

REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. REVIEW AGENDA
- IV. CONSENT AGENDA
 - a. Approve/Disapprove November 5th, 2013 Minutes
 - b. Review/Consent of previously paid disbursements as listed on the November 2013 Check Detail Report
 - c. Approve/Disapprove Checks to be written December 4th, 15th and/or 31st and signed
 - d. Approve/Disapprove Pond Hockey Private Event Permit January
 - e. Approve/Disapprove Retreat Goals – Mayor Grossman
- V. REPORTS & PRESENTATIONS
 - a. Public Works Report – Ben Davis (verbal)
 - b. LWCRCo Report – Eric Grossman (verbal)
 - c. Mayor’s Report – Eric Grossman (verbal)
 - d. WCRC Report – Guinevere Nelson (verbal)
 - e. Written Reports (Recreation) **Read ONLY**
- VI. OLD BUSINESS
 - a. Approve/Disapprove Ordinance 379 Vacating Portions of East Cliff Street, Second Street, and a Fraction of the Alley in Block 16, Creedmoor and Authorizing the Transfer of Property
 - b. Approve/Disapprove Resolution 2013-11 Re-Plat of Tract 4R, Block 16, Creedmoor
 - c. Approve/Disapprove Resolution 2013-12 Re-Plat of Tract 1R, Block 23, Creedmoor
 - d. Approve/Disapprove Resolution 2013-13 Re-Plat of Tract 2R, Block 23, Creedmoor
- VII. NEW BUSINESS
 - a. Approve/Disapprove Resolution 2013-14 Authorizing A Mail Ballot Election
 - b. Approve/Disapprove Resolution 2013-15 Adopting and Appropriating the 2014 Budget
 - c. Approve/Disapprove Resolution 2013-16 Mill Levy
 - d. Approve/Disapprove Resolution 2013-17 Adopting and Appropriating the 2013 Revised Budget
 - e. Approve/Disapprove Resolution 2014-01 Annual Designations and 2014 Fee Schedules
- VIII. MANAGERS REPORT
- IX. ADJOURN

POSTED 11/27/13

OPEN TO THE PUBLIC

BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO – A TOWN
November 5, 2013

REGULAR MEETING

The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:32 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Elizabeth Zurn, Kay Wyley, Ed Skroch, Eric Grossman, Teresa Wall, Denis Powell, Heather DeLonga

Mayor Grossman, presiding, declared a quorum present:

Those members of staff also present were as follows:

Clyde Dooley, Town Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

The minutes from October 15, 2013 were added to the consent agenda for approval. A support letter for Rio Grande Silver was added to the Managers Report. The Arts Park Lease was removed from the consent agenda to be considered separately. Trustee Zurn moved and Trustee Powell seconded to approve the agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

ARTS COUNCIL LEASE

The lease was discussed and changes made were clarified. Trustee Zurn moved and Trustee Wall seconded to approve the Arts Council Lease as presented. There were five votes and one abstention (DeLonga).* Mayor Grossman declared the motion carried.

**Trustee DeLonga later clarified this vote as her abstention was not audible upon voting. -RS*

CONSENT AGENDA

The consent agenda contained the following items:

- a. Approve/ Disapprove October 1st & October 15th Minutes
- b. Review/Consent of previously paid disbursements as listed on the October 2013 Check Detail Report
- c. Approve/Disapprove Checks to be written November 5nd, 15th and/or 30th and signed
- d. Approve/Disapprove Club Liquor License Request Creede B.P.O.E. Elks Lodge

Several corrections were made to the minutes of October 1st & October 5th, 2013. Questions were asked and answered about dumpster fees. Trustee Zurn Powell and Trustee DeLonga seconded to approve the consent agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis, reported on the following items:

- New construction was nearly wrapped up.
- Parks & outdoor shutdown/winterization is complete.
- BioLynceus, the new sewer treatment had arrived, and was being applied on high-traffic areas throughout city limits.
- Lots of work had been done on the shoulders of the new pavement.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Mayor Grossman showed the board an aerial photograph that displayed the improvements on the floodplain and explained that LWCRCo business would come up later in the meeting..

MAYOR GROSSMAN'S REPORT

Mayor Grossman reported on the following items:

- He would like to talk about a bulk gas agreement with the County in January.
- He is planning to attend a RWEACT meeting and a CDOT meeting in the valley during the upcoming weeks.
- He attended a SLVCOG meeting and planned on attending the next one.
- There are 10 applicants for two positions on the CML Executive Board and he hopes to hear from them soon.
- He attended a South Fork "Meet & Greet" with the new Town Administrator.
- He is planning to attend a "Mayor's Summit" for the Western Slope in Montrose.
- He would like to discuss the Chamber Jail and a kiosk in the Canyon during the next Work Session.

WRITTEN REPORTS

A written report from Recreation was received and filed.

OLD BUSINESS

DISCUSS/APPROVE/DISAPPROVE WEBSITE & SOCIAL MEDIA POLICY

Trustee Wall moved and Trustee Zurn seconded to approve the Website & Social Media Policy as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE MISSION STATEMENT

Trustee Wall moved and Trustee Zurn seconded to approve the Mission Statement as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE VISION STATEMENT

Trustee Wall moved and Trustee Zurn seconded to approve the Vision Statement as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE KEY COMMUNITY/ECONOMIC DRIVERS

Trustee Skroch moved and Trustee Powell seconded to approve the Key Community/Economic Drivers as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE BOARD OF TRUSTEE PROTOCOL

Trustee Wall moved and Trustee Zurn seconded to approve the Trustee Protocol as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

APPROVE/DISAPPROVE FALL 2013 VIRGINIA CHRISTENSEN ADVISORY COMMITTEE RECOMMENDATIONS

Recommendations were discussed at length. Trustee Powell moved and Trustee Wall seconded to approve the Fall 2013 Virginia Christensen Advisory Committee Recommendations as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE PRVB LETTER CHANGING SIGNERS

Trustee Zurn moved and Trustee Wall seconded to approve the letter to Pine River Valley Bank Changing Signers. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE SCHEDULE OF UPCOMING PUBLIC HEARINGS

Trustee Zurn moved and Trustee Powell seconded to schedule the Work Session & Public Hearing for 2014 Budget November 21, 2013. The vote was unanimous. Mayor Grossman declared the motion carried.

Trustee Zurn moved and Trustee Powell seconded to schedule the Public Hearing for 2014 Budget Adoption & Appropriation December 3, 2013. The vote was unanimous. Mayor Grossman declared the motion carried. Trustee Zurn moved and Trustee Powell seconded to schedule the Public Hearing for Ordinance 379 Vacating and Transferring Portions of Cliff & 2nd Street and a Fraction of the Alley in Block 16 Creedmoor Public Hearing December 3, 2013. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE LWCRCo HECLA CHARITABLE FOUNDATION GRANT APPLICATION REQUEST

Trustee Skroch moved and Trustee Powell seconded to approve the LWCRCo Hecla Charitable Foundation Grant Application Request. The vote was unanimous. Mayor Grossman declared the motion carried.

MANAGER'S REPORT

The items discussed and the actions taken in the Town Manager Dooley's Report were as follows:

LWCRCo: Dooley asked for and received administrative direction to approve an expenditure of \$3,116.71 towards Lower Willow Creek Restoration Company Phase 1 expenses.

Annex of County Roads: Dooley for direction regarding annexing County Roads near Creede America. Trustee Zurn moved and Trustee Powell seconded to approve a letter to initiate the process. The vote was unanimous. Mayor Grossman declared the motion carried.

Shop Garage Doors: Dooley asked for and received administrative direction to approve an expenditure of \$5,684.73 for replacing the garage doors in the shop.

Chamber of Commerce: Dooley asked for and received administrative direction to cover a Virginia Christensen funding request for banner replacements from the Chamber of Commerce out of the Capital Improvement Fund. Trustee Wall moved and Trustee Skroch seconded to fund the Chamber of Commerce in the amount of \$1,349.00 to support the beautification of the downtown with historic banners from Capital Improvement. The vote was unanimous. Mayor Grossman declared the motion carried.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Zurn moved and Trustee Powell seconded that the meeting be adjourned at 6:35 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

Randi Snead, City Clerk/Treasurer

PRIVATE EVENT APPLICATION SUMMARY

APPLICANT: Tommyknocker Tavern and Kips Grill for Creede Athletics

EVENT: Hockey Tournament

DATES: Set up: January 17th, 2014, 10pm-2pm

Event: January 18th & 19th, 2014, 8am-8pm

Tear-down: January 19th, 2014 5pm-8pm

ROAD CLOSURES: See map.

