CITY OF CENTRAL, COLORADO

NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on

Tuesday, November 4, 2014 @ 7:00 p.m.

141 Nevada Street, Central City, Colorado

AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.

2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Bob Spain
Council members	Shirley Voorhies
	Glo Gaines
	Kathy Heider

3. **Pledge of Allegiance**

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

   Regular Bill lists of October 9, 16, 23, 30; and
   City Council minutes: October 14, 2014

PUBLIC FORUM/AUDIENCE PARTICIPATION – *(public comment on items on the agenda not including Public Hearing items)*: the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening; rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS –

7. Discussion and Possible Legal Action Regarding City Loan of $7,000 to CEDA (McAskin)

REPORTS –

8. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting November 18, 2014.

Posted 10/31/14

PLEASE TURN OFF CELL PHONES

CITY OF CENTRAL
CASH ON HAND
11/3/2014

Total Beginning ENB Cash on Hand 10/2/14	**394.95**
Deposits to ENB	
Wires Out ENB	-
Cleared Checks	-
11/3/2014	*394.95*
<less previously approved & outstanding>	(56.00)
Total ENB Cash on Hand 11/3/14	**338.95**

Total COB Cash on Hand 10/2/14	**1,415,967.94**
Deposits to COB	416,501.98
Wires Out COB	(170,448.57)
Cleared Checks	(410,581.54)
11/3/2014	**1,251,439.81**
<less previously approved & outstanding>	**(506,080.58)**
Device Fees Received	
Total COB Cash on Hand 11/3/14	**745,359.23**

Total Beginning Colotrust Cash on Hand 10/2/14	**542,963.68**
Wires into Account	10,968.89
Wires out of Account	
Total Colotrust Cash on Hand 11/3/14	**553,932.57**

***The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

TOTAL CASH ON HAND 11/3/14	**1,299,630.75**

CITY OF CENTRAL
DEBIT CREDIT CARD PURCHASES

Date	Vendor	Description	Amount
TOTAL for Debit Cards			-
9/5/2014	Safety Glass USA	FD Safety Gear	58.35
9/8/2014	Wamart	FD Supplies	26.30
9/10/2014	Amazon.com		299.99
9/12/2014	Home Depot	Parts for Road Sign	42.64
9/16/2014	Best Buy	FD Computer Support	19.99
9/19/2014	Break Time	FD Fuel	95.00
9/22/2014	Walmart	PW Dept Router	107.47
9/25/2014	Best Buy	PW Computer Equipment	243.95
9/26/2014	Hurricane Electric		29.85
9/26/2014	ITZ Group	PD Conference Lodging	500.63
9/29/2014	Micro Center	PW Laptop	679.99
9/29/2014	Railroad Signal Intl	Parkway Closure Gate	2,181.73
9/29/2014	Ponderosa Car wash	PD Car Washes	9.00
10/1/2014	Chinook Medical Gear	PD Tactical Tourniquet Cases	296.24
10/1/2014	Oakley	Unfirorm Boots for PD	95.98
10/1/2014	Colorado Barricade		414.00
10/2/2014	USPS		10.80
10/3/2014	Hurricane Electric		9.95
10/3/2014	Amazon.com		97.08
10/3/2014	Newegg.com	Computer-Employee Loan	2,978.60
10/6/2014	Office Depot	Water Dept Supplies	71.54
10/6/2014	Finance Charges		199.84
Total for Credit Cards			**8,468.92**
Total for All Cards			**8,468.92**

CASH FLOW
CHECK LISTING

11/3/2014

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
		10/10/14	128832	Employee PR	Payroll	167.35	clrd
		10/10/14	128833	ICMA-401	Retirement Contributions	2,175.51	clrd
		10/10/14	128834	ICMA-457	Retirement Contributions	2,057.35	clrd
		10/10/14	128835	ICMA-IRA	Retirement Contributions	381.00	clrd
		10/10/14	128836	Law office of Wyn T. Taylor	Employee Garnishment	279.88	clrd
10/9/14	4thqtr14	10/1/14	128837	BH CC Sanitation District	Sanitation	576.00	clrd
10/9/14	11186389	9/16/14	128838	Bobcat of the Rockies	Air Filters and Oil Filters	120.64	clrd
10/9/14	Nov-14	10/9/14	128839	Gilpin Ambulance Authority	Ambulance Service	13,631.25	clrd
10/9/14	92814	9/28/14	128840	Home Depot	Letter Kit and Mylar	464.11	clrd
10/9/14	141852	9/30/14	128841	Municipal Treatment Equip	2" OCV Kit	152.00	clrd
10/9/14	100114	10/1/14	128842	Xcel Energy	Electricity	8,761.65	clrd
10/9/14	9003767365	5/27/14	128843	Cintas First Aid	AED Lease	99.00	clrd
10/9/14	9552288798	9/25/14	128844	Grainger	Valve Rebuild Kit	245.34	clrd
10/9/14	2014107013	10/1/14	128845	Anthem BCBS	Health Insurance Premiums	16,475.96	clrd
10/9/14	870159	10/3/14	128846	Pitney Bowes	Mailing Supplies	122.38	clrd
10/9/14	51337	9/24/14	128847	Wear Parts Warehouse	Gutter Broom	265.20	clrd
10/9/14	11762987	10/1/14	128848	Stanley Convergent Security	Monitoring City Hall Alarms	474.18	clrd
10/9/14	14237	9/30/14	128849	QDS Communications	Travel Charger	179.25	clrd
10/9/14	3841	7/17/14	128850	Teryxx	Install New Monitor, Cable and Printer	133.00	
10/9/14	125979	10/9/14	128851	Air-O-Pure	Restrooms at City Shop and Reservior	95.00	clrd
10/9/14	092514c	9/25/14	128852	USA Communications	Internet for FD	50.95	clrd
10/9/14	100114	10/1/14	128853	T&D Car Wash	Carwashes for PD	55.20	
10/9/14	100214	10/2/14	128854	John Cutler	Audit Completion	5,000.00	clrd
10/9/14	135044	10/1/14	128855	Morning Star Elevator	Wash Hall and City Hall Elevator Contract	591.00	clrd
10/9/14	51985	9/22/14	128856	JVA Inc	Stormwater Design and Rock Slide Review	6,406.00	clrd
10/9/14	2166454937	10/1/14	128857	Waste Management of Denver	Roll off Dumpster	1,070.84	clrd
10/9/14	247484	9/23/14	128858	Rex Oil Company	Fuel	2,740.72	clrd
10/9/14	82814	8/28/14	128859	JKQ BBQ and Smokehouse	CC FD Apex Meeting	119.00	clrd
10/9/14	32177	9/23/14	128860	Alperstein & Covell PC	Water Legal Counsel	1,850.00	
10/9/14	100914	10/9/14	128861	Todd Marshall	Bond-Fine Refund	47.00	clrd
10/14/14	3839	10/14/14	128862	Franklin Dilling and Blasting	Blasting on CCP	63,178.00	clrd
10/15/14	W14324	10/16/14	128863	CIRSA	WC Claim	6.76	
6/2/14	5751168440	10/16/14	128864	Clear Creek Supply	Auto and PW Parts	148.59	
10/16/14	Mar-14	10/16/14	128865	CO State Treasurer	Unemployment Insurance	1,016.23	
10/1/14	1014	10/16/14	128866	Gilpin County	Victim Services	1,000.00	
9/10/14	292409	10/16/14	128867	Mountain Statess Employers	4th Qtr Dues	757.45	
10/1/14	307051	10/16/14	128868	NAPA Auto Parts	Auto and PW Parts	521.24	
9/25/14	100245	10/16/14	128869	Office Stuff	Binder, Toners	375.47	
10/3/14	100314	10/16/14	128870	Xcel Energy	Electricity	5,693.92	
10/1/14	9005332579	10/16/14	128871	Cintas First Aid	AED LEase	99.00	
10/9/14	100914	10/16/14	128872	Town Office Supply	Business Cards	52.95	
9/21/14	CC1407	10/16/14	128873	Weekly Register Call	Publications	30.80	

