CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, January 3, 2017 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado

AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City’s website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.

2. Roll Call. Mayor Kathryn Heider
   Mayor Pro-Tem (to be appointed)
   Council members Shirley Voorhies
                     Judy Laratta
                     Jeff Aiken

3. Pledge of Allegiance

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

   Regular Bill lists through December 28; and
   City Council minutes: December 20, 2016; and
   Approval of First Addendum to City Manager Employment Agreement (Addendum to be distributed to members of City Council prior to the start of the January 3, 2017 regular meeting)

PUBLIC FORUM/AUDIENCE PARTICIPATION — (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to three (3) minutes per speaker. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS —

7. Annual Appointments:
   a. Mayor Pro-Tem appointment (Pursuant to City Charter, Section 3.5(b)).
   b. Legal Publication for 2017
   c. DRCOG Representative
   d. Gilpin Ambulance Authority Representative and Alternate
   e. I-70 Coalition Representative and Alternate
   f. Local Emergency Planning Committee (LEPC) Advisory Representative

8. Historic Preservation Commission Appointments — 2 seats and 1 alternate

9. Planning Commission Appointments — 2 seats and 1 alternate
10. **Resolution No. 17-01:** A resolution designating the public place for posting of notices of regular and special meetings of local public bodies of the City. (Bechtel)

11. **Resolution No. 17-02:** A resolution of the City Council of the City of Central, Colorado calling for a special mail ballot election to be held on Tuesday, April 4, 2017, to elect a successor Councilperson to serve the remaining unexpired term of the Council seat vacated by Councilperson Heider. (Bechtel/McAskin)

12. **Resolution No. 17-03:** A resolution of the City Council of the City of Central, Colorado approving a Ballot Question to be submitted to the voters at the special mail ballot election to be held April 4, 2017 related to the local right to use municipal fiber optic infrastructure. (Miera)

13. **Resolution No. 17-04:** A resolution of the City Council of the City of Central, Colorado amending the City of Central Comprehensive Fee Schedule. (Bechtel)

14. **Resolution No. 17-05:** A resolution of the City Council of the City of Central, Colorado establishing certain financial procedures specific to check signatories. (Adame)

**REPORTS**

15. **Staff updates**

**COUNCIL COMMENTS** - limited to 5 minutes each member.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** - for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

**ADJOURN.** Next Council meeting January 17, 2017.

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Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.
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Grand Totals: 55,243.87
## CITY OF CENTRAL
### CREDIT CARD PURCHASES

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<td>Cardmember Services</td>
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**TOTAL for Credit Cards** 2,743.05

**Total for All Cards** 2,743.05
CALL TO ORDER
A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 6:00 p.m., in City Hall on December 20, 2016.

ROLL CALL
Present: Mayor Engels
Mayor pro tem Heider
Alderman Voorhies (arrived 6:02pm)
Alderman Laratta
Alderman Aiken

Absent: None

Staff Present: City Manager Miera
Attorney McAskin
City Clerk Bechtel
Finance Director Adame
Community Development Director Rears
Fire Chief Allen
Utilities Director Nelson

EXECUTIVE SESSION
Mayor pro tem Heider moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss personnel matters for which the employee has consented. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

At 7:01 p.m., Mayor Engels reconvened regular session.

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA
The agenda was approved as presented.

CONFLICTS OF INTEREST
No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA
Mayor pro tem Heider moved to approve the consent agenda containing the regular bill lists through December 9, and the City Council minutes for the meeting on December 6, 2016. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

PUBLICFORUM/AUDIENCEPARTICIPATION
Don Boring, owner of The Annies, thanked Council for moving forward so rapidly regarding the concern expressed by the businesses a few weeks ago.
PUBLIC HEARING

Ordinance No. 16-05: An ordinance of the City Council of the City of Central, Colorado amending certain provisions of Chapter 13 of the Municipal Code concerning municipal utilities; specifically regulations pertaining to the City water system.

Utilities Director Nelson reviewed Ordinance No. 16-05 which approves certain amendments to Chapter 13 of the Municipal Code regarding the City’s water system, including codifying two new monthly fees: the service line maintenance fee and the capital improvements fee. If the proposed Ordinance is adopted by City Council, both fees will be effective on January 1, 2017.

Based on calculations performed by the City’s consulting engineer and reviewed by City Staff, the service line maintenance fee is anticipated to generate approximately $2,440.50 monthly ($29,286.00 annually), and the capital improvements fee is anticipated to generate approximately $7,321.50 monthly ($87,858.00 annually).

The Ordinance creates two separate fees assessed to City water service customers for the maintenance and repair of City water service lines and other parts of the City water system. Customers will be charged a “Service Line Maintenance Fee” and a “Capital Improvements Fee.” Funds generated by the Service Line Maintenance Fee will be used specifically for the maintenance and repair of City-owned water service lines. The funds generated from the Capital Improvements Fee will be used for capital costs associated with the repair or replacement of other parts of the City water system.

The purpose of the monthly service line maintenance fee is to establish a reserve account to assist with defraying costs incurred by the City in repairing, maintaining or replacing any service lines (or portions of service lines) that are owned by the City. Revenue collected from the capital improvements fee shall be separately accounted for by the City and shall be used for capital costs related to the repair or replacement of components of the City water system.

The City’s consulting engineer, Will Raatz, P.E., at W2 Engineers, LLC, has worked with City Utilities Staff to determine the amount of the two new fees. Based upon the analysis performed to date, City Staff is of the opinion that the amounts of the two new fees (as imposed on each class of customer) are reasonably related to the overall cost of the service to be provided by the City. The service line maintenance fee and capital improvements fee have been set at a level reasonably designed to defray the costs of the specific projected costs to be incurred by the City in future years.

Ordinance No. 16-05 makes the following changes to Chapter 13 of the Municipal Code regarding the City’s water system:

- Section 13-2-110(b) of the Municipal Code, titled “Service lines – Ownership, maintenance” is repealed and replaced with a new Section 13-2-110(b). A legislative redline of the changes to Section 13-2-110 of the Municipal Code is attached to this City Council Communication Form for reference;
- Adds a new Section 13-2-360 of the Municipal Code titled “Service line maintenance fee”, and
- Adds a new Section 13-2-370 of the Municipal Code titled “Capital improvements fee”.

Attorney McAskin referred to his memo in the packet regarding the changes proposed by resident Jack Hidahl. One suggested change which has been incorporated includes having additional flexibility for staff to investigate leaks or other nonconformities, on a case-by-case basis, as a positive addition to the Code.
Mayor Engels opened the Public Hearing at 7:13 p.m.

Kathleen Ashbaugh, 440 Spring Street, questioned if there is a plan to compensate homeowners who have repaired their line in the recent past that was outside their property line.

Deb Wray, 706 Martin Drive, would like to have received more information in advance on the proposed fees.

Jack Hidalgo, 206 E 1st High, restated his concern for the customer owned meter and the maintenance by the City.

Hearing no further comment, Mayor Engels closed the Public Hearing at 7:18 p.m.

Alderman Laratta questioned repair, replace or maintenance of meters that are in the middle of the street that could be damaged from no fault of the homeowner.

City Manager Miera added that any cost incurred by the City for meter replacement will need to be recovered within the water fund. Also, the Council has not discussed an “opt out option” for the Service Line maintenance fee. It is important to look forward and realize that “insurance” implies that we pay for services that we may not benefit from directly. Once we accrue historical data on the funds generated from these fees and the costs paid out, there may be an adjustment in the fee up or down based on those results. Due to the age of the City infrastructure and water projects that are pending, the $15 capital improvement fee is critical to cover costs.

Mayor pro tem Heider moved to adopt Ordinance No. 16-05: An ordinance of the City Council of the City of Central, Colorado amending certain provisions of Chapter 13 of the Municipal Code concerning municipal utilities; specifically regulations pertaining to the City water system. Alderman Aiken seconded, and without discussion, the motion carried unanimously.

Ordinance No. 16-06: An ordinance of the City Council of the City of Central, Colorado adopting water rates, fees and charges for water services.

Utilities Director Nelson reviewed the details of Ordinance No. 16-06 which adopts water rates, fees and charges for water services provided by the City to its customers. The new rates, fees and changes will be effective on January 1, 2017.

Based on calculations performed by the City’s consulting engineer and reviewed by City Staff, the proposed water rates, fees, and charges are projected to generate approximately $63,894.50 monthly ($766,734.00 annually) in 2017. This amount includes the proposed service line maintenance fee and the capital improvements fee. For reference, the 2016 budgeted revenue was $623,542.00.

The current water rates and charges, which were last amended in 2012 (through adoption of Ordinance No. 12-15), are insufficient to maintain, operate and improve the City’s water system. The proposed amendments to the water rates will help the City properly maintain and operate its water system. Section 12.3 of the Home Rule Charter requires that rates for services provided by City-owned utilities be established by the City Council by ordinance. Section 13-2-320(a) of the Municipal Code also provides that that the City shall, from time to time, set water rates and charges by ordinance. The City’s consulting engineer, Will Raatz, P.E., at W2 Engineers, LLC, reviewed the new rates, fees and charges with City Council at the November 15, 2016 work session.
As discussed by City Council at the November 15th work session, the rates, fees and charges will be automatically adjusted on January 1, 2018, and on January 1 of each year thereafter based on the annual percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index for Denver-Boulder-Greeley, all items, all urban consumers, or its successor index (the “CPI”), as measured from the first half of 2016 to the first half of 2017 and each successive 12-month period thereafter. By way of example, the adjustment in water fees, rates and charges effective on January 1, 2019 shall be calculated utilizing the increase in the CPI as measured from the first half of 2017 to the first half of 2018. If the CPI indicates a zero or negative adjustment, the water fees, rates and charges shall not be adjusted but shall remain fixed at the rates applicable in the immediately preceding calendar year. The CPI adjustment is included in the proposed Ordinance.

Mayor Engels opened the Public Hearing at 7:47 p.m.

