

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT  
Tuesday, May 14, 2019 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam L. Ford, Secretary  
Chuck Hall, Vice President  
Jerry Mohrlang, President  
Ken Seidel, Treasurer  
Lynn Shore, Asst VP

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director-Golf Superintendent & Parks  
Chuck Curtis, Director Golf Course  
Samantha Smith, Director Rec Center& Programs

Public present: N/A

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The Regular meeting was called to order by President Mohrlang at 5:59 p.m. and a quorum was noted.

Asst VP Shore made a Motion to accept the Agenda; with VP Hall seconding. The Agenda was unanimously approved.

Public Comments: N/A

Minutes: The Manager provided the Minutes from the April 13, 2019 Board Meeting. Asst VP Shore made a Motion to approve with the modification to page 2: KSUN agreeing to share ½ of the cost for the Fiber Optics rack. It was seconded by Secretary Ford and the Minutes were unanimously approved with the modification.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

Executive Session: VP Hall made a Motion to move into Executive Session at 6:12 p.m., with Secretary Ford seconding. The Board unanimously approved moving into Executive Session per CRS 24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. At 6:50 p.m. VP Hall made a Motion to adjourn the Executive Session, with Adam Ford seconding. The Board unanimously approved and re-convened the Regular Meeting.

Discussion after Executive Session:

**Pond Location:** VP Hall made a Motion to approve expending \$9,000 for Colorado River Engineering to perform a feasibility study on constructing the golf course irrigation pond behind the Grand Valley Rec Center and \$3,000 for Ryan Jarvis to investigate issues related to holding golf course water on GVRC property and also transferring some water rights to GVRC for landscape watering. Treasurer Seidel seconded and the expenditures were unanimously approved.

**Land Exchange with Town of Parachute:** Secretary Ford made a Motion to request Ryan Jarvis investigate transferring the 15.5 acre water rights to the ballfield, not to exceed \$3,000. Asst VP Shore seconded said Motion and it was unanimously approved. The Manager stated that Director Choate had Irrigation Technology provide an estimate to install irrigation at the 15.5 acre parcel and they stated that in 2017 bids came in for the 21 acre multi-use field connected to the high school at \$534,000. Director Choate stated that the cost would be less for us due to the size differential.

The Board requested that the District Manager again contact Stuart McArthur, Town Manager about contacting her instead of the Board or Directors.

**URSA Audit:** Secretary Ford suggested having an audit performed on URSA royalties paid to PBMPRD. He stated he would provide the Manager with a CPA who has performed these audits.

## FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the Check Detail for checks to be signed at the meeting. Ms. Bertrand noted a check for \$350,000 to transfer funds from the Alpine Bank General Fund to the ColoTrust General Fund for a better rate of return. Treasurer Seidel made a Motion to approve the payments; with President Mohrlang seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. VP Hall made a Motion to accept the financials; with Secretary Ford seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Curtis noted that total members were at 107 vs. 103 last year at this time. He also stated that the kegerator was installed and working. Director Curtis stated that he would send the Manager an invoice paid by Tee'd Off for the cost of installing the kegerator.

Community Park: The Manager asked for clarification on the hours of the park in order to discourage vandals and the person sleeping in the restroom. The Manager stated that the cost due to vandalism was around \$3,000 and that the bison pump handle, ADA swing, message

board, drum, Western Town and restroom had been vandalized. She noted that Director Choate had been informed by the Sheriff that they could not prosecute unless hours were posted. The Board approved "Park closed from Sunset to Sunrise". Secretary Ford recommended having verbiage stating the standard verbiage regarding 'violators will be prosecuted'. Secretary Ford also stated that we should reach out to BMC regarding installing lights or sensor lights. The Manager will follow up.

Daisy Ditch: The Manager stated that Director Choate had met with Colorado River Engineering and that a wet well would be needed and a pond to hold approximately 10,000 gallons or 3-4 days' supply. It was agreed to focus on the golf course irrigation pond before beginning that project. The Manager noted that the District still had 6-7 years to complete the project.

Rec Center & Programs: Director Smith stated that the Rec Center now had 2,270 members which is an increase of 554 from 2016. Ms. Smith stated that BUE provided community service; planted flowers and performed clean up around the rec center. Director Smith also mentioned that with new bleachers in the gym it is increasing rentals.