9/29/14	827042600	10/16/14	128874	LN Curtis and Sons	Air Compressor Maintenance	4,226.53	
9/30/14	10256	10/16/14	128875	Allen Technology	Set up laptop for PW	480.00	
10/4/14	100414	10/16/14	128876	Sprint	Long Distance Fax Service	21.82	
10/16/14	126137	10/16/14	128877	Air-O-Pure	Restrooms at City Shop and Reservior	95.00	
10/14/14	4803	10/16/14	128878	Ausmus Law Firm	Prosecution for October	600.00	
9/28/14	9732851090	10/16/14	128879	Verizon Wireless	Cell Phone Service	1,612.82	
10/6/14	100614	10/16/14	128880	Cardmember Services	See Detail on Credit Card Page	8,468.92	
10/8/14	20007	10/16/14	128881	Fentress Architects	Iron Horse PUD	86.19	
10/1/14	100114	10/16/14	128882	Transunion Risk Alternative	Investigative Software	6.50	
10/7/14	1502342	10/16/14	128883	Deere Credit Inc	Opctober Loader Lease Payment	2,766.86	
10/11/14	9325771762	10/16/14	128884	Personnel Concepts	Labor Law Posters	566.58	
10/20/14	102114	10/22/14	128885	Cigna	Health Insurance Premiums	11,185.67	clrd
			128886	Payroll	Employee Payroll	167.35	
			128887	ICMA-401	Retirement Contributions	2,237.55	clrd
			128888	ICMA-457	Retirement Contributions	2,107.34	clrd
			128889	ICMA-IRA	Retirement Contributions	381.00	clrd
			128890	Law office of Wyn T. Taylor	Employee Garnishment	277.16	clrd
9/30/14	7300072914	10/23/14	128891	DPC Industries	Chlorine	24.00	
9/26/14	2015	10/23/14	128892	American Water Works	Griffith Membership	310.00	
9/30/14	13079067	10/23/14	128893	Bobcat of the Rockies	Air, Ful and Oil Fiulters	386.51	
10/22/14	102214	10/23/14	128894	Central City Local Events	2014 Tommyknocker City Support	500.00	
10/8/14	544825	10/23/14	128895	Den-Col Supply Company	Iron and Handrail	202.09	
10/17/14	101714	10/23/14	128896	Gilpin County Arts Assoc	Payroll and Art Sales	1,081.00	
10/16/14	101614	10/23/14	128897	MCI	Toll Free Phone Service	28.52	
6/30/14	10042I	10/23/14	128898	Office Stuff	Batteries	49.80	
10/1/14	21406228	10/23/14	128899	Utility Notification	Line Locates	177.48	
9/27/14	122768531	10/23/14	128900	United Rentals	Light Towers	2,154.06	
10/9/14	2487020	10/23/14	128901	Galls Inc.	PD Uniforms	218.97	
10/9/14	34179	10/23/14	128902	Med-Tech Resources	Tags	59.69	
10/8/14	51362	10/23/14	128903	J&S Contractors	Poly Sandbags	69.00	
10/13/14	SP14	10/23/14	128904	Pitney BOwes	Postage Meter Lease	177.00	
9/25/14	96467	10/23/14	128905	Colorado Garage Door	Repair Garage Door	253.50	
8/31/14	21375	10/23/14	128906	Widner Michow & Cox	Litigation for Gaming	1,984.30	
10/7/14	51402	10/23/14	128907	Wear Parts & Equipment	Snowplow Parts	3,414.23	
10/15/14	101514	10/23/14	128908	Phil Headrick	Volunteer Firefighter LOSP Reimbursment	250.00	
10/12/14	141001	10/23/14	128909	Gilpin County Historical Society	Employee Washington Hall	2,153.00	
10/23/14	220136	10/23/14	128910	Aflac Insurance	Supplemental Insurance	286.50	
10/12/14	D707991141	10/23/14	128911	YESCO	Sign Maintenance	80.00	
9/30/14	9921662577	10/23/14	128912	Airgas USA LLC	Oxygen and Nitrogen	48.70	
10/17/14	43313	10/23/14	128913	Peak Performance Imaging	Metered Photocopies	162.96	
9/22/14	52211	10/23/14	128914	JVA Inc.	Nevada St Rock Wall	9,858.52	
10/10/14	95074	10/23/14	128915	Intermountain Sweeper	Plug	99.04	
8/21/14	13717198	10/23/14	128916	Martin Marietta Material	Asphalt	92.94	

