative adjustment, the water fees, rates and charges shall not be adjusted but shall remain fixed at the rates applicable in the immediately preceding calendar year. The applicable CPI adjustment for water fees, rates and charges for the period beginning January 1, 2018 required a three and one-tenth percent (3.1%) increase; those increased rates are shown in both Exhibits 1 and 2 of Resolution No. 17-34.
III. **FISCAL IMPACTS:**

Although the City will realize additional revenue from the adoption of these revised fees, the City is also expected to encounter increased costs in water utility operations according to the CPI data. These adjusted fees are designed to recover expected costs, and are not to be considered as means of simply increasing revenue. These rate changes have already been included in the revenue projections within the Water Fund of the FY 2018 Annual Budget. These rates will become effective as of January 1, 2018; accordingly, the new rates will be reflected in upcoming water billings, beginning with the February 2018 billing.

IV. **RECOMMENDED ACTION / NEXT STEP:**

Take action on Resolution No. 17-34.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.

VII. **SUMMARY AND ALTERNATIVES:**

Council may take one of the following actions:

1. Move to adopt Resolution No. 17-34.
2. Approve Resolution No. 17-34, with amendments.
3. Table for further discussion and consideration.

**Proposed Motion:** “I move to approve Resolution No. 17-34: A Resolution of the City Council of the City of Central, Colorado Updating and Amending the City of Central Water Rate Schedule and Comprehensive Fee Schedule.”
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CENTRAL, COLORADO UPDATING AND AMENDING THE CITY OF
CENTRAL WATER RATE SCHEDULE AND COMPREHENSIVE FEE
SCHEDULE

WHEREAS, the City of Central is authorized under its Home Rule Charter and Article 15
of Title 31 of the Colorado Revised Statutes to exercise its general police and financial powers,
including but not limited to the ability to impose and collect fees for the processing of licenses,
applications, and performance of other administrative services; and

WHEREAS, by Ordinance No. 09-14, the City Council of the City of Central (“City”)
adopted a comprehensive fee schedule, which may be amended by resolution of the City
Council; and

WHEREAS, the City Council adopted Ordinance No. 16-06, adopting water fees, rates
and charges for water services; and

WHEREAS, the water fees, rates and charges set forth in Ordinance No. 16-06 shall be
adjusted for inflation on January 1, 2018 and on January 1 of each year thereafter based on the
annual percentage increase in the United States Department of Labor, Bureau of Labor Statistics,
Consumer Price Index (“CPI”) for Denver-Boulder-Greeley, as measured from the first half of
2016 to the first half of 2017 and each successive 12-month period thereafter, and if the CPI
indicates a zero or negative adjustment, the water fees, rates and charges shall not be adjusted but
shall remain fixed at the rates applicable in the immediately preceding calendar year; and

WHEREAS, the applicable CPI adjustment for water fees, rates and charges for the
period beginning January 1, 2018 requires a three and one-tenth percent (3.1%) increase; and

WHEREAS, the City Council desires to update and amend the schedule for water fees,
rates and charges set forth in Ordinance No. 16-06 with the revised Water Rate Schedule
attached hereto as Exhibit 1; and

WHEREAS, the City Council desires to include the revised water fees, rates and charges
within an updated and amended Comprehensive Fee Schedule, attached hereto as Exhibit 2.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF CENTRAL, COLORADO, THAT:

Section 1. Water Rate Schedule. The City Council hereby amends and readopts the
City of Central Water Rate Schedule, attached hereto and incorporated herein as Exhibit 1.

Section 2. Comprehensive Fee Schedule. The City Council hereby amends and
readopts the City of Central Comprehensive Fee Schedule, attached hereto and incorporated herein as Exhibit 2.
Section 3. Effective Date of Water Rate Schedule and Comprehensive Fee Schedule. All fees set forth in the Water Rate Schedule attached hereto as Exhibit 1, and the Comprehensive Fee Schedule attached hereto as Exhibit 2 shall be effective as of January 1, 2018. The City Clerk shall cause a copy of the revised Schedules to be uploaded to the City’s website and a copy shall be posted and made available for public inspection in the office of the City Clerk.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption by City Council whereupon City staff is directed to take all steps necessary to implement said fee schedules by January 1, 2018.

ADOPTED THIS 19th DAY OF DECEMBER, 2017.

CITY OF CENTRAL, COLORADO

By: ___________________________
    Kathryn A. Heider, Mayor

ATTEST: _________________________
    Reba Bechtel, City Clerk

APPROVED TO FORM: ______________
    Marcus McAskin, City Attorney
**EXHIBIT 1**

WATER RATE SCHEDULE
Water Fees, Rates & Charges
(Effective January 1, 2018)

Effective **January 1, 2018**, water rates for all accounts inside City limits are as follows (outside City limits = double these rates, unless otherwise established by contract approved by City Council, as set forth in Section 13-2-320(c) of the Municipal Code):

<table>
<thead>
<tr>
<th>JANUARY 1, 2018 RESIDENTIAL WATER RATES – 3/4&quot; SERVICE (SENIOR RATE)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Rate (Monthly)</strong></td>
</tr>
<tr>
<td><strong>Service Line Fee (Monthly)</strong></td>
</tr>
<tr>
<td><strong>Capital Improvements Fee (Monthly)</strong></td>
</tr>
<tr>
<td><strong>USAGE (GALLONS)</strong></td>
</tr>
<tr>
<td>Zero - 3,000</td>
</tr>
<tr>
<td>3,001 - 10,000</td>
</tr>
<tr>
<td>10,001 - 15,000</td>
</tr>
<tr>
<td>15,001 - 20,000</td>
</tr>
<tr>
<td>20,001 and over</td>
</tr>
</tbody>
</table>
### JANUARY 1, 2018 RESIDENTIAL WATER RATES – 3/4" SERVICE

<table>
<thead>
<tr>
<th></th>
<th>Rate ($/1,000 gallons)</th>
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</thead>
<tbody>
<tr>
<td><strong>Base Rate (Monthly)</strong></td>
<td>$51.55</td>
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<tr>
<td><strong>Service Line Fee (Monthly)</strong></td>
<td>$5.16</td>
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<tr>
<td><strong>Capital Improvements Fee (Monthly)</strong></td>
<td>$15.47</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th><strong>USAGE (GALLONS)</strong></th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero – 3,000</td>
<td>$2.84</td>
</tr>
<tr>
<td>3,001 – 10,000</td>
<td>$4.26</td>
</tr>
<tr>
<td>10,001 – 15,000</td>
<td>$5.67</td>
</tr>
<tr>
<td>15,001 – 20,000</td>
<td>$7.09</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$8.51</td>
</tr>
</tbody>
</table>

