



MINUTES  
TOWN OF PARACHUTE  
BOARD OF TRUSTEES REGULAR MEETING  
JULY 16, 2015  
222 GRAND VALLEY WAY, PARACHUTE, CO

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MEETING CALLED TO ORDER BY MAYOR ROY MCCLUNG AT 6:30 P.M.

(A) ROLL CALL:

TRUSTEES PRESENT: JOHN LOSCHKE  
DANIEL MANZANARES  
TIM OLK  
TOM RUGAARD  
JUANITA WILLIAMS

TRUSTEES ABSENT: NORMAN FECK

STAFF PRESENT: TOWN MANAGER, Stuart McArthur  
TOWN CLERK, Denise Chiaretta  
POLICE CHIEF, Cary Parmenter  
PUBLIC WORKS DIRECTOR, Mark King

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

MOTION NO. 1:

Moved and seconded by Trustees Loschke/ Olk to approve the Consent Agenda

Vocal vote approved unanimously

(D) CONSENT AGENDA:

- (1) MINUTES FROM THE JUNE 18, 2015, REGULAR MEETING
- (2) EXPENDITURES PAID IN JUNE 2015

MOTION NO.2:

Moved and seconded by Trustees Rugaard /Olk to approve the Consent Agenda

Motion Passed Unanimously

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(E) COMMENTS FROM CITIZENS REGARDING ITEMS NOT ON THE AGENDA

There were residents from the Town of Parachute and Battlement Mesa whom voiced their concerns that the Board of Trustees had passed an Ordinance lifting the ban on marijuana and allowing recreational stores and other activities in the Town of Parachute.

They felt that not enough notice was given to the residents and a vote would have been the best way to handle lifting the ban on marijuana.

Dave Devaney stated that the Kiwanis BBQ went over great and thank the Town for their help.

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**(F) BOARD CONSIDERATION OF A LIQUOR LICENSE RENEWAL APPLICATION FOR A LIQUOR STORE LICENSE**

**APPLICANT:** Bottlecap Liquors LLC  
Gary Dean, Managing Member

**D.B.A.** Bottlecap Liquors

**ADDRESS:** 150 Columbine Court, Suite A  
P.O. Box 85  
Parachute, CO 81635

Mayor McClung asked Town Clerk Chiaretta if the application was in order and fees were paid

Town Clerk Chiaretta stated that the application was in order and fees were paid.

**MOTION NO. 3:**

Moved and Seconded by Trustees Loschke / Williams to renew the Liquor License Application for Bottlecap Liquors LLC.

Motion passed with Trustees Olk, Loschke, Williams and Manzanares voting yes and Trustee Rugaard voting no.

**(G) DEPARTMENTAL REPORTS:**

(1) Mayor and Board of Trustees .....Mayor and Trustees

- Mayor McClung gave an update on the Events Center meeting he had with the Grand Valley Parks Association.
- Trustee Rugaard stated he will be out of Town for the August E.A.B meeting.
- Trustee Williams stated she went to a meeting at the High Lonesome Ranch regarding water?

(2) Town Manager Monthly Update..... Stuart McArthur, Town Manager

- Town Manager McArthur gave an over view of the financials and stated that he is still working with clean energy and is finding it very frustrating as they want to use Mineral Severance tax monies to get clean energy into the county.
- Town Manager McArthur informed the Board that City Market is not interested at all in being here.
- It was decided that the Town would donate \$125.00 to the memorial at Cottonwood Park for all infants.

(3) Police Department Monthly Update ..... Cary Parmenter, Police Chief

- Chief Parmenter stated that the suspects in the homicide are in Garfield County. They arrived last night, July 15<sup>th</sup>.
- Chief gave an overview of his report and discussed being short staffed.

- (4) Public Works Monthly Update ..... Mark King, Director of Public Works
- Mr. King stated that they too are understaffed and the he knows that the parks and the weeds are out of control and they are doing the best they can.

**(H) BOARD CONSIDERATION OF PROCLAMATION HONORING ARMY SPC. MITCHELL K. DAEHLING AND IN SUPPORT OF THE 2015 MEMORIAL TORCH RUN**

**MOTION NO. 4:**

Moved and Seconded by Trustees Loschke / Williams to adopt the Proclamation Honoring Army SPC Mitchell K. Daehling and support the 2015 Memorial Torch Run.

Motion passed unanimously

**(I) BOARD ACCEPTANCE OF LETTER OF RESIGNATION FROM THE BOARD OF TRUSTEES FROM NORMAN FECK**

**MOTION NO. 5:**

Moved and Seconded by Trustees Loschke / Olk to accept the letter of resignation from Norman Feck

Vocal Vote approved unanimously.

