

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, November 5, 2013 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.
2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Bob Spain
Council members	Shirley Voorhies
	Glo Gaines
	Kathy Heider
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of October 17, 23, 31; and
City Council minutes: October 15, 2013.

PUBLIC FORUM/AUDIENCE PARTICIPATION – *(public comment on items on the agenda not including Public Hearing items):* the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

SECOND READING AND PUBLIC HEARING –

7. Ordinance No. 13-15: An ordinance of the City Council of the City of Central, Colorado repealing Article XIII of Chapter 16 of the Municipal Code and adopting a new Article V1 of Chapter 18 of the Municipal Code concerning Flood damage prevention regulations. (McAskin)

ACTION ITEMS: NEW BUSINESS –

8. Appointment of Alternate for Historic Preservation Commission
9. Ratification of District Board Member Appointment to CCBID

10. Ordinance No. 13-16: An ordinance of the City Council of the City of Central adopting and appropriating the 2014 Budget, adopting the Capital Improvement Plan, and setting a Property Tax Mill Levy. (Flowers)
11. Resolution No.13-23: A resolution of the City Council of the City of Central, Colorado concurring with a Memorandum of Agreement by and between the Colorado Department of Public Health and Environment and the Colorado Historic Preservation Officer, related to the Quartz Hill Remediation Project, and authorizing the City's Historic Preservation Officer to execute the same on behalf of the City. (Fejeran)

REPORTS –

12. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

EXECUTIVE SESSION –

Pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss a personnel matter.

Pursuant to C.R.S. 24-6-402(4)(e) to instruct negotiators regarding new development within the City of Central.

ADJOURN. Next Council meeting November 19, 2013.

Posted 11/1/13

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL
CASH ON HAND
10/30/2013**

Total Beginning ENB Cash on Hand 10/9/2013	425.90
Deposits to ENB	-
Wires Out ENB	-
Cleared Checks	-
<hr/>	
10/30/2013	425.90
<less previously approved & outstanding>	(59.00)
Total ENB Cash on Hand 10/30/2013	366.90

Total Beginning CO Biz Cash on Hand 10/9/13	521,945.21
Deposits to COB	1,122,627.27
Wires Out COB	(929,564.12)
Cleared Checks	(168,962.31)
<hr/>	
10/30/2013	546,046.05
<less previously approved & outstanding>	(13,873.00)
Total COB Cash on Hand 10/30/2013	532,173.05

Total Beginning Colotrust Cash on Hand 10/9/2013	1,420,641.01
Wires into Account	748,864.08 **
Wires out of Account-Into CO Biz Bank	-
Total Colotrust Cash on Hand 10/30/13	2,169,505.09

**Wires into account in \$298,635 for BH/CC Sanitation District for Lawrence St.project and \$445,722 which is the City's annual historical preservation funds from the state.

***The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

TOTAL CASH ON HAND 10/30/2013	2,702,045.04
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**CITY OF CENTRAL
DEBIT CREDIT CARD PURCHASES**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/15/2013	Days End		53.41
10/18/2013	Mid City Grille	Lunch meeting with CETA/DOLA	77.32
10/23/2013	Safeway	Coffee	14.54
TOTAL for Debit Cards			145.27
9/9/2013	Certification Council	Water Certification	90.00
9/9/2013	Sprayer Specialties	PW Deicer Materials	1,304.15
9/16/2013	Dostal Alley	Pizza for Meeting	59.39
9/16/2013	5.11 Tactical	PD Uniforms	144.03
9/17/2013	Oakley Inc	Boots for PD	114.05
9/17/2013	Certification Council	Water Certification	90.00
9/19/2013	Rocky Mtn Chapter	PD Chief Conference	210.00
9/19/2013	Central State Hose	FD-Hoses	53.76
9/19/2013	Rakuten.com	FD-Small Equipment	123.98
9/23/2013	Santiagos	PW Lunch	20.00
9/23/2013	Metroinstitute CPPA	PW Weed Test Certification	31.50
9/23/2013	Amazon.com	Fire Dept	130.20
9/24/2013	Target	PD lunch for Range Day	32.66
9/24/2013	Walmart	Water Auto Parts	249.84
9/26/2013	LSH Lights	Lights for PW Truck	126.96
9/26/2013	Weathershack.com	Replacement Weather Station	327.95
9/26/2013	Geoshack Inc	Economy Prism Pole-PW	100.00
9/26/2013	Staples	CB Radios for Trucks	100.46
9/30/2013	5.11 Tactical	PD Uniforms	133.76
9/30/2013	The Home Depot	Supplies to hang TV on wall-PD	14.39
9/30/2013	Home Depot	Television for PD Cameras	419.98
10/1/2013	Nations Starter	FD Truck Maintenance	687.95
10/3/2013	Home Depot	Employee Computer Loan Purchase	999.99
10/4/2013	Finance Charges	Finance Chargers	105.65
TOTAL for Credit Cards			5,670.65
TOTAL			5,815.92

CASH FLOW
CHECK LISTING

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
10/4/13	194503	10/17/13	127246	Albert Frei and Sons	Road Base	113.95	
9/25/13	5751152209	10/17/13	127247	Clear Creek Supply	PW Supplies	87.73	
10/17/13	Mar-13	10/17/13	127248	CO State Treasurer	3rd Qtr Unemployment Insurance	1,066.04	
10/3/13	142452701	10/17/13	127249	Conserve-A-Watt	Lightbulbs	17.12	
10/2/13	1072754	10/17/13	127250	Drive Train Industries	Motor	288.40	
10/7/13	46174	10/17/13	127251	Front Range Fire Apparatus	Repair Fire Truck	4,844.36	
10/4/13	259236	10/17/13	127252	Napa Auto Parts	Hauto Parts	244.93	
10/7/13	956731	10/17/13	127253	Office Stuff	Time Clock, Folder	404.27	
9/30/13	338963	10/17/13	127254	Sturgeon Electric	CCP Lighting	832.01	
10/9/13	100913	10/17/13	127255	Stephen Williamson	Water Legal and Litigation	6,063.75	
10/4/13	1075785	10/17/13	127256	Galls Inc.	Mini Phantom Max-FD	499.95	
9/30/13	2.1337	10/17/13	127257	Widner & Michow	Legal Counsel and Litigation	4,505.75	
9/24/13	3rdqtr2013	10/17/13	127258	Phil Headrick	Volunteer Firefighter Mileage	418.88	
10/1/13	644862	10/17/13	127259	FSH Communications	Payphone Service	70.00	
10/2/13	92245	10/17/13	127260	Display Sales CO	Flags	94.50	
10/10/13	D707991311	10/17/13	127261	YESCO	Sign Maintenance	80.00	
10/4/13	100413	10/17/13	127262	Sprint	Long Distance Fax	8.05	
10/10/13	365628	10/17/13	127263	Golder Associates	Water Plant	120.00	
9/30/13	9912848112	10/17/13	127264	Airgas USA	Oxygen and Nitrogen	46.15	
9/26/13	092613C	10/17/13	127265	USA Communications	Internet for FD	49.95	
6/26/13	ISP5712093	10/17/13	127266	Sleuth Software	Court Support	948.38	
10/9/13	409	10/17/13	127267	Mountain Lock & Key	Repair VC Lock	129.50	
10/10/13	133037	10/17/13	127268	Morning Star Elevator	Repal Washington Hall Elevator	570.45	
9/30/13	199	10/17/13	127269	Mountain Gateway Center	Autocut	29.95	
10/7/13	11280	10/17/13	127270	Safety & Construction Supply	Reflector and Posts	115.44	
9/30/13	98396	10/17/13	127271	Kois Brothers	Clutch	271.33	
9/23/13	47731	10/17/13	127272	JVA Inc.	CC ater System and Lawrence Steet	2,423.16	
9/27/13	208035	10/17/13	127273	Rex Oil Company	Fuel	2,755.51	
10/4/13	100413	10/17/13	127274	Cardmember Services	See detail	5,670.65	
10/8/13	1658537	10/17/13	127275	Western Paper Distributors	Foam cups and paper	53.04	
10/4/13	349578	10/17/13	127276	Brody Chemical	Polar Ice Melt	401.60	
10/15/13	101513	10/17/13	127277	Robert Fejeran	Seminar and Mileage Expenses	622.09	cird
9/23/13	8842	10/17/13	127278	Chema Tox Laboratory	Blood Alcohol Testing	20.00	
10/6/13	19698980	10/17/13	127279	DeLage Landen	PD Photocopier	165.54	
10/17/13	101713	10/17/13	127280	Randolph Cox	207 E. 1st High HP Grant	2,131.00	
10/12/13		10/25/13	127281	Petty Cash	Postage, Coffee, Auto Supplies	155.47	cird
9/30/13		10/25/13	127282-83	Payroll 10/25 Checks	Employee Payroll	1,276.15	cird
		10/25/13	127284	ICMA-401	Retirement Contributions	1,879.65	
		10/25/13	127285	ICMA-457	Retirement Contributions	2,197.77	
		10/25/13	127286	ICMA-IRA	Retirement Contributions	381.00	
10/15/13	638983	10/24/13	127287	Irene Abosch	415 St. James HP Grant	912.46	
10/11/13	DE73000770	10/24/13	127288	DPC Industries	Chlorine for Water Plant	30.00	

CASH FLOW
CHECK LISTING

10/30/2013

10/11/13	101513	10/24/13	127289	CIRSA	Deductible for truck accident	1,000.00
10/16/13	101113	10/24/13	127290	Gilpin County Arts Assoc.	Artist Sales from gallery	1,467.00
10/10/13	1003	10/24/13	127291	Gilpin County Sheriffs Office	Dispatch for 3rd Qtr	7,500.00
10/16/13	101613	10/24/13	127292	MCI	Toll Free Telephone	28.31
10/15/13	260034	10/24/13	127293	Napa Auto Parts	Auto Parts	246.02
10/19/13	238892046	10/24/13	127294	US Bank	Photocopier Lease	377.02
8/8/13	B605398	10/24/13	127295	HD Supply Water Works	Supplies for Lawrence Street Project	9,369.96
10/18/13	CCHPC0913	10/24/13	127296	Weekly Register Call	Publications	135.80
10/24/13	131001	10/24/13	127297	Gilpin Historical Society	Employee for Wash Hall	2,239.12
11/1/13	8672	10/24/13	127298	Deere & Ault	Water accounting and opposition	5,341.00
9/28/13	120445	10/24/13	127299	Air-O-Pure	Restroom at Reservoir	95.00
10/11/13	998	10/24/13	127300	Prospectors Run HOA	Snow Removal for November	800.00
9/30/13	92813	10/24/13	127301	Verizon Wireless	Cell Phone Services	1,125.27
10/16/13	DX42607	10/24/13	127302	Accutest Mountain States	Water Testing	416.00
10/10/13	2130914	10/24/13	127303	Omni-Pro Cleaning	Shampoo Carpet at VC	175.00
9/30/13	40761	10/24/13	127304	Peak Performance Imaging	Metered Photocopies	129.75
10/17/13	212	10/24/13	127305	Mountain Gateway Center	Propane	45.85
9/30/13	98394	10/24/13	127306	Kois Brothers	Disk for PW Equipment	138.80
10/17/13	13304301	10/24/13	127307	Ground Engineering Consultant	Chase Gulch Toe Drain	11,850.00
10/22/13	131679	10/29/13	127308	CIRSA	Property Casualty Premium Adjustment	351.00
10/28/13	102813	10/29/13	127309	GF Gaming	Parking Lot Easement Use	670.00
10/29/13	Nov-13	10/29/13	127310	Gilpin Ambulance	Ambulance for November	12,750.00
10/22/13	102213	10/29/13	127311	Xcel	Electricity	190.21
10/29/13	102913	10/29/13	127312	Purchase Power	Postage	638.85
10/16/13	101613	10/29/13	127313	Century Link	Telephone and Fax Lines	905.25
10/21/13	102113	10/29/13	127314	Vision Service Plan	Vision Insurance Premiums	348.04
10/25/13	74886	10/29/13	127315	Aflac	Supplemental Insurance Premiums	341.96
10/23/13	101555	10/29/13	127316	Dewco Pumps and Equipment	PW Parts and Supplies	88.37
10/7/13	735698	10/29/13	127317	Raquel Ferszt	Translator for Court	113.75
10/17/13	10704452	10/29/13	127318	Stanley Convergent	Smoke Detector Repairs at City Hall	556.98
10/16/13	9713355445	10/29/13	127319	Verizon Wireless	Internet for Water General	85.07
10/29/13	102913	10/29/13	127320	Alan Lanning	November Mileage and October Overage	382.00
10/21/13	11399441	10/29/13	127321	Integra Telecom	Phone Service	723.63
10/20/13	500442220	10/29/13	127322	Modular Space Corporation	PW Office	136.60
10/2/13	100213	10/29/13	127323	Central City BID	Summer Events-Partial Payment	31,307.37
10/14/13	12384835	10/29/13	127324	Martin Marietta Materials	Asphalt for Gregory Street Paving	7,749.09
10/22/13	102213	10/29/13	127325	Liberty National	Life Insurance Premiums	125.85
10/21/13	102113	10/29/13	127326	Assurant Employee Benefits	Dental Insurance Premiums	1,523.20
Total Issued:						158,395.05
Outstanding through ENB						59.00
Outstanding through COB						13,873.00
Approved & Sent Checks:						13,932.00
Clrd & Pending Approval:						2,053.71
Voided Checks:						-
Total Pending Approval 11/5/13						144,463.05

**CITY OF CENTRAL
CITY COUNCIL MEETING
October 15, 2013**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on October 15, 2013.

ROLL CALL

Present: Mayor Engels
Alderman Voorhies
Alderman Gaines
Alderman Heider
Alderman Spain

Absent: None

Staff Present: Manager Lanning
City Clerk Bechtel
Attorney McAskin
Finance Director Flowers
Police Chief Terry Krelle
Fire Chief Allen
Utilities Superintendent Griffith
Streets/Facilities Superintendent Braccio

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Gaines moved to approve the consent agenda containing the regular bill lists for October 3 and 10, 2013; and the City Council minutes for the regular meeting on October 1, and the special meeting on October 3, 2013. Alderman Spain seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

NEW BUSINESS

Presentation of 2014 Proposed Budget

Finance Director Flowers gave the background as follows: In accordance with C.R.S. § 29-1-105, the budget officer for the City is required to submit the proposed budget for the following year to the City Council by October 15th. Presentation of the 2014 Proposed Budget does not mean that the budget has been adopted or that revisions cannot or will not be made prior to actual adoption. By

formally presenting the 2014 Proposed Budget to Council the document becomes available for inspection by the public. Following this meeting a "Notice of Budget" will be published in accordance with C.R.S. § 29-1-106. The Notice of Budget must state that the budget is available for inspection by the public at City Hall, give the date and time of the budget hearing, and state that any interested elector may file objections any time prior to its adoption.

As explained in previous discussions with Council during the budget work sessions, there will be a first reading and a second reading with a public hearing of the budget ordinance. It is expected that the 2014 Budget Ordinance will have its first reading on November 5, 2013. The public hearing will be held on November 19, 2013. Revisions can be made to the Proposed Budget at any time prior to final adoption on November 19, 2013.

All narratives and the Budget Message will be included for the first reading on November 5, 2013. Please see Page 1, Consolidated Fund Statement for the total revenues and expenditures proposed for all funds in 2014. Some highlights of the 2014 Budget are:

- A 2% cost of living adjustment and a possible 3% merit increase are reflected for all salaries and wages.
- Council has funded capital purchases out of the General Fund as follows:
 - Accounting software \$50,000
 - Lease purchase of police vehicle-3 yrs. approx. \$25,000 per year
 - Lease purchase of extrication, stabilization and bunker equipment for Fire Dept-3 yrs. Approx. \$40,000 per year
 - Lease purchase of snow plow-approx. down payment of \$40,000 and 3 yrs. approx. \$45,000 per year
- Historic Preservation Fund reflects a transfer of \$120,000 to the Water Fund for infrastructure and capital improvements as well as funds for the repair of the Nevada Street rock wall, marketing and events, the painting of the Fire Station and replacement of garage door.
- Conservation Trust Fund-entire fund balance has been reserved for a possible GOCO grant match for the Chase Gulch Reservoir Trail System
- The Water Fund reflects no changes in rate structures for commercial or residential water users. Full meter payback has been reflected for commercial users and ½ of meter payback for residential users.

Alderman Gaines asked if there will be additional work sessions. Finance Director Flowers explained that the budget can change up to final adoption and additional work sessions are possible if requested.

Alderman Heider asked if the public can comment at 1st reading. Mayor Engels stated that the public is welcome to comment in the first Public Forum.

Mayor Engels thanked Finance Director Flowers for all her work to bring the budget to completion

Alderman Voorhies moved to accept the 2014 Proposed Budget with 1st reading for the adoption of the 2014 Budget on November 5, 2013. Alderman Spain seconded, and without discussion, the motion carried unanimously.

Ordinance No. 13-15: *An ordinance of the City Council of the City of Central, Colorado repealing Article XIII of Chapter 16 of the Municipal Code concerning Flood damage prevention regulations.* Attorney McAskin explained that staff is presenting for review and recommendation to the City Council an ordinance (Ordinance 13-15) repealing Article XIII of Chapter 16 of the Municipal Code and adopting a new Article VI of Chapter 18 of the Code concerning Flood Damage Prevention Regulations. The new Article would update the Code to be consistent with National Flood Insurance Program (NFIP) requirements and Colorado Water Conservation Board (CWCB) Rules for Regulatory Floodplains in Colorado. The proposed regulations were reviewed with City Council at the July 2, 2013 work session.

The CWCB adopted the updated Rules effective January 14, 2011. A three-year transition period to January 14, 2014 was provided for all local communities participating in the NFIP to adopt or amend their floodplain regulations to be consistent with the updated Rules and NFIP requirements. The City's participation in the NFIP enables residents to purchase federally-backed flood insurance and makes properties eligible for federal disaster assistance caused by flooding. If the City does not adopt updated regulations by the January 14, 2014 deadline, it is possible the City would be suspended from the NFIP and/or a surcharge placed on flood insurance policies for residents. The City received a notice regarding the January 14, 2014 deadline on September 25, 2012.

The main changes in the regulations (to be incorporated in the new Article VI of Chapter 18) include the following:

- New definitions are added and others updated to be consistent with current NFIP terminology and the CWCB Rules.
- Notice and record keeping requirements are added for variances or appeals.
- Floodplain development requirements were updated so that lowest floor elevation of a commercial buildings and residential structures is at least one-foot (1') above the base flood elevation, rather than to the level of the base flood elevation.
- Regulations for Critical Facilities are adopted by reference to Rule 6 of the CWCB Rules. Critical Facilities include essential services facilities (e.g. police and fire facilities); hazardous material facilities; at-risk population facilities (e.g. schools and hospitals); and vital government service facilities (e.g. courts and public works). In general, Critical Facilities are required to be located out of the floodplain.

As set forth above, the City is required to adopt updated regulations prior to the January 14, 2014 deadline. There will likely be no negative fiscal impacts associated with the adoption of Ordinance No. 13-15.

Mayor Engels added that the practical implications are that residents will get a reasonable cost effective rate if we are in compliance. Alderman Gaines questioned why we waited to adopt these since 2012. Attorney McAskin explained that the City has had some staff changes that impact this moving forward. Alderman Gaines also asked about the change to move this to the building chapter from the zoning chapter. Attorney McAskin reviewed the work session conversation that included staff preference since this review will generally happen in conjunction with a building permit.

Alderman Spain moved to adopt Ordinance No. 13-15: An ordinance of the City Council of the City

of Central, Colorado repealing Article XIII of Chapter 16 of the Municipal Code concerning Flood damage prevention regulations and set the Public Hearing for November 5, 2013 at 7:00 p.m.. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

Resolution No.13-22: *A resolution of the City Council of the City of Central, Colorado delegating certain limited authority of the Central City Retail Marijuana Store licensing authority to the City Manager.*

City Clerk Bechtel explained that as stated in Section 6-9-60(b) of the Municipal Code which authorizes the City Council to delegate its authority set forth in the Retail Marijuana Store Regulations to the City Manager by resolution which will allow our 2 existing Medical Marijuana Centers to apply for Retail Sales in a simplified process. This will not affect any applications that would be new to the city. This will reduce some cost for staff time.

Alderman Gaines moved to approve Resolution No.13-22: A resolution of the City Council of the City of Central, Colorado delegating certain limited authority of the Central City Retail Marijuana Store licensing authority to the City Manager. Alderman Heider seconded, and without discussion, the motion carried unanimously.

STAFF REPORTS

Manager Lanning reported that Gregory is complete for 2-way traffic and thanked the crew for their efforts to keep the cost down. The cost breakdown will be available for Council in the morning.

Alderman Gaines asked for an update on the Quartz Hill Project. Manager Lanning stated that bids are due 10/17 with the award by mid-November. This will be a 100 day project from the date of award with both lanes of Nevada open.

COUNCIL COMMENTS

Alderman Voorhies thanked staff for the great job getting Gregory Street widened. Alderman Heider and Alderman Gaines added their appreciation to the water and street crews as well.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Shannon Keil, Reserve Casino Hotel, stated that the bus companies have expressed concern about getting up Gregory during the construction period when it snows since it is so narrow. Mayor Engels noted that there are 38 days remaining on the project. Manager Lanning added that the street crew will be using new products on the streets and will be making every effort to keep them clear.

Ren Goltra, commented that the Main Street Streetscape has the City looking better than it has in a long time and stated that the financial stewardship by the City Manager of the City is excellent. He then asked for Council suggestions on if he should pursue retail or gaming for his vacant buildings. Mayor Engels offered that the recent Council visioning process includes a diverse economic base and that retail is an important component.

Joe Behm, CCBID, thanked the Council for the Gregory Street improvement and gave an update on the Creepy Crawl events.

At 7:34 p.m., Alderman Gaines moved to adjourn into Executive Session as follows:

EXECUTIVE SESSION – Pursuant to C.R.S. 24-6-402(4)(b) and (4)(e) to discuss specific legal questions and to instruct negotiators concerning pending water rights cases concerning the City of Central. . Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

The next Council meeting is scheduled for November 5, 2013 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM #7

CITY COUNCIL COMMUNICATION FORM

FROM: Marcus McAskin, City Attorney

DATE: October 25, 2013

ITEM: Ordinance 13-15 Repealing Article XIII of Chapter 16 of the Municipal Code and Adopting a New Article VI of Chapter 18 of the Municipal Code concerning Flood Damage Prevention Regulations

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Staff is presenting for review and recommendation to the City Council an ordinance (Ordinance 13-15) repealing Article XIII of Chapter 16 of the Municipal Code and adopting a new Article VI of Chapter 18 of the Code concerning Flood Damage Prevention Regulations. The new Article would update the Code to be consistent with National Flood Insurance Program (NFIP) requirements and Colorado Water Conservation Board (CWCB) Rules for Regulatory Floodplains in Colorado, a copy of was previously distributed to City Council and which are on file with the City Clerk for review.

The proposed regulations were reviewed with City Council at the July 2, 2013 work session. The Ordinance was passed on first reading on October 15, 2013.

- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Ordinance 13-15 on second reading following the November 5, 2013 public hearing.

- III. **FISCAL IMPACTS:** There will likely be no negative fiscal impacts associated with the adoption of Ordinance No. 13-15.

- IV. **BACKGROUND INFORMATION:** The CWCB adopted the updated Rules effective January 14, 2011. A three-year transition period to January 14, 2014 was provided for all local communities participating in the NFIP to adopt or amend their floodplain regulations to be consistent with the updated Rules and NFIP requirements. The City's participation in the NFIP enables residents to purchase federally-backed flood insurance and makes properties eligible for federal disaster assistance caused by flooding. If the City does not adopt updated regulations by the January 14, 2014 deadline, it is possible the City would be suspended from the NFIP and/or a surcharge placed on flood insurance policies for residents. The City received a notice regarding the January 14, 2014 deadline on September 25, 2012.

The main changes in the regulations (to be incorporated in the new Article VI of Chapter 18) include the following:

- New definitions are added and others updated to be consistent with current NFIP terminology and the CWCB Rules.
- Notice and record keeping requirements are added for variances or appeals.
- Floodplain development requirements were updated so that lowest floor elevation of a commercial buildings and residential structures is at least one-foot (1') above the base flood elevation, rather than to the level of the base flood elevation.
- Regulations for Critical Facilities are adopted by reference to Rule 6 of the CWCB Rules. Critical Facilities include essential services facilities (e.g. police and fire facilities); hazardous material facilities; at-risk population facilities (e.g. schools and hospitals); and vital government service facilities (e.g. courts and public works). In general, Critical Facilities are required to be located out of the floodplain.

V. **LEGAL ISSUES:** None. As set forth above, the City is required to adopt updated regulations prior to the January 14, 2014 deadline. As of the date of this Council Communication Form, final comments from the CWCB have not been received on the Ordinance. If CWCB does provide any substantive comments, the same will be discussed with City Council at the November 5, 2013 meeting.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

VII. **SUMMARY AND ALTERNATIVES:** City Council has the following options:

- (1) Adopt Ordinance 13-15 on second reading, following public hearing, as may or may not be amended;
- (2) Direct staff to make revisions to the Ordinance and schedule consideration of the Ordinance on a future City Council agenda; or
- (3) Reject or deny the Ordinance.

**CITY OF CENTRAL, COLORADO
ORDINANCE 13-15**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO REPEALING ARTICLE XIII OF CHAPTER 16 OF THE MUNICIPAL
CODE AND ADOPTING A NEW ARTICLE VI OF CHAPTER 18 OF THE MUNICIPAL
CODE CONCERNING FLOOD DAMAGE PREVENTION REGULATIONS**

WHEREAS, the City of Central (“City”) is authorized under its home rule charter and Title 31 of the Colorado Revised Statutes to adopt and amend ordinances in furtherance of governmental administration and the City’s police powers; and

WHEREAS, the City Council previously codified the ordinances of the City via Ordinance No. 94-3 into the Municipal Code; and

WHEREAS, the City desires to adopt regulations designed to minimize public and private losses due to flood conditions; and

WHEREAS, the City desires to adopt regulations that comply with the National Flood Insurance Program (“NFIP”) and the flood plain management regulations (published in Title 44 of the Code of Federal Regulations); and

WHEREAS, the City Council considered the proposed updated regulations at a City Council study session held on July 2, 2013; and

WHEREAS, the repeal of Article XIII of Chapter 16 of the Code and the adoption of a new Article VI of Chapter 18 are intended to ensure compliance with minimum standards adopted by both the NFIP and the State of Colorado; and

WHEREAS, City Council conducted a public hearing, with proper notice provided, to consider adoption of this Ordinance as required by law; and

**BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF CENTRAL,
COLORADO THAT:**

Section 1. Article XIII of Chapter 16, titled “Flood Damage Prevention” is hereby repealed in its entirety. There is hereby adopted a new Article VI of Chapter 18, titled “Flood Damage Prevention” to read in its entirety as follows:

CHAPTER 18

ARTICLE VI

Flood Damage Prevention

Sec. 18-6-10.	Findings of fact
Sec. 18-6-20.	Statement of purpose
Sec. 18-6-30.	Methods of reducing flood losses
Sec. 18-6-40.	Definitions
Sec. 18-6-50.	Lands to which this Article applies
Sec. 18-6-60.	Basis for establishing the special flood hazard area
Sec. 18-6-70.	Establishment of floodplain development permit
Sec. 18-6-80.	Compliance
Sec. 18-6-90.	Abrogation and greater restrictions

Sec. 18-6-100.	Interpretation
Sec. 18-6-110.	Warning and disclaimer of liability
Sec. 18-6-120.	Severability
Sec. 18-6-130.	Designation of the Building Official
Sec. 18-6-140.	Duties and responsibilities of the Building Official
Sec. 18-6-150.	Permit procedures
Sec. 18-6-160.	Variance procedures
Sec. 18-6-170.	Penalties for noncompliance
Sec. 18-6.180.	General standards
Sec. 18-6-190.	Specific standards
Sec. 18-6-200.	Standards for areas of shallow flooding (AO/AH zones)
Sec. 18-6-210.	Floodways
Sec. 18-6-220.	Alteration of a watercourse
Sec. 18-6-230.	Properties removed from the floodplain by fill
Sec. 18-6-240.	Standards for subdivision proposals
Sec. 18-6-250.	Standards for critical facilities

Sec. 18-6-10. Findings of fact.

(a) The flood hazard areas of the City are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce, disruption of governmental services and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public safety and welfare.

(b) These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed or otherwise protected from flood damage.

Sec. 18-6-20. Statement of purpose.

It is the purpose of this Article to promote public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Protect human life and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;
- (5) Minimize damage to critical facilities, infrastructure and other public facilities such as water, sewer and gas mains; electric and communications stations; and streets and bridges located in floodplains;
- (6) Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and
- (7) Insure that potential buyers are notified that property is located in a flood hazard area.

Sec. 18-6-30. Methods of reducing flood losses.

In order to accomplish its purposes, this Article uses the following methods:

- (1) Restrict or prohibit uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
- (4) Control filling, grading, dredging and other development which may increase flood damage;
- (5) Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

Sec. 18-6-40. Definitions.

Unless specifically defined below, words or phrases used in this Article shall be interpreted to give them the meaning they have in common usage and to give this Article its most reasonable application.

Alluvial fan flooding means a fan-shaped sediment deposit formed by a stream that flows from a steep mountain valley or gorge onto a plain or the junction of a tributary stream with the main stream. Alluvial fans contain active stream channels and boulder bars, and recently abandoned channels. Alluvial fans are predominantly formed by alluvial deposits and are modified by infrequent sheet flood, channel avulsions and other stream processes.

Area of shallow flooding means a designated Zone AO or AH on a community's Flood Insurance Rate Map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Base flood elevation (BFE) means the elevation shown on a FEMA Flood Insurance Rate Map for Zones AE, AH, A1-A30, AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO, V1-V30, and VE that indicates the water surface elevation resulting from a flood that has a one percent chance of equaling or exceeding that level in any given year.

Basement means any area of a building having its floor sub-grade (below ground level) on all sides.

Channel means the physical confine of stream or waterway consisting of a bed and stream banks, existing in a variety of geometries.

Channelization means the artificial creation, enlargement or realignment of a stream channel.

Conditional letter of map revision (CLOMR) - FEMA's comment on a proposed project, which does not revise an effective floodplain map, that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodplain.

Critical facility means a structure or related infrastructure, but not the land on which it is situated, as further defined and specified in Rule 6 of the Rules and Regulations for Regulatory Floodplains in Colorado effective January 14, 2011, adopted by the Department of Natural Resources, Colorado Water Conservation Board and adopted herein by reference, that if flooded may result in significant hazards to public health and safety or interrupt essential services and operations for the community at any time before, during and after a flood.

Development means any man-made change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

DFIRM database means database (usually spreadsheets containing data and analyses that accompany DFIRMs). The FEMA Mapping Specifications and Guidelines outline requirements for the development and maintenance of DFIRM databases.

Digital flood insurance rate map (DFIRM) means FEMA digital floodplain map. These digital maps serve as "regulatory floodplain maps" for insurance and floodplain management purposes.

Elevated building means a non-basement building (i) built, in the case of a building in Zones A1-30, AE, A, A99, AO, AH, B, C, X, and D, to have the top of the elevated floor above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of Zones A1-30, AE, A, A99, AO, AH, B, C, X, and D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Existing manufactured home park or subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

Expansion to an existing manufactured home park or subdivision means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Federal register means the official daily publication for Rules, proposed Rules, and notices of Federal agencies and organizations, as well as executive orders and other presidential documents.

Fema means Federal Emergency Management Agency, the agency responsible for administering the National Flood Insurance Program.

Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of water from channels and reservoir spillways;
- (2) The unusual and rapid accumulation or runoff of surface waters from any source; or
- (3) Mudslides or mudflows that occur from excess surface water that is combined with mud or other debris that is sufficiently fluid so as to flow over the surface of normally dry land areas (such as earth carried by a current of water and deposited along the path of the current).

Flood insurance rate map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency has delineated both the Special Flood Hazard Areas and the risk premium zones applicable to the community.

Flood insurance study (FIS) means the official report provided by the Federal Emergency Management Agency. The report contains the Flood Insurance Rate Map as well as flood profiles for studied flooding sources that can be used to determine Base Flood Elevations for some areas.

Floodplain or flood-prone area means any land area susceptible to being inundated as the result of a flood, including the area of land over which floodwater would flow from the spillway of a reservoir.

Floodplain development permit means a permit required before construction or development begins within any Special Flood Hazard Area (SFHA). If FEMA has not defined the SFHA within a community, the community shall require permits for all proposed construction or other development in the community including the placement of manufactured homes, so that it may determine whether such construction or other development is proposed within flood-prone areas. Permits are required to ensure that proposed development projects meet the requirements of the NFIP and this Article.

Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Flood control structure means a physical structure designed and built expressly or partially for the purpose of reducing, redirecting, or guiding flood flows along a particular waterway. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodproofing means any combination of structural and/or non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway (regulatory floodway) means the channel of a river or other watercourse and adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. The Colorado statewide standard for the designated height to be used for all newly studied reaches shall be one-half foot (six inches). Letters of Map Revision to existing floodway delineations may continue to use the floodway criteria in place at the time of the existing floodway delineation.

Freeboard means the vertical distance in feet above a predicted water surface elevation intended to provide a margin of safety to compensate for unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood such as debris blockage of bridge openings and the increased runoff due to urbanization of the watershed.

Functionally dependent use means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Highest adjacent grade means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic structure means any structure that is:

- (1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- (4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a. By an approved state program as determined by the Secretary of the Interior or;
 - b. Directly by the Secretary of the Interior in states without approved programs.

Letter of map revision (LOMR) means FEMA's official revision of an effective Flood Insurance Rate Map (FIRM), or Flood Boundary and Floodway Map (FBFM), or both. LOMRs are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA).

Letter of map revision based on fill (LOMR-F) means FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway.

Levee means a man-made embankment, usually earthen, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding. For a levee structure to be reflected on the FEMA FIRMs as providing flood protection, the levee structure must meet the requirements set forth in 44 CFR 65.10.

Levee system means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Lowest floor means the lowest floor of the lowest enclosed area (including basement). Any floor used for living purposes which includes working, storage, sleeping, cooking and eating, or recreation or any combination thereof. This includes any floor that could be converted to such a use such as a basement or crawl space. The lowest floor is a determinate for the flood insurance premium for a building, home or business. An unfinished or flood resistant enclosure, usable solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirement of Section 60.3 of the National Flood insurance Program regulations.

Manufactured home means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured home park or subdivision means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean sea level means for purposes of the National Flood Insurance Program, the North American Vertical Datum (NAVD) of 1988 or other datum, to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.

Material safety data sheet (MSDS) means a form with data regarding the properties of a particular substance. An important component of product stewardship and workplace safety, it is intended to provide workers and emergency personnel with procedures for handling or working with that substance in a safe manner, and includes information such as physical data (melting point, boiling point, flash point, etc.), toxicity, health effects, first aid, reactivity, storage, disposal, protective equipment, and spill-handling procedures.

National flood insurance program (NFIP) means FEMA's program of flood insurance coverage and floodplain management administered in conjunction with the Robert T. Stafford Relief and Emergency Assistance Act. The NFIP has applicable Federal regulations promulgated in Title 44 of the Code of Federal Regulations. The U.S. Congress established the NFIP in 1968 with the passage of the National Flood Insurance Act of 1968.

New manufactured home park or subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

No-rise certification means a record of the results of an engineering analysis conducted to determine whether a project will increase flood heights in a floodway. A No-Rise Certification must be supported by technical data and signed by a registered Colorado Professional Engineer. The supporting technical data should be based on the standard step-backwater computer model used to develop the 100-year floodway shown on the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM).

Physical map revision (PMR) means FEMA's action whereby one or more map panels are physically revised and republished. A PMR is used to change flood risk zones, floodplain and/or floodway delineations, flood elevations, and/or planimetric features.

Recreational vehicle - means a vehicle which is:

- (1) Built on a single chassis;
- (2) 400 square feet or less when measured at the largest horizontal projections;
- (3) Designed to be self-propelled or permanently towable by a light duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Special flood hazard area means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, i.e., the 100-year floodplain.

Start of construction means the date the building permit was issued, including substantial improvements, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure means a walled and roofed building, including a gas or liquid storage tank, which is principally above ground, as well as a manufactured home.

Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure just prior to when the damage occurred.

Substantial improvement means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "Start of Construction" of the improvement. The value of the structure shall be determined by the local jurisdiction having land use authority in the area of interest. This includes structures which have incurred "Substantial Damage", regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or
- (2) Any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Threshold planning quantity (TPQ) means a quantity designated for each chemical on the list of extremely hazardous substances that triggers notification by facilities to the State that such facilities are subject to emergency planning requirements.

Variance means a grant of relief to a person from the requirement of this Article when specific enforcement would result in unnecessary hardship. A variance, therefore, permits construction or development in a manner otherwise prohibited by this Article. (For full requirements see Section 60.6 of the National Flood Insurance Program regulations).

Violation means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) of the NFIP regulations is presumed to be in violation until such time as that documentation is provided.

Water surface elevation means the height, in relation to the North American Vertical Datum (NAVD) of 1988 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Sec. 18-6-50. Lands to which this article applies.

This Article shall apply to all Special Flood Hazard Areas and areas removed from the floodplain by the issuance of a FEMA Letter of Map Revision Based on Fill (LOMR-F) within the jurisdiction of City of Central, Colorado.

