



- 2) Auditor will zero out line item w/an asterisk - this is good & bad, becoming a county issue.
- c. **NEW** - Update regarding New Castle wishing to install a pedestrian bridge over the Colorado River between Mr. T's and downtown New Castle. Call from Town of Parachute. Both Carbondale & Silt have expressed needs for FMLD monies.
- d. **NEW** – Discussion on getting a PO Box and possibility of getting an office space during 2012 calendar year.

#### 6. Consent Calendar.

- a. Request made to move Consent Calendar following approval of minutes.
- b. Discussion on the definition of Consent Calendar
- c. Approve Expenses – Andrew will submit billings on the 15<sup>th</sup> of every month.
- d. Discussion on purchase of computer.
- e. Procedure for presenting expenses discussed.

#### 7. Unfinished Business.

- a. Tax Exempt status discussion. Drew and Patti will process paperwork.
- b. Prices on PC, Adobe, QuickBooks for Non-profits - \$1800 at Staples.

#### 8. New Business.

- a. Web site development RFP
  - 1) Blue Tent Marketing of Basalt Presentation
    - Pete Scott introduced by Director Schmela.
    - Director Rippy provided background of FML District to Mr. Scott.
    - Mr. Scott gave a synopsis of Blue Tent to the Board, including a way to process a paperless submission process. Domain names, server setups, email addresses and budgets need to be addressed.
    - Content management systems discussed. Training will be necessary.
    - Website being an asset of the district.
    - Discussion on logo design, various page types & possible photos on website.
    - Possible mission statement presented by Andrew Gorgey.
  - 2) Spruce Creek Multimedia of Rife Presentation
    - Review of proposal presented by Director Samson.
    - Ryan Mackley introduced by Director Samson.
    - Director Rippy provided background of FML District to Mr. Mackley.
    - Ryan feels this website will be low maintenance and simple.
    - Domain can be both .org and .com - using redirect feature.
    - Platforms for hosting & maintenance options discussed.
    - Spruce Creek offers photography or videography services.
    - Discussion regarding multiple websites accommodating mobile devices.
    - 10 pages of content would be sufficient.
    - Discussion on Drupal website.

- 3) Discussion of proposals
  - Discussion regarding the amount of time it will take to get the site up and running.
  - Discussion regarding the geographical location of each website provider.
  - Motion to accept proposal submitted by Spruce Creek with authorization of an expenditure of \$10,000 moved by Director Samson, seconded by Director Schmela. No further discussion. Vote of 3-0
  - Director Rippy will contact Spruce Creek with decision. Contract will be drawn up.
  - Director Schmela will contact Blue Tent
- b. Development of Grant Process and Criteria – GOCO & Mesa process used as an example/template.
  - 1) Project Type
    - Capital Improvements
      - Replacement/Repairs
      - New to include engineering, planning & design
    - Public Services – addressing needs of community
      - Health
      - Safety
      - Welfare
  - 2) Eligibility Criteria
    - Special Districts
      - Water/Sewer/Metro/Ambulance/Fire
      - Hospital – i.e. Grand River Hospital District
    - Non-profit discussion
    - Institutions of education
  - 3) Matching Funds
    - Matching/Mini/Planning Grants
    - Score sheet usage
    - Grant tracking software
  - 4) Bi-annual cycle
    - Review of application processing
  - 5) Working draft / work session
  - 6) Advertise a public meeting after legislation passes
    - Levels of expectations
  - 7) Scoring Matrix
  - 8) Content
    - Who are we, etc.
    - Selection Criteria - Eric
    - Grant Agreement/Contract – Drew
    - Application

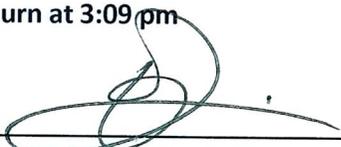
**9. Other Business.**

- a. **Checking account statements given to Patti**

**10. Next Meeting Date and Location.**

- a. **Wednesday, January 18, 2012 at 9:00 am – Garfield County Administration Executive Board Room.**

**11. Adjourn at 3:09 pm**

  
\_\_\_\_\_  
Eric Schmela, Secretary

1.25.12