### JANUARY 1, 2018 RESIDENTIAL WATER RATES – 1" SERVICE

<table>
<thead>
<tr>
<th></th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Rate (Monthly)</strong></td>
<td>$77.33</td>
</tr>
<tr>
<td><strong>Service Line Fee (Monthly)</strong></td>
<td>$7.73</td>
</tr>
<tr>
<td><strong>Capital Improvements Fee (Monthly)</strong></td>
<td>$23.20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>USAGE (GALLONS)</strong></th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero – 3,000</td>
<td>$2.84</td>
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<td>$4.26</td>
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<td>$5.67</td>
</tr>
<tr>
<td>15,001 – 20,000</td>
<td>$7.09</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$8.51</td>
</tr>
</tbody>
</table>
### JANUARY 1, 2018 WATER RATES – WATER GENERAL

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Rate (Monthly)</td>
<td>N/A</td>
</tr>
<tr>
<td>Service Line Fee (Monthly)</td>
<td>N/A</td>
</tr>
<tr>
<td>Capital Improvements Fee (Monthly)</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Rate ($/1,000 gallons)</strong></td>
<td><strong>$65.98</strong></td>
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### JANUARY 1, 2018 COMMERCIAL WATER RATES – 3/4" SERVICE

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Rate (Monthly)</td>
<td>$51.55</td>
</tr>
<tr>
<td>Service Line Fee (Monthly)</td>
<td>$5.16</td>
</tr>
<tr>
<td>Capital Improvements Fee (Monthly)</td>
<td>$15.47</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Usage (Gallons)</th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero - 3,000</td>
<td>$5.67</td>
</tr>
<tr>
<td>3,001 - 10,000</td>
<td>$8.51</td>
</tr>
<tr>
<td>10,001 - 15,000</td>
<td>$11.34</td>
</tr>
<tr>
<td>15,001 - 20,000</td>
<td>$14.18</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$17.01</td>
</tr>
</tbody>
</table>
### JANUARY 1, 2018 COMMERCIAL WATER RATES – 1" SERVICE

| Base Rate (Monthly)                           | $77.33 |
| Service Line Fee (Monthly)                   | $7.73  |
| Capital Improvements Fee (Monthly)           | $23.20 |

#### USAGE (GALLONS)

<table>
<thead>
<tr>
<th>Usage Range</th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero - 3,000</td>
<td>$5.67</td>
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</tr>
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<td>15,001 - 20,000</td>
<td>$14.18</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$17.01</td>
</tr>
</tbody>
</table>

### JANUARY 1, 2018 COMMERCIAL WATER RATES – 1.5" SERVICE

| Base Rate (Monthly)                           | $103.10 |
| Service Line Fee (Monthly)                   | $10.31  |
| Capital Improvements Fee (Monthly)           | $30.93  |

#### USAGE (GALLONS)

<table>
<thead>
<tr>
<th>Usage Range</th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero - 3,000</td>
<td>$5.67</td>
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</tr>
<tr>
<td>15,001 - 20,000</td>
<td>$14.18</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$17.01</td>
</tr>
</tbody>
</table>
### JANUARY 1, 2018 COMMERCIAL WATER RATES – 2" SERVICE

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate ($/1,000 gallons)</th>
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</thead>
<tbody>
<tr>
<td>Base Rate (Monthly)</td>
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<tr>
<td>Service Line Fee (Monthly)</td>
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<td>Capital Improvements Fee (Monthly)</td>
<td>$61.86</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>USAGE (GALLONS)</th>
<th>RATE ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero - 3,000</td>
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<td>$14.18</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$17.01</td>
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</table>

### JANUARY 1, 2018 COMMERCIAL WATER RATES – 3" SERVICE

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Base Rate (Monthly)</td>
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<tr>
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<td>$30.93</td>
</tr>
<tr>
<td>Capital Improvements Fee (Monthly)</td>
<td>$92.79</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>USAGE (GALLONS)</th>
<th>RATE ($/1,000 gallons)</th>
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</thead>
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<td>$11.34</td>
</tr>
<tr>
<td>15,001 - 20,000</td>
<td>$14.18</td>
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<tr>
<td>20,001 and over</td>
<td>$17.01</td>
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</table>
### JANUARY 1, 2018 COMMERCIAL WATER RATES - 4" SERVICE

<table>
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<tr>
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</thead>
<tbody>
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<tr>
<td>Service Line Fee (Monthly)</td>
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<tr>
<td>Capital Improvements Fee (Monthly)</td>
<td>$123.72</td>
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</table>

### USAGE (GALLONS)

<table>
<thead>
<tr>
<th>Usage Range</th>
<th>Rate ($/1,000 gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero - 3,000</td>
<td>$5.67</td>
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<td>$11.34</td>
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<tr>
<td>15,001 - 20,000</td>
<td>$14.18</td>
</tr>
<tr>
<td>20,001 and over</td>
<td>$17.01</td>
</tr>
</tbody>
</table>

### JANUARY 1, 2018 COMMERCIAL FIRE SUPPRESSION WATER RATES - 4" SERVICE

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
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</thead>
<tbody>
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<td>$10.31</td>
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<tr>
<td>Capital Improvements Fee (Monthly)</td>
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</tr>
</tbody>
</table>

### JANUARY 1, 2018 COMMERCIAL FIRE SUPPRESSION WATER RATES - 6" SERVICE

<table>
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<tr>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Rate (Monthly)</td>
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</tr>
<tr>
<td>Service Line Fee (Monthly)</td>
<td>$20.62</td>
</tr>
<tr>
<td>Capital Improvements Fee (Monthly)</td>
<td>$61.86</td>
</tr>
</tbody>
</table>
EXHIBIT 2