Kathleen Ashbaugh, 440 Spring Street, stated that water is a necessity not a luxury and should be affordable. She encouraged the City to find alternative means to raising water rates to fund the costs associated with water production such as grants.

Jack Hidahl, 206 E 1st High, stated that we have to pay the costs for water service. In this county, property tax is very low and it is unfortunate that we cannot count on residents to increase taxes to pay the bills needed to sustain services.

Zane Laubhan, 126 Casey, added that Ms. Ashbaugh does not speak for him or his opinions about how the City is run.

Hearing no further comment, Mayor Engels closed the Public Hearing at 7:52 p.m.

Alderman Laratta offered that the Council understands the rate increase is painful and more for some residents than others, but the City has pushed back the cost for infrastructure for 20 years and we need to move forward.

Alderman Voorhies stated that the promise of 25 years ago to have free water has not worked out in Central City.

Mayor pro tem Heider noted that we have parts of the water system that date back to the 1800’s. She reviewed the new rates with the additional fees.

Mayor Engels added that some small users will feel this increase significantly such as the churches and other non-profits and may request assistance.

Alderman Voorhies moved to adopt Ordinance No. 16-06: An ordinance of the City Council of the City of Central, Colorado adopting water rates, fees and charges for water services. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

Ordinance No. 16-07: An ordinance of the City Council of the City of Central, Colorado imposing a temporary 180-day suspension on the submission, acceptance, processing, and approval of any application for a City of Central permit or license related to the operation of a marijuana-related business and declaring the intention of the City Council to consider the adoption of amendments to existing City regulations concerning the locations of such businesses and the adoption of limitations on the number of such businesses within the City.
Attorney McAskin reviewed the background as follows:
Many municipalities in the Denver and Boulder metropolitan areas have instituted restrictions on
the number or concentration of marijuana establishments within their jurisdictions, and, not
being a jurisdiction with such restrictions currently, Central City has started receiving increased
interest from individuals and business entities desiring to set up marijuana establishments within
the City. The greater interest has the potential to generate an increase in marijuana establishment
license applications and therefore a greater number of marijuana establishments within Central
City. Higher numbers of such businesses within the City may remove commercial properties
from the market necessary to provide for the broader range of products and services needed and
desired within Central City.

The proposed ordinance establishes a temporary suspension on the approval and issuance of
licenses for all new marijuana establishments but does nothing to interfere with the operations of
already-existing businesses. The purpose of the temporary suspension is to give the City time to
determine whether and how to amend the Municipal Code to address the potential increase in
marijuana establishments within the City. In particular, it provides City staff with time to
analyze potential regulatory amendments to the Municipal Code, including whether additional
restrictions on the number or concentration of marijuana establishments allowed within the City
boundaries are merited.

The proposed temporary suspension established by Ordinance 16-07 is well within legal
parameters and should not expose the City to increased legal liability.

Mayor Engels opened the Public Hearing at 8:03 p.m.

Kathleen Ashbaugh, 440 Spring Street, commented that the City should allow interested
marijuana businesses to apply and the demand will limit the viable businesses.

Jack Hidahl, 206 E 1st High, stated that Colorado used to be known as ski country and now it is
marijuana country. We do not need more of this business and he encouraged Council to have the
City own the licenses to keep the inflated value in check and have the cost benefit the City.

Michael Leyman, 5312 Hwy 119, requested Council to allow him to apply to be license number
six. His company has begun prep for the application and location and he guarantees that his
store will bring new business to the City and support all the businesses.

Hearing no further comment, Mayor Engels closed the Public Hearing at 8:09 p.m.

Alderman Aiken noted that with the new excise tax, the City needs to wait and see if limiting the
number is appropriate.

Mayor Engels added that the intent is to provide time for Council and the public to consider a
policy that works for everyone.

Mayor pro tem Heider moved to adopt Ordinance No. 16-07: An ordinance of the City Council
of the City of Central, Colorado imposing a temporary 180-day suspension on the submission,
acceptance, processing, and approval of any application for a City of Central permit or license
related to the operation of a marijuana-related business and declaring the intention of the City
Council to consider the adoption of amendments to existing City regulations concerning the
locations of such businesses and the adoption of limitations on the number of such businesses
within the City. Alderman Laratta seconded, and without discussion, the motion carried
ACTION ITEMS: NEW BUSINESS

Resolution No. 16-28: A resolution of the City Council of the City of Central, Colorado approving a Settlement Agreement with the U.S. Environmental Agency regarding the Quartz Hill Tailings Pile.

Attorney McAskin reviewed the background as follows:
Resolution No. 16-28 approves an Administrative Settlement Agreement and Order on Consent (the “Settlement Agreement”) by and between the City and the U.S. Environmental Protection Agency (“EPA”). A copy of the proposed Settlement Agreement will be attached to Resolution No. 16-28 as **Exhibit 1**. This item was originally scheduled for consideration & action at the October 4th meeting but was continued to the October 18th meeting and thereafter continued to the November 1st regular meeting due to the fact that the EPA had not yet completed its internal review of the Settlement Agreement. As of the date on which this Council Communication Form was prepared, the EPA has completed the internal review of the Settlement Agreement.

In March of 2016, the City acquired property commonly referred to as the Big-T parking lot from the prior owner, Pinnacle Entertainment, Inc. The special warranty deed transferring the property to the City was recorded on March 15, 2016 at Reception No. 155909 in the real property records of Gilpin County, Colorado. Certain of the property acquired is subject to a Superfund lien arising pursuant to Section 107 of the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. §§ 9601-9675 (“CERCLA”). The EPA filed a notice regarding the Superfund lien on the Property on September 3, 2008 in the real property records of Gilpin County (the “Superfund Lien”). As part of the City’s due diligence in acquiring the Big-T parking lot, the City entered into negotiations with the EPA and the Colorado Department of Public Health and Environment (“CDPHE”) to release the Superfund Lien. The City engaged special environmental counsel, Polly Jessen with the Denver law firm of Kaplan Kirsch & Rockwell LLP, to assist the City with the negotiations. Prior to proceeding to closing the City negotiated a reasonable steps letter with the EPA, which identified steps the City could take in its use of the property to preserve defenses to liability under CERCLA, and negotiated letters of intent with EPA and CDPHE to enter into the Settlement Agreement proposed for approval in Resolution No. 16-28. The proposed Settlement Agreement would require EPA to release the EPA lien and provide the City with certain liability protections in exchange for adopting the Quartz Hill Overlay District regulations and taking on certain maintenance and inspection duties at the Quartz Hill site.

**Background of Quartz Hill Site**
The Central City/Clear Creek Superfund Study Area was added to the National Priorities List in September of 1983. The Study Area covers the approximate 400 square mile drainage basin of Clear Creek, and contains numerous inactive precious metal mines.

The Quartz Hill Site is within the Study Area. Contamination originated at Quartz Hill during the 1930s and 1940s as a result of the discharge of tailings from mills that processed gold ore extracted from numerous mines in the area.

In 1991, EPA issued a Record of Decision (“ROD”) which called for stabilization and capping of Quartz Hill. In 2014, EPA and the CDPHE implemented the ROD by re-contouring and placing a geo-textile membrane and rock cap on Quartz Hill in order to prevent or minimize erosion into surface waters of the Study Area.
Primary Objectives of Settlement Agreement
As set forth in the Settlement Agreement, the mutual objectives of the City and the EPA are to:

a. reach a final settlement between the City and the EPA with respect to any City responsibility for cleanup costs at the Quartz Hill Site, thereby eliminating or reducing the risk of future litigation with EPA or CDPHE related to Quartz Hill;

b. limit the City’s risk of future CERCLA liability for the Quartz Hill Site; and

c. to provide for full and complete contribution protection against claims by other parties against the City with regard to the Quartz Hill property (in accordance with the Effect of Settlement/Contribution section of the Settlement Agreement).

As set forth in the Settlement Agreement, the EPA has agreed to release the Superfund Lien. The Superfund Lien will be released within thirty (30) days of the Effective Date of the Settlement Agreement.

The Settlement Agreement has been approved by the Department of Justice. The Settlement Agreement will be routed for signature at EPA and the State of Colorado and then will be subject to a 30-day public comment period. This process is expected to take at least 60 days, but could take somewhat more or less time to complete. Ordinance 16-03 will be effective following publication.

The Settlement Agreement obligates the City to fund and perform certain routine operation and maintenance activities associated with maintaining the integrity of the remedy (consisting of the rock cap currently in place). The Settlement Agreement includes a “checklist” of the required O&M activities. The City has agreed to undertake the O&M activities subject to a $2,500 one-year cap on expenses or a $10,000 cap over a ten-year period, which amounts may include the value of in-kind personnel or materials provided by the City.

Alderman Laratta moved to approve Resolution No. 16-28: A resolution of the City Council of the City of Central, Colorado approving a Settlement Agreement with the U.S. Environmental Agency regarding the Quartz Hill Tailings Pile. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

Resolution No. 16-37: A resolution of the City Council of the City of Central, Colorado approving an extension of the Services Agreement with One Way, Inc. for residential trash disposal and recycling services.
City Manager Miera reviewed the one-year contract with One Way Inc. to provide residential trash collection and recycling services which will expire on December 31, 2016. The new contract includes the weekly collection of up to 128 gallons per household of trash at the current not to exceed amount of $5,000 per month. Increasing costs in the recycling industry curbside recycling will cost an additional $1,500 per month for a total NTE of $78,000.

The budgeted amount for residential trash/recycling service is $78,000 for the year. The contract amount to provide curbside recycling for residential units adds $18,000 for the year which is up $3,000 from 2016 rates. Trash service without recycling is stable at $60,000. One Way, Inc. has provided this service for the last six years. Staff receives very few trash related complaints and is overall pleased with the service One Way, Inc. has provided.

Mayor Engels added that this is a $20 per month benefit to the residents.

