

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, October 7, 2014 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.
2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Bob Spain
Council members	Shirley Voorhies
	Glo Gaines
	Kathy Heider
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of September 18, 25, & October 2; and
City Council minutes: September 16, 2014

PUBLIC FORUM/AUDIENCE PARTICIPATION – (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS –

7. Resolution No. 14-17: A resolution of the City Council of the City of Central, Colorado approving an Engagement Agreement with Alperstein & Covell P.C. for legal services as special water counsel. (Griffith)
8. Central City Promise Program Request – Tyrus Schmalz (Miera)

REPORTS –

9. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting October 14, 2014.

Posted 10/3/14

PLEASE TURN OFF CELL PHONES

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL
CASH ON HAND
10/2/2014**

Total Beginning ENB Cash on Hand 9/11/14	394.95
Deposits to ENB	
Wires Out ENB	-
Cleared Checks	-
<hr/>	
10/2/2014	394.95
<less previously approved & outstanding>	(59.00)
Total ENB Cash on Hand 10/2/14	335.95

Total COB Cash on Hand 9/11/14	1,039,171.77
Deposits to COB	646,133.67
Wires Out COB	(120,225.20)
Cleared Checks	(149,112.30)
<hr/>	
8/14/2014	1,415,967.94
<less previously approved & outstanding>	(277,169.66)
Device Fees Received	
Total COB Cash on Hand 10/2/14	1,138,798.28

Total Beginning Colotrust Cash on Hand 9/11/14	537,149.55
Wires into Account	5,814.13
Wires out of Account	
Total Colotrust Cash on Hand 10/2/14	542,963.68

***The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

TOTAL CASH ON HAND 10/2/14 **1,682,097.91**

**CITY OF CENTRAL
DEBIT CREDIT CARD PURCHASES**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
TOTAL for Debit Cards			-
8/7/2014	Mountain Tool & Feed	Food for PD	29.98
8/7/2014	Avis.com	Car Rental-Chief Conference	350.11
8/7/2014	Safeway	Coffee, Creamer, Chlorox	47.45
8/8/2014	Southwest	Airfare-Chief Conference	425.20
8/8/2014	5.11 Tactical	PD Uniforms	252.03
8/20/2014	Alpha Card Systems	PD ID Software	186.58
8/20/2014	Lowes	Refrigerator Return	(2,499.00)
8/22/2014	Safeway	Batteries for Water Dept	13.88
8/22/2014	Lowes	Refrigerator Purchase	2,134.90
8/25/2014	Summit Sign and Safety	PW Safety Vests	112.79
9/2/2014	Rakuten.com	Printer for FD	199.99
9/4/2014	Full Source LLC	Safety Gear-FD	62.75
9/4/2014	Paracordgalaxy.com	Training-FD	33.46
9/4/2014	Finance Charges	Finance Charges	143.27
Total for Credit Cards			1,493.39
Total for All Cards			1,493.39

CASH FLOW
CHECK LISTING

10/2/2014

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
8/31/14	7300063914	9/22/14	128747	Employee	Payroll Correction Check for hrs	90.00	clrd
8/22/14	216750	9/22/14	128748	DPC Industries	Chlorine	24.00	
9/3/14	13078310	9/22/14	128749	Albert Frei	Riprap and Urban Drainage	814.47	
9/9/14	619544	9/22/14	128750	Bobcat of the Rockies	Switch Strobe Light for PW Equipment	65.04	
9/4/14	5751176669	9/22/14	128751	Christopher Dodge Inc	Nozzle for Vehicle	43.84	
9/19/14	91914	9/22/14	128752	Clear Creek Supply	Hose Clamps, Batteries	48.03	
8/25/14	301935	9/22/14	128753	Gilpin County Arts Assoc	Payroll for Galleries	2,075.00	
9/18/14	1001291	9/22/14	128754	Napa Auto Parts	Auto Parts	1,090.86	
9/2/14	090214c	9/22/14	128755	Office Stuff	Coffe, Folders, Paper	92.68	
9/12/14	11638	9/22/14	128756	Xcel Energy	Electricity	5,873.85	
8/20/14	363457	9/22/14	128757	SSI Emergency Equipment	Mule Litter Wheel	1,358.75	
8/27/14	9528326250	9/22/14	128758	Sturgeon Electric	Repair Light on CCP	4,920.50	
8/23/14	2342682	9/22/14	128759	Grainger	Fire Extinguisher	87.48	
9/1/14	7301466100	9/22/14	128760	Galls Inc.	Uniforms for PD	459.00	
9/13/14	91314	9/22/14	128761	Neff Rental	Excavator Rental	9,425.93	
9/16/14	140901	9/22/14	128762	Pitney Bowes	Postage Machine Lease	177.00	
9/15/14	9704	9/22/14	128763	Gilpin County Historical Society	Employee for Wash Hall	2,325.24	
8/14/14	D707991408	9/22/14	128764	Deere & Ault	General Consulting, Water Acct, Diligence Ap	8,261.00	
8/29/14	897	9/22/14	128765	YESCO	Sign Maintenance	160.00	
9/4/14	90414	9/22/14	128766	Ward Diesel Filter Systems	End Cap for Equipment	266.23	
9/30/14	9920945289	9/22/14	128767	Sprint	Long Distance Fax Service	35.15	
9/22/14	125591	9/22/14	128768	Airgas USA LLC	Oxygen and Nitrogen	50.08	
9/17/14	8605	9/22/14	128769	Air-O-Pure	Restrooms at City Shop and Reservoir	95.00	
9/16/14	43088	9/22/14	128770	LAWS	Decals for Fire Truck	895.00	
6/30/14	20140630	9/22/14	128771	Peak Performance Imaging	Metered Photocopies	169.05	
9/17/14	3291	9/22/14	128772	Gilpin County Public Works	FD Blazer and Dodge Repair	1,418.51	
8/31/14	37249	9/22/14	128773	Finish Line Systems	Metered Photocopies	186.67	
8/20/14	386	9/22/14	128774	Pro Com	Drug Tests	71.00	
8/22/14	72571	9/22/14	128775	Mountain Tool and Feed	PW Supplies	53.31	
9/4/14	inv0880544	9/22/14	128776	Intermountain Safety Shoes	Boots for PW	270.75	
8/25/14	51627	9/22/14	128777	Dash Medical Gloves	Exam Gloves	203.70	
9/4/14	90414	9/22/14	128778	JVA Inc	Stormwater Improvement, Nevada St. Rock	14,700.00	
9/15/14	14920	9/22/14	128779	Intermountain Sweeper	Parts for Street Sweeper	188.48	
8/14/14	240899	9/22/14	128780	Tactron	Name Tags for FD	117.82	
9/4/14	90414	9/22/14	128781	Rex Oil	Fuel	7,161.52	
9/11/14	1881511	9/22/14	128782	Cardmember Services	See Detail on Credit Card Page	1,493.39	
8/28/14	371126	9/22/14	128783	Western Paper Distributing	Trash Bags	209.56	
9/8/14	92194	9/22/14	128784	Brody Chemical Group	Permapatch	1,204.99	
9/6/14	42665110	9/22/14	128785	Psychological Dimensions	PDPD Psychological Exam for New Hire	675.00	
9/2/14	90214	9/22/14	128786	De Lage Landen	Photocopier Leases	535.51	
9/1/14	72770	9/22/14	128787	Hammerlund Construction	Payment #1 for Rockslide-August	45,526.48	
			128788	Wimactel	Payphone Service	70.00	