COMPREHENSIVE FEE SCHEDULE
(Effective January 1, 2018)
<table>
<thead>
<tr>
<th>Type</th>
<th>Notes/Sub-Categories</th>
<th>Municipal Code Reference</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Permit (Parkway)</td>
<td>Consultant Reimbursement Agreement Required</td>
<td>Sec. 8-7-60</td>
<td>$1,500</td>
</tr>
<tr>
<td>Alarm Permit</td>
<td>Annual permit fee</td>
<td>Sec. 6-2-40</td>
<td>$25.00</td>
</tr>
<tr>
<td>Alarms, False, Excessive</td>
<td>First 2 avoidable in calendar year</td>
<td>Sec. 6-2-90</td>
<td>Free</td>
</tr>
<tr>
<td></td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; avoidable/false</td>
<td></td>
<td>$100</td>
</tr>
<tr>
<td></td>
<td>4&lt;sup&gt;th&lt;/sup&gt; avoidable/false</td>
<td></td>
<td>$500</td>
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<tr>
<td></td>
<td>5&lt;sup&gt;th&lt;/sup&gt; avoidable/false</td>
<td></td>
<td>$1,000</td>
</tr>
<tr>
<td></td>
<td>Each avoidable/false after 5&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
<td>$1,000 each</td>
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<tr>
<td>Alarm System Permit Reinstatement</td>
<td>Reinstatement Fee *All avoidable/false fee must be paid in full prior to issuance</td>
<td>Sec. 6-2-80</td>
<td>$500</td>
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<tr>
<td>Annexation Application</td>
<td>Consultant Reimbursement Agreement Required</td>
<td>Sec. 15-1-30</td>
<td>$500.00 + $10/Acre</td>
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<td>Audited Financial Statements</td>
<td>Available on City Website</td>
<td>N/A</td>
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<td>Budget, Annual</td>
<td>Available on City Website</td>
<td>N/A</td>
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<td>Building Permits</td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td>- Elevator Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Re-inspection Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact City to calculate</td>
<td>18-2-70</td>
<td>$500.00 + $10/Acre</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Based on Value and work to be performed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50 in addition to base Building Permit fee</td>
<td></td>
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<td></td>
<td></td>
<td>$100</td>
<td></td>
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<tr>
<td>Business License/Sales Tax</td>
<td></td>
<td>Sec. 6-1-10 &amp; Sec. 4-3-20</td>
<td>$35.00 New</td>
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<td></td>
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<td>$35.00 Renewal</td>
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<td>CD/DVD Duplication</td>
<td>Per CD/DVD</td>
<td>N/A</td>
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<td>Code Copies, Municipal (On Website for Free)</td>
<td>Municipal</td>
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<td></td>
<td>Land Use</td>
<td></td>
<td>$25.00</td>
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<tr>
<td></td>
<td>Sign Code</td>
<td></td>
<td>$25.00</td>
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<tr>
<td></td>
<td>Subdivision</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td></td>
<td>All Other Chapters</td>
<td></td>
<td>$25.00</td>
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<tr>
<td>Certification of Documents</td>
<td></td>
<td>N/A</td>
<td>$5.00</td>
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<tr>
<td>Common Consumption Areas</td>
<td>Application fee</td>
<td>Sec. 6-6-70</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>License fee</td>
<td></td>
<td>$150.00</td>
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<td></td>
<td>Renewals/Inclusions/Exclusions</td>
<td></td>
<td>$125.00</td>
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<td>Contractors/Business License</td>
<td>General Contractor</td>
<td>Sec. 6-4-330</td>
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<td></td>
<td>All Others</td>
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<td>Copies of Documents</td>
<td>Letter, Legal 8.5 x 11; 8.5x14</td>
<td>N/A</td>
<td>.25¢/pg</td>
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<td></td>
<td>Ledger 8.5 x 17</td>
<td></td>
<td>$1.50/ pg</td>
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<tr>
<td></td>
<td>18 x 24</td>
<td></td>
<td>$7.50/ pg</td>
</tr>
<tr>
<td></td>
<td>24 x 36</td>
<td></td>
<td>$10/ pg</td>
</tr>
<tr>
<td></td>
<td>Color Copies</td>
<td></td>
<td>Add $1.00</td>
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<tr>
<td>Copies of Plats/Maps</td>
<td>Electronic Copies (existing files)</td>
<td>N/A</td>
<td>Free</td>
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<tr>
<td></td>
<td>18 X 24 Plat (each page)</td>
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<td>$7.50</td>
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<td>24 X 36 Plat (each page)</td>
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<td>36 X 48 Plat (each page)</td>
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<td>$12.50</td>
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<td>Demolition/Relocation of Historic Structure</td>
<td></td>
<td>Sec. 16-11-60</td>
<td>$500.00</td>
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<td>Dog License</td>
<td>Spayed / Neutered</td>
<td>Sec. 7-5-30</td>
<td>$10.00</td>
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<td></td>
<td>Non-Spayed / Neutered</td>
<td></td>
<td>$20.00</td>
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<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>------</td>
<td>---------------------</td>
<td>--------------------------</td>
<td>-----</td>
</tr>
<tr>
<td>Driveway Permit</td>
<td>Refundable Deposit following inspection Permit Fee</td>
<td>Design Standards</td>
<td>$1,000 $50.00</td>
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<tr>
<td>Land Use / Historic Preservation Code Schedule of Fees</td>
<td>Amendments to LDC or Comprehensive Plan by -Resident -Non-Resident Appeals - Building Code - Historic Preservation - LDC - Sign Code Certificate of Appropriateness Commercial New Residential Existing Residential Conditional Use Permit Demolition/Relocation of structure in Historic District Grading/Excavation/Erosion Permit (not in ROW) Limited Use Permit PUD Final PUD Preliminary Re-Zoning Ridgeline Development OD Subdivision - Minor Subdivision - Lot Line Adjustment - Lot Consolidation - Major Subdivision (Pre &amp; Final) Temporary Use Permit Variance Medical Marijuana Businesses</td>
<td>Land Development Code Ord. 17-06</td>
<td>$100 $1,000 $50.00 + (a) $100.00 + (a) $50.00 + (a &amp; b) $100.00 $500.00 $100.00 Free $1000 $500 $500.00 $500.00 See Special Events $7/sq. yd $50.00 $500.00 $500.00 $500.00 $250.00 $150.00 $150.00 $1,000.00 $500</td>
</tr>
<tr>
<td>Model Traffic Code</td>
<td>Online @ <a href="http://www.dot.state.co.us">www.dot.state.co.us</a></td>
<td>N/A</td>
<td>N/A No Charge $5.00</td>
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<tr>
<td>Notary Services/Certification</td>
<td>Residents/ Local Businesses Non-residents/commercial</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oversize/overweight vehicles (Single trip permit)</td>
<td>Permit application required</td>
<td>Sec. 8-6-70 Sec. 8-6-100</td>
<td>$25.00 per trip, per vehicle</td>
</tr>
<tr>
<td>Oversize/overweight vehicles (fleet permit)</td>
<td>LVC and Utility Company Fleet permit (2-10 vehicles) Vehicle added to fleet (Company fleet) Vehicle added (LVC and Utility) Permit application required</td>
<td>Sec. 8-6-70 Sec. 8-6-100</td>
<td>$1,750.00 $3,000.00 $300.00 ea. $250.00 ea.</td>
</tr>
<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>---------------------------</td>
<td>-----------------------------------------</td>
</tr>
<tr>
<td>Oversize/overweight vehicles (special permit)</td>
<td>(&gt;200,000 lb. or 17' wide or greater) Permit application required</td>
<td>Sec. 8-6-70, Sec. 8-6-100</td>
<td>$175.00 per trip, per vehicle</td>
</tr>
<tr>
<td>Oversize/overweight vehicles (annual permit)</td>