**(J) PRESENTATION TO BOARD REGARDING THE 2014 FINANCIAL AUDIT. BOARD TO CONSIDER ACCEPTING THE AUDIT AS PRESENTED BY LAZZIO AND PLUTT BY MOTION**

**Steve Plutt**

Mr. Plutt gave the Board of Trustees an overview of the 2014 audit and stated there were no problems.

**MOTION NO. 6:**

Moved and seconded by Trustees Loschke/ Rugaard to accept the 2014 Financial Audit as presented.

Motion passed unanimously.

**(K) BOARD CONSIDERATION AND APPROVAL OF ORDINANCE NO: 684**

**AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 12.01.050 OF THE PARACHUTE MUNICIPAL CODE CONCERNING PENALTIES FOR VIOLATION OF MODEL TRAFFIC CODE, AS AMENDED**

**MOTION NO. 7:**

Moved and Seconded by Trustees Rugaard / Loschke to adopt Ordinance NO. 684

*AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 12.01.050 OF THE PARACHUTE MUNICIPAL CODE CONCERNING PENALTIES FOR VIOLATION OF*

*MODEL TRAFFIC CODE, AS AMENDED*

Motion passed unanimously

**(L) BOARD CONSIDERATION AND APPROVAL OF RESOLUTION NO: 2015-11**

**A RESOLUTION AMENDING THE 2015 BUDGET WITH ADDITIONAL APPROPRIATIONS OF EXPENDITURES TO THE CAPITAL IMPROVEMENT FUND, CHANGING THE NAME OF THE CAPITAL IMPROVEMENT FUND, AND ADDING A NEW FUND AND APPROPRIATING BUDGET FOR THE FEDERAL ASSETS FORFEITURE FUND**

**MOTION NO. 8:**

Moved and seconded by Trustees Loschke/ Olk to adopt Resolution NO.2015-11

*A RESOLUTION AMENDING THE 2015 BUDGET WITH ADDITIONAL APPROPRIATIONS OF EXPENDITURES TO THE CAPITAL IMPROVEMENT FUND, CHANGING THE NAME OF THE CAPITAL IMPROVEMENT FUND, AND ADDING A NEW FUND AND APPROPRIATING BUDGET FOR THE FEDERAL ASSETS FORFEITURE FUND*

Motion passed unanimously

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**(M) BOARD CONSIDERATION OF RESOLUTION NO: 2015-12**

**RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE PEDESTRIAN PATH AND SIDEWALK ACROSS I-70 PROJECT**

**MOTION NO. 9:**

Moved and seconded by Trustees Loschke / Williams to adopt Resolution NO: 2015-12

*RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE PEDESTRIAN PATH AND SIDEWALK ACROSS I-70 PROJECT*

Motion passed unanimously.

**(N) BOARD CONSIDERATION OF RESOLUTION NO: 2015-13**

**RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE DEVELOPMENT REVIEW PROCESS PROJECT**

**MOTION NO. 10:**

Moved and seconded by Trustees Loschke / Manzanares to adopt Resolution NO: 2015-13

*RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE DEVELOPMENT REVIEW PROCESS PROJECT*

Motion passed unanimously.

**(O) BOARD CONSIDERATION OF RESOLUTION NO: 2015-14**

**RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A MINI GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE SCHOOL ZONE AND RADAR SPEED LIGHTS PROJECT**

**MOTION NO. 11**

Moved and seconded by Trustees Loschke / Olk to adopt Resolution NO: 2015-14

*A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A MINI GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE SCHOOL ZONE AND RADAR SPEED LIGHTS PROJECT*

Motion passed unanimously.

**(P) BOARD CONSIDERATION OF RESOLUTION NO: 2015-15**

**A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE PEDESTRIAN PATH AND SIDEWALK ACROSS I-70 PROJECT**

**MOTION NO. 12:**

Moved and seconded by Trustees Loschke/ Manzanares to adopt Resolution NO: 2015-15

*A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE PEDESTRIAN PATH AND SIDEWALK ACROSS I-70 PROJECT*

Motion passed unanimously.