CASH FLOW
CHECK LISTING

11/3/2014

10/7/14	80140	10/23/14	128917	Gard Specialist CO	Heat Shrink	381.67	
10/3/14	248932	10/23/14	128918	Rex Oil	Fuel	2,713.15	
10/3/14	1911402	10/23/14	128919	Wester Paper Distributor	Paper Towles, Bath Tissue	309.05	
10/2/14	IV23501	10/23/14	128920	Winter Equipment Company	Xtendor Kit	137.62	
10/11/14	43118419	10/23/14	128921	De Lage Landen	PD & City Hall Photocopier Leases	535.51	
		10/24/14	128922	Employee Payroll	Payroll Correction Check for hrs	235.82	
9/25/14	20140527	10/30/14	128923	CH Diagnostic	Surface MPA	820.00	
10/29/14	5751181135	10/30/14	128924	Clear Creek Supply	Oil	16.56	
10/28/14	3rdqtr2014	10/30/14	128925	CO Dept of Revenue	VC Sales Tax	117.00	
10/17/14	100512	10/30/14	128926	Office Stuff	Toner	76.99	
10/22/14	102214	10/30/14	128927	Xcel Energy	Electricity	115.32	
10/16/14	101614	10/30/14	128928	Century Link	Telephone and Fax Lines	924.64	
10/21/14	CCMSW1014	10/30/14	128929	Weekly Register Call	PW Help Wanted AD	108.00	
10/21/14	Nov-14	10/30/14	128930	Vision Service Plan	Vision Insurance Premiums	295.54	
10/28/14	102814	10/30/14	128931	Mark Douglas	Posting Board Materials	108.38	
8/1/14	9860	10/30/14	128932	Allen Technology Advising	Monthly IT Maintenance	3,420.00	
10/20/14	397501	10/30/14	128933	Golder Associates	Software Support and Engineering-Water	3,270.00	
10/16/14	9733862901	10/30/14	128934	Verizon Wireless	Internet for Water General	80.07	
10/10/14	DX54884	10/30/14	128935	Accutest Mountain States	Water Testing	275.00	
10/21/14	12451164	10/30/14	128936	Integra Telecom	Phone Service	716.56	
10/20/14	5000911741	10/30/14	128937	Modular Space	PW Office	136.60	
10/30/14	110114	10/30/14	128938	Liberty National	Life Insurance Premiums	116.50	
10/30/14	103014	10/30/14	128939	Daniel Miera	Relocation Expense ($7500), Reimbursement	9,559.24	
10/20/14	Nov-14	10/30/14	128940	Assurant	Dental and Long Term Disability	1,738.00	
			128941	Hammerlund Construction	Rockslide Pay App #2	268,004.55	

Outstanding through ENB	56.00
Outstanding through COB	506,080.58

Total Issued:	**506,080.58**
Approved & Sent Checks:	14,792.54
Clrd & Pending Approval:	142,115.28
Voided Checks:	-
Total Pending Approval 11/4/14	**491,288.04**

CITY OF CENTRAL
CITY COUNCIL MEETING
October 14, 2014

CALL TO ORDER

A special meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on October 14, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Spain
Alderman Voorhies
Alderman Gaines
Alderman Heider

Absent: None

Staff Present: City Manager Miera
City Clerk Bechtel
Finance Director Flowers
Public Services Director Griffith
Police Chief Krelle
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Gaines moved to approve the consent agenda containing the City Council minutes for the meeting on October 7, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

ACTION ITEMS: NEW BUSINESS

Presentation of the 21015 Proposed Budget

Finance Director Flowers explained that in accordance with C.R.S. § 29-1-105, the budget officer for the City is required to submit the proposed budget for the following year to the City Council by October 15th. Presentation of the 2015 Proposed Budget does not mean that the budget has been adopted or that revisions cannot/will not be made prior to actual adoption. By formally presenting the 2015 Proposed Budget to Council the document becomes available for

inspection by the public. Following this meeting a "Notice of Budget" will be published in accordance with C.R.S. § 29-1-106. The Notice of Budget must state that the budget is available for inspection by the public at City Hall, give the date and time of the budget hearing, and state that any interested elector may file objections any time prior to its adoption. It is expected that the 2015 Budget will be adopted at either the November 18th or December 2nd Council meeting. A public hearing will be held prior to final Budget adoption. Revisions can be made to the Proposed Budget at any time prior to final adoption.

All narratives, the Budget Message and any associated schedules and charts will be included for final adoption. Staff is asking Council to accept the 2105 Proposed Budget and set dates for the budget work sessions.

Alderman Voorhies moved to accept the 2105 Proposed Budget and set a work session for October 21, 2014. Alderman Spain seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

Finance Director Flowers explained that a check to pay Franklin Blasting totaling $63,187.25 will be released on Thursday since they need to receive payment before the next meeting to order the fencing at the rockslide area. Manager Miera added that this total for blasting is much less than the estimates that had come in at $240,000.

Manager Miera explained the rockslide totals will come in at about $611,000. Staff has requested an extension of the line of credit loan to12/2015 that was approved in July and not used and then additional funds from the Public Property Trust Fund, the Historic Preservation Fund, and the remaining from the General Fund. This will allow time for staff to apply for other funding sources.

Public Services Director Griffith explained that the rockslide mitigation is complete with the lay back of the slope finished and drainage still wrapping up. We can expect that the mesh fencing to be installed in 2 weeks and the K rail moved after that to reopen all four lanes hopefully by November 1. The city crew will repair damage to the shoulder of the road when weather permits and reseed the slope. Mayor Engels asked if there might be any warranty on the engineering. Public Services Director Griffith explained that there is no guarantee of further slides and that city crew will place K rail all along that location to help protect the traveling public.

COUNCIL COMMENTS

Mayor Engels asked staff to send a letter to the Young property owners thanking them for working with the City and allowing us to dump the rock on their property.

Alderman Gaines asked if staff was enforcing all political signs equally such as the billboard on the Parkway stating Vote No on 68. Manager Miera responded that staff had made contact with the GM at the Reserve and asked for voluntary compliance to which they agreed as soon as the billboard company can schedule to be up here to replace it. A formal compliance letter was also sent. Mayor Engels asked to have a review of the sign code and the conditions for compliance.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Joe Behm, CCBID, had several topics: encouraged Council to include a VMS sign in the budget as they are very useful; $50K that has previously been used for events may go to branding/marketing for next year; the City could apply the lodging tax and billboard fees to marketing; and leasing

commercial properties for incubator businesses would take them off the tax roles and add maintenance costs.

At 7:29 p.m., Mayor Engels adjourned the meeting.
The next Council meeting is scheduled for October 21, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk

Agenda Item #7

CITY OF CENTRAL
CITY COUNCIL MEETING
April 1, 2014

CALL TO ORDER
A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:01 p.m., in City Hall on April 1, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Gaines
Alderman Heider
Alderman Spain
Alderman Voorhies

Absent: None

Staff Present: City Clerk Bechtel
Attorney McAskin
Finance Director Flowers
Planner/HPO Fejeran
Utilities Superintendent Griffith
Police Chief Krelle

The Pledge of Allegiance was recited by all present.

Mayor Engels asked for a moment of silence to remember Helen Buck who passed away March 23rd, 2014 at the age of 98. She was born in February 1916 in Central City and embodied the spirit of Central City and Gilpin County.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA
The agenda was approved as presented.

CONFLICTS OF INTEREST
No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA
Alderman Gaines moved to approve the consent agenda containing the regular bill lists for March 6, 13, 20 and 27, 2014; and the City Council minutes for the meeting on March 4, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION
No one requested time to address the Council.

ACTION ITEMS: NEW BUSINESS
Appointment of Alternate to Planning Commission

Mayor Engels recommended Lisa Leben to serve as Alternate on the Planning Commission. Alderman Gaines moved to ratify the Mayor's recommendation. Alderman Heider seconded, and without discussion, the motion carried unanimously. Alderman Heider noted that Ms. Leben has an extensive work history in the Planning Department at Clear Creek County.