CASH FLOW
CHECK LISTING

9/11/14	Aug-14	9/22/14	128789	Fentress Architects	CC Comp Plan Phase I, Iron Horse	10,247.22
9/7/14	1494086	9/22/14	128790	Deere Credit Inc	Loader Payments for June-Sept	11,067.44
9/1/14	463100239	9/22/14	128791	University of Colorado	Downtown Design Projects	3,950.00
9/15/14	91514	9/22/14	128792	Charlotte Doll	Bond Fine	47.00
9/15/14	91514	9/22/14	128793	William Mazowski	Bond Fine	15.00
9/15/14	91514	9/22/14	128794	Mitchel Hermann	Bond Fine	67.00
		9/26/14	128795	Employee Payroll	Payroll	167.35
		9/26/14	128796	ICMA-401	Retirement Contributions	2,154.34
		9/26/14	128797	ICMA-457	Retirement Contributions	1,997.67
		9/26/14	128798	ICMA-IRA	Retirement Contributions	381.00
		9/26/14	128799	Law office of Wyn T. Taylor	Employee Garnishment	279.88
6/25/14	6254	10/2/14	128800	BH CC Sanitation District	First Aid Cards	37.90
9/23/14	92314	10/2/14	128801	CIRSA	4th Qtr PC and WC Premiums	37,468.75
9/25/14	63616521	10/2/14	128802	Matthew Bender Co.	CO Peace Office Handbooks	447.74
9/16/14	91614	10/2/14	128803	MCI	Toll Free Phone Service	28.43
9/24/14	1000008	10/2/14	128804	Office Stuff	Envelopes and Batteries	359.79
9/23/14	92314	10/2/14	128805	Xcel Energy	Electricity	138.46
9/16/14	91614	10/2/14	128806	Century Link	Telehone and Fax Lines	924.78
9/30/14	21409236	10/2/14	128807	Utility Notification Center	Line Locates	13.77
9/22/14	92214	10/2/14	128808	Walmart	TV, Rope, Water	585.53
9/19/14	Oct-14	10/2/14	128809	Vision Service Plan	Vision Insurance Premiums	295.54
10/2/14	748645	10/2/14	128810	Pitney Bowes	Scale Rental	32.25
10/2/14	844517	10/2/14	128811	Aflac	Supplemental Insurance	286.50
8/31/14	10006	10/2/14	128812	Allen Technology Advising	Repair Laptop, Monthly IT Maintenance	3,480.00
10/1/14	50723	10/2/14	128813	One Way Inc	Residential Trash Pickup	5,237.85
9/20/14	22875	10/2/14	128814	Kinsco LLC	Parkas for FD	2,599.90
9/27/14	3945	10/2/14	128815	Teryx	Install Printer for FD	65.00
9/16/14	9732163084	10/2/14	128816	Verizon Wireless	Internet for Water General	85.07
9/25/14	92514	10/2/14	128817	USA Communications	PW and City Hall Internet	600.90
9/5/14	1426	10/2/14	128818	Peak Motor Coach	Lightbar Rail	458.70
9/23/14	43129	10/2/14	128819	Peak Performance Imaging	Laserfiche Agreement	900.00

CASH FLOW
CHECK LISTING

10/2/2014

9/2/14	12364264	10/2/14	128820	Integra Telecom	Phone Service	726.57	
9/30/14	93014	10/2/14	128821	Shawn Griffith	Phone Expenses Reimbursement	211.72	
9/2/14	500870282	10/2/14	128822	Modular Space	PW Office	136.60	
9/1/14	50523	10/2/14	128823	Kois Brothers Equipment	PW Truck Repair	5,116.76	
9/23/14	92314	10/2/14	128824	Ian Pierce	Volunteer Firefighter LOSP Payout	601.32	
8/31/14	83114	10/2/14	128825	Union Medical Buckeye Welding	Testing for Police Officer	215.00	
9/25/14	844922	10/2/14	128826	Buckeye Welding	Oxygen	13.00	
9/19/14	91914	10/2/14	128827	Liberty National	Life Insurance Premiums	116.50	
9/18/14	36328	10/2/14	128828	Flatirons Inc	Rockslide Area	5,976.28	
9/26/14	142836	10/2/14	128829	UWI Inc	Dress Jacket and Pants FD	590.00	
9/23/14	2419	10/2/14	128830	Colorado Coach Transportation	Shuttle Service for October	35,929.62	
9/18/14	Oct-14	10/2/14	128831	Assurant	Dental and Long Term Disability	1,784.37	
Outstanding through ENB						Total Issued:	277,169.66
Outstanding through COB						Approved & Sent Checks:	28,341.29
						Cird & Pending Approval:	5,137.24
						Voided Checks:	37.90
						Total Pending Approval 10/7/14	248,790.47

**CITY OF CENTRAL
CITY COUNCIL MEETING
September 16, 2014**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on September 16, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Spain
Alderman Gaines
Alderman Heider
Alderman Voorhies

Absent: None

Staff Present: City Manager Miera
City Clerk Bechtel
Attorney McAskin
Finance Director Flowers
Utilities/PW Superintendent Griffith
Police Chief Krelle
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Voorhies moved to approve the consent agenda containing the regular bill lists for August 21, 28, and September 4, 11, 2014; and the City Council minutes for the meeting on August 19, 2014. Alderman Gaines seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

SECOND READING AND PUBLIC HEARING

Ordinance No. 14-07: *An ordinance of the City Council of the City of Central, Colorado amending certain provisions of Article IX of Chapter 6 and Article I of Chapter 16 of the Central City Municipal Code.*

Attorney McAskin gave background as follows: Ordinance No. 14-07 proposes minor revisions to Chapters 6 and 16 of the Municipal Code. Chapter 16 of the Code is the City's Zoning Ordinance.

Section 16-10-20 of the Municipal Code requires that any proposed amendments to the Zoning Ordinance be referred to the City's Planning Commission for study and recommendation.

The Planning Commission held a public hearing on Wednesday, September 3, 2014 in order to consider the proposed revision to the Zoning Ordinance. Notice of the September 3rd Planning Commission public hearing was published in The Weekly Register-Call on August 7, 2014.

Following the conclusion of the public hearing, Planning Commission made a motion to recommend approval of Ordinance No. 14-07 to City Council. The motion was unanimously approved.