Sec. 18-6-60. Basis for establishing the special flood hazard area.

The Special Flood Hazard Areas identified by the Federal Emergency Management Agency in a scientific and engineering report entitled, "The Flood Insurance Study for Gilpin County and the City of Central," in effect as of the effective date of this Article, with accompanying Flood Insurance Rate Maps and/or Flood Boundary-Floodway Maps (FIRM and/or FBFM) and any revisions thereto, duly adopted following the effective date of this Article are hereby adopted by reference and declared to be a part of this Article.

Sec. 18-6-70. Establishment of floodplain development permit.

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this Article.

Sec. 18-6-80. Compliance.

No structure or land shall hereafter be located, altered, or have its use changed within the Special Flood Hazard Area without full compliance with the terms of this Article and other applicable regulations.

Sec. 18-6-90. Abrogation and greater restrictions.

This Article is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this Article and another provision of the Municipal Code conflict, whichever imposes the more stringent restrictions shall prevail.

Sec. 18-6-100. Interpretation.

In the interpretation and application of this Article, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the City; and
- (3) Deemed neither to limit nor repeal any other powers granted to the City under State statutes or the City's Home Rule Charter.

Sec. 18-6-110. Warning and disclaimer of liability.

The degree of flood protection required by this Article is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. This Article does not imply that land outside the Special Flood Hazard Area or uses permitted within such areas will be free from flooding or flood damages. This Article shall not create liability on the part of the City or any

official or employee thereof for any flood damages that result from reliance on this Article, any administrative decision of the City, or any other decision lawfully made hereunder.

Sec. 18-6-120. Severability.

This Article and the various parts thereof are hereby declared to be severable. Should any section of this Article be declared by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of the Article as a whole, or any portion thereof other than the section so declared to be unconstitutional or invalid.

Sec. 18-6-130. Designation of the Building Official

The Building Official is hereby appointed to administer, implement and enforce the provisions of this Article and other appropriate sections of 44 CFR (NFIP) pertaining to floodplain management.

Sec. 18-6-140. Duties and responsibilities of the Building Official

Duties and responsibilities of the Building Official shall include, but not be limited to, the following:

- (1) Maintain and hold open for public inspection all records pertaining to the provisions of this Article in accordance with the Colorado Open Records Act.
- (2) Review, approve, or deny all applications for Floodplain Development Permits required by adoption of this Article.
- (3) Review Floodplain Development Permit applications to determine whether a proposed building site, including the placement of manufactured homes, will be reasonably safe from flooding.
- (4) Review permits for proposed development to assure that all necessary permits have been obtained from those Federal, State or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.
- (5) Inspect all development at appropriate times during the period of construction to ensure compliance with all provisions of this Article, including proper elevation of the structure.
- (6) Where interpretation is needed as to the exact location of the boundaries of the Special Flood Hazard Area (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the Building Official shall make the necessary interpretation.
- (7) When Base Flood Elevation data has not been provided in accordance with Section 18-6-60, the Building Official shall obtain, review and reasonably utilize any Base Flood Elevation data and Floodway data available from a Federal, State, or other source, in order to administer the provisions of this Article.
- (8) For waterways with Base Flood Elevations for which a regulatory Floodway has not been designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one-half foot at any point within the community.

(9) Under the provisions of 44 CFR Chapter 1, Section 65.12, of the NFIP regulations, a community may approve certain development in Zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one-half foot, provided that the community first applies for a conditional FIRM revision through FEMA (Conditional Letter of Map Revision), fulfills the requirements for such revisions as established under the provisions of Section 65.12 and receives FEMA approval.

(10) Notify adjacent communities and the State Coordinating Agency, which is the Colorado Water Conservation Board, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.

(11) Ensure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.

Sec. 18-6-150. Permit procedures

(a) An application for a Floodplain Development Permit shall be presented to the Building Official on forms furnished by him/her and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes, and the location of the foregoing in relation to Special Flood Hazard Area. Additionally, the following information is required:

(1) Elevation (in relation to mean sea level), of the lowest floor (including basement) of all new and substantially improved structures;

(2) Elevation in relation to mean sea level to which any nonresidential structure shall be floodproofed;

(3) A certificate from a registered Colorado Professional Engineer or architect that the nonresidential floodproofed structure shall meet the floodproofing criteria of Article 5, Section B(2);

(4) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

(5) Maintain a record of all such information in accordance with Sec. 18-6-140(1).

(b) Approval or denial of a Floodplain Development Permit by the City Manager shall be based on all of the provisions of this Article and the following relevant factors:

(1) The danger to life and property due to flooding or erosion damage;

(2) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

(3) The danger that materials may be swept onto other lands to the injury of others;

(4) The compatibility of the proposed use with existing and anticipated development;

(5) The safety of access to the property in times of flood for ordinary and emergency vehicles;

- (6) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
- (7) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;
- (8) The necessity to the facility of a waterfront location, where applicable;
- (9) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
- (10) The relationship of the proposed use to the comprehensive plan for that area.

Sec. 18-6-160. Variance procedures

- (a) The City Council shall hear and render judgment on requests for variances from the requirements of this Article.
- (b) The City Council shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the Building Official in the enforcement or administration of this Article.
- (c) Any person or persons aggrieved by the decision of the City Council may appeal such decision in the courts of competent jurisdiction, pursuant to C.R.C.P. 106(a)(4).
- (d) The Building Official shall maintain a record of all actions involving an appeal and shall report variances to the Federal Emergency Management Agency upon request.
- (e) Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places, the State Inventory of Historic Places, or any other Historic Structure with the City, without regard to the procedures set forth in the remainder of this Article.
- (f) Variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing the relevant factors in Section 18-6-150(b) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- (g) Upon consideration of the factors noted above and the intent of this Article, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this Article as stated in Sec. 18-6-20.
- (h) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- (i) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- (j) Prerequisites for granting variances:

- (1) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - (2) Variances shall only be issued upon:
 - a. Showing a good and sufficient cause;
 - b. A determination that failure to grant the variance would result in exceptional hardship to the applicant, and
 - c. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 - (3) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the Base Flood Elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
- (k) Variances may be issued by the City for new construction and substantial improvements and for other development necessary for the conduct of a Functionally Dependent Use provided that:
- (1) The criteria outlined in Section 18-6-160 are met, and
 - (2) The structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

Sec. 18-6-170. Penalties for noncompliance

Failure to comply with the terms of this Article shall constitute a civil infraction. Any person who is found guilty of, or pleads guilty or nolo contendere to the commission of, the civil infraction shall be subject to a civil penalty as set forth in Section 1-4-20 of this Code. For each day or portion thereof during which any violation continues, a person may be cited for a separate civil infraction. The penalties specified in this Section shall be cumulative and nothing shall be construed as either prohibiting or limiting the City from pursuing such other remedies or penalties in an action at law or equity.

Sec. 18-6-180. General standards

In all Special Flood Hazard Areas the following provisions are required for all new construction and substantial improvements:

- (1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
- (3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;
- (4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are

designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) All manufactured homes shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

(6) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters; and,

(8) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

Sec. 18-6-190. Specific standards

In all Special Flood Hazard Areas where base flood elevation data has been provided as set forth in Sec. 18-6-60, Sec. 18-6-140 (7), or Sec. 18-6-240 the following provisions are required:

(1) Residential construction. New construction and Substantial Improvement of any residential structure shall have the lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), elevated to one foot above the base flood elevation. Upon completion of the structure, the elevation of the lowest floor, including basement, shall be certified by a registered Colorado Professional Engineer, architect, or land surveyor. Such certification shall be submitted to the Building Official.

(2) Nonresidential construction. With the exception of Critical Facilities, new construction and Substantial Improvements of any commercial, industrial, or other nonresidential structure shall either have the lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), elevated to one foot above the base flood elevation or, together with attendant utility and sanitary facilities, be designed so that at one foot above the base flood elevation the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.

A registered Colorado Professional Engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. Such certification shall be maintained by the Building Official, as set forth in Sec. 18-6-150.

(3) Enclosures. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.

Designs for meeting this requirement must either be certified by a registered Colorado Professional Engineer or architect or meet or exceed the following minimum criteria:

- a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
- b. The bottom of all openings shall be no higher than one foot above grade.
- c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

(4) Manufactured homes. All manufactured homes that are placed or substantially improved within Zones A1-30, AH, and AE on the community's FIRM on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which manufactured home has incurred "substantial damage" as a result of a flood, be elevated on a permanent foundation such that the lowest floor of the manufactured home, electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), are elevated to one foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

All manufactured homes placed or substantially improved on sites in an existing manufactured home park or subdivision within Zones A1-30, AH and AE on the community's FIRM that are not subject to the provisions of the above paragraph, shall be elevated so that either:

- a. The lowest floor of the manufactured home, electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), are one foot above the base flood elevation, or
- b. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

(5) Recreational vehicles. All recreational vehicles placed on sites within Zones A1-30, AH, and AE on the community's FIRM either:

- a. Be on the site for fewer than 180 consecutive days,
- b. Be fully licensed and ready for highway use, or
- c. Meet the permit requirements of Sec. 18-6-150, and the elevation and anchoring requirements for "manufactured homes" in Sec. 18-6-190(4) above.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

(6) Prior approved activities. Any activity for which a Floodplain Development Permit was issued by the City or a CLOMR was issued by FEMA prior to April 15, 2013 may be completed

according to the standards in place at the time of the permit or CLOMR issuance and will not be considered in violation of this Article if it meets such standards.

Sec. 18-6-200. Standards for areas of shallow flooding (AO/AH zones)

Located within the Special Flood Hazard Area established in Sec. 18-6-60, are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of 1 to 3 feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

(1) Residential construction. All new construction and Substantial Improvements of residential structures must have the lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), elevated above the highest adjacent grade at least one foot above the depth number specified in feet on the community's FIRM (at least three feet if no depth number is specified). Upon completion of the structure, the elevation of the lowest floor, including basement, shall be certified by a registered Colorado Professional Engineer, architect, or land surveyor. Such certification shall be submitted to the Building Official.

(2) Nonresidential construction. With the exception of Critical Facilities, outlined in Sec. 18-6-250, all new construction and Substantial Improvements of non-residential structures, must have the lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), elevated above the highest adjacent grade at least one foot above the depth number specified in feet on the community's FIRM (at least three feet if no depth number is specified), or together with attendant utility and sanitary facilities, be designed so that the structure is watertight to at least one foot above the base flood level with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy. A registered Colorado Professional Engineer or architect shall submit a certification to the Building Official that the standards of this Section, as proposed in Sec. 18-6-150, are satisfied.

Within Zones AH or AO, adequate drainage paths around structures on slopes are required to guide flood waters around and away from proposed structures.

Sec. 18-6-210. Floodways

Floodways are administrative limits and tools used to regulate existing and future floodplain development. The State of Colorado has adopted Floodway standards that are more stringent than the FEMA minimum standard (see definition of Floodway in Sec. 18-6-40). Located within Special Flood Hazard Area established in Sec. 18-6-60, are areas designated as Floodways. Since the Floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles and erosion potential, the following provisions shall apply:

(1) Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory Floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed by a licensed Colorado Professional Engineer and in accordance with standard engineering practice that the proposed encroachment would not result in any increase (requires a No-Rise Certification) in flood levels within the community during the occurrence of the base flood discharge.

(2) If Sec. 18-6-210(1) above is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Sec. 18-6-180 through Sec. 18-6-250.

(3) Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in Base Flood Elevations, provided that the community first applies for a CLOMR and floodway revision through FEMA.

Sec. 18-6-220. Alteration of a watercourse

For all proposed developments that alter a watercourse within a Special Flood Hazard Area, the following standards apply:

(1) Channelization and flow diversion projects shall appropriately consider issues of sediment transport, erosion, deposition, and channel migration and properly mitigate potential problems through the project as well as upstream and downstream of any improvement activity. A detailed analysis of sediment transport and overall channel stability should be considered, when appropriate, to assist in determining the most appropriate design.

(2) Channelization and flow diversion projects shall evaluate the residual 100-year floodplain.

(3) Any channelization or other stream alteration activity proposed by a project proponent must be evaluated for its impact on the regulatory floodplain and be in compliance with all applicable Federal, State and local floodplain rules, regulations and ordinances.

(4) Any stream alteration activity shall be designed and sealed by a registered Colorado Professional Engineer or Certified Professional Hydrologist.

(5) All activities within the regulatory floodplain shall meet all applicable Federal, State and City of Central floodplain requirements and regulations.

(6) Within the Regulatory Floodway, stream alteration activities shall not be constructed unless the project proponent demonstrates through a Floodway analysis and report, sealed by a registered Colorado Professional Engineer, that there is not more than a 0.00-foot rise in the proposed conditions compared to existing conditions Floodway resulting from the project, otherwise known as a No-Rise Certification, unless the community first applies for a CLOMR and Floodway revision in accordance with Sec. 18-6-210 of this Article.

(7) Maintenance shall be required for any altered or relocated portions of watercourses so that the flood-carrying capacity is not diminished.

Sec. 18-6-230. Properties removed from the floodplain by fill

A Floodplain Development Permit shall not be issued for the construction of a new structure or addition to an existing structure on a property removed from the floodplain by the issuance of a FEMA Letter of Map Revision Based on Fill (LOMR-F), unless such new structure or addition complies with the following:

(1) Residential construction. The lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including

ductwork), must be elevated to one foot above the Base Flood Elevation that existed prior to the placement of fill.

(2) Nonresidential construction. The lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), must be elevated to one foot above the Base Flood Elevation that existed prior to the placement of fill, or together with attendant utility and sanitary facilities be designed so that the structure or addition is watertight to at least one foot above the base flood level that existed prior to the placement of fill with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.

Sec. 18-6-240. Standards for subdivision proposals

(a) All subdivision proposals including the placement of manufactured home parks and subdivisions shall be reasonably safe from flooding. If a subdivision or other development proposal is in a flood-prone area, the proposal shall minimize flood damage.

(b) All proposals for the development of subdivisions including the placement of manufactured home parks and subdivisions shall meet Floodplain Development Permit requirements contained in this Article.

(c) Base Flood Elevation data shall be generated for subdivision proposals and other proposed development including the placement of manufactured home parks and subdivisions which is greater than 50 lots or 5 acres, whichever is lesser, if not otherwise provided pursuant to Sec. 18-6-70 or Sec. 18-6-140 of this Article.

(d) All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.

(e) All subdivision proposals including the placement of manufactured home parks and subdivisions shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

Sec. 18-6-250. Standards for critical facilities

Critical Facilities shall be subject to the provisions of Rule 6 of the Rules and Regulations for Regulatory Floodplains as adopted herein by reference and exemptions may be authorized by the Building Official in accordance therewith. All new and substantially improved Critical Facilities and new additions to Critical Facilities located within the Special Flood Hazard Area shall be required to meet one of the following:

- (1) Location outside the Special Flood Hazard Area; or
- (2) Elevation of the lowest floor or floodproofing of the structure, together with attendant utility and sanitary facilities, to at least two feet above the Base Flood Elevation.

New Critical Facilities shall, when practicable as determined by the Building Official, have continuous non-inundated access (ingress and egress for evacuation and emergency services) during a 100-year flood event.

Section 2. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the

remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

Section 3. Repeal. Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

INTRODUCED AND READ by title only on first reading at the regular meeting of the City Council of the City of Central on the 15th day of October, 2013, at Central City, Colorado.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

Approved as to form:

Marcus McAskin, City Attorney

ATTEST:

Reba Bechtel, City Clerk

PASSED AND ADOPTED on second reading, at the regular meeting of the City Council of the City of Central on the 5th day of November, 2013.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

ATTEST:

Reba Bechtel, City Clerk

POSTED IN FULL AND PUBLISHED BY TITLE AND SUMMARY in the Weekly Register Call newspaper on October 17, 2013.

POSTED AND PUBLISHED BY TITLE [AND SUMMARY IF AMENDED ON SECOND READING] in the Weekly Register Call newspaper on November 7, 2013.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

ATTEST:

Reba Bechtel City Clerk

Agenda Item # 8

LISA R. LEBEN

October 29, 2013

City of Central
Attn: Ron Engels, Mayor
P.O. Box 249
Central City, CO 80427

Mayor and Council Members,

I am submitting my application for the Historic Preservation Commission.

I've recently purchased a home in Central City and am eager to become involved in the community and participate in local government. I have a keen interest in historic preservation and building design and value the natural beauty and rich history of the town. I realize there is a balance between the duties of the Commission and private property owners and respect both positions.

As a background, I've been employed with the Clear Creek County Government for the past 21 years and am currently the Special Projects Division Director. This position involves working on various infrastructure, real estate and land use planning projects including the water bank, wastewater planning, employee housing, right-of-way acquisitions, recreational tourism and other long-term projects.

I understand that the appointment is for a four-year term and respectfully request your and the Council's consideration in filling the vacancy.

Sincerely,



Lisa R. Leben

CELL PHONE: 303.249.1895 | HOME PHONE: 303.403.4505 | EMAIL: lravenleben@gmail.com

ADDRESS: 108 Casey Ave | Central City, CO 80427

Historical Preservation Society,

I AM writing to let you know of my interest in becoming a part of the preservation board.

I HAVE BEEN driving through Central City for seven years, admiring all the historical charm this city has. Eighteen months ago I WAS HONORED & privileged enough TO BECOME THE NEWEST OWNER OF THE Jeremiah Lee Mansion.

I HAVE lovingly RESTORED my home & would LOVE TO BE A PART OF PRESERVING THIS WONDERFUL City.

THANK YOU.

Nicki Fredeck

Nicki Fredeck

201 W. 15th High St.

CENTRAL City.

618 792 8701

Reba Bechtel, CMC
City of Central Clerk, 141 Nevada Street
P.O. Box 249 Central City, Colorado 80427-0249

Dear City of Central Council:

I am writing in answer to an announcement placed in the Central City Post Office this week--- RE: An alternate position on Central City's Historic Preservation Commission. I was encouraged to apply for the alternate position.

The following are my experiences and training for such a position;

A.B. and Master Degrees from Washington University, St. Louis and Southern Illinois University, Edwardsville, respectively. Educator in Ohio, (1); Illinois (35), Colorado (4)

Homeowner in Central (1987), Resident since 1995. Gilpin County Librarian, 1995-2000

Central City Planning Commission member serving 1996 – 2002, then reappointed in 2003 and continue to serve as Chair.

Established Celebrate Central City, a Business and Citizens group to encourage economic development in Central while preserving Historical Integrity. Reorganized into Main Street Central, Inc. and designated a Colorado Main Street Community in 2002 – 2006.

Attended: Colorado Preservation, Inc. State Conferences, 9 years; National Historic Trust Conferences, 2 years; Colorado Tourism Conference, 3 years. Gilpin County Representative for the Colorado Ambassadors, Colorado Tourism Office.

Central City Summit Organizer with Colorado Preservation Inc, National Parks Service, Colorado Community Revitalization Association; held 6 sessions in the City with representatives from CCOHA, Black Hawk, Gilpin County, State Historical Society, etc.

Gilpin County Historical Society; Board member, 1999 to present. Guiding spirit at annual Cemetery Crawls. Former Docent: Teller House, Opera House, Thomas House, Gilpin School House Museum and St. James United Methodist Church.

Author: Central City, summer 2005, Evergreen Living Magazine; PR Releases, etc. for Main Street Central.

Established (1999) the Central City Area Visitor Center and Manager until 2007.

Steering Committee for the Colorado Mountain Heritage Alliance, Treasure Trails Adventure Map, Passport to History and Culture. A joint 5 county project to promote economic development & historic preservation through Heritage Tourism.

I am very willing to attend workshops/conferences and hope to help insure the accuracy of important decisions concerning the Historic Preservation Advisory Commission's Actions. If appointed, I will attend any and all meetings of the Central City Historic Planning Commission.

References: Ray Rears, Gilpin County Planner & Historic Advisory Liaison, 303-582-5831 x 3
Linda Jones, Past President, Gilpin Historical Society, 303-582-5364

Sincerely,



Barbara J. Thielemann

Home #: 303-582-5919
Email: b.thielemann@att.net
FAX: 303-582-9414

Agenda Item # 9

Central City Business Improvement District

Honorable Mayor and City Council:

On behalf of the Board of Directors of the Central City Business Improvement District, We respectfully request that the City Council ratify our Board's appointment of Ann Dodson to serve as Director of the District. Ms. Dodson would fill the open seat that has been held by Ross Grimes.

Ms. Dodson has diligently attended Board of Director's meetings for the past several years and has also been active with regards to the co-op marketing program run by the District along with the inter-city shuttle management plan the District operates on behalf of the City of Central. The Board has found her to be quite familiar with the City and possesses an intuitive knowledge that has been a valuable asset to the District. As one of the few family-owned casino businesses in the State of Colorado, she also operates two of the five casinos on Main Street and is one of the larger employers in the City.

While the Board recognizes that Ross Grimes' contributions as long-time District Director were considerable, we believe that Ms. Dodson will make a smooth transition and immediately contribute to furthering the goals of the District.

We appreciate your willingness to accept our nomination and appointment of Ann Dodson to serve as a Director for the Central City Business Improvement District.

Once again, on behalf of the Board of Director's, thank you for your consideration of this request.

Sincerely,

Thomas Robb
President—Central City Business Improvement District



AGENDA ITEM #10

CITY COUNCIL COMMUNICATION FORM

FROM: Shannon Flowers, Finance Director

DATE: October 31, 2013

ITEM: Ordinance 13-16 An Ordinance of the City Council of the City of Central Adopting and Appropriating the 2014 Budget, Adopting the Capital Improvement Plan and Setting a Property Tax Mill Levy

NEXT STEP: Make a motion to adopt Ordinance 13-16 and set a public hearing for November 19, 2013

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Over the course of the past few months City Council and staff have developed the attached 2014 Budget. As required by State law and City Charter, staff formally presented Council with the proposed budget at the October 15, 2013 meeting.

Ordinance 13-16 officially adopts the 2014 Budget and appropriates funding for the expenditures from the funds indicated. Ordinance 13-16 also adopts the Capital Improvement Plan and sets the City's property tax mill levy at 9.631 mills.

In accordance with Article X, Section 10.6 of the City Charter, a Public Hearing must be held on the 2014 Budget prior to adoption.

- II. **RECOMMENDED ACTION / NEXT STEP:** Make a motion to adopt Ordinance 13-16 and set a public hearing for November 19, 2013.

- III. **FISCAL IMPACTS:** Please see the attached 2014 Budget document which includes detailed financial information, specifically the Introduction and Budget Message.

IV. **BACKGROUND INFORMATION:** While the 2014 budget is being presented as a final version, changes to the Budget can be made up until it is adopted upon second reading at the November 19th Council meeting.

V. **LEGAL ISSUES:** The City will be meeting both the City Charter and statutory requirements by holding a Public Hearing and adopting the 2014 Budget by December 15, 2013.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

VII. **SUMMARY AND ALTERNATIVES:**

1. Make a motion to adopt Ordinance 13-16 and set a public hearing on same for November 19,2013.
2. Make a motion to adopt Ordinance 13-16 with amendments and set a public hearing on same for November 19,2013.

**STATE OF COLORADO
CITY OF CENTRAL
ORDINANCE NO. 13-16**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL
ADOPTING AND APPROPRIATING THE 2014 BUDGET,
ADOPTING THE CAPITAL IMPROVEMENT PLAN,
AND SETTING A PROPERTY TAX MILL LEVY.**

WHEREAS, the City Manager has submitted the proposed 2014 Budget pursuant to City Charter and Colorado law; and notice has been published and City Council has conducted a public hearing on the proposed 2014 Budget pursuant to City Charter and Colorado law; and

WHEREAS, there are sufficient revenues and fund balances to pay for the 2014 budgeted expenditures; and

WHEREAS, the City Charter, Section 10.6(d), specifies that adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property, sales, gaming and other taxes and fees therein proposed; and

WHEREAS, adoption of the 2014 Budget is necessary for the certification of the mill levy to Gilpin County for 2013 taxes, paid in 2014.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:

Section 1. The City of Central hereby adopts and appropriates the following 2014 budget expenditure amounts:

• General Fund	\$ 4,469,610
• Historical Preservation	\$ 433,794
• Public Property Trust	\$ 103,628
• Water	\$ 785,658
Total Appropriations	\$ 4,914,899

Section 2. The 2014 property tax mill levy shall remain at 9.631 mills.

Section 3. The Capital Improvement Plan included in the 2014 Budget document is adopted

Section 4. Severability. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

Section 5. Effective Date. This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

INTRODUCED AND READ by title only on first reading at the regular meeting of the City Council of the City of Central on the 5th day of November, 2013, at Central City, Colorado.

CITY OF CENTRAL, COLORADO

Ron Engels, Mayor

Approved as to form:

Linda C. Michow, City Attorney

ATTEST:

Reba Bechtel, City Clerk

2014 BUDGET

MAYOR

Ron Engels

COUNCIL

Gloria Gaines

Katherine Heider

Bob Spain

Shirley Voorhies

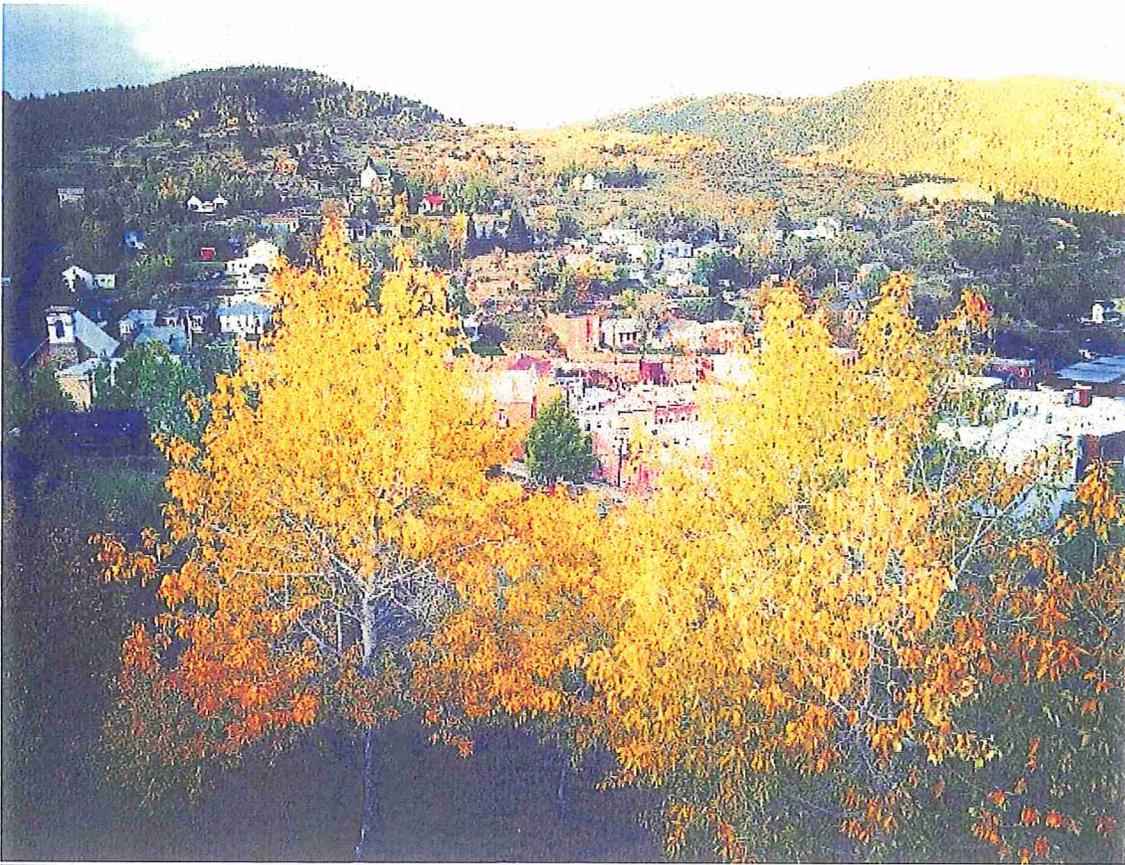


Photo Courtesy of Eric Miller

CITY MANAGER

Alan Lanning

FINANCE DIRECTOR

Shannon Flowers

2014 BUDGET
TABLE OF CONTENTS

	<u>Pages</u>
2014 Introduction	1-6
Budget Calendar	7
2014 Budget Message	8-12
Organizational Chart	13
2008-2014 Budgeted Position by Dept.	14
2013-2018 Pay Plan with 2014 Actuals	15
Consolidated Fund Statement	16
 <u>General Fund</u>	
General Fund Statement	17
General Fund Summary	18
General Fund Revenues By Source	19-20
City Clerk's Department	21-22
Judicial Department	23-24
City Manager Department	25-27
Finance Department	28-29
Community Devel. Department	30-31
Police Department	32-34
Fire Department	35-37
Public Works Department	38-40
Public Relations Department	41-42
Visitors Center Department	43-44
Historic Preservation Fund	45-47
TABOR Reserve Fund	48-49
Debt Service Fund	50-52
Conservation Trust Fund	53-54
Impact Fees Fund	55-56
Public Property Trust Fund	57-58
Water Fund	59-64
Five Year Capital Improvement Plan	65-67
BID Operating Plan and 2011 Budget	68-74
City of Central Adopted Financial Policies	Appendix A
Glossary of Terms	Appendix B

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

THE CITY

The City of Central is located approximately 35 miles west of Denver, Colorado in Gilpin County. The City encompasses an area of approximately one square mile and serves an estimated population of 663 as of July 2011. The City's approximate average annual growth rate over the past eight (8) years is 1.3%. This population includes single family homes, town homes and an apartment complex. The City was incorporated in 1864 and adopted a home-rule charter by election in November of 1991. In accordance with that Charter, the City has all of the powers granted to local self-governments, municipal corporations and all general laws of the state.

Section 2.1 of the City's Charter establishes the form of government as a Mayor-Alderman-City Manager format. The City's governing body consists of four (4) Alderman and a Mayor, referred to as "Council". All members of the governing body are elected by the Citizens and serve terms of four years. The City Council constitutes the legislative and governing body of the City and therefore has all municipal powers and duties under the City Charter, general law and the constitution. Council meetings are held on the first (1st) and third (3rd) Tuesday of each month during the year.

While the Council exercises the legislative power over the City, the City Manager oversees the daily operations of the City and is charged with implementing and maintaining policies set by the Council. The City Manager is also the Budget Officer of the City as set out in the City Charter. The departments under the City Manager's direction are as follows: Administration, Judicial, City Clerk, Finance, Planning, Police, Fire, Public Works, Public Relations, Visitors Center and Water. These departments provide a wide range of services to residents and visitors as well as carrying out all policies and procedures adopted by City Council. Below is a table of the City's current elected officials.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Term Expires</u>
Ron Engels	Mayor	6	2014
Bob Spain	Alderman	7	2014
Shirley Voorhies	Alderwoman	3	2014
Gloria Gaines	Alderwoman	1	2016
Katherine Heider	Alderwoman	1	2016

The Council is assisted in its policy determinations by the recommendations of the Planning Commission and Historic Preservation Board who review development, construction and renovation activity in the City.

Gaming

In 1990, Colorado residents voted to allow limited stakes gaming in three Colorado communities; Central City is one of these communities. Legalization of limited stakes gaming was meant to revitalize these communities and as such, has become the City of Central's biggest source of revenue, providing approximately 78% of all revenue for the City. Gaming is also the most significant local industry and employer of residents. In 2008, Colorado residents and City residents

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

approved Amendment 50 which enhanced gaming opportunities in all three (3) communities. The ballot extended the operating hours to twenty-four hour service, added craps and roulette and increased bet limits. The enhancements were passed in the hopes that the communities could become vacation destinations much like Las Vegas. Additional gaming revenues produced by these enhancements have been earmarked to the State's community colleges.

In accordance with the State Gaming Regulations each business that offers gaming must collect and remit gaming tax upon the adjusted gross proceeds from gaming. The taxes collected from the gaming businesses are allocated toward the Gaming Commission's operating expenses, regulatory expenses and administrative expenses. The remainder is allocated as follows:

% of Amount	Entity or Fund Distributed To
49.8%	State General Fund, 13% to the Gaming Impact Fund and a portion to CDoT
28%	The State Historical Society
12%	Gilpin & Teller Counties in proportion to revenues generated in each county
10%	Black Hawk, Central City & Cripple Creek in proportion to revenues generated by each community
0.20%	Colorado Tourism Promotion Fund

Beginning with the 2010 fiscal year, the tax revenues attributable to the implementation of Amendment 50 will be distributed as follows:

% of Amount	Entity or Fund Distributed To
78%	Colorado Community College System
12%	Gilpin County and Teller County (in proportion to gaming revenues generated in each county).
10%	Central City, Black Hawk, and Cripple Creek (in proportion to gaming revenues generated in each city).

Central City receives its annual gaming distribution in August of each year. The following page charts the City's annual distribution over the last fifteen (15) years. In 2012, the City's annual distribution accounted for 17% of all General Fund revenues.

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

Year	Annual Gaming Tax Distribution	Incr/Dec Over Prior Yr.
2013	854,573	1.51%
2012	841,881	3.55%
2011	813,000	8.21%
2010	751,350	-2.86%
2009	773,499	-20.48%
2008	972,722	-8.91%
2007	1,067,821	18.13%
2006	903,931	9.66%
2005	824,291	27.82%
2004	644,870	-2.72%
2003	662,896	-6.99%
2002	712,726	-8.83%
2001	781,731	-6.91%
2000	839,794	-24.93%
1999	1,118,607	-8.10%

Historic District

Nearly all of the property located within the City was declared a National Historic Landmark Historic District in 1961, by the United States Department of the Interior, National Park Service. Pursuant to the Historic Preservation Ordinance, adopted in 1981 and subsequently amended in 1991, a Historic Preservation Commission was established to, among other things, determine and list all historical and/or architecturally significant structures and areas within the Historic District, to review any request for erection, demolition, moving, reconstruction, restoration or alteration within the Historic District, and to promote the preservation and enhancement of the Historic District. The Commission evaluates all applications for a Certificate of Appropriateness (necessary for the erection, demolition, moving, reconstruction, restoration or alteration within the District), using the Standards and Design Guidelines established in 1981. The Commission is composed of seven members appointed for a four year term, reporting directly to the City Council.

Because of the City's Historical designation, the City receives an annual distribution from the State Historical Society that is to be used towards preserving and promoting the historic nature of the City. In accordance with state and city guidelines, Central City has used this funding in a number of different ways. The most significant among these is the Historical Grant Program the City administers for residents, business and not-for-profits within the City. When appropriated during a budget year, the City offers grants to the three groups mentioned above to do repair or restoration work on their buildings. These grants are made under Historic Preservation Guidelines that adhere to state and city policies that ensure all properties maintain historical standards. The following chart illustrates the City's annual historical distribution over the past fifteen (15) years.

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

Year	Annual Historical Distribution	Incr/Dec Over Prior Yr.
2013	442,722	1.07%
2012	438,032	1.82%
2011	430,187	2.24%
2010	420,756	-2.86%
2009	433,160	-20.48%
2008	544,724	-8.91%
2007	597,980	18.13%
2006	506,201	9.66%
2005	461,603	27.82%
2004	361,127	-2.72%
2003	371,221	-6.99%
2002	399,127	-8.83%
2001	437,786	-9.01%
2000	481,151	-23.19%
1999	626,419	-8.10%

Central City Parkway

In order to increase the overall activity and success of both the gaming and historic tourism industries, the City and its component unit, the Business Improvement District (BID) constructed, the Central City Parkway. On November 19, 2004, the 8.4-mile four-lane parkway that runs from Hidden Valley at Interstate 70 Exit 243, straight into downtown Central City, opened. The Parkway was financed and constructed by the Central City Business Improvement District, which consists of commercial core and casino businesses. The City accepted the Central City Parkway as a City asset in 2007 and is responsible for the maintenance and safety (police and fire protection) of the road. Shortly after its opening, the City installed lighting along the first three miles of the Parkway.

Prior to its construction, visitors to the historic cities of Central City and Black Hawk could only arrive via a narrow, two lane canyon road, which was often closed due to rock slides and/or traffic accidents. The Parkway was a vision of the Central City government, its local businesses and property owners that took more than ten years to realize. Since opening, the casinos in both gaming communities have seen increased business and the Parkway's average daily traffic flow has been approximately 4,500 vehicles per day.

City Finances & Budget Development

The finances and accounts of the City are organized into funds and account groups and are managed to account for specific activities and/or objectives. The 2013 Budget has been prepared in accordance with generally accepted accounting principles (GAAP) and the City's own adopted Financial Policies. The 2013 budget is presented on a *modified accrual basis of accounting* and assumes the *current financial resources* measurement focus for all governmental funds. This basis of accounting means all budgeted revenues are expected to be received during the current budget period and all expenditures allocated are for current operations, capital outlay and debt service payments that will be incurred and payable during the year. The City's sole proprietary enterprise fund, the Water Fund, is presented on an *accrual basis of accounting* and the *economic resources* measurement focus. The Water Fund's accounting basis is similar to that of a private business and

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

differs from the approach taken with governmental funds in that revenues and expenses related to *both* current and non-current assets and liabilities are accounted for in the budget. Therefore, items like the depreciation of capital assets and revenues related to long-term contracts are recognized. The accounting bases for both the governmental and proprietary funds are the same ones used in the City's annual governmental and fund financial reports so correlations between the two sets of documents, changes in fund balances for example, can be made easily.