Resolution No. 14-06: *A resolution of the City Council of the City of Central, Colorado approving professional services agreement with Fentress Architects, Ltd. to provide on-call design review, engineering, traffic engineering, planning and project management services on an as-needed basis.* Planner Fejeran gave the background as follows: From time to time, the Planning Department will require assistance with review of major development or re-development applications.

Staff is requesting a professional services agreement with Fentress Architects, Ltd. (the "Consultant"). The Consultant and the proposed subcontractors have been determined to be eligible and qualified to provide on-call design review, engineering, traffic engineering, planning and project management services to the City. Professional services are exempt from the City's purchasing policy.

The on-call services to be provided to the City by the Consultant and the Consultant's subcontractors will be identified as the specific need arises (on a case-by-case basis) and will be paid out of funds on deposit pursuant to one or more consultant reimbursement agreements by and between the City and individuals or entities processing development applications within the City.

Fees and charges billed to the City under the professional services agreement will be passed through to individuals or entities processing development applications within the City (out of funds on deposit pursuant to one or more consultant reimbursement agreements). The 2014 budget will not be impacted by approval of the agreement.

Mayor Engels asked if we have used this consultant in the past. Staff responded that they did the review of the Visitor Center for ADA accessiblility.

Alderman Voorhies moved to approve Resolution No. 14-06: A resolution of the City Council of the City of Central, Colorado approving professional services agreement with Fentress Architects, Ltd. to provide on-call design review, engineering, traffic engineering, planning and project management services on an as-needed basis. Alderman Gaines seconded, and without discussion, the motion carried unanimously.

Approval for CEDA Funding

Planner Fejeran explained the role of CEDA as follows:
The Cultural Economic Development Association's (CEDA) purpose is to create a collaborative sustainable organization that brings structural integrity into an economic development process. It combines all nonprofit organizations: The Opera House; the Historical Society; and the Arts Association that create a synergy of experienced artists, each having a place on the CEDA board and working collaboratively to succeed in becoming a Creative, Artist Community. While CEDA is looking at several sources of federal, state, local and private funding, at this point in time, those funds are unlikely to be in place to support CEDA's immediate arts programs. In the long term, however, such funding will become realized.

CEDA is asking for seed funding in the amount of $29,769, of which $17,751 will be applied toward professional services: public access, creative district and grant preparation, sponsorship program, and festival/event oversight. The remaining balance, $12,018, will be applied toward

operations: marketing and advertising (print/radio), printing/postage, banners, and insurance/legal (refer to attached budget detail).

The amount requested for funding was not contemplated during the 2014 Budget process and is therefore not allocated in the current 2014 Budget. If approved, Council can fund this amount out of the General Fund or Historic Preservation Fund's ending fund balance. The effect of funding out of either fund will be a reduction by the same in the ending fund balance. If Council chooses to fund this amount but does not wish to reduce the ending fund balance than identifying budgeted expenditure cuts in the same amount will be necessary. To date, the City has funded CEDA a total of $9,304.00; $4,304 during the 4th quarter of 2013 and $5,000.00 in February of this year. An additional $29,769 is requested.

CEDA's mission is to stimulate economic energy, promote business diversity, and enrich the vitality of the Central City area through culture, promoting the growth of creative enterprises and expansion of companies to, and in Central City, and to make Central City economically competitive with the state's best cities. There are two aspects of CEDA's action plan that help produce economic activity: festival/event program that drives population to the City, and a business incubator program that supports the creative hub of the City. CEDA was launched in September, receiving funding of $4,304 to kick off marketing and management of the Jazz Festival. An additional $5,000 was disbursed for jazz festival operations. A budget was established for 2014's action items. Two contracts have been established: Janus Artistic Services for jazz festival operations, and The Resource Group for economic development/grant application activities.

Council concerns expressed are: not funded in the 2014 budget; if this organization is moving to quickly; other budgeted city projects have been frozen; reduction of ending fund balance; and paid staff time spent on a non-profit.

Cicily Janus, Jazz Fest Director, explained that the role of CEDA is two parts: events and to encourage business and both must happen together. The volunteers are raising money to move this forward with ticket sales, donations and sponsors. Without the seed money from the City, this cannot move forward and they will have to move the Jazz Fest to a different city which there are several options for.

Alderman Heider asked for the minimum amount needed to move forward. Planner Fejeran stated they could get by with $12,000 without major impacts. Alderman Gaines asked where the revenue will go from the event. Ms. Janus responded that the money will go back into the CEDA funds. Attorney McAskin asked if the seed money could be a loan and paid back to the City. Finance Director Flowers explained that it is difficult for the City to loan money to an organization especially in the 1st half of the year when cash flow is restricted. Mr. Ren Goltra offered to donate $5,000 to CEDA.

Alderman Heider moved to table this item to the next meeting. Alderman Voorhies seconded. In discussion, Alderman Gaines stated that she would prefer to move this forward with some funds. Mayor Engels agreed that $7,000 is a good investment with Mr. Goltra's contribution. When Mayor Engels called the question, the motion failed 4 votes to 1 with Alderman Gaines, Alderman Voorhies, Alderman Spain, and Mayor Engels voting no. Alderman Gaines moved to approve a short term loan from the City of $7,000 due within 3 months of the Jazz Fest event with Mr. Goltra's donation of $5,000 for CEDA seed money. Alderman Spain seconded, and without discussion, the motion carried unanimously.

Approval for a Proposal for Planning and Architectural Services for work on the Comprehensive Plan with Fentress Architects

Planner Fejeran gave the background as follows:
The Comprehensive Plan was last updated in 2003, which exceeds the State's recommended update of ten years. The necessity to update the comprehensive plan stems from a decade of change in growth or direction of development as well as economic setbacks resulting in unanticipated loss of businesses and jobs. It is suggested that the planning commission re-evaluate the comprehensive plan elements at least every five (5) years. The comprehensive plan will address land use and zoning, heritage and creative district, infrastructure and transportation, recreation and tourism (required by Colorado Revised Statute), neighborhoods and housing and economic development and sustainability. This effort will require additional resources.

Professional services are exempt from the City's purchasing policy. The Consultant has been determined to be eligible and qualified to provide planning, design and project management services to the City.

The planning and architectural services to be provided to the City by the Consultant will be a not-to-exceed basis from the Community Development Planning and Engineering budget.

Staff is requesting a not to exceed amount of $20,000 from the 2014 Community Development budget.

Alderman Gaines questioned the use of a consultant rather than using Planning Commission. Planner Fejeran stated that there task list for Planning Commission in the process with an open public process.

Mayor Engels asked what line item this request is from. Finance Director Flowers stated that there is $25,000 budgeted in the Community Development Professional Services budget with some of those funds already spent for JVA and other misc services. The Comp Plan was not a budgeted expense for 2014. Mayor Engels asked if this request could be reduced. Planner Fentress responded that he will discuss this possibility with Fentress.

