



HB1041 Preliminary Application Requirements

KIOWA COUNTY

1. A completed application form
2. Description of proposed facility and site
3. Description of the present use and zoning:
a. Location map showing the proposed site and clearly indicating the relationship of the site to the surrounding area within fifty (50) miles from the site if a central office building or power plant is proposed, and within ten (10) miles of the site if another major facility is proposed.
4. Type of facility:
a. Approximate floor space of office building
b. Voltage and length transmission line
c. Power source and generating capacity
d. Function and size of substation
e. Service area
5. Projected development schedule:
a. Estimate maximum number of employees, number of shifts and employees per shift during the following phases: construction, operation and maintenance.
b. Specify any future phases or extensions of the facility and relationship of the facility (if currently foreseen) to larger programs and plans.
c. Specify timetable for planning (e.g., federal permits, state permits, local zoning, etc.).
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e. Describe support facilities (e.g. pollution control parking areas, landscaping, etc.) to be provided.
f. Describe any feasible "non-structural" alternatives to meet the objectives of the proposed site selection and construction.
6. Hazards and emergency procedures:
a. Describe hazards, if any, of fire, explosion and other dangers to the health, safety and welfare of employees and the general public.
b. Describe hazards, if any, of environmental damage and contamination due to materials used at or activities taking place at the proposed facility.
c. Describe emergency procedures to be used in the event of fire, explosion or other event which may endanger the public health, safety and welfare.
d. Describe any prevalent natural hazards that will affect or be affected by development, and describe mitigating measures to be taken to reduce danger due to such natural hazards.



Example of Typical Schedule for HB1041 Permitting Process KIOWA COUNTY

Possible Schedule	
TASK	
Preliminary Application 6.303.1 (b) Submit date	
Completeness, issue a receipt	
County Organization meeting - conference call	
County sets application fee, <10 days	
Applicant submits application fee, <10 days	
Written review to applicant, <30 days	
Preliminary meeting – BCC and staff	
Applicant notifies County to proceed, <30 days	
Community Outreach Meeting	
Final Application 2.201 – 2.303 Submit date	
Completeness , isgtie a receipt	-
Submit notice to newspaper	
Publish notice for BCC hearing on waivers, not <30 days from completeness	
Referral packets out with applicant materials	
Submit notice to newspaper on Final Hearing	
Publish notice for BCC Final Hearing in newspaper, not < 30 days from Completeness	
Referral packets in	
BOCC hearing to waive any submission requirements, consent agenda	
Denied waiver information submitted, > 10 days prior to BCC hearing	
Meeting with applicant on Financial Security and Conditions	
Staff report	
BOCC hearing , >30 days but < 60 days from notice in newspaper	
BOCC decision, <120 days from hearing	•
Set financial security	
BCC Issues 1041 permit	-

The schedule is subject to change. No event date is guaranteed by the schedule. Generally, the BOCC meet the second and last Thursday of each month.