The City Council is being asked to consider Ordinance 14-07 on second reading on September 16, 2014. The proposed Ordinance was considered on first reading on August 5, 2014. Following policy guidance from City Council at the July 15, 2014 work session, the proposed ordinance bans marijuana clubs, businesses, and all other commercial marijuana operations that are not contemplated or authorized by Colorado law or City ordinance.

By virtue of an amendment to the state constitution in 2000 known as Amendment 20, Colorado voters created a limited exception to state criminal laws for persons using marijuana for authorized medical reasons. Pursuant to that amendment, the Colorado legislature declared unlawful *any* operation related to the production and sale of medical marijuana *except* three types of businesses that it authorized via the state Medical Marijuana Code. In a similar fashion, Amendment 64 and its implementing statutes only authorize four types of commercial operations related to retail marijuana: retail marijuana stores and cultivation, products manufacturing, and testing facilities. The City has banned three of the four commercial operations authorized pursuant to Amendment 64, and currently only allows the operation of retail marijuana stores within City boundaries.

Neither state law nor the City's existing marijuana regulations contemplate, authorize, permit, or protect any other type of business related to marijuana. However, City Staff is aware that entrepreneurs are proposing new business models related to marijuana. For example, the City Clerk has received an informal inquiry from a group interested in redeveloping Scarlett's Casino to include a venue for smoking marijuana and consuming other marijuana products, in addition to a movie theater and restaurant. City regulations do not currently permit this type of land use.

Proposed Ordinance No. 14-07 clarifies that the City does not permit any other type of marijuana-related business other than those medical marijuana establishments and retail marijuana stores that the City specifically allows and regulates.

Notice of the City Council public hearing on this proposed Ordinance was published in The Weekly Register-Call on August 7, 2014. A copy of the publisher's affidavit is on file with the City Clerk's office.

Mayor Engels clarified that this proposed Ordinance does not change our existing uses allowed. Attorney McAskin replied that is correct with only medical and retail sales of marijuana currently allowed. Mayor Engels opened the public hearing at 7:07 p.m. and invited comment.

Kathleen Ashbaugh, 440 Spring Street, stated that this ordinance is in direct conflict with the recent visioning meetings which discussed the City considering new business types. Marijuana testing would bring additional jobs and smoking clubs may increase foot traffic. There are other communities such as Nederland, Denver, and Colorado Springs that have allowed smoking clubs and this is an opportunity for the City to step outside the box and be bold.

Judy Laratta, 113 Spruce Street, stated that the City looks for reasons to turn down business and we need to take a look at all options.

With no additional comments offered, Mayor Engels closed the public hearing at 7:11 p.m.

Alderman Gaines moved to adopt Ordinance No. 14-07: An ordinance of the City Council of the City of Central, Colorado amending certain provisions of Article IX of Chapter 6 and Article I of Chapter 16 of the Central City Municipal Code. Alderman Voorhies seconded. Alderman Heider stated that Central City did issue the very first Retail Marijuana License in the country and at this time does see the benefit for this business type. Alderman Gaines added that we would like to be discretionary about new businesses. Mayor Engels clarified that though there are some smoking clubs open in Colorado, they are not approved by State Law. When Mayor Engels called the question, the motion carried unanimously.

ACTION ITEMS: NEW BUSINESS

Resolution No. 14-15: *A resolution of the City Council of the City of Central, Colorado recognizing Colorado Cities and Towns week, October 20-26, 2014 and encouraging all citizens to support the celebration and corresponding activities.*

City Manager Miera explained this proposed resolution supports the Colorado Municipal League's initiative to create a week to acknowledge and celebrate the work that municipal government does day in and day out. It assists in communicating a unified statewide message that cities and towns are committed to making Colorado a wonderful state in which to live, work, and play. CML is sponsoring the *Colorado Cities & Towns Week* to encourage municipalities to inform their residents, in a unique way, about the vital services provided by their city or town. Central City plans to raise public awareness about the services the City performs and educate the public on how municipal government works. The City will participate in youth engagement activities, public outreach (PSAs and other electronic media), and related community events.

No outlay of any funds will be necessary, however there will be a minimal time commitment from the City Manager and/or staff to participate in certain activities.

Mayor Engels acknowledged Manager Miera for the collaboration with CML to customize the materials for Central City.

Alderman Gaines moved to approve Resolution No. 14-15: A resolution of the City Council of the City of Central, Colorado recognizing Colorado Cities and Towns week, October 20-26, 2014 and encouraging all citizens to support the celebration and corresponding activities. Alderman Spain seconded, and without discussion, the motion carried unanimously.

2013 Audit Presentation

Finance Director Flowers gave the background as follows: in April of this year, John Cutler & Associates performed an audit of the City's financial procedures, practices, and financial statements for the year ended December 31, 2013. Over the course of the past few months staff and John Cutler & Associates have worked together to draft and prepare the finalized 2013 Audited Financial Statements. The financial statements illustrate the financial transactions of the City over the course of 2013 and present the City's financial information, in whole and as separate units, as of December 31, 2013. This was a clean audit as per the Opinion Letter from John Cutler and Associates, LLC.

Prior to submitting the Audited Financial Statements to the State as required by law, it is necessary for Council to formerly accept and approve the document. The City obtained an extension for filing with the State until September 30, 2013 due to late receipt of the BID's audited information.

Alderman Heider recognized this is a very good result given with our antique accounting system. Council concurred. Alderman Voorhies added this is an excellent document to review as we head in to the 2015 Budget cycle.

Alderman Voorhies moved to accept and approve the City of Central's 2013 Audited Financial Statements. Alderman Spain seconded, and without discussion, the motion carried unanimously.

Acceptance of 2015 CIRSA Property/Casualty & WC Quotes

Finance Director Flowers explained as follows: the City has received CIRSA's Preliminary Contribution Quotes for 2015 Property/Casualty and Workers' Compensation Insurance coverage. In order for CIRSA to finalize the Quotes it is necessary for City Council to formally accept the quotes. By doing so, Council is choosing the City's insurance carrier for Property/Casualty and Workers' Compensation for 2015. CIRSA requires acceptance of their Preliminary Quotations by October 1, 2014.

FISCAL IMPACTS:

Property/Casualty – The Preliminary 2015 quote is \$79,042. This is a decrease of 8% (\$7,192) from 2014's accepted premium amount. This decrease reflects a decrease in property/casualty claims from those made in 2013 as well as the fact that no major changes in equipment and/or vehicles are projected for the upcoming year. If major purchases for equipment and/or vehicles does happen during 2015, a premium adjustment will be sent to the City when the assets are added to the policy. For reference, between 2013 and 2014 there was an increase of 10%.