ESTIMATED # ATTENDEES: 100

CITY LAND USE: Two ponds in canyon/surrounding area w/street (emergency access available)

APPLICABLE FEES PAID?: Yes.

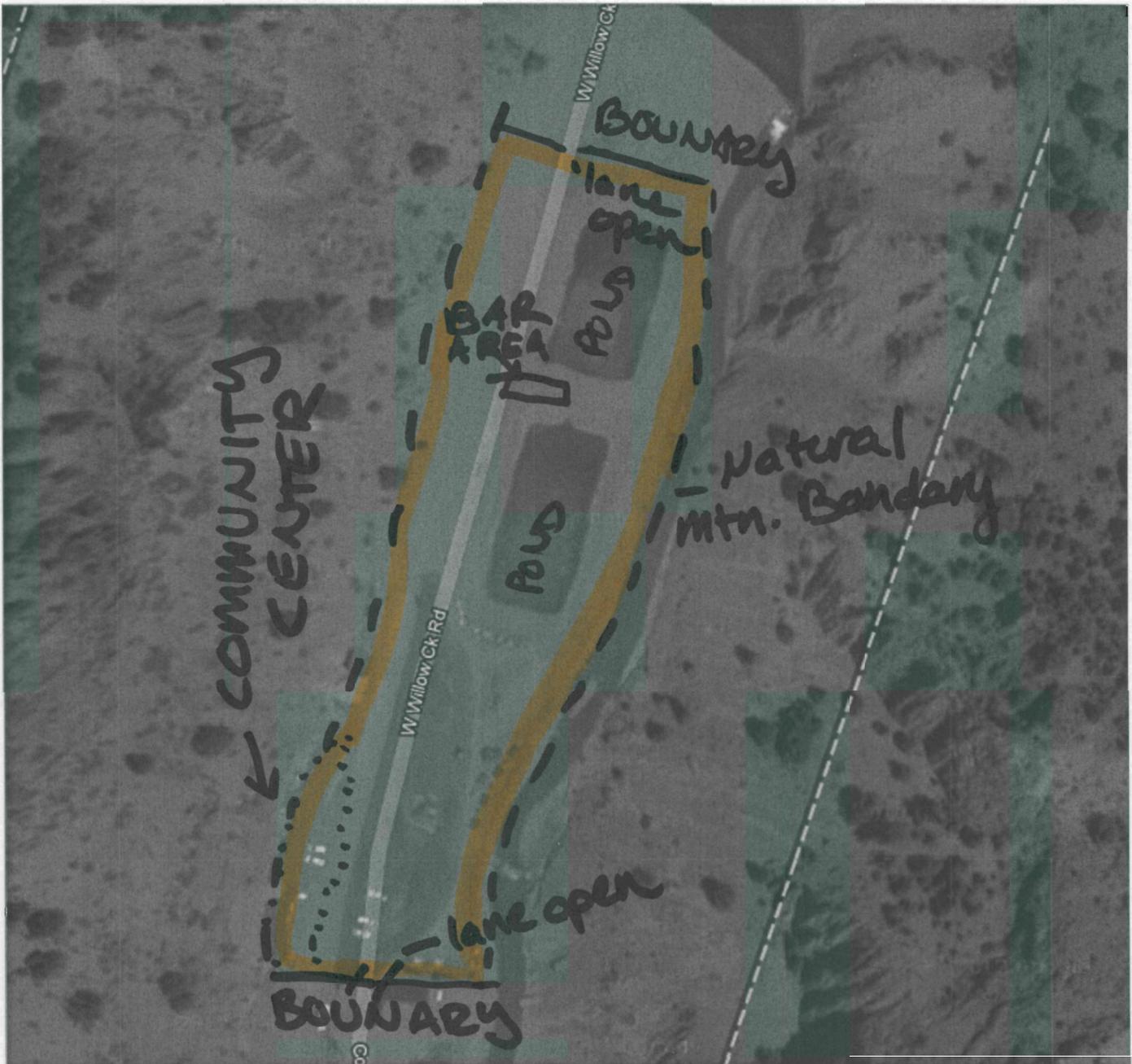
PROOF OF AT LEAST \$500,000 GENERAL LIABILITY INSURANCE PROVIDED?: Proof of application provided, not available until 30 days before event, Clerk to verify at that time.

APPLICANT NOTIFIED SHERRIFF'S DEPARTMENT: Yes.

APPLICATION SIGNED BY APPLICANT: Yes.

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



CREEDE POND HOCKEY TOURN
SPECIAL EVENT PREMISE +
PRIVATE EVENT LOCATION

To the
Town Board of Trustees
December 3, 2013
Eloise Hooper

The Halloween party went very well. More than 40 kids and 20 adults played games and ate snacks in the cave part of the Community Center. Nine adults helped set up and run all of the games. Pizza and trail mix were also donated.

Renaissance Kids only had one child. After my schedule was made, the Jr. High basketball schedule was set up and there was a game scheduled for the same time. Most elementary and Jr. High students were either spectators or playing. From now on I am only going to schedule two months at a time.

Movie and Game Night are going well, although Game Night is mostly elementary children. I am working on ways to get the older youth coming. The Community Center will probably not be available in January, so I am going to have two Game Nights at another location.

Rec's fundraising letter has been sent out. Some donations have already come in. I have sent special letters to a few people and foundations requesting funds to support the Arts in the School. The last time I sent out letters I received donations to fund the program for 1 ½ years.

ORDINANCE 379

VACATING PORTIONS OF EAST CLIFF STREET, SECOND STREET AND A FRACTION OF THE ALLEY IN BLOCK 16, CREEDMOOR AND AUTHORIZING THE TRANSFER OF PROPERTY

WHEREAS, Colorado Revised Statute §31-15-713(1)(b) authorizes the City of Creede, a Colorado municipality (“City”) to dispose of municipally owned property upon such terms and conditions as the Board of Trustees deems appropriate; and

WHEREAS, pursuant to CRS § 43-2-303(1)(a), a municipality has the power, by adoption of an ordinance, to vacate any roadway or part thereof within its jurisdiction and in accordance with CRS § 31-15-101(1)(d) a municipality has the authority to dispose of property as it deems appropriate; and

WHEREAS, the Board of Trustees have determined the eastern portions of Cliff Street, beginning at Wall Street going north has not been used as a roadway for more than twenty (20) years while being occupied by private property owners; and

WHEREAS, the Board of Trustees have determined the platted alley in Block 16, Creedmoor has not been used as a roadway for more than twenty (20) years while being occupied by private property owners; and

WHEREAS, the Board of Trustees have determined the platted portion of Second Street between Cliff Street and platted Boston Avenue have not been used as a roadway for more than twenty (20) years while being occupied by private property owners; and

WHEREAS, Katherine Brennand is the owner of record and has a warranty deed for Lots 13 & 14 in Block 16, Creedmoor, she purchased June 6, 1992. The property she’s occupied over the years includes portions of lots 8, 9, and 10 in Block 16, Creedmoor, a portion of Second Street, Cliff Street and a fraction of the alley in Block 16, Creedmoor; and

WHEREAS, Betty Jean (B.J.) Myers is the owner of record and has a warranty deed for Lots 1 & 2 in Block 23, Creedmoor, she purchased July 20, 1979. The property she’s occupied over the years includes portions of lots 1 & 2 in Block 23, Creedmoor, a portion of Second Street, Cliff Street and a small portion of lot 10, Block 16, Creedmoor; and

WHEREAS, Maurice and Trary LaMee are the owners of record and have a warranty deed for Lots 3 & 4 in Block 23, Creedmoor, they purchased June 19, 2001. The property they’ve occupied over the years includes portions of lots 1 & 2 in Block 23, Creedmoor and a portion of Cliff Street; and

WHEREAS, Katherine Brennand, Betty Jean (B.J.) Myers, and Maurice and Trary LaMee desire to clarify the titles to the properties they've occupied over the years; and

WHEREAS, the Board of Trustees have determined that vacating the portions of Cliff Street, the platted portion of Second Street between Cliff Street and Boston Avenue and a fraction of the alley in Block 16, Creedmoor occupied by these property owners and transferring the properties to the occupants is in the best interest of the town.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF CREEDE,
A COLORADO TOWN, THAT:**

SECTION 1: Pursuant to CRS § 31-15-101(1)(d) and CRS § 43-2-303(1)(a), the eastern portions of Cliff Street as described in Exhibit B, Exhibit F, and Exhibit J is hereby vacated. In addition the platted portions of Second Street between Cliff Street and Boston Avenue as described in Exhibits C and Exhibit G as well as the fraction of the alley in Block 16, Creedmoor as described in Exhibit A is hereby confirmed vacated.