<td>Permit application required&lt;br&gt;Valid for one (1) year from date of issuance on all or any specifically designated roadways or parkways</td>
<td>Sec. 8-6-70, Sec. 8-6-100</td>
<td>Determined by City Manager / staff&lt;br&gt;Not less than $20.00 per trip, per vehicle based on estimated annual trips</td>
</tr>
<tr>
<td>Pawnbroker License</td>
<td>New License Application&lt;br&gt;Annual Renewal&lt;br&gt;Manager Registration Fee Ownership&lt;br&gt;Change of Corporate Structure&lt;br&gt;Change of Location</td>
<td>Sec. 6-8-140</td>
<td>$3,000.00&lt;br&gt;$3,000.00&lt;br&gt;$3,000.00&lt;br&gt;$3,000.00</td>
</tr>
<tr>
<td>Police Department</td>
<td>Bond Processing Fee&lt;br&gt;VIN Inspection&lt;br&gt;Sex Offender Registration 1st Time&lt;br&gt;Sex Offender Annual Registration&lt;br&gt;Fingerprints-Gaming&lt;br&gt;Fingerprints-All others&lt;br&gt;Traffic Accident Reports&lt;br&gt;Incident and Criminal Reports: 1st 10 pages&lt;br&gt;Above 10 pages&lt;br&gt;Audio/Video/DVD/CD per disc</td>
<td></td>
<td>$30.00&lt;br&gt;$10.00&lt;br&gt;$75.00&lt;br&gt;$25.00&lt;br&gt;$25.00&lt;br&gt;$15.00&lt;br&gt;$10.00&lt;br&gt;$10.00&lt;br&gt;$25.00</td>
</tr>
<tr>
<td>Promotional Association</td>
<td>Certification&lt;br&gt;Recertification</td>
<td>Sec. 6-6-80</td>
<td>$100.00&lt;br&gt;$50.00</td>
</tr>
<tr>
<td>Retail Marijuana Businesses</td>
<td>Application fee (for conversion of licenses; to be received from state before application is deemed complete)&lt;br&gt;Application fee (for new license; to be received from state before application is deemed complete)&lt;br&gt;Criminal background check fee, per individual checked&lt;br&gt;License fee (per year)&lt;br&gt;Renewal License&lt;br&gt;Transfer of Ownership&lt;br&gt;Late filing fee</td>
<td>Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240&lt;br&gt;Sec. 6-9-240</td>
<td>$250&lt;br&gt;$2,500&lt;br&gt;Actual cost&lt;br&gt;$2,000&lt;br&gt;$2,000&lt;br&gt;$2,000&lt;br&gt;$2,000&lt;br&gt;$2,000</td>
</tr>
<tr>
<td>Sales Tax License</td>
<td>Included with Business License</td>
<td>Sec. 4-3-20/30</td>
<td>N/A</td>
</tr>
<tr>
<td>Sign Permit Fee</td>
<td></td>
<td>Chapter 14</td>
<td>$25.00 minimum</td>
</tr>
<tr>
<td>Special Projects (does not include records request fees)</td>
<td>Professional Employee Time&lt;br&gt;Clerical Professional Time</td>
<td></td>
<td>$36.00 per hr&lt;br&gt;$24.00 per hr</td>
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<tr>
<td>Special Event Permits (additional fees added for damaged property by cost of replacement or repair)</td>
<td>Events, Parades (more than 20 participants) per day&lt;br&gt;Clean-up/Damage deposit&lt;br&gt;Barricades each (+ street closure fee)</td>
<td>Sec. 11-5-40</td>
<td>$25.00&lt;br&gt;$100.00&lt;br&gt;$10.00</td>
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<tr>
<td>Stage Rental</td>
<td>For up to 2 days&lt;br&gt;Each additional day</td>
<td></td>
<td>$1,000.00&lt;br&gt;$250.00</td>
</tr>
<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>------</td>
<td>----------------------</td>
<td>--------------------------</td>
<td>-----</td>
</tr>
</tbody>
</table>
| Street Closure Permit | 1<sup>st</sup> day  
Each additional day  
Mid-Week (Monday – Thursday)  
Weekend (Friday-Sunday) | Chapter 11 | $50.00  
$10.00  
$2,500 Per Hour  
($25,000 for 10 Hours)  
$3,000 Per Hour  
($30,000 for 10 Hours) |
| Parkway Closure or Use | Street Cut Permit (Public ROW)  
Excavation in asphalt or concrete  
Excavation in gravel  
Excavation in dirt | Sec. 11-1-60 | $50.00  
$25/sq yd  
$7/sq yd  
$1/sq yd |
| Street Cut Permit | (Each)  
With Building Permit-1<sup>st</sup> time  
Outside business hours-1 hr min  
Re-inspections-1 hr min  
Other inspections-1 hr min (incl Tap Insp)  
Delinquency Admin Fee-after 90 days  
Yard Hydrant unmetered usage-Apr/Oct | Sec. 13-1-430  
Sec. 13-2-340  
Sec. 13-1-440  
Sec. 13-1-450  
Sec. 13-1-450  
Sec. 13-1-480  
Sec. 13-2-240 | $25.00  
$25.00  
No Fee  
$40.00 per hr  
$25.00 per hr  
$25.00 per hr  
$20.00  
$75.00 |
| Water Service On/Off Fee  
Owner initiated meter read  
Other Inspection Fees | Residential ¾ service (senior rate)  
Residential ¾ service  
Residential 1" service  
Commercial ¾ service  
Commercial 1" service  
Commercial 1.5"service  
Commercial 2"service  
Commercial 3"service  
Commercial 4" service  
Fire Suppression 4" service  
Fire Suppression 6" service | Sec. 13-2-360  
Sec. 13-2-370  
Sec. 13-1-480 | $4.12  
$12.37  
$123.72 |
| Service Line Maintenance Fee  
(monthly) | Residential ¾ service (senior rate)  
Residential ¾ service  
Residential 1" service  
Commercial ¾ service  
Commercial 1" service  
Commercial 1.5"service  
Commercial 2"service  
Commercial 3"service  
Commercial 4" service  
Fire Suppression 4" service  
Fire Suppression 6" service | Sec. 13-2-360  
Sec. 13-2-370  
Sec. 13-1-480 | $4.12  
$12.37  
$123.72 |
| Capital Improvements Fee  
(monthly) | Residential ¾ service (senior rate)  
Residential ¾ service  
Residential 1" service  
Commercial ¾ service  
Commercial 1" service  
Commercial 1.5"service  
Commercial 2"service  
Commercial 3"service  
Commercial 4" service  
Fire Suppression 4" service  
Fire Suppression 6" service | Sec. 13-2-360  
Sec. 13-2-370  
Sec. 13-1-480 | $4.12  
$12.37  
$123.72 |
| Late Fees | 3/4" Tap  
1" Tap  
1 1/2" Tap  
2" Tap  
3" Tap  
4" Tap  
6" Tap  
Per Hotel Room  
Per Device | Sec. 13-2-310 | $10,705.00  
$21,410.00  
$42,820.00  
$85,640.00  
$171,280.00  
$342,560.00  
$551,178.00  
$4,612.08  
$553.45 |
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<th>Water Base Rates (see Ord. No. 16-06)</th>
<th>Sec. 13-2-320</th>
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<td>Residential ¾ service (senior rate)</td>
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<td>$41.24</td>
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<td>Residential ¾ service</td>
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<td>Residential 1&quot; service</td>
<td></td>
<td>$77.33</td>
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<tr>
<td>Commercial ¾ service</td>
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<td>Commercial 1&quot; service</td>
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<td>$77.33</td>
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<td>Commercial 1.5&quot; service</td>
<td></td>
<td>$103.10</td>
</tr>
<tr>
<td>Commercial 2&quot; service</td>
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<td>$206.20</td>
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<td>Commercial 3&quot; service</td>
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<td>$309.30</td>
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<td>Commercial 4&quot; service</td>
<td></td>
<td>$412.40</td>
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<td>Fire Suppression 4&quot; service</td>
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<td>$103.10</td>
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<tr>
<td>Fire Suppression 6&quot; service</td>
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<td>$206.20</td>
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<tr>
<th>Water Usage Rate</th>
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<tr>
<td>Residential</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zero-3,000</td>
<td></td>
<td>$2.84 per/thousand gal</td>
</tr>
<tr>
<td>3,001-10,000</td>
<td></td>
<td>$4.26 per/thousand gal</td>
</tr>
<tr>
<td>10,001-15,000</td>
<td></td>
<td>$5.67 per/thousand gal</td>
</tr>
<tr>
<td>15,001-20,000</td>
<td></td>
<td>$7.09 per/thousand gal</td>
</tr>
<tr>
<td>20,001 and over</td>
<td></td>
<td>$8.51 per/thousand gal</td>
</tr>
<tr>
<td>Commercial</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zero-3,000</td>
<td></td>
<td>$5.67 per/thousand gal</td>
</tr>
<tr>
<td>3,001-10,000</td>
<td></td>
<td>$8.51 per/thousand gal</td>
</tr>
<tr>
<td>10,001-15,000</td>
<td></td>
<td>$11.34 per/thousand gal</td>
</tr>
<tr>
<td>15,001-20,000</td>
<td></td>
<td>$14.18 per/thousand gal</td>
</tr>
<tr>
<td>20,001 and over</td>
<td></td>
<td>$17.01 per/thousand gal</td>
</tr>
</tbody>
</table>