Workers' Compensation – The Preliminary 2015 quote is \$54,738. This is a decrease of 13% (\$8,903). This decrease is reflective of a slight decrease in expected salaries and wages in 2015 due to not filling some open positions and a decrease in wages in some departments due to hiring staff at lower rates more in line with the Pay Plan during 2014. Further, the City has had fewer workers compensation claims to date during 2014, also reducing the premium quote. For reference, between 2013 and 2014 there was an increase of 39%.

In May, the Finance Director prepares and submits to CIRSA information regarding the City's plans for personnel costs, property and equipment for the following year. CIRSA then uses this information along with the City's loss and claims history to prepare quotes for Property/Casualty and Workers' Compensation insurance coverage. Quotes are generally received at the beginning of September for approval by City Council. Once accepted by City Council, staff executes the Acceptance Form and returns it to CIRSA thereby committing to the quoted coverage for the following year.

The City did not request bids from other insurance agencies for 2015 because CIRSA is a preferred insurance provider for municipalities based on the advantages of participating in a pooled insurance group where all losses and gains are spread equally among all members. This method of pooling gains and losses generally equates to better pricing.

Mayor Engels noted that these quotes get us closer to the rates from 2 years ago.

Alderman Voorhies moved to accept the 2015 CIRSA Property/Casualty and Workers' Compensation quotes. Alderman Spain seconded, and without discussion, the motion carried unanimously.

Resolution No. 14-16: *A resolution of the City Council of the City of Central, Colorado establishing certain financial procedures specific to authorized check signatories.*

Finance Director Flowers explained that with her return from Bosnia and with the new City Manager on staff, the Finance Director no longer needs the Finance Clerk to be an authorized signatory on bank accounts. It is necessary for Council to update those persons authorized to sign checks. Resolution 14-16 establishes those elected officials and employees that are authorized to sign checks issued by the City. Resolution 14-16 removes Whitney Blake and adds Daniel Miera as a signatory.

As it is sometimes necessary for City employees to use credit or debit cards in order to make some purchases or reservations, Resolution 14-16 also recognizes that in these cases, only one (1) authorized signature will be required and lists the City employees who are authorized to have and use a City credit or debit card.

Alderman Heider moved to Resolution No. 14-16: A resolution of the City Council of the City of Central, Colorado establishing certain financial procedures specific to authorized check signatories. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

Manager Miera referred to the staff reports and opened the topic to Council questions.

Alderman Voorhies thanked Manager Miera for his budget guidelines to the Department Heads. Mayor Engels added that we appreciate him giving the budget process a fresh set of eyes and looking at all line items.

Alderman Gaines asked about the number of fire alarm call outs to 321 Gregory. Fire Chief Allen responded that it is an old alarm system and they are working to find the problem.

Alderman Gaines asked about the award to the Police Department referenced in the staff report. Chief Krelle explained they have received the American Spirit Award for communities under 10,000 that with limited resources still provide uncompromising professional service. Mayor Engels added his acclamation to the Chief and PD Staff.

COUNCIL COMMENTS

Alderman Voorhies thanked staff and the Public Works crew for all their work on the Parkway rock slide event and hopes that in two weeks it can be reopened and safe for everyone.

Alderman Heider added that it is amazing how fast the work is going with the large amount of material to be removed. Mayor Engels offered kudos to Utilities/PW Superintendent Griffith and the crew for their efforts to get the work done and adding the second shift to move the rock/dirt material while the road is open to move it forward more quickly.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Joe Behm, CCBID, thanked the Council for allowing the BID to make a case to continue the shuttle service. The casinos would like to request \$50k for marketing and events in the 2015 Budget which will include some new events and added that the BID would like to do some promotions at the end of the year stating “1-70 and the Central City Parkway are now open. Come on up.”

At 7:37 p.m., Alderman Spain moved to go into Executive Session – Pursuant to C.R.S. 24-6-402(4)(b) and (4)(e) to discuss specific legal questions and to instruct negotiators concerning pending water rights cases concerning the City of Central and to invite City Manager Miera and following the session to reconvene Council if action is needed. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

At 8:21 p.m. Mayor Engels reconvened the meeting and directed City Manager Miera to contact the Water Attorney regarding water matters.

At 8:22 p.m. Mayor Engels adjourned the meeting.
The next Council meeting is scheduled for October 7, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM # 7

CITY COUNCIL COMMUNICATION FORM

FROM: Shawn Griffith

DATE: October 7, 2014

ITEM: Resolution No. 14-17: A resolution of the City Council of the City of Central, Colorado approving an Engagement Agreement with Alperstein & Covell PC for legal services as special water counsel.

NEXT STEP: Council Motion

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** The proposed resolution approves an Engagement Agreement for retaining the services of a Water Attorney to assist, advise, and represent the City in water related issues.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution 14-17.
- III. **FISCAL IMPACTS:** \$50,000 in 2015 Proposed Budget
- IV. **BACKGROUND INFORMATION:** This was as a result of the need to seek new Counsel to represent the City on legal issues related to water rights and water related issues.
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**
Council may take one of the following actions:
 1. Move to approve.
 2. Amend the Resolution
 3. Move to deny.

**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 14-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO APPROVING AN ENGAGEMENT AGREEMENT WITH ALPERSTEIN
& COVELL P.C. FOR LEGAL SERVICES AS SPECIAL WATER COUNSEL**

WHEREAS, the City of Central is authorized to enter into contracts for lawful purposes for the protection of the health, safety, and welfare; and

WHEREAS, the City Council of the City of Central, Colorado, desires to retain legal services as special water counsel; and

WHEREAS, the City Council desires to retain Alperstein & Covell P.C. ("Contractor") to provide such services; and

WHEREAS, the Contractor represents that it is qualified to perform the services requested by the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:

Section 1. The City Council hereby approves the attached engagement agreement Alperstein & Covell P.C., and authorizes the Mayor to execute said agreement, as provided in the attached **Exhibit A**.

Section 2. **Effective Date.** This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 7th day of October, 2014.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

By: _____
Reba Bechtel, City Clerk

EXHIBIT A
ENGAGEMENT AGREEMENT
ALPERSTEIN & COVELL P.C.

ALPERSTEIN & COVELL, P.C.

ATTORNEYS AT LAW

DONALD W. ALPERSTEIN
CYNTHIA F. COVELL
NEIL E. AYERVAIS
ANDREA L. BENSON

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DENVER, COLORADO 80202-4903

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alb@alpersteincovell.com

GILBERT Y. MARCHAND, JR.
Of Counsel

TELEPHONE (303) 894-8191
FAX (303) 861-0420

September 23, 2014

Mayor Engels and City Council
City of Central
141 Nevada Street
Central City, CO 80427

RE: Engagement Agreement

Dear Mayor Engels and Members of the City Council:

Thank you for selecting Alperstein & Covell P.C. to provide legal services as special water counsel for the City of Central. We have been working closely with your City Attorney, Marcus McAskin, as well as Daniel Miera and Shawn Griffith, to help the City address some immediate issues with pending water court cases. We have enjoyed working with them, and look forward to continuing with these and other water matters as the City may request.