Alderman Laratta moved to approve Resolution No. 16-37: A resolution of the City Council of
the City of Central, Colorado approving an extension of the Services Agreement with One Way, Inc. for residential trash disposal and recycling services. Mayor pro tem Heider seconded, and without discussion, the motion carried unanimously.

**Resolution No. 16-38: A resolution of the City Council of the City of Central, Colorado approving extensions of Professional Services Agreements.**

CDD Rears reviewed the contracts for 2017 for the three firms providing important services for the City related to Building Inspection, GIS and IT Support. Two of the three firms (DDS & CBS) started working for the City in 2016 and they have performed satisfactory and staff recommends continuing these contracts into 2017.

The costs for all three firms are detailed in Resolution No. 16-38, with the total cost of $44,840 for 2017. Colorado Code Consulting, LLC is a no cost contract with services billed and paid for as part the building permit fees collected. Digital Data Services, Inc. will cost $20,000. Complete Business Systems, Inc. will cost $24,840. These costs are included in the adopted 2017 City budget.

Alderman Laratta moved to approve Resolution No. 16-38: A resolution of the City Council of the City of Central, Colorado approving extensions of Professional Services Agreements. Mayor pro tem Heider seconded, and without discussion, the motion carried unanimously.

**Resolution No. 16-39: A resolution of the City Council of the City of Central, Colorado approving extensions of engineering-related Professional Services Agreements (JVA, Inc., Deere & Ault Consultants, Inc. and W2 Engineers, LLC).**

Utilities Director Nelson explained that staff is requesting Council to approve the extensions of Engineering-Related Professional Services Agreements for JVA, Inc. (for City engineering services), Deere & Ault Consultants, Inc. (for on-call water rights related engineering services), and W2 Engineers, LLC (for on-call water engineering services). There are no retainer fees for these agreements. Fees collected are based on the on call services provided with not to exceed amounts.

Based on each of the consultant’s satisfactory performance and the ongoing need for engineering and water engineering services, the City desires to extend the term of the prior agreements through December 31, 2017.

Alderman Voorhies moved to approve Resolution No. 16-39: A resolution of the City Council of the City of Central, Colorado approving extensions of engineering-related Professional Services Agreements (JVA, Inc., Deere & Ault Consultants, Inc. and W2 Engineers, LLC). Mayor pro tem Heider seconded, and without discussion, the motion carried unanimously.

**Approval of MOU DOLA for Main Street Central City**

Community Development Director Rears explained that the City is required to agree to the Memorandum of Understanding (MOU) between the City of Central and the Department of Local Affairs (DOLA) to maintain our participation in the Main Street Program.

Staff support is provided to the Main Street Commission through the Community Development Department with the 2016 financial support being carried over to the 2017 budget in the amount of $20,000.

Alderman Voorhies moved to direct the Mayor to sign the MOU between the City of Central and the Department of Local Affairs (DOLA). Alderman Aiken seconded, and without discussion,
the motion carried unanimously.

REPORTS
Utilities Director Nelson reported that the recent Sanitary Survey Inspection conducted by CDPHE no violations were found. Lead and copper tests also had no violations.

CDD Rears reported that the Division of Mining will reinstall the Women in Mining sign at no cost to the City.

COUNCIL COMMENTS
Alderman Voorhies thanked staff for new content on Channel 20.

MAYORAL ANNOUNCEMENT
Mayor Engels read his letter of resignation effective immediately due to the commencement of his duties as Gilpin County Commissioner on January 1, 2017. Alderman Voorhies and Mayor pro tem Heider presented Ron Engels with an artistic plaque for his 13 years of service to the City as a token of appreciation.

City Clerk Bechtel provided ballots to the Council to elect a new Mayor. The vote was 3 votes in favor of Kathy Heider. Judge Gloss administered the Oath of Office to Mayor Heider.

PUBLICFORUM/AUDIENCEPARTICIPATION
No one requested time to address the Council.

At 8:40 p.m., Mayor Heider adjourned the meeting.
The next regular Council meeting is scheduled for January 3, 2017 at 7:00 p.m.

Kathryn A. Heider, Mayor               Reba Bechtel, City Clerk
Weekly Register-Call
Request for consideration for 2017 Newspaper of Record

December 24, 2016

Mayor and City Councilmen
City of Central, Colorado
PO Box 249
Central City, CO 80427

Dear Mayor and City Councilmen,

As the Publisher & Managing Editor of the Weekly Register-Call, I would respectfully request our publication to be considered for appointment as the Newspaper of Record for the upcoming year, 2017. Our USPS Periodical Permit number is 0278-5839. The rates for notices paid with public monies (tax dollars) were set by the state legislature in 1993. Following are the rates being submitted:

**Legal notices paid with public monies**: These include legal notices pertaining to elections of all types, ordinances, public bills and salaries, construction bids, budget hearings, and bond issues.

- Legal notices published in 10 point type in a 2" column width:
  - .44 per line – first publication
  - .44 per line – subsequent publications

**Legal notices paid with private monies**: These include delinquent tax lists of real and personal property, annexation elections, public hearings for zoning and liquor licenses, property sales and purchases including public trustee and sheriff’s sales, foreclosures and applications for issuance of treasurer’s deeds:

- Legal notices published in 10 point type in a 2" column width:
  - .95 per line – first publication
  - .75 per line – subsequent publications

In addition, we publish all legal notices online at [www.publicnoticecolorado.com](http://www.publicnoticecolorado.com) at no additional cost since January 2015.

The deadline for submitting legal and public notices are on Mondays at 6 pm for publication the following Thursday. To help ensure quality control and accuracy, legal notices should be submitted via email to aaron.storms@weeklyregistercall.com.

We look forward to working with you in the upcoming year!

Thanks, Aaron

/is/ Aaron Storms

Aaron Storms
Publisher & Managing Editor
Weekly Register-Call
PO Box 93
Black Hawk, CO 80422
303-582-0133
aaron.storms@weeklyregistercall.com
29 December 2016

Mr. Ray Rears, Planning Director  
Central City Planning Department  
Central City Hall  
141 Nevada Street  
Central City, Colorado 80427  

Re: Letter of Intent  
Central City Historic Preservation Commission  

Dear Ray:

I am writing to offer my services for another term as a member of the Central City Historic Preservation Commission. It has been a great honor to serve on this commission over the last six years, and over that time I have gained additional knowledge on the issues that face Central City and preserving it’s storied history.

Being a registered Architect in the States of Colorado and California, I am familiar with the processes and challenges associated with planning, design and construction. I also have a good working knowledge of building codes and regulations. Over the last twenty-five years practicing architecture in nearby Denver, I have had the opportunity to work on several historic preservation projects and understand the importance of maintaining the integrity of historic places such as Central City.

I am an active member in the American Institute of Architects and chaired the AIA Denver Chapter Committee on the Environment in 2006 and 2007. I received the AIA Presidents Award for my efforts in activating and promoting that committee and it’s effect on sustainable design and construction. I am also a LEED BD+C Accredited Professional with the United States Green Building Council, further documenting my dedication to sustainability, which is a key component in historic preservation.

Most importantly, the opportunities to spend time with the other commission members and members of the local community to work towards bettering the future of Central City has enriched my life.

Thank you for your consideration, and I look forward to hearing City Council’s decision regarding my re-appointment.

Sincerely,

 Alexander Thome AIA, CDT, LEED AP BD+C  
 Senior Associate  
 303.902.2964  
 alexander.thome@rnl design.com  

Christine Jackie Mitchell
330 Casey Street
Central City, CO 80427

December 4, 2016

City of Central
141 Nevada Street
Central City, CO 80427

Hello Reba,

I am interested in being considered for another term in the Central City Historical Preservation Committee. In the short time I have served on the HPC I have learned more about Central City’s history and how I could help preserve the history of our town. I would love to stay apart of our communities growth and preserving our history. I hope you will still consider me as an asset to this process.

Thank you for your time and attention.

Best Regards,

Christine Jackie Mitchell
Dear Reba,

I am writing this formal letter of interest to you to discuss my interest in serving on the Historic Preservation Commission for Central City. I feel I could and would be a welcomed addition to both the Commission and the City of Central. I have always been interested and passionate about how to best preserve and maintain historical buildings and venues in quickly changing technologically emerging society's without compromising the need to remain both competitive and relevant in the current business climate. It is my point of view that once a building has been torn down to make way for progress, a piece of history is lost that can never be recovered.

Whether it a Newport Rhode Island historic Bellevue Avenue mansion or an iconic college building like Treat Hall on the Johnson & Wales University Denver campus, it is both critical and necessary to preserve and maintain these beautiful gems for future generations to enjoy and learn from.

Historical Central City has always appealed to me since the mid-1970's. As a middle school student, we took a class field trip to Central City. We toured most of Central City's historic public venues. I knew at that point that preserving the history and integrity of historic buildings would become a life long passion. In 1993, I revisited Central City for the first time. I was both pleased and impressed to see how the burgeoning gaming industry had maintained the beauty and integrity of the original buildings. I would like to become part of the Historic Preservation Commission to ensure Central City continues to maintain its historical presence.

Being well aware that businesses that want to locate in/to Central City could meet potential challenges when it comes to their exterior elevations, advances in the construction and interior design worlds have made such progress that interior elevations don't have to be compromised. It is my understanding the Historical Preservation Commission works with business and venues to alleviate some of the potential challenges, without losing the building or districts historical integrity.

At this time, I would like to thank you in advance for your consideration in making me a regular member if the Historic Preservation Commission. I trust you will have many questions to ask before full consideration is given. My email address is pckelly2015@gmail.com. My telephone number is 720-236-7594. My home address is 1822 Ura Lane, Northglenn CO, 80234. I currently work for a casino in Central City.

Thank you gain for your consideration. I look forward to hearing the next steps.

Warmest regards,

Paul C. Kelly
December 5, 2016

City Council Members
City of Central
PO Box 249
Central City, CO 80427

City Council Members:

I am asking to be re-instated for another 4 year term for both the Planning Commission and the Historic Preservation Committee.