Alderman Voorhies moved to table this request to the next meeting. Alderman Gaines seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

Alderman Gaines asked if the Quartz Hill project will widen the sides of Nevada Street. Staff will review the plan and get that information to Council.

Alderman Heider stated that a resident had a water problem this weekend which was resolved by Water Superintendent Griffith and the resident was satisfied. Mayor Engels thanked WS Griffith for making the Council look good with that prompt response to the issue.

COUNCIL COMMENTS

Alderman Gaines thanked staff for all their extra efforts during this interim period.

Alderman Spain thanked Mr. Goltra for the $5,000 contribution to CEDA.

Mayor Engels reviewed the hiring process for the City Manager: applications will close on April 4: Council will meet with the hiring consultant on April 15; interviews will be set up; a Meet/Greet reception will be held with the community and the candidate finalists before an offer is made.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Jack Hidahl, 206 E 6th, offered his experience in city government for no fee.

Joe Behm, CCBID Director, stated that the Twin Tunnel project is still a concern for businesses and he will be reaching out to the Clear Creek County Commissioners and the Idaho Springs officials as well to express the concerns. Mr. Behm also stated that the businesses have met with the organizers for the Pit Rally event to address concerns about traffic control.

At 8:21 p.m., Mayor Engels adjourned the meeting.
The next Council meeting is scheduled for April 15, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk

CITY OF CENTRAL
CITY COUNCIL MEETING
May 20, 2014

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on May 20, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Gaines
Alderman Spain
Alderman Voorhies
Alderman Heider

Absent: None

Staff Present: City Clerk Bechtel
Attorney McAskin
Finance Director Flowers
Utilities Superintendent Griffith
Police Chief Krelle
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Gaines moved to approve the regular bill lists for May 8 and 15, 2014. Alderman Heider seconded, and without discussion, the motion carried unanimously.

Alderman Gaines moved to approve the City Council minutes for the meetings on May 6 and 7, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

SECOND READING AND PUBLIC HEARING

Ordinance No. 14-02: *An ordinance authorizing the City of Central to enter into a Municipal Lease Purchase Agreement and related documentation with Daimler Truck Financial for the lease and purchase of 2015 Freightliner Snowplow and related equipment.*
Finance Director Flowers gave the background as follows:

During the 2014 Budget process, one of the capital items that City Council approved for budgeting was the lease/purchase of a new snowplow for the Public Works Department. Over the course of 2013, it became apparent that a new snow plow was needed in order to properly maintain the Parkway during the winter months. Therefore, City Council approved funds in the 2014 Budget to obtain this equipment. Due to the fact that snowplows generally take several months to be delivered after an order has been placed, the 2015 Freightliner snowplow and equipment was ordered at the beginning of 2014. As the equipment is now nearing completion and delivery, it is appropriate to adopt the lease purchase agreement to complete the financing aspect of this purchase.

Although Council froze the purchase of even budgeted capital items during the 1st quarter of 2014 in order to maintain General Fund balances, this piece of equipment had already been ordered and could not therefore be cancelled. The City has secured financing with Daimler Truck Financial for the purchase of the new snowplow. The total cost of the snowplow is $172,903. Total financed principal amount is $142,903 (total cost reduced by a $30,000 down payment from the sale of equipment in 2013). The annual interest rate is 3.17 % with and the term of the financing is four (4) years. Total interest paid over the lease/purchase period is $11,501.72. Each annual payment will be $36,601.18.

Although the 2014 Budget contemplates a three (3) year term and an initial down payment of $40,000, the term has been extended to four (4) years and the down payment reduced to $30,000. This has been done in order to keep the annual payment under $45,000 and because the amount that the City received at auction for the old snowplow during the 4th quarter of 2013 was only $34,500 ($5,500 less then expected). This purchase adheres to the adopted funding allocations for vehicles and equipment in the Public Works Department under line item 01-431-7420 Lease Purchase Payments (budgeted amount of $45,000). There will be an initial down payment made on the equipment in the amount of Thirty Thousand Dollars ($30,000.00).

As TABOR does not allow the City to enter into any multiple year debt or financings, this lease purchase agreement is based upon an annual budget appropriation and annual renewal.

Mayor Engels opened the public hearing at 7:04 p.m. and invited comment. Hearing no comment, Mayor Engels closed the public hearing at 7:05 p.m.

Alderman Gaines moved to adopt Ordinance No. 14-02: An ordinance authorizing the City of Central to enter into a Municipal Lease Purchase Agreement and related documentation with Daimler Truck Financial for the lease and purchase of 2015 Freightliner Snowplow and related equipment. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

ACTION ITEMS: NEW BUSINESS

Resolution No. 14-08: *A resolution of the City Council of the City of Central, Colorado approving a short term loan with the Cultural Economic Development Association (CEDA).*

Finance Director Flowers gave the background as follows:

At the April 1, 2014 Council meeting, the Cultural Economic Development Association (CEDA) requested funding in support of the Central City Jazz Arts Festival scheduled to take place August 8-10. City council approved funding CEDA in the amount of $7,000 as a short term loan that is to be repaid to the City within three months of the event. This date is

November 10, 2014. During the council discussion, a private property owner also volunteered to contribute $5,000 in support of the Festival.

Based on Council's approval of the short term loan in the amount of $7,000, a check was issued to CEDA in the amount of $12,000 (for both the City's support and the private contribution) on April 4, 2014. A check in the amount of $5,000 from the private contributor has been received by the City. The City's portion was coded out of line item 01-413-5990 Council Discretionary. When CEDA repays the loan, the amount will be credited against the same and there will be no net effect on the City's annual financials.

In order to formalize the short term loan aspect of the City's funding support, it is necessary for the City Council to enter into the Short Term Loan Agreement with CEDA as presented in Resolution 14-08. CEDA is required to pay back the $7,000 no later than November 10, 2014. No interest is being charged on the amount loaned.

Alderman Voorhies moved to approve Resolution No. 14-08: A resolution of the City Council of the City of Central, Colorado approving a short term loan with the Cultural Economic Development Association (CEDA). Alderman Spain seconded, and without discussion, the motion carried unanimously.

Resolution No. 14-09: *A resolution of the City Council of the City of Central, Colorado approving a Professional Services Agreement with the Regents of the University of Colorado, for and on behalf of the College of Architecture and Planning, Center of Preservation Research (CORP) for services related to the Historical Survey Update Project.*
Attorney McAskin explained that the City was awarded a grant of $19,569 to resurvey historic properties within the City's historic district boundaries. The last survey for the Central City district was conducted over three phases between 1998 and 2003. This survey update will evaluate how the district has changed since the previous historic resources survey.

The presentation of the results in a digital format will more effectively support the implementation of the community's historic preservation ordinance and guide future preservation and planning efforts. The survey update results will be in a database to reflected changes within the district. Additionally the information in the database can also be used to update History Colorado's COMPASS database. This will include adding contributing/non-contributing status for the district resources which is currently missing for most of the district. The updated survey information will also be incorporated into Central City's GIS system, allowing for greatly enhanced management of the district.