By way of background, Alperstein & Covell, P.C., was formed in 1985 in Denver, Colorado, and is currently comprised of four shareholders, Donald Alperstein, Neil Ayervais, Andrea Benson and me. Donald, Neil and I have each been practicing law for over 30 years and Andrea has been practicing for over 10 years. In addition, Alperstein & Covell has an "of counsel" relationship with Gilbert Marchand, an experienced water attorney who works with our firm as needed to provide clients with efficient, cost-effective legal representation. We have considerable experience in the field of water law, and particularly in representing municipal water providers.

We have been asked to represent the City of Central as special water counsel. We will perform such services and duties with regard to the City's water rights, water supplies, and related matters as the City requests. I will have primary responsibility for performing these services for the City, together with my partner Andrea Benson. We anticipate that both of us will be available to perform work for the City, and the City should feel free to contact either one of us with regard to the work we are performing. In addition, our "of counsel" attorney Gib Marchand may work with us on the City's matters from time to time. Other lawyers of this firm, as well as law clerks and paralegals, may work on the City's legal matters to better enable us to

Mayor Engels and City Council
September 23, 2014
Page 2 of 4

provide the City with quality legal services at a reasonable cost. All work of non-lawyer personnel will be done under the supervision of an attorney and the law firm will be directly responsible for such work.

As lawyers, our conduct is governed by the Colorado Rules of Professional Conduct, which provide that when a lawyer's client is an organization, the lawyer's duties are owed to the organization as a whole, and not to any one constituent. However, since an organization must operate through its constituents, we will take direction from the city attorney or a designated city staff member unless we have an ethical obligation to do otherwise.

Fees for our time spent as the City's water counsel will be computed on an hourly basis with my services and Andrea's being charged at a municipal rate of \$250.00 per hour. Gib Marchand and other attorneys in our firm will be billed to the City at hourly rates equal to or lower than Andrea's and mine. Hourly rates for law clerks and paralegals range from \$50.00 to \$150.00 per hour. Our rates are generally subject to change on thirty (30) days' notice, but we will maintain our rates to the City for a period of one year from the date of engagement. An attorney's travel time is billed at one-half of his or her hourly rate.

The firm charges separately for out-of-pocket expenses such as long distance telephone calls, copying costs (\$.15 per page), consulting fees, fax transmissions (\$.50 per page), depositions, postage, filing fees and the like. Costs are itemized on our statements to our clients.

Alperstein & Covell bills clients monthly, and expects payment within 30 days. We reserve the right to terminate our attorney-client relationship for nonpayment of fees or costs.

We will keep you well informed of the progress of our work on behalf of the City. The firm will accommodate all reasonable reporting and consulting requests submitted to it by the City concerning water matters and will timely supply the City with copies of all relevant communications, pleadings or other documents prepared or received by the firm. Most of the files are now electronic, and documents and other information from the files will generally be provided electronically. Paper files are open to you for your inspection at any reasonable time. Upon completion of our representation in any particular matter, our electronic files will be archived, and paper files will be closed and placed in storage. Closed files may be destroyed five years after completion of representation in a particular matter.

Alperstein & Covell takes pride in providing personalized, high quality and effective legal services at reasonable rates. We welcome client input regarding the manner in which

Mayor Engels and City Council
September 23, 2014
Page 3 of 4

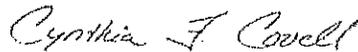
services are delivered and we remain flexible in addressing client budgetary constraints and/or concerns. Our firm maintains the policy and practice of personally and promptly discussing, without charge, any question or issues a client may raise concerning the firm's services or billing, and regularly initiates discussions with clients on matters the firm believes merit special attention.

Based on the information we currently have, a review of current and former clients of the firm indicates an absence of actual conflicts of interest in representation of the City. If, after learning more about the City's water matters, we determine that any conflict exists in our representation, we will notify you immediately, and will work with the City to resolve the conflict in an efficient and ethical manner. Furthermore, should you or we determine that a conflict exists in respect to any legal work that we recommend or undertake on behalf of the City in the future, we will likewise work with the City to resolve the conflict. Our firm strives always to maintain the highest level of professional and ethical standards.

If the terms and conditions of this engagement letter accurately reflect our agreement, please sign where indicated below and return a signed copy to us.

Thank you for the confidence you have shown in our firm and in me by asking us to serve as special water counsel to the City. We will endeavor to represent you diligently and competently.

Sincerely yours,



Cynthia F. Covell

The foregoing engagement agreement is accepted and agreed to.

Date: _____

City of Central, Colorado

By: _____

Title: _____

Cc: Daniel Miera, City Manager
Marcus McAskin, Esq.



AGENDA ITEM # 8

CITY COUNCIL COMMUNICATION FORM

FROM: Daniel R. Miera, City Manager

DATE: October 7, 2014

ITEM: Central City Promise Program Request – Tyrus Schmalz

NEXT STEP: Review and take action on a Promise Program request for scholarship for Tyrus Schmalz in the amount of \$5,000.00 for continuing post-secondary educational tuition assistance in 2014.

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** The Central City Promise Program was initiated by City Council to encourage high school graduates and G.E.D. recipients of Central City to make post-secondary education a priority. The Promise Program helps make it possible for Central City residents to attend a university, community college or trade school by providing assistance with the costs associated with attending one of these educational institutions.

Mr. Schmalz has submitted all of the required information and paperwork (*please see attached*) and is requesting Promise Program funds in the amount of \$5,000.00 in 2014. Mr. Schmalz is continuing his post-secondary education at Colorado State University and has received a previous Promise Program disbursement for \$5,000.00 in 2013. The Promise Program Guidelines limit the amount that an individual can receive to a total of \$20,000 or four (4) years of funding.

- II. **RECOMMENDED ACTION / NEXT STEP:** Review Promise Program request for scholarship and determine whether to grant funding. Move to award Tyrus Schmalz with continuing post-secondary educational tuition assistance in the amount of \$5,000.00.

III. **FISCAL IMPACTS:** The 2014 Budget has \$15,000 allocated for the Promise Program; however, the line-item was administratively frozen through previous budgetary discussions with the Council. This is the only formal request received-to-date for FY 2014. Granting the above request will release the line-item from its frozen status and leave a remaining balance of \$10,000.00.

IV. **BACKGROUND INFORMATION:** Please see the attached Guidelines, Application, Affidavit, Letter of Request, and Transcripts provided by the applicant.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

VII. **SUMMARY AND ALTERNATIVES:**

1. Make a motion to award Tyrus Schmalz with continuing post-secondary educational tuition assistance in the amounts of \$5,000.00.
2. Make a motion to award a lesser amount to the applicant.
3. Deny the tuition request.



