

**Regular Meeting
of the Town Of Ignacio Board of Trustees
Wednesday, May 20, 2015**

I. EXECUTIVE SESSION: Present were: Mayor Stella Cox, Mayor Protem Alison deKay, Trustees Thomas Atencio and Edward Box, III, Acting Town Manager Kirk Phillips and Town Attorney David Liberman. Mayor Cox opened the meeting at 6:39 p.m. **Trustee Atencio moved to go into Executive Session Under C.R.S. Section 24-6-402(4)(b) to Seek Legal Advice. Trustee Box Seconded. The motion passed by unanimous voice vote. The Executive Session concluded at 7:59 and was held for the purpose previously stated. No action followed.**

II. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Stella Cox called the Regular Meeting to order at 7:12 p.m. **Trustees Present:** Mayor Protem Alison deKay, Thomas Atencio, Edward Box III and Dixie Melton **Staff:** Kirk Phillips, Acting Town Manager; Georgann Valdez, Town Clerk; Dan Naiman, Community Development Coordinator; David Liberman, Town Attorney. **Audience:** Rudy Mestas, Kasey Correia, Tim Murphy, Peter Tregillus, Program Director of SUCAP; , Mike McVaugh and Mike Coggins from CDOT; Marie Zeller, Carol Mc Williams from Pine River Times.

III. PUBLIC COMMENT:

Marie Zeller, a citizen read a letter to the Board commending Boyd Kimbrough for his work with the Town in the Public Works Department.

Peter Tregillus, Program Director of SUCAP presented his budget for the Road Runner Transit for 2016 to the Board in which the Town is a partner in the grant application. The Town's share for 2016 will be \$4400 with the same level of service.

Mike McVaugh and Mike Coggins from CDOT gave a brief update on SH 172/151 Signalization project; the project overview, budget and schedule. The Town's share of \$10,000 can and has come in in-kind work, valued at \$4200 thus far, with \$5800 expected in match. This could be reduced with further work. The bid will be advertised July 16, with hopes to start construction after Labor Day and is expected to be completed before Christmas. There was a short discussion regarding Ute Street one-way change, signage and the IGA between CDOT, the Tribe and the Town.

Dancing Spirit Community Arts Center – Kasey Correia and Tim Murphy asked the Boards support of the summer arts program to create colorful flags for the Town light poles by area artists and youth, and have Dan Naiman, the Town's Community Development Coordinator develop and implement this project. The School's old Elementary School will be leased to a non-profit organization named L High Association later this year; The organization has developed an MOU with School District, has hired a project manager and are working out the details for several groups to use the facility.

IV. APPROVAL OF MINUTES: Mayor Protem moved to approve the minute of April 15, April 22 and May 6, 2015. Trustee Box seconded. The motion passed by unanimous voice vote.

V. UNFINISHED BUSINESS:

- A. Payroll Cost Savings – Approve Policy Changes:** Mayor Cox stated the Board has had the opportunity to read the recommendation made by Lisa Rea, former Town Treasurer to become effective September 1, 2015. This will give the employees that have accrued Comp Time the opportunity to use up the comp time by years' end, with the exception that the hours earned in December would carry over. Trustee Melton asked what employees had comp time to use. Acting Town Manager Kirk Phillips reminded the Board they wanted to review the elimination of Comp Time at Budget time for the 2016 year. He recommended approving the policy changes as presented and revisit the Comp Time issue at Budget time. The Board agreed with this suggestion. A memo will be sent out to all staff of the Board's decision. **Mayor Protem deKay moved to approve the policy changes as presented, effective September 1, 2015. Trustee Box seconded. The motion passed by unanimous voice vote.**
- B. Review Meeting Representatives:** Community Development Coordinator Dan Naiman would like to attend at least one meeting of the listed organization and determine which needs his representation or which could be served by a Board or staff member. He will also see if attending all these meetings will affect his work and report back to the Board in a month. Some of the meetings are quarterly.
- C. Update on Alternatives for Interim Town Manager:** Mr. Phillips reported he, Mayor Cox, Mayor Protem deKay and Lisa Rea met with Ken Charles from Dept. of Local Affairs regarding the replacement of the Town Manager. Mr. Charles offered to help find a professional interim Town Manager; he has two in mind and will contact them. He will arrange a meeting with the Board. In the meantime, Dolores Town Clerk Lana Hancock contacted staff about considering sharing a Town Manger between Ignacio and Dolores. More information may be available at the June meeting.

VI. NEW BUSINESS:

- A. Mosquito Control Contract Renewal (3 years):** Mr. Phillips received an email from Kevin Mallow, Agriculture Division Head for the Tribe, requesting the Town consider the contract with Colorado Mosquito Control for the upcoming three years for 2016-2018. He explained the Town is getting 40% of the service while only paying 6% of the total cost. The proposed increase to the Town will be \$27, 500 for the three years or from \$4200 to \$9000 per year. The contract may come before the Board at the June meeting. Discussion followed regarding the area of the contractor's spraying.
- B. Gaming Grant Application Approval:** Trustee Melton moved to authorize Chief Kirk Phillips to complete the Gaming Grant Application. Trustee Atencio seconded. **The motion passed by unanimous voice vote.**

VII. STAFF REPORTS:

- A. Police Department:** Police Dept. completed a CPR Course; handling a couple of major crimes of home invasion and tagging and they have suspects in both cases.
- B. Public Works:** Public Works Director James Brown has been on sick leave. A water leak survey was completed and 13 leaks were found, 12 of which were water hydrant valves. The other was on Browning and has been repaired. Paul Whetten has been hired as the full-time temporary employee for the summer. Mr. Brown attended as Wastewater Certification Class in April in which was certified. Weed control letters will be sent out.
- C. Treasurer:** Questions regarding the General Fund Balance were answered.
- D. Planning:** Planning Commission Chair John Velasquez resigned; there are now three vacancies (2 alternate). The Sign Code has been before the Board for a couple of months for comments and review. The Planning Commission should have approval at the next meeting before it comes before the Board in form of an Ordinance. Currently the Planner has authority to approve any sign applications. Two have been submitted; Revised Farmer's Fresh Market sign and KD's Café, name change to KD's Alley Caffé, both meet code requirements. Mr. Naiman clarified KD's sign has to be 13.5 feet from bottom of sign to side walk; and is working with Mr. Liberman regarding an encroachment permit or a revocable permit because it does hang over the public right of way. He gave approval on both with the recommended color change to match bronze of the building. Staff received the signed GIS Mapping Grant approval. Mr. Naiman answered questions from Mr. Mestas regarding the Planning Commission vacancies.
- E. Town Manager:** Six applications have been received for the Treasurer position; three of which meet minimum qualifications. Following a discussion regarding the screening, interviewing and selection process; staff will schedule the interviews for next week and hope to have a candidate for the Board's ratification for the June 17 meeting. There have been no applications submitted for the Town Board vacancy. Sixty-day deadline to fill the vacancy. No inquiries from vendors regarding the Bike Rally.
- F. Town Attorney:** Mr. Liberman has been attending meetings; working on the tax issue, Town Manager/Form of government with the Board, revocable permit with Mr. Naiman. Mr. Liberman requested an executive session for the June 17 meeting to discuss the tax issue.

VIII. TRUSTEE REPORTS: Trustee Box will not be available for the June 17 meeting.

- IX. ADJOURNMENT:** Being no further business before the Board, Mayor Cox adjourned the meeting at 8:42 p.m. The next regular meeting will be June 17, 2015, at 7:00 p.m. at the Abel F. Atencio Community Center at 570 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Georgann Valdez, Town