

**MINUTES OF NOVEMBER 16, 2011 – REGULAR MEETING
GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT**

**CARLSON CONFERENCE ROOM
STUDENT CENTER
COLORADO MOUNTAIN COLLEGE
ROARING FORK CAMPUS AT SPRING VALLEY
3000 COUNTY ROAD 114
GLENWOOD SPRINGS, COLORADO**

1. Call to Order. Meeting Convened 9:18 am.

Roll called by Gregg Rippy

Director Gregg Rippy, Present
Director Eric Schmela, Present
Director Mike Samson, Present

Quorum established.

Also in attendance: Andrew Gorgey, Legal Counsel
Patricia Payne, Administrative Assistant to the Board

2. Additions or Changes to Agenda.

- a. Addition to Unfinished Business – QuickBooks
- b. Addition to Unfinished Business – Invoice & Engagement letter from Andrew Gorgey, Esq., Law Office of Andrew Gorgey, PC

3. Approval of Minutes. Approved Minutes of October 12, 2011 Moved by Director Samson, seconded by Director Schmela. No further discussion. Vote of 3-0.

4. Comments from Public on Items Not Scheduled on the Agenda.

NONE

5. Reports or Updates.

NONE

6. Consent Calendar.

NONE

7. Unfinished Business.

a. Budget

- Draft version has been created. Secretary will email to Directors.
- Checking accounts have been taken care of
- Discussion regarding online banking
- Discussion regarding tax exempt status – Admin Assistant directed to check procedure for setting up tax exempt status

b. QuickBooks

- Discussion regarding purchase of QuickBooks & laptop for the business of the district. Admin Assistant directed to keep check books for the district

c. Invoice & Engagement letter

- Presented by Andrew Gorgey, Esq., Law Office of Andrew Gorgey, PC
- Motion: Moved by Director Samson for payment seconded by Director Schmela to pay invoice. No further discussion. Motion carried 3-0
- Motion by Director Schmela moved to accept the letter of engagement for calendar year 2012: seconded by Director Samson. No further discussion. Motion Carried 3-0
- Discussion of Certification of Insurance and 1099 for Law offices of Andrew Gorgey, PC
- Discussion of federal allowance for mileage on expense reports.

8. New Business.

a. Attorney Working Group/Commissioners, Oct & Nov meetings

- Discussion on purpose of meeting on draft of legislative changes.
- 8 counties attended
- Discussion of Utah County visit by Director Samson & Andrew Gorgey. Fed's take 51%, State take 49%. Utah gives more to counties and cities than Colorado. Utah county visited rec'd \$37 million – Vernal. Taxpayer money not used to build special services Utah residences. Director Samson expressed desire to have the same for Garfield County.

b. Development of Grant Process and Criteria

- Grant application for Mesa County presented, reviewed and discussed
 - Grants/Reimbursement Models/Loans/Matching Funds
 - Percentage of monies requested
- GOCO application presented, reviewed and discussed.
 - Trust fund holds monies from lottery sales
 - Applicants are scored by staff of GOCO
 - Next meeting Dec 14th in Greeley
- Discussion what types of projects to fund
- Discussion on processing grants

- Discussion on seal/logo/designer
- Discussion on Mesa County Website for FMLD
- Discussion on possibility of GARCO Website for FMLD - RFP discussed – each director will bring a proposal for Website design and maintenance. Discussion to purchase domain name
- Resolution to have a workshop meeting outside the boundaries of the district on December 7th @ 11:00 A.M. @ Garfield County Administrative Bldg for the purpose of discussing grant process. Motion by Director Schmela so moved: seconded by Director Samson. No further discussion. Motion Carried 3-0

c. Email received by Director Schmela

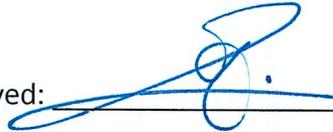
- Not discussed

9. Other Business.

10. Next Meeting Location. Next workshop meeting to be December 7, 2011 11:00 A.M. at Garfield County Administration – Executive Board Room.

11. Adjourn. Meeting Adjourned 11:59 A.M.

Minutes Approved:

 12.7.11