CENTRAL CITY PROMISE PROGRAM POST SECONDARY EDUCATION SCHOLARSHIP

The Central City Council would like to encourage high school graduates and G.E.D. recipients of Central City to make post-secondary education a priority. The Council feels that post-secondary education is an important and would like to help make it possible for Central City residents to attend a university, community college or trade school. This program is designed to assist with the costs associated with attending one of these educational institutions.

Qualification

- Applicant must have been a resident or currently be a resident of Central City. The award will be graduated on the basis of length of attendance in a school system and resident of Central City as follows:

<u>Length of Attendance</u>	<u>Benefit</u>
K-12	100%
7, 8 & 9	75%
10-12	25%

- Applicant must have graduated from a local high school with a diploma or received a G.E.D.
- Applicant must be accepted into a form of post-secondary education or trade school at the time that the application is made.
- *Initial* application for funds must be made within five (5) years of receiving diploma or G.E.D. unless interrupted by military service.
- Continuing applicants **MUST** maintain a GPA of 2.5 or higher.

1ST Time Application Guidelines

- Complete the attached application in its ENTIRETY
- Provide a copy of your high school diploma or G.E.D. certificate
- Provide proof of residency within City to establish award percentage. Proof can be transcripts from schools attended and/or an affidavit from the property owner. (Affidavit attached)
- Provide one (1) letter of recommendation from a teacher or school administrator
- Provide one (1) letter of recommendation from a community member or someone not affiliated with the school
- Provide a letter introducing yourself to City Council. Describe your participation in school and in the community, any special honors or awards received, what you hope to do in the future and any other information that you think the City Council may want to know about you.
- Include a copy of your acceptance letter to you post-secondary educational institution.

- A copy of your class schedule-ONLY required if you have already registered for classes
- All of the above information should be submitted in one complete package to the City Manager.

Continuing Application Guidelines

- Complete the attached Application in its ENTIRETY
- Provide a copy of post-secondary education transcript that shows a GPA of 2.5 or higher
- Provide a letter to City Council requesting to continue your scholarship and briefly describe how your post-secondary education is progressing.

Program Guidelines

Once all of the required information has been submitted to the City Manager, it will be put on the Agenda for Council's review at the next regularly scheduled Council Meeting. The applicant will be informed of this date. It is recommended that the applicant be present at the meeting if possible. City Council meetings are held on the 1st and 3rd Tuesday of every month beginning at 7 p.m. In order for your application to be included on the Agenda all required information must be received by the City Manager NO LATER THAN noon on the Wednesday prior to a Council Meeting. For example, if Council's next meeting is on July 6th, all application materials must be received no later than noon on June 30th. If your application is approved then a check will be cut and mailed directly to your educational institution following the meeting. **Please plan your application submission and tuition due dates accordingly.**

- An applicant can receive no more than \$5,000 per calendar year
- An applicant's funding will be capped at four (4) years or \$20,000.
- Awards can be used for tuition, associated fees, books and other supplies specifically required for a class only. Room and board are not qualified expenses. Council has the discretion to determine whether or not they feel that an expense is allowable.
- Awards will be made out directly to the post secondary institution unless the applicant and/or another party have already made payment.
 - In the case that payment has already been made and the applicant and/or another party need reimbursement, the applicant must provide proof of payment and note in their application that reimbursement is requested.
- Reimbursement for books and other supplies requires a receipt
- All scholarship funding is based on Council's discretion and the amount of funding budgeted for the fiscal year.

If you have any questions or need additional information please feel free to contact the City Manager at (303) 582-5251.



CENTRAL CITY PROMISE PROGRAM SCHOLARSHIP
APPLICATION

First Application _____ Continuing Application X

Name Tyrus Schmalz

Physical Address 221 W 1st High St

Mailing Address PO Box 92

Phone 303-594-2694

Birth Date 1/7/1995

High School Graduation Date/G.E.D. 5/18/2013

Grades during which you were a resident of Central City 4.2 GVA

Name of Post Secondary Institution Colorado State University

Address of Institution CSU Office of Admissions
 1062 Campus Delivery
 Fort Collins, CO 80523-1062

Total Funds Requested \$ 5,000

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

1. Provide a copy of your high school diploma or G.E.D. certificate
2. Provide proof of residency within City to establish award percentage. Proof can be transcripts from schools attended and/or an affidavit from the property owner. (Affidavit attached)
3. Provide one (1) letter of recommendation from a teacher or school administrator
4. Provide one (1) letter of recommendation from a community member or someone not affiliated with the school
5. Provide a letter introducing yourself to City Council. Describe your participation in school and in the community, any special honors or awards received, what you hope to

do in the future and any other information that you think the City Council may want to know about you.

6. Include a copy of your acceptance letter to your post-secondary educational institution.

For Continuing Applicants

7. A copy of your class schedule-ONLY required if you have already registered for classes
8. Provide a copy of post-secondary education transcript that shows a GPA of 2.5 or higher
9. Provide a letter to City Council requesting to continue your scholarship and briefly describe how your post-secondary education is progressing.

I hereby certify that the information provided in this application and all accompanying documents is true and correct to the best of my knowledge.

Signature: *Yvonne Schmalz* Date: 9/11/14

I hereby authorize the faculty and staff of Colorado State University to release information regarding my academic performance to the City Manager, City of Central.

Student's Signature: *Yvonne Schmalz* Date: 9/11/14

Guardian's Signature: *Yvonne Schmalz RN* Date: 9/12/14



AFFIDAVIT OF RESIDENCY

I, Gwen Schmalz, either currently own/rent a residence in the City of Central or have in the past owned/rented a residence in the City of Central.

The property address is/was 221 W. 1st High St. and, I hereby attest to the fact that Tyrus Schmalz resided at this property while attending the
(Name of Applicant)

following years of kindergarten through twelfth (12th) grade: K-12
(list grades attended as a resident)

I hereby certify that the information provided in this application and all accompanying documents is true and correct to the best of my knowledge.

Signature: Gwen Schmalz Date: 9/11/14

Printed Name: Gwen Schmalz
Tyrus Schmalz

Applicant Signature: Tyrus Schmalz Date: 9/11/14

Dear Central City Council,

I am writing you today to request for the continuation of the Central City scholarship for the Fall and Spring 2014/2015 academic school year at Colorado State University (CSU).

I am starting my second year at CSU, and I am very much looking forward to continuing my education. Last year went very well, I finished with a 3.9 GPA and I was very happy with the classes I was able to take. I am still majoring in Health and Exercise Science with a concentration in Sports Medicine, and am making my way through the mandatory course content. During these next two semesters I will be diving deeper into the major and I will be taking classes that specifically have to do with exercise and sports training which is what I want to do after I graduate. I am very excited I am able to continue my post-secondary education and look forward to what's to come.