For governmental funds, a fund balance is comprised of the *net financial assets* of the fund (Financial Assets – Related Liabilities = Fund Balance) and includes both cash and non-cash, current items. The fund balance for the proprietary fund consists of the fund's net assets (Current Assets + Long-Term Assets – Current Liabilities- Long-Term Liabilities= Net Assets) and as mentioned above, recognizes items that may not be realized in the current accounting period. Central City currently has a total of nine (9) funds: seven (7) governmental funds, one (1) Proprietary Fund and one (1) Fiduciary Fund. Below is a table identifying each of the City's funds and primary purpose.

<u>Fund Name</u>	<u>Type</u>	<u>Primary Use</u>
General	Governmental	General government activities such as Administration, Court, Finance, Planning, Police, Fire Public Works and Marketing.
Historic Preservation	Governmental	Activities that promote, restore and maintain the historic buildings and places within the City. Grants and maintenance of city properties.
Tabor	Governmental	Required fund that holds a reserve equal to 3% of the City's budgeted expenditures less debt service payments and interfund transfers.
Conservation Trust	Governmental	Proceeds from the CO State Lottery are placed in this fund and used for expenditures that are related to open space and public areas.
Impact Fees	Governmental	Fees collected from developers to be used to defray the cost of City impacts present due to the development.
Public Property	Governmental	Proceeds from the sale of all City owned property. Funds to be used for the purchase and/or restoration of other City properties.
Debt Service	Governmental	Used to account for the revenues pledged toward the payment of principal and interest payments and the payments themselves.
Water	Proprietary	Accounts for the expenses and revenues related to providing water service to City residents and businesses.
FPPA	Fiduciary	A trust fund that is used to account and track the City's volunteer firefighter's retirement account with FPPA.

The City's adopted Financial Policies main objective is to ensure the programs and services mentioned in the fund descriptions above can be maintained at all times. The goal of these Policies is to enable the City to maintain these services, even during unexpected downturns in the local and/or national economies and also be able to preserve healthy fund balances for contingencies while doing so. Based on these objectives, the Financial Policies of the City advocate the following: diversification of revenue sources; conservative revenue projections for future periods; proper cash management; internal controls to properly manage all expenditures; fund balance restrictions that allow the build up of reserves for contingencies and; the adoption of a balanced budget.

CITY OF CENTRAL
2014 BUDGET
INTRODUCTION

The City defines a "Balanced Budget" as follows: "One in which expenditures do not exceed available resources. Available resources are defined as annual projected revenues plus any undesignated reserves which are over the Fund Balance Policy minimum requirements and approved by Council. Ongoing operational expenses must be funded by ongoing sources of revenue". To review all of the City's adopted Financial Policies please refer to the end of this budget document.

Legal Budget Requirements

Budget Submission

In accordance with C.R.S. § 29-1-105, the budget officer for the City is required to submit a balanced and proposed budget for the following year to the City Council by October 15th. Presentation of the proposed budget does not mean the budget has been adopted or that revisions cannot/will not be made prior to actual adoption.

Presentation of a proposed budget to City Council makes the document available for inspection by the public and following this preliminary presentation a "Notice of Budget" will be published in accordance with C.R.S. § 29-1-106. The Notice of Budget must state the budget is available for inspection by the public at City Hall, give the date and time of the budget hearing, and inform interested electors that objections may be filed any time prior to its adoption.

In accordance with Article X, Section 10.2 of the City Charter, the City Manager shall submit a final budget to Council for adoption no later than thirty (30) days prior to any date required by state law for the certification to the county of the tax levy for the following year. The final budget presented for adoption shall include a Budget Message, which discusses revenues and expenditures for the upcoming year.

After the budget has been presented to Council a public hearing on the proposed budget shall be held. During this time all interested and/or concerned individuals are given the opportunity to speak on the budget. After the public hearing has been held, Council may adopt the budget with or without amendments by resolution or ordinance (Article X, Section 10.6 (c)).

Budget Amendments

Budget amendments are changes to the original budget ordinance, affecting different funds or departments. If during the fiscal year the City manager certifies there are funds available for appropriation, revenues in excess of those estimated in the budget, the Council by resolution or ordinance may make supplemental appropriations for the year. To meet a public emergency affecting the life, health, property or public peace the City Council may also make emergency appropriations. For more information related to budget amendments, please refer to Article X, Section 10.10 of the City Charter.

Public Records

Copies of the budget are public records and are available for public inspection in the City Clerk's office and on the City's website, www.centralcitycolorado.us, under the Finance Department page.

CITY OF CENTRAL
BUDGET CALENDAR

January 30	Certified copy of the adopted budget must be filed with the Division of Local Government. C.R.S. 29-1-113 (1) (3)
June	Finance Director begins preparing current year end projections, revising current fiscal year budget and meeting with Department Directors.
July	Departments begin preparing budget requests for the next year. Finance Department begins the process of compiling all requests, refining current fiscal year end projections and calculating next year's revenue projections.
August	Budget meetings between the City Manager, Finance Director and Department Directors take place to review initial requests and preliminary budget figures.
September	Council receives first copy of preliminary budget and budget work sessions are held with Council and staff.
October 15	Statutory deadline by which a proposed budget must be submitted to City Council C.R.S. 29-1-106 (a)
October	Council has more budget work sessions if necessary, staff finalizes budget and all included documents. Public Hearing may be held based upon need for further work sessions.
November	Public Hearing held if not held in October. Council adopts final budget
December 15	Deadline for Certification of Mill Levy to Gilpin County-Council must have budget adopted by this date.
December 31	Deadline for adopting supplemental appropriations for the year. Supplemental appropriations can be put before council at any time during the year.

CITY OF CENTRAL
2014
BUDGET MESSAGE

Mayor Engels, Council members, Residents and interested parties,

WHERE WE WERE...

Central City has been working to “catch up” for many years. The City has worked hard to address deficiencies in infrastructure, equipment, personnel and capital projects. The last few years have seen a decline in gaming revenues, increased costs of providing standard services, a number of costly, unanticipated expenditures and an ongoing recession including a very depressed housing and development market. Together, these things have made it extremely challenging for the City to provide consistent levels of service to its residents, businesses and visitors, let alone properly maintain the City’s aged capital assets and infrastructure. Over the past few years, the City was forced to deplete its cash reserves in an effort to provide basic services and purchase needed equipment. As a result, the City has been focused on the short-term, rather than the long-term.

The overall objective has been to stabilize revenue, eliminate debt and focus on strategic purchases. Through a series of strategic financial decisions, such as refinancing debt, increased revenues and a lot of hard work toward strategic planning on the part of City Council, the City has been able to significantly improve its financial position over the past several years. This renewed focus has allowed the City to begin addressing extensive deferred maintenance issues, replacing some critical infrastructure and equipment, striving to replenish its cash reserves and develop some strategic planning documents, such as a Water and Wastewater Master Plans. Council has engaged in three successive years of strategic planning and visioning, working to establish major goals and support major projects. This has become the new foundation for the City. The City has worked very hard to eliminate debt, diversify income and build reserves, all necessary to put the City in a position of strength.

WHERE WE ARE...

The 2013 budget year marked the turning point, changing from being in a reactive condition, to a proactive condition. In 2013, the City completed a number of projects and activities that directly supported the Council’s overall vision of a financially stable, economically diverse Central City. Through the purchase of new equipment and hiring additional expertise, both the Public Works and Water Departments have completed critical upgrades. The Lawrence St. waterline replacement serves as an example. In addition, the Public Works Department continues to self-perform a wide variety of quality infrastructure projects saving the City thousands of dollars in contractor charges, like completing the majority of paving projects within the City and the sidewalks projects that were completed. The City also completed or began some strategic initiatives, including the Water Study and a new and comprehensive Stormwater Plan. Several important activities were the result of grant awards. Grants have surfaced with a new emphasis going forward in 2013 and will be a strong focus for 2014 and beyond.

CITY OF CENTRAL
2014
BUDGET MESSAGE

WHERE WE ARE GOING...

As the City begins 2014, the focus will be on improving in a number of critical areas. They are detailed below:

Parking: The City as well as local business has long recognized the need for additional parking. Parking has been the topic of several past meetings and special meetings. While the need has been recognized, the specifics have not been agreed upon and 2014 will have a strong focus on parking needs and a plan to address those needs. However, any solution or plan to address parking will be expensive and a major factor in what solution or plan is developed.

Business Retention/Attraction: The City saw the closure of one casino in 2013. Efforts in 2014 will focus on attracting new business and creating a sustainable business environment. This will be particularly important for Main St. The City Planner will lead the effort to attract business and diversify interests.

Infrastructure: The City will continue to work on projects as money and time allow. Major projects will include the stabilization of the Nevada Street rock wall and a strong effort to resurface the Central City Parkway. The City may also increase efforts toward a new Public Works facility and recreational improvements around Chase Gulch Reservoir. Paving, sidewalks and patching will continue to be priorities.

Development: The City has been working with a number of interested developers and 2014 will see a continued focus on these efforts. Some level of new development will be important for the overall health of the City and diversification of revenue. In late 2013 the City experienced a renewed interest in Central City and will work to capitalize on that interest.

Information/Communication: The City has redesigned its website, improved its GIS capability and 2014 will see an increased effort to communicate and provide information.

The 2014 budget remains fairly conservative. This is due primarily to the loss of some revenues, even though the City has retired its bond debt obligations. As an overview, the 2014 budget does not propose any significant changes in operations.

Overall Ending Fund Balances

The explanation in this paragraph is essentially the same as in last year's budget. However, it is important to clarify fund balances and what those specifically mean in budget preparation and how that relates to the overall financial health of the City. It is also important to understand that fund balance does not equal cash on hand. The Fund Balance is comprised of cash, as well as expected receivables, less payables. $\text{Fund Balance} = \text{Cash} + \text{Accounts Receivable} - \text{Payables}$. For example, the General Fund currently has a large loan outstanding from the Water Fund that makes up a large portion of the General Fund's overall balance. Therefore, while the General Fund's balance and cash flow has improved significantly, it is important to remember that a large portion of the balance is tied to this outstanding loan. This position makes the following information extremely critical to an overall financial management plan and key to improving the City's financial health.

CITY OF CENTRAL
2014
BUDGET MESSAGE

Keeping the above information in mind, the City's overall fund balances are projected to increase by \$139,900 (6%) in 2014. This increase is due entirely to an increase in the General Fund's ending balance of \$361,527 (24%). This significant increase is the result of having no bond payments that require a transfer to the Debt Service Fund or allocation of property taxes and device fees. One of the City Council's financial goals during the 2014 Budget process was to maintain an ending cash reserve in the General Fund of \$700,000. The ending cash reserve is estimated to be \$686,263, close to the Councils' objective. Several fixed costs, namely the Gilpin Ambulance Authority contract, caused the General Fund reserve to fall just below \$700,000. The Historical Preservation Fund's balance has decreased significantly due to the funding of the Nevada Street rock wall project as well as a transfer in the amount of \$120,000 to the Water Fund for capital and infrastructure improvements. The Public Property Trust Fund's ending balance is completely diminished in order to fund a portion of the Nevada Street rock wall project.

General Fund Revenues

The General Fund reflects an increase in revenues of approximately 4%, or \$193,290 over the 2013 budgeted amount. This slight increase is the result of all property taxes and device fee collections being allocated directly into the General Fund. In previous years, a portion of both revenue sources have been allocated into the Debt Service Fund for bond payments. The City retired all bonds payments in 2013. Therefore, all device fees and property taxes are fully allocated in the General Fund in 2014. This change in revenue allocations would have been higher, but was countered with expected decreases in sales tax and device fee revenues due to the closure of one casino and a decrease in overall gaming activity during 2013.

General Fund Expenditures

Budgeted General Fund expenditures have increased by 6% or \$266,956 from 2013 to 2014 budgeted amounts. As described above, this Budget allocates funding for small scale capital improvement and infrastructure projects. Additionally, funding has been allocated for the purchase of new accounting software, a new snow plow, one new police vehicle and several much needed items within the Fire Department. The total amount of funding for these capital expenditures is \$160,000. Also allocated is \$85,000 in the Public Works Department for the City's partial portion of a grant match for a Stormwater master plan and associated project costs. The second half of the City's required match will be funded in 2015 for a total overall match of \$170,000. The total amount of the grant was \$100,000. All funding allocations presented in the General Fund's budget are related primarily to continued services, operations and maintenance within all departments. A portion of the increase in General Fund expenditures is related to an increase in personnel costs which are discussed below.

CITY OF CENTRAL
2014
BUDGET MESSAGE

Personnel and Benefits

The 2014 proposed budget authorizes 24 full-time positions and 5 part-time positions. Total expenditures for all personnel and associated costs is \$2,074,683. A chart detailing these positions follows the Budget Message. One notable change is the elimination of the Operations Director position. A 2% cost-of-living increase as well as a possible 3% merit increase has been reflected for all employees. The total cost of the 2% cost-of-living and possible 3% merit increase is approximately \$86,500. Minor changes have been made to the employee insurance plans; the City will continue to pay 90% of the insurance premiums for health, dental and vision. The City's continued retirement match of up to 4% is still active and reflected in this budget. Based upon CML salary survey information, the Pay Plan continues to reflect salaries and wages in the mid-range for most employees.

Historic Preservation Fund

Revenues within the Historic Preservation Fund are budgeted to be \$424,205, a decrease of \$1,045 (1%). This decrease is due to a projected decrease in state historical funds in 2014, resulting from a decline in the City's overall gaming tax revenues. This decline is based upon an overall decrease in gaming activity, as well as, the loss of one casino in 2013. Expenditures budgeted within the Historic Preservation Fund are \$433,794. This is a decrease of \$31,506 (7%) over budgeted 2013 expenditures. The Historic Preservation Fund allocates money for the funding of marketing and event initiatives between the City, businesses and non-profits as well as the personnel and operations of the Visitors Center. This fund also allocates expenditures for the annual Ennovate energy performance contract lease payment and repairs to stabilize the rock wall on Nevada Street. A significant change is an allocation of \$120,000 to the Water Fund and the elimination of historical grants for residents in 2014.

Water Fund

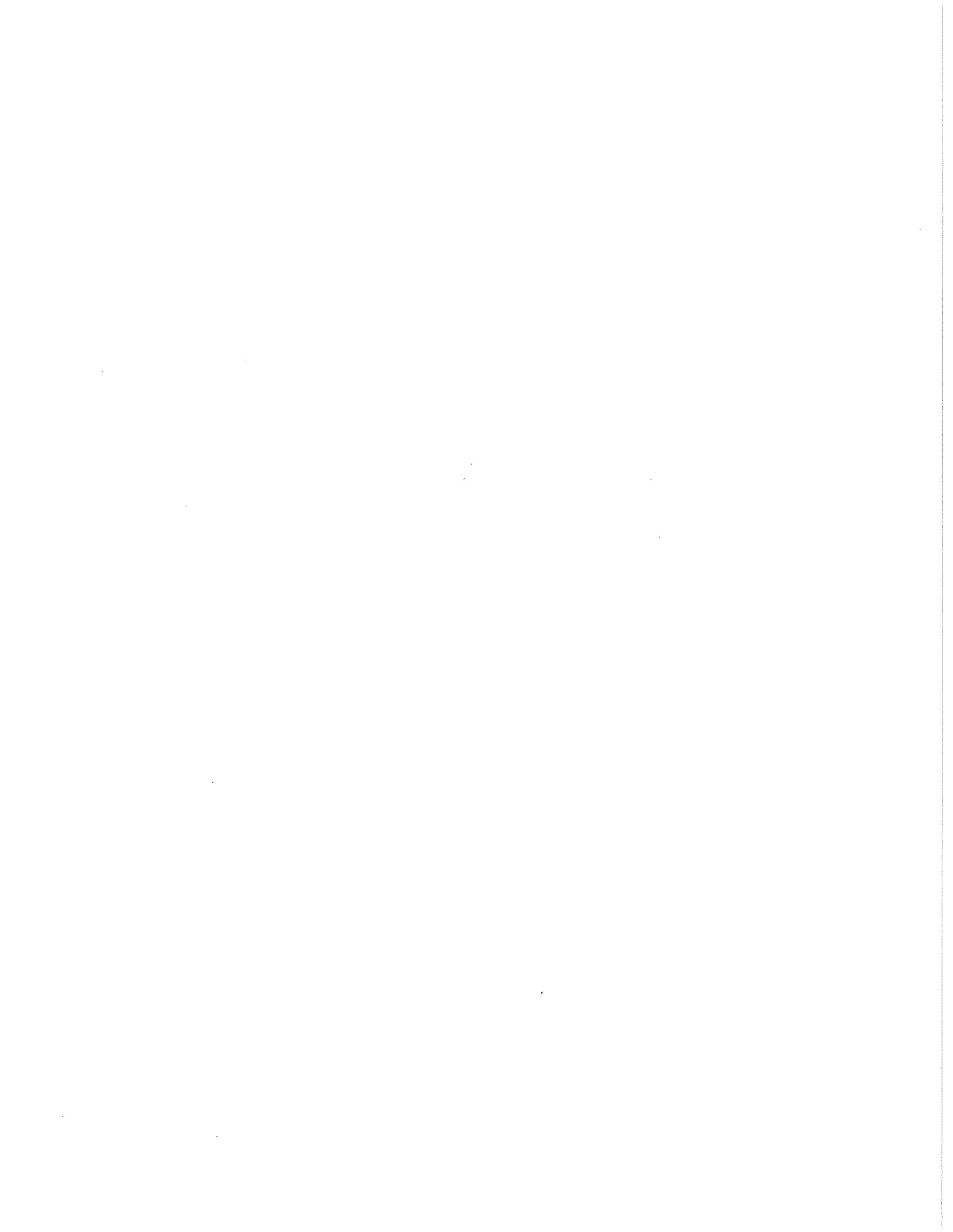
In 2013, the City implemented a new tiered rate billing structure for all residential and commercial water accounts. For 2014, neither commercial nor residential water rates will change. Rather, the City Council has elected to further subsidize the Water Fund, with a transfer from the General Fund in the amount of \$27,781 as well as a transfer from the Historic Preservation Fund in the amount of \$120,000 for capital and infrastructure improvements. An explanation of the rate structures can be found in the Water Fund's introduction pages.

The Water Fund revenue is budgeted at \$636,876. This is a decrease of \$182,150 22% over 2013 budgeted revenues. This decrease is partially related to budgeting for the collection of only one half of the residential meter paybacks. The full payback amount from commercial customers is budgeted. Expenses within the Water Fund reflect an increase of \$49,617 (7%) over the 2013 allocation. This increase comes primarily from the allocation of \$120,000 for capital and infrastructure improvements within the water system. The budget also allocates funds to complete a small capital improvement project at Chase Gulch.

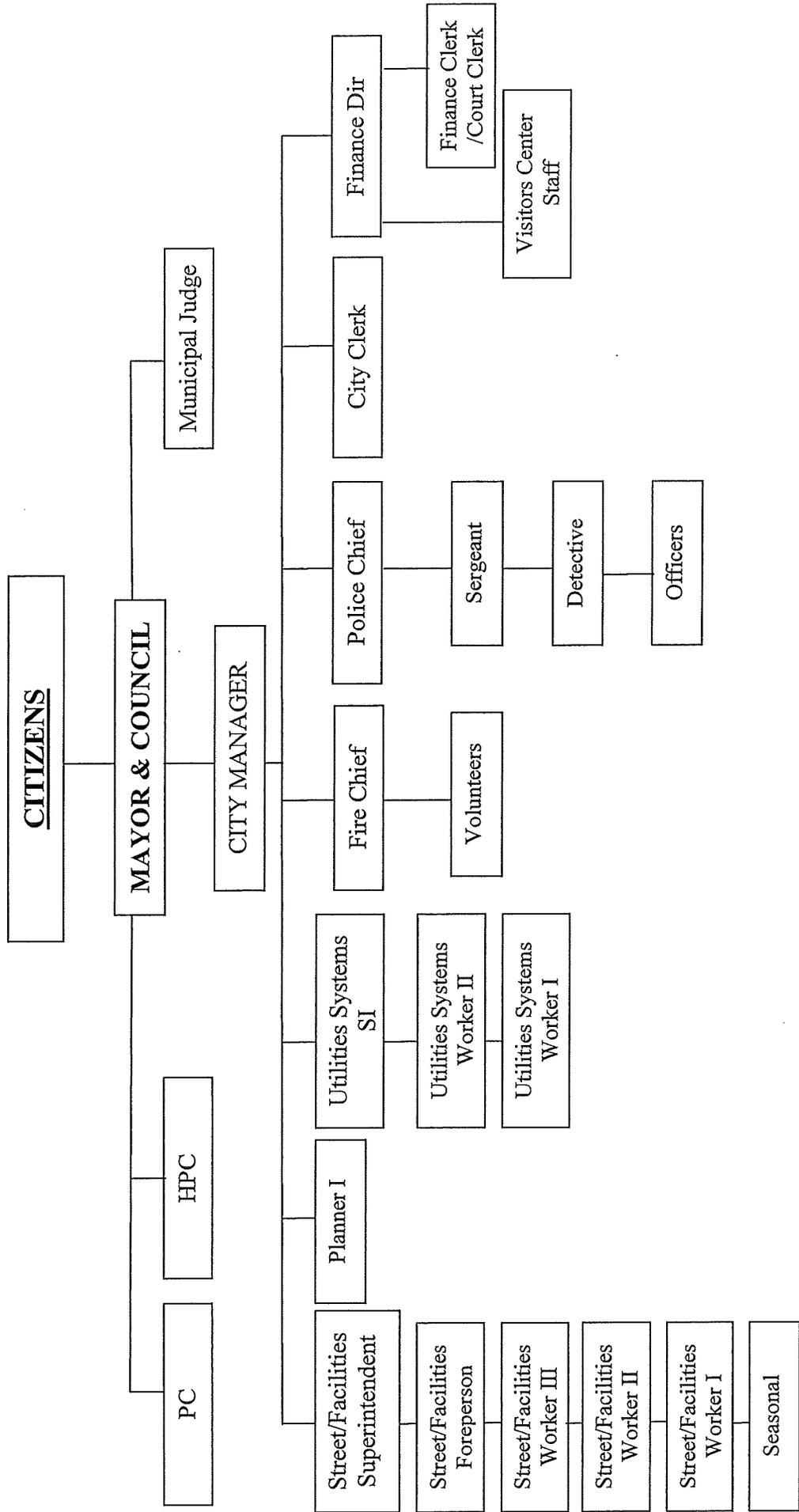
CITY OF CENTRAL
2014
BUDGET MESSAGE

Conclusion

The 2013 Budget is reflective of Council's continued goals of building and sustaining healthy cash reserves while upgrading and improving infrastructure and planning for the future of Central City. In following the path that City Council has laid out in its visioning process, the City will continue to become more financially stable, be able to address capital replacement and infrastructure needs as they occur and put plans and projects in place for future years. In doing these things, Central City is well on its way to being a great success as a historical city that just happens to have gaming.



**CITY OF CENTRAL
ORGANIZATIONAL CHART**



2008-2014 BUDGETED
POSITIONS BY DEPARTMENT

FULL TIME POSITIONS

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Judicial Department	-	-	-	-	-	-	-
City Clerk's Department	1.5	1	1	1	1	1	1
City Manager Department	1	1	1	1	1	1	1
Finance Department	1	1	1	1	1	1	1
Planning Department	1.5	1	1	1	1	1	1
Police Department	7	4	4	5	5	8	8
Fire Department	1	1	1	1	1	1	1
Public Works Department	6.65	6.65	6.65	6	9	8	8
Public Relations Department	-	-	-	-	-	-	0
Visitor Center Department	-	-	-	-	-	-	0
Water Department	2.35	1.35	1.35	1	2	3	3
<i>Total Full Time Employees</i>	<i>22</i>	<i>17</i>	<i>17</i>	<i>17</i>	<i>21</i>	<i>24</i>	<i>24</i>

PART TIME POSITIONS

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Judicial Department	1	2	2	2	1	1	1
City Clerk's Department	-	-	-	-	-	-	-
City Manager Department	-	-	-	-	-	-	-
Finance Department	1	1	1	1	1	1	1
Planning Department	-	-	-	-	-	-	-
Police Department	1	1	1	-	1	-	-
Fire Department	-	-	-	-	-	-	-
Public Works Department	-	-	-	-	-	1.5	-
Public Relations Department	1	1	1	-	-	-	-
Visitor Center Department	3	3	3	3	3	3	3
Water Department	-	-	-	-	-	0.5	-
<i>Total Part-Time Positions</i>	<i>7</i>	<i>8</i>	<i>8</i>	<i>6</i>	<i>6</i>	<i>7</i>	<i>5</i>

<i>Total City Employees</i>	<i>29</i>	<i>25</i>	<i>25</i>	<i>23</i>	<i>27</i>	<i>31</i>	<i>29</i>
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CITY OF CENTRAL
2013-2018 PAY PLAN
With 2014 Actuals

Employee Title	Status	Salary	Range		Actual
			Min.	Max.	
<u>Judicial Department</u>					
Judge		Salary	TBD by Council		9,261
Court Clerk	Exempt	Salary	11,980	16,696	18,608
<u>City Clerk's Department</u>					
City Clerk	Exempt	Salary	60,471	83,055	67,473
<u>Finance Department</u>					
Finance Director	Exempt	Salary	81,609	113,567	91,990
Finance Clerk (Pt)	Non-Exempt	Hourly	45,756	62,874	27,354
<u>Planning Department</u>					
Community Devel Dir.	Exempt	Hourly	81,200	113,128	70,613
<u>Police Department</u>					
Police Chief	Exempt	Salary	79,836	110,063	91,483
Sergeant	Non-Exempt	Hourly	58,383	76,354	70,560
Detective	Non-Exempt	Hourly	58,393	76,354	65,264
Officer	Non-Exempt	Hourly	43,429	61,093	49,854
Officer	Non-Exempt	Hourly	43,429	61,093	49,489
Officer	Non-Exempt	Hourly	43,429	61,093	48,308
Officer	Non-Exempt	Hourly	43,429	61,093	48,308
Officer	Non-Exempt	Hourly	43,429	61,093	47,873
<u>Fire Department</u>					
Fire Chief	Exempt	Salary	85,205	117,387	72,913
<u>Public Works Department</u>					
Operations Director	Exempt	Salary	80,600	113,487	-
Streets/Facilities SI	Exempt	Salary	54,905	77,075	71,663
Street/Facilities Foreperson	Non-Exempt	Hourly	39,996	54,442	47,944
Fleet Manager	Non-Exempt	Hourly	38,384	53,007	37,440
Municipal Service Worker III	Non-Exempt	Hourly	35,298	50,398	43,909
Municipal Service Worker III	Non-Exempt	Hourly	35,298	50,398	41,621
Municipal Service Worker III	Non-Exempt	Hourly	35,298	50,398	40,165
Municipal Service Worker I	Non-Exempt	Hourly	28,979	41,038	33,280
Municipal Service Worker I	Non-Exempt	Hourly	28,979	41,038	29,494
Seasonal	Non-Exempt	Hourly	27,893	37,939	-
<u>Water Department</u>					
Utilities Systems SI	Exempt	Salary	55,667	76,875	71,663
Utilities Systems III	Non-Exempt	Hourly	44,147	61,059	49,781
Utilities Systems II	Non-Exempt	Hourly	36,324	50,398	47,015
Utilities Systems I	Non-Exempt	Hourly	32,776	44,836	-
<u>Visitors Center Staff</u>					
VC Attendant	Non-Exempt	Hourly	6,240	16,848	15,039
VC Attendant	Non-Exempt	Hourly	6,240	16,848	9,998
VC Attendant	Non-Exempt	Hourly	6,240	16,848	9,632

2014 PROPOSED BUDGET CONSOLIDATED FUND STATEMENT

	General Fund	Historic Preservation Fund	Debt Service Fund	CTF Fund	Impact Fees Fund	Pub. Property Devel Fund	Water Fund	Tabor Reserve Fund	TOTAL
Beginning Fund Balance	1,557,731	451,750	-	53,871	(129,585)	103,178	-	204,608	2,241,553
Sources of Fund									
REVENUES									
Taxes	1,765,600	-	-	-	-	-	-	-	1,750,600
Tap/Impact Fees	-	-	-	-	-	-	-	-	-
Special Assessments	2,761,133	-	-	-	-	-	-	-	2,761,210
Licenses, Fees, Permits	37,700	-	-	-	-	-	-	-	37,700
Intergovernmental	68,000	415,805	-	5,000	-	-	-	-	469,675
Charges for Services	95,285	500	-	-	-	-	636,876	-	754,383
Fines	40,000	-	-	-	-	-	-	-	40,000
Grants	-	-	-	-	-	-	-	-	-
Interest Income	200	200	-	20	-	450	-	120	990
Miscellaneous	92,000	7,700	-	-	-	-	-	-	99,700
Total Revenue	4,859,918	424,205	-	5,020	-	450	636,876	120	5,914,258
Expenses by Category									
Personnel Services	1,771,703	64,651	-	-	-	-	230,458	-	2,074,683
Operating & Maint.	1,562,805	139,441	-	-	-	-	240,999	-	1,854,512
Professional Services	489,950	-	-	-	-	-	145,000	-	528,650
Council	63,878	-	-	-	-	-	-	-	43,878
CCP	172,269	-	-	-	-	-	-	-	142,269
Grants & Projects	-	229,702	-	-	-	-	-	-	57,702
Debt Principal	-	-	-	-	-	-	-	-	-
Debt Interest	-	-	-	-	-	-	-	-	-
Capital Outlay	409,005	-	-	-	-	103,628	169,200	-	213,205
Miscellaneous	-	-	-	-	-	-	-	-	-
Total Expenses	4,469,610	433,794	-	-	-	103,628	785,658	-	4,914,899
Interfund Loans/Transfers	(28,781)	(120,000)	-	-	-	-	148,781	-	-
Ending Fund Balance	1,919,257	322,161	-	58,891	(129,585)	-	(0)	204,728	2,375,452
<i>Reserved for Specific Purposes</i>	-	-	-	-	-	-	-	-	-
<i>Reserved</i>	-	-	-	58,891	-	-	-	-	58,891
Unreserved Balance	1,919,257	322,161	-	-	(129,585)	-	45,050	204,728	2,361,612
Incr (Decr) in Balance	361,527	199,448	-	5,020	-	450	(0)	(204,608)	361,837
Ending Fund Balance	1,919,257								
Water Loan Rcvbl	(1,232,994)								
Approx Ending CASH	686,263								

2014 PROPOSED BUDGET
GENERAL FUND-FUND STATEMENT

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
Beginning Fund Balance	1,083,488	204,049	919,840	1,153,136	1,594,416	1,557,731
Sources of Fund						
REVENUES						
Taxes	1,532,596	1,865,082	1,669,754	1,645,280	1,521,788	1,765,600
Special Assessments	2,286,153	2,438,660	2,666,889	2,737,774	2,450,563	2,761,133
Licenses, Fees & Permits	39,890	66,600	28,399	26,300	23,810	37,700
Intergovernmental	67,141	69,192	80,471	67,627	64,855	68,000
Charges for Services	46,572	62,932	105,221	90,775	97,998	95,285
Miscellaneous	207,035	311,511	434,877	98,872	206,059	132,200
Total Revenue	4,179,387	4,813,977	4,989,997	4,666,628	4,365,073	4,859,918
Expenditures by Department						
City Clerk	86,338	106,814	98,574	116,469	106,361	115,822
Judicial	41,502	44,382	48,637	55,759	49,104	51,910
City Manager/General Administration	899,570	976,065	812,733	826,631	797,583	854,715
Finance	185,843	186,013	187,901	191,433	196,031	262,956
Community Development	137,962	199,561	213,293	170,944	207,436	130,321
Police	378,771	454,155	755,747	757,893	782,864	844,776
Fire & Ambulance	313,046	357,358	412,039	349,355	419,429	470,864
Public Works	1,401,937	1,770,165	1,812,239	1,678,160	1,528,501	1,602,303
Public Relations	41,344	35,993	207,554	56,010	80,961	135,942
Visitors Center	37,500	-	-	-	-	-
Total Expenditures	3,523,813	4,130,506	4,548,717	4,202,654	4,168,270	4,469,610
Transfers In (Out) of Fund	(307,709)	32,320	-	(17,387)	(233,488)	(28,781)
Previous Period Adjustment	(1,229,715)	-	-	-	-	-
Ending Fund Balance	201,638	919,840	1,361,120	1,599,723	1,557,731	1,919,257
Reserved for Specific Purposes	-	-	-	100,602	-	-
Reserved	-	-	-	570,000	-	700,000
Unreserved	201,638	919,840	1,361,120	929,121	1,557,731	1,219,257
Increase (Decrease) in Fund Balance	(881,850)	715,791	441,280	446,587	(36,685)	361,527
Ending Balance		919,840	1,361,120	929,121	1,557,731	1,919,257
Water Fund Loan Amount Owed		(1,089,000)	(1,089,000)	(1,089,000)	(1,089,000)	(1,232,994)
Approximate Cash in GF		(169,160)	272,120	(159,879)	468,731	686,263

**2014 PROPOSED BUDGET
GENERAL FUND SUMMARY**

DEPARTMENT	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
CITY CLERK TOTALS	86,338	106,814	98,574	116,469	106,361	115,822
JUDICIAL DEPARTMENT TOTALS	41,502	44,382	48,637	55,759	49,104	51,910
CITY MANAGER/GEN ADMIN TOTALS	899,570	976,065	812,733	826,631	797,583	854,715
FINANCE DEPT TOTALS	185,843	186,013	187,901	191,433	196,031	262,956
COMMUNITY DEVELOPMENT TOTALS	137,962	199,561	213,293	170,944	207,436	130,321
PUBLIC WORKS TOTALS	1,401,937	1,770,165	1,812,239	1,678,160	1,528,501	1,602,303
POLICE DEPARTMENT TOTAL	378,771	454,155	755,747	757,893	782,864	844,776
FIRE & AMBULANCE TOTALS	313,046	357,358	412,039	349,355	419,429	470,864
PUBLIC RELATIONS TOTALS	41,344	35,993	207,554	56,010	80,961	135,942
VISITORS CENTER TOTALS	37,500	-	-	-	-	-
TOTAL EXPENDITURES	3,523,813	4,130,506	4,548,717	4,202,654	4,168,270	4,469,610
<i>Revenues</i>	4,179,387	4,813,977	4,985,611	4,666,628	4,365,073	4,859,918
<i>Expenses</i>	3,523,813	4,130,506	4,548,717	4,202,654	4,168,270	4,469,610
<i>Excess of Revenues Over Expenditures</i>	655,574	683,471	436,894	463,974	196,803	390,308
<i>Transfer Out Debt Service</i>	(304,897)	(34,361)	-	(17,387)	(233,488)	-
<i>Transfers-Other</i>	(2,812)	66,681	-	-	-	-
<i>Loan to Water Fund</i>	-	-	-	-	-	(28,781)
<i>Total Other Financing Sources (Uses)</i>	(307,709)	32,320	-	(17,387)	(233,488)	(28,781)
<i>Net Change in Fund Balance</i>	347,865	715,791	436,894	446,587	(36,685)	361,527
Beginning Fund Balance	1,083,488	204,049	1,153,136	1,153,136	1,594,416	1,557,731
Previous Period Adjustment	(1,229,715)	-	-	-	-	-
Ending GF Balance	201,638	919,840	1,590,030	1,599,723	1,557,731	1,919,257
Reserved for Specific Purposes	-	-	-	100,602	-	-
Reserved	-	-	-	570,000	-	-
Unreserved Fund Balance	-	-	-	929,121	1,557,731	1,919,257

2014 PROPOSED BUDGET
GENERAL FUND REVENUES BY SOURCE

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
TAXES						
01-311-1000 General Property Taxes	20,205	22,552	19,114	31,000	21,863	311,000
01-311-0001 Delinquent Tax/Interest	88	3,350	168	120	100	600
01-311-0002 Miscellaneous Prop. Taxes	2,792	210	-	1,000	-	-
01-311-0000 Specific Ownership Tax	966	993	939	1,000	1,000	14,000
01-313-0000 Sales Tax Revenue	600,410	869,433	680,813	672,160	515,000	515,000
01-313-0001 Delinquent Sales Tax Charges	66	-	-	-	-	-
01-313-1000 Use Tax Revenue	18,838	57,264	9,081	20,000	20,097	20,000
01-313-3000 Lodging Tax	33,065	43,977	48,060	45,000	40,181	40,000
01-318-2000 Franchise Tax	49,938	54,618	69,697	60,000	68,974	65,000
01-335-9000 State Gaming Tax	806,228	812,685	841,882	815,000	854,573	800,000
<i>Subtotal Taxes</i>	<u>1,532,596</u>	<u>1,865,082</u>	<u>1,669,754</u>	<u>1,645,280</u>	<u>1,521,788</u>	<u>1,765,600</u>
SPECIAL ASSESSMENTS						
01-318-3000 Device Fees Machine Tax	1,565,659	1,746,974	1,936,649	1,977,991	1,740,649	1,651,795
01-318-3001 Device Fees 2'nd Add'l	156,495	174,618	193,577	197,709	173,985	437,604
01-318-3002 Century Device Fees	563,999	517,068	536,663	562,074	535,929	671,734
<i>Subtotal Special Assessments</i>	<u>2,286,153</u>	<u>2,438,660</u>	<u>2,666,889</u>	<u>2,737,774</u>	<u>2,450,563</u>	<u>2,761,133</u>
LICENSES, FEES & PERMITS						
01-321-1000 Liquor License	3,314	6,139	4,386	4,500	4,500	4,500
01-320-1000 Sales Tax License	3,110	8,910	12,023	3,500	1,603	10,000
01-320-1001 Business License	3,130	2,600	1,125	-	150	1,100
01-320-1002 Dispensary License	7,200	1,200	1,200	2,400	2,400	2,400
01-322-7000 Sign License	1,000	975	350	400	461	500
01-321-6000 Contractors License	3,548	4,738	3,675	2,500	2,811	3,200
01-322-1000 Building Permits	15,436	30,576	6,569	10,000	10,505	13,000
01-341-5000 Other Licenses, Fees & Per	3,152	11,462	3,457	3,000	1,380	3,000
<i>Subtotal Licenses, Permits & Fees</i>	<u>39,890</u>	<u>66,600</u>	<u>28,399</u>	<u>26,300</u>	<u>23,810</u>	<u>37,700</u>
INTERGOVERNMENTAL						
01-334-2000 Grant Revenues	-	-	9,748	-	-	-
01-335-4000 Highway User Tax Fund	48,447	44,979	49,279	48,000	48,000	48,000
01-335-5000 Road & Bridges	13,105	17,305	12,580	15,957	13,000	13,800
01-335-6000 Cigarette Tax	1,449	1,951	1,904	1,569	1,754	1,500
01-335-4002 State Mineral Lease Distribution	704	414	392	601	601	500
01-335-4003 State Severance Tax Distribution	3,436	4,543	6,568	1,500	1,500	4,200
<i>Subtotal Intergovernmental Revenue</i>	<u>67,141</u>	<u>69,192</u>	<u>80,471</u>	<u>67,627</u>	<u>64,855</u>	<u>68,000</u>
CHARGES FOR SERVICES						
01-341-1000 Court Costs	1,240	1,300	3,970	5,000	11,323	9,000
01-341-2000 Other (Pub, Cop, B/D Cert)	768	229	573	863	350	700
01-341-3000 Design Review Fees	9,209	17,933	7,825	5,000	5,153	5,000
01-341-6000 Elevator Inspection Fee	-	-	180	8,616	8,616	9,500
01-342-1000 City Performed Services	-	357	9,265	290	-	500
01-342-1000 Fingerprinting Services	2,875	3,025	2,223	3,281	2,837	2,500
01-347-8000 Marketing Revenues-Events	1,855	1,000	729	-	-	-
01-363-1000 Lease Revenue	30,625	39,088	80,456	67,725	69,719	68,085
<i>Subtotal Charges for Services</i>	<u>46,572</u>	<u>62,932</u>	<u>105,221</u>	<u>90,775</u>	<u>97,998</u>	<u>95,285</u>

**2014 PROPOSED BUDGET
GENERAL FUND REVENUES BY SOURCE**

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
MISCELLANEOUS						
01-351-1000 Fines	44,929	51,643	48,182	55,000	38,654	40,000
01-361-0000 Interest Income	297	(102)	209	100	100	200
01-362-2000 Surplus Sale Revenue	24,095	13,612	88,478	5,000	50,000	10,000
01-390-0000 Other Misc Revenue	9,829	63,242	6,808	10,000	40,000	10,000
01-391-0001 Sale of Property/Transfers In	-	66,720	-	-	-	-
01-390-2003 Deferred Revenue Recog.	2,540	43,449	53,011	5,449	-	-
01-390-0422 Fire Department Revenue	345	2,470	6,085	3,323	9,811	3,000
01-390-2000 Employee Medical Payments	-	-	-	-	27,494	29,000
01-390-2001 BID CCP Maintenance	-	20,000	20,000	20,000	20,000	20,000
01-392-0000 Proceeds of Capital Lease	-	-	152,989	-	-	-
01-396-0000 Lawsuits/Insurance Settlements	125,000	50,477	59,115	-	20,000	20,000
<i>Subtotal Miscellaneous Revenue</i>	<u>207,035</u>	<u>311,511</u>	<u>434,877</u>	<u>98,872</u>	<u>206,059</u>	<u>132,200</u>
TOTAL REVENUES	4,179,387	4,813,977	4,985,611	4,666,628	4,365,073	4,859,918

**CITY CLERK DEPARTMENT
2014 Budget**

Program Goal

The City Clerk Department maintains orderly and accessible records of all city activities and transactions, posts all public meeting notifications; prepares agendas and minutes for City Council formal meetings, administers liquor license services and is charged with the codification of the municipal code book.