With the Planning Commission, I have been involved with the new Comp Plan and would like to see it through to the finish. Since I am a resident of Central City, I feel that my input is very important.

Being a member of the HPC has given me the opportunity to help preserve the historical character of Central City. In addition I would like to be involved with the upcoming Zoning Code revision and the need to help owners better understand our guidelines for maintaining and preserving our historic buildings.

For 18 years while I worked for the City of Denver, I worked closely with the Historic, Planning and Zoning Departments.

Thank you for your consideration.

Sincerely,

Margaret Grant
Dear Mayor Engels & Central City Council: 
This is my application letter and personal request to continue on Central City's Planning Commission.

I have had the respect of the Commission Members to have served as Vice-Chair and Chair. I have a strong passion for this Historic Mountain Town and would sincerely like to continue serving on this commission.

I feel confident that you are aware of my credentials. I attended Colorado Preservation, Inc, Downtown Colorado, LLC. and Mountain Philanthropy Conferences and workshops. In the past year Main Street Central City was established and the iconic Belvidere Theatre became an Endangered Places site.

Please consider my application for the CC Planning Commission.

Sincerely,

Barbara J. Thielemann  b.thielemann@att.net
Dear City of Central,

I would like to notify the city of my interest in continuing my position on the Planning Commission.

Sincerely,

[Signature]
December 5, 2016

City Council Members  
City of Central  
PO Box 249  
Centrai City, CO 80427

City Council Members:

I am asking to be re-instated for another 4 year term for both the Planning Commission and the Historic Preservation Committee.

With the Planning Commission, I have been involved with the new Comp Plan and would like to see it through to the finish. Since I am a resident of Centrai City, I feel that my input is very important.

Being a member of the HPC has given me the opportunity to help preserve the historical character of Central City. In addition I would like to be involved with the upcoming Zoning Code revision and the need to help owners better understand our guidelines for maintaining and preserving our historic buildings.

For 18 years while I worked for the City of Denver, I worked closely with the Historic Planning and Zoning Departments.

Thank you for your consideration.

Sincerely,

Margaret Grant

Margaret Grant
AGENDA ITEM # 10

CITY COUNCIL COMMUNICATION FORM

FROM: Reba Bechtle, City Clerk

DATE: January 3, 2017

ITEM: Resolution No. 17-01: A resolution designating the public place for posting of notice of regular and special meetings of local public bodies of the City.

NEXT STEP: Council Motion

______ ORDINANCE
X MOTION
______ INFORMATION

I. REQUEST OR ISSUE: The proposed resolution in an annual event for posting places as required by Section 24-6-402(2)(c) C.R.S.

II. RECOMMENDED ACTION / NEXT STEP: Approve Resolution 17-01.

III. FISCAL IMPACTS: N/A

IV. BACKGROUND INFORMATION: This resolution is proposed with no changes from last year.

V. LEGAL ISSUES: None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES:
Council may take one of the following actions:
1. Move to approve.
2. Amend the Resolution
3. Move to deny.
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-01

A RESOLUTION DESIGNATING THE PUBLIC PLACES FOR POSTING OF NOTICES OF REGULAR AND SPECIAL MEETINGS OF LOCAL PUBLIC BODIES OF THE CITY

WHEREAS, the City Council of the City of Central annually posts the locations of meeting notices of its local bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Central, Colorado as follows:

Section 1. Notices of regular and special meetings of the local public bodies of the City of Central, listed below, and of all committees thereof, shall be posted in the public places; at City Hall, 141 Nevada Street, Central City, Colorado and at Central City Post Office, 149 Gregory Street, Central City, Colorado.

City Council
Local Liquor Licensing Authority
Central City Retail Marijuana Store Licensing Authority
Planning Commission
Historic Preservation Commission

Section 2. This Resolution is intended to be and constitutes the designation of public places for posting of notice of meetings required by Section 24-6-402(2)(c) C.R.S.

ADOPTED AND APPROVED this 3rd day of January, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________
Kathryn A. Heider, Mayor

ATTEST:

By: ____________________________
Reba Bechtel, City Clerk

APPROVED AS TO FORM:

By: ____________________________
Marcus McAskin, City Attorney
AGENDA ITEM # 11

CITY COUNCIL COMMUNICATION FORM

FROM: Reba Bechtel, City Clerk

DATE: January 3, 2017

ITEM: Resolution No. 17-02: A resolution of the City Council of the City of Central, Colorado calling for a special mail ballot election to be held on Tuesday, April 4, 2017, to elect a successor Councilperson to serve the remaining unexpired term of the Council seat vacated by Councilperson Heider.

NEXT STEP: Council Motion

__ ORDINANCE
X MOTION
__ INFORMATION

I. REQUEST OR ISSUE: The proposed resolution sets the date and terms to hold a Special Mail Ballot Election.

II. RECOMMENDED ACTION / NEXT STEP: Approve Resolution 17-02. Petition period will be from 1/4 to 1/23. (see attached election calendar)

III. FISCAL IMPACTS: Preliminary cost is estimated at $2,000 to $2,500

IV. BACKGROUND INFORMATION: Mayor Engels resigned his position on City Council effective 12/17/16. Kathy Heider was elected by the Council to become Mayor which created a vacant Council seat. Section 3.6(c) of the Charter requires that this seat be filled by special election since the unexpired term is greater than 180 days. Section 31-10-907-913, C.R.S., governs the conduct of mail ballot elections for municipalities.

V. LEGAL ISSUES: None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES:
Council may take one of the following actions:
1. Move to approve.
2. Amend the Resolution
3. Move to deny.
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, CALLING FOR A SPECIAL MAIL BALLOT ELECTION TO BE HELD ON TUESDAY, APRIL 4, 2017, TO ELECT A SUCCESSOR COUNCILPERSON TO SERVE THE REMAINING UNEXPIRED TERM OF THE COUNCIL SEAT VACATED BY COUNCILPERSON HEIDER

WHEREAS, Mayor Ron Engels resigned his position effective Tuesday, December 20, 2016; and

WHEREAS, Councilperson Heider was elected to succeed Mayor Engels as Mayor in accordance with Section 3.5(c) of the Home Rule Charter; and

WHEREAS, following the election of Councilperson Heider as Mayor, the seat currently held by Councilperson Heider is deemed vacant in accordance with Section 3.6(a) of the Home Rule Charter; and

WHEREAS, Section 3.6(c) of the City’s Home Rule Charter provides that if a vacancy occurs in an elective office other than Mayor with a remaining unexpired term exceeding 180 days from the date of the vacancy, then the remaining members of City Council shall, by resolution at the next regular meeting of the Council, or at a special meeting called for the purpose, call a special election in the City to elect a duly qualified successor to serve the remainder of the unexpired term; and

WHEREAS, Section 3.6(d) of the Home Rule Charter provides that such election shall be held no later than ninety days after the passage of the resolution calling for the election; and

WHEREAS, City Council desires to call a special election in order to elect a successor Councilperson to serve the remaining unexpired term of the Council seat vacated by Councilperson Heider; and

WHEREAS, Section 2-1-10 of the Municipal Code sets forth that City elections shall be conducted in accordance with the Home Rule Charter and the Colorado Municipal Election Code of 1965 (the “Municipal Election Code”); and

WHEREAS, Part 9 of the Municipal Election Code, specifically C.R.S. §§ 31-10-907 through -913, governs the conduct of mail ballot elections; and

WHEREAS, City Council desires to conduct the special election as a mail ballot election in accordance with the Municipal Election Code and other governing law.

NOW, THEREFORE, BE ITResolved by the City Council of the City of Central, Colorado, That:
Section 1. In accordance with Section 3.6 of the City of Central’s Home Rule Charter, there shall be conducted a special election on April 4, 2017 to elect a successor to fill the remainder of the unexpired term of the Council seat vacated by Councilperson Heider.

Section 2. As authorized by the Municipal Election Code, the special election shall be conducted as a mail ballot election in accordance with Part 9 of Article 10, Title 31, C.R.S.

Section 3. The City Council hereby designates the City Clerk as the election official responsible for conducting the election and supervising the distributing, handling, counting of ballots, and the survey of returns. The City Clerk shall be authorized to designate one or more designated depositories for the receipt of ballots, which must remain open until 7:00 p.m. on election day, and shall be further authorized to appoint election judges or other persons to: (a) supervise the designated depositories, if any; and (b) to take other actions as necessary for the proper conduct of the mail ballot election.

Section 4. Effective Date. This Resolution shall take effect at 9:00 a.m. on Wednesday, January 4, 2017.


CITY OF CENTRAL, COLORADO

By: ___________________________________
Kathryn A. Heider, Mayor

ATTEST:

By: ________________________________
Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ________________________________
Marcus A. McAskin, City Attorney
AGENDA ITEM # 12
CITY COUNCIL COMMUNICATION FORM

FROM: Daniel Miera, City Manager
DATE: January 3, 2017
ITEM: Resolution No. 17-03: A Resolution of the City Council of the City of Central, Colorado Approving a Ballot Question to be Submitted to the Voters at the Special Mail Ballot Election to be held on April 4, 2017 related to the Local Right to Use Municipal Fiber Optic Infrastructure.

NEXT STEP: Council Action on Resolution No. 17-03.

_______ORDINANCE
  _____MOTION
  _____INFORMATION

I. REQUEST OR ISSUE:

Although the City does not currently own any municipal fiber optic infrastructure at this time, the City nevertheless desires to reclaim the local right to cause the creation and use of such infrastructure in an effort to potentially provide improved related services to residents and businesses at lower costs.

II. BACKGROUND INFORMATION:

Until 2005, the City of Central enjoyed the right and authority to use municipal fiber optic infrastructure to provide high-speed internet, advanced telecommunications, and cable television services to its residences and businesses. However, in 2005 the State Legislature (through SB 05-152) took action to revoke and deny the City of that right and authority, until or unless the City took action to submit a ballot question to the local voters to reauthorize and reclaim the right and authority to cause the creation and use of municipal fiber optic infrastructure.