| Water General per 1,000 gallons      |               | $65.98 per/thousand gal |

| Outside City Limits                 |               | Double inside city rates |
AGENDA ITEM # 15
CITY COUNCIL COMMUNICATION FORM

FROM: Daniel R. Miera, City Manager
DATE: December 19, 2017
ITEM: Resolution No. 17-35: A Resolution of the City Council of the City of Central, Colorado amending the plan for the full repayment of the loan from the General Fund to the Water Enterprise Fund.

NEXT STEP: Council Action on Resolution No. 17-35.

___ ORDINANCE
X ___ MOTION
___ INFORMATION

I. REQUEST OR ISSUE:
City staff requests approval of Resolution No. 17-35, amending the current Repayment Plan and Payment Schedule, which was previously adopted on 5/2/17 via Resolution No. 17-16 (attached hereto for reference). The amended Plan corrects the beginning (2016 / 2017) outstanding balance figures in the schedule and adjusts payment amounts in order to accelerate the payoff of the Water Enterprise Fund’s loan obligation to the General Fund.

II. BACKGROUND INFORMATION:
The City loaned funds over a number of years from the General Fund to the Water Enterprise Fund (“Water Fund”) for operational and capital expenses. In 2016, prior to adopting the initial repayment plan, the outstanding balance on the loan was $1,089,205. After the first payment on the loan of $70,000 was made in FY 2017, the balance going into FY 2018 is $1,019,205. The Repayment Plan includes transfers and payments between the two Funds; however, the transactions are designed to safeguard and maintain the Water Fund’s enterprise status. This proposed amendment maintains the same design elements of the existing plan, but now serves to accelerate the pay-back period by increasing the annual payment amount (as currently reflected in the adopted FY 2018 Budget). The Repayment Plan will be subject to change (as necessary), and will continue to be subject to annual appropriation.
III. **FISCAL IMPACTS:**

The Plan anticipates continued annual transfers ("grants") of $60,000 from the General Fund to the Water Fund; however, the annual loan payment from the Water Fund to the General Fund increases from $70,000 to $100,000 (with the final payment being $119,205). This increase in the related line-item expenditure within the Water Fund reduces the annual loan balance by the same amount. With the balance of the loan decreasing by $100,000/year (beginning in FY 2018) instead of $70,000/year, the loan will be paid off in FY 2027, as opposed to FY 2036 (a total repayment schedule of 11 years vs. 20 years).

Approval of the revised repayment plan will not require a budget adjustment, as the necessary figures have already been allocated within the FY 2018 Annual Budget. This resolution simply memorializes the revised repayment schedule for future years, and begins to align the same with the approved budget figures for FY 2018.

IV. **RECOMMENDED ACTION / NEXT STEP:**

Take action on Resolution No. 17-35.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.

VII. **SUMMARY AND ALTERNATIVES:**

Council may take one of the following actions:

1. Move to approve Resolution No. 17-35.
3. Table for further discussion and consideration.

Proposed Motion: "I move to approve Resolution No. 17-35, a Resolution of the City Council of the City of Central, Colorado, amending the plan for the full repayment of the loan from the General Fund to the Water Enterprise Fund."
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO AMENDING THE PLAN FOR THE FULL REPAYMENT OF
THE LOAN FROM THE GENERAL FUND TO THE WATER ENTERPRISE
FUND.

WHEREAS, the City found it necessary over the years to loan funds from the General Fund
to the City of Central Water Enterprise Fund ("Water Fund") for operational and capital expenses; and

WHEREAS, the Water Fund is an enterprise within the meaning of Article X, Section 20 of
the Colorado Constitution and constitutes a "water activity enterprise" within the meaning of Title
37, Article 45.1, C.R.S.; and

WHEREAS, the balance of the loan reached one million eighty-nine thousand two hundred
five dollars ($1,089,205) in Fiscal Year 2017; and

WHEREAS, the City desired that the Water Fund would begin making payments toward its
loan obligation to the General Fund in Fiscal Year 2017, until the loan amount is paid-in-full; and

WHEREAS, the City adopted a Loan Repayment Schedule on May 2, 2017 via Resolution
No. 17-16, to annually transfer funds from the General Fund to the Water Fund in an amount that
did not jeopardize the Water Fund’s enterprise status, subject to annual appropriation by the City
Council; and

WHEREAS, the initial amount transferred from the General Fund to the Water Fund in
Fiscal Year 2017 was sixty thousand dollars ($60,000), which accounts for less than ten percent
(10%) of the Water Fund’s total annual revenues, and represents all revenue derived from outside
funding sources, including local and state governmental entities, but excluding federal funding
sources; and

WHEREAS, the first loan repayment amount from the Water Fund to the General Fund in
Fiscal Year 2017 was seventy thousand dollars ($70,000); and