Payment will be made in four installments of $4,892 through the next year with completion targeted for May 31, 2015.

Alderman Gaines moved to approve Resolution No. 14-09: A resolution of the City Council of the City of Central, Colorado approving a Professional Services Agreement with the Regents of the University of Colorado, for and on behalf of the College of Architecture and Planning, Center of Preservation Research (CORP) for services related to the Historical Survey Update Project. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES
Utilities Superintendent Griffith gave an update on projects:

- City Clean-up – filled 3 dumpsters
- AT&T – the project is moving forword with perhaps construction to start in July
- Sign on the Parkway – the BID is trying various options to see if they can get a sign to encourage traffic on 1-70 during construction to use the Parkway with the wording CASINOS EXIT 243 to be secured on the City ROW overlooking 1-70.
- Richville/Yellow House at Quartz Hill site – contractor will move it tomorrow
- Quartz Hill – Still on track to complete before the July deadline.

Alderman Heider noted the Finance Director report of $22K in revenue between State and City sales tax received through April for retail marijuana stores.

COUNCIL COMMENTS
Council had no comments.

PUBLIC FORUM/AUDIENCE PARTICIPATION
No one requested time to address the Council.

At 7:24 p.m., Mayor Engels adjourned the meeting.
The next Council meeting is scheduled for June 3, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk

CITY OF CENTRAL, COLORADO
RESOLUTION NO. 14-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO APPROVING A SHORT TERM LOAN TO THE CULTURAL ECONOMIC DEVELOPMENT ASSOCIATION (CEDA)

WHEREAS, the City Council of the City of Central supports the economic development activities of the Cultural Economic Development Association referred hereafter as "CEDA" and

WHEREAS, the City Council of the City of Central, Colorado, wishes to support CEDA in its efforts to organize and promote the Central City Jazz Arts Festival; and

WHEREAS, CEDA requested financial support that was necessary to continue the planning and execution of the Jazz Arts Festival for 2014 in the amount of $12,000 at the April 1, 2014 Council meeting; and

WHEREAS, a private property owner volunteered to donate $5,000 in support of the Jazz Arts Festival; and

WHEREAS, the City Council approved funding CEDA's request in the amount of $7,000 as a short term loan to be repaid to no later than November 10, 2014 with no interest;

WHEREAS, a check in the amount of $12,000 for both the City and property owner amounts, was issued to CEDA on April 4, 2014;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:

Section 1. The City Council hereby formally approves the short term loan to CEDA and the attached short term loan agreement, and authorizes the Mayor to execute said agreement, as provided in the attached **Exhibit A.**

Section 2. Effective Date. This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 20th day of May 2014.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

By: Reba Bechtel
Reba Bechtel, City Clerk

EXHIBIT A
SHORT TERM LOAN AGREEMENT
CULTURAL ECONOMIC DEVELOPEMNENT ASSOCIATION (CEDA)

SHORT TERM LOAN AGREEMENT

THIS AGREEMENT is made and entered into as of the ____ day of _____, 2014, by and between the **CULTURAL ECONOMIC DEVELOPMENT ASSOCIATION, INC.**, a Colorado nonprofit corporation, hereinafter referred to as "CEDA", and the **CITY OF CENTRAL**, a home rule municipal corporation of the State of Colorado, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, CEDA is in the process of planning and promoting the Central City Jazz Arts Festival scheduled to take place August 8-10, 2014; and

WHEREAS, CEDA requested financial support from the City of Central toward these efforts; and

WHEREAS, the City Council approved funding support in the amount of Seven Thousand Dollars ($7,000); and

WHEREAS, the City Council approved this funding as a short term loan to be paid back within three months of the event; and

NOW THEREFORE, in consideration of the fact that the City issued a check to CEDA for the purposes stated above, in order to formalize the short term loan the City and CEDA agree as follows:

I.
PAYMENTS

A. The City of Central has issued to CEDA a check in the amount of Twelve Thousand Dollars ($12,000), which includes a Five Thousand Dollar ($5,000) contribution from a private property owner and the City's financial support in the amount of Seven Thousand Dollars ($7,000) as approved at the April 1, 2014 Council meeting.

B. CEDA shall repay to the City of Central the amount of Seven Thousand Dollars ($7,000) no later than November 10, 2014. No interest will be charged on the amount loaned through and including November 10, 2014.

C. In the event of CEDA's breach of this Agreement, all amounts owing shall be due and payable immediately and such amount shall accrue interest from and after November 11, 2014 at an amount equal to 18% per annum until paid in full. In such event, the City shall be entitled to and may invoke one or more of the following remedies following the City's mailing of a letter demanding payment in full to CEDA:

1. No further events and/or promotions of CEDA will be approved and/or required permits and licensing issued by the City until such time that the amount has been repaid.

2. Commencement of any remedy provided by law or equity, including an action for declaratory judgment, injunction, and/or damages.

II.
DISPUTES

In the event that CEDA disagrees with the any provisions of this document or wishes to amend the terms set forth herein, CEDA will provide City Staff with an official request to amend which shall be presented to the City Council for consideration at a regularly scheduled Council meeting.

This Agreement, when executed, shall inure to the benefit of and be binding upon the heirs, successors, and assigns of the respective parties.

CEDA:
CULTURAL ECONOMIC DEVELOPMENT ASSOCIATION, INC.,
a Colorado nonprofit corporation

By: _____
Name: _____
Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Short Term Loan Agreement was acknowledged before me this ___ day of _____, 2014, by _____ as _____ of the Cultural Economic Development Association, Inc., a Colorado nonprofit corporation.

Witness my hand and official seal.

My Commission expires:_____

_____
Notary Public

CITY:
THE CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

By: _____

Reba Bechtel, City Clerk

WIDNER MICHOW & COX LLP
ATTORNEYS AT LAW

SENT VIA EMAIL AND U.S. MAIL (sent via email to robert@ceda.co)

July 17, 2014

Cultural Economic Development Association, Inc.
c/o Robert Fejeran
P.O. Box 223
Black Hawk, CO 80422

Re: Short Term Loan Agreement

Robert:

As you know, this office represents the City of Central as City Attorney.

At the April 1, 2014 City Council meeting, the Cultural Economic Development Association, Inc. ("CEDA") requested additional funding from the City in order to continue with CEDA's efforts to organize and promote the Central City Jazz Arts Festival.

City Council approved a short term loan to CEDA in the amount of Seven Thousand Dollars ($7,000.00), on the condition that the loan be repaid no later than November 10, 2014.

City Staff has informed me that CEDA has not, to date, executed the Short Term Loan Agreement (the "Loan Agreement") authorized by Resolution 14-08. Enclosed is a copy of Resolution 14-08 and a copy of the Loan Agreement. Please execute the Loan Agreement on CEDA's behalf and return an executed copy to the attention of the City Clerk.