Although the City does not currently own or have any immediate plans to create or use municipal fiber optic infrastructure, it nevertheless desires the right and authority to do so as it previously enjoyed prior to 2005.
Gilpin County is currently conducting a Broadband Study throughout the County to determine the level of need, desirability, as well as the feasibility of providing improved connectivity throughout the County. Regardless of the outcome of that study or the interest from the City to participate at any level with any action plan, this measure (if approved) would give the City the ability to make its own decision on the matter if nothing else.

The City may also begin exploring how it might focus similar efforts within City limits to actively (directly or indirectly) improve the connectivity and speed of access for the residences and businesses of Central City. And, gaining an affirmative vote on the matter would give the City that option and opportunity.

III. **FISCAL IMPACTS:**

De minimis – the City will already have a Special Election scheduled for April 4, 2017 (subject to the passage of Resolution No. 17-02), so adding this ballot question will not add any significant costs to the election.

Although granting the City with the right to expend funds on Municipal Fiber Optic Infrastructure if it so chooses, there is no cost associated with securing that right.

IV. **RECOMMENDED ACTION / NEXT STEP:**

Take action on Resolution No. 17-03.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.

VII. **SUMMARY AND ALTERNATIVES:**

1. Move to adopt Resolution 17-03.
2. Adopt Resolution 17-03 with amendments.
3. Table for further discussion and consideration.

**Proposed Motion:** "I move to approve Resolution No. 17-03, a Resolution of the City Council of the City of Central, Colorado approving a ballot question to be submitted to the voters at the Special Mail Ballot Election to be held on April 4, 2017 related to the local right to use municipal fiber optic infrastructure."
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, APPROVING A BALLOT QUESTION TO BE SUBMITTED TO THE VOTERS AT THE SPECIAL MAIL BALLOT ELECTION TO BE HELD APRIL 4, 2017 RELATED TO THE LOCAL RIGHT TO USE MUNICIPAL FIBER OPTIC INFRASTRUCTURE

WHEREAS, the City of Central ("City") will conduct a special mail ballot election on Tuesday, April 4, 2017; and

WHEREAS, the City Council has the authority, and desires to place a proposed ballot question on the April 4, 2017 ballot concerning the local right to use municipal fiber optic infrastructure; and

WHEREAS, until 2005, municipalities throughout Colorado enjoyed the right and authority to use municipal fiber optic infrastructure to provide high-speed internet, advanced telecommunications, and cable television services to their residences and businesses; and

WHEREAS, in 2005, the State Legislature enacted Senate Bill 05-152 (codified in Article 27 of Title 29, C.R.S.) to revoke and deny all Colorado municipalities the right of using municipal facilities, improvements, and fiber optic infrastructure to provide directly or indirectly high-speed Internet, advanced telecommunications, and cable television services to residents and businesses; and

WHEREAS, Senate Bill 05-152 expressly authorizes every local government to submit a ballot question to the local voters to reauthorize and reclaim the local right to use the municipal fiber optic infrastructure to provide high-speed internet, telecommunications, and cable television services to residents and businesses; and

WHEREAS, although the City does not currently own any municipal fiber optic infrastructure, future construction and use of such infrastructure would likely increase competition and potentially decrease costs of services to residents and businesses by providing opportunities to private service providers to partner with the City to use the City’s fiber optic infrastructure to deliver services to residents and businesses; and

WHEREAS, the City Council has determined it is in the best interests of the City to refer a ballot question to the voters concerning the City’s ability to provide directly or indirectly through private companies high-speed internet, advanced telecommunications, or cable television services, as authorized pursuant to C.R.S. § 29-27-201.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:
Section 1. The City Council hereby refers and approves the following ballot question for submission to the registered electors and to appear on the April 4, 2017 special mail ballot election:

SHALL THE CITY OF CENTRAL, WITHOUT INCREASING TAXES BY THIS MEASURE, AND TO RESTORE LOCAL AUTHORITY THAT WAS DENIED TO LOCAL GOVERNMENTS BY THE COLORADO GENERAL ASSEMBLY AND FOSTER A MORE COMPETITIVE MARKETPLACE, BE AUTHORIZED TO PROVIDE HIGH-SPEED INTERNET, INCLUDING IMPROVED HIGH BANDWIDTH SERVICES BASED ON NEW TECHNOLOGIES, TELECOMMUNICATIONS SERVICES, AND/OR CABLE TELEVISION SERVICES TO RESIDENTS, BUSINESSES, SCHOOLS, LIBRARIES, NON-PROFIT ENTITIES AND OTHER USERS OF SUCH SERVICES EITHER DIRECTLY OR INDIRECTLY WITH PUBLIC OR PRIVATE SECTOR PARTNERS, AS EXPRESSLY PERMITTED BY ARTICLE 27, TITLE 29 OF THE COLORADO REVISED STATUTES?

YES _____

NO _____

Section 2. This Resolution and the ballot question posed to the electorate are intended and should be interpreted to restore to the greatest extent possible the right of self-governance, self-determination, and local control over all matters addressed in Article 27 of Title 29, C.R.S.

Section 3. For purposes of C.R.S. § 31-11-111, this Resolution shall serve to set the title and content for the ballot question set forth herein and the ballot title for such question shall be the text of the question itself.

Section 4. The City Clerk is authorized to correct typographical errors and omissions and to cause to be entered into any blanks of the ballot question the appropriate ballot question number or letter upon designation of the ballot number or letter by the appropriate election official.

Section 5. The City Manager, City Attorney, and City Clerk are hereby authorized and directed to take all necessary and appropriate action to effectuate the provisions of this Resolution including the taking of all reasonable and necessary action to cause such approved ballot question to be printed and placed on the ballot for the April 4, 2017 special mail ballot election.

Section 6. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution.
Section 7. Effective Date. This Resolution shall take effect upon its approval by the City Council.

ADOPTED THIS 3rd DAY OF JANUARY, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________
    Kathryn A. Heider, Mayor

ATTEST:

By: ____________________________
    Reba Bechtel City Clerk

APPROVED TO FORM:

By: ____________________________
    Marcus A. McAskin, City Attorney
AGENDA ITEM # 13
CITY COUNCIL COMMUNICATION FORM

FROM: Reba Bechtel, City Clerk
DATE: January 3, 2017
ITEM: Resolution No. 17-04: A resolution of the City Council of the City of Central amending the City of Central Comprehensive Fee Schedule.

NEXT STEP: Council Action on Resolution No. 17-04

___ ORDINANCE
X ___ MOTION
___ INFORMATION

I. REQUEST OR ISSUE: The proposed resolution amends the comprehensive fee schedule to include revised fees that reflect the approve water rate changes and various other updates. For clarity, all new and revised fees are highlighted in yellow on the attached Comprehensive Fee Schedule.

II. RECOMMENDED ACTION / NEXT STEP: Approve Resolution No. 15-04.

III. FISCAL IMPACTS: The City will realize additional revenue from the adoption of these fees. However, it is hard to quantify the amount of revenues that will be realized. Staff expects the revenues received to be minimal and almost all of the fees are designed to recover costs, not be sources of additional revenue.

IV. BACKGROUND INFORMATION: None.

V. LEGAL ISSUES: None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES: Council may take one of the following actions:
1. Approve the Resolution.
2. Approve the Resolution with amendments.
3. Table for further discussion and consideration.

**Proposed Motion:** "I move to approve Resolution No. 17-04: A resolution of the City Council of the City of Central, Colorado amending the City of Central Comprehensive Fee Schedule."
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO AMENDING THE CITY OF CENTRAL
COMPREHENSIVE FEE SCHEDULE

WHEREAS, the City of Central is authorized under its Home Rule Charter and Article 15 of Title 31 of the Colorado Revised Statutes to exercise its general police and financial powers, including but not limited to the ability to impose and collect fees for the processing of licenses, applications, and performance of other administrative services; and

WHEREAS, by Ordinance No. 09-14, the City of Central ("City") City Council adopted a comprehensive fee schedule, which may be amended by resolution of the City Council; and

WHEREAS, the City Council desires to update and amend the Fee Schedule attached here and incorporated herein as Exhibit A.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:

Section 1. Comprehensive Fee Schedule. The City Council hereby amends and readopts the City of Central Comprehensive Fee Schedule, attached hereto and incorporated herein as Exhibit A.

Section 2. Effective Date of Comprehensive Fee Schedule. All fees set forth in the Comprehensive Fee Schedule attached hereto as Exhibit A shall be effective as of February 1, 2017. The City Clerk shall cause a copy of the revised Comprehensive Fee Schedule to be uploaded to the City’s website and a copy shall be posted and made available for public inspection in the office of the City Clerk.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption by City Council whereupon City staff is directed to take all steps necessary to implement said fee schedule as of February 1, 2017.

ADOPTED THIS 3rd DAY OF JANUARY, 2017.