Budget Allowance/Explanation

The City Clerk's budget allocation for 2014 is \$115,822, a decrease of 1% over the 2013 budget allocation. This increase is primarily the result of allocating funds for election expenditures.

Personnel Funded in 2014

City Clerk	\$67,473
<i>Total Funded</i>	\$67,473

2014 PROPOSED BUDGET
CITY CLERK

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-411-1100	SALARIES & WAGES	51,212	61,849	62,397	64,260	64,260	67,473
01-411-1101	EVENT COORDINATION	-	450	-	-	-	-
01-411-2100	HEALTH/DENTAL/VISION/LIFE/D&D	4,242	6,022	6,063	9,785	6,499	7,398
01-411-2200	FICA & MEDICARE	4,432	4,621	4,751	4,916	4,916	5,162
01-411-2210	SUTA	93	174	176	193	193	202
01-411-2300	401K	819	2,448	2,457	2,570	2,570	2,699
01-411-2310	457	1,228	-	-	-	-	-
01-411-2400	TRAINING	165	25	550	1,000	500	1,000
01-411-2600	WORKER'S COMPENSATION	670	1,326	1,980	1,756	1,597	2,634
	<i>Total Personnel Services</i>	<u>62,861</u>	<u>76,915</u>	<u>78,374</u>	<u>84,480</u>	<u>80,535</u>	<u>86,568</u>
01-411-3300	OTHER PROFESSIONAL SERVICES	381	-	-	-	100	-
01-411-3402	CODIFICATION	3,671	4,178	-	5,000	9,349	5,000
01-411-3301	IT SERVICES & SUPPORT	2,683	6,302	5,093	4,000	5,247	5,000
	<i>Total Professional Services</i>	<u>6,735</u>	<u>10,480</u>	<u>5,093</u>	<u>9,000</u>	<u>14,696</u>	<u>10,000</u>
01-411-2100	ELECTRICITY	3,797	3,974	3,245	2,651	3,106	3,417
01-411-3002	ELECTIONS EXPENSE	981	1,034	1,765	10,000	-	3,500
01-411-3401	RECORDS PRESERVATION	-	5,749	-	1,000	-	2,500
01-411-3403	FILING FEES	16	39	143	500	-	-
01-411-4110	SEWER	120	162	128	113	165	182
01-411-4303	BUILDING MAINTENANCE	4,856	2,980	1,165	1,429	770	1,165
01-411-4304	ALARMS MONITORING	194	268	814	275	379	1,000
01-411-5100	POSTAGE	363	720	666	662	825	866
01-411-5200	LIABILITY INSURANCE	92	76	108	187	1,500	1,575
01-411-5300	TELEPHONE	2,530	1,309	1,216	2,000	1,529	1,600
01-411-5410	CLASSIFIEDS	293	358	176	1,000	500	500
01-411-5420	LEGAL PUBLICATIONS	1,044	1,052	637	-	-	500
01-411-5611	CREDIT CARD PROCESSING FEES	104	47	90	100	24	100
01-411-5700	SUBSCRIPTIONS & MEMBERSHIPS	196	254	310	250	250	250
01-411-5800	TRAVEL	10	-	-	-	-	-
01-411-6110	OFFICE SUPPLIES & SMALL EQUIP	544	269	528	1,000	500	500
01-411-6111	STATIONARY/FORMS	445	49	75	250	250	250
01-411-6112	PHOTOCOPIER CHARGES	764	1,019	1,175	1,222	982	1,000
01-411-6114	SOFTWARE	150	60	120	350	350	350
	<i>Total Operating Expenses</i>	<u>16,499</u>	<u>19,419</u>	<u>12,361</u>	<u>22,989</u>	<u>11,130</u>	<u>19,254</u>
01-411-7430	FURNITURE AND FIXTURES	243	-	-	-	-	-
01-411-7431	COMPUTERS & SOFTWARE	-	-	2,746	-	-	-
	<i>Total Capital Outlay</i>	<u>243</u>	<u>-</u>	<u>2,746</u>	<u>-</u>	<u>-</u>	<u>-</u>
	CITY CLERK TOTALS	86,338	106,814	98,574	116,469	106,361	115,822

**JUDICIAL DEPARTMENT
2014 Budget**

Program Goal

The Judicial Department/Municipal Court provides equal access, professional and impartial treatment and just resolution of all Court matters to all individuals who come before the Court with integrity.

The City Council appoints the Municipal Judge on a bi-annual basis and the Court Clerk is an employee of the City. Court is held twice per month at the discretion of the Judge. The Court Clerk provides administrative and related support for the Judge during Court sessions, prepares all required paperwork and tracks and maintains all tickets and cases throughout the month.

Budget Allowance/Explanation

The Judicial/Municipal Court budget provides for the operation of the municipal court and is allocated at \$51,910 in 2014. This is a 7% (\$3,849) decrease from the 2013 budget. This increase is a result of allocating money for general services within the department. The Judicial Department budget allocates funds for the salaries of the Court Clerk and Judge and as well funds for the Municipal Court Attorney's contract which is a flat rate of \$600 per month regardless of case load. Also allocated are payroll taxes, insurance costs and minimal supplies.

Personnel Funded in 2014

Judge	\$ 9,261
Court Clerk	\$18,608
<i>Total Funded</i>	\$27,869

**2014 PROPOSED BUDGET
JUDICIAL DEPARTMENT**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-412-1100	SALARIES & WAGES	26,280	25,849	27,234	26,545	25,293	27,869
01-412-2100	HEALTH/DENTAL/VISION/LIFE/DEATH	1,557	1,639	1,771	2,081	1,982	2,527
01-412-2200	FICA & MEDICARE	1,968	1,979	1,962	2,030	1,875	2,132
01-412-2210	SUTA	34	51	52	80	57	84
01-412-2300	401K RETIREMENT	662	675	665	710	692	744
01-412-2600	WORKER'S COMPENSATION	616	521	864	649	660	1,088
01-412-2400	TRAINING	100	20	20	100	50	100
	<i>Total Personnel Expenses</i>	<u>31,217</u>	<u>30,734</u>	<u>32,568</u>	<u>32,195</u>	<u>30,609</u>	<u>34,544</u>
01-412-3001	ATTORNEY/LEGAL	6,600	6,600	7,200	7,500	7,200	7,200
01-412-3301	IT MAINTENANCE	1,355	5,385	6,017	4,000	5,247	5,000
	<i>Total Professional Services</i>	<u>7,955</u>	<u>11,985</u>	<u>13,217</u>	<u>11,500</u>	<u>12,447</u>	<u>12,200</u>
01-412-3330	MUNICIPAL COURT EXPENSE	-	108	540	350	350	500
01-412-4100	ELECTRICITY	-	-	-	2,651	-	-
01-412-4110	SEWER	-	-	-	113	-	-
01-412-4303	BUILDING MAINTENANCE	-	-	-	1,429	-	-
01-412-5100	POSTAGE	-	-	-	662	-	-
0-412-5200	LIABILITY INSURANCE	92	102	106	187	2,206	2,316
01-412-5300	TELEPHONE	-	-	909	2,000	1,392	-
01-412-6110	OFFICE SUPPLIES	-	-	-	1,000	-	-
01-412-6111	STATIONARY/FORMS	233	-	160	500	-	250
01-412-6112	PHOTOCOPIER CHARGES	47	-	-	1,222	-	-
01-412-6114	SOFTWARE	-	-	-	350	-	-
01-412-5611	CREDIT CARD PROCESSING FEES	374	388	623	600	600	600
01-412-6110	OFFICE SUPPLIES	1,584	1,065	514	1,000	1,500	1,500
	<i>Total Operating Expenses</i>	<u>2,330</u>	<u>1,663</u>	<u>2,852</u>	<u>12,064</u>	<u>6,048</u>	<u>5,166</u>
	JUDICIAL DEPARTMENT TOTALS	41,502	44,382	48,637	55,759	49,104	51,910

**CITY MANAGER
GENERAL ADMINISTRATION
2014 Budget**

Program Goal

The City Manager provides professional administration of the policies and objectives established by the Mayor and City Council, develops alternative solutions to community problems for Council consideration and plans programs that meet the future public needs of the City. The City Manager also coordinates the City's budget process and serves as the Human Resources coordinator.

Budget Allowance/Explanation

The City Manager's budget for 2014 is \$854,715, an increase of 3% (\$28,084) from the 2012 budget allocation. This department allocates funds for lawsuits and general and specific legal services. A significant portion of the increase of prior year is related to legal service allocations. This department also allocates funds for City Council and Citizen based programs such as Public Education. Both of these areas also contributed to the department's increase over prior year.

Contract employees under Professional Services include: City Attorney

Personnel Funded in 2014

City Manager	\$120,166
Mayor*	\$ 8,400
Alderman (4)*	\$ 25,625
<i>Total Funded</i>	\$154,191

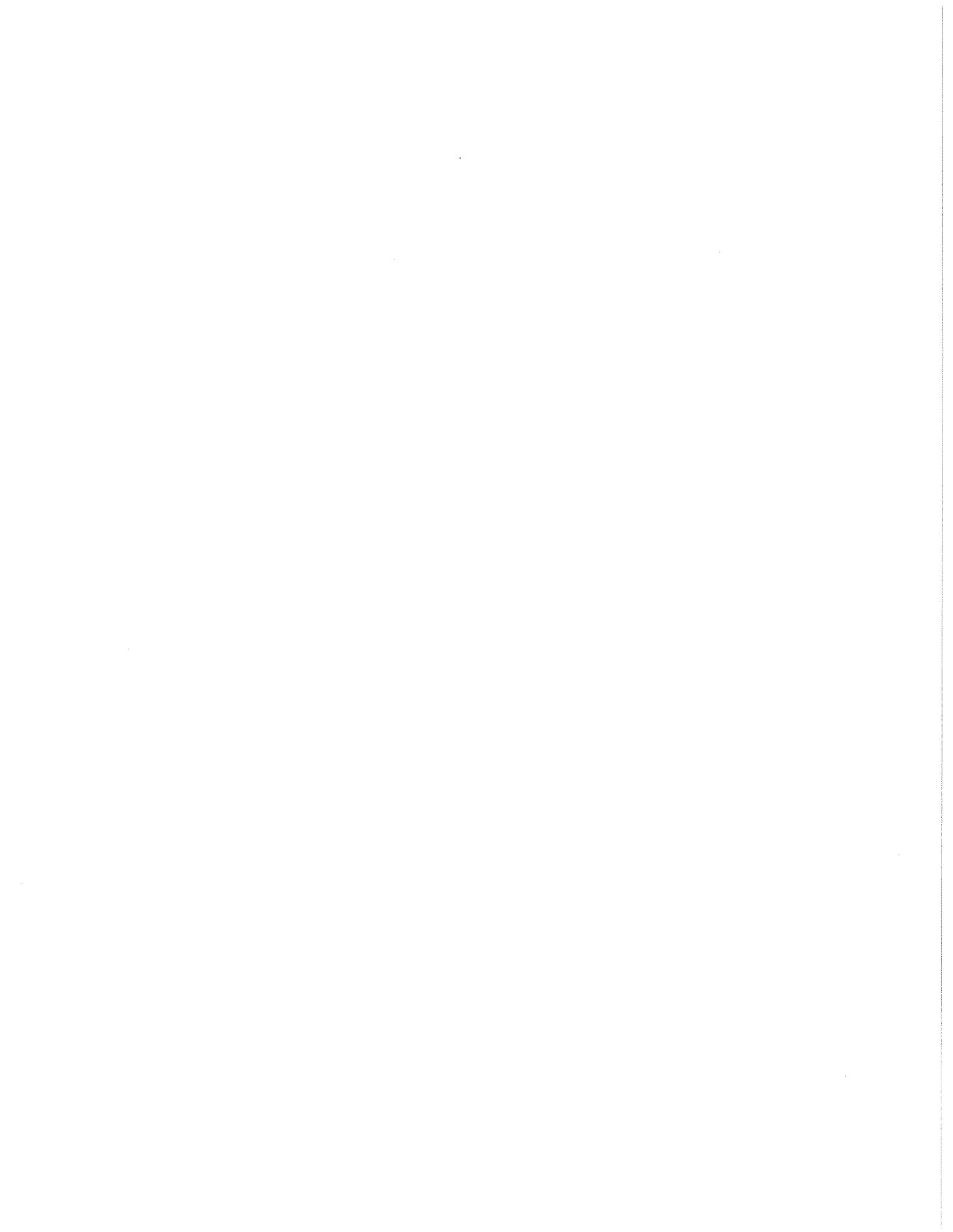
**While considered personnel under the City Charter, the Mayor and Council are personnel for federal taxing purposes only.*

2014 PROPOSED BUDGET
CITY MANAGER/GEN. ADMINISTRATION

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-413-1100	SALARIES	201,294	118,200	115,791	114,444	114,444	120,166
01-413-2100	HEALTH/DENTAL/VISION/LIFE/D&I	8,286	15,779	15,629	18,775	21,495	17,695
01-413-2200	FICA & MEDICARE	11,499	8,306	8,605	8,755	8,755	9,193
01-413-2210	SUTA	427	440	442	343	445	360
01-413-2300	401K	3,043	4,365	-	4,578	-	-
01-413-2310	457	3,043	-	-	-	-	-
01-413-2400	TRAINING/CONFERENCES	654	12	-	2,000	100	1,500
01-413-2600	WORKER'S COMPENSATION	3,814	3,201	4,631	3,706	4,719	6,059
01-413-2901	CAR ALLOWANCE/MILEAGE	-	-	-	3,000	3,000	3,700
	<i>Total Personnel Services</i>	<u>232,060</u>	<u>150,303</u>	<u>145,098</u>	<u>155,601</u>	<u>152,958</u>	<u>158,673</u>
01-413-1101	MAYOR & COUNCIL SALARIES	30,372	29,464	31,701	34,025	34,025	34,025
01-413-2201	FICA & MEDICARE	2,324	2,288	2,359	2,603	2,603	2,603
01-413-2402	COUNCIL CONFERENCES	3,066	2,349	3,538	3,000	4,250	4,250
01-413-2900	EMPLOYEE APPRECIATION	20	69	-	-	-	-
01-413-3211	BOARDS & COMMISSIONS STIPEND	250	200	400	2,000	1,200	3,000
01-413-5990	COUNCIL DISCRETIONARY	2,083	164,214	-	5,000	3,500	5,000
01-413-5991	PUBLIC EDUCATION	7,266	7,500	5,100	15,000	15,000	15,000
	<i>Total Council</i>	<u>45,381</u>	<u>206,084</u>	<u>43,098</u>	<u>61,628</u>	<u>60,578</u>	<u>63,878</u>
01-413-3300	OTHER PROFESSIONAL SERVICES	19,330	-	-	-	556	-
01-413-3301	IT SERVICES & SUPPORT	3,350	6,357	5,218	4,000	5,247	5,000
01-413-3330	CITY ATTORNEY	87,099	112,653	131,028	85,000	93,405	90,000
01-413-3338	BURG SIMPSON LAWSUIT	13,502	-	-	-	-	-
01-413-3339	YOUNG SETTLEMENT	3,201	-	-	-	-	-
01-413-3341	SPECIAL LEGAL COUNSEL	-	-	7,807	15,000	22,552	5,000
01-413-4305	ELEVATOR CONTRACT	-	-	9,070	8,616	8,616	9,500
	<i>Total Professional Services</i>	<u>126,482</u>	<u>119,010</u>	<u>153,123</u>	<u>112,616</u>	<u>130,376</u>	<u>109,500</u>
01-413-4100	ELECTRICITY	5,156	4,626	5,683	2,651	10,197	11,217
01-413-4110	SEWER	171	323	193	113	247	272
01-413-4303	BUILDING MAINTENANCE	9,726	7,655	6,519	1,429	3,355	1,165
01-413-4304	ALARMS MONITORING	194	268	814	275	379	1,000
01-413-4410	RENTAL EXPENSE-BUS STOP	1,733	1,600	1,733	1,600	266	-
01-413-4420	TOLLGATE DEVICE FEE REBATE	454,157	453,736	430,774	450,197	392,773	470,214
01-413-5100	POSTAGE	655	719	666	662	830	872
01-413-5200	LIABILITY INSURANCE	1,190	4,090	1,314	187	6,500	6,825
01-413-5201	LIABILITY INSURANCE DEDUCTIBLES	-	1,000	2,000	3,000	2,000	2,000
01-413-5300	TELEPHONE	2,965	1,356	1,253	2,000	1,529	1,600
01-413-5301	CELLULAR PHONES	659	640	426	550	423	500
01-413-5410	CLASSIFIEDS	1,985	80	-	300	150	250
01-413-5700	SUBSCRIPTIONS & MEMBERSHIPS	10,442	9,965	4,271	12,000	8,335	8,500
01-413-5800	TRAVEL/MEALS	3,570	3,031	5,239	4,000	3,057	3,000
01-413-5997	MANAGER'S DISCRETIONARY	-	8,018	7,095	15,000	15,000	10,000
01-413-6000	MISC EXPENSE	197	1,094	88	-	313	-

2014 PROPOSED BUDGET
CITY MANAGER/GEN. ADMINISTRATION

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-413-6110	OFFICE SUPPLIES	1,146	607	573	1,000	5,000	1,000
01-413-6111	STATIONARY/FORMS	552	261	75	250	250	250
01-413-6112	PHOTOCOPIER CHARGES	951	1,049	1,175	1,222	982	1,000
01-413-6114	SOFTWARE	198	550	1,523	350	866	1,000
	<i>Total Operating Expenses</i>	<u>495,647</u>	<u>500,668</u>	<u>471,414</u>	<u>496,786</u>	<u>452,452</u>	<u>520,664</u>
01-413-7430	FURNITURE AND FIXTURES	-	-	-	-	-	-
01-413-7431	COMPUTERS & SOFTWARE	-	-	-	-	1,219	2,000
	<i>Total Capital Outlay</i>	-	-	-	-	<u>1,219</u>	<u>2,000</u>
	CITY MANAGER/GEN ADMIN TOTALS	899,570	976,065	812,733	826,631	797,583	854,715



**FINANCE DEPARTMENT
2014 Budget**

Program Goal

The Finance Department maintains a fiscally sound government organization that conforms to legal requirements and generally accepted accounting principals (GAAP), provides effective treasury management, provides an effective debt management program, develops and maintains the annual budget in conjunction with the City Manager, processes payroll and utility billing and provides financial advisory services for all city departments and administers all employee benefits.

Budget Allowance/Explanation

The Finance Department's budget allocation for 2014 is \$262,956 a 37% (\$71,523) increase over the 2013 allocation. This increase is related primarily to the allocation of \$50,000 for the capital purchase of new accounting software. Other increases include additional allocations for bank charges related to Colorado Business Bank, funding the purchase of a new computer for the Finance Clerk, a slight expected increase for the 2013 audit and the 2% cost of living and merit increases for personnel. Allocations in this department include salaries for the Finance Director and Finance Clerk, funding for the 2013 audit, standard operating costs such as utilities and office supplies.

Personnel Funded in 2014

Finance Director	\$ 91,990
Finance Clerk	\$ 27,353
<i>Total Salaries Funded</i>	\$119,343

**2014 PROPOSED BUDGET
FINANCE DEPARTMENT**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-415-1100	SALARIES & WAGES	106,927	108,788	109,792	113,660	113,660	119,343
01-415-1101	EVENT COORDINATION	-	5,000	-	-	-	-
01-415-2100	HEALTH/DENTAL/VISION/LIFE/D&	13,194	14,993	14,160	13,880	14,572	16,692
01-415-2200	FICA & MEDICARE	8,174	8,166	8,338	8,695	8,695	9,130
01-415-2210	SUTA	217	481	336	341	341	358
01-415-2300	401K	2,247	1,388	4,106	4,546	4,546	4,774
01-415-2400	TRAINING	215	98	842	2,500	250	2,500
01-415-2600	WORKER'S COMPENSATION	2,517	2,425	3,503	3,027	2,825	4,660
	<i>Total Personnel Services</i>	<u>133,491</u>	<u>141,339</u>	<u>141,077</u>	<u>146,649</u>	<u>144,889</u>	<u>157,457</u>
01-415-3220	ACCOUNTING/AUDITORS	27,500	19,900	19,000	22,000	22,000	25,000
01-415-3301	IT SERVICES & SUPPORT	2,978	6,402	5,193	4,000	5,247	5,000
	<i>Total Professional Services</i>	<u>30,478</u>	<u>26,302</u>	<u>24,193</u>	<u>26,000</u>	<u>27,247</u>	<u>30,000</u>
01-415-2100	ELECTRICITY	4,789	3,974	3,244	2,651	3,106	3,417
01-415-4110	SEWER	170	162	128	113	165	182
01-415-4303	BUILDING MAINTENANCE	4,881	2,976	1,165	1,429	770	1,165
01-415-4304	ALARMS MONITORING	194	268	814	275	379	1,000
01-415-5100	POSTAGE	323	719	667	662	825	866
01-415-5110	COMPUTER NETWORK AGREEMENT	2,830	2,795	2,795	2,795	3,155	2,795
01-415-5200	LIABILITY INSURANCE	92	102	108	187	1,500	1,575
01-415-5300	TELEPHONE	2,915	1,420	1,625	2,000	1,838	1,900
01-415-5410	CLASSIFIEDS	-	-	12	250	250	250
01-415-5600	TREASURER'S FEES	434	549	416	650	693	750
01-415-5610	BANK CHARGES	1,046	1,592	2,139	1,500	6,245	6,200
01-415-5611	CREDIT CARD PROCESSING FEES	57	142	49	400	400	600
01-415-5700	SUBSCRIPTIONS & MEMBERSHIPS	1,495	340	687	800	600	700
01-415-5800	TRAVEL	207	129	-	-	-	-
01-415-6110	OFFICE SUPPLIES	907	1,516	2,229	1,000	1,226	600
01-415-6111	STATIONARY/FORMS	344	484	762	500	454	500
01-415-6112	PHOTOCOPIER CHARGES	950	1,049	1,175	1,222	979	1,000
01-415-6114	SOFTWARE	240	155	160	350	-	-
	<i>Total Operating Expenses</i>	<u>21,874</u>	<u>18,372</u>	<u>18,175</u>	<u>16,784</u>	<u>22,585</u>	<u>23,499</u>
01-415-7430	FURNITURE AND FIXTURES	-	-	-	-	-	-
01-415-7431	COMPUTERS & SOFTWARE	-	-	4,456	2,000	1,310	2,000
01-415-7432	ACCOUNTING SOFTWARE	-	-	-	-	-	50,000
	<i>Total Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>4,456</u>	<u>2,000</u>	<u>1,310</u>	<u>52,000</u>
	FINANCE DEPT TOTALS	185,843	186,013	187,901	191,433	196,031	262,956

**COMMUNITY DEVELOPMENT DEPARTMENT
2014 Budget**

Program Goals

The Community Development Department is responsible for reviewing land use applications through site improvement plans, providing information to the public regarding zoning, set back requirements, historical preservation and allowable uses. It is also within this department's scope to administer and maintain the City's comprehensive plan, design guidelines and historical preservation grant program. Department staff is also responsible for issuing building permits and contractor's licenses, coordinating building inspections and acting as a liaison between the City and potential development projects. It is this department's duty to provide and manage a proactive planning program that promotes economic vitality and historical preservation.

Budget Allowance/Explanation

The Community Development Department's 2014 budget allocation is \$130,321, a decrease of 24% (\$40,623) over the 2013 allocation. This decrease is due to the elimination of the Community Development Director position, addition of a Planner position and a decrease in the amount of money allocated for planning projects/studies from that which was funded in 2013 for parking garage work. The Planning Department allocates personnel costs for only the Planner. As the Planner also serves as the Historic Preservation Officer of the City, 25% of this position's salary is allocated in the Historic Preservation Fund.

Personnel Funded in 2014

75% from Community Devel.	\$52,959
<u>25% from Historic Preservation</u>	<u>\$17,654</u>
Community Development Dir. Total	\$70,613

**2014 PROPOSED BUDGET
COMMUNITY DEVELOPEMENT**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-419-1100	SALARIES & WAGES	71,064	95,989	69,184	73,238	63,537	52,959
01-419-2100	HEALTH/DENTAL/VISION/LIFE/D&D	7,813	8,924	6,153	7,845	8,423	11,481
01-419-2200	FICA & MEDICARE	5,716	7,006	5,340	5,605	4,861	4,036
01-419-2210	SUTA	113	219	192	220	191	158
01-419-2300	401K	2,503	140	2,801	2,930	2,541	2,118
01-419-2400	TRAINING	300	-	53	1,000	1,000	
01-419-2600	WORKER'S COMPENSATION	1,678	1,582	4,124	1,767	1,500	2,060
	<i>Total Personnel Services</i>	<u>89,187</u>	<u>113,860</u>	<u>87,847</u>	<u>92,605</u>	<u>82,053</u>	<u>72,812</u>
01-419-3301	IT SERVICES & SUPPORT	2,683	6,302	6,643	4,000	5,247	5,000
01-419-3302	PLANNING PROJECTS/STUDIES*	150	7,419	5,125	20,000	10,000	-
01-419-3401	PLANNING AND ENGINEERING	4,669	3,454	41,506	10,000	90,000	25,000
01-419-3402	REIMBURSABLE PLANNING EXP	2,921	30,518	53,399	10,000	(2,457)	-
01-419-3403	CONTRACT SERVICES	3,065	100	-	100	-	-
01-419-3404	DESIGN REVIEW FEES	3,382	7,749	1,138	7,500	5,000	5,000
01-419-4305	BUILDING PERMITS	12,462	14,591	6,814	15,000	6,000	7,000
	<i>Total Professional Services</i>	<u>29,332</u>	<u>70,133</u>	<u>114,625</u>	<u>66,600</u>	<u>113,790</u>	<u>42,000</u>
01-419-2100	ELECTRICITY	4,789	3,540	3,678	2,651	3,106	3,417
01-419-4110	SEWER	171	162	128	113	165	182
01-419-4303	BUILDING MAINTENANCE	5,107	2,854	1,165	1,429	770	1,165
01-419-4304	ALARMS MONITORING	194	298	814	275	379	1,000
01-419-5100	POSTAGE	441	719	666	662	829	870
01-419-5200	LIABILITY INSURANCE	92	102	109	187	1,500	1,575
01-419-5300	TELEPHONE	3,354	1,567	1,216	2,000	1,529	1,600
01-419-5410	CLASSIFIEDS	948	1,661	291	500	200	350
01-419-5611	CREDIT CARD PROCESSING FEES	352	386	346	350	230	350
01-419-5700	SUBSCRIPTIONS & MEMBERSHIPS	726	10	864	1,000	1,000	1,500
01-419-6110	OFFICE SUPPLIES	613	1,833	438	1,000	500	1,000
01-419-6111	STATIONARY/FORMS	57	116	128	-	53	1,000
01-419-6112	PHOTOCOPIER CHARGES	1,775	2,320	858	1,222	982	1,000
01-419-6114	SOFTWARE	150	-	120	350	350	500
01-419-7430	FURNITURE & FIXTURES	674	-	-	-	-	-
	<i>Total Operating Expenses</i>	<u>19,443</u>	<u>15,568</u>	<u>10,821</u>	<u>11,739</u>	<u>11,593</u>	<u>15,509</u>
	COMMUNITY DEVELOPEMENT TOTALS	137,962	199,561	213,293	170,944	207,436	130,321

**POLICE DEPARTMENT
2014 Budget**

Program Goal

The Police Department provides the community with a law enforcement system that integrates and uses all departmental, civic and community resources for police services and protection of the lives and property of our citizens and visitors.

Budget Allowance/Explanation

The Police Department's 2014 budget request is \$844,776, an increase of 11% (\$86,883) over the 2013 budget. This increase is due to the lease purchase funding of a new police vehicle for approximately \$65,000 as well as increased personnel costs associated with insurance and benefits. The lease purchase will be for a term of three years at approximately \$25,000 annually.

Personnel Funded in 2014

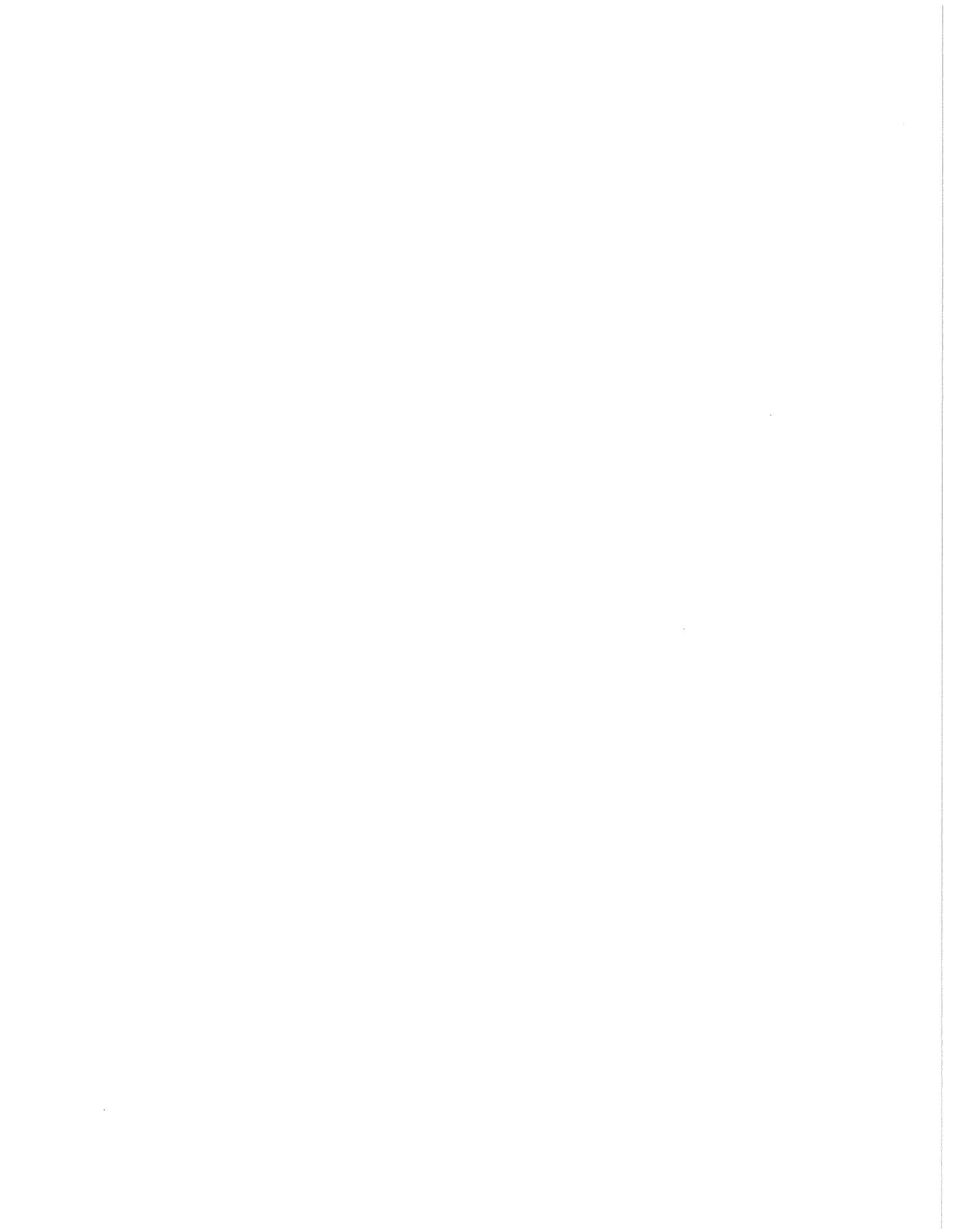
Police Chief	\$ 91,483
Sergeant	\$ 70,560
Detective	\$ 65,264
Officer	\$ 49,854
Officer	\$ 49,140
Officer	\$ 49,849
Officer	\$ 48,308
Officer	\$ 48,308
Officer	\$ 47,873
<i>Total Funded</i>	\$471,141

**2014 PROPOSED BUDGET
POLICE DEPARTMENT**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-421-1100	SALARIES & WAGES	247,110	297,832	356,900	447,397	441,636	471,141
01-421-1300	OVERTIME	10,262	7,464	8,919	5,000	18,979	10,000
01-421-2100	HEALTH/DENTAL/VISION/LIFE/D&D	25,066	30,363	50,025	51,570	68,132	85,080
01-421-2200	FICA & MEDICARE	4,413	4,710	8,462	6,487	6,404	6,832
01-421-2210	SUTA	455	802	697	1,342	1,325	1,413
01-421-2310	457	3,276	5,464	7,627	14,109	13,246	16,692
01-421-2320	FPPA	19,297	22,421	25,042	35,792	35,331	37,691
01-421-2400	TRAINING	1,792	154	667	3,500	3,500	5,000
01-421-2401	CONFERENCES	-	-	175	3,000	3,000	4,000
01-421-2600	WORKER'S COMPENSATION	5,798	6,287	11,073	11,205	15,000	18,397
01-421-2901	UNIFORM CLEANING ALLOW	1,456	1,862	-	-	1,848	-
	<i>Total Personnel Services</i>	318,925	377,359	469,587	579,402	608,401	656,246
01-421-3301	IT SERVICES & SUPPORT	3,150	6,377	5,759	4,000	5,419	5,000
01-421-3400	BH IGA PD COVERAGE	750	-	-	-	-	-
01-421-5901	BLOOD ALCOHOL TESTING	720	484	130	500	800	2,000
01-421-6122	ANIMAL CONTROL	12	-	-	250	250	250
01-421-5900	VICTIM SERVICES	2,000	2,000	1,500	3,000	3,000	4,000
	<i>Total Professional Services</i>	6,632	8,861	7,389	7,750	9,469	11,250
01-421-3300	EQUIPMENT REPAIR	810	-	-	2,000	1,000	2,000
01-421-4100	ELECTRICITY	6,116	4,835	3,244	2,651	3,106	3,417
01-421-4110	SEWER	169	162	128	113	230	253
01-421-4303	BUILDING MAINTENANCE	10,140	4,253	1,388	1,429	770	1,165
01-421-4304	ALARMS MONITORING	194	268	814	275	379	1,000
01-421-4309	VEHICLE MAINTENANCE	5,701	12,696	7,786	5,000	10,500	10,500
01-421-5100	POSTAGE	571	810	686	662	835	877
01-421-5111	SLEUTH SUPPORT	4,156	3,960	4,092	4,500	4,500	4,500
01-421-5200	LIABILITY INSURANCE	638	3,151	160	351	24,942	26,222
01-421-5300	TELEPHONE	7,204	4,305	4,613	2,000	5,000	5,200
01-421-5301	CELL PHONES	3,246	3,427	2,568	5,880	5,359	3,650
01-421-5410	CLASSIFIEDS	62	350	588	250	800	500
01-421-5410	RECRUITMENT	-	175	5,366	500	1,500	1,000
01-421-5500	PRINTING	-	-	5,560	1,500	1,000	6,000
01-421-5700	DUES & SUBSCRIPTIONS	1,402	315	1,035	1,500	1,500	1,500
01-421-6000	MISCELLANEOUS/ EMER FOOD & HOUSIN	50	-	3,585	1,000	800	1,000
01-421-6107	RADIO EQUIPMENT	(17)	-	6,724	5,000	4,236	6,000
01-421-6109	EQUIPMENT & SUPPLIES	3,225	4,776	3,415	12,000	13,100	6,000
01-421-6110	OFFICE SUPPLIES	939	2,413	2,280	1,500	4,603	2,800
01-421-6111	STATIONARY/FORMS	161	106	328	500	500	500
01-421-6112	PHOTOCOPIER CHARGES	950	1,049	1,175	1,222	912	1,000
01-421-6113	UNIFORMS	2,170	3,444	7,722	4,500	4,500	6,500
01-421-6114	SOFTWARE/INTERNET	328	172	22,732	350	350	350

2014 PROPOSED BUDGET
POLICE DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-421-6121	FIREARMS	95	2,515	10,660	8,000	8,000	4,000
01-421-6123	PROTECTIVE EQUIPMENT	2,276	-	2,342	2,500	2,500	2,500
01-421-6260	GAS AND OIL	-	13,932	23,767	14,000	14,000	15,400
01-421-6400	BOOKS	678	721	982	800	800	700
01-421-8001	PRISONER EXPENSE	-	-	-	4,000	4,000	4,000
	<i>Total Operating Expenses</i>	<u>51,264</u>	<u>67,835</u>	<u>123,740</u>	<u>83,983</u>	<u>119,722</u>	<u>118,533</u>
01-421-7410	VMS BOARD	-	-	2,370	-	-	-
01-421-7415	TASERS	-	-	-	6,000	4,514	-
01-421-7420	LEASE-PURCHASE PAYMENTS	-	-	-	33,758	33,758	58,747
01-421-7430	FURNITURE AND FIXTURES	-	-	620	1,500	1,000	-
01-421-7431	COMPUTERS AND SOFTWARE	-	100	1,582	8,500	5,000	-
01-421-7432	EMERGENCY EQUIPMENT-VEHICLES	-	-	150,459	1,000	1,000	-
01-421-7434	POLE MNTD SPEED SIGNS	1,950	-	-	16,000	-	-
01-421-7435	LICENSE PLATE READER	-	-	-	-	-	-
01-421-7436	TRAILERS	-	-	-	20,000	-	-
	<i>Total Capital Outlay</i>	<u>1,950</u>	<u>100</u>	<u>155,031</u>	<u>86,758</u>	<u>45,272</u>	<u>58,747</u>
	POLICE DEPARTMENT TOTALS	378,771	454,155	755,747	757,893	782,864	844,776



**FIRE DEPARTMENT
2014 Budget**

Program Goal

The Fire Department provides volunteer fire/emergency service to the community through fire protection, fire control and public education services.