SECTION 2: The Board of Trustees, hereby find and determine that the public rights-of-way herein vacated are not now in public use and have not been in public use for many years; that this vacation will not leave any usable land without an established public access; that this vacation is in the best interest, welfare and safety of the inhabitants of Creede.

SECTION 3: Subject to the terms of this Ordinance, the "City" will convey by quit-claim deed a fraction of the alley in Block 16, Creedmoor, as described in Exhibit A, the eastern portion of Cliff Street as described in Exhibit B, that portion of Second Street between Cliff Street & Boston Avenue as described in Exhibit C, and portions of lots 8, 9, and 10, Block 16, Creedmoor as described in Exhibit D, to Katherine Brennand.

SECTION 4: Subject to the terms of this Ordinance, the "City" will convey by quit-claim deed the eastern portion of Cliff Street as described in Exhibit D, that portion of Second Street between Cliff Street & Boston Avenue as described in Exhibit G, and a fraction of lot 10, Block 16, Creedmoor as described in Exhibit H, to Betty Jean (B.J.) Myers and William L. Kuhlke.

SECTION 5: Subject to the terms of this Ordinance, the "City" will convey by quit-claim deed the eastern portion of Cliff Street as described in Exhibit J, to Maurice and Trary LaMee.

SECTION 6: Subject to the terms of this Ordinance, Katherine Brennand will convey by quit-claim deed lots 13 & 14, Creedmoor as described in Exhibit E, to the City of Creede.

SECTION 7: Subject to the terms of this Ordinance, Betty Jean (B.J.) Myers will convey by quit-claim deed portions of lots 1 & 2, Block 16, Creedmoor as described in Exhibit I, to Maurice and Trary Lamee.

SECTION 7: The parcels will be re-platted by resolution and named “**Tract 4R**”, **Block 16**”, and “**Tract 1R, Block 23**”, and “**Tract 2R, Block 23**” respectively, Creedmoor and recorded in the Mineral County Clerk & Recorder’s office.

SECTION 8: City Staff is authorized to correct any typographical, grammatical, cross-reference, or other errors which may be discovered in any documents associated with this Ordinance and documents approved by this Ordinance provided that such corrections do not change the substantive terms and provisions of such documents.

SECTION 9: If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or application of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Town Board hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term “provision” means and includes any part, division, subdivision, section, sub section, sentence, clause or phrase; the term “application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the Town.

SECTION 10: This Ordinance shall take effect thirty days after the publication of this Ordinance by title only in accordance with C.R.S. §31-16-105.

INTRODUCED, APPROVED AND PASSED ON FIRST AND FINAL READING, on this _____ day of December, 2013.

BY:

ATTEST:

Eric Grossman, Date
Mayor

Randi Snead, Date
City Clerk

EXHIBIT A

(alley to Brennand #1)

A parcel of land being a fraction of the Alley in Block 16, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 118.8 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence N60°54'51"E a distance of 18.80 feet to the place of beginning; thence N60°54'51"E a distance of 10.35 feet; thence S02°19'09"E, along the East limit of the said alley, a distance of 25.71 feet; thence N26°01'20"W, along the Easterly limit of Cliff Street, a distance of 22.99 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT B

(Cliff St. to Brennand #2)

A parcel of land being a fraction of Cliff Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 1196.7 square feet, more or less, being more particularly described by metes and bounds as follows: Beginning at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence N60°54'51"E a distance of 18.80 feet; thence S26°01'20"E, along the Easterly limit of Cliff Street, a distance of 67.40 feet; thence S60°55'31"W a distance of 16.76 feet to a pin and alum. cap, PE-LS 2281; thence N27°45'24"W a distance of 67.32 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT C

(Second St. to Brennand #5)

A parcel of land being a fraction of Second Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 1349.3 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence N60°54'51"E a distance of 18.80 feet; thence S26°01'20"E, along the Easterly limit of Cliff Street a distance of 29.75 feet to the place of beginning, identical to the intersection of the Easterly limit of Cliff Street with the North limit of Second Street; thence N89°14'51"E, along the North limit of Second Street, a distance of 79.25 feet; thence S60°55'31"W a distance of 71.77 feet; thence N26°01'20"W along the Easterly limit of Cliff Street, a distance of 37.65 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT D

(Lots 8, 9, 10 Blk 16 to Brennand #9)

A parcel of land being fractions of Lots 8, 9, and 10 in Block 16, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 3358.1 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence N60°54'51"E a distance of 29.15 feet to the place of beginning; thence N60°54'51"E a distance of 49.80 feet; thence S45°13'48"E, a distance of 70.09 feet; thence S60°55'31"W a distance of 11.47 feet to the North limit of Second Street, a distance of 79.25 feet; thence N26°01'20"W, along the Easterly limit of Cliff Street, a distance of 6.76 feet; thence N02°19'09"W, along the East limit of the alley in said Block 16, a distance of 25.71 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT E

(Brennand lots 13 & 14 to City)

Lots 13, and 14 in Block 16, Creedmoor, City of Creede, Mineral County, Colorado.
[recommended by Marlin]

EXHIBIT F

(Cliff St. to Myers #3)

A parcel of land being a fraction of Cliff Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 929.3 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence S27°45'24"W a distance of 67.32 feet to the place of beginning, a pin and alum. cap, PE-LS 2281; thence N60°55'31"E a distance of 16.76 feet; thence S26°01'20"E, along the Easterly limit of Cliff Street, a distance of 58.59 feet; thence S60°39'41"W a distance of 14.99 feet; thence N27°45'24"W a distance of 58.59 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT G

(Second St. to Myers #6)

A parcel of land being a fraction of Second Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 3296.7 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence N60°54'51"E a distance of 18.80 feet; thence S26°01'20"E, along the Easterly limit of Cliff Street a distance of 67.40 feet to the place of beginning; thence N60°55'31"E a distance of 71.77 feet; thence N89°14'51"E, along the North limit of Second Street, a distance of 12.87 feet; thence S27°45'24"E a distance of 53.39 feet; thence S60°55'31"W a distance of 5.12 feet; thence S89°14'51"W, along the South limit of Second Street, a distance of 88.26 feet; thence N26°01'20"W, along the Easterly limit of Cliff Street, a distance of 17.64 feet to the place of beginning, and SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT H

(lot 10 to Myers #8)

A parcel of land being a fraction of Lot 10, Block 16, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 35.0 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence S27°45'24"E a distance of 67.32 feet; thence N60°55'31"E a distance of 88.53 feet to the place of beginning; thence N60°55'31"E a distance of 11.47 feet; thence S27°45'24"E a distance of 6.11 feet; thence S89°14'51"W, along the North limit of Second Street, a distance of 12.87 feet to the place of beginning, and SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT I

(Myers to LaMee)

A parcel of land being fractions of Lots 1, and 2 in Block 23, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado which fraction contains 2641.4 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennand Tract, identical to the SW corner of the Schaaf Tract, a pin and red cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence S27°45'24"W a distance of 125.91 feet, whence a pin and red plastic cap, PLS 23891 bears S60°39'41"W a distance of 5.00 feet; thence N60°39'41"E a distance of 14.99 feet to the place of beginning; thence N60°39'41"E a

distance 77.39 feet to a point on the South limit of Second Street; thence S27°45'24"E a distance of 33.99 feet; thence S02°19'09"E, along the West limit of Boston Avenue to the SE corner of said Lot 1, Block 23, a distance of 19.70 feet; thence S89°14'51"W, along the South line of said Lot 1, a distance of 77.82 feet to the SW corner of said Lot 1; thence N26°01'20"W, along the Easterly limit of Cliff Street, a distance of 14.32 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

EXHIBIT J

(Cliff St. to LaMee #4)

A parcel of land being a fraction of Cliff Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which fraction contains 967.7 square feet, more or less, being more particularly described by metes and bounds as follows: Commencing at the NW corner of the Brennan Tract, identical to the SW corner of the Schaaf Tract, a pin and red plastic cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet; thence S27°45'24"W a distance of 125.91 feet to the place of beginning, whence a pin and red cap, PLS 23891 bears S60°39'41"W a distance of 5.00 feet; thence N60°39'41"E a distance of 14.99 feet; thence S26°01'20"E, along the Easterly limit of Cliff Street, a distance of 69.59 feet; thence S63°58'40"W a distance of 12.88 feet to a pin and cap, PLS 23891; thence N27°45'24"W a distance of 69.75 feet to the place of beginning, and
SUBJECT TO any existing easements and/or rights of way of whatsoever nature.