I also understand that CEDA has made a formal decision to cancel the August 2014 Jazz Festival. Therefore, the City requests that you immediately return any portion of the City funds that have not been expended by CEDA to date.

Additionally, the City fully expects CEDA to repay the $7,000 loan in full on or before the November 10, 2014 due date.

Sincerely,

Widner Michow & Cox LLP

Marcus McAskin

cc: Shannon Flowers, Finance Director
Reba Bechtel, City Clerk

13133 East Arapahoe Road • Suite 100 • Centennial, CO 80112
Tel 303.754.3399 • Fax 303.754.3395 • www.wmcattorneys.com

WIDNER MICHOW & COX LLP

ATTORNEYS AT LAW

SENT VIA EMAIL AND U.S. MAIL (sent via email to robert@ceda.co)

September 19, 2014

Cultural Economic Development Association, Inc.
c/o Robert Fejeran
P.O. Box 223
Black Hawk, CO 80422

Re: Short Term Loan Agreement

Robert:

As you know, this office represents the City of Central as general counsel.

This is a follow up to my July 17th correspondence, a copy of which enclosed herewith.

City Staff informs me that the Cultural Economic Development Association, Inc. ("CEDA") has still not returned the executed Short Term Loan Agreement to the City.

In accordance with the short term loan approved by City Council at the April 1, 2014 Council meeting, the $7,000 loan is to be repaid in full on or before November 10, 2014.

Please make arrangements to have the loan paid in full on or before November 10, 2014. CEDA's check is to be made payable to "The City of Central".

Sincerely,

Widner Michow & Cox LLP

Marcus McAskin

cc: Daniel Miera, City Manager

Enclosure

To: Mayor and Council

From: Daniel R. Miera, City Manager

Date: November 4, 2014

Re: Activity Report

❖ General

- Conducted regular Staff Meetings (Weekly Management Team Meetings).
- Various meetings with staff and individual Councilmembers.

❖ Legal

- Worked with BID legal staff to obtain copies of the 2001 IGA and its amendments.
- Worked with City Attorney McAskin to follow-up with CEDA regarding the repayment of an outstanding loan in the amount of $7,000.
- Began preliminary PPLP lease discussions with City Attorney McAskin.

❖ Finance

- Continued draft budget work with Finance Director Flowers.
- Participated in weekly budget work sessions.
- Proposed changes to the BID's draft FY 2015 Operating Plan.

❖ Planning / Development

- Met with Clear Creek Development Corporation representatives to continue discussions about development within the City.
- Researched the potential of opening an additional access point on the CCP.

❖ Information Technology

- Finalized budget figures with Allen IT for the FY15 budget.
- Worked with Patrick Duffy to complete the primary improvements to Ch.20, on-time and within budget. We will continue to work toward additional improvements on an on-going basis (as time permits).
- Continued to monitor and manage the Central City Facebook and Twitter accounts.

❖ Community Development

- Continued to meet with various business owners/operators, including but not limited to, the Reserve Casino Hotel, and the operator of *Reliving the Past Photo Studio* to discuss

plans for 2015, and how the City and local businesses can partner on the City's anticipated Art Program and/or Downtown Beautification efforts.
- Attended Rotary Meetings.
- Met with Karl Dakin of Economic Strategies.
- Met with representatives of the Gilpin Co. Arts Association, and the former Main Street Central organization.
- Conducted *Cities & Towns Week* presentations for students of Gilpin Co. (4^{th}, 5^{th}, & 7^{th} graders).

❖ **Intergovernmental**

- Attended the I-70 Coalition Quarterly Meeting.
- Attended a Gaming Division Rulemaking Workshop.
- Attended a budget meeting with GAA staff.
- Attended a meeting with the BID (Joe Behm).
- Attended the REDI Meeting with DOLA and OEDIT representatives.
- Met with Jack Lewis of Black Hawk.

❖ **Public Services**

- Conference call with Dan Ault regarding water rights engineering work.
- Notices regarding the Eureka St. improvements and the City Hall Depository were included within the water bill.

❖ **Public Safety**

- Attended CCFD's Budget Hearing with Gilpin County.
- Attended the CCFD Pension Board Meeting.
- Attended a follow-up meeting with Dino Ross regarding the possible formation of a CC Fire District.
- Met with Judge Gloss, and attended Municipal Court proceedings for observation purposes.

FINANCE DEPARTMENT ACTIVIES REPORT

DATE: November 3, 2014

TO: City Manager
Mayor & Council

FROM: Shannon Flowers, Finance Director/Treasurer

- Prepared and filed 3rd qtr Federal 941 and State SUTA reports
- Met with City Manager 2015 Proposed Budget
- Drafter memorandums for Council work sessions on 2015 Proposed Budget
- Continued work on 2015 Budget Draft
- Worked with Black Mountain Software to refine accounting software quote
- October Bank Reconciliation
- Reviewed insurance proposals with insurance brokers and City Manager
- Prepared necessary applications and paperwork for switching to new insurance carrier for health
- Meetings with City Council and staff
- Submitted 33rd Qtr sales tax for Visitors Center
- Attended FEMA training conference call on scope changes
- Updated check listing and cash flow report for Council packet
- Worked with CIRSA on follow up to WC claims
- Began reviewing vendor files for year end Form 1099 preparation
- Processed bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court

City Clerk's Office

To: Mayor Engels, City Council, and Manager Miera

From: Reba Bechtel, City Clerk

Date: November 4, 2014

Re: Bi-weekly Report

- Council minutes and packet prep.
- Misc, special event, election info, building permits, code questions, HP, and zoning information.
- Liquor renewal processed and issued for Famous Bonanza.

Water/PW Department

To: Mayor Engels, City Council, and City Manager

From: Shawn Griffith, Public Services

Date: November 4, 2014

Re: Bi-weekly Report

- **FEMA** – is rewriting the Scope of work using a different pricing strategy. The nearly final award to Central City indicates the City will receive an overall funding of $453,000 including a City obligation of $56,639.00. The approved extension is until December of 2015.

- **Excel project** – is still on schedule to be completed by November 17. The roto-milling and the NEW overlay will begin immediately after that...weather permitting.

- **Water Department** – the award for the $30,000 non-matching grant for a raw water intake and transmission assessment and design, on October 9th staff met with the City engineer and two representatives from an archeology and environmental impact firm. The results of these required evaluations should be available by December 1.

- **Rockslide** – the Parkway reopened all four lanes on Friday 10/31. We will experience some partial lane closures on and off for the next 14 days on the south bound side which will be down one lane on to allow the rest of the rock fence to be placed and the Parkway lights to be placed.

- **Rockslide thanks** – the Public Services Department issued a letter of thanks and acknowledgment to Bob Young for his allowing the rock slide spoils to be placed on his property.