WHEREAS, the second loan repayment amount from the Water Fund to the General Fund in
Fiscal Year 2018 is one hundred thousand dollars ($100,000); and

WHEREAS, the Loan Repayment Schedule reflecting a series of proposed annual transfers
and payments between the two (2) Funds is attached hereto as Exhibit 1 (the "Repayment
Schedule"); and
WHEREAS, the City recognizes that the Loan Repayment Schedule is subject to change from year to year depending on the composition of the Water Fund’s revenue sources and the appropriations from the General Fund; and

WHEREAS, the City desires to amend the Loan Repayment Schedule by repealing the version previously adopted via Resolution No. 17-16 and replacing it with this new Exhibit 1; and

WHEREAS, the City views the Loan Repayment Schedule as a reasonable and feasible plan for addressing the long-standing loan obligation of the Water Fund; and

WHEREAS, the City has and will continue to maintain the Water Fund as an enterprise; provided, however, that the City may disqualify the Water Fund as an enterprise in any year in which the disqualification does not materially adversely affect the Loan Repayment Schedule; and

WHEREAS, in the event that the Water Fund is disqualified as an enterprise in a future year and the Loan Repayment Schedule is adversely affected, the City shall immediately take all actions to requalify the Water Fund as an enterprise within the meaning of Article X, Section 20 of the Colorado Constitution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council acknowledges that as of Fiscal Year 2017 the Water Fund had an outstanding loan obligation to the General Fund in the amount of $1,089,205, and as of the start of Fiscal Year 2018 that amount is $1,019,205.

Section 2. The City Council authorized City Staff to reflect the loan amount, transfer amount and payment amount for Fiscal Year 2018, as shown in the Loan Repayment Schedule attached as Exhibit 1.

Section 3. Subject to annual appropriation, the City Council authorizes City Staff to implement the proposed plan for repayment of the Water Fund loan, in accordance with the Loan Repayment Schedule that is attached to this Resolution as Exhibit 1. The City Council authorizes City Staff to include the transfer amounts (General Fund to Water Fund) and payment amounts (Water Fund to General Fund), as detailed and set forth in the Loan Repayment Schedule, in the City’s draft budgets prepared in each of 2019 – 2027.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 19th DAY OF DECEMBER, 2017.

CITY OF CENTRAL, COLORADO

By: _________________________________

Kathryn A. Heider, Mayor
ATTEST:

By: ________________________________
   Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ________________________________
   Marcus A. McAskin, City Attorney
**Exhibit 1**
Loan Repayment Schedule

<table>
<thead>
<tr>
<th>Year</th>
<th>Fiscal Year</th>
<th>Loan Amt. (GF to WF)</th>
<th>Transfer Amt. (GF to WF)</th>
<th>Payment Amt. (WF to GF)</th>
<th>Outstanding Balance</th>
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**TOTALS**

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<tr>
<th>Loan Amt. (GF to WF)</th>
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CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING A PLAN FOR THE FULL REPAYMENT OF THE LOAN FROM THE GENERAL FUND TO THE WATER ENTERPRISE FUND.

WHEREAS, the City found it necessary over the years to loan funds from the General Fund to the City of Central Water Enterprise Fund (“Water Fund”) for operational and capital expenses; and

WHEREAS, the Water Fund is an enterprise within the meaning of Article X, Section 20 of the Colorado Constitution and constitutes a “water activity enterprise” within the meaning of Title 37, Article 45.1, C.R.S.; and

WHEREAS, the balance of the loan reached one million four hundred eleven thousand one hundred eighty-eight dollars ($1,411,188) in Fiscal Year 2017; and

WHEREAS, the City desires that the Water Fund begin making payments toward its loan obligation to the General Fund in Fiscal Year 2017, until the loan amount is paid-in-full; and

WHEREAS, the City plans to annually transfer funds from the General Fund to the Water Fund in an amount that does not jeopardize the Water Fund’s enterprise status, subject to annual appropriation by the City Council; and

WHEREAS, the initial amount transferred from the General Fund to the Water Fund in Fiscal Year 2017 is sixty thousand dollars ($60,000), which accounts for less than ten percent (10%) of the Water Fund’s total annual revenues, and represents all revenue derived from outside funding sources, including local and state governmental entities, but excluding federal funding sources; and

WHEREAS, the first loan repayment amount from the Water Fund to the General Fund in Fiscal Year 2017 is seventy thousand dollars ($70,000); and

WHEREAS, a Loan Repayment Schedule reflecting a series of proposed annual transfers and payments between the two (2) Funds is attached hereto as Exhibit 1 (the “Repayment Schedule”); and

WHEREAS, the City recognizes that the Repayment Schedule is subject to change from year to year depending on the composition of the Water Fund’s revenue sources and the appropriations from the General Fund; and

WHEREAS, the City views the Repayment Schedule as a reasonable and feasible plan for addressing the long-standing loan obligation of the Water Fund; and
WHEREAS, the City has and will continue to maintain the Water Fund as an enterprise; provided, however, that the City may disqualify the Water Fund as an enterprise in any year in which the disqualification does not materially adversely affect the Repayment Schedule; and

WHEREAS, in the event that the Water Fund is disqualified as an enterprise in a future year and the Repayment Schedule may be adversely affected, the City shall immediately take all actions to requalify the Water Fund as an enterprise within the meaning of Article X, Section 20 of the Colorado Constitution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council acknowledges that as of Fiscal Year 2017 the Water Fund has an outstanding loan obligation to the General Fund in the amount of $1,411,188.

Section 2. The City Council authorizes City Staff to initiate the process to amend the adopted 2017 budget, if necessary, to reflect the loan amount, transfer amount and payment amount for 2017, as shown in the Repayment Schedule attached as Exhibit 1. The City Council shall approve such transfers and/or supplemental appropriations of budgeted funds in accordance with the provisions of C.R.S. § 29-1-106 and -109, by publishing notice once in a newspaper of general circulation and by holding a public hearing on the supplemental appropriations, as required by state statute.

Section 3. Subject to annual appropriation, the City Council authorizes City Staff to implement the proposed plan for repayment of the Water Fund loan, in accordance with the Repayment Schedule that is attached to this Resolution as Exhibit 1. The City Council authorizes City Staff to include the transfer amounts (General Fund to Water Fund) and payment amounts (Water Fund to General Fund), as detailed and set forth in the Repayment Schedule, in the City’s draft 2018 budget and draft budgets prepared in each of 2019 – 2036.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 2nd DAY OF MAY, 2017.