CITY OF CENTRAL, COLORADO

By: ________________________________

Kathryn A. Heider, Mayor
ATTEST:

By: ____________________________
    Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ____________________________
    Marcus McAskin, City Attorney
EXHIBIT A

COMPREHENSIVE FEE SCHEDULE
(EFFECTIVE FEBRUARY 1, 2017)
<table>
<thead>
<tr>
<th>Type</th>
<th>Notes/Sub-Categories</th>
<th>Municipal Code Reference</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Permit (Parkway)</td>
<td>Consultant Reimbursement Agreement Required</td>
<td>Sec. 8-7-60</td>
<td>$1,500</td>
</tr>
<tr>
<td>Alarm Permit</td>
<td>Annual permit fee</td>
<td>Sec. 6-2-40</td>
<td>$25.00</td>
</tr>
<tr>
<td>Alarms, False, Excessive</td>
<td>First 2 avoidable in calendar year</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd avoidable/false</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4th avoidable/false</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>5th avoidable/false</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each avoidable/false after 5th</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alarm System Permit Reinstatement</td>
<td>Reinstatement Fee *All avoidable/false fee must be paid in full prior to issuance</td>
<td>Sec. 6-2-80</td>
<td>$500</td>
</tr>
<tr>
<td>Annexation Application</td>
<td>Consultant Reimbursement Agreement Required</td>
<td>Sec. 15-1-30</td>
<td>$500.00 + $10/Acre</td>
</tr>
<tr>
<td>Appeals</td>
<td>Building Code</td>
<td>Chapter 14; Chapter 16;</td>
<td>$50.00 + Consult Cost</td>
</tr>
<tr>
<td></td>
<td>Historic Preservation</td>
<td>Chapter 18</td>
<td>$100 + Consult Cost</td>
</tr>
<tr>
<td></td>
<td>Land Use Code</td>
<td></td>
<td>$50.00 + Legal Costs</td>
</tr>
<tr>
<td></td>
<td>Sign Code</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Audited Financial Statements</td>
<td>Available on City Website</td>
<td>N/A</td>
<td>$10.00</td>
</tr>
<tr>
<td>Budget, Annual</td>
<td>Available on City Website</td>
<td>N/A</td>
<td>$10.00</td>
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<tr>
<td>Building Permits</td>
<td>Contact City to calculate</td>
<td>18-2-70</td>
<td>TBD</td>
</tr>
<tr>
<td>Business License/Sales Tax</td>
<td>Sec. 6-1-10 &amp; Sec. 4-3-20</td>
<td>$35.00 New</td>
<td></td>
</tr>
<tr>
<td>CD/DVD Duplication</td>
<td>Per CD/DVD</td>
<td>N/A</td>
<td>$25.00</td>
</tr>
<tr>
<td>Code Copies, Municipal (On Website for Free)</td>
<td>Municipal Land Use Sign Code Subdivision All Other Chapters</td>
<td>N/A</td>
<td>$100.00 $25.00 $25.00 $25.00 $25.00</td>
</tr>
<tr>
<td>Certification of Documents</td>
<td>N/A</td>
<td></td>
<td>$5.00</td>
</tr>
<tr>
<td>Common Consumption Areas</td>
<td>Application fee</td>
<td>Sec. 6-6-70</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>License fee</td>
<td></td>
<td>$150.00</td>
</tr>
<tr>
<td></td>
<td>Renewals/Inclusions/Exclusions</td>
<td></td>
<td>$125.00</td>
</tr>
<tr>
<td>Contractors/Business License</td>
<td>General Contractor</td>
<td>Sec. 6-4-330</td>
<td>$150.00</td>
</tr>
<tr>
<td></td>
<td>All Others</td>
<td></td>
<td>$75.00</td>
</tr>
<tr>
<td>Copies of Documents</td>
<td>Letter, Legal 8.5 x 11; 8.5x14</td>
<td>N/A</td>
<td>.25¢ / pg $1.50 / pg $7.50 / pg $10/ pg Add $1.00</td>
</tr>
<tr>
<td></td>
<td>Ledger 8.5 x 17</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>18 x 24</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>24 x 36</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Color Copies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Copies of GIS</td>
<td>18 X 24 Plat (each page)</td>
<td>N/A</td>
<td>$7.50</td>
</tr>
<tr>
<td></td>
<td>24 X 36 Plat (each page)</td>
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<td></td>
<td>36 X 48 Plat (each page)</td>
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<td>$12.50</td>
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<tr>
<td>Demolition/Relocation of Historic Structure</td>
<td>Sec. 16-11-60</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>Dog License</td>
<td>Spayed / Neutered</td>
<td>Sec. 7-5-30</td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>Non- Spayed / Neutered</td>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------------------------------</td>
<td>--------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Driveway Permit</td>
<td>Refundable Deposit following inspection Permit Fee</td>
<td>Design Standards</td>
<td>$1,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Land Use Code Schedule of Fees</td>
<td>Amendments to Code by public Certificate of Appropriateness</td>
<td>Chapter 16</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>PUD Final</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>PUD Preliminary</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>Re-Zoning Amendment</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>Ridgeline Development OD</td>
<td>Sec. 16-4-20</td>
<td>$500.00 Determined by staff</td>
</tr>
<tr>
<td></td>
<td>Special Review Use</td>
<td></td>
<td>$100.00</td>
</tr>
<tr>
<td>Medical Marijuana Businesses</td>
<td>New License Application</td>
<td>Sec. 6-7-60</td>
<td>$2,000</td>
</tr>
<tr>
<td></td>
<td>Renewal License</td>
<td></td>
<td>$2,000</td>
</tr>
<tr>
<td></td>
<td>Transfer of Ownership</td>
<td></td>
<td>$2,000</td>
</tr>
<tr>
<td>Model Traffic Code</td>
<td>Online @ <a href="http://www.dot.state.co.us">www.dot.state.co.us</a></td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Notary Services/Certification</td>
<td>Residents/ Local Businesses Non-residents/commercial</td>
<td>N/A No Charge</td>
<td>$5.00</td>
</tr>
<tr>
<td>Oversize/overweight vehicles</td>
<td>Permit application required</td>
<td>Sec. 8-6-70</td>
<td>$25.00 per trip, per vehicle</td>
</tr>
<tr>
<td>(Single trip permit)</td>
<td></td>
<td>Sec. 8-6-100</td>
<td></td>
</tr>
<tr>
<td>Oversize/overweight vehicles</td>
<td>LVC and Utility Company Fleet permit (2-10 vehicles)</td>
<td>Sec. 8-6-70</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>(fleet permit)</td>
<td>Vehicle added to fleet (Company fleet)</td>
<td>Sec. 8-6-100</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>Vehicle added (LVC and Utility)</td>
<td></td>
<td>$300.00 ea.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$250.00 ea.</td>
</tr>
<tr>
<td>Oversize/overweight vehicles</td>
<td>(&gt;200,000 lb. or 17' wide or greater) Permit application required</td>
<td>Sec. 8-6-70</td>
<td>$175.00 per trip, per vehicle</td>
</tr>
<tr>
<td>(special permit)</td>
<td></td>
<td>Sec. 8-6-100</td>
<td></td>
</tr>
<tr>
<td>Oversize/overweight vehicles</td>
<td>Permit application required</td>
<td>Sec. 8-6-70</td>
<td>Not less than $20.00 per trip, per vehicle based on estimated annual trips</td>
</tr>
<tr>
<td>(annual permit)</td>
<td>Valid for one (1) year from date of issuance on all or any specifically designated roadways or parkways</td>
<td>Sec. 8-6-100</td>
<td></td>
</tr>
<tr>
<td>Pawnbroker License</td>
<td>New License Application</td>
<td>Sec. 6-8-140</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>Annual Renewal</td>
<td></td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>Manager Registration Fee Ownership</td>
<td></td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>Change of Corporate Structure</td>
<td></td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>Change of Location</td>
<td></td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Police Department</td>
<td>Bond Processing Fee</td>
<td></td>
<td>$30.00</td>
</tr>
<tr>
<td></td>
<td>VIN Inspection</td>
<td></td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>Sex Offender Registration 1st Time</td>
<td></td>
<td>$75.00</td>
</tr>
<tr>
<td></td>
<td>Sex Offender Annual Registration</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td></td>
<td>Fingerprints-Gaming</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td></td>
<td>Fingerprints-All others</td>
<td></td>
<td>$15.00</td>
</tr>
<tr>
<td></td>
<td>Traffic Accident Reports</td>
<td></td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>Incident and Criminal Reports:</td>
<td></td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>1st 10 pages</td>
<td></td>
<td>$25¢ / pg</td>
</tr>
<tr>
<td></td>
<td>Above 10 pages</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Promotional Association</td>
<td>Certification&lt;br&gt;Recertification</td>
<td>Sec. 6-6-80</td>
<td>$100.00&lt;br&gt;$50.00</td>
</tr>
<tr>
<td>Retail Marijuana Businesses</td>
<td>Application fee (for conversion of licenses; to be received from state before application is deemed complete)&lt;br&gt;Application fee (for new license; to be received from state before application is deemed complete)&lt;br&gt;Criminal background check fee, per individual checked&lt;br&gt;License fee (per year)&lt;br&gt;Renewal License&lt;br&gt;Transfer of Ownership&lt;br&gt;Late filing fee</td>
<td>Sec. 6-9-240&lt;br&gt;Sec. 6-9-150(c)&lt;br&gt;Sec. 6-9-240</td>
<td>$250&lt;br&gt;$2,500&lt;br&gt;$2,000&lt;br&gt;$2,000&lt;br&gt;$1,000</td>
</tr>
<tr>
<td>Sales Tax License</td>
<td>Included with Business Lic</td>
<td>Sec. 4-3-20/30</td>
<td>N/A</td>
</tr>
<tr>
<td>Sign Permit Fee</td>
<td></td>
<td>Sec. 14-1-50(c)</td>
<td>Based on valuation with $25.00 minimum</td>
</tr>
<tr>
<td>Special Projects</td>
<td>Professional Employee Time&lt;br&gt;Clerical Professional Time</td>
<td></td>
<td>$36.00 per hr&lt;br&gt;$24.00 per hr</td>
</tr>
<tr>
<td>Special Event Permits</td>
<td>Events, Parades (more than 20 participants) per day&lt;br&gt;Clean-up/Damage deposit&lt;br&gt;Barricades each (+ street closure fee)</td>
<td>Sec. 11-5-40</td>
<td>$25.00&lt;br&gt;$100.00&lt;br&gt;$10.00</td>
</tr>
<tr>
<td>Stage Rental</td>
<td>For up to 2 days&lt;br&gt;Each additional day</td>
<td></td>
<td>$1,000.00&lt;br&gt;$250.00</td>
</tr>
<tr>
<td>Street Closure Permit</td>
<td>1st day&lt;br&gt;Each additional day</td>
<td>Chapter 11</td>
<td>$50.00&lt;br&gt;$10.00</td>
</tr>
<tr>
<td>Parkway Closure or Use</td>
<td>Mid-Week (Monday – Thursday)&lt;br&gt;Weekend (Friday-Sunday)</td>
<td></td>
<td>$2,500 Per Hour&lt;br&gt;$3,000 Per Hour ($25,000 for 10 Hours)&lt;br&gt;$30,000 for 10 Hours ($3,000 for 10 Hours)</td>
</tr>
<tr>
<td>Street Cut Permit</td>
<td>Street Cut Permit (Public ROW)&lt;br&gt;Excavation in asphalt or concrete&lt;br&gt;Excavation in gravel&lt;br&gt;Excavation in dirt</td>
<td>Sec. 11-1-60</td>
<td>$50.00&lt;br&gt;$25/sq yd&lt;br&gt;$7/sq yd&lt;br&gt;$1/sq yd</td>
</tr>
<tr>
<td>Subdivision Schedule of Fees</td>
<td>Minor Subdivision&lt;br&gt;Re-Subdivision Lot Line Adjustment&lt;br&gt;Re-Subdivision Lot Consolidation&lt;br&gt;Major Subdivision (Pre &amp; Final)</td>
<td>Sec. 17-1-60</td>
<td>$250.00&lt;br&gt;$150.00&lt;br&gt;$150.00&lt;br&gt;$1,000.00</td>
</tr>
<tr>
<td>Type</td>
<td>Notes/Sub-Categories</td>
<td>Municipal Code Reference</td>
<td>Fee</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Water Service On/Off Fee</td>
<td>(Each)</td>
<td>Sec. 13-1-430</td>
<td>$25.00</td>
</tr>
<tr>
<td>Owner initiated meter read</td>
<td>With Building Permit-1st time</td>
<td>Sec. 13-2-340</td>
<td>$25.00</td>
</tr>
<tr>
<td>Other Inspection Fees</td>
<td>Outside business hours-1 hr min</td>
<td>Sec. 13-1-440</td>
<td>No Fee</td>
</tr>
<tr>
<td></td>
<td>Re-inspections-1 hr min</td>
<td>Sec. 13-1-450</td>
<td>$40.00 per hr</td>
</tr>
<tr>
<td></td>
<td>Other inspections-1 hr min (includesTap Insp)</td>
<td>Sec. 13-1-450</td>
<td>$25.00 per hr</td>
</tr>
<tr>
<td>Service Line Maintenance Fee</td>
<td>Delinquency Admin Fee-after 90 days</td>
<td>Sec. 13-1-480</td>
<td>$20.00</td>
</tr>
<tr>
<td>(monthly)</td>
<td>Yard Hydrant unmetered usage-- (Apr/Oct)</td>
<td>Sec. 13-2-240</td>
<td>$75.00</td>
</tr>
<tr>
<td></td>
<td>Residential ¾ service (senior rate)</td>
<td>Sec. 13-2-360</td>
<td>$4.00</td>
</tr>
<tr>
<td></td>
<td>Residential ¾ service</td>
<td></td>
<td>$5.00</td>
</tr>
<tr>
<td></td>
<td>Residential 1&quot; service</td>
<td></td>
<td>$7.50</td>
</tr>
<tr>
<td></td>
<td>Commercial ¾ service</td>
<td></td>
<td>$5.00</td>
</tr>
<tr>
<td></td>
<td>Commercial 1&quot; service</td>
<td></td>
<td>$7.50</td>
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<td>Fire Suppression 4&quot; service</td>
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<td>Capital Improvements Fee (monthly)</td>
<td>Residential ¾ service (senior rate)</td>
<td>Sec. 13-2-370</td>
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<td>30 Days</td>
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<td>Water Tap Fees / Plant Investment Fees (See</td>
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<td>Sec. 13-2-310</td>
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<td>Water Base Rates</td>
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<td>20,001 and over</td>
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<td>Water General</td>
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<td>$137.50 p/thousand gal</td>
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<tr>
<td>Outside City Limits</td>
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Sec. 13-2-320(c) | Double inside city rates
AGENDA ITEM #14
CITY COUNCIL COMMUNICATION FORM