Resolution No. 2013-11

THE RE-PLAT OF TRACT 4R, BLOCK 16, CREEDMOOR

WHEREAS, the City of Creede is a municipality in the State of Colorado and has the statutory and legal authority to enact, enforce, and amend or suspend, ordinances, resolutions and regulations; and

WHEREAS, Katherine Brennand is owner of a tract of land being a fraction of Block 16, Cliff Street, the alley transecting Block 16, and Second Street, Creedmoor, City of Creede, situated in the S $\frac{1}{2}$ SE $\frac{1}{4}$ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which tract contains 0.14 acres, more or less, being more particularly described by metes and bounds as follows:

Beginning at the NW corner of the tract herein described, identical to the SW corner of the Schaaf Tract, a pin and red cap, RLS 5442, whence the S $\frac{1}{4}$ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet;

1. thence N60°54'51"E a distance of 78.95 feet to the NE corner of the tract herein described;
2. thence S45°13'48"E a distance of 70.09 feet to the SE corner of the tract herein described
3. thence S60°55'31"W a distance of 100.00 feet to the SW corner of the tract herein described, a pin and alum. cap, PE-LS 2281
4. thence N27°45'24" a distance of 67.32 feet to the place of beginning;

containing 0.14 acres (6,098 square feet), more or less. This tract is subject to any and all existing easements and or rights of way of whatsoever nature; and

WHEREAS, Katherine Brennand has surveyed and replatted this property and desires it to be designated as "Tract 4R, Block 16", Creedmoor.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, A COLORADO TOWN, THAT:

SECTION 1: The Board of Trustees have determined that it is in the best interest of the citizens of the City to authorize the requested replat.

SECTION 2: The Board has determined that all requirements for submitting the replat have been met by the applicants.

SECTION 3: The above-described property has been replatted and will be recorded as "**Tract 4R, Block 16**", Creedmoor, City of Creede, and Mineral County, Colorado.

APPROVED AND ADOPTED by the Board of Trustees this 3rd day of December 2013.

CITY OF CREEDE:

ATTEST:

Mayor Date
Eric Grossman

Attest; City Clerk Date
Randi Snead

Resolution No. 2013-12

THE RE-PLAT OF TRACT 1R, BLOCK 23, CREEDMOOR

WHEREAS, the City of Creede is a municipality in the State of Colorado and has the statutory and legal authority to enact, enforce, and amend or suspend, ordinances, resolutions and regulations; and

WHEREAS, Betty Jean (B.J.) Myers is owner of a tract of land being fractions of Block 16, Block 23, Second Street, and Cliff Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which tract contains 0.13 acres, more or less, being more particularly described by metes and bounds as follows:

Commencing at the SW corner of the Schaaf Tract, a pin and red cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet;

1. thence S27°45'24"E a distance of 67.32 feet to the place of beginning and the NW corner of the tract herein described, a pin and alum. Cap, PE-LS 2281;
2. thence N60°55'31"E a distance of 100.00 feet to the NE corner of the tract herein described;
3. thence S27°45'24"E a distance of 59.50 feet to the SE corner of the tract herein described;
4. thence S60°55'31"W a distance of 5.12 feet;
5. thence S89°14'51"W a distance of 2.82 feet;
6. thence S60°39'41"W a distance of 92.38 feet to the SW corner of the tract herein described;
7. thence N27°45'24" a distance of 58.59 feet to the place of beginning;

containing 0.13 acres (5,663 square feet), more or less. This tract is subject to any and all existing easements and or rights of way of whatsoever nature; and

WHEREAS, Betty Jean (B.J.) Myers has surveyed and replatted this property and desires it to be designated as "Tract 1R, Block 23", Creedmoor.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, A COLORADO TOWN, THAT:

SECTION 1: The Board of Trustees have determined that it is in the best interest of the citizens of the City to authorize the requested replat.

SECTION 2: The Board has determined that all requirements for submitting the replat have been met by the applicants.

SECTION 3: The above-described property has been replatted and will be recorded as "**Tract 1R, Block 23**", Creedmoor, City of Creede, and Mineral County, Colorado.

APPROVED AND ADOPTED by the Board of Trustees this 3rd day of December 2013.

CITY OF CREEDE:

ATTEST:

Mayor Date
Eric Grossman

Attest; City Clerk Date
Randi Snead

Resolution No. 2013-13

THE RE-PLAT OF TRACT 2R, BLOCK 23, CREEDMOOR

WHEREAS, the City of Creede is a municipality in the State of Colorado and has the statutory and legal authority to enact, enforce, and amend or suspend, ordinances, resolutions and regulations; and

WHEREAS, Maurice and Trary LaMee are the owners of a tract of land being fractions of Block 23, and Cliff Street, Creedmoor, City of Creede, situated in the S½SE¼ Section 25, T.42N., R.1W., N.M.P.M., Mineral County, Colorado, which tract contains 0.16 acres, more or less, being more particularly described by metes and bounds as follows:

Commencing at the SW corner of the Schaaf Tract, a pin and red cap, RLS 5442, whence the S¼ corner for said Section 25, a BLM brass cap, bears S69°27'48"W a distance of 1620.01 feet;

1. thence S27°45'24"E a distance of 125.91 feet to the place of beginning and the NW corner of the tract herein described;
2. thence N60°39'41"E a distance of 92.38 feet to the NE corner of the tract herein described;
3. thence S27°45'24"E a distance of 33.99;
4. thence S02°19'09"E a distance of 67.90 feet to the SE corner of the tract herein described, identical to the NE corner of Lot 5 of said Block 23;
5. thence S89°14'51"W along the north line of said Lot 5, a distance of 55.59 feet to the NW corner thereof;
6. thence S63°58'40"W a distance of 12.88 feet to the SW corner of the tract herein described;
7. thence N27°45'24" a distance of 68.75 feet to the place of beginning;

containing 0.16 acres (6.970 square feet), more or less. This tract is subject to any and all existing easements and or rights of way of whatsoever nature; and

WHEREAS, Maurice and Trary LaMee have surveyed and replatted this property and desire it to be designated as "Tract 2R, Block 23", Creedmoor.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, A COLORADO TOWN, THAT:

SECTION 1: The Board of Trustees have determined that it is in the best interest of the citizens of the City to authorize the requested replat.

SECTION 2: The Board has determined that all requirements for submitting the replat have been met by the applicants.

SECTION 3: The above-described property has been replatted and will be recorded as "**Tract 2R, Block 23**", Creedmoor, City of Creede, and Mineral County, Colorado.

APPROVED AND ADOPTED by the Board of Trustees this 3rd day of December 2013.

CITY OF CREEDE:

ATTEST:

Mayor Date
Eric Grossman

Attest; City Clerk Date
Randi Snead

RESOLUTION NO. 2013 - 14

A RESOLUTION AUTHORIZING THE CONDUCT OF A MAIL BALLOT ELECTION FOR THE CITY OF CREEDE'S REGULAR MUNICIPAL ELECTION SCHEDULED FOR APRIL 1, 2014

Authorizing the Municipal Clerk to conduct the regular municipal election of April 1, 2014 by mail ballot, in accordance with C.R.S. 1-7.5-101 Et Seq., the “ Mail Ballot Elections Act”; and amended Creede Municipal Code Section 2-1-10:

WHEREAS, the General Assembly has found, determined and declared the self-Government by election is more legitimate and better accepted as voter participation increases: and

WHEREAS, the General Assembly further found, determined and declared that mail ballot elections are cost – effective and have not resulted in increased fraud; and

WHEREAS, by enactment of Article 7.5 of Title 1 of the Colorado Revised Statutes, the General Assembly concluded that it is appropriate to provide for mail ballot elections under specified circumstances, and under the supervision of the Secretary of State, subject to rules promulgated by the Secretary of State; and

WHEREAS, the Board finds it to be in the best interest of the citizens of Creede, Colorado that the municipal election scheduled for April 1, 2014 be conducted by mail ballot; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Creede, Colorado A Colorado Town that the municipal election set for April 1, 2014 shall be conducted by mail ballot.

DONE THIS 3rd DAY OF, December 2013, at Creede, Colorado.