Budget Allowance/Explanation

The Fire Department's 2014 budget request is \$470,864, an increase of 35% (\$121,509) from 2013. This increase is due to the capital lease purchase funding for stabilization, extrication and bunker gear. The expected total amount of the lease purchase for these three items is \$108,000 with an expected lease purchase term of three years of payments of approximately \$40,000 annually. It is the first annual lease payment of \$40,000 that is reflected in the 2014 budget. Increases for the Firefighter Length of Service Award Plan, a required increase to the FPPA Firefighter Retirement contribution and the City's contract with the Gilpin Ambulance Authority in the amount of \$18,832 are also reflected in 2014.

Personnel Funded in 2014

Fire Chief	\$72,913
Volunteer Firefighters	\$15,000
<u>FPPA Firefighter Retirement</u>	<u>\$11,656</u>
<i>Total Funded</i>	<i>\$99,569</i>

2014 PROPOSED BUDGET

FIRE DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-422-1100	SALARIES & WAGES	66,517	67,419	68,768	70,790	70,790	72,913
01-422-1110	LENGTH OF SERVICE PLAN	4,532	5,403	3,542	5,915	7,500	15,000
01-422-2100	HEALTH/DENTAL/VISION/LIFE/D&D	1,074	1,143	929	2,060	1,480	1,285
01-422-2200	FICA & MEDICARE	1,094	996	1,029	1,030	1,026	1,057
01-422-2210	SUTA	274	168	167	200	212	219
01-422-2310	457	2,657	2,697	2,707	2,835	3,835	5,833
01-422-2320	FPPA	5,313	5,393	5,414	5,665	5,663	5,833
01-422-2321	FPPA VOLUNTEERS	7,600	7,600	7,600	7,600	7,600	11,656
01-422-2400	TRAINING	7,279	5,710	7,616	5,000	5,000	13,000
01-422-2600	WORKER'S COMPENSATION	1,568	1,969	3,182	1,732	2,430	2,847
	<i>Total Personnel Services</i>	<u>97,908</u>	<u>98,498</u>	<u>100,954</u>	<u>102,827</u>	<u>105,536</u>	<u>129,643</u>
01-422-3301	IT SERVICES & SUPPORT	-	-	276	4,000	-	1,000
01-420-5001	DISPATCH CONTRACT	-	60,000	30,000	30,000	30,000	30,000
01-420-5002	AMBULANCE CONTRACT	153,000	153,000	153,000	151,668	151,668	170,500
	<i>Total Professional Services</i>	<u>153,000</u>	<u>213,000</u>	<u>183,276</u>	<u>185,668</u>	<u>181,668</u>	<u>201,500</u>
01-422-4100	ELECTRICITY	2,929	3,111	2,422	2,651	2,067	2,274
01-422-4110	SEWER	-	-	-	113	-	200
01-422-4302	SMALL EQUIPMENT MAINTENANCE	2,145	912	1,334	1,500	1,433	3,000
01-422-4303	BUILDING MAINTENANCE	-	57	-	1,000	500	2,000
01-422-4309	ROUTINE FIRE TRUCK MAINTENANCE	27,595	15,792	26,963	15,000	32,000	15,000
01-422-4310	FIRE TRUCK REPAIRS	-	-	-	-	-	-
01-422-5100	POSTAGE	-	-	-	662	300	300
01-422-5200	LIABILITY INSURANCE	1,623	151	159	234	11,902	12,497
01-422-5300	TELEPHONE	2,531	2,935	2,912	2,000	2,378	2,400
01-422-5301	CELL PHONES	446	460	576	1,000	1,000	1,100
01-422-5410	CLASSIFIEDS	-	-	-	250	250	250
01-422-5700	DUES & SUBSCRIPTIONS	1,610	2,115	499	2,100	2,100	2,200
01-422-6107	SUPPLIES & SMALL EQUIPMENT	3,248	3,529	4,683	3,000	1,802	5,000
01-422-6109	FIRE STATION EQUIPMENT	-	299	1,387	1,000	1,200	1,200
01-422-6110	OFFICE SUPPLIES	146	459	309	500	1,269	1,000
01-422-6113	UNIFORMS	2,296	1,145	4,668	2,000	1,000	7,000
01-422-6114	SOFTWARE/INTERNET	1,169	1,252	1,234	350	754	1,000
01-422-6123	SAFETY GEAR	12,875	-	2,379	7,000	5,000	7,100
01-422-6125	MEDICAL SUPPLIES	317	95	1,550	2,000	1,500	6,000
01-422-6126	FIRE SUPPLIES FOR TRUCKS	-	5,831	6,067	6,000	5,000	6,000
01-422-6127	HOSES AND NOZZLES	379	197	6,034	3,000	3,000	5,000
01-422-6128	FIREFIGHTER HEALTH & SAFETY	-	-	-	-	-	1,000
01-422-6129	FIRE EXTINGUISHERS	1,582	68	1,794	1,800	1,800	4,000
01-422-6130	HIRING PHYSICALS	-	-	-	200	-	600
01-422-6260	FUEL	-	6,630	8,785	6,000	6,000	7,100
01-422-6400	RADIO EQUIPMENT	-	-	510	1,500	2,000	3,000
	<i>Total Operating Expenses</i>	<u>60,891</u>	<u>45,038</u>	<u>74,265</u>	<u>60,860</u>	<u>84,255</u>	<u>96,221</u>

2014 PROPOSED BUDGET
FIRE DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-422-7419	EQUIPMENT PURCHASE	-	-	-	-	-	40,000
01-422-7420	COMPUTER EQUIPMENT	-	-	-	-	-	3,500
01-422-7432	RADIOS/RADIO EQUIPMENT	1,247	822	53,544	-	47,970	-
01-422-7433	TRUCK EXHAUST SYSTEM	-	-	-	-	-	-
	<i>Total Capital Outlay</i>	<u>1,247</u>	<u>822</u>	<u>53,544</u>	-	<u>47,970</u>	<u>43,500</u>
	<i>Audit Adjustment</i>						
	FIRE DEPARTMENT TOTAL	313,046	357,358	412,039	349,355	419,429	470,864

**PUBLIC WORKS DEPARTMENT
2014 Budget**

Program Goal

The Public Works Department provides maintenance services for City facilities, coordinates public improvement projects, maintains the City's fleet of vehicular equipment, maintains the City's water system (Water Fund) and provides street maintenance and repair services including snow removal for the Central City Parkway and all in-city streets.

Budget Allowance/Explanation

The Public Works Department's 2014 budget request is \$1,602,303, a decrease of 5% (\$75,857) over the 2013 allocation. As many of the City Council's goals and objectives for 2014 revolve around infrastructure improvements, a great deal of the Department's funding allocation is to perform these infrastructure repair and replacement projects. Funding allocations include the lease purchase of a new snow plow at an expected cost of approximately \$175,000. The term of the lease purchase will be three years with expected annual payments of \$45,000 and an initial down payment of \$40,000 which will come from the auction of one of the City's front end loaders in late 2013. Also funded is \$85,000 for one half of the City's required WQIF grant match for the Stormwater Master Plan and construction work. The remaining \$85,000 for the second half of the grant match will be funded in 2015. The total grant awarded was \$100,000.

Services and items allocated within this department are citizen curbside trash pick up, the Central City shuttle service, Central City Parkway maintenance expenses and other standard maintenance/service expenses.

Personnel Funded in 2014

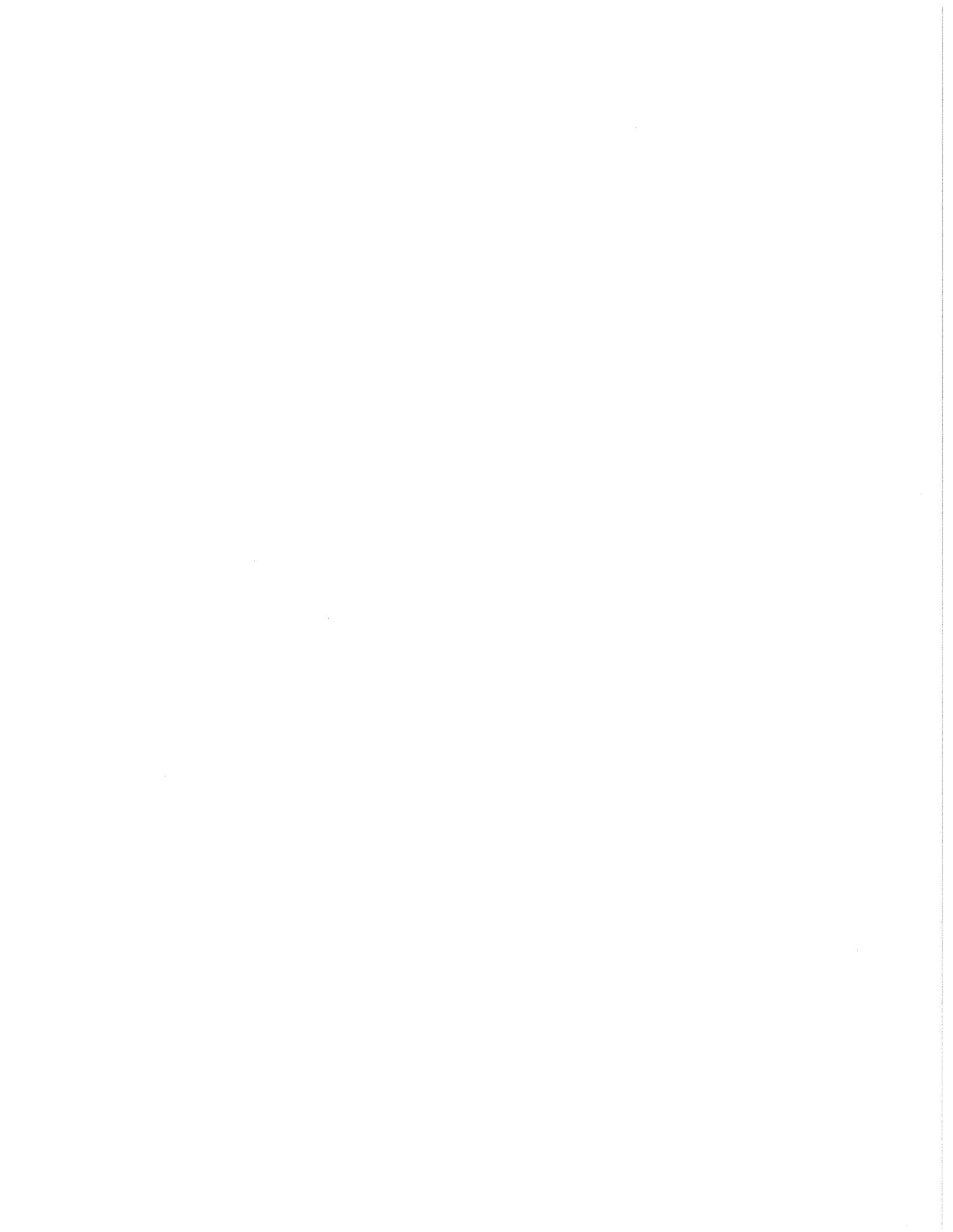
Streets & Facilities Superintendent	\$ 71,663
Street & Facilities Foreperson	\$ 47,944
Fleet Manager	\$ 37,440
Municipal Service Worker III	\$ 43,909
Municipal Service Worker III	\$ 41,621
Municipal Service Worker III	\$ 40,165
Municipal Service Worker I	\$ 33,280
<u>Municipal Service Worker I</u>	<u>\$ 29,494</u>
<i>Total Funded</i>	<i>\$345,516</i>

2014 PROPOSED BUDGET
PUBLIC WORKS/FLEET

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-431-1100	SALARIES & WAGES	331,029	413,928	392,247	421,086	386,446	345,516
01-431-1300	OVERTIME	9,539	8,755	2,905	5,500	4,980	5,000
01-431-2100	HEALTH/DENTAL/VISION/LIFE/D&D	92,954	102,333	92,565	94,851	71,449	71,356
01-431-2200	FICA & MEDICARE	427	31,051	29,497	32,213	29,563	26,432
01-431-2210	SUTA	25,434	1,242	1,218	1,263	1,159	1,037
01-431-2300	401K	7,695	12,142	10,020	16,820	8,922	6,206
01-431-2310	457	2,008	-	-	-	-	-
01-431-2400	TRAINING	732	852	2,304	2,500	2,500	3,000
01-431-2600	WORKER'S COMPENSATION	7,810	10,011	17,420	10,446	11,603	16,963
01-431-5800	TRAVEL	-	72	401	500	250	250
	<i>Total Personnel Services</i>	<u>477,628</u>	<u>580,386</u>	<u>548,577</u>	<u>585,179</u>	<u>516,872</u>	<u>475,760</u>
01-431-3301	IT SERVICES & SUPPORT	2,990	8,083	6,723	4,000	5,933	5,000
01-431-4210	RECYCLING	12,775	396	-	-	-	-
01-431-4211	CITY TRASH SERVICE	8,130	6,232	11,484	10,000	12,571	13,500
01-431-4212	CITIZEN TRASH SERVICE	<u>39,715</u>	<u>46,460</u>	<u>48,540</u>	<u>50,000</u>	<u>54,492</u>	<u>55,000</u>
	<i>Total Professional Services</i>	<u>63,610</u>	<u>61,171</u>	<u>66,747</u>	<u>64,000</u>	<u>72,996</u>	<u>73,500</u>
01-431-4100	ELECTRICITY	72,046	67,102	73,386	80,000	71,050	78,155
01-431-4110	SEWER & SANITATION	4,614	5,921	4,140	4,600	4,498	4,948
01-431-4303	BUILDING MAINTENANCE	9,006	6,099	5,042	5,000	6,000	6,000
01-431-4304	ALARMS MONITORING	194	268	2,772	275	379	500
01-431-4309	LIGHT EQUIPMENT REPAIR	17,146	28,576	16,701	10,000	8,000	12,000
01-431-4330	STREETS & CULVERTS	490	2,381	501	15,000	8,000	10,000
01-431-4331	STRIPING	2,715	3,910	2,791	5,000	5,000	5,500
01-431-4332	SMALL EQUIPMENT & TOOLS	221	5,768	28,057	15,000	8,200	12,000
01-431-4345	PARK MAINTENANCE	340	-	4,538	1,000	3,171	2,000
01-431-4420	EQUIPMENT RENTALS	177	1,147	5,040	2,500	15,664	7,000
01-431-5100	POSTAGE	247	565	572	662	917	963
01-431-5200	LIABILITY INSURANCE	40,982	47,108	46,367	59,264	15,902	20,697
01-431-5300	TELEPHONE	3,868	1,908	2,753	2,000	2,160	2,672
01-431-5301	CELL PHONE	3,697	3,619	2,648	3,500	3,869	3,458
01-431-5401	SUMMER FLOWERS	2,696	1,599	3,914	4,000	3,500	4,500
01-431-5402	HOLIDAY DECORATIONS	1,202	712	5,276	4,000	-	2,000
01-431-5403	BANNERS	-	-	429	3,000	650	2,500
01-431-5410	CLASSIFIEDS	654	1,234	660	250	250	250
01-431-5700	DUES & SUBSCRIPTIONS	-	-	55	1,500	1,500	1,500
01-431-6110	OFFICE SUPPLIES	897	1,024	2,955	1,200	907	1,000
01-431-6111	STATIONARY/FORMS	57	116	181	100	-	350
01-431-6112	PHOTOCOPIER CHARGES	950	1,049	1,175	1,222	1,399	1,143
01-431-6113	UNIFORMS	169	3,514	3,100	3,000	3,150	3,500
01-431-6114	SOFTWARE	658	11,749	1,254	350	260	2,500
01-431-6116	MODULAR TRAILER	-	3,669	1,654	2,800	1,874	1,700
01-431-6117	SAFETY EQUIPMENT	-	-	-	5,000	2,500	2,500
01-431-6261	FUEL TANK MAINTENANCE	-	-	-	5,000	-	2,500
01-431-6262	ROUTINE AUTO PARTS/SUPPLIES	-	-	-	6,000	5,187	6,000
01-431-6501	SAND & SALT	22,015	30,881	19,479	15,000	10,000	15,000

2014 PROPOSED BUDGET
PUBLIC WORKS/FLEET

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-431-6502	SIGNS	2,216	724	1,821	4,000	1,500	2,000
01-431-6503	PAVING MATERIALS	17,270	17,837	11,101	50,000	10,000	
01-431-6504	MECHANIC SERVICES/PREVENTITIVE	-	-	998	-	-	-
	<i>Total Operating Expenses</i>	<u>206,769</u>	<u>248,480</u>	<u>249,360</u>	<u>310,223</u>	<u>195,487</u>	<u>214,836</u>
01-431-7302	CCP STRIPING	1,013	-	177	-	-	
01-431-7303	SAND & SALT	20,907	25,225	27,926	30,000	30,000	30,000
01-431-7304	FUEL	-	6,705	6,826	52,000	52,000	57,200
01-431-7305	HEAVY EQUIPMENT REPAIR	30,892	11,985	9,090	20,000	25,739	20,000
01-431-7306	PLOW BLADES	357	1,533	7,079	5,000	5,000	5,500
01-431-7307	ELECTRICITY-CCP	18,564	18,257	16,830	20,000	9,482	10,430
01-431-7308	GUARDRAIL REPAIR	9,860	10,205	6,416	7,500	25,275	12,939
01-431-7309	CCP SIGNAGE	990	990	1,025	1,000	5,735	3,000
01-431-7311	STURGEON LIGHTING CONTRACT	1,647	1,063	1,494	10,000	10,000	2,000
01-431-7312	CCP CRACK FILLING/PAVING	15,797	227	46,301	-	-	30,000
01-431-7314	CCP FENCING	-	-	55	500	2,000	1,200
	<i>Total CCP Expenses</i>	<u>100,027</u>	<u>76,190</u>	<u>123,219</u>	<u>146,000</u>	<u>165,231</u>	<u>172,269</u>
01-431-7420	LEASE PURCHASE PAYMENTS	11,500	-	88,522	120,258	120,275	165,258
01-431-7424	EQUIPMENT PURCHASE	41,750	343,111	252,171	30,000	18,677	-
01-431-7431	COMPUTER EQUIPMENT	-	2,447	8,264	2,500	2,500	2,500
01-431-7426	STORMWATER MASTER PLAN	-	-	-	-	5,000	85,000
	<i>Total Capital Outlay</i>	<u>53,250</u>	<u>345,558</u>	<u>348,957</u>	<u>152,758</u>	<u>146,452</u>	<u>252,758</u>
	TOTAL PUBLIC WORKS DIVISION	901,284	1,311,785	1,336,860	1,258,160	1,097,038	1,189,123
01-430-6260	GAS AND OIL	62,875	32,261	35,187	-	-	-
01-430-4308	HEAVY EQUIPMENT REPAIR	1,298	10,180	21,140	-	-	-
01-430-4333	SMALL ITEM REPAIRS	759	792	190	-	-	-
01-430-6110	SHUTTLE SERVICE	431,802	414,407	418,862	420,000	431,463	413,180
01-430-4332	EQUIPMENT & TOOLS	3,750	740	-	-	-	-
	<i>Total Operating Supplies</i>	<u>500,653</u>	<u>458,380</u>	<u>475,379</u>	<u>420,000</u>	<u>431,463</u>	<u>413,180</u>
	TOTAL FLEET MAINT DIVISION	500,653	458,380	475,379	420,000	431,463	413,180
	PUBLIC WORKS TOTALS	1,401,937	1,770,165	1,812,239	1,678,160	1,528,501	1,602,303



**PUBLIC RELATIONS DEPARTMENT
2014 Budget**

Program Goal

The Public Relations Department plans and markets the various City sponsored events throughout the year and acts as a liaison between the City and other municipalities or organizations with common marketing purposes.

Budget Allowance/Explanation

The Public Relations Department 2014 budget request is \$135,942, an increase of 143% (\$79,932) from the 2013 allocation. The significant increase in funding is due to the recognition of the events and marketing expenditures made by the Business Improvement District (BID) related to events and marketing for the City. In 2012 the City Council increase device fees by \$5 per device per month to raise funds with which the BID could fund events and marketing for the City. The City collects the \$5 per device revenues and also recognizes the expenditures for the events. In the previous two years a supplemental budget amendment was done to recognize these expenditures. In addition to the money raised by the device fee increase, the City Council has allocated \$50,000 towards events and marketing for the BID. \$25,000 of that allocation is reflected in the Public Relations Department. The remaining \$25,000 is reflected in the Historic Preservation Fund. Funding for Lou Bunch Day and some miscellaneous marketing expenditures are also reflected in this department's budget.

No Personnel Funded in 2014

2014 PROPOSED BUDGET
PUBLIC RELATIONS

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
01-450-1100	SALARIES & WAGES	1,783	-	-	-	-	-
01-450-2200	FICA & MEDICARE	95	-	-	-	-	-
01-450-2210	SUTA	5	-	-	-	-	-
01-450-2600	WORKER'S COMPENSATION	317	(103)	-	-	-	-
	<i>Total Personnel Services</i>	2,200	(103)	-	-	-	-
01-450-3301	IT SERVICES & SUPPORT	2,562	6,302	4,817	5,323	5,247	-
01-450-3330	OTHER PROFESSIONAL SERVICES	6,675	-	-	-	-	-
01-450-3410	WEB SITE MAINTENANCE	-	300	-	-	-	-
	<i>Total Professional Services</i>	9,237	6,602	4,817	5,323	5,247	-
01-450-3413	MARKETING EXPENSES	750	750	-	1,500	1,500	1,500
01-450-4100	ELECTRICITY	320	-	-	-	-	-
01-450-4303	BUILDING MAINTENANCE	297	2,066	-	-	-	-
01-450-5100	POSTAGE	466	851	796	1,000	1,005	-
01-450-5200	LIABILITY INSURANCE	92	102	105	187	187	196
01-450-5300	TELEPHONE	2,269	1,249	294	-	120	-
01-450-5400	ADVERTISING	8,583	5,135	257	-	-	-
01-450-5411	MADAM LOU BUNCH EVENT	550	1,500	-	1,500	1,500	1,500
01-450-5413	FREEDOM FEST EVENT	-	5,000	-	-	-	-
01-450-5415	MISC EVENTS	14,868	11,722	5,352	5,000	2,345	2,500
01-450-5416	BUSINESS EVENTS/MARKETING	-	-	191,231	40,000	66,804	128,746
01-450-6110	OFFICE SUPPLIES	51	40	169	-	38	-
01-450-6112	PHOTOCOPIER CHARGES	950	1,049	1,175	-	982	-
01-450-6114	SOFTWARE	150	30	120	-	233	-
01-450-3415	STAGE MAINTENANCE/SUPPLIES	-	-	3,238	1,500	1,000	1,500
	<i>Total Operating Expenses</i>	29,346	29,494	202,737	50,687	75,714	135,942
	<u>Capital Outlay:</u>						
01-450-7432	ELECTRICAL UPGRADE-MAIN ST	561	-	-	-	-	-
	<i>Total Capital Outlay</i>	561	-	-	-	-	-
	PUBLIC RELATIONS DEPT TOTALS	41,344	35,993	207,554	56,010	80,961	135,942

**VISITORS CENTER DEPARTMENT
2014 Budget**

Budget Allowance/Explanation

The Visitors Center Department has no funding allocations for 2013.

In 2008, the Visitor Center Department was funded through the City's General Fund. However, due to the nature of the Visitors Center, Council and staff determined that it was appropriate to fund the Visitors Center out of the Historical Preservation Fund. Therefore, all personnel and expenditures allocations for operating the Visitors Center are now allocated for out of the Historic Preservation Fund.

**2014 PROPOSED BUDGET
VISITORS CENTER**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED						
01-451-1100	SALARIES & WAGES												
01-451-2200	FICA & MEDICARE												
01-451-2210	SUTA												
01-451-2600	WORKER'S COMPENSATION												
	<i>Total Personnel Services</i>												
01-451-4100	ELECTRICITY	<i>Moved to Historic Preservation Fund</i>											
01-451-4303	BUILDING MAINTENANCE												
01-451-4410	RENTAL EXPENSE												
01-451-5100	POSTAGE												
01-451-5200	LIABILITY INSURANCE												
01-451-5300	TELEPHONE												
01-451-5405	CLASSIFIEDS												
01-451-5611	CREDIT CARD PROCESSING FEES												
01-451-6110	OFFICE SUPPLIES & SMALL EQUIP												
01-451-6111	STATIONARY/FORMS												
01-451-6113	INVENTORY												
01-451-6114	SOFTWARE												
01-451-6115	STATE SALES TAX												
01-451-7431	COMPUTER EQUIPMENT												
01-451-7436	FURNITURE/FIXTURES												
01-451-6114	BH/CC VC & CONVENTION BUREAU							37,500	-	-	-	-	-
	<i>Total Operating Expenses</i>							37,500	-	-	-	-	-
	VISITORS CENTER TOTALS	37,500	-	-	-	-	-						

**HISTORIC PRESERVATION FUND
2014 Budget**

Program Goal

The Historic Preservation Fund was established to fund the promotion, restoration and preservation of Central City's historic structures. As described in the Budget Introduction, the City receives an annual distribution from the State Historical Society that funds these efforts. Since the initial receipt of these funds, the City has used them in a number of ways which include the following: residential grant programs, commercial grant programs, not-for-profit grant programs, rock wall restoration, the purchase and subsequent restoration of historic structures and the promotion of the City's overall historic nature. Resolution 16-10 defines the ways in which historic funding may be used.

Budget Allowance/Explanation

The 2014 Budget allocates funding for the painting of Fire Department building and replacement of garage door (\$25,000) and a portion on the cost to repair the retaining rock wall on Nevada Street (\$147,000). The remainder of the rock wall project is being funded out of the Public Property Trust Fund (\$103,628). Funding allocations have also been made for the coordinated marketing and events effort that was started three years ago between the City, the local businesses and the non-profits in the community at a total of \$110,000. While the City will not be executing the events, staff and Council will continue to be an integral part of the planning process to ensure that the events and ads produced are in line with the Council's continued vision.

Also allocated in the fund are personnel expenses for the City's Visitors Center including three (3) part-time staff members and 25% of the Planner's salary for serving as the Historic Preservation Officer (HPO). The HPO is responsible for overseeing the Historic Preservation Commission, ensuring that building within the City meets Historic Preservation Guidelines and administering grant programs when funded.

Total funds allocated for 2014 are \$433,794, a decrease of \$31,506 (7%) from the amount allocated in 2013.

Personnel Funded in 2014

HPO	\$17,653
<u>Part-Time Staff (3)</u>	<u>\$34,669</u>
<i>Total Funded</i>	\$52,322

2014 PROPOSED BUDGET
HISTORIC PRESERVATION FUND

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
02-334-1000	STATE GRANT REVENUES	420,756	430,187	438,032	420,000	445,722	415,805
02-361-0000	INTEREST ON INVESTMENT	244	222	224	250	200	200
02-390-1000	MISC INCOME	-	30,611	6	-	-	-
02-322-1000	GRANT BUILDING PERMIT FEES	-	-	2,261	-	362	500
02-335-0000	DOLA GRANT-BOODLE MILL	126,033	-	-	-	-	-
02-347-8001	VISITORS CENTER REVENUE	7,788	6,655	7,318	5,000	7,725	7,700
02-390-2003	DEFERRED REVENUE RECOGNITION	-	693,363	-	-	-	-
02-396-0000	LAWSUIT/INSURANCE SETTLEMENT	-	14,906	-	-	-	-
	TOTAL REVENUES	554,821	1,175,944	447,841	425,250	454,009	424,205
02-456-1100	SALARIES & WAGES**	47,603	30,703	55,582	57,430	42,000	52,322
02-456-2100	HEALTH/DENTAL/VISION/LIFE/D&D	3,758	3,365	2,025	2,555	2,958	5,094
02-456-2200	FICA & MEDICARE	3,777	2,318	4,094	4,395	3,213	4,003
02-456-2210	SUTA	106	157	160	175	126	157
02-456-2300	401K	834	-	963	975	184	720
02-456-2600	WORKER'S COMPENSATION	1,101	1,037	1,861	1,405	1,106	2,355
	<i>Total Personnel Services</i>	<i>57,179</i>	<i>37,580</i>	<i>64,685</i>	<i>66,935</i>	<i>49,587</i>	<i>64,651</i>
02-456-3000	BUILDING INSPECTIONS/DESIGN REVIEW	-	200	-	1,500	-	-
02-456-3301	IT MAINTENANCE	-	-	-	4,000	-	5,625
02-456-3201	TRAINING SEMINARS	-	355	-	1,500	1,000	1,500
02-456-3211	HPC COMMISSION STIPENDS	2,900	3,350	2,156	4,200	2,850	4,200
02-456-3330	ATTORNEY LEGAL	-	-	-	-	-	-
02-456-5700	DUES AND SUBSCRIPTIONS	-	-	-	100	100	100
02-456-6110	OFFICE SUPPLIES	15	179	-	1,000	500	1,000
02-456-6112	PHOTOCOPIER LEASE	-	-	-	1,222	1,200	1,200
02-456-5411	HISTORIC TOURISM	-	39,657	34,397	40,000	40,000	45,000
02-456-5412	CC OPERA EVENTS/MARKETING	-	-	25,000	25,000	25,000	25,000
02-456-5413	NON-PROFITS EVENTS/MARKETING	-	-	2,518	15,000	15,000	15,000
02-456-5414	BUSINESS EVENTS/MARKETING	-	-	12,430	10,000	26,000	25,000
02-451-4100	ELECTRICITY-VC	2,858	2,785	3,634	3,500	3,295	3,625
02-451-4110	SEWER	242	182	193	120	247	272
02-451-4303	BUILDING MAINTENANCE-VC	2,379	1,598	1,198	1,429	1,137	1,500
02-451-5100	POSTAGE-VC	-	13	-	662	200	200
02-451-5200	LIABILITY INSURANCE-VC	850	102	106	187	1,330	1,397
02-451-5300	TELEPHONE-VC	1,449	1,940	2,018	2,000	2,863	2,900
02-451-5405	CLASSIFIEDS	-	678	-	200	100	100
02-451-5611	CREDIT CARD PROCESSING FEES-VC	219	460	468	500	499	600
02-451-6110	OFFICE SUPPLIES-VC	204	398	1,048	1,000	288	500
02-451-6113	INVENTORY-VC	2,863	2,936	2,707	5,000	3,500	4,000
02-451-6114	SOFTWARE-VC	849	52	142	100	100	500
02-451-6115	STATE SALES TAX-VC	248	187	209	145	224	223
	<i>Total Operating Expenses</i>	<i>15,076</i>	<i>55,072</i>	<i>88,224</i>	<i>118,365</i>	<i>125,433</i>	<i>139,441</i>

**2014 PROPOSED BUDGET
HISTORIC PRESERVATION FUND**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
02-456-4304	FIRE DEPT REPAIR	-	-	-	-	965	25,000
02-456-4304	CITY PROPERTY REHAB	-	24,771	595,479	65,000	65,000	57,702
02-456-4390	CITY ROCK WALL RESTORATION	6,800	-	-	75,000	-	147,000
02-456-7200	BOODLE MILL RESTORATION	310,037	259	-	-	-	-
02-456-7201	HISTORIC PROP. RENOVATION	3,700	-	44,618	-	-	-
02-456-7203	MAIN STREET STREETScape	87,704	362,026	47,271	-	-	-
02-456-7204	MACK BREWERY DESIGN & REST	39,715	2,851	-	-	1,958	-
02-456-7207	MONUMENT SIGN	-	-	-	20,000	6,059	-
02-456-8807	SIDEWALKS	1,098	-	17,712	20,000	-	-
02-456-8808	ROW IMPROVEMENTS/PROJECTS	-	-	896	-	-	-
02-456-8809	LAWRENCE STREET WATERLINE	-	-	-	-	162,000	-
<i>HISTORIC PRESERVATION GRANTS</i>							
02-456-8805	PROPERTY GRANTS	-	89,982	99,301	100,000	100,000	-
02-456-8806	BIG T LOT	213,680	3,813	-	-	-	-
	<i>Total Grants & Projects</i>	<i>662,734</i>	<i>483,702</i>	<i>805,277</i>	<i>280,000</i>	<i>335,982</i>	<i>229,702</i>
	TOTAL EXPENDITURES	734,989	576,354	958,186	465,300	511,002	433,794
<i>Increase (Decrease) in Fund Balance</i>		<i>(180,168)</i>	<i>599,590</i>	<i>(510,345)</i>	<i>(40,050)</i>	<i>(56,993)</i>	<i>(9,589)</i>
Beginning Fund Balance		580,053	399,885	243,497	508,743	508,743	451,750
Transfer to Water Fund		-	-	-	-	-	(120,000)
Ending Fund Balance		399,885	999,475	(266,848)	468,693	451,750	322,161
Reserved for Specific Purposes		-	-	-	-	-	-
Reserved		-	-	-	512,872	-	-
Unreserved Fund Balance		-	-	-	(44,179)	-	-



**TABOR RESERVE FUND
2014 Budget**

Program Goal

The TABOR constitutional amendment was approved statewide by voters in 1992 and established a 3% reserve requirement for all funds. The 3% requirement is calculated based upon the total amount of budgeted expenditures, less debt payments, that the City has budgeted for any given year. These funds are to be used in the event that normal revenues cannot meet operating expenses.