FROM: Abigail R. Adame, Finance Director

DATE: January 3, 2017

ITEM: Resolution 17-05 A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorize Check Signatories and the Use of Credit or Debit Cards.

NEXT STEP: Make a motion to adopt Resolution 17-05, A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorized Check Signatories and the Use of Credit or Debit Cards.

ORDINANCE
-X_-MOTION
-_-INFORMATION

I. REQUEST OR ISSUE: Resolution 17-05 establishes those elected officials and employees that are authorized to sign checks as well as those authorized as a signatory on bank accounts for the City. As the City Council recently appointed a new Mayor; former Mayor Ron Engels is no longer an authorized signatory on bank accounts. Resolution 17-05 designates Mayor Kathryn A. Heider as an authorized signatory on bank accounts. The Mayor Pro-tem will be appointed at this Council meeting and is also designated as an authorized signatory on bank accounts via this resolution.

It is also necessary at times for City employees to use credit or debit cards in order to make purchases or reservations, Resolution 17-05 recognizes that in these cases, only one (1) authorized signature will be required and lists the City employees who are authorized to have and use a City credit or debit card for such purchases.

II. RECOMMENDED ACTION / NEXT STEP: Make a motion to adopt Resolution 17-05, A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorized Check Signatories and the Use of Credit or Debit Cards.
III. **FISCAL IMPACTS:** There are no immediate fiscal impacts. Indirect financial impacts could be realized based on adherence to this recommended internal control practice.

IV. **BACKGROUND INFORMATION:** Please see Resolution 17-05.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.

VII. **SUMMARY AND ALTERNATIVES:**
1. Make a motion to adopt Resolution 17-05.
2. Adopt Resolution 17-05 with amendments.
3. Table for further discussion.
4. Do not adopt Resolution 17-05.
CITY OF CENTRAL, COLORADO
RESOLUTION NO. 17-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL
ESTABLISHING CERTAIN FINANCIAL PROCEDURES SPECIFIC TO
AUTHORIZED CHECK SIGNATORIES

WHEREAS, it is necessary for the City of Central to issue payments to vendors, employees and others by check;

WHEREAS, in order to ensure that the checks issued are accurate and authentic, two (2) signatures are required on all checks issued; and

WHEREAS, to reduce the potential for error and/or fraud and to adhere to good internal control practices for accounting purposes it is necessary for the City Council to designate those specific persons who are authorized to sign checks; and

WHEREAS, certain staff members of the City of Central often need to make purchases at locations at which the City does not have an account; and

WHEREAS, a credit or debit card is required for some types of purchases and/or reservations and Council recognizes that obtaining two (2) signatures is not possible when using a credit or debit card but wishes to allow staff to use credit or debit cards when necessary;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF CENTRAL, COLORADO, THAT:

Section 1.

1. All checks require two signatures; one of which must belong to an elected official, and one of which must belong to a City employee. Any accounts that are, or may be established to control funds from other governmental agencies, will be exempted from this requirement if they are organized as required by the funding agency. The signature of the elected official may be a stamped signature for convenience.

2. The following City officials are authorized to sign checks on the City’s bank accounts: Mayor Kathryn A. Heider, Mayor Pro-tem _________, City Manager Daniel R. Miera and Finance Director Abigail R. Adame.

3. All wire transfers will require authorizations from any two of the following: Mayor Kathryn A. Heider, Mayor Pro-tem __________, City Manager Daniel R. Miera and Finance Director Abigail R. Adame.

4. Purchases made by credit or debit card require only one authorized signature.
5. City officials authorized to sign and approve purchases made using a City credit and/or debit card are as follows: Daniel R. Miera, City Manager; Abigail Adame, Finance Director; Gary Allen, Fire Chief; Jason Nelson, Public Utilities Director; Ray Rears, Community Development Director; and Sam Hoover, Public Works Director.

6. A coded and approved receipt must be furnished to the Finance Department for all purchases made using a City credit or debit card within twenty-four (24) hours of the purchase. If the individual is at another location for training or conference purposes then the receipts must be turned in within twenty-four (24) hours of returning to the City.

7. If an authorized card holder fails to submit a receipt for any purchase made then the individual shall lose the authority to use a City card. The City Manager has the authority to allow or disallow use of any City credit or debit card at any time.

Section 2. Severability. If any portion of this Resolution is found to be void or ineffective, it shall be deemed severed from this Resolution and the remaining provisions shall remain valid and in full force and effect.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption by City Council, whereupon City Staff is directed to take all steps necessary to implement the internal financial control practices set forth in this Resolution No. 17-05.

ADOPTED THIS 3rd DAY OF JANUARY, 2017.

CITY OF CENTRAL, COLORADO

By: ____________________________
    Kathryn A. Heider, Mayor

ATTEST:

By: ____________________________
    Reba Bechtel, City Clerk

APPROVED TO FORM:

By: ____________________________
    Marcus McAskin, City Attorney
To: Mayor and Council

From: Daniel R. Miera, City Manager

Date: January 3, 2017

Re: Staff Report

❖ General

- Held Regular Staff Meetings.
- Various meetings with council members, staff, and community members.
- Attended Rotary Meetings.
- Observed the Christmas and New Year’s holidays.

❖ Legal

- Worked with City Attorney McAskin on Resolution No. 17-03 (ballot question – SB 152).

❖ Finance / HR

- Worked with Finance Director Adame and Public Utilities Director Nelson to update the FY17 Budget projections for the Water Fund following Council approval of Ordinance No. 16-06 (future water rates).
- Worked with Finance Director Adame to prepare for the performance audit by the Office of the State Auditor regarding distributions from the State Historical Fund to the City.

❖ Community Development / Planning

- Met with Community Coordinator Keeler to begin the process of submitting the City’s letter of interest (to submit a proposal) for consideration of its request to gain certification as a Creative District (through Colorado Creative Industries).
- Community Coordinator Keeler worked to secure an International Davey Award for the City’s New Website.
- Began researching the potential for the City to impose a Vacancy Fee or Tax in 2017.