CITY OF CREEDE, COLORADO

ATTEST:

Eric Grossman, Mayor

Randi Snead, Town Clerk

RESOLUTION 2013-15

A Resolution to adopt and appropriate the 2014 Budget

A resolution summarizing revenues and expenditures for each fund and adopting a budget for the City of Creede, Colorado, for the calendar year beginning on the first day of January, 2014 and ending on the last day of December, 2014.

WHEREAS; upon due and proper notice, published or posted in accordance with the law, said adopted budget is open for inspection by the public and given the opportunity to file or register any objections to said adopted budget, and;

WHEREAS; whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: That estimated revenues and expenditures for each fund are as follows:

	Revenue	Expense
General Fund	\$ 376,400	\$ 351,073
Capital Improvement	\$ 151,000	\$ 75,000
Virginia Christensen	\$ 181,000	\$ 180,500
Conservation Trust	\$ 3,500	\$ 3,400
Water & Sewer	\$ 322,810	\$ 291,995

SECTION 2: That the budget is submitted and herein summarized by fund, and hereby approved and adopted as the budget of the City of Creede for the year stated above.

SECTION 3: That the budget is hereby approved, adopted and appropriated and made a part of the public records of the City of Creede, A Colorado Town.

ADOPTED, this 3rd day of December, 2013.

Mayor Date
Eric Grossman

Attest by City Clerk Date
Randi Snead

RESOLUTION 2013-16

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2014,
TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR
THE CITY OF CREEDE, A COLORADO TOWN.

WHEREAS; the Board of Trustees of the City of Creede, a Colorado Town, adopted the 2014 annual budget in accordance with local government budget law, and;

WHEREAS; the City of Creede filed their 2014 budget with Mineral County and certified a mill levy of 12.848.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: The Certified Mill Levy for the budget year 2014 is 12.848.

ADOPTED, this 3rd day of December, 2013.

Mayor Date
Eric Grossman

Attest by City Clerk Date
Randi Snead

RESOLUTION 2013-17

A Resolution to adopt and appropriate a 2013 Revised Budget

A resolution summarizing revenues and expenditures for each fund and adopting a budget for the City of Creede, Colorado, for the calendar year beginning on the first day of January, 2013 and ending on the last day of December, 2013.

WHEREAS; A revised budget for 2013 was prepared for the Town Board's consideration, September 2, 2012 and;

WHEREAS; upon due and proper notice, published or posted in accordance with the law, said adopted budget is open for inspection by the public and given the opportunity to file or register any objections to said adopted budget, and;

WHEREAS; whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: That estimated revenues and expenditures for each fund are as follows:

	Income	Expense
General Fund	\$ 354,850	\$ 326,158
Capital Improvement	\$ 155,500	\$ 30,000
Virginia Christensen	\$ 180,300	\$ 180,000
Conservation Trust	\$ 3,500	\$ 3,400
Water & Sewer	\$ 326,928	\$ 275,351

SECTION 2: That the budget is submitted, amended, and here in above summarized by fund, and hereby approved and adopted as the budget of the City of Creede for the year stated above.

SECTION 3: That the budget hereby is approved, adopted and appropriated and made a part of the public records of the City of Creede, A Colorado Town.

ADOPTED, this 3rd day of December, 2013.

Mayor
Eric Grossman

Date

Attest by City Clerk
Randi Snead

Date

RESOLUTION NO. 2014-01

RESOLUTION OF ANNUAL DESIGNATIONS AND 2014 FEE SCHEDULES

WHEREAS, it is the duty of the Trustees of the City of Creede, a Colorado town, to make certain designations of official status of depositories, newspaper (s) for city publications, and posting places for city meetings for the calendar year 2013. This is done by resolution annually to become effective the first day of the following year.

NOW, THEREFORE, BE IT RESOLVED THAT:

The following designated to fill the following duties of the City of Creede, a Colorado Town for the calendar year 2014, as set opposite their names:

Name	Description
Blair & Associates, P.C.	Auditor (as per letter of engagement)
Miners and Merchants Bank	Official Depository
ColoTrust	Official Depository
JP Morgan Private Client Services	Official Depository (Virginia Christensen Trust)
Mineral County Miner	Official Newspaper

With respect to any law or regulation which requires or permits the posting of any notice "in a public place" (other than notices that must be posted on specific properties), the Board of Trustees designates the south front window of Town Hall, the posting kiosk at the southeast corner of Town Hall; the bulletin board at the south front door of the Mineral County Courthouse and the "City of Creede" bulletin board at the United States Post Office as such "Public Places."

Facsimile (Fax) fees:

Sending: \$3.00 first page; \$1.00 for each additional page

Receiving: 25¢ per page

Copying fees:

25¢ per copy and an hourly rate for time spent on research as applicable. The rate varies depending upon the rate paid to the person completing this project (i.e. Town Attorney, Clerk, etc.)

Recording Duplication Fees:

\$5.00 per CD/DVD recording. \$2.00 per electronic drive or online transfer.

Returned check charge:

A returned check charge of \$20.00 will be added to the amount due for each check returned for non-sufficient funds. These fees and the amount of the returned check are required to be paid by guaranteed funds.

Miscellaneous City fees:

City lapel pin	\$3.00
Notary Seal Stamp	\$5.00

The following fees shall be charged during the calendar year 2012 for any of the following activities:

- A. Application for zoning change
- Filing fee \$500.00
- Plus actual City expenses including certified mail notices, legal publication, recording, resolution, etc.

B.	Land Use Application	
	Application fee:	\$500.00
	Plus certified mail notices, legal publications, recording hearing, resolution, etc.	
C.	Tap fees – Within City Limits	
	Water Tap Fee	\$250.00
	Water System Development Fee	\$2,750.00
	Sewer Tap Fee	\$250.00
	Sewer System Development Fee	\$2,750.00
	Water meters, all labor, materials, and related expenses	City's Cost
	Tap Fees – Outside City Limits	
	Water Tap Fee	\$375.00
	Water System Development Fee	\$4,125.00
	Sewer Tap Fee	\$375.00
	Sewer System Development Fee	\$4,125.00
	Water meters, all labor, materials, and related expenses	City's Cost
D.	GemJet Service	
	Use of GemJet Machinery	\$105.00
	Labor Including Travel Time	\$32.00/hour

The following fees shall be charged during the calendar year 2013 for the use of City of Creede equipment:

Item	Charge per Hour
Backhoe with operator	\$79.00
Helper	\$32.00
Dump Truck per trip (Includes dump fee of \$63)	\$90.00
Grader with operator	\$105.00
Work on Public Lands	\$100.00

Liquor License Fees: These fees for licenses, permits and applications are as set forth by the Department of Revenue, Liquor Enforcement Division, and fee schedule effective July 2, 2010, and are subject to change concurrently.

Application fee for a new license	\$1,000.00
Application fee to transfer location or ownership	\$750.00
Late renewal application fee	\$500.00
Application fee for annual renewal of any license	\$100.00
Duplicate License Fee	\$15.00

The following rates of reimbursement will be applicable during the calendar year 2014 for the City of Creede employees performing City business, but only within the guidelines of the City of Creede's Travel Reimbursement Policy.

- | | | |
|----|--|----------------------------|
| A. | Mileage for the use of private vehicles on City business | Current IRS allowable rate |
| B. | Meals (calculated at \$10 of the daily allowance for breakfast, \$15 for lunch, and \$25 for dinner) | \$50.00 per day |
| C. | Lodging for seminars and group meetings shall be paid at the rate charged for the group | |

BUILDING PERMIT FEE SCHEDULE

(Square Footage is multiplied by Construction Cost and the fee is determined from the Valuation Table)

Table 1. Square Foot Construction Costs

<u>Residential</u>		<u>Commercial/Industrial</u>	
Dwelling	109.00	Business	138.00
Garages	56.00	Warehouse/Garage	56.00
Car Ports	40.00		
Decks	25.00		

Valuation Table

Total Valuation	Fee
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$5.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$100.00 for first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$800.00 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,500.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,000.00 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof

Excavation / Grading Fees

	Plan Checking Fees	Excavation/Grading Fees
50 cubic yards or less	No Fees	\$20.00
51 to 100 cubic yards	\$25.00	\$25.00
101 to 1,000 cubic yards	\$30.00	\$50.00
1,001 to 100,000 cubic yards	\$35.00	\$150.00
100,001 cubic yards and more	\$40.00	\$375.00

City Water, Sewer and Drainage Fees

WHEREAS, it has been found and deemed necessary to increase rates and fees to cover the increased costs of maintenance, service and similar costs for Public Works and utilities.