The Manager mentioned that 50% of the furniture and front desk manufacturing had been paid and Director Smith stated installation will be on or before August 31<sup>st</sup>.

## **MANAGER'S REPORT**

PBM Trail: Garfield County stated the final grant payment will be mailed May 13<sup>th</sup>. The Manager reported that the cost of the Trail had exceeded the budget estimate by around \$100,000, as Steve Rippy stated the price of contract had increased. Also, there were additional sidewalks installed in the Community Park. She noted that Accurate Construction had been paid in full.

SIPA Grant for Website: The Manager reported that she had received and deposited the grant from SIPA for \$4,050. The Manager provided a letter to SIPA for Board signatures thanking them for the grant.

Rec Center and Community Park Cameras: The Manager stated that Director Smith had obtained bids for both replacement and addition of cameras at the Rec Center and also for installation of cameras at the Community Park. The Manager noted that nothing will be done until the fiber optics is installed. The bid for the Community Park cameras is approximately \$26,000. Director Smith is still investigating other vendors.

Audit: The Manager informed the Board that the audit is continuing.

Insurance: The Manager informed the Board that the P&L insurance rate went down from \$47,110 in 2018 to \$46,746 in 2019 and that included an increase in the Rec center coverage from \$8,000,000 to \$10,000,000.

LED Sign: The Manager stated that the cost of a LED Sign was projected at \$22,000 without shipping and handling. The Board requested that the Fire Department, Library and BUDS be contacted to see what vendor(s) they ordered from.

## **NEW BUSINESS**

Run Raft Ride (RRR): President Mohrlang provided the agreement from HAL for event services. He mentioned that HAL had a marketing list of 40,000. He and Asst. VP Shore had talked with Stuart McArthur and stated he would be handling the marketing for the event. There could be divisions for pro, amateur and seniors and everyone would receive a finish medal. President Mohrlang stated Stuart would be including the District Manager in all correspondence. Asst VP Shore stated that the cost would be around \$30,000 and that HAL would have suggestions on fees. The Manager questioned the third party vendor expenses. President Mohrlang stated the costs would be split equally with the Town of Parachute and he asked the Board and Manager to review the agreement and email him with questions. President Mohrlang stated the best time for the event would be late June 2020 after the runoff decreases. The Manager asked if an IGA should be prepared with the Town. President Mohrlang recommended a face to face meeting with HAL soon.

Landscaping at Community Park: Asst VP Shore asked about landscaping near the parking lot and President Mohrlang stated they had discussed bushes that flower, but that it was not a priority. Director Choate stated that there is irrigation in the location but that it would need topsoil and at this time they were just keeping the area mowed.

Battle on the Mesa and Movies under the Stars: Asst VP Shore expressed concern that the District was allowing Battle on the Mesa and Movies under the Stars to deposit their contributions into PBMPRD and make payments for their services. The Manager explained that the amount of money deposited into the accounts was at, or more than the expenses paid by PBMPRD. Ms. Bertrand stated they had allowed this for years as it would require those in charge of the events to open up bank accounts for events that happened only annually and the income and expenses were approximately \$2,000, thus netting zero. Treasurer Seidel said to let them do what they have always done and continue to work with them to provide services. The Manager stated she could send letters to Laurel Koning who oversees Movies under the Stars and Marylee Mohrlang, Battle on the Mesa stating the Board would no longer allow for receipt of their funds or payment of their expenses. Asst VP Shore stated that was not what he was saying. It was decided to table the issue until 2020.

School District Employees Rec Center membership rate: Asst. VP Shore acknowledged he was on the School Board but wanted a \$40 renewal rate for School employees. The Manager stated that was what they were being charged. Asst VP Shore stated there was no need to continue the discussion.

Public Meeting: President Mohrlang discussed holding another Open House to discuss rates, fees and mill levy in late summer and provide cookies and coffee. VP Hall stated the best method to reach people would be by mailing a post card to residents. The Manager stated with approximately 7,000 people that could cost \$3,500. Secretary Ford stated he would provide the Manager with the Door to Direct contact information. VP Hall stated he does not believe people read the LED signs as you are traveling and don't get a chance to see the message.

## ADJOURNMENT

There being no further business to come before the Board at this time, President Mohrlang adjourned the meeting at 8:06 p.m.