Budget Allowance/Explanation

The 2014 proposal is in accordance the 3% requirement. As the 3% requirement for the 2014 Budget is below the TABOR Reserve's current fund balance, the excess funds will remain in the fund as a contingency for unexpected expenditures that may occur throughout the year that would increase the required reserved amount.

Total Expenditures Used to Calculate TABOR Requirement	\$ 4,914,899
Required 3% Reserve	\$ 147,447
Excess Reserves Left in Fund	\$ 57,161

**2014 PROPOSED BUDGET
TABOR RESERVE FUND**

ACCOUNT	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
<i>Revenues:</i>						
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
TRANSFER FROM HP FUND	-	-	-	-	-	-
TRANSFER FROM TAXPAYER RELIEF	-	-	-	-	-	-
TRANSFER FROM DEBT SERVICE	-	-	-	-	-	-
TRANSFER FROM CAPITAL IMPR.	-	-	-	-	-	-
TRANSFER FROM WATER	-	-	-	-	-	-
TRANSFER FROM CONSER. TRUST	-	-	-	-	-	-
INTEREST INCOME	76	118	478	120	120	120
TRANSFER FROM PUBLIC PROP TRUST	-	-	-	-	-	-
<i>Total Transfers In & Revenue</i>	<u>76</u>	<u>118</u>	<u>478</u>	<u>120</u>	<u>120</u>	<u>120</u>
<i>Transfers:</i>						
TRANSFER TO GENERAL FUND	-	-	-	-	-	-
TRANSFER TO HP FUND	-	-	-	-	-	-
TRANSFER TO TAXPAYER RELIEF	-	-	-	-	-	-
TRANSFER TO DEBT SERVICE	-	-	-	-	-	-
TRANSFER TO CAPITAL IMPR.	-	-	-	-	-	-
TRANSFER TO WATER	-	-	-	-	-	-
<i>Total Transfers Out</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Increase (Decrease) in Fund Balance</i>	76	118	478	120	120	120
Beginning Fund Balance	204,054	204,130	204,374	204,368	204,488	204,608
Ending Fund Balance	204,130	204,248	204,852	204,488	204,608	204,728
Total Expenditures used to calculate required 3%						4,914,899
3% Requirement						147,447
Ending Fund Balance						204,608
Excess Amount left in Fund						57,161

**DEBT SERVICE FUND
2014 Budget**

Program Goal

The Debt Service Fund is used to accumulate the funding necessary to service the City's debt payments each year and issue those payments. The City retired all outstanding bonds during the 4th quarter of 2013. Therefore, no revenues or expenditures are needed in this fund.

**CITY OF CENTRAL
Existing Lease-Purchase/Financed Debt
Schedule**

Year	MSG-Snowplow		Ally-PD Vehicles		Tymco- Streetsweeper		Ally-PW Trucks		Emnovate-Energy Performance		Total Debt		Grand Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
2014	54,482	2,724	31,795	1,952	28,055	902	30,379	3,716	44,914	12,788	189,625	22,083	211,707
2015					28,313	644	32,183	1,912	46,414	11,288	106,911	13,843	120,754
2016									47,965	9,737	47,965	9,737	57,702
2017									49,568	8,135	49,568	8,135	57,702
2018									51,224	6,478	51,224	6,478	57,702
2019									52,935	4,767	52,935	4,767	57,702
2020									54,704	2,998	54,704	2,998	57,702
2021									56,531	1,171	56,531	1,171	57,702
TOTALS	54,482	2,724	31,795	1,952	56,368	1,545	62,562	5,628	404,255	56,192	609,462	69,212	678,674

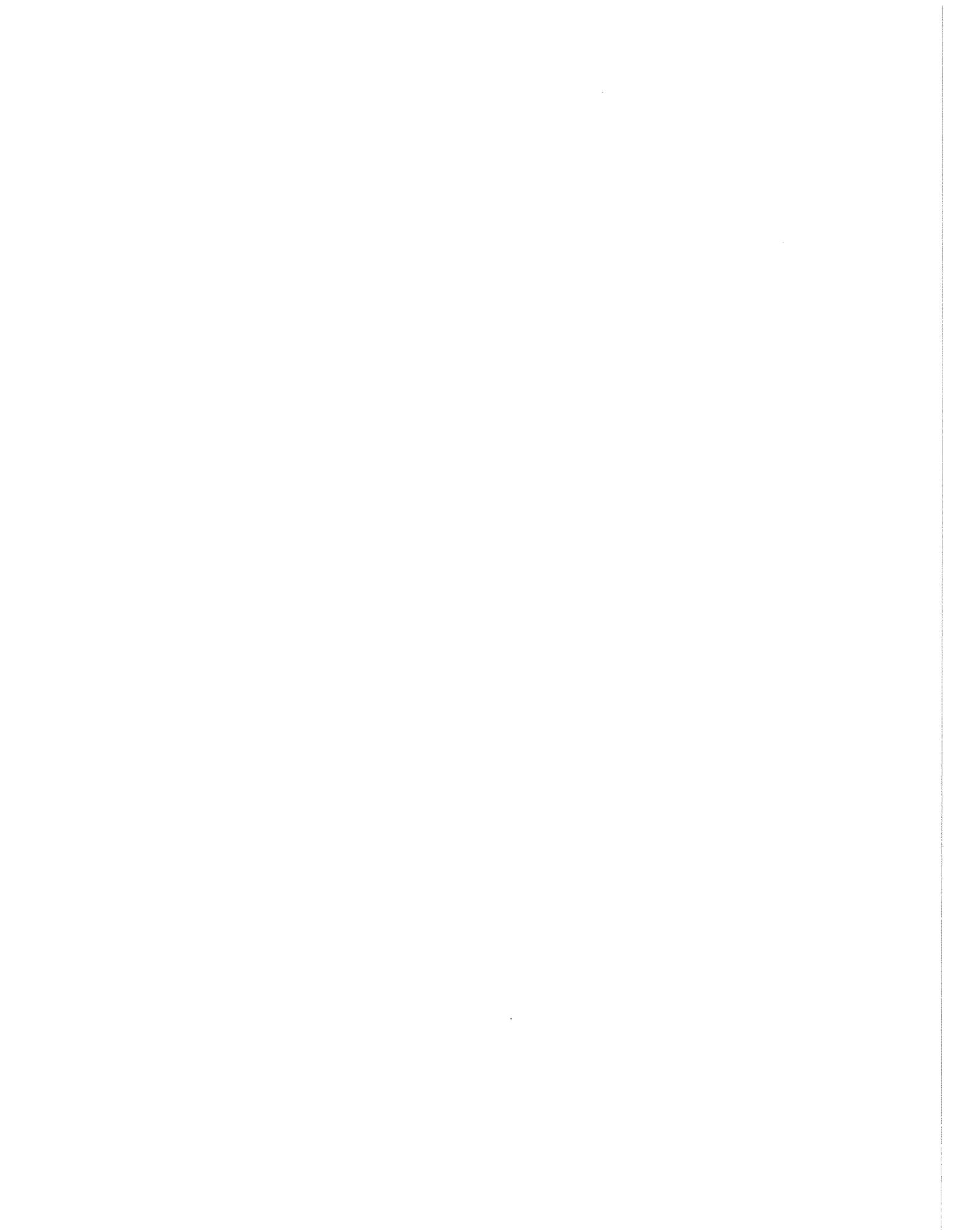
51

2014 Budget allocates funding for three (3) new lease purchases. All funded out of the General Fund.

1. (1) New Police Department vehicle with equipment. Total expected cost \$65,000. 3 yr. term with expected annual payment of \$25,000
2. (1) New snowplow with equipment. Total expected cost of \$175,000. Down payment of \$40,000 from sale of front end loader. 3 yr. term with expected annual payment of \$45,000
3. Lease purchase of extrication equipment (\$56,000), stabilization equipment (\$14,000) and bunker gear (\$38,000). Total expected cost of \$108,000. 3 yr. term with expected annual payment of \$40,000.

2014 PROPOSED BUDGET
DEBT SERVICE FUND

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
<i>Revenues:</i>							
40-311-0000	SPECIFIC OWNERSHIP TAX	13,774	14,156	13,390	13,000	13,000	-
40-311-0001	DELINQUENT TAX/INTEREST	1,251	47,624	2,390	1,600	500	-
40-311-1000	PROPERTY TAXES	288,192	321,663	272,620	300,566	309,000	-
40-318-3001	DEVICE FEES REVENUES	258,289	288,200	319,493	326,313	287,157	-
40-318-3002	TOLLGATE DEVICE FEES	84,589	77,550	80,489	84,300	80,379	-
40-361-0000	INTEREST EARNED ON INVESTMENTS	1	144	536	300	341	-
	TOTAL REVENUE	646,096	749,337	688,918	726,079	690,377	-
<i>Expenses:</i>							
40-471-8204	GO WATER REFUNDING 2010 PRINCIPAL	-	425,000	420,000	680,000	680,000	-
40-471-8204	EXCISE TAX REFUNDING 2010 PRINCIPAL	-	210,000	215,000	225,000	225,000	-
40-472-8205	GO WATER REFUNDING SERIES 2006-INT	33,044	-	-	-	-	-
40-472-8203	EXCISE TAX REFUNDING SERIES 200-INT	20,025	-	-	-	-	-
40-472-8204	GO WATER REFUNDING 2010 INTEREST	4,429	35,550	35,563	21,450	21,976	-
40-472-8205	EXCISE TAX REFUNDING 2010 INTEREST	2,089	11,394	15,963	8,437	8,436	-
40-472-8204	CCP LIGHTING & FENCE LOAN	133,533	-	-	-	-	-
40-472-8206	CCNB SHORT TERM LOAN INTEREST	-	5,223	2,638	-	-	-
40-475-1000	BOUND COUNSEL/DISCLOSURE	55,260	-	-	-	-	-
40-475-3100	TRUSTEE FEES & SERVICES	2,085	1,200	1,410	4,000	1,000	-
40-475-3101	TREASURERS FEES	5,789	7,386	5,500	7,500	9,432	-
40-476-1000	ISSUANCE COSTS	-	-	-	-	-	-
40-493-0000	BOND DISCOUNT	21,750	-	-	-	-	-
40-493-0001	PAYMENT TO REFUNDING AGENTS	-	24,449	-	-	-	-
	TOTAL BOND COST	278,004	720,202	696,074	946,387	945,844	-
	Beginning Fund Balance	(1,229,715)	-	-	66,502	21,979	-
	Revenues	646,096	749,337	688,918	726,079	690,377	-
	Expenditures	278,004	720,202	696,074	946,387	945,844	-
	Transfers In	2,487,068	-	-	153,806	233,488	-
	Transfers (Out)	(2,855,160)	-	-	-	-	-
	Prior Period Adjustment	1,229,715	-	-	-	-	-
	Ending Fund Balance	-	29,135	(7,156)	-	-	-



**CONSERVATION TRUST FUND
2014 Budget**

Program Goal

The Conservation Trust Fund was established according to state requirements to manage and maintain funding that the City receives from Colorado State Lottery proceeds. Monies within this fund are to be used for the acquisition, development and/or maintenance of recreational areas within the City.

Budget Allowance/Explanation

The 2014 budget does not allocate any funding for projects. However, Council has chosen to reserve the entire fund balance to be available for a possible grant match if the GOCO grant is awarded for the Chase Gulch Reservoir Trail System Phase I.

Fund Balance Amount Reserved \$58,891

**2014 PROPOSED BUDGET
CONSERVATION TRUST FUND**

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
<i>Revenues</i>							
73-335-0001	Lottery Income	5,120	5,785	6,706	5,000	5,000	5,000
73-361-0000	Interests on Deposits	10	21	96	20	20	20
	<i>Total Revenues</i>	<u>5,130</u>	<u>5,806</u>	<u>6,802</u>	<u>5,020</u>	<u>5,020</u>	<u>5,020</u>
<i>Expenses:</i>							
73-431-7422	RESERVOIR TRAIL SYSTEM PH. I	-	-	-	-	-	-
73-342-7423	SUMMER FLOWERS	-	-	-	-	-	-
73-342-7425	PARK MAINTENANCE	-	-	-	-	-	-
73-342-7426	STREETSCAPE BENCHES	-	-	-	-	-	-
	<i>Total Expenditures</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<i>Other Financing Sources (UseS)</i>	2,812	-	-	-	-	-
	<i>Increase (Decrease) in Fund Balance</i>	7,942	5,806	6,802	5,020	5,020	5,020
	Beginning Fund Balance	25,063	33,005	13,015	43,831	48,851	53,871
	Ending Fund Balance	33,005	38,811	19,817	48,851	53,871	58,891
	Reserved for Specific Purposes	-	-	-	-	49,351	58,891
	Reserved	-	-	-	-	-	-
	Unreserved Fund Balance	-	-	-	-	4,520	-

*2014 Fund Balance reserved for possible match on GOCO Chae gulch Grant

**IMPACT FEES FUND
2014 Budget**

Program Goal

This fund was established to monitor and maintain the impact fees collected by the City related to development projects. Impact Fees are collected and used to repair and/or maintain City infrastructure and/or related property and equipment that are impacted as result of a development's presence within the City. To date, the City has collected Impact Fees from only one development, Prospectors Run. In 2008, the City Council adopted Ordinance 08-05 to further clarify the intent, amount and use of impact fees received by projects. Further, in 2009 the City had an Impact Fee Study done in order to determine the appropriate fees to be charged and define for what those fees should be used.

The Prospectors Run development was grandfathered into this study and Impact Fees for this project will remain at \$2,512 per unit. All new developments will be charged fees in accordance with the 2009 Impact Fee Study.

Also in 2009, the use of all Impact Fees collected was reviewed and based upon that review, the 2009 Audit re-stated Impact Fee balances. This Fund currently has a negative balance and an amount outstanding to the City's General Fund of \$129,585 until such time as sufficient fees are collected.

Budget Allowance/Explanation

Based on the above, no allocations have been made for the Impact Fees Fund. The City does not expect Prospectors Run to have any activity which would require Impact Fees during 2014 and no other developments are expected during 2014.

2014 PROPOSED BUDGET
IMPACT FEES FUND

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
<i>Revenues</i>							
74-342-0001	Transportation Impact fees	-	-	-	-	-	-
74-342-0002	Public Works Impact Fees	-	(2,980)	-	-	-	-
74-342-0003	Fire Protection Impact Fees	-	-	-	-	-	-
74-342-0004	Police Impact Fees	-	-	-	-	-	-
74-342-0005	Impact Fees Income	-	15,644	-	-	14,496	-
74-361-0000	Interests on Deposits	31	-	-	-	-	-
	Total Revenues	31	12,664	-	-	14,496	-
<i>Expenses</i>							
74-390-0001	Street Paving	-	-	-	-	-	-
74-421-0004	Police Expenses	-	-	-	-	-	-
74-422-0003	Fire Protection Expenses	-	-	-	-	-	-
74-430-0001	Transportation Expenses	-	-	-	-	-	-
74-431-0002	Public Works Expenses	-	-	-	-	-	-
	Total Expenditures	-	-	-	-	-	-
	<i>Other Financing Sources (Uses)</i>	-	-	-	-	-	-
	Increase (Decrease) in Fund Balance	31	12,664	-	-	14,496	-
	Beginning Fund Balance	(156,776)	(156,745)	(151,329)	(144,081)	(144,081)	(129,585)
	Ending GF Balance	(156,745)	(144,081)	(151,329)	(144,081)	(129,585)	(129,585)

**PUBLIC PROPERTY DEVELOPMENT TRUST FUND
2014 Budget**

Program Goal

The Public Property Development Trust Fund (PPTF) was created to hold all funds received for the sale of City owned properties. Monies within this fund can be used to improve upon or obtain other City properties and/or City infrastructure as deemed appropriate by the City Council.

Budget Allowance/Explanation

The 2014 budget allocates \$103,628 for partial funding for the repair of the retaining rock wall on Nevada Street. The remainder of funding for this project has been allocated in the Historic Preservation Fund. No other projects have been funded out of this fund in 2014.

2014 PROPOSED BUDGET
PUBLIC PROPERTY DEVELOPMENT
TRUST FUND

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
<i>Revenues</i>							
75-342-0000	RV PARK SALE	-	-	-	-	-	-
75-361-0000	INTEREST ON DEPOSITS	1,037	737	631	750	750	450
75-342-0001	CITY PROPERTY SALE	<u>722,642</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Revenues	723,679	737	631	750	750	450
75-431-6505	MAIN STREET STREETSCAPE	-	700,000	-	-	-	-
75-431-6506	LAWRENCE STREET WATER LINE	-	-	-	-	125,000	-
75-431-6507	NEVADA ST ROCK WALL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>103,628</u>
	Total Public Projects Expenses	-	700,000	-	-	125,000	103,628
	Total Expenditures	-	700,000	-	-	125,000	103,628
<i>Other Financing Sources (Uses)</i>							
		-	-	-	-	-	-
<i>Increase (Decrease) in Fund Balance</i>							
		723,679	(699,263)	631	750	(124,250)	(103,178)
<i>Beginning Fund Balance</i>							
		201,512	925,191	225,991	226,678	227,428	103,178
<i>Ending GF Balance</i>							
		925,191	225,928	226,622	227,428	103,178	-
	Reserved for Specific Purposes	-	-	-	-	127,424	-
	Reserved	-	-	-	-	100,000	-
	Unreserved Fund Balance	-	-	-	-	-	-

WATER FUND 2014 Budget

Program Goal

The Water Fund is responsible for the production, delivery and maintenance of quality water in Central City. The water program provides a safe and efficient domestic water supply to all residents and businesses within the City. The City also allows out-of-city customers to purchase treated water at designated locations.

In accordance with TABOR and Generally Accepted Accounting Standards (GAAP), the Water Fund is accounted for as an Enterprise Fund. As such, all costs associated with the production, delivery and maintenance of the water system should be *fully* supported through the collection of user fees.

Water Rates

In 2011, the City began the process of trying to get the Water Fund to be self-supporting. Since that time, a number of things have been done with that goal in mind. Water meters were installed for all residential users and new water meters installed for all commercial properties. This was done so that the City could institute a tiered rate billing structure based upon actual usage for all residential customers. Further, by replacing all commercial meters it ensured that all meters were reading accurately and commercial accounts were being properly billed for gallons of water used. A tiered rate billing structure that charges both businesses and residents for the water they actual use creates equity in the system and proper revenue streams financially. For example, if residential customers overall are using 40% of the water produced, then 40% of the revenues to support the system should be collected from residential users.

The tiered rate structure was instituted in 2013 and while it decrease the difference between revenues collected from users and the cost of running the water system, there is still a deficit of revenues to expenses in the Water Fund. City Council has chosen to leave the rate structure the same as in 2013 for the 2014 Budget. City Council has chosen to allocate \$120,000 from the Historic Preservation Fund for capital repairs and infrastructure improvements within the water system. The General Fund will be subsidizing the cost of operating the system by \$28,781 in 2014.

Residential Rates

Below is a table that shows the 2014 tiered water rate structure for residential users.

- Tier 1** Base Rate \$60 For up to 3,000 gallons used
- Tier 2** Base Rate \$60 + \$4.84 per thousand gallons used from 3,001 to 5,000
- Tier 3** Base Rate \$60 + \$5.81 per thousand gallons used from 5,001 to 7,000
- Tier 4** Base Rate \$60 + \$6.97 per thousand gallons used over 7,001

**WATER FUND
(continued)
2014 Budget**

Residents who are aged sixty-five (65) or older and who resides in the water using unit will be eligible for the Senior Discount. The Senior Discount reduces the base rate charged to \$48 per month. The Senior Discount applies to the base rate only. Amounts for usage will be charged as shown above.

Regardless of the amount of water used, the base rates of either \$60 or \$48 will be charged.

Commercial Rates

Below is a table that shows the 2014 tiered water rate structure for commercial users.

- Tier 0** Base Rate of \$60 for those who use less than 10,000 gallons per month
- Tier 1** Base Rate of \$95 + \$7.26 per thousand gallons used from 10,001-15,000
- Tier 2** Base Rate of \$95 + \$10.89 per thousand gallons used from 15,001-20,000
- Tier 3** Base Rate of \$95 + \$13.61 per thousand gallons used from 20,001-30,000
- Tier 4** Base Rate of \$95 + \$14.97 per thousand gallons used from 30,001-50,000
- Tier 5** Base Rate of \$95 + \$16.47 per thousand gallons used over 50,000

Budgeted Expenses and Explanations

The 2013 Budget allocates funding in the amount of \$785,658. This is an increase of 7% (\$49,617) over the 2013 allocation. This increase is due primarily to the allocation of \$120,000 for capital and infrastructure improvements. The projects and improvements to be completed will be chosen and prioritized based upon the distribution and raw water system assessments that were completed in 2013.

Personnel Funded in 2014

Utilities Systems Superintendant	\$ 71,663
Utilities Systems Worker II	\$ 49,781
Utilities Systems Worker II	\$ 47,015
<i>Total Funded</i>	\$168,459

2014 PROPOSED BUDGET
WATER REVENUE

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
50-340-0001	HYDRANT REVENUE	8,969	9,568	11,788	10,000	9,326	9,913
50-340-0002	WATER SALES RESIDENTIAL	203,151	269,942	308,181	424,514	219,971	220,000
50-340-0003	WATER SALES COMMERCIAL	100,824	105,775	123,414	303,528	337,901	337,901
50-340-0005	TURN ON/OFF FEES	-	209	168	500	343	300
50-340-0006	TAP FEES	-	85,640	-	-	42,820	-
50-340-0007	LATE FEES	-	-	-	3,600	-	3,600
50-340-0008	COMMERCIAL METER PAYBACK	-	-	-	42,721	-	42,721
50-340-0009	RESIDENTIAL METER PAYBACK	-	-	-	43,443	-	21,722
50-361-0000	INTEREST ON DEPOSITS	-	-	-	-	-	-
50-361-1000	INTEREST ON WATER BILLS	41	210	-	720	-	720
50-390-0000	MISC REVENUE*	20,382	225	-	-	1,430	-
	TOTAL REVENUES	333,367	471,569	443,551	829,026	611,791	636,876

2014 PROPOSED BUDGET
WATER DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
50-433-1100	SALARIES & WAGES	48,496	97,475	173,068	173,933	116,610	168,459
50-433-1300	OVERTIME	415	2,813	1,202	3,000	2,250	3,000
50-433-2100	HEALTH/DENTAL/VISION/LIFE/D&D	5,668	8,523	17,743	33,705	26,262	28,791
50-433-2200	FICA & MEDICARE	3,894	7,853	12,802	13,306	8,920	12,887
50-433-2210	SUTA	139	108	352	522	350	505
50-433-2300	401K	1,163	3,662	5,542	6,957	5,952	6,738
50-433-2400	TRAINING	242	2,551	2,787	3,500	3,000	3,500
50-433-2600	WORKER'S COMPENSATION	1,923	32	5,141	4,256	4,504	6,578
	<i>Total Personnel Services</i>	<u>61,940</u>	<u>123,017</u>	<u>218,637</u>	<u>239,179</u>	<u>167,848</u>	<u>230,458</u>
50-433-3300	RAMEY-PROFESSIONAL SERVICES	82,846	-	-	-	-	-
50-433-3301	IT MAINTENANCE	-	-	5,822	4,000	5,625	5,000
50-433-3330	GENERAL LEGAL COUNSEL/LITIGATION	20,334	11,683	39,315	120,000	120,000	100,000
50-433-3331	TEMP SUPPLY PLAN	1,361	563	1,654	-	-	-
50-433-3334	FOREST SERVICE ROW	8,712	6,109	-	-	-	-
50-433-3335	AUGMENTATION CASE	56	-	-	-	-	-
50-433-3342	AGRICULTURAL DITCH	70	92	-	-	-	-
50-433-3343	CO WATER BOARD	214	-	-	-	-	-
50-433-3348	STATEMENT OF OPP	540	-	-	-	-	-
50-433-3349	JAMES PEAK	4,372	-	-	-	-	-
50-433-3353	WATER RIGHTS ACQ.	203	79	-	-	-	-
50-433-3356	FREI WATER CONTRACT	225	1,103	-	-	-	-
50-433-3391	MISC. GENERAL CONSULTING	19,633	2,991	25,734	10,000	10,000	10,000
50-433-3392	GILPIN SCHOOLS/FREI/CNTY LEASES	820	(113)	-	-	-	-
50-433-3393	FALL RIVER FACILITIES DESIGN	-	-	-	-	-	-
50-433-3394	TRIAL & PREP CWCB	-	-	-	-	-	-
50-433-3395	WETLANDS MITIGATION	5,013	563	343	-	-	-
50-433-3398	NEW WATER LEASES	-	-	4,899	-	-	-
50-433-3399	AQUAPURA AUG PLAN	-	-	80,099	-	-	-
50-433-3400	AQUAPURA SURFACE RIGHTS	-	360	-	-	-	-
50-433-3432	WATER ACCOUNTING/ADMIN.	22,960	19,490	14,773	30,000	50,000	30,000
50-433-3433	COMP. MODELING/ENGINEERING	-	-	232	-	-	-
50-433-3435	OPPOSITION TO WATER RIGHTS	14,528	10,478	1,733	-	-	-
50-433-3495	DILIGENCE APPLICATIONS	-	605	-	-	60,518	-
50-433-3496	BH TRIAL & PREP	-	-	-	-	-	-
50-433-3497	BH WATER PROJECT FEDERAL REV	-	-	-	-	-	-
50-433-3398	RAW WATER ASSESSMENT	-	-	-	-	-	-
50-433-3399	DISTRIBUTION ASSESSMENT	-	-	-	-	-	-
	<i>Total Professional Services</i>	<u>181,887</u>	<u>54,003</u>	<u>174,604</u>	<u>164,000</u>	<u>246,143</u>	<u>145,000</u>
50-433-4100	ELECTRICITY	43,681	30,893	30,204	35,000	33,202	38,182
50-433-4250	CHEMICAL TESTING	3,379	8,790	8,574	12,000	13,413	14,754
50-433-4303	BUILDING MAINTENANCE	367	2,093	1,335	5,000	806	5,000
50-433-4309	VEHICLE MAINTENANCE	8	2,727	4,091	5,000	6,000	8,000
50-433-4350	SPRING LINE COLLECTION	-	2,892	-	-	-	-
50-433-4351	PUMP STATION	14	14,834	12,381	15,000	12,000	15,000
50-433-4352	TOOLS	6,565	2,878	768	3,000	3,100	3,000
50-433-4353	PLANT	6,052	11,828	6,558	15,000	10,000	15,000

2014 PROPOSED BUDGET
WATER DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
50-433-4354	DISTRIBUTION	26,392	12,856	15,918	30,000	30,000	30,000
50-433-4355	RESERVOIR MAINTENANCE	-	-	-	3,000	5,400	3,000
50-433-4356	METER MAINTENANCE	-	-	3,152	3,000	3,000	5,300
50-433-4357	FIRE HYDRANT REPAIR & MAINT	-	-	4,726	10,000	2,500	10,000
50-433-4401	DITCH FEES	22,422	23,382	15,761	23,000	21,363	21,363
50-433-4501	CO PUBLIC WATER SYSTEM	-	-	-	300	-	-
50-433-5100	POSTAGE	-	82	24	662	500	1,800
50-433-5200	LIABILITY INSURANCE	10,099	11,105	11,627	17,128	10,818	11,359
50-433-5300	TELEPHONE	3,766	2,744	1,731	2,000	2,429	2,700
50-433-5301	CELL PHONE	50	772	1,313	1,500	1,709	1,800
50-433-5410	CLASSIFIEDS	550	240	550	500	300	500
50-433-5611	CREDIT CARD PROCESSING FEES	214	560	824	750	1,027	1,200
50-433-5700	SUBSCRIPTIONS & MEMBERSHIPS	3,560	3,725	2,549	1,500	1,000	2,100
50-433-5701	LICENSING & MAINTENANCE	-	-	1,699	4,500	5,000	5,000
50-433-5800	TRAVEL	-	17	12	-	100	100
50-433-6000	MISCELLANEOUS	-	212	-	-	-	-
50-433-6110	OFFICE SUPPLIES	7,884	339	816	1,000	1,000	1,000
50-433-6111	STATIONARY/FORMS	-	102	53	500	-	-
50-433-6112	PHOTOCOPIER CHARGES	950	1,007	1,175	1,222	982	1,000
50-433-6113	SMALL EQUIPMENT	-	-	-	3,000	1,500	1,500
50-433-6114	SOFTWARE/INTERNET	4,547	5,891	2,282	3,000	3,191	4,000
50-433-6115	UNIFORMS	-	223	597	1,000	651	750
50-433-6260	FUEL	-	9,108	12,956	3,000	3,000	17,491
50-433-6270	CHEMICALS	15,130	10,090	12,677	12,000	18,000	20,000
50-433-8900	BAD DEBTS	35	144	33	100	-	100
<i>Total Operating Expenses</i>		155,665	159,534	154,386	212,662	191,991	240,999
50-433-7001	DEPRECIATION	-	-	327,351	-	-	-
50-433-7420	WATER GENERAL	830	369	-	1,200	1,200	1,200
50-433-7421	CAPITAL REPAIRS/IMPROVEMENTS	-	-	20,240	40,000	25,000	120,000
50-433-7422	CHASE GULCH DAM CIP	-	-	-	25,000	27,500	35,000
50-433-7431		-	-	6,818	8,000	8,000	8,000
50-433-7421	BACKWASH/SANITARY PIPELINE	-	-	-	-	-	-
50-433-7422	RESIDENTIAL METERS/INSTALLATION	-	42,795	44,318	-	11,400	5,000
50-433-7423	COMMERCIAL METERS/INSTALLATION	2,056	41,300	1,881	-	-	-
50-433-7426	VEHICLE PURCHASE	-	-	-	46,000	38,015	-
<i>Total Capital Outlay</i>		2,886	84,464	400,608	120,200	111,115	169,200
TOTAL EXPENSES		402,378	421,018	948,235	736,041	717,097	785,658
OPERATING INCOME (LOSS)		(69,011)	50,551	(504,684)	92,985	(105,306)	(148,781)

2014 PROPOSED BUDGET
WATER DEPARTMENT

ACCOUNT	ACCOUNT DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED	2013 YE PROJECTED	2014 PROPOSED
Non-Operating Revenues (Expenses)							
	Loan Principal-1981 USDA Loan	-	-	-	-	-	-
	Loan Interest-1981 USDA Loan	(5,892)	-	-	-	-	-
	Proceeds of Capital Lease	-	-	-	-	-	-
	Transfer from Historic Preservation	-	-	-	-	-	120,000
	Transfer from Debt Service Fund	289,000	-	-	-	-	-
	Loan from General Fund-Advanced (Repaid)	-	-	-	-	-	28,781
	Total Non-Operating Revenues (Expenses)	283,108	-	-	-	-	148,781
	Contributed Capital	-	-	-	-	-	-
	Excess (Deficiency) of Revenues over Expenditures	214,097	50,551	(504,684)	92,985	(105,306)	(0)
Reconciliation to GAAP Basis:							
	Principal Payments	-	-	-	-	-	-
	Proceeds of capital leases	-	-	-	-	-	-
	Depreciation	(306,200)	(325,307)	(340,000)	(350,000)	(350,000)	(350,000)
	Loan Repayment-General Fund	-	-	-	-	-	-
	Net Income (Loss) GAAP Basis	(92,103)	(274,756)	(844,684)	(257,015)	(455,306)	(350,000)

CITY OF CENTRAL
FIVE YEAR CAPITAL IMPROVEMENT PLAN
2013-2017

	Estimated Cost	2013	2014	2015	2016	2017	Total Est. Expenditures 2013-2018	25% Impact Fee Allocation
Historic Preservation								
Re-Survey Historic District*	15,000			15,000			15,000	3,750
Nevada Street Rock Wall	300,000	50,000	250,000				300,000	75,000
Cemetery Restoration	100,000			25,000	25,000	50,000	100,000	25,000
R.O.W. Re-Survey	100,000			100,000			100,000	25,000
Heat in Remainder of Wash Hall	70,000				70,000		70,000	17,500
Repaint Fire Department	15,000		15,000				15,000	3,750
Garage Door at Fire Department	10,000		10,000				10,000	2,500
Sidewalk Replacement	300,000			75,000	100,000	75,000	257,000	64,250
Total Historic Preservation	910,000	50,000	275,000	215,000	195,000		867,000	216,750
Public Works Department								
Chipseal and re-stripe CCP*	1,300,000			1,300,000			1,300,000	
Spring Street Complete Reconstruction	1,500,000						-	
Public Works Facility*	700,000				700,000		700,000	
Virginia Canyon Chipseal/Curb & Gutter	250,000			250,000			250,000	
Eureka Street Complete Reconstruction	1,500,000							
Nevada Street Settlement/Reconstruction	500,000							
CCP Lighting Completion	2,000,000							
Resurface/Widen Residential Streets	200,000							
Opera House Storm Drainage	23,000				100,000	100,000	200,000	
Replace Kenworths	350,000		175,000		23,000	175,000	350,000	
Replace 1 ton PW Truck	45,000						58,175	
Replace 2 3/4 Ton PW Trucks	70,000				70,000		70,000	
Replace 1 ton PW Truck	45,000						42,497	
Replace Front End Loader	170,000			170,000			170,000	
Stormwater Management Program	275,000	5,000	85,000	85,000			175,000	
Total Public Works Department	8,928,000	5,000	260,000	1,805,000	893,000	275,000	3,338,672	99,000
Police Department								
Replace 1 Vehicle	80,000		45,000		45,000	45,000	135,000	33,750
Equipment & Graphics for above	35,000		20,000		20,000	20,000	60,000	15,000
Pole Mounted Speed Signs	16,000			16,000			16,000	4,000
License Plate Reader	25,000				25,000		25,000	6,250
Trailers	20,000			20,000			20,000	5,000
Radio Upgrade	115,000			115,000			115,000	28,750
VMS Board	50,000				25,000		25,000	6,250
Total Police Department	341,000	-	65,000	151,000	115,000	65,000	396,000	99,000

CITY OF CENTRAL
FIVE YEAR CAPITAL IMPROVEMENT PLAN
2013-2017

	Estimated Cost	2013	2014	2015	2016	2017	Total Est. Expenditures 2013-2018	25% Impact Fee Allocation
Fire Department								
3,500 Gallon Tender/Tanker	385,000							
Type 3 Engine	300,000							
Replace Fire Pump on Brush #1	50,000							
75 ft. Ladder Truck/Elevated Water Way	800,000							
4x4 2,000 Gallon Tender/Tanker	300,000							
4x4 Tahoe or Pickup	55,000							
4x4 Engine	325,000							
Type 4 or 5 Rescue Engine	275,000							
Extrication Equipment		55,000					55,000	
Stabilization Equipment		14,000					14,000	
Bunker Gear		38,000					38,000	
Purchase 114 Lawrence	175,000							
Radio Upgrade	97,000			100,000			100,000	
Total Fire Department	2,762,000		107,000				207,000	
Water								
PRV Replacement	100,000		30,000	40,000			80,000	
Fire Hydrant	20,000	2,500	10,000				12,500	
Stilling Chamber	20,000						20,000	
Plant Improvements	500,000	35,000	100,000	150,000	145,000		460,000	
Backwash/Sanitary Pipeline	30,000						30,000	
Chase Gulch Toe Drain	25,000	27,500					52,500	
Lawrence St. Water Line Replacement	250,000	287,000		250,000			537,000	
New Transmission Lines from MNR*	2,500,000							
Microfiltration and WP Upgrades	2,500,000							
Distribution on High Streets	10,000,000							
Truck Purchase	46,000	38,015					38,015	
San. Sewer Connection at WP	300,000							
Upgrade SCADA 1	12,000		12,000				12,000	
Valve Exerciser (split with PW?) 2	45,000		45,000				45,000	
Pecks Raw Water Intake * 3	65,000		65,000				65,000	
Repair Intake at HITG 4	5,000			5,000			5,000	
Upgrade two PRV vaults 5	12,000			12,000			12,000	
PM VTP at Chase 6	5,500			5,500			5,500	
Miners Raw Water Intake* 7	130,000			130,000			130,000	
R&R Raw Water Transmission 8	50,000				50,000		50,000	
Solar Mixer at Chase 9	75,000				75,000		75,000	

CITY OF CENTRAL
 FIVE YEAR CAPITAL IMPROVEMENT PLAN
 2013-2017

	Estimated Cost	2013	2014	2015	2016	2017	Total Est. Expenditures 2013-2018	25% Impact Fee Allocation
2 Booster Pumps @ Spring 10	16,000				16,000		16,000	
3 VFD Drives for Spring 11	15,000				15,000		15,000	
Broomfield Raw Water Intake* 12	31,000					31,000	31,000	
Weir @ Chase 13	7,000					7,000	7,000	
	16,291,000	392,028	264,014	594,515	303,016	40,017	1,698,515	
TOTALS	29,232,000	447,028	971,014	2,765,515	1,506,016		4,808,672	315,750

*Denotes Projects for which grants have or may be received

57

**OPERATING PLAN
AND BUDGET FOR FISCAL YEAR 2014
OF THE
CITY OF CENTRAL
BUSINESS IMPROVEMENT DISTRICT
in the City of Central, Colorado
As of September 30, 2013**

**OPERATING PLAN
AND BUDGET FOR FISCAL YEAR 2014
OF THE
CITY OF CENTRAL
BUSINESS IMPROVEMENT DISTRICT**

Purpose. The City of Central Business Improvement District (“District”) was organized on December 15, 1998 within the commercial area of the City of Central (“City”) to provide various public services and improvements, particularly the completion of the Central City Parkway (“Parkway”) connecting the City street system to Interstate 70, in accordance with the provisions of the “Business Improvement District Act”, Part 12 of Article 25, Title 31, C.R.S. (“Act”), and City Ordinance No. 98-29 (“Ordinance”) establishing the District. The validity of the District organizational proceedings was challenged in Central City Development Company et al. v. City of Central, Case No. 99CV11, District Court, Gilpin County (“Litigation”). The District Court subsequently entered judgment validating the organizational proceedings. After a notice of appeal was filed, the District and plaintiffs reached a settlement on August 24, 2000, and the Litigation was dismissed by the District Court terminating the legal challenge of the District’s validity.