BE IT RESOLVED by the Board of Trustees of the City of Creede, A Colorado Town, in Mineral County, Colorado;

SECTION I: This resolution replaces all prior City fees and utility rates.

SECTION II: WATER RATES: For the setting of water fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Water sold by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	37.47

SECTION III: SEWER RATES: For the setting of sewer fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Fees for sewer services provided by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	15.18

SECTION IV: DRAINAGE FEE: Each customer for water and/or sewer service in the City of Creede shall be charged a \$1.75 per month drainage fee per tap.

SECTION V: Other Fees: Other fees collected by the city

Bulk water per gallon/Stand pipe	\$ 0.015
Bulk water per gallon (treated)	\$ 0.020
Water turn on	\$ 20.00
Water turn off	\$ 20.00

Manager's Report

To: Mayor & Board of Trustees
Date: December 3, 2013
From: Clyde Dooley

Leggitt Barrier on City Property – Administrative Direction

Kenny and Wendy Leggitt met with the Planning and Zoning Commission last month to discuss erecting a barrier to protect their property from south bound traffic. A portion of the barrier they've agreed to build will be on city property. Attached is a rough drawing of their plan. Ben and Scottie met with Kenny to view the site and didn't see any reasons this wouldn't work. So with your approval, I tell Kenny he can construct the barrier.

Municipal Judge – Administrative Direction

Attached is a letter of resignation from Ruth Acheson who served as our municipal judge for the past several years. I recommend the Trustees officially accept her resignation tonight and continue our discussions in our work sessions for replacing her.

Blower Motor – Administrative Direction

We need to have one of the blower motors at the wastewater plant refurbished. It's a 20 HP electric motor and we need to have the bearings replaced and the motor rewound. As you can see from the attached quote to cost will be around \$1,310.00. We have three blowers at the wastewater plant and they are vital to its operation. Of note, the blowers are all the same age and we may see this with the other two in the near future. It's things like this that require us to keep a healthy balance in our Capital Improvement Fund.

I recommend the Trustees approve this expenditure.

Drainage Culverts – Administrative Direction

Ben brought to my attention our inventory of culverts is running low and needs to be replenished. We will definitely need these as we plan the improvement of Rio Grande Avenue and other projects. I recommend the Trustees approve the attached quote and expenditure for \$2,017.20. Ditto with our Capital Improvement Fund.

Augur Variance – Administrative Direction

Attached is a memo on Avery Augur's request for a side yard setback variance on his property at 113 W. Fifth Street. Per our regulations, this is something the Board of Adjustments approves and in our case, the Board of Adjustments is the Board of Trustees. I'm also Eric Heil's opinion on the process and documents to be considered in February. To keep this application on task, I'm asking the Trustees to schedule a Public Hearing to consider Avery's variance at the February 4th meeting.

Water Distribution Certification – FYI

For the record and your information, Robert received notification last month he passed his Class 1 Distribution examination with the highest score in the class.

Operations and Maintenance Manual – FYI

Robert has also been working on an Operating and Maintenance Manual for the Public Works Department. We've hit and missed on putting something like this together over the years and Robert is really bringing it home with his efforts. Attached is a brief explanation of the project and if any of you would like to look at the work-in-progress manual please let me or Robert know.

Annual Augmentation Water Report – FYI

Our water augmentation plan requires us to submit a report to the State by the 15th of November every year. Attached is the report submitted for 2013. This year I added columns 16a and 16b to account for our water agreement with Rio Grande Silver. The second page supports the water use for column 13 and converts it to acre feet. Page 3 is our water production from our wells. Page 4 is our measurements of the Nelson Tunnel flow and page 5 shows the hours our pumps worked.

Our water accounting year runs from November to November every year. Please stop by the office if you'd like to discuss any of the calculations in more detail.

Certification of Valuation – FYI

As I mentioned in my October report we would be getting a revised or final Certification of Valuation from Libby. The only change was the current year's gross total taxable assessed valuation. It changed from \$5,568,777 to \$5,689,777 and as you can see from the attached work sheet it changed our mill levy from 13.136 to 12.857.

The revenue of \$73,152 is unchanged. If anyone would like to see how the mill levy is calculated please let me know or stop by the office.

Boundary and Annexation Survey – FYI

For your information and for the record, the U.S. Census Bureau suspended the Boundary and Annexation Survey (BAS) for 2014. This was a result of the Department of Commerce and the Census Bureau balancing the many priorities in their budget.

I don't see this having a direct impact on any of our ongoing or planned projects. We share our annexations or significant boundary adjustments with the Department of Local Affairs (DOLA) and the Department of Revenue (DOR) at the State level and that is not affected by this suspension.

Headlee Replat – FYI

I'm waiting for a revised survey from Keith as I asked him to include our water plant buildings in North Creede. Once I get that I'll start on the boundary line agreement.

Shane and Susan Birdsey property – FYI

Eric Heil is still working on the best plan to pick this project up. When we come up with a plan I'll add this to the Planning Commission's agenda.

Water tank property – FYI

I've sent an email to Matthew Custer and Matthew Paciorek asking for a preliminary meeting to discuss our request and am waiting to hear from them. Eric Heil is drafting a more formal letter explain the Small Tracts Act.

Tomkins Lease Agreement – FYI

Nick and I’ve been working on a draft of the lease agreement with the hardware and will have something to present to the Trustees and our next work session.

October Finances – FYI

		YTD
General Fund	9,001	92,110
Capital Improvement Fund	15,517	85,987
Conservation Trust Fund	1	2,363
Virginia Christensen Fund	(1,233)	(93,439)
Water & Sewer Fund	<u>(21,084)</u>	<u>67,237</u>
Net	2,202	154,258

City Sales Tax: is down \$30,646 for the same period last year, but up \$12,818 over 2011 and down \$1,178 compared to last October, and down \$1,032 over October of 2011.

City Funds total \$1,525,555 through the end of October. That’s up \$348,276 for the same period last year and up \$54,057 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you’d like to see the spreadsheets &/or audits.

Please stop by the office if you’d like to look at any of these spreadsheets.

**THE LAW OFFICE OF
RUTH M. ACHESON**

P.O. Box 848
South Fork, CO 81154
(719)873-5900
Fax: (719)873-0277
Cell (719)580-5722
ruthacheson@hughes.net
November 10, 2013

City of Creede, Board of Trustees
P. O. Box 457
Creede, CO 81130

Dear Trustees:

It has been both an honor and a pleasure to serve as Municipal Judge for the City of Creede for much of the past decade. However, given my responsibilities as Mineral County Judge and the potential for unnecessary conflicts, I have decided that it would be best if I resigned my position as Municipal Judge, effective immediately.

Serving as the Creede Municipal Judge provided valuable experience and I want to express my sincere gratitude not only for this experience but also for the support provided me during my tenure with the town. By serving as trustees, you have worked diligently to ensure Creede remains a vibrant community. It is my hope that my efforts made a positive contribution to the community in some small way.

If I can be of any help during this transition, please let me know.

Sincerely,


RUTH M. ACHESON

MONTE ELECTRIC

MONTE VISTA, COLORADO 81144

SHOP ORDER

Customers Name: Town of Creede

Address: _____

Phone # _____

Location Description _____

Work Order No. **22219**

Date Ordered _____

MOTOR DATA

Town of Creede

Ticker # _____

P.O. # _____

Work Order No. **22219**

APPARATUS	ENCLOSURE Open D.P. TEFC TENV XPRF	CONSTRUCTION VHS. HOR. FLANGE GEAR				
H.P.	KW	RPM	SERIAL	MAKE	VOLTS	
FRAME	PHASE	CYCLES	AMPS	TYPE	FORM	MODEL

Description of Work Done	Name	Labor	Materials	Charges
<u>Rewind and Replace Bearings</u>				
<u>on A 30HP Electric motor</u>				
	<u>Rewind</u>			<u>1045⁰⁰</u>
	<u>Replace Bearings</u>			<u>115⁰⁰</u>
	<u>Pick up and</u>			<u>150⁰⁰</u>
	<u>Deliver motor</u>			
				<u>1310⁰⁰</u>
<u>Bearing Prices are appropriate</u>				
<u>Depending on Bearing Size</u>				
<u>Price Does not include</u>				
<u>machine work or special</u>				
<u>parts.</u>				



304 South 1st Street
Canon City, CO 81212
Phone: 719-275-5919
Fax: 719-275-1005
ssteel@qwestoffice.net

QUOTE # 13-265

To: City of Creede
P.O. Box 457
Creede, CO 81130

DATE: 10/29/2013

DELIVERY DATE: 11/25/2013

CUSTOMER P.O. : Ben

TERMS: Net 30

Ship To: Creede, CO
Attn: Ben
719-658-2003
719-658-2276

TAXABLE: YES NO CITY STATE COUNTY

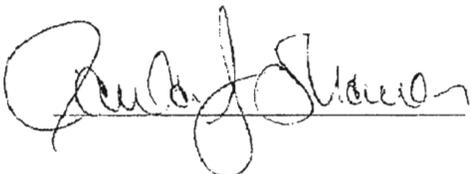
IF NO: GOV. RESALE OTHER

TAX NUMBER:

QUANTITY	DESCRIPTION	PER FOOT	UNIT PRICE	Total
6	15" x 20' 16ga 2 2/3x1/2 Galv Annular CSP	16.81	336.20	2,017.20
4	15" x 12" Annular Band		25.22	100.88
	Sales Tax		0.00%	0.00

*culverts
for
stack
- 2 going in*

GOOD FOR 30 DAYS.
ANY SALES TAX MUST BE ADDED.