Sincerely,

Tyrus Schmalz

FAMweb

Explanation of Grades

Student: Tyrus Phillip Schmalz

Fall Semester 2014 Curriculum

Program: BS Health and Exercise Science/Sports Medicine

Level: Undergraduate

Major(s)	Concentration(s) / Specialization(s)	Dept
Health and Exercise Science	Sports Medicine	Health and Exercise Science

Undergraduate Level Summary

Overall Credit Hours Earned: 44.00

Transfer Credit Hours Earned: 16

CSU Credit Hours Earned: 28.00

CSU GPA Credits Hours: 28.00

CSU Grade Points: 109.00

CSU Cumulative GPA: 3.892

End of Summer Session 2014 Academic Standing: Not Available

Undergraduate Level Detail

Course Work In Progress

Fall Semester 2014

Course	Title	Credits
CHEM 111	General Chemistry I	4.00
CHEM 111	General Chemistry I	0.00
CHEM 112	General Chemistry Lab I	1.00

PSY 320	Abnormal Psychology	3.00
SPCM 100	Communication&Popular Culture	3.00
SPCM 200	Public Speaking	3.00

Completed Course Work

Spring Semester 2014 Sophomore

Dean's List

Course	Title	Credits	Grade
HES 120	Introduction to Health and Exercise Science	1.00	A
HES 145	Health and Wellness	3.00	A
HES 207	Anatomical Kinesiology	3.00	A
HES 207	Anatomical Kinesiology - Lab	0.00	NGC
KEY 192A	Key Community Seminar-Key Academic Seminar	1.00	A
LIFE 102	Attributes of Living Systems (GT-SC1)	4.00	A
LIFE 102	Attributes of Living Systems (GT-SC1) - Evening Lab	0.00	NGC
MATH 125	Numerical Trigonometry (GT-MA1)	1.00	A

Term Summary

Attempted Hours: 13.000

Hours Earned: 13.000

Quality Points: 52.000

Term GPA: 4.000

End of Term Academic Standing: Good Standing

Fall Semester 2013 Sophomore

Course	Title	Credits	Grade
CO 150	College Composition (GT-CO2)	3.00	B
ETST 100	Introduction to Ethnic Studies (GT-SS3)	3.00	A
HES 332F	Techniques of Teaching Individual Sports-Weight Training	1.00	A
KEY 192C	Key Community Seminar- Key Academic: Psychology of Diversity	3.00	A
MATH 118	College Algebra in Context II (GT-MA1)	1.00	A
MATH 124	Logarithmic and Exponential Functions (GT-MA1)	1.00	A
PSY 100	General Psychology (GT-SS3)	3.00	A

Term Summary

WEEKLY CLASS SCHEDULE

Hover over the courses shown below for details.

Term: Current Term

	Mon	Tue	Wed	Thu	Fri
7am					
8am					
9am					
10am	PHYS 100		PHYS 100		PHYS 320
11am	PHYS 200	PHYS 111	PHYS 200		PHYS 200
12pm	PHYS 100	PHYS 112	PHYS 100		PHYS 100
1pm	PHYS 111		PHYS 111		PHYS 111
2pm					
3pm					
4pm					
5pm					
6pm					
7pm					

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To: Mayor and Council
From: Daniel R. Miera, City Manager
Date: October 7, 2014
Re: Activity Report

❖ General

- Conducted regular Staff Meetings (Weekly Management Team Meetings).
- Various meetings with Staff.
- Attended a portion of the Election Equipment Testing process at the County.

❖ Legal

- Worked with City Attorney McAskin to follow-up with CEDA regarding the repayment of an outstanding loan in the amount of \$7,000.
- Worked with City Attorney McAskin to follow through with the replacement of Mr. Williamson with Ms. Covell and her firm (Alperstein & Covell) as Water Counsel.
- Worked with City Attorney McAskin to complete and execute the Economic Development contract with Economic Strategies, LLC.

❖ Finance

- Continued draft budget work with Finance Director Flowers.
- Proposed modifications to the terms of our existing Line of Credit agreement.
- Worked with Finance Director Flowers to clarify the City's previous Mill Levy certifications with respect to previous debt service allocations.
- Received and reviewed the BID's draft FY 2015 Operating Plan.
- Worked on personnel matters, including but not limited to, plans relating to an upcoming mandatory employee training program, as well as various policy changes.
- Discussed potential improvements to the Water Rate billing schedule; began exploring the potential to balance a reduction in certain base fees and the maintenance/improvement of the current and future fiscal condition of the enterprise fund.

❖ Planning / Development

- Continued proposal discussions with D+K and Fentress regarding the Comprehensive Plan – a revised proposal should be forthcoming in the next week or so.

- Continued discussions with a consultant from JLL regarding development incentive packages.
- Contacted Iron Horse representatives regarding the balance of their planning services deposit.

❖ Information Technology

- Met with Allen IT to discuss and plan for the FY15 budget.
- Worked with Patrick Duffy to push forward the needed improvements to re-establish and improve the Public Access Program (Ch. 20) – the process is ongoing, however the basic service is currently up and running ahead of schedule. Some of the related City Hall improvements have been completed, while others are still in progress.
- Continued to manage content on the Central City Facebook and Twitter accounts.

❖ Community Development

- Met with Patrick Harton from Colorado Coach to discuss Shuttle Agreement options for FY 2015.
- Met with Chuck Spencer from the KOA to discuss future plans and opportunities.
- Continued to meet with various business owners/operators.
- Attended Rotary Meetings.
- Participated in an interview with The Mountain-Ear.
- Met with Diane Anderson regarding the Gilpin Co. Tobacco Education program.
- Met with representatives of the BID to discuss plans for working closer together in FY15 and beyond.

❖ Intergovernmental

- Attended a meeting with CML Executive Director Mamet and Mayor Engels.
- Attended the CML Fall 2014 District 3 Meeting.
- Attended the Monthly GAA meeting.
- Attended the Monthly BID Meeting.
- Met with Don Sandoval from DOLA to discuss grant opportunities for FY 2015.

❖ Public Services

- Continued work activities related to the CCP rockslide.

❖ Public Safety

- Discussed possible updates to the City's Fee Schedule with Chief Krelle.
- Met with Roger Baker to discuss an interim solution to the issues surrounding the unincorporated area of the County that is technically uncovered with respect to Fire Protection Services.

DATE: October 2, 2014

TO: City Manager
Mayor & Council

FROM: Shannon Flowers, Finance Director/Treasurer

- Met with Department Directors on operations and capital budget requests for 2015 Draft Budget
- Met with City Manager on Community Development and General Administration budget requests for 2015 Draft Budget
- Met with City Manager and Finance Clerk on Water Fund and possible rate structures
- Continued work on 2015 Budget Draft
- Worked with Finance Clerk on getting additional quotes for accounting software and revising quotes received from vendors
- Updated and revised 2014 YE Projections
- Finalized 2013 Audit and submitted to State Auditor's Office
- Meetings with City Council and staff
- Worked with Evergreen National Bank on extension of Line of Credit (expires at end of year)
- Prepared and submitted State Volunteer Fire Fighter Retirement Grant Match
- Researched and prepared memorandum to City Manager on Property Tax Allocation
- Updated check listing and cash flow report for Council packet
- Worked with Insurance Brokers to get 2015 quotes for health, dental, vision and LTD&D and scheduled meetings with brokers for review and employees for open enrollment
- Filed Workers' Compensation Claim and facilitated doctor follow-ups
- Received Historic Preservation Annual Funding from State in the amount of \$410,817.82. This is 7%, or \$34,904 less than was received in 2013 and 1%, or \$4,988 less than was budgeted for the year.