The District electors authorized incurring indebtedness at the TABOR election on November 2, 1999. The Board of Directors (“Board”) of the District was, however, unable to implement the Operating Plan until June 2003 because it could not secure financing for the construction of the Parkway (“Project”) due to a declining property tax base within the District. The Board obtained financing to construct the Parkway in June 2003 through the private placement of its Limited Tax General Obligation Bonds, Series 2003A (“Series 2003A Bonds”) in the principal amount of \$45,200,000. Actual construction of the Parkway was commenced in July 2003. The Project was completed on schedule at the contract price of \$38,395,000, and the Parkway opened for public use on November 19, 2004.

Operating Plan. Section 31-25-1211, C.R.S., requires that the District file with the City an operating plan and proposed budget for the next fiscal year no later than September 30 of each year. The information in this Operating Plan and Budget may be amended, modified or supplemented by the District from time to time in accordance with the provisions of the Act.

Board of Directors. Current members of the Board are Steve Boulter, Ross Grimes, Tom Kiahtipes, Tom Robb and John Zimpel. The members of the Board were duly elected by the electors of the District or appointed by the City Council and constitute the governing body of the District. Members of the Board must be electors of the District (as defined in the Act). The next election of directors will be held in May 2014. Among other powers, the Board is authorized to enter into agreements affecting the affairs of the

District, including without limitation intergovernmental agreements with the City, and to formulate the provisions of this Operating Plan and Budget.

Boundaries. The boundaries and service area of the District include all commercial property as described in the Ordinance. The commercial businesses within the service area benefit from the services and improvements furnished by the District. District boundaries may be changed from time to time in accordance with the provisions of the Act. City property may be included within the District, including without limitation any Parkway rights-of-way. All Parkway rights-of-way were included into the District by City Ordinance No. 07-01 on February 6, 2007 pursuant to the Act. The City previously established in the Ordinance that any property annexed into or zoned for commercial development in the City must, as a condition of approval, be included into the District.

Description of Services and Improvements. As set forth in the Ordinance, the District was organized to provide various services and improvements authorized under the Act, including without limitation streets, streetlights, landscaping, and pedestrian malls, together with curb, gutters, drainage facilities, sidewalks and other improvements (“Improvements”). The primary purpose of the District is to facilitate the financing, completion and operation of the Parkway. The District has completed the Parkway and other Improvements in cooperation with the City and other public agencies. The Parkway has been installed within City rights-of-way and is operated and maintained by the City in accordance with the Intergovernmental Agreement dated January 11, 2001, as amended by Amendment No. 1 to Intergovernmental Agreement dated April 1, 2003 and Amendment No. 2 to Intergovernmental Agreement dated November 9, 2004 (together, “IGA”), between the City and District.

Under Amendment No. 2 to the IGA, the City and District cooperated in completing certain Parkway enhancements, including Parkway lighting, rumble grinding, additional guardrails, a maintenance building, and improvements to the intersection of Nevada, Main, Spring and Bride Streets. The City funded the Parkway lighting enhancement and the maintenance building used for snowplows, equipment and materials, and the District funded the other enhancement projects and completed all of the enhancement projects in accordance with plans approved by the City. In accordance with the IGA, the City assumed the responsibility for operating and maintaining the Parkway commencing with its opening on November 19, 2004, and the District agreed to participate in the funding of operational costs of the Parkway by paying \$20,000 per year to the City commencing in the 2007 fiscal year through the 2016 fiscal year. The District also discharged the City’s escrow account repayment obligation in the amount of \$145,550, which was due to the District.

The District may provide certain services authorized under the Act, including without limitation the maintenance of Improvements, the promotion or marketing of District activities, and the promotion, marketing and management of public events within

the District (collectively, "Services"). The Board may authorize and implement a program of Services which generally benefit commercial properties within the District.

During 2014, it is anticipated that various public events and promotional activities relating to the Parkway and the business area may be coordinated by the District, provided that sufficient funding is available. If other Services not specified in the Budget are approved by the Board, the Operating Plan and Budget will, if necessary, be supplemented with a more specific identification of such Services. All Services and Improvements provided by the District shall generally conform so far as practicable to this Operating Plan and Budget.

Costs of Improvements. The cost of the Parkway, including rights-of-way and other Project-related expenses (such as costs of District organization, issuing Bonds, capitalized interest, permitting, and enhancement projects), was approximately \$45,200,000. The City has assumed operational responsibility for the Parkway in accordance with the IGA.

Financing Plan. At the public election on November 2, 1999, District electors approved a ballot question to incur indebtedness in the amount of \$45,200,000 at a rate not to exceed 7.75% for the purpose of financing the completion of the Parkway. At the public election on November 6, 2001, District electors approved a ballot question effectively authorizing an increase in the interest rate on such indebtedness to 9.75% to reflect then current market rates for similar securities.

On June 18, 2003, the District issued its Series 2003A Bonds to finance the Project in accordance with the terms of the Indenture of Trust dated as of June 18, 2003 ("Bond Indenture"). The Series 2003A Bond proceeds were used as follows: (i) \$39,395,000 for Project completion, including payments due under the Ames Agreement; (ii) approximately \$5,100,000 for Project-related expenses and capitalized interest on the Series 2003A Bonds; and (iii) \$705,000 for costs of issuance of the Series 2003A Bonds. In order to comply with debt service requirements of the Bond Indenture, the Board must impose property taxes against all taxable commercial property within the District at a levy of 80 mills (the "Limited Mill Levy") until such time as (a) the assessed valuation of all taxable property within the District is at least \$70,000,000 and (b) all interest accruals and unpaid principal amounts due on the Series 2003A Bonds have been made current, at which time the mill levy may be reduced. Any unpaid interest on the Series 2003A Bonds is accrued (at the bond interest rate of 9.75%) until payment can be made in accordance with the terms of the Bond Indenture. As long as the Limited Mill Levy is imposed, there can be no default on the Series 2003A Bonds because of insufficient debt service funds. The Series 2003A Bonds are redeemable in 2013.

The District may also assess fees and other charges, if appropriate, to pay for the Improvements and Services provided by the District. The District may raise revenue by any other authorized means. No debt incurred by the District shall constitute a debt of the

City, and no property outside the boundaries of the District will be responsible for the repayment of the Series 2003A Bonds.

2014 Budget. Property taxes will be levied in the 2014 tax collection year (i) at the rate of 80 mills in order to pay in part the interest due on the Series 2003A Bonds in accordance with the terms of the Bond Indenture and (ii) at the rate of 5 mills for operating purposes per the electoral authorization obtained at the public election on May 8, 2012. Any unpaid interest on the 2003A Bonds will accrue until paid in full. As preliminarily reported by the Gilpin County Assessor, the assessed valuation of all taxable real and personal property within the District for 2013 collectible in 2014 is \$24,176,617 (down from \$26,522,420 in 2012). The Board may amend, modify or supplement the Operating Plan and Budget as presented herein at any time as necessary to balance District budgetary requirements with available District revenues, including without limitation any adjustments necessitated by changes in the assessed valuation of properties within the District as certified by the County Assessor.

The proposed Budget for the 2014 fiscal year is based upon the following assumptions: (i) a property tax of the full Limited Mill Levy (80 mills) in accordance with the terms of the Bond Indenture, (ii) a property tax of 5 mills for operations, and (iii) a District contribution of \$20,000 toward Parkway operational costs. The District has had discussions with representatives of the owners of the Series 2003A Bonds regarding restructuring of the bonds. At this time, there is not sufficient certainty that the Series 2003A Bonds will be refinanced, so the preliminary 2014 budget reflects obligations payable on the outstanding bonds.

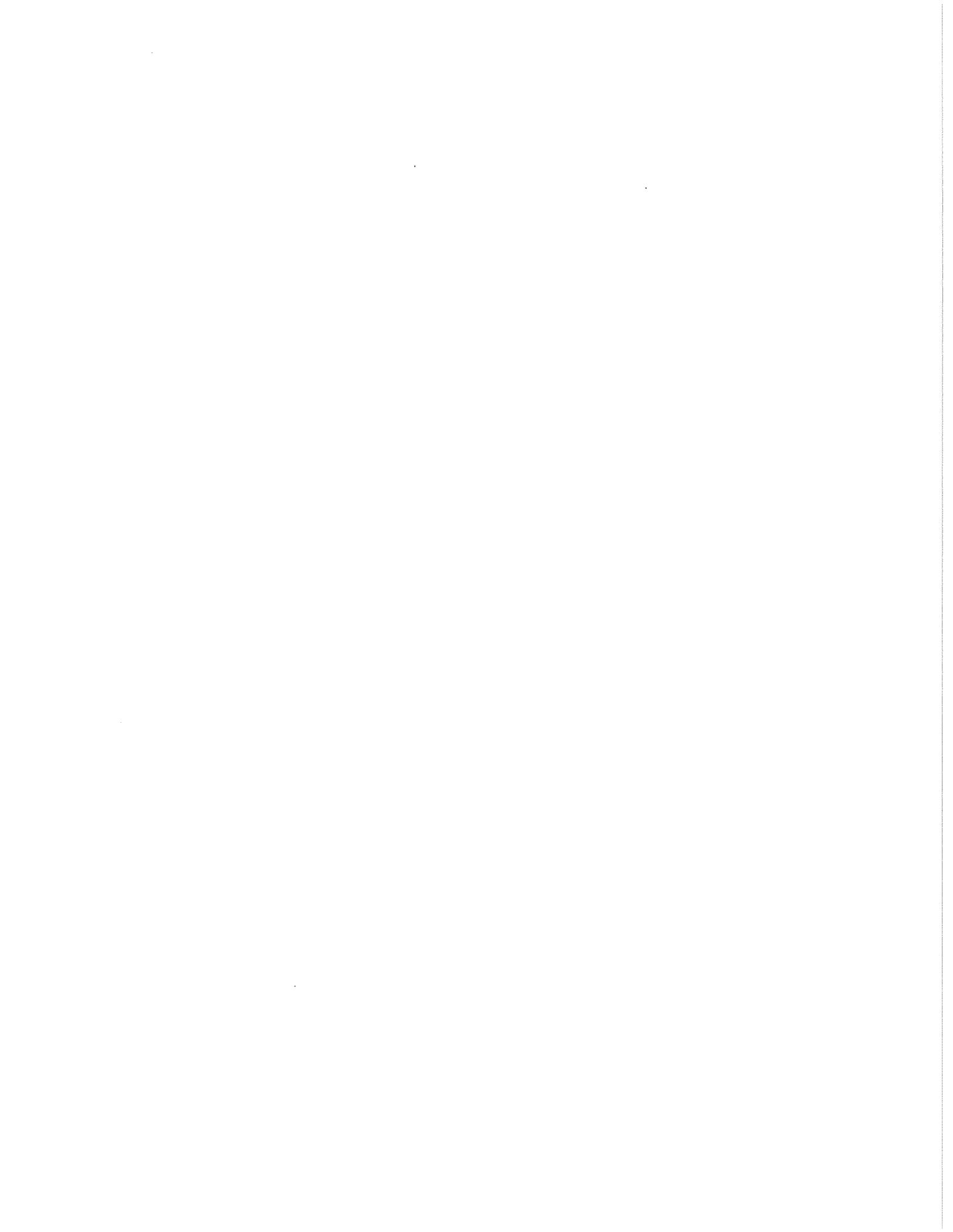
PRELIMINARY 2014 BUDGET

	<u>2014</u>	
<u>Revenues</u>	<u>General Fund</u>	<u>Debt Service</u>
Property Taxes	\$ 120,883	\$ 1,934,129
Specific Ownership Taxes	83,000	
City Payments	170,000	
Interest Earnings	200	2,000
Miscellaneous	10,000	
TOTAL REVENUE	384,083	1,936,129
Beginning Fund Balance	20,000	17,250
TOTAL AVAILABLE FUNDS	404,083	1,953,379

	<u>2014</u>	
<u>Expenditures</u>	<u>General Fund</u>	<u>Debt Service</u>
Administration	\$114,000	\$10,000
Maintenance	20,000	
Marketing	225,000	
Bond Principal		0
Bond Interest		1,875,000
Trustee Fees		4,000
County Treasurer Fees		41,000
Emergency Reserve	11,445	
TOTAL EXPENSES	370,445	1,930,000
Ending Fund Balance	33,638	23,379

The Board will conduct a public hearing and adopt the final Budget for the 2014 fiscal year sometime prior to December 15, 2013. The final Budget will be filed with the City. The Board may amend, modify or supplement the Budget as provided herein. Any amendment of the Budget will be filed with the City for approval.

Additional Information. The Operating Plan and Budget of the District will be filed annually with the City in accordance with Section 31-25-1211, C.R.S., and shall be subject to the provisions of the Act. The District may, from time to time, provide written notification to the City of any activity proposed to be undertaken by the District during the fiscal year not described herein. The Operating Plan and Budget may be amended, modified or supplemented in accordance with the provisions of the Act. It is intended that the District will be dissolved after the Series 2003A Bonds and all other obligations have been paid in accordance with all requirements set forth in the Act.



CITY OF CENTRAL BUDGET POLICY

The budgetary policies described below are governed by the budgetary rules and regulations as stated in Article X of the City Charter and are meant to reinforce and maintain the Charter's requirements. The City will adopt the budget in accordance with State, Charter and other requirements as well as certify the mill levy to the County by the required date.

Balanced Budget

The City of Central defines a balanced budget as one in which expenditures do not exceed available resources. Available resources are defined as annual projected revenues plus any undesignated reserves which are over the Fund Balance Policy minimum requirements and approved by Council. Ongoing operational expenses must be funded by ongoing sources of revenue. The City does not use one-time revenues to fund ongoing operations or services. The City will avoid using reserves and fund balances to fund ongoing operations and/or services whenever possible.

Budget Document

The budget will be prepared annually to illustrate the revenues and expenditures within each Fund and/or Department as well as a comprehensive summary of all financial information presented. Budgetary procedures as well as the budgetary document will conform to all state regulations and generally accepted accounting principles (GAAP). When presented to Council, the budget document should contain the following information:

1. A *Budget Message* from the City Manager that discusses the proposed budget, a review of the previous year's financial activities, significant changes to revenues and expenditures, changes in staffing and any projects or capital expenditures expected.
2. A copy of the City's *Financial Policies* for reference.
3. The *Budget Resolution* presented to Council for adoption
4. A budget document that includes proposed information for Funds and Departments. This document should be prepared in accordance with GFOA recommendations when possible.
5. The Business Improvement District's proposed budget.
6. The City's 5 Year Capital Improvement Plan
7. Glossary of Terms

Budget Management & Control

The Finance Director shall be responsible for maintaining a budgetary control system to ensure adherence to the adopted budget. The Finance Director shall provide the City Council with a quarterly report that compares actual revenues and expenditures to the budgeted amounts as well as year-end projections based off of the actual figures.

Explanation for any significant deviations from the budget should accompany these reports. These same reports will be updated and given to the City Manager and all department directors on a monthly basis. In accordance with the Fund Balance Policy, these reports shall be given to Council on a monthly basis if reserve balances do not meet the minimum requirements.

It is the responsibility of the department directors to review these reports for accuracy and inform the Finance Director and/or City Manager of any changes that need to be made to year-end projections or the actual figures reported. The department directors are also responsible for ensuring that their budgets stay within the adopted allocations and inform the City Manager and Finance Director if they have reason to believe a line item within their fund will exceed the allocated amount.

Deviations from the Adopted Budget

It may become necessary to amend budget appropriations after the adoption of the budget for a variety of reasons. Unexpected expenditures, costly repairs to infrastructure and/or capital equipment, one-time expenditures related to acquisitions, emergencies, economic downturns and increased costs are all situations which could make it necessary to amend the budget. All amendments to the budget must be approved by the City Council prior to the expenditures if possible. Prior to amending the budget, staff should identify where the additional funding for the expense will come from whether it be additional revenues, reduced expenditures in other areas or use of fund balances.

Expenditure Regulations

- A. *Invoices*: In order to maintain accurate records, ensure that all expenditures are appropriate, and issue payment in a timely manner, Department Directors are required to sign and code all invoices generated by their Department. Invoices should be coded and turned in to the Finance Department as soon as possible after the Director has received them. It is not the responsibility of the Finance Department to code invoices generated from other departments.
- B. *Credit Card Receipts*: The City recognizes that it is at times not possible to have an invoice issued for services performed or supplies purchased. Therefore, Department Directors are allowed to use City issued credit cards at these times. The Department Director may also designate one (1) to two (2) other departmental employees to use the credit card if necessary. A coded and signed receipt *must* be turned in for any purchases made with a city credit card. If a receipt is not submitted then the employee shall become responsible for paying the amount of the charge.
- C. *Expenditures over \$5,000*: In order to manage cash flow and monitor monthly expenditures, Department Directors shall inform the City Manager when purchases in amounts over five-thousand (\$5,000) dollars are made whether budgeted or not.
- D. *Over-Budget Expenditures*: For budgetary control and maintenance, all Department Directors will seek the approval of the City Manager before making expenses that will put any line item within their departmental budget over its annual allocation. At the close of the year, Department Directors shall provide

written explanations for all line items within their budgets that went over the annual allocation, regardless of whether or not their overall budget is still within allocation.

- E. *Accurate Coding*: All expenses shall be coded to the appropriate line item, regardless of whether or not the expense exceeds the line item's budget. No Department Director shall code an expense to an inappropriate line item for the purposes of staying within allocations.

Expenditure Restrictions (Spending Freezes)

The City Manager has the authority to restrict the Department Directors' ability to make expenditures as described in the above Sections, specifically *Section C*. As financial conditions or other circumstances require, the City Manager may initiate a spending freeze in order to safeguard available funding and preserve the City's financial integrity. In the case of a spending freeze, directors are required to have *all* expenditures approved by the City manager *prior* to making the purchase or committing funds for any reason. This expenditure process shall remain in effect until such time as the City Manager lifts the spending freeze.

**CITY OF CENTRAL
FUND BALANCE & RESERVE POLICY**

Fund balance is the amount in any given fund that represents the difference between the fund assets and the fund liabilities. Certain portions of a fund balance may be reserved for liabilities or designated purposes of the government. Unreserved fund balance serves as a measure of a governmental fund's financial viability and in some cases current spendable resources.

Prudent fiscal management entails that a city shall not expend all cash and/or reserves on hand during any given year and instead maintains a reserve in its fund balances from year to year. In doing so, the city is better able to handle downturns in revenue as well as deal with unanticipated expenditures without a decrease in services to citizens and businesses within the community. Healthy fund balances also make it possible for the city to capitalize on opportunities that were not anticipated during the budget process.

Undesignated Reserves

Pursuant to Article X, Section 20 of the Colorado Constitution, the City shall have a reserve of 3% of budgeted expenditures for emergencies. This 3% reserve will be kept and accounted for in a separate fund called the Tabor Reserve Fund. The use of this reserve is restricted and can be used solely in the event of an emergency.

Designated Reserves-General Fund

In order to ensure financial stability at all times and protect the City against shortfalls in revenue or unanticipated expenditures, the City has determined it is necessary to designate reserves in addition to the required undesignated reserves as described above.

The City shall always strive to have a minimum General Fund reserve of 5% of the total budgeted expenditures for any given year. At no time shall the General Fund reserve fall below one (1) month of expenditures as averaged out over three (3) years. In the event that the General Fund reserve is below the 5% minimum, the City shall allocate all unbudgeted, additional revenues to the General Fund reserve as well as unexpended funds approved in the budget until the 5% minimum is reached.

If the General Fund balance reserve is projected to be less than the required minimum for any given budget year, Council should:

1. Require close monitoring of all revenues and expenditures on a monthly basis rather than quarterly basis.
2. Decrease budget allocations for programs within reasonable means
3. Require that a mandatory mid-year budget meeting and update be held so that the budget can be re-evaluated and revised if necessary.
4. Require cash flow reports on a monthly or quarterly basis as is necessary

5. Defer all requests for significant funding or additional projects until after the minimum reserve can be met.

Once the General Fund reserve of at least 5% has been met and can be maintained, the Council may allocate any additional funds over the 5% to finance capital improvements, replace equipment and complete other projects that are considered *one-time* expenditures and will not incur ongoing expenses with no source of funding. Use of additional reserve funds must be approved through a Resolution of the City Council.

The City will always attempt to avoid appropriating fund balance reserve for recurring service and/or operating expenditures. However, in the event that it is necessary to do so, the City will include an explanation of the appropriation, why it is necessary and how the Council and staff plan to avoid doing so in future budgets.

The General Fund reserve may be used to cover significant revenue shortfalls, significant unanticipated expenditures or debt service requirements if other solutions such as expenditure reductions are not possible. The use of reserves for these purposes requires Council approval, but not necessarily adoption by Resolution.

Designated Reserves-All other Governmental Funds

The City shall strive to maintain a minimum balance reserve of 2% of the total budgeted expenditures for all other governmental funds. In the event that a fund's balance reserve goes below the 2% requirement, the same actions as listed for the General Fund should be taken to correct the situation. The funds for which this applies are as follows:

- Historic Preservation Fund
- Capital Improvement Fund
- Conservation Trust Fund
- Impact Fees Fund
- Public Property Trust Fund
- *Any other governmental funds that may be created

**CITY OF CENTRAL
CASH MANAGEMENT & INVESTMENT POLICY**

I. Intent and Governing Authority

In order to maintain and protect the City's investments, Cash Flow and services and programs made possible by such, it is the policy of the City of Central and the duty of the City Treasurer and Finance Director to invest public funds in the City's custody in a way that provides the highest return on investment in the most secure manner while continuing to meet the daily cash flow needs of the City.

This Investment Policy shall be operated and maintained in conformance with all federal and state requirements as set out in CRS § 31-20-303(1) (b) and the City Charter of the City of Central.

II. Scope

This Policy applies to the investment of *all* funds except for Fiduciary Funds (Fire & Police Pension funds) and any other employee retirement funds.

Pooling of Funds: Except for cash in certain restricted (Bond Reserve) or special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with Generally Accepted Accounting Principles (GAAP).

III. Standard of Care

The Standard of Care used by the City of Central and its staff and officials when managing public operating funds shall be made in accordance with CRS §24-75-601.1 and follow the "Prudent Man Standard" of CRS §15-1-304. This Standard requires that trustees, such as government officials and staff, who make investments or deposits for local governments, are obligated to exercise,

"the judgment and care, under the circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of the property of another, not in regard to speculation but in regard to the permanent disposition of funds, considering the probable income as well as the probable safety of capital" (CRS §15-1-304)

Officers and employees involved in the investment of City funds shall refrain from personal business activity that could create a conflict of interest regarding the proper execution and management of investments or could affect the person's ability to make impartial decisions. Employees and investment officials shall disclose any interests in the financial institutions with which they wish to conduct business. Employees and

officials should also refrain from using the same financial institutions that the City used for personal investments.

IV. Investment Authority

Authority to manage the funds and investments of the City is delegated to the City Treasurer, hereinafter referred to as the Investment Officer, by the Central City Charter, Section 7.7. The Investment Officer shall also be charged with the duty of establishing, implementing and upholding written procedures and internal controls consistent with this Policy. The Investment Officer shall also establish a system of controls to regulate the activities of subordinate officials and is responsible for all transactions undertaken.

V. Objectives

The primary objectives of all investment activities undertaken shall be Safety, Liquidity and Yield.

- A. Safety: Investments shall be made in a manner that seeks to ensure the preservation of principal in the overall portfolio and mitigate credit and interest rate risks.
 - i. The City will minimize credit risk by: 1. Limit investments to the types of securities listed in Section VII, 2. Pre-qualify financial institutions, brokers and advisers with which the City wishes to do business and 3. Diversify investments to minimize the impact of any potential losses from any one security type.
 - ii. The City will minimize interest rate risk by: 1. Structure the portfolio so that securities mature to meet cash flow requirements to avoid selling prior to maturity, 2. Invest operating funds in shorter-term securities such as investment pools.
- B. Liquidity: City funds shall remain sufficiently liquid in order to meet all of the City's operating requirements that can be reasonably anticipated. This can be achieved by structuring investments and their maturity rates to coincide with anticipated operating costs and maintaining a portion of City funds in money market mutual funds or local government investments pools.
- C. Return on Investments: The investments shall be designed with the goal of obtaining a market rate of return throughout the budgetary and economic cycles that consider the safety and liquidity of the investments as described above. Safety and Liquidity will be the main objectives of this Plan.

VI. Authorized Financial Institutions, Depositories & Broker/Dealers

No public deposit of funds shall be made except in a qualified public depository authorized to do business in the State of Colorado and located within the State of Colorado. The Investment Officer shall approve, designate and maintain a list of authorized financial institutions. The Investment Officer shall qualify institutions based upon generally accepted industry standards (i.e. capital requirements, asset quality, earnings, liquidity, management) using available public agency and private rating services as appropriate. An annual review of all qualified institutions and broker/dealers will be conducted by the Investment Officer. A signed Certification sheet acknowledging receipt and understanding of the City's Investment Policy will be kept on file in the Finance Department.

VII. Authorized and Suitable Investments

Investments of the City's funds will be limited to those investment types authorized by the City Charter and C.R.S. §24-75-601.1. Eligible investments include the following:

- i. U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
- ii. U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
- iii. Certificates of deposit and other evidences of deposit at financial institutions;
- iv. Banker's acceptances-must meet capital and surplus requirement and their deposits must be secured and their debt must be rated;
- v. Revenue obligations of any state in the U.S., the District of Columbia, territorial possessions of the U.S. or political subdivisions of any state/ these securities must be rated in the highest two rating categories;
- vi. Commercial paper, rated in the highest tier (e.g. A-1, P-1, F-1, D-1 or higher) by a nationally recognized rating agency;
- vii. Investment-grade obligations of state, provincial and local governments and public authorities;
- viii. Repurchase agreements whose underlying purchased securities consist of the aforementioned instruments;
- ix. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- x. Local government investment pool either state administered or developed through powers of statutes and other intergovernmental agreement legislation.
- xi. U.S. dollar denominated corporate or bank debt, issued by a corporation or bank organized and operating within the U.S. with a net worth in excess of \$250,000,000. The debt must mature within three (3) years and must carry at least two ratings not below AA- or Aa3. The City's investment shall at no time exceed 30% of the

City's investment portfolio or 5% of the book value if the debt is issued by a single corporation or bank.

Repurchase Agreements and Reverse Repurchase Agreements shall be allowed when in accordance with state law and use of such shall always adhere to GFOA recommended practices. All repurchase agreements shall be collateralized at a minimum of 102% of the value of the City's investment. The Investment Officer may require a higher amount based upon the time until completion and nature of the securities involved.

Full Collateralization shall be required on all public deposits as required under state law, specifically the Public Deposit Protection Act, C.R.S. §11-10.5-101 and the Savings and Loan Association Public Deposit Protection Act, C.R.S. § 11-47-101 and as set out by the Colorado Banking Board.

VIII. Factors of Investment

- i. Diversification-The City shall diversify its investments to eliminate the risk of loss and balance the effect of interest rate and changes affecting different types of securities. Investments shall be diversified by:
 1. Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excludes U.S. Treasury securities);
 2. Limiting investment in securities that have higher credit risks;
 3. Investing in securities with varying maturities; and
 4. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to protect the liquidity of the City's investments.
- ii. Maximum Maturities- Core investments will be limited to low risk securities in order to earn a fair rate of return. To the extent possible, the City will attempt to match the maturity of its investments to anticipated cash flow requirements. Unless, matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase. Securities shall be held until maturity unless one of the following exceptions applies:
 1. The security has a declining credit and should be sold to minimize loss of principle
 2. A security swap would improve the quality or yield of the investment
 3. The City's liquidity needs outweigh the potential earnings to be lost
- ii. Competitive Bids-The Investment Officer shall obtain competitive bids from at least two (2) brokers or financial institutions on all

purchases of investment instruments purchased on the secondary marker.

IX. Reporting & Performance Standards

The Investment Officer shall prepare a quarterly report for the City Manager and City Council that provides analysis of the current investment portfolio and discussion of the transactions that were executed over the last quarter as well as information regarding gains and/or losses experienced in the portfolio and other information as deemed necessary by the Investment Officer, City Manager or City Council.

The investment portfolio will be managed in accordance with the factors as described in Section VIII of this Policy and should obtain a market average rate of return during a market/economic environment of stable interest rates. The Investment Officer will develop a series of benchmarks reflective of the actual securities being purchased and by which the portfolio will be compared on a quarterly basis. Adjustments to the portfolio will be made to reach benchmarks as necessary and benchmarks will be adjusted in reference to the current market and portfolio holdings.

X. Safekeeping & Custody

- A. *Delivery vs. Payment*-All trades of marketable securities shall be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
- B. *Safekeeping*-Securities shall be held by a centralized and independent third-party custodian selected by the City as evidenced by safekeeping receipts issued in the City's name. The custodian shall provide the City with a copy of their most recent report on internal controls on an annual basis.
- C. *Internal Controls*-The Investment Officer is responsible for establishing and maintaining a structure of internal control designed to ensure that the City's assets are protected from loss, theft or misuse. Internal Control Procedures shall be documented and reviewed annually during the City audit process.

XI. Policy Exemptions, Review & Amendments

- A. *Exemptions*-Any investments held by the City at the time of this Policies adoption that do not conform to this Policies guidelines shall be exempted from the requirements of the Policy. Upon maturity or liquidation or such assets, the monies shall be reinvested in conformance with Policy standards.
- B. *Amendments*-This policy shall be reviewed for its appropriateness and effectiveness at least every three (3) years by the Investment Officer and City Manager. Recommended changes and/or revisions shall be presented to the City council for adoption by Resolution.

CITY OF CENTRAL REVENUE POLICY

The following revenue policy has been developed to work in conjunction with the City's other financial policies to ensure that the City is able to maintain a stable and healthy financial status in order to provide residents and visitors with services. These policies should serve as a framework that elected officials, staff and residents can use to guide their decision making processes and assist them in determining actions beneficial to the City at large.

The Finance Department shall formulate and abide by a set of standardized procedures for the receipt and management of revenue and accounts receivable. These procedures will be formulated to support and maintain the policies set forth below as well as provide prudent internal controls, timely recording and accurate reporting of revenues and accounts receivable.

Diversity and Stabilization

1. The City shall strive to achieve and maintain a diverse revenue stream that does not rely solely on any one source of revenue. In doing so, the City's revenue sources will not be adversely affected by short-run fluctuations in any one source of revenue.
2. The City recognizes that gaming device fees and gaming taxes are unpredictable and shall strive to find a balance between gaming related revenue and other revenue sources to lessen the impact of negative changes within the gaming industry on the City.

One-Time Revenues

1. In order to preserve and maintain services and operations of the City, one-time revenues shall not be used to fund on-going expenditures or services. Revenues that are of a one-time nature shall be used only for the following purposes:
 - a. Funding of special projects when the cost of the project is less than or equal to the amount of the one-time revenue.
 - b. The purchase of capital equipment and/or infrastructure for which the cost to maintain will not adversely affect the City's financial status.
 - c. Decreasing the City's debt level
 - d. Funding debt reserve accounts, or fund balances that are below the minimum required at the time that the revenue is received.

New Revenues

1. The City Council and staff will evaluate opportunities for new streams of revenue as they become apparent and shall determine the appropriateness of any potential new revenue based upon the City's current short and long-term objectives, the

diversity of the City's overall revenue and the possible tax burden upon Citizens. City Council and staff may use additional criteria as deemed necessary.

Revenue Estimation

1. Revenues will be estimated conservatively using objective and analytical approaches to estimates. Historical trending, current knowledge of the economy and expected or known changes regarding the revenue will be used to reach accurate projections.
2. Any assumptions used to reach estimates should be noted in financial data or reports in which the estimates are used.

User Fees

1. The City shall establish user charges and fees that attempt to recover a significant portion of the cost of providing the service.
 - a. In regard to enterprise funds, the City shall strive to achieve user fees that fully support the total direct and indirect costs of operation including the cost of depreciation.
2. The City shall review the user fees and charges that it has in place as well as the services provided on an annual basis to identify the impacts of inflation or other cost increases and ensure cost recovery for services.

Collection of Revenues

When at all possible all revenues should be received by Finance Department staff. However, the City recognizes that this is not always possible; therefore, City employees who collect any City revenues whether it be in the form of cash, check, money order or credit card, must write a receipt for the funds and turn the revenue in to the Finance Department as soon as possible. Funds should not be held longer than five (5) days if the regardless of the circumstances.

In the case of Municipal Court, the Court Clerk shall collect all fines remitted and keep them in a secure location until such time as she/he can enter the collections into the Court system and reconcile the funds received. Court revenues shall be remitted to the Finance Department with a reconciliation at least once per month.

When feasible the Finance Department should use wire transfers and ACH deposits to receive revenues directly into City accounts. By doing this, the City can maximize its interest earnings and decrease processing time.

CITY OF CENTRAL
GLOSSARY OF BUDGET TERMS

ACCRUAL BASIS: The basis of accounting under which revenues are recorded when earned and measurable and expenditures are recorded as soon as they result in liabilities for benefits received.

APPROPRIATIONS: An authorization granted by the legislative body (e.g. City Council) to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION: A value that is established for real or personal property for use as a basis for levying taxes.

ASSETS: Property owned by the government that has a monetary value.

AUDIT: The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence for the purpose of ascertaining fair presentation of financial statements, determining propriety, legality and accuracy of transactions.

BOND: A written promise, generally under seal, to pay a specified sum of money, called the face value or principal amount, at a fixed time in the future, called the date of maturity, and carrying usury or interest at a fixed rate, usually payable periodically.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAFR: Comprehensive Annual Financial Report.

CAPITAL IMPROVEMENTS PROGRAM: A plan for capital expenditures to be incurred each year over a fixed period of years to meet the capital needs of the government.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets. Generally consists of machinery and equipment, furniture and fixtures, etc. costing more than \$500 each and lasting more than three years.

CASH BASIS: The basis of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

CHART OF ACCOUNTS: The classification system used by a government to organize the accounting for various funds.

CIP: Capital Improvement Program

DEBT SERVICE: Cash outlays in the form of debt principal payments, periodic interest payments and related services charges for debt incurred in prior periods.

CITY OF CENTRAL
GLOSSARY OF BUDGET TERMS

DEFICIT: Primarily the excess of expenditures over revenues during a fiscal year; or, in the case of proprietary and fiduciary type funds, the excess of expenses over income.

DEPRECIATION: The expiration in the service life of an asset generally attributable to wear and tear through use, lapse of time or obsolescence. Depreciation is generally not budgeted; however, it is accounted for on the financial statements.

ENTERPRISE FUND: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. Examples include utility services, airports, and transit systems.

EXPENDITURES: Where the accounts are kept on the accrual basis or modified accrual basis, this term designates the cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt retirement not reported as a liability in the fund form which it is retired, and capital outlays. This expression is generally used for governmental type funds such as the general fund, special revenue funds, capital project funds, and debt service funds.

EXPENSES: Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period. This expression is generally used for proprietary type funds such as enterprises, trust and agencies.

FIDUCIARY FUND TYPES: Trust and agency funds used to account for assets held by a government in a trustee capacity or as an agent on behalf of others.

FISCAL PERIOD: Any period (generally twelve months) at the end of which a governmental unit determines its financial position and the results of its operations. The City of Central's fiscal period is January 1 to December 31.

FUND: A self-balancing accounting entity segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.)

FUND BALANCE: Resources remaining from prior years which are available to be budgeted in the current year. This expression is generally used for governmental type funds.

GAAP: Generally accepted accounting principles

GENERAL FIXED ASSETS: Those fixed assets of a governmental unit which are not accounted for in a specific Enterprise, Trust, or Agency Fund.

CITY OF CENTRAL
GLOSSARY OF BUDGET TERMS

GENERAL FUND: A fund used to account for all transactions of a governmental unit which are not accounted for in another fund.

GENERAL LONG-TERM DEBT: Long-term debt legally payable from general revenues and backed by the full faith and credit of the government.

GENERAL OBLIGATION BONDS: Bonds for whose payments the full faith and credit of the issuing body are pledged.

GOVERNMENTAL ACCOUNTING: The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governmental units and agencies.

MODIFIED ACCRUAL BASIS: A system under which some accruals, usually costs, are recorded but others, usually revenues, are not. Generally used for certain governmental type funds.

ORDINANCE: A formal legislative enactment by the governing body of a municipality and carrying the force of law.