❖ Intergovernmental Relations

- Worked with the CCBID to correct and revise their 2017 Operating Plan and Budget, as well as their invoices for reimbursable expenses relating to Events and the Marketing Device Fee.

❖ Public Safety / Public Utilities

- Received the results of the City’s most recent ISO Classification Survey as it pertains to our fire suppression delivery system (including the water utility infrastructure). The report revealed a need for hydrant flow improvement on 2 out of 7 of the hydrants tested.
To: Mayor Heider, City Council, and City Manager Miera  
From: Reba Bechtel, City Clerk  
Date: January 3, 2017  
Re: Bi-weekly Report

➢ Prep for the Regular Council meeting of 1/3.

➢ Ongoing processing business license renewals with a new feature to renew online from the City website.

➢ Election planning – see attached the election calendar with petitioning to begin Wednesday 1/4.

➢ Misc information regarding: sign permits, special events, building permits, code questions, HP, records response, liquor, and marijuana.
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<tr>
<th>Task to be Completed</th>
<th>April 4, 2017 Mail Ballot Election Day Deadlines For</th>
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<tr>
<td>FCPA Due</td>
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<td>Election Day 7am-7pm</td>
<td>Tuesday, April 4, 2017</td>
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<td>Last day to register to vote at the County Clerk's Office or with the SOS</td>
<td>Friday, Mar 31, 2017</td>
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<td>FCPA Due</td>
<td>Friday before election</td>
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<tr>
<td>Notice of Election Judges</td>
<td>10 days or prior</td>
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<tr>
<td>Appointment of Election Judges</td>
<td>15 days</td>
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<tr>
<td>Ballots mailed to all voters</td>
<td>22/15 days</td>
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<tr>
<td>FCPA Due</td>
<td>Monday, Mar 13/20, 2017</td>
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<tr>
<td>Notice of Election Published</td>
<td>21 days</td>
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<tr>
<td>Supplementary List of Registered Voters from County Clerk</td>
<td>20 days</td>
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<tr>
<td>Preliminary List of Registered Voters from County Clerk</td>
<td>20 days</td>
</tr>
<tr>
<td>Ballots mailed to UOCAVA voters</td>
<td>30 days</td>
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<tr>
<td>List of Registered Voters from County Clerk for UOCAVA</td>
<td>45 days</td>
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<td>Cancellation of Election at close of business if only one candidate</td>
<td>60 days</td>
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<tr>
<td>Last day for candidates to withdraw from election</td>
<td>63 days</td>
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<tr>
<td>Last day for write-in candidates to sign Candidate Affidavit</td>
<td>63 days</td>
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<tr>
<td>Last day to cure Petitions</td>
<td>64 days</td>
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<tr>
<td>Last day to run in Petitions to City Clerk</td>
<td>66 days</td>
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<tr>
<td>1st day to circulate Petitions</td>
<td>71 days</td>
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<tr>
<td>Council Resolution to set election effective 1/4</td>
<td>91 days (90)</td>
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<td>Monday, Jan 3, 2017</td>
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<td>Wednesday, Jan 3, 2017</td>
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</tbody>
</table>
To: Daniel R. Miera, City Manager
Cc: Mayor and Council
From: Abigail R. Adame, Finance Director
Date: January 3, 2017
Re: Staff Report

➢ Finance

- Prepared Resolution 17-05, which replaces former Mayor Engels with Mayor Heider as the elected official authorized to sign checks.

- Revised the Fiscal Year 2017 budget to include the increase in water rates.

- Began preparing and working on year-end procedures.

➢ Human Resources

- Continued coordination of all City employee performance evaluations.
To: Central City Council  
From: Ray W. Rears; Community Development Director  
Date: January 3, 2017  
Re: Department Update

Development
1) GIS Services – Revised parcel layer has been released along with some utility lines  
   a. Correcting address discrepancies  
   b. Will be adding a Historical Commercial District database from Main Street RFP
2) Comp Plan/Zoning Code / Design Guidelines –  
   i. Meeting held which will restart in January 2017.  
   ii. Updated schedule has been added to website
3) CDBG – Resiliency Project.  
   a. First meeting held. 2017 meeting being scheduled
4) Monument Signage – Monuments installed
5) Wayfinding Signage – Message being evaluated.
6) Cemetery fence project – Joint meeting planned for January 2017
7) Various initial development/building inquires addressed.

IT/Web/Audio Visual
1) Website, Facebook and Twitter internal administration continues.
2) Channel 20 – Current drone footage and advertisements created and uploaded
3) Comp Plan / Resiliency Project tab added has been updated with latest information  
   a. Exciting News

Events / Marketing
1) The City of Central City Won a Silver Davey Award from the Academy of Interactive and Visual Arts for our website including photos, graphic work and alignment of easy to use interface tabs
2) Billboard  
   a. Currently working on repairs of lighting
3) Central City App – Mobil Town Guide being developed  
   a. Working on an interactive walking tour of the City  
   b. All business directories uploaded  
   c. Graphic art images have been created and uploaded  
   d. Set to rollout in early February
4) Short Promotional Video’s are planned. Uploaded drone footage on Channel 20
5) Creating Full 2017 Marketing Plan  
   a. 2017 Event Calendar being prepared/waiting on confirmation of dates

Staffing
1) Management of consultant contracts
2) Evaluating employee’s performances complete
3) Ongoing employee wellness program.
Fact Sheet

About the Davey Awards:
The Davey Awards is an international creative award focused exclusively on honoring outstanding creative work from the best small agencies worldwide. The 2016 Davey Awards received nearly 4,000 entries from ad agencies, interactive agencies, production firms, in-house creative professionals, graphic designers, design firms and public relations firms.

David defeated the mighty Goliath with a big idea and a little rock. That is the sort of thing small agencies do every day. The Davey Awards honors the achievement of the “Creative David’s” where strength comes from ideas, intelligence and out-of-the-box thinking, not the “Giant’s” bankroll. Great work is about fresh ideas and exceptional execution, not the biggest budgets. The Davey levels the playing field so entrants compete with only their peers and can win the recognition they deserve.

Who is behind the Davey:
The Davey is judged and overseen by the Academy of Interactive and Visual Arts (AIVA). The AIVA is an invitation-only member-based organization of leading professionals from various disciplines of the visual arts dedicated to embracing progress and the evolving nature of traditional and interactive media. Current membership represents a “Who’s Who” of acclaimed media, advertising, and marketing firms including: Code and Theory, Condé Nast, Disney, GE, Keller Crescent, Microsoft, Monster.com, MTV, Push., Publicis, Sesame Workshops, The Marketing Store, Worktank and Yahoo!, and many others. Visit www.aiva.org for more information.

Judging and Awarding:
Entries are judged to evaluate distinction in creative work. In determining Gold and Silver winners, entries are judged on their merits based on a standard of excellence as determined by the AIVA, considering the category entered. A category may have multiple Gold and Silver Winners, or may have none. Entries are scored on a hundred point scale by the judges. Generally, Gold Winners receive a score of 90 or above and Silver Winners receive a score of 70 to 89. No more than 10% of entries will be awarded a Gold Davey. Best in Show selections are made by the Academy, from the pool of Gold Winners, based on their scoring and other elements of merit as determined by the Academy. The judges will award 12 Best in Show honors, one for each medium. Please visit www.daveyawards.com for a complete list of winners.

Promoting Your Achievement:
Please visit www.daveyawards.com for sample press releases, downloadable graphics, logos and other materials you can use in your marketing efforts. If you need any further assistance promoting your award, please contact Linda Day at lindad@daveyawards.com or (212) 675-3555.
Central City Streamlines Online Presence While Revitalizing Historic Main Street

DENVER - December 29, 2016 – Central City, Colorado has a new, award-winning website streamlining their online presence and featuring a new revitalization project for the city.

In partnership with Colorado Interactive and the Statewide Internet Portal Authority, Central City developed a new website which can be found at https://www.colorado.gov/pacific/centralcity. Launched in the fall of 2016, the website has been awarded a Silver Davey Award from the Academy of Interactive and Visual Arts.

The user-centric home page was designed for citizens, businesses, and visitors to this popular, historic mountain town. Features of the website include social media integration, a city events calendar, current weather information, a news feed, and links to important information and initiatives.

One featured initiative; Main Street Central City is a volunteer effort by citizens, businesses, organizations, and government to revitalize historic Main Street Central City while diversifying and introducing new business and cultural opportunities. The initiative is part of a statewide Colorado Main Street program managed by the Department of Local Affairs, funded by the National Main Street Center; a national organization committed to historic preservation-based community revitalization. Central City is one of eighteen Colorado Main Street communities participating in this effort to bring to life the history, pride, and creative development of their communities.

"A robust website integrated with social media is simply essential for Central City to tell the world about our wonderful community with our charming Victorian Main Street, colorful history, wonderful events and great businesses opportunities,” said Mayor Kathryn Heider. “We are very proud of our new website and are delighted with this award. Congratulations to our city staff for creating this award winning website and thanks to Colorado Interactive and the Statewide Internet Portal Authority for their support."
About Colorado Interactive

Colorado Interactive is the team behind the official website of the state of Colorado (http://www.colorado.gov) and is overseen by the Statewide Internet Portal Authority. The portal operates through a public-private partnership between the state and Colorado Interactive to help Colorado government entities web-enable their services. Colorado Interactive builds, operates, maintains, and markets Colorado.gov and is part of eGovernment firm NIC's (NASDAQ: EGOV) family of companies.

About NIC

Founded in 1992, NIC (NASDAQ: EGOV) is the nation's leading provider of innovative digital government solutions and secure payment processing, which help make government more accessible to everyone through technology. The family of NIC companies provides digital government solutions for more than 4,500 federal, state, and local agencies in the United States. Forbes has named NIC as one of the “100 Best Small Companies in America” six times and the company has been included four times on the Barron’s 400 Index. Additional information is available at http://www.egov.com.