**(Q) BOARD CONSIDERATION OF RESOLUTION NO: 2015-16**

**A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO HEALTH FOUNDATION FOR THE COTTONWOOD PARK FITNESS PROJECT**

**MOTION NO. 13:**

Moved and seconded by Trustees Loschke / Rugaard to adopt Resolution NO: 2015-16

*A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO HEALTH FOUNDATION FOR THE COTTONWOOD PARK FITNESS PROJECT*

Motion passed unanimously

**(R) DISCUSSION FROM BOARD OF ANY AND ALL BALLOT QUESTIONS THAT MIGHT BE CONSIDERED FOR INCLUSION WITH A COORDINATED ELECTION WITH GARFIELD COUNTY IN NOVEMBER 2015.**

There was general discussion about putting a question on the ballot at the November election with the county to go to a vote of the residents to put an excise tax on marijuana grow facilities. The Board gave staff direction to bring an ordinance back to the next regular meeting for an excise tax to be placed on wholesale transactions from marijuana grows.

**(S) BOARD CONSIDERATION OF AWARING THE BID FOR THE RECONSTRUCTION OF PARACHUTE PARK BOULEVARD AND ENTERING INTO A CONTRACT BETWEEN THE TOWN OF PARACHUTE OLDCASTLE SW GROUP, INC. DBA UNITED COMPANIES FOR AID PROJECT.**

**MOTION NO. 14:**

Moved and seconded by Trustees Rugaard / Olk to award the bid for the reconstruction of Parachute Park Boulevard and enter into a contract between the town of parachute and Oldcastle SW Group Inc. DBA United Companies for said project.

Motion passed unanimously.

**BOARD CONSIDERATION OF AWARDING THE BID FOR THE RESURFACING OF COUNTY ROAD 215 AND ENTERING INTO A CONTRACT BETWEEN THE TOWN OF PARACHUTE OLDCASTLE SW GROUP, INC. DBA UNITED COMPANIES FOR SAID PROJECT.**

**MOTION NO. 15:**

Moved and seconded by Trustees Loschke / Rugaard to award the bid for the resurfacing of County Road 215 and enter into a contract between the Town of Parachute and Oldcastle SW Group Inc. DBA Untied Companies for said project.

Motion passed unanimously.

- (U) **BOARD CONSIDERATION OF AWARDING THE BID FOR THE ELECTRICAL UPGRADE AT COTTONWOOD PARK AND ENTERING INTO A CONTRACT BETWEEN THE TOWN OF PARACHUTE AND 360 ELECTRIC FOR SAID PROJECT.**

**MOTION NO. 16:**

Moved and seconded by Trustees Rugaard / Manzanares to award the bid for the electrical upgrade at Cottonwood Park and entering into a contract between the Town of Parachute and 360 Electric for said project.

Motion passed unanimously.

- (V) **BOARD CONSIDERATION OF LEASE BETWEEN THE TOWN OF PARACHUTE AND THE COLORADO DEPARTMENT OF TRANSPORTATION (CDOT) FOR THE REST AREA.**

Town Manager McArthur explained that this lease would also include the Park & Ride area as well as the rest area for a term of five (5) years beginning May 31, 2013 and ending May 31, 2018 for the amount of \$250 per year.

**MOTION NO. 17:**

Moved and seconded by Trustees Rugaard / Olk to enter into the lease agreement with The Colorado Department of Transportation (CDOT) for the Rest Area and the parking lot parcels 726AR and 729R of Project I-70-1(45).

Motion passed unanimously.

- (W) **EXECUTIVE SESSION**

**FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. SECTION 24-6-402(4)(E); SUBJECT: PROPERTY ACQUISITION**

**MOTION NO. 18:**

Moved and seconded by Trustees Olk / Rugaard to move into Executive Session for the **PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR**

**INSTRUCTING NEGOTIATORS, UNDER C.R.S. SECTION 24-6-402(4)(E); SUBJECT: PROPERTY ACQUISITION**

Motion passed unanimously.

Executive Session began at 9:03 p.m.

Board moved out of Executive Session at 9:12 p.m.

Participants in the Executive Session were Mayor Roy McClung, Board Members Daniel Manzanares, Tom Rugaard, Tim Olk, Juanita Williams, John Loschke, Stuart McArthur, Town Manager

Town Manager, Stuart McArthur stated that he had received direction from the Board to move forward with the potential land acquisition.

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**(X) OTHER MATTERS**

1. Thank You Note from Grand Valley Historical Society
2. Adult Mosquito Adult Trap Detail Report from Garfield County
3. Letter from the Mountain Rural Philanthropy Days
4. Thank you letter from the Kiwanis Club
5. In Remembrance of Sarah Ogden

Mayor McClung asked if there were any question regarding other matters.  
There were none.

**(Y) MOTION TO ADJOURN**

**MOTION NO. 20:**

Moved and seconded by Trustees Rugaard / Manzanares to adjourn.

Vocal vote approved unanimously.

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Adjourned at: 9:18 p.m.