PROPRIETARY FUND TYPES: A classification used to denote those type of funds that account for organizations and activities that are similar to those often found in the private sector (e.g. enterprises, internal services, trusts and agencies).

REFUNDING BONDS: Bonds issued solely to retire bonds already outstanding.

RESERVE: An account which records a portion of the fund balance which must be segregated for some specific use and which is, therefore, not available for further appropriation or expenditure.

RESOLUTION: A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE: For those revenues which are recorded on the accrual basis, this term designates additions to assets which do not increase any liability, do not represent the recovery of an expenditure, do not represent the cancellation of certain liabilities, and do not represent contributions of a Fund in proprietary type funds.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of a public enterprise.

SURPLUS: The excess of the assets of a fund over its liabilities or its resources over its disbursements.

CITY OF CENTRAL
GLOSSARY OF BUDGET TERMS

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common good.

TAXPAYER'S BILL OF RIGHTS (T.A.B.O.R): An amendment to the constitution of Colorado enacted in 1992 that limits the powers of governments in Colorado to levy taxes and incur debt. It also sets forth revenue limits for non-enterprise systems.

TRUST FUND: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.



AGENDA ITEM # 11

CITY COUNCIL COMMUNICATION FORM

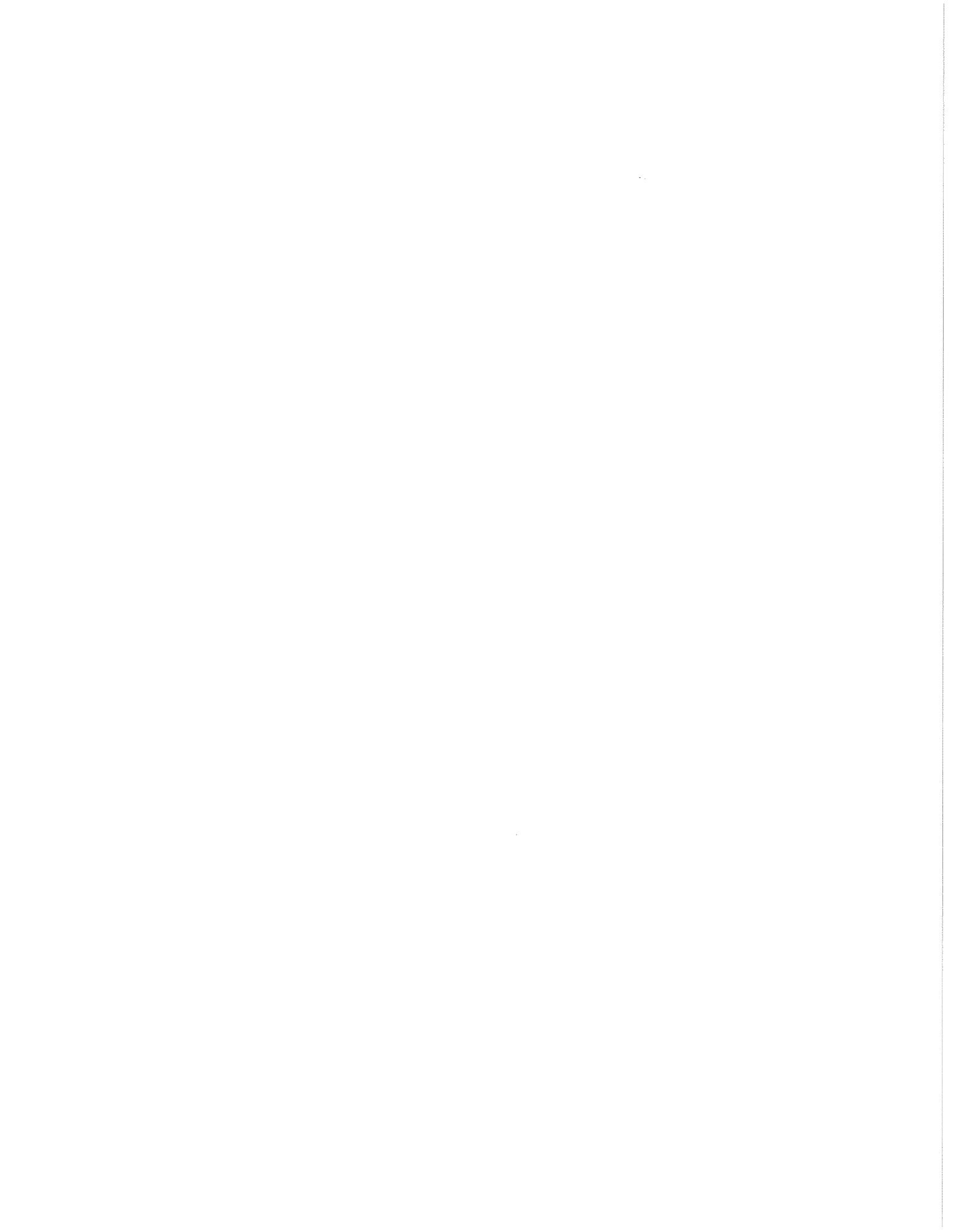
FROM: Robert Fejeran, City Planner

DATE: November 5, 2013

ITEM: Resolution No. 13-23: CDPHE Historic Preservation MOU. Resolution approving a Memorandum of Understanding with the Colorado Department of Public Health and Environment (CDPHE) Quartz Hill remediation, monitoring of contributing historic structure.

ORDINANCE
 MOTION (TO APPROVE RESOLUTION)
 INFORMATION

- I. **REQUEST OR ISSUE:** Central City is working with the CDPHE on the Quartz Hill Waste Pile remediation located within the City's boundaries and has asked the City Historic Preservation Officer to assist in monitoring contributing historic structure, the load out chute (5GL7.8) which is listed on the National Register of Historic Places.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution No. 13-23 following the approved MOU executed August 8, 2013.
- III. **FISCAL IMPACTS:** N/A
- IV. **BACKGROUND INFORMATION:** The pile, placed during the 1930s and 1940s from milling operations associated with Chain O mines, includes an historic structure, the load out chute, that is registered with the National Register of Historic Places. CDHPE has consulted with the City's HPO regarding the effects of the undertaking on historic properties and features within the project boundaries, inviting the City's HPO to participate in monitoring.
- V. **LEGAL ISSUES:** N/A.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A.
- VII. **SUMMARY AND ALTERNATIVES:** City Council has the following options:
- (1) Adopt Resolution No. 13-33, as presented;
 - (2) Direct staff to make revisions to the Resolution and schedule consideration of the Resolution on a future City Council agenda; or
 - (3) Reject or deny the resolution.



**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 13-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO CONCURRING WITH A MEMORANDUM OF AGREEMENT BY AND
BETWEEN THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND
ENVIRONMENT AND THE COLORADO HISTORIC PRESERVATION OFFICER,
RELATED TO THE QUARTZ HILL REMEDIATION PROJECT, AND AUTHORIZING
THE CITY'S HISTORIC PRESERVATION OFFICER TO EXECUTE THE SAME ON
BEHALF OF THE CITY**

WHEREAS, the City entered into a Memorandum of Understanding (MOU) related to the Quartz Hill Remediation Project (the "Project") with the Colorado Department of Public Health and Environment ("CDPHE"); which MOU was approved by City Resolution No. 13-13;

WHEREAS, CDPHE and the Colorado Historic Preservation Officer ("HPO") have determined that the Project may have an adverse effect on one or more contributing historical structures including but not limited to the load out chute (5GL7.8) to the Central City/Black Hawk Historic District (5GL7) which is listed on the National Register of Historic Places; and

WHEREAS, CDPHE and the HPO have determined that Project activities should be monitored by a qualified professional archaeologist to ensure that any historic features or materials encountered during the pendency of the Project will be properly documented and evaluated in the field; and

WHEREAS, CDPHE and the HPO have agreed to enter into a Memorandum of Agreement (MOA) to set forth the parties' understanding regarding the documentation and evaluation process that will be followed during the Project related to said historic features and/or materials which may be encountered; and

WHEREAS, CDPHE has consulted with the City of Central regarding the effects of the undertaking on historic properties and features within the Project boundaries and has invited the City to sign the MOA as a concurring party; and

WHEREAS, the City Council desires to authorize the City's historic preservation officer to execute the MOA to document the City's concurrence with the terms of the MOA; and

WHEREAS, a copy of the MOA is attached and incorporated into this Resolution as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council hereby (a) concurs with the terms of the MOA, in substantially the form attached hereto as **Exhibit A**; (b) authorizes the City Attorney to make such changes as may be needed to correct any nonmaterial errors or language or to negotiate

such changes to the MOA as may be appropriate that do not substantially increase the obligations of the City, and (c) authorizes the Historic Preservation Officer of the City to execute the same on behalf of the City with the approval of the City Attorney.

Section 2. **Effective Date.** This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 5th DAY OF NOVEMBER, 2013.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

APPROVED TO FORM:

By: _____
Reba Bechtel, City Clerk

By: _____
Marcus A. McAskin, City Attorney

Resolution Exhibits:

Exhibit A – Memorandum of Agreement (MOA)

MEMORANDUM OF AGREEMENT

BETWEEN THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT

AND THE

COLORADO HISTORIC PRESERVATION OFFICER

REGARDING THE QUARTZ HILL WASTE PILE REMEDIATION PROJECT IN

CENTRAL CITY, COLORADO

WHEREAS, the Colorado Department of Public Health and Environment (CDPHE) plans to perform in-place remediation of the Quartz Hill Waste Pile (aka "Quartz Hill Tailings Impoundment" and "Project") in order to minimize ongoing releases of hazardous substances and improve surface water quality pursuant to the Central City/Clear Creek Superfund Site Operable Unit 3 Record of Decision;

WHEREAS, the Central City/Clear Creek Superfund Site was added to the National Priorities List in 1983 and the CDPHE is the lead agency implementing the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), 42 U.S.C. 9601 *et seq.* response actions since June of 1988;

WHEREAS, the CDPHE plans to conduct the Project pursuant to CERCLA thereby making the Project an undertaking subject to review under Section 106 of the National Historic Preservation Act (NHPA), 16 U.S.C. § 470f, and its implementing regulations, 36 C.F.R. part 800; and

WHEREAS, the CDPHE has consulted with the Colorado State Historical Preservation Officer (SHPO) in accordance with the Section 106 regulations at 36 C.F.R. Part 800;

WHEREAS, CDPHE has defined the undertaking's area of potential effect (APE) as the physical limits of the Quartz Hill Waste Pile; and

WHEREAS, the remediation will not change the footprint of the pile but will reduce the steepness of the slopes to reduce erosion. Rock, largely derived from local stockpiles produced during the construction of the Central City Parkway, will be placed on the slopes and flat areas and will result in the pile looking more like a waste rock pile with the additional removal of existing street lights and parking lot structures (i.e. guard rail remnants, attendant buildings).

WHEREAS CDPHE has determined that the undertaking may have an adverse effect on the Quartz Hill Waste Pile, which: a) contains a contributing feature, the load out chute (5GL7.8), to the Central City/Black Hawk Historic District (5GL7) which is listed on the National Register of Historic Places and b) contains the Chain-o-Mines Mill and Tramway site (5GL7.3) which is considered "need data" for possible buried deposits, and has consulted with the Colorado Historic Preservation Officer (SHPO) pursuant to 36 C.F.R. part 800; and

WHEREAS, CDPHE has consulted with the City of Central regarding the effects of the

undertaking on historic properties and has invited them to sign this MOA as a concurring party; and

NOW, THEREFORE, the CDPHE and the SHPO agree that the undertaking shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

STIPULATIONS

CDPHE shall ensure that the following measures are carried out:

I. DOCUMENTATION

Level II photodocumentation in accordance with the guidance found in "Historic Resource Documentation, Standards for Level I, II, and III Documentation" (Office of Archeology and Historic Preservation Publication 1595, October 2007) shall be completed for the standing load out chute structure (5GL7.8) located within the APE. Additional resource documentation of the Chain-O-Mines Mill and Tramway Site (5GL7.3) will be provided including Management Data Form, Architectural Building/Structure Form and site map. The Class III Investigation of the Quartz Hill Tailings Impoundment (August 2013) will be revised and resubmitted to SHPO.

II. MONITORING

Monitoring during Quartz Hill Waste Pile regrading activities will be performed by a qualified professional archaeologist acceptable to the SHPO and the City of Central to ensure any historic features or materials encountered will be documented and evaluated in the field.

III. DURATION

This MOA will be null and void if its stipulations are not carried out within five (5) years from the date of its execution unless amended to extend its effectiveness period

This MOA may be amended at any time by the mutual written consent of the Parties.

IV. POST-REVIEW DISCOVERIES

If potential historic properties are discovered or unanticipated effects on historic properties found, CDPHE shall contact the SHPO for further consultation.

V. MONITORING AND REPORTING

One year following the execution of this MOA until it expires or is terminated, the CDPHE shall provide all parties to this MOA a summary report detailing work carried out pursuant to its terms. Such report shall include any scheduling changes proposed, any problems encountered, and any disputes and objections received in CDPHE's efforts to carry out the terms of this MOA.

VI. DISPUTE RESOLUTION

Should any signatory or concurring party to this MOA object at any time to any actions proposed or the manner in which the terms of this MOA are implemented, the CDPHE shall consult with such party to resolve the objection. If the CDPHE determines that such objection cannot be resolved, the CDPHE will:

A. Forward all documentation relevant to the dispute, including the CDPHE's proposed resolution, to the Advisory Council on Historic Preservation (ACHP). The ACHP shall provide CDPHE with its advice on the resolution of the objection within ~~thirty (30)~~ sixty (60) days of receiving adequate documentation. Prior to reaching a final decision on the dispute, the CDPHE shall prepare a written response that takes into account any timely advice or comments regarding the dispute from the ACHP, signatories and concurring parties, and provide them with a copy of this written response. The CDPHE will then proceed according to its final decision.

Comment [mam1]: Robert: I would feel more comfortable with a 60 day time period, given that the materials will be headed to DC for review

B. If the ACHP does not provide its advice regarding the dispute within the ~~thirty (30)~~ sixty (60) day time period, the CDPHE may make a final decision on the dispute and proceed accordingly. Prior to reaching such a final decision, the CDPHE shall prepare a written response that takes into account any timely comments regarding the dispute from the signatories and concurring parties to the MOA, and provide them and the ACHP with a copy of such written response.

C. The CDPHE's responsibility to carry out all other actions subject to the terms of this MOA that are not the subject of the dispute remain unchanged.

VII. AMENDMENTS

This MOA may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date a copy signed by all of the signatories is filed with the ACHP.

VIII. TERMINATION

If any signatory to this MOA determines that its terms will not or cannot be carried out, that party shall immediately consult with the other parties to attempt to develop an amendment per Stipulation VII, above. If within thirty (30) days (or another time period agreed to by all signatories) an amendment cannot be reached, any signatory may terminate the MOA upon written notification to the other signatories.

Once the MOA is terminated, and prior to work continuing on the undertaking, the CDPHE must either (a) execute an MOA pursuant to 36 CFR § 800.6, or (b) request, take into account, and respond to the comments of the ACHP under 36 CFR § 800.7. The CDPHE shall notify the signatories as to the course of action it will pursue.

Execution of this MOA by the CDPHE and the SHPO is in accordance with the Colorado Protocol Stipulation VII(C)2)(A)(1) and therefore is in compliance with 36 CFR § 800.6(b)1(iv) and 36 CFR § 800.6(c). It is considered an agreement with the ACHP for the purposes of Section 106 of NHPA and that the CDPHE has taken into account the effects of the undertaking on historic properties. The CDPHE will submit the fully executed MOA to the ACHP.

IX. LIMITATIONS

CDPHE reserves its rights and authorities under CERCLA, as well as other laws, the National Contingency Plan (NCP), and applicable Executive Orders. No provision of this MOA in any way limits those rights and authorities.

Nothing in this MOA shall be considered as obligating the CDPHE to expend, or as involving the United States, in any contract or other obligation for the future payment of money. The parties recognize that each must operate within the requirements of budget processes and legal restrictions concerning obligation of funds. No provision of this MOA shall be construed to require the parties to obligate or pay funds in contravention of the Anti-Deficiency Act, 31 U.S.C. § 1341 or C.R.S. 24-30-202(5.5).

This MOA is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement, payment, or contribution of funds between the parties to this MOA will be handled in accordance with applicable laws, regulations, and procedures including those for government procurement. Such endeavors will be outlined in separate agreements (such as Intergovernmental Agreements) that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority.

This MOA is not intended to, and does not, create any right, benefit, or trust obligation, substantive or procedural, enforceable at law or in equity by any party against the United States or the State of Colorado, their departments, instrumentalities or entities, their officers, employees or agents, or any other person.

Nothing in this MOA should be construed as a waiver of immunity by the City or the State of Colorado or its agencies, officers, employees or agents pursuant to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*

This MOA may be executed in counterparts by each of the entities. Each of the counterpart documents shall be deemed as original, but together shall constitute one and the same instrument.

SIGNATORIES:

Colorado Department of Public Health and Environment

_____ Date
Lisa McGovern, Director of Procurement and Contracting

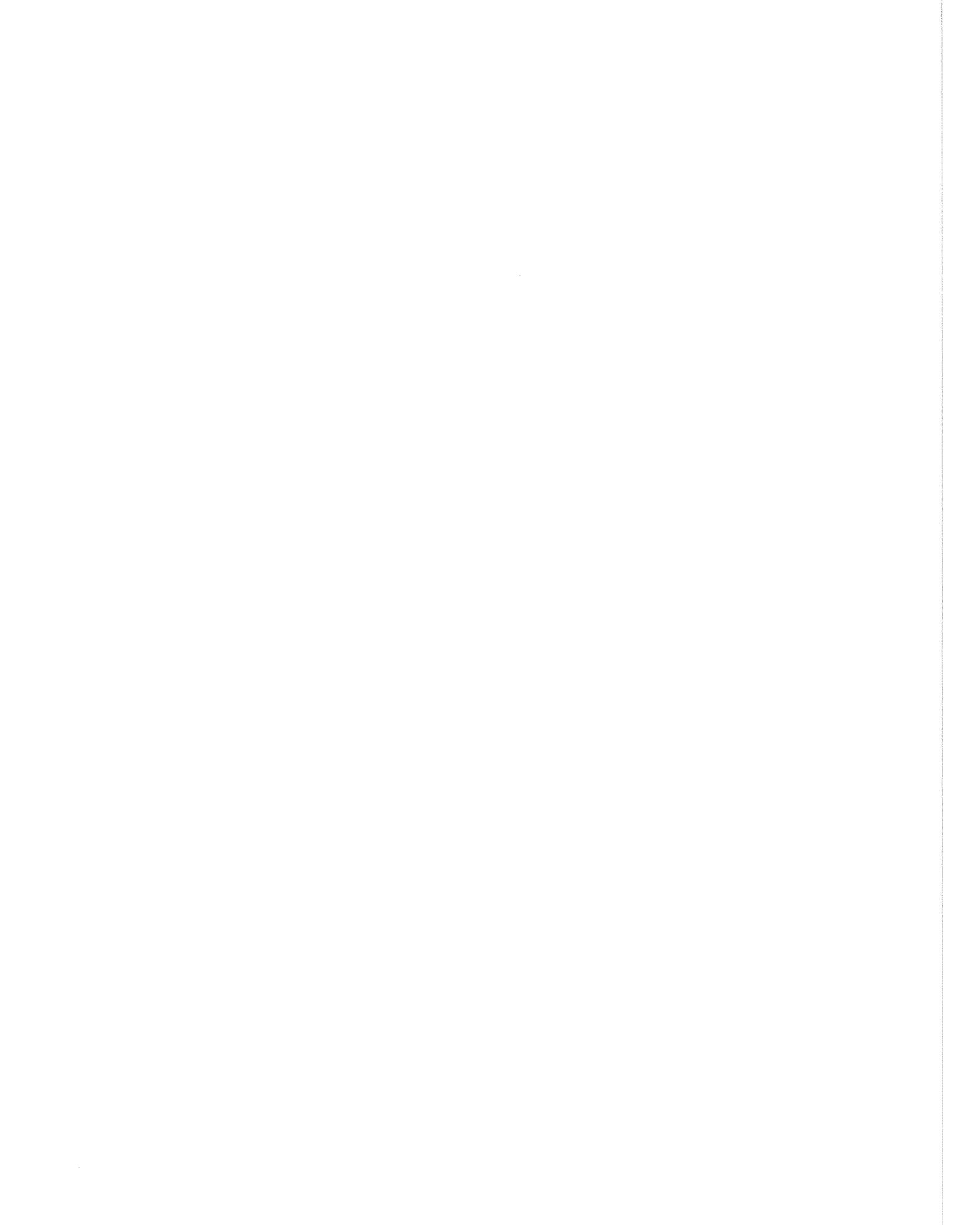
Colorado Historic Preservation Office

_____ Date
Edward C. Nichols, Colorado State Historic Preservation Officer

CONCURRING PARTIES:

City of Central, Colorado

_____ Date
Robert Fejeran, Historic Preservation Officer



DATE: October 30, 2013
TO: Alan Lanning, City Manager
Mayor & Council
FROM: Shannon Flowers, Finance Director/Treasurer

Following is an update of the Finance Department's activities from Monday September 30th, through Wednesday October 30th, 2013.

- Drafted all Departmental Intros for 2014 Budget Draft
- Update Capital Improvement Plan to reflect 2014 Budget allocations
- Assisted Gilpin Ambulance Authority with revised budget formatting and questions
- Attended meeting with Planner, DOLA, UCD and CETA regarding grant possibilities and marketing opportunities
- Completed September bank reconciliation
- Processed new hire personnel paperwork
- Talked with Joe Behm and emailed Mickey Rosenbaum regarding marketing device fee allocations and breakdown with Century rebate
- Worked with new VC staff member and went over procedures
- Assisted City Manager in drafting of Budget Message
- Finalized 2014 Budget documents and prepared adopting ordinance
- Continued YE revenue and expenditure projections
- Continued work with Evergreen National Bank on Short Term Loan issuance
- Processed Bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court

City Clerk's Office

To: City Manager Alan Lanning, Mayor Engels, and City Council

From: Reba Bechtel, City Clerk

Date: November 5, 2013

Re: Bi-weekly Report

- Council minutes and packet prep.
- Liquor renewal processed and issued for East Street Casino.
- Special Event liquor license processed and issued for Gilpin Arts for November 2nd opening reception at the Visitor Center.
- Retail Marijuana License processed and issued for Annie's Dispensary effective January 1, 2014.

To: City Manager Alan Lanning, Mayor Engels, and City Council

From: Robert Fejeran, City Planner/HPO

Date: November 5, 2013

Re: Bi-weekly Report

Workplan Items in Progress

- **Baseline Services** –
 - ***Permitting:***
 - No major permits issued.
 - Occupancy inspection for electrical @ 101-103 Main
 - ***Land Planning:***
 - No new land planning events/issues
- **General Planning**
 - Shuttle/bus ridership results (see attached)
 - Formulating scope of work with CCCD/DOLA on Comp Plan elements
- **Public Works / Infrastructure** –
 - AT&T facility: access to site is underway
 - Lawrence Street Waterline complete; sewer line underway
- **Economic Dev/Grants** –
 - Assessing DRCOG resources for Federal/State grants
 - CLG resurvey grant with UC Denver—CCCD due 11/15
 - Working with CO OED Creative Industries to establish Creative District
- **Information Technology** –
 - Reviewing and updating network configuration and contracts
 - Planned update of City website/TV channel
- **Project Management** –
 - Quartz Hill Reclamation
 - Construction contract to be executed in Nov.
 - Stormwater Management – initial field/site assessment completed

To: City Manager Alan Lanning, Mayor Engels, and City Council

From: Shawn Griffith, Utilities Superintendent

Date: November 5, 2013

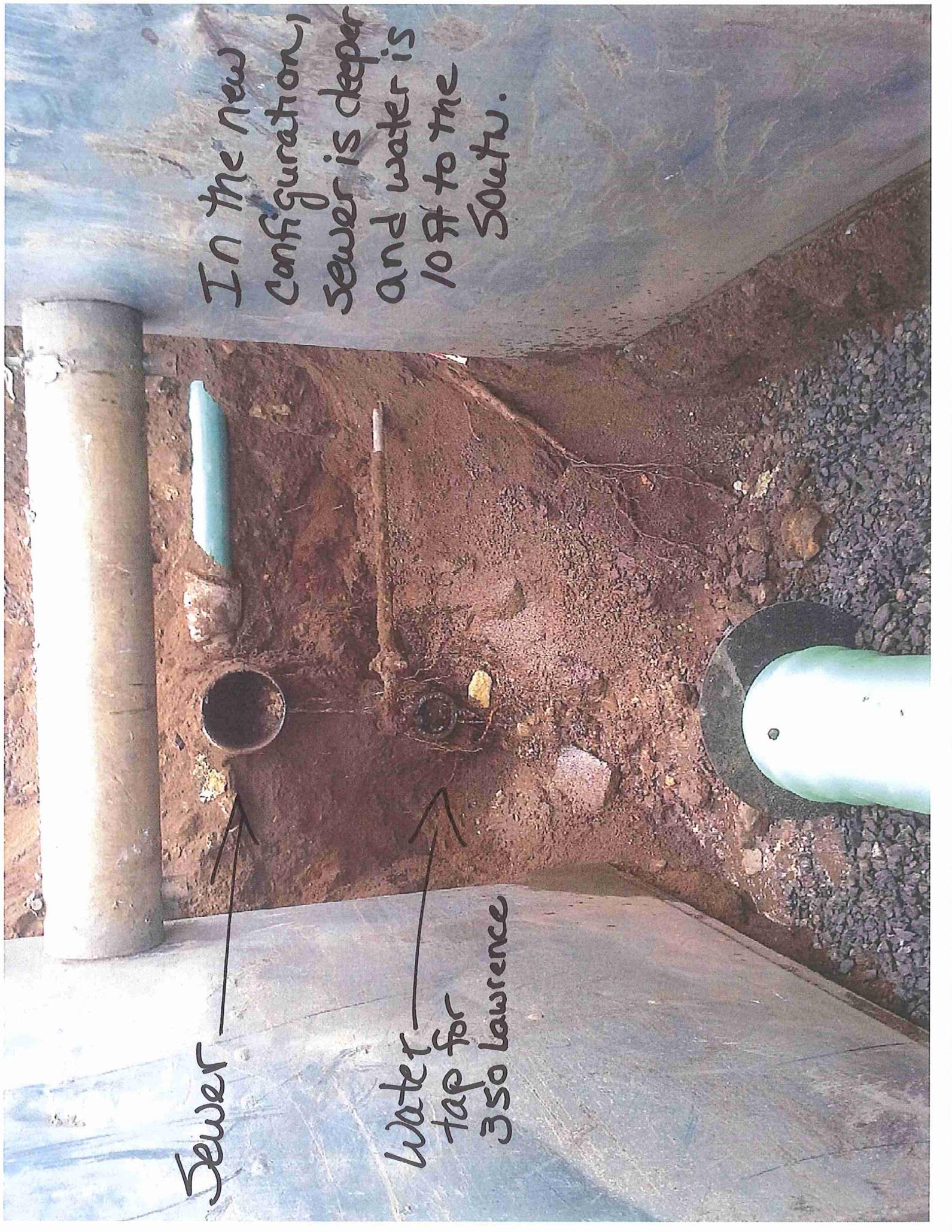
Re: Bi-weekly Report

- **Lawrence St Waterline Replacement Project** – The water main is completely installed and has passed the Bacteriology test required by the State. One small portion of the line is yet to be pressure tested. As you can see by the attached completion schedule, water services are to be connected at the end of the week. Blasting was required for the sewer main. The blasting should be finished by November 1. The sewer main and the sewer services are to be completed by mid-week.
- **Storm Water Project** – Staff met with JVA in the field and they observed the poor condition of our existing Storm Water system, as well as noted some improvements for our Master Plan.
- **222 Eureka**- The homeowner has finished replacement of a new service line to her house. In conjunction with her line upgrade, WTP staff replaced two meter pits that were made of sonotube type material. They had decomposed to the point of collapse. The water crew poured new concrete to replace the part of the sidewalk that had been removed in the installation of the meter pits.
- **Reduced Chemical Costs**-Water Staff worked this week to reduce the chemical costs of treating the water. Testing, trial and error and improved water quality all contributed to a reduction in chemical costs.
- **Temporary Water Service on Lawrence** – The temporary water service has worked effectively when people have followed the instructions given by staff. However, there have been a number of instances where directions have not been followed resulting in increased staff attention and emergency call-outs.

Sewer

Water
tap for
350 Lawrence

In the new
configuration,
sewer is deeper
and water is
10 ft to the
South.



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To: City Manager Alan Lanning, Mayor Engels, and City Council

From: Joe Braccio, Streets/Facilities Superintendent

Date: November 5, 2013

Re: Bi-weekly Report

Completed Projects

- Storm Events- As you know, the city had its first snow fall of the season. Staff was on top of the snow storm and did a good job managing it. With the liquid deicer and sand salt mix, it has made a considerable deference in our road conditions.
- Fleet – Staff has been doing a good job in keeping up with servicing our fleet. A quick update on our plow truck that was in the accident, the repairs should be completed by the end of November and back in our fleet.
- Daily Duties – Staff has been keeping up with watering, general equipment maintenance, trash removal throughout town, weed mowing, and pothole repair.
- Facility Inspections- Staff has just completed our yearly inspections on our facilities and will be completing some minor repairs over the next couple of weeks.
- AT@T Site - Staff has completed the road that will be leading to the AT@T pad.
- Storage- Staff has been constructing an outdoor metal frame to hold our sanders and storage tanks to make it more efficient for loading and unloading.

Upcoming Projects

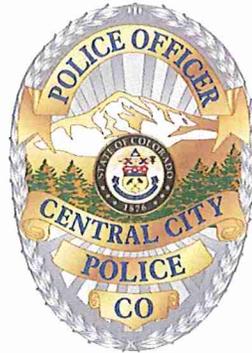
- Storm Events – Staff will continue to do our best staying on top of upcoming snow events.
- Holiday Decorations- Staff will be installing lights and wreathes over the next three weeks.

To: Alan Lanning, City Manager

From: Terry Krelle, Police Chief

Date: 10/30/13

Subject: Weekly Report



- Conducted a staff meeting for all Department personnel
- Completed normal administrative duties, processed and filed paperwork
- Worked with Annie Oakley's Dispensary on camera placement and inspected the site of the new retail section
- Inspected the Green Grass dispensary for their upcoming license change to a Retail/Medical site
- Conducted Firearms training for Department personnel
- Worked on updating the Policy and Procedure manual
- Was notified by Officer Geerdes that he has accepted a job with Edgewater PD and his last day would be November 6th
- Worked on hiring a replacement officer, I expect to be able to have an officer hired before the end of the week.
- Attended the International Chief of Police Annual conference in Philadelphia
- Met with the IT staff to identify upcoming projects

MEMORANDUM

DATE: 31 October, 2013
TO: Alan Lanning / City Manager
FROM: Gary Allen / Fire Chief
RE: **Activity Report**

The Fire Department has responded to 276 incidents as of 31 October, 2013 with 54 incidents being out of city, and of those 21 incidents was for Mutual Aid (MA) to other agencies. Following are the activities the department responded to and conducted for this reporting period.

Thursday 12 Sept., 2013 - 05:26 AM / Fire Alarm - 142 Lawrence St. DOG

Friday 13 Sept., 2013 - 09:01 AM / Service Call (Citizens Assist) – E 4th High

Monday 16 Sept., 2013 - 16:58 PM / Medical - 132 Lawrence St.

Friday 20 Sept., 2013 - 10:10 AM / Fire Alarm - 111 Lawrence St.

Friday 20 Sept., 2013 - 11:29 AM / Haz-Mat - 605 Lake Gulch Rd.

Saturday 21 Sept., 2013 - 18:24 PM / Smoke Investigation (Wildland) MM 7
CCP

Monday 23 Sept., 2013 - 11:30 AM / tree removal Upper Apex Rd.

Wednesday 25 Sept., 2013 - 13:49 PM / Smoke Investigation (Wildland) MM 7
CCP

Thursday 26 Sept., 2013 - 00:52 AM / Fire Alarm - 321 Gregory St.

Thursday 26 Sept., 2013 - 21:27 PM / Residential Fire Alarm

Saturday 28 Sept., 2013 - 11:53 AM / 132 Lawrence St.

Sunday 29 Sept., 2013 - 16:01 PM / Fire Alarm – 321 Gregory St.

Tuesday 1 Oct., 2013 - 00:47 AM / Fire Alarm - 321 Gregory St.

Tuesday 1 Oct., 2013 - 11:22 AM / Medical – Academy Street

Tuesday 1 Oct., 2013 - 12:10 PM / Medical - 102 Main St.

Wednesday 2 Oct., 2013 - 15:20 PM / Medical - 102 Main St.

Thursday 3 Oct., 2013 - 07:31 AM / Medical - residential

Friday 4 Oct., 2013 - 14:50 PM / Fire Alarm - 102 Main St.

Saturday 5 Oct., 2013 - 11:05 AM / Fire Alarm - 141 Nevada St.

Saturday 5 Oct., 2013 - 22:09 PM / Fire Alarm - 321 Gregory St.

Tuesday 8 Oct., 2013 - 08:40 AM / Medical - GMV

Wednesday 9 Oct., 2013 - 06:44 AM / Medical - Missouri Gulch Road

Wednesday 9 Oct. 2013 - 19:15 PM / Fire Alarm - 117 Eureka St.

Thursday 10 Oct. 2013 - 16:10 PM / Smoke Investigation MM 4.5 CCP

Saturday 12 Oct., 2013 - 14:02 PM / Fire Alarm - 321 Gregory St.

Saturday 12 Oct., 2013 - 19:47 PM / MVA - MM 3.5 CCP

Monday 14 Oct., 2013 - 05:21 AM / Medical - E. Third High St.

Wednesday 16 Oct., 2013 - 10:51 AM / Medical - Eureka St.

Thursday 17 Oct., 2013 - 16:18 PM / Medical - 141 Nevada St.

Friday 18 Oct., 2013 - 21:52 PM / Medical - 102 Main St.

Sunday 20 Oct., 2013 - 05:26 AM / Medical - GMV

Sunday 20 Oct., 2013 - 20:47 PM / Fire Alarm - 321 Gregory St.

Sunday 20 Oct., 2013 - 21:23 PM / Medical - 321 Gregory St.

Tuesday 22 Oct., 2013 - 15:19 PM / Fire Alarm - 111 Lawrence St.

Tuesday 22 Oct., 2013 - 16:35 PM / Fire Alarm - 111 Lawrence St.

Wednesday 23 Oct., 2013 - 14:48 PM / Haz-Mat - 222 Eureka St.

Thursday 24 Oct., 2013 - 23:31 PM / Fire Alarm - 321 Gregory St.

Friday 25 Oct., 2013 - 05:34 AM / Medical / Death - 321 Gregory St.

Sunday 27 Oct., 2013 - 15:59 PM / Medical - 132 Lawrence St.

Monday 28 Oct., 2013 - 17:20 PM / Fire Alarm - 321 Gregory St.

Training

I attended a GSA meeting/training on using our GSA account for some supplies at the Federal Center in Lakewood.

We sponsored a chain saw class for Americorp at station 2 on Wed. 18 Sept.

Conducted monthly department training on Haz-Mat foam usage and JPR's and hose testing.

Conducted a work session / BBQ where fire personnel sharpened all our cutting tools and had an end of summer bbq for lunch on Saturday 21 September.

Conducted our monthly joint medical training with Timberline Fire and St.

Anthony's on respiratory emergencies.

We conducted the JPR testing for the Firefighter I class on Saturday 28 Sept. for their state certification.

We conducted our monthly truck and station maintenance at Station 2

We conducted our monthly department training on hose testing and air bags.

We attended a CSP (Colorado State Patrol) training at BHFD

I attended an Emergency Management summit in Denver

Meetings

I attended a budget work session at City Hall.

I attended two staff meetings at City Hall

I attended a County radio meeting with all the other agencies at Roy's

I attended a County EOC meeting at the GCSO for a state of the County due to the flooding.

I attended a meeting with FEMA at the Gilpin County S.O.

I met with Erin Gibbs, with Gilpin Ambulance

I attended City Council meetings at City hall

I attended a Metro Chiefs meeting in Lakewood at 07:00 AM on Friday 27 Sept.

I attended the quarterly general meeting of the Colorado State Chiefs Association in Loveland on Friday 27 Sept.

I attended a FEMA / County meeting at the GCSO on flooding issues

I attended an Emergency Management summit in Denver on 2 October

We conducted our CCFD Officers meeting

I attended a work shop on Panasonic workbook / laptops for the trucks

Apparatus

Take E-31 to Front Range Fire Apparatus for ISO pump test, service and repairs

I went to Motorola in Denver on some truck radio problems

We took R-31 down to Front Range for repairs and picked up E-31

General

I assisted GCSO and CSP with rock removal on Hwy 119 on the Thursday of the heavy rains and floods by pulling some large rocks off the highway with a chain and truck due to snow plows were unavailable.

We had to cut down a large cottonwood tree on East 4th high St. Due to a rock wall fell and the tree was going to take out the power lines.

I assisted Public Works with flushing out a culvert at Upper Apex Road and Bald Mountain Road.

I had Jury Duty on Tuesday 24 September all day.

I conducted tours with FEMA people around to the various possible flood damage areas.

I conducted a site visit at 389 Black Hawk Peak road for a slash pile burn permit.