CITY OF CENTRAL, COLORADO

By: Kathryn A. Heider
Kathryn A. Heider, Mayor
ATTEST:

By: Reba Bechtel, City Clerk

APPROVED TO FORM:

By: Marcus A. McAskin, City Attorney
Exhibit 1  
Loan Repayment Schedule

<table>
<thead>
<tr>
<th>Year</th>
<th>Fiscal Year</th>
<th>Loan Amt. (GF to WF)</th>
<th>Transfer Amt. (GF to WF)</th>
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AGENDA ITEM #16

CITY COUNCIL COMMUNICATION FORM

FROM: Daniel R. Miera, City Manager
DATE: December 19, 2017
ITEM: Resolution No. 17-36: A Resolution Repealing and Replacing Resolution No. 16-09 and Adopting A City Billboard Annual Leasing Policy Along the Central City Parkway.
NEXT STEP: Council Action on Resolution No. 17-36

___ ORDINANCE
X MOTION
___ INFORMATION

I. REQUEST OR ISSUE:

In 2016, the City Council established a biennial (every two-years) Billboard leasing policy for the six (6) existing Central City Parkway Billboards. During the billboard selection on December 6, 2017, those participating requested the lease terms be changed from biennial to annual. Additionally, staff is requesting the lease rate be indexed to the Consumer Price Index (CPI) for Denver-Boulder-Greeley versus the national CPI as is currently the case.

II. BACKGROUND INFORMATION:

• The City approved the installation of six (6) billboards along the Central City Parkway in 2004.

• The City owns all the billboards and can restrict the content displayed.

• Five (5) of the six (6) billboards were granted to Fortune Valley (Reserve) for their exclusive use or to sublease advertising space, all of which was granted to off-set the initial cost of installation borne by that entity, and was scheduled to end in 2015.

• The City owns the billboards and is free to determine how best to use them.
There are a total of six (6) billboards along the Parkway which provide a total of ten (10) sign faces. One sign face, the 6th billboard (in-bound) is held by the City for its own purposes, as well as to support local non-profits; no lease payments are charged or collected for this sign face.

The current lease fee was established in 2016 and is set to automatically adjust based on the National Consumer Price Index, which establishes the current price at $578.46 per month ($6,941.52 annually).

Total estimated revenue from the leasing of nine (9) billboard faces will yield $62,473.68 in FY 2018.

The Billboard Policy is summarized as follows:

1) The use of the billboards should be available to any business or entity lawfully operating within the City of Central limits whose success will be shared by the City either directly or indirectly.

2) The cost of the lease should be reasonable and not put an unreasonable financial burden on the business community, and should be adjusted for inflation.

3) Local non-profits and the City should have a way of promoting local activities and events without competing against local business directly for the use of billboard space.

4) The lessee selection method will be fair to those local businesses interested in leasing billboard space.

5) The business who receives the lease is the sole user of the space, and cannot sublease the billboard space.

6) The funds generated from the Billboard Lease Program will be used primarily to fund or assist in funding marketing efforts of the City.

7) Only those without any outstanding billboard lease payments may participate in future leases.

Staff Recommendation

Staff is recommending the City Council approve the term change to reflect annual billboard leases, and tie future lease rates to the Consumer Price Index (CPI) for Denver-Boulder-Greeley. And, continuing to allow the City Manager to create and/or adopt terms and procedures consistent with the General Policy, including but not limited to waivers of any provisions deemed to be in the best interest of the City.
III. **FISCAL IMPACTS:**

No adverse fiscal impacts.

IV. **RECOMMENDED ACTION / NEXT STEP:**

Staff is recommending adoption of Resolution No. 17-36.

V. **LEGAL ISSUES:**

None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:**

None.

VII. **SUMMARY AND ALTERNATIVES:**

1. Move to approve as proposed with no conditions or modifications.
2. Move to approve with modifications.
3. Move to send the proposed Billboard Policy back to staff for additional review and schedule this item for consideration by City Council at a later date.

**Recommended Motion:** “I MOVE TO APPROVE RESOLUTION NO. 17-36: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO REPEALING AND REPLACING RESOLUTION NO. 16-09 AND ADOPTING A CITY BILLBOARD ANNUAL LEASING POLICY ALONG THE CENTRAL CITY PARKWAY”
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO REPEALING AND REPLACING RESOLUTION NO. 16-09 AND ADOPTING A CITY BILLBOARD ANNUAL LEASING POLICY ALONG THE CENTRAL CITY PARKWAY

WHEREAS, the existing Central City Parkway billboards are owned by the City of Central and each constitutes an Off-site sign, as that term is defined in Section 14-1-50 of the Municipal Code; and

WHEREAS, pursuant to Section 14-2-30(11) of the Municipal Code, public entities off-site signs are exempt from permitting and review under the City of Central Sign Code; and

WHEREAS, the City Council desires to create a City billboard annual leasing policy, repealing the biannual policy (the “Billboard Policy”) which will assist with furthering the economic development goals and other goals and policies of the City; and

WHEREAS, a copy of the Billboard Policy is attached to this Resolution as Exhibit A and is incorporated herein by reference; and

WHEREAS, the City billboards constitute a non-public forum, in that the billboards have never, by tradition or designation, been a forum for public communication; and

WHEREAS, the City has historically leased the City billboards to commercial interests operating only within the limits of the City in order to promote City businesses and to further other articulated goals and policies of City Council; and

WHEREAS, the City billboards have never been designated as a location for indiscriminate expressive activity by the general public; and

WHEREAS, the City desires to restrict the content of the billboards in accordance with the Billboard Policy; and

WHEREAS, the City Council has reviewed the Billboard Policy and has determined it to be reasonable; and

WHEREAS, Section 7.3(I) of the Home Rule Charter authorizes the City Council to delegate duties to the City Manager that are not inconsistent with the Charter; and

WHEREAS, City Council desires to delegate authority to the City Manager to execute agreements and other documents as are necessary to facilitate and implement the Billboard Policy.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The foregoing recitals are adopted and incorporated herein as findings of the City Council.

Section 2. The City Council hereby formally adopts the Billboard Policy more fully described in Exhibit A, attached hereto.

Section 3. The City Council authorizes the City Manager to execute lease agreements and such other letters, orders, and other documents as may be necessary or desirable to facilitate the successful implementation of the Billboard Policy, as adopted pursuant to this Resolution.

Section 4. Effective Date. This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 19th DAY OF December, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________
    Kathryn A. Heider, Mayor

ATTEST: By: ____________________________
        Reba Bechtel, City Clerk

APPROVED TO FORM: By: ____________________________
                      Marcus A. McAskin, City Attorney
EXHIBIT A
CITY OF CENTRAL - BILLBOARD POLICY

I. PURPOSE OF POLICY:

The purpose of this Billboard Policy is to provide general guidance regarding the operation and management of the City’s six (6) billboards, containing ten (10) total sign faces. All billboards subject to this Policy are owned and operated by the City of Central.

The City-owned billboards are a non-public forum. The billboards have never been a forum for public communication. The City has historically leased the billboards to commercial interests operating within the corporate boundaries of the City in order to promote City businesses and to further the economic development goals and other goals and policies of the City.