- **Rockslide cost** – the preliminary estimates for the rock slide mitigation are still around $615,000. According to the estimates of our engineer the City saved an additional $700,000 by self-performing ***and*** acting as the General Contractor. This was based on a $50.00 per yard cost (50-60 is industry average) of dynamiting, removal, hauling and mitigation. There was about 27,000 yards moved during the project. My thanks to the crew for all their extra effort and willing support.

To: Daniel Miera, City Manager

From: Terry Krelle, Police Chief

Date:10/31/14

Subject: Bi-Weekly Report

Attended Senior Staff Meetings

Completed normal administrative duties, processed and filed paperwork

Worked on updating the Policy and Procedure manual.

Working on the updated fee schedule.

Attended the Local Emergency Preparedness Committee meeting.

Attended the District Attorney's breakfast meeting with Gilpin Law Enforcement executives.

I worked with QDS Communications and Public Works to get their radio channel operational.

The Department attended Trick or Treat Street at the school.

I worked on the installation of the final security cameras in City Hall.

Outlaw Report 10-12-2014 to 10-25-2014

On 10/12/2014 police responded to the Century Casino on a suspicious item left in the casino. Further investigation revealed drug paraphernalia.

On 10/12/2014 police observed a suspicious vehicle on Prosser St. The vehicle was unoccupied and a 24 hour abandonment tow notice was put on the car.

On 10/12/2014 police stopped a car on Gregory St. for speeding. The driver was arrested for investigation of DUI. The car was towed away.

On 10/13/2014 police responded to Johnny Z's Casino on found narcotics. Police are reviewing surveillance video to identify the owner.

On 10/15/2014 police responded to Gold Mountain Village Apartments on a welfare check. Information regarding the person was forwarded to Lakewood PD.

On 10/15/2014 police responded to the Public Works Shop on a vehicle parked in the parking lot. Police were unable to locate the owner and the car was towed away.

On 10/15/2014 police responded to Bald Mountain Rd. and assisted the Central City Fire Department in locating the source of smoke.

On 10/15/2014 police responded to Gold Mountain Village Apartments on a welfare check. Investigations revealed kids screaming as they were playing.

On 10/17/2014 police responded to Gregory St. on an intoxicated person on the Central City Shuttle. The person got off the bus before police were made contact.

On 10/17/2014 police stopped a car on the Central City Parkway for speeding. The car looked like an unmarked State Patrol police car. The driver was given a warning and advised to remove lights indicative of police equipment.

On 10/17/2014 police responded to the Century Casino on an intoxicated person passed out. Gilpin Ambulance transported the person to the hospital.

On 10/17/2014 police observed a vehicle that ran out of gas on the Central City Parkway. A tow truck was called to assist.

On 10/17/2014 police observed another vehicle that ran out of gas on the Central City Parkway. A tow truck was called to assist.

On 10/18/2014 police were notified of a motor vehicle accident on the Central City Parkway. A car struck and killed a deer.

On 10/20/2014 police responded to a panic alarm from a casino. It was a vacant building being shown by a realtor.

On 10/21/2014 police observed a suspicious vehicle near Nevada Street. Parties were contacted and found to be watching a meteor shower.

On 10/21/2014 police observed a vehicle leaving the Century parking garage as it drove the wrong way on Gregory Street. The driver was contacted and arrested for driving under restraint.

On 10/23/2014 police responded to Miners Mesa Road to assist Black Hawk PD with an arrest for criminal mischief/domestic violence.

On 10/23/2014 police responded to Highway 119 to assist Gilpin County SO with an arrest for driving under restraint/habitual traffic offender.

On 10/24/2014 police observed a vehicle left idling on Lawrence Street. The owners were contacted and said they forgot to turn the car off.

On 10/24/2014 police responded to the Century Casino on found drug paraphernalia. The residents of the room were later contacted and issued a summons.

On 10/25/2014 police responded to the Reserve Casino on an assault during the "Warrant" concert. The victim left the scene before police arrived and refused to return to complete an incident report.

MEMORANDUM

DATE: 31 October, 2014

TO: Daniel Miera / City Manager

FROM: Gary Allen / Fire Chief

RE: **Activity Report**

The Fire Department has responded to 219 incidents as of 31 October, 2014 with 36 incidents being out of City, and of those 16 incidents was for Mutual Aid (MA) to other agencies. Following are the activities the department responded to and conducted for this reporting period.

Thursday 2 Oct., - 00:50 AM / Fire Alarm, 321 Gregory St.

Monday 6 Oct., - 09:15 AM / Medical, 321 Gregory St.

Monday 6 Oct., - 13:59 PM / Medical, 132 Lawrence St.

Tuesday 7 Oct., - 17:10 PM / Fire Alarm, 445 Powder Run Dr.

Tuesday 7 Oct., - 19:29 PM / Fire Alarm, 401 Main St. Black Hawk – MA

Thursday 9 Oct., - 15:40 PM / Medical, 132 Lawrence St.

Monday 13 Oct., - 06:54 AM / Fire Alarm, 203 Eureka St.

Tuesday 14 Oct., - 18:27 PM / Smoke Investigation, MM 7 CCP & Lakegulch

Wednesday 15 Oct., - 08:59 AM / CO2 alarm, Residential Fourth High St.

Wednesday 15 Oct., - 16:25 PM / Fire Alarm, 321 Gregory St.

Wednesday 15 Oct., - 18:47 PM / Smoke Investigation, Bald Mountain Road.

Training

Conduct Rookie Training class at Station 2 and Municipal lots on Hose and Extinguishers on 2 October, and on Communications and alarms on 9 October.

Conduct Regular Dept. Training on Pumps and hose loads.

Attended an Insurance Services Office (ISO) meeting/class in Copper Mountain Fire

Conduct regular dept. training on Ventilation, Ladders and Salvage along with protecting the fire origin.

Conduct Rookie Firefighter class on Saturday 11 October on Forcible Entry, Extrication and SCBA's all day.

Conduct Rookie Firefighter class on review and Wildland on 16 October.

Department attended monthly joint medical training at Timberline Sta. 7 on 22 October.

Conducted Rookie Firefighter class on subject review and class make-up.

Attended a Emergency Management seminar/class at the Grand Hyatt in Denver

Meeting

Met with Joe Ceurvorst, Coal Creek Fire Chief on some training items.

Attend staff meeting at City Hall

Attend city council meetings

Attend a county budget meeting / hearing

Attend and Conduct a Pension Board meeting at City Hall

Attend and conduct a meeting with Dino Ross on Fire District issues.

Met with Brandon Daruna, Gilpin Ambulance and others on the Ebola scare and preparing for a call should one come here.

Apparatus

Take B-31 to AvTech Electronics in Wheat Ridge for some mobile radio work.

Pick up R-31 at Front Range for repairs

General

Work on Budget

Conducted a pre-business fire inspection at 109 Eureka St.

Met with Bob Glasson with TNT Tool, Bob loaned us an extrication tool set to use while we replace our tools which failed all flow tests in September and are now out of service.