Signature 

MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Clyde Dooley
SUBJECT: Augur Variance
DATE: November 20, 2013

Avery submitted a Land Use Application today asking for a variance on the five (5) foot side-yard setback for an addition he'd like to add to his home on Fifth Street and Rio Grande Avenue. As with many houses and property line situations in Creede, this one too is unique.

To begin with:

- 1) The house faces Fifth Street and sits back fifteen (15) feet from the property line, but about eleven (11) feet from the fence line. The front yard setback per our regulations is fifteen (15) feet.
- 2) The west side of the house sits back between approximately sixteen (16) and five (5) feet from the property line as it's at an angle conforming to the old railroad right-of-way. But the house sits back between approximately twenty-two (22) and fourteen (14) feet from the fence line again because of the old RRROW.
- 3) The addition Avery would like to build is on the west side of his home and would sit back approximately three (3) foot from the property line and between ten (10) and thirteen (13) feet from the fence line.

I mention all this because on corner lots, all sides of the lot with street frontage should meet the front yard setback. Which is fifteen (15) feet.

To add another level to this variance request we should keep in mind we have plans in place to develop this portion of the old RRROW and vacate Rio Grande Ave. When that's done, the side yard setback of Avery's proposed addition would add another twenty-five (25) feet. Which is well within our regulations.

Our Variance process and decision rests with the Board of Adjustments, which is the Board of Trustees. The process doesn't call for a meeting with the Planning Commission, but does require notice, posting, and a public hearing.

Notice of the public hearing needs to be published in the general newspaper AND sent to surrounding and interested property owners within three (300) hundred feet no less than forty-five (45) days before the hearing.

Notice of the public hearing also needs to be posted on the property by the applicant no less than fifteen (15) days prior to the hearing.

The Board of Adjustment (Board of Trustees) would hold the public hearing and make the decision on variance requests at a regular meeting of the Board.

The schedule I see for this request is:

- 1) Application submitted 11/20/13
- 2) Application processed 11/22/13
- 3) Present to Trustees 12/3/13 for discussion and request Public Hearing for **2/4/14**.
- 4) Applicant will provide us list of property owners AND one set of stamped, addressed, certified (return receipt requested) envelopes within three (300) hundred feet to meet Public Hearing notice deadline of **Dec. 20th, 2013** for mailing.
- 5) Public Hearing notice needs to be sent to paper by **Dec. 12th, 2012** to meet 45 day deadline.
- 6) Public Hearing notice needs to be posted on property by applicant by **Jan. 20th, 2014** to meet 15 day deadline.
- 7) At regularly scheduled meeting of the Board of Trustees on Feb. 4th, 2014, the Trustees will motion to act as Board of Adjustments and hold Public Hearing and consider Variance.
- 8) Once considered there needs to be a motion to resume BOT meeting.

[Variances granted by the BOA shall be recorded]

The purpose of the City of Creede's Operations and Maintenance Manual is to give the user some quick and relatively accurate information if the persons who are normally performing the tasks of operation and maintenance of the City of Creede's infrastructure are not available. It also provides the City, with some certainty, the concept that each operator and maintenance person knows how each of the City's systems operate and are maintained and in the unlikely event that all personnel are not available, information is available to contact each and every person in responsible charge to the minimum extent that one can be coached through the beginning of an incident or until persons who are familiar with that system can arrive and begin the necessary services, repairs and notifications (if necessary).

Each document and the information included are meant to be used to deal with the most common situations and do not cover all scenarios that may occur. The original intent of creating this manual is to satisfy a recommendation made by the Colorado Department of Public Health and Environment (CDPH&E) to have this available and to include written maintenance logs of what has been done and when it was performed. It will also indicate to the Public that the City of Creede Public Works Department performs tasks with the intent that the assets of the City are maintained properly and efficiently.

A large amount of records from past Public Works crews has been kept and the most pertinent information will be transposed into this current set of documents. There is a great amount of information that remains unchanged and must be incorporated into the current available information. There have been upgrades and changes that replace outdated systems and /or operations, but some of that information overlaps and is helpful to understand certain circumstances. For example, the City recently finished the Drinking Water Distribution System replacement. We now have current "as-builts" of that system. However, the City has maps and information for the original valving of the storage tanks, the Wastewater collection system and numerous integrated bits of earlier infrastructure that remain intact. This set of documents will help the Public Works Department know the difference and keep forward progress of deleting and upgrading as needed.

Ultimately, there will be four main sections, each split into operations and into maintenance. One section is Drinking Water systems, another is Wastewater systems, the third is Vehicles and Equipment and then Buildings and Grounds.

The following is what has been created and gathered to date. What it represents is mostly about our Water System and some related equipment procedures because this project began with the most recent Sanitary Survey of the City's water treatment and distribution systems. It will eventually contain, in one volume, a working set of documents to assist the Public Works Department in all systems and procedures.

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AND MORE TO COME

THANK YOU FOR YOUR TIME AND ATTENTION!

Robert Schlough, CWP (Certified Water Professional)

City of Creede - Water Rights\Annual Report - Year 2013

	1995 CU-AF Base	Irrigated Area - Acres	Unit Transpiration-AF	Total Irrigation CU-AF	Lagoon Evaporation-AF	# New Residences	Unit CU per Residence	CU-New Residences AF/lea	Summer Residences - AF	Unit CU per Residence	CU for Summer Residences AF/lea	Other See attached-AF	Total CU - AF	Nelson Tunnel - cfs	Creede Total Nelson Tunnel - AF	Creede Total Cochran Pioneer - AF	Made Available for RGS - AF	Net Available for Creede - AF	Total Credits - AF	Surplus (Deficit) - AF
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	16a	16b	17	18
Nov.	0.17	14	0.00	0.0	0.23	19	0.0016	0.0304	9	0.0015	0.0135	0.741	1.18	0.50	29.75	2.4	1.2	1.2	30.95	29.76
Dec.	0.18	14	0.00	0.0	0.0	19	0.0017	0.0323	9	0.0015	0.0135	0.279	0.50	0.50	30.74	0.5	0.25	0.25	30.99	30.48
Jan.	0.18	14	0.00	0.0	0.0	19	0.0017	0.0323	9	0.0015	0.0135	0.401	0.63	0.50	30.74	0.5	0.25	0.25	30.99	30.36
Feb.	0.16	14	0.00	0.0	0.0	19	0.0015	0.0285	9	0.0015	0.0135	0.766	0.97	0.50	28.75	0.5	0.25	0.25	29.00	28.04
Mar.	0.18	14	0.00	0.0	0.0	19	0.0017	0.0323	9	0.0015	0.0135	1.030	1.26	0.50	30.74	0.5	0.25	0.25	30.99	29.73
Apr.	0.17	14	0.00	0.0	0.46	19	0.0016	0.0304	9	0.0015	0.0135	1.362	2.04	0.50	29.75	4.3	2.15	2.15	31.90	29.86
May	0.18	14	0.30	4.2	0.59	19	0.0017	0.0323	9	0.0015	0.0135	1.449	6.46	0.50	30.74	5.4	2.7	2.7	33.44	26.97
Jun.	0.44	14	0.41	5.74	0.72	19	0.0017	0.0323	9	0.0015	0.0135	1.793	8.74	0.50	29.75	6.5	3.25	3.25	33.00	24.26
Jul.	0.46	14	0.39	5.46	0.72	19	0.0017	0.0323	9	0.0015	0.0135	1.608	8.29	0.50	30.74	6.5	3.25	3.25	33.99	25.69
Aug.	0.46	14	0.14	1.96	0.63	19	0.0017	0.0323	9	0.0015	0.0135	1.351	4.45	0.50	30.74	5.7	2.85	2.85	33.59	29.14
Sept.	0.44	14	0.11	1.54	0.49	19	0.0017	0.0323	9	0.0015	0.0135	0.123	2.64	0.50	29.75	4.6	2.3	2.3	32.05	29.41
Oct.	0.18	14	0.06	0.84	0.34	19	0.0017	0.0323	9	0.0015	0.0135	0.823	2.23	0.50	30.74	3.3	1.65	1.65	32.39	30.16
Total	3.20		1.41	19.74	4.18		0.020	0.380		0.0180	0.1620	11.726	39.39		362.89	40.70	20.35	20.35	383.24	343.85