II. SCOPE:

This policy governs and establishes: (a) which entities may apply to lease billboard space; (b) the lease rates and other policies regarding the rental of the City billboards; (c) details regarding the lessee selection method; (d) a clear prohibition on the subleasing of any City billboards; (e) that revenues generated from the Billboard Lease Program will be used primarily for marketing efforts of the City; and (f) that only those entities in good standing under the Billboard Lease Program may participate in future leases.

III. DEFINITIONS:

There are no specialized words or terms used in this policy. Words shall have their general meaning as defined by the Merriam Webster On-line Dictionary, http://www.merriam-webster.com/

IV. POLICY:

1) The use of the six (6) City-owned billboards should be available to any business or activity operating within the City of Central limits whose success will be shared by the City either directly or indirectly.

2) The annual cost of the lease should be reasonable and not put an unreasonable financial burden on Central City’s business community, and future adjustments to the lease rates should be tied directly to the Consumer Price Index (CPI), Denver-Boulder-Greeley.

3) Local non-profits and the City should have a way of promoting local activities and events without competing against local business directly for the use of billboard space.
4) The lessee selection method will be fair to the Central City businesses and similar entities that are interested in leasing billboard space.

5) The business or entity that receives an offer from the City to enter into a lease agreement will be the sole and exclusive user of the leasable sign area for the entire term of the lease. All leases entered into with the City shall specifically prohibit any subleases.

6) The funds generated from the Billboard Lease Program will be used primarily to fund or assist in funding marketing efforts of the City.

7) Only those businesses or entities without any outstanding billboard lease payments may participate in future leases with the City.

V. CITY MANAGER MAY AUTHORIZE EXCEPTIONS:

When deemed in the City’s best interest, the City Manager shall have the authority to authorize waivers, exemptions or exceptions to this Billboard Policy.

VI. FUTURE MINOR AMENDMENTS TO BILLBOARD POLICY:

The City Council hereby authorizes the City Manager to create and adopt administrative directives consistent with this Billboard Policy, and to adopt updates and minor amendments to this Billboard Policy not resulting in any decrease to budgetary revenues from the leasing of the City billboards, and which administrative directives, or updates and/or minor amendments to the Billboard Policy shall become effective without need for further approval or ratification by City Council. The City Manager shall advise the City Council in writing with respect to any amendments to the Billboard Policy that are made by the City Manager pursuant to the authority set forth in this Section VI.

VII. EFFECTIVE DATE:

This Billboard Policy was approved by City Resolution No. 17-36, effective December 19, 2017

VIII. APPROVAL:

Daniel R. Miera, City Manager

Date
Development

1) CDBG – Resilience Project. – Completed
2) University of Northern Colo. – 2017 Central City Resident and Business Survey Report
   a. Investigating means of distribution of the results
3) Various initial development/building inquires addressed.

Economic Development

1) Northwest Colorado Enterprise Zone
   a. Local Casino is pursuing a tax credit for qualified work
   b. Central City Opera – Enterprise Zone Project - Tax Credit Opportunities being pursued

Historic Preservation

2) Belvidere Theater
   a. RFP for design/engineering only - underway
3) Washington Hall Heat
   a. Project started
4) 2017 HPC Cases - 19

Code Enforcement

1) Work continues on reported violations
   a. Cases Reported in 2016 – 35
   b. Cases Reported in 2017 – 33

IT/Web/Audio Visual

1) Website, Facebook and Twitter internal administration continues.
2) Channel 13 (fmr. Channel 20) – Operational /Awaiting computer corrections
3) Livestreaming meetings being investigated
4) Seeking funding source for A/V upgrade in council chambers

Events / Marketing

1) Billboard –
   a. 2018/2019 Lease selections for both business and local non-profits will be made in December
   b. City #6 in-bound
      i. City Billboard – “Shop Central City” – Installed in September
2) Central City App – Mobile Town Guide developed and can be download – “Mobile Town Guide Central City”
   a. Working on an interactive walking tour of the City
3) Short Promotional Videos
   a. Video #1 Released (Recreation)
   b. Video #2 Released (Events)
4) Visitor Center
   a. Refresh of the area nearly complete. New items to sell are being pursued.
   b. Winter hours have started.
5) Main Street Central City
a. Shirts, books & Post Cards – Available For Purchase
b. VISTA program applications are being submitted

6) 2017 Additional Marketing Item
   a. Jeffco Living print and digital ads Runs for 6 month/ change messages monthly, Attractions, Shop, Dine, local business promotion, etc.)
   b. City Branding Consultant has started – Meeting key stakeholder is scheduled for December 19th
   c. Denver metro – iHeart radio ad buy for 2018 – completed
   d. Copper sponsor – Saving Places Conference 2018
   e. Mountain Adventure Guide – Shop, Play, Stay & Dine message

Staffing

1) Management of consultant contracts.
2) Ongoing employee wellness program. – New program being investigated
Washington Hall
Heat Installation Project
December 13, 2017
To: Mayor Heider, City Council, and City Manager Miera
From: Reba Bechtel, City Clerk
Date: December 19, 2017
Re: Bi-weekly Report

- Prep for the Regular Council meeting of 12/19
- Prep and attended HPC 12/13
- Records room project continues with the assistance of a very generous volunteer
- Processed and issued administrative change of ownership retail marijuana license application from The Annies to Central LLC dba Bonfire Cannabis at 135 Nevada Street. With this change, the medical marijuana license at this location has closed. (Green Grass now has the only medical marijuana license)
- Liquor Licenses renewed YTD - 13
- Marijuana Licenses renewed YTD - 7
To: Daniel R. Miera, City Manager
Cc: Mayor and Council
From: Abigail R. Adame, Finance Director
Date: December 19, 2017
Re: Staff Report

➢ Finance

• Prepared for the auditor’s interim review period for the 2017 audit. The auditors will begin the interim portion of the City’s audit the week of December 18.

• Submitted the City’s fiscal year 2018 adopted budget to the State.

• Prepared and submitted the Conservation Trust Fund Certification for 2018.

➢ Human Resources

• Continued coordinating required staff training through CIRSA.

• Coordinated the performance evaluation process for employees.
To: Mayor Heider, City Council, and City Manager

From: Sam Hoover, Public Works Director

Date: December 19, 2017

Re: Bi-weekly Report

Since our last council update, public works staff has performed the following activities:

- Performed vehicle and equipment maintenance
- Completed decorating the for the Holiday Season
- Assisted the Water Dept. with a water main repair
- Performed sign and reflector maintenance on the Parkway
- CDL training with new employee
Central City Stats
Dates and time: 11/30/17 00:00:00 to 12/6/17 23:59:59
Month of December

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Other Calls of Interest
Animal     | 1             |
Business checks | 108         |
Camping     | 0             |
Parking citations | 2          |

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Central City Stats
Dates and time: 12/7/17 00:00:00 to 12/13/17 23:59:59
Month of December

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