- Processed bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court
- Finance Clerk addressed problems with postage machine and renewal of equipment lease

To: Mayor Engels, City Council, and Manager Miera

From: Reba Bechtel, City Clerk

Date: October 7, 2014

Re: Bi-weekly Report

➤ Council minutes and packet prep.

➤ **IMPORTANT ELECTION DATES**

- Oct 14-17 Ballots mailed to all voters:

City of Central Mayor (vote for one)
Ronald E. Engels
Robert Fejeran

City of Central Alderman (vote for two)
Judy Laratta
Kara R. Tinucci
Shirley Voorhies
Bobbie Hill
Janet Thompson

- Oct 20 Voter Service & Polling Center (VSPC) open at Gilpin County Courthouse 203 Eureka St 8-4:30 M-F; 9-1 Sat; 7-7
- Nov 4 ELECTION DAY

➤ Misc, special event, election questions, building permit, code questions, HP, and zoning information.

To: Mayor Engels, City Council, and City Manager

From: Shawn Griffith, Utilities Superintendent

Date: October 7, 2014

Re: Bi-weekly Report

- FEMA-The City had a site visit from FEMA and we toured the Parkway FEMA projects. We are requesting additional funding and an extension of the deadline. A conference call occurred on Oct 2 and FEMA is rewriting the Scope Of Work using a different pricing strategy. The results may be available by the next Council meeting.
- The Quartz Hill project is finished and the contractor has demobilized. There will be a one year warranty period starting from September 2014
- The third and hopefully final blast was scheduled for Thursday the 10/2 at noon. Future Parkway partial or full closures were not known at the time of this report. Updates will be provided verbally.
- PW has been working 4 ten hour days (rotating) in order to assist in keeping the Parkway cleared and open on time. This has been instrumental in the aggressive schedule set to fully re-open the Parkway.
- The Xcel project on Eureka is still in line with their projected schedule. Several meetings with the contractor and Xcel are going to result in some changes on dust control and cleanliness of the street.
- The Xcel gas line installation commenced on Lake Gulch Road/Miners Mesa so the county road has been closed just before the Gold Mountain Village access which is not impeded. This project will last about 6 weeks. Meetings with the contractor will continue though out the gas line installation.
- The Water Department completed drainage work requested by the DNR. The successfully implemented corrections and changes were completed in house by City staff.
- Nevada St Rockwall survey was completed by Flatirons Surveying and their findings are as follows:
 - “In response to your request on wall movements at Nevada Street, we can offer the following. The wall has not moved considerably and the ranges are provided below.”
 - Horizontal movement from 0.17” to 1.08”

- Vertical movement from 0.12" to 0.72"

The rock wall designs for repair are nearly complete for a second quarter 2015 start date.

- The City Snow Plowing Schedule has been distributed and PW is prepped for our first snow storm.
- The Water Department has received notification that they were awarded a \$30,000 non-matching grant for a raw water intake and transmission assessment and design. This program kicks off on October 9 with a visit to our intakes.

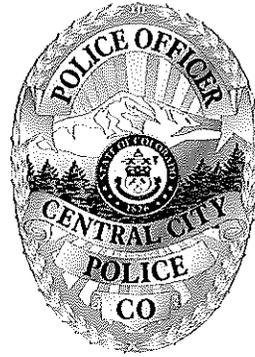


To: Daniel Miera, City Manager

From: Terry Krelle, Police Chief

Date: 10/02/14

Subject: Bi-Weekly Report



Attended Senior Staff Meetings

Completed normal administrative duties, processed and filed paperwork

Worked on updating the Policy and Procedure manual

Met with Finance to discuss Budget preparation...

Working on the 2015 Budget and Capital Items

Meet with Municipal Judge Gloss to discuss court issues.

Attended the Local Emergency Preparedness Committee meeting.

Attended the District Attorney's breakfast meeting with Gilpin Law Enforcement executives.

I worked with QDS Communications to get a quote for putting a repeater on the Public Works channel as well as installing radios in all of their trucks.

I will be out of the office October 24-29th while I attend the IACP conference,

I worked on the programming for the VMS Board in front of City Hall.

Outlaw Report 9-21 to 9-27-2014

On 9/20/2014 police responded to the Reserve Hotel and Casino on an intoxicated male. The male grabbed the pit boss, pulling him off a chair, over stanchion ropes and onto the floor. The male was later located and charged with harassment.

On 9/20/2014 police responded to a disturbance at Dostal Alley Casino. A male was handcuffed for pulling a knife and a steel bar on a male and female in the parking lot. It was later determined he was in a relationship with the female and believed they blocked his car in the parking lot with the intent to assault him.

On 9/22/2014 police responded to the Reserve Hotel and Casino on a criminal trespass. Unknown person(s) broke into a car in the parking lot and took several items.

On 9/22/2014 police responded to Gold Mountain Village Apartments on a report of harassment. A male was sending a female inappropriate text messages. The incident is under investigation.

On 9/23/2014 police responded to the Reserve Hotel and Casino on an intoxicated employee. The employee was the subject of a protection order and court ordered not to consume alcohol. She was arrested and taken to jail.

On 9/24/2014 police observed a car speeding on the Central City Pkwy. The driver was arrested for suspicion of driving under the influence of alcohol.

On 9/25/2014 police responded to St. Anthony Hospital on a female assaulted and thrown out of a moving vehicle. It was later determined the assault occurred on I-70 in Jefferson County.

On 9/25/2014 police responded to Prospectors Run Townhomes on the Theft of a trailer. The incident is under investigation.

On 9/25/2014 police responded to Spruce Street on the theft of campaign signs. The incident is under investigation.

On 9/25/2014 police observed a female sleeping in a car in the Central City Cemetery. She was told to leave.

On 9/25/2014 police responded to Main Street and Lawrence Street on a disturbance. People were being loud and no crime was committed.

On 9/26/2014 police assisted Idaho Springs police with a female shoplifting. She had a felony warrant and was arrested by Idaho Springs PD.

On 9/26/2014 police stopped a car for speeding on the Central City Pkwy in the construction zone. The driver was arrested for driving under restraint.

On 9/27/2014 police responded to a disturbance at Charlie's Place. A male lost a bet at pool and refused to leave. The male was encouraged to comply with the Bar's request.

On 9/27/2014 police observed an abandoned vehicle on Roworth Street. The vehicle was towed.