Notes: Residence additions are accumulated from 1995 base
 Column (1) as stipulated in Case 94CW31
 Column (4) = (2) x (3)
 Column (8) = (6) x (7)
 Column (11) = (9) x (10)
 Column (15) = (14) x No. of days in Month x 1.983
 Column (17) = (15) + (16b)
 Column (18) = (17) - (13)
 Gray = Fixed Numbers

Prepared by: Clyde Dooley
 Date: Nov. 13, 2013

City of Creede - Water Rights\Annual Report - Year 2013

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Column 13 calculations

	County	RGS	Other		Total	AF
Nov.	16,000	215,100	USFS	10,000	241,100	0.741
Dec.	0	84,800	CDOT	6,000	90,800	0.279
Jan.	0	128,000	Const.	2,400	130,400	0.401
Feb.	0	249,430			249,430	0.766
Mar.	0	197,600	Cont.*	137,900	335,500	1.030
Apr.	332,000	111,600			443,600	1.362
May	380,000	91,700			471,700	1.449
Jun.	368,000	215,800			583,800	1.793
Jul.	96,000	427,600			523,600	1.608
Aug.	384,000	55,800			439,800	1.351
Sept.	40,000	0			40,000	0.123
Oct.	268,000	0			268,000	0.823
	1,884,000	1,777,430		156,300	3,817,730	11.726

* Contract

Well Production (gal)

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	Average
Jan.	6,672,300	5,775,800	8,109,100	5,597,300	6,486,100	6,282,900	6,265,700	5,345,100	5,701,433	6,321,400	6,255,713
Feb.	6,291,400	6,160,000	6,989,900	5,413,000	6,436,100	5,655,000	5,784,200	4,580,700	5,239,898	5,191,500	5,774,170
Mar	7,114,300	6,705,900	7,374,100	6,728,900	6,453,900	6,187,800	6,368,000	5,195,400	5,692,500	5,897,400	6,371,820
Apr	7,407,900	6,451,500	7,259,700	6,807,400	6,124,600	6,055,200	7,842,100	5,874,100	5,036,900	5,616,600	6,447,600
May	12,855,800	8,789,900	10,752,400	7,045,200	10,977,700	8,751,800	10,046,400	6,941,200	8,984,500	8,373,200	9,351,810
Jun	12,719,900	11,223,000	13,736,700	10,578,900	13,495,700	11,391,200	11,621,200	9,492,000	10,287,000	11,514,900	11,606,050
Jul	12,295,900	11,557,000	6,444,000	10,354,100	10,187,400	8,291,200	9,325,500	9,872,700	9,109,300	10,528,800	9,796,590
Aug	10,696,200	7,197,600	6,563,400	7,311,700	8,544,900	6,936,900	9,365,200	7,146,100	7,918,000	8,598,900	8,027,890
Sep	8,501,200	6,031,600	3,033,100	6,725,100	7,788,400	5,547,200	5,449,100	5,561,200	7,243,300	6,966,100	6,284,630
Oct	7,796,900	6,748,300	8,573,500	6,442,500	6,417,200	6,125,600	5,224,400	5,686,200	5,579,300	6,145,400	6,473,930
Nov	6,702,100	7,029,500	17,840,400	6,582,200	6,555,300	6,087,600	5,679,700	5,383,900	4,900,900	6,192,200	7,295,380
Dec	7,119,900	6,438,200	8,205,700	6,841,900	6,238,800	6,413,900	5,490,100	5,303,100	5,811,600	6,673,900	6,453,710
Total	106,173,800	90,108,300	104,882,000	86,428,200	95,706,100	83,726,300	88,461,600	76,381,700	81,504,631	88,020,300	90,139,293
Avg.	8,847,817	7,509,025	8,740,167	7,202,350	7,975,508	6,977,192	7,371,800	6,365,142	6,792,053	7,335,025	7,511,608

Year	2006	2007	2008	2009	2010	2011	2012	2013	Average
Jan.	6,873,900	7,584,100	7,256,600	7,455,000	6,479,100	7,294,800	5,764,400	5,712,100	6,088,488
Feb.	6,328,300	7,326,700	5,787,200	7,443,100	6,644,000	6,535,900	5,173,200	5,052,600	5,654,800
Mar	6,056,700	7,062,000	6,611,200	7,030,900	8,421,700	7,942,100	5,888,500	3,202,800	6,126,638
Apr	6,815,600	8,654,500	6,430,700	6,149,700	8,531,800	10,203,700	7,489,100	8,363,300	6,784,388
May	10,636,600	9,312,700	10,133,600	8,187,500	10,015,300	11,719,300	9,258,300	9,300,500	8,657,913
Jun	11,614,700	11,981,800	15,361,100	8,887,000	15,161,800	15,982,700	13,152,000	12,371,100	11,517,638
Jul	9,206,600	12,874,800	12,779,900	11,299,300	12,428,600	10,648,900	8,560,200	9,905,300	9,724,788
Aug	7,941,200	9,623,900	10,530,700	10,569,800	9,499,300	10,288,600	6,968,000	6,464,000	8,177,688
Sep	7,579,000	5,820,300	9,972,300	7,864,900	8,578,200	7,390,200	6,316,800	6,325,800	6,690,213
Oct	7,426,000	5,962,500	7,023,300	8,443,500	6,568,500	5,876,900	5,443,700	4,320,800	5,843,050
Nov	6,897,800	5,437,600	7,030,100	7,896,100	7,107,400	4,832,800	4,326,700		6,218,357
Dec	7,067,700	5,287,600	7,148,000	7,124,500	6,474,200	5,282,700	4,968,800		6,193,357
Total	94,444,100	96,928,500	106,064,700	98,351,300	105,909,900	103,998,600	83,309,700	71,018,300	98,429,543
Avg.	7,870,342	8,077,375	8,838,725	8,195,942	8,825,825	8,666,550	6,942,475	7,101,830	8,202,462

New lines - Oct

Well Production (gal)

Nelson Tunnel Flow Measurements

	2008	2009	2010	2011	2012	2013	
Jan.			.65 cfs		.80 cfs		
Feb.							
Mar	.73 cfs	.67 cfs	.70 cfs	.82 cfs	.78 cfs	.87 cfs	
Apr							
May							
Jun		.69 cfs					
Jul	.69 cfs	.71 cfs	.78 cfs	.80 cfs	.82 cfs	.80 cfs	
Aug							
Sep						.78 cfs	JB-WCRC
Oct	.73 cfs	.71 cfs	.82 cfs	.73 cfs	.80 cfs	.67 cfs	
Nov						.69 cfs	
Dec							

The original reading for the Oct. 2013 reading was .73 cfs.

The staff was replaced on Oct. 5, 2013 & because of a discrepancy on the staff the new reading is .67 cfs !!!

Pump Hours

2013

	Booster #1			Booster #2			Well #1			Well #2			
	Begin	End	Total	Begin	End	Total	Begin	End	Total	Begin	End	Total	
Jan	9651	9865	214	14457	14457	0	14184	14325	141	11641	11740	99	454
Feb	9865	10051	186	14457	14457	0	14325	14325	0	11740	11936	196	382
Mar	10051	10265	214	14457	14457	0	14325	14325	0	11936	12160	224	438
Apr	10265	10478	213	14457	14457	0	14325	14325	0	12160	12383	223	436
May	10478	10820	342	14457	14457	0	14325	14325	0	12383	12740	357	699
Jun	10820	11315	495	14457	14457	0	14325	14325	0	12740	13216	476	971
Jul	11315	11642	327	14457	14457	0	14325	14325	0	13216	13589	373	700
Aug	11642	11746	104	14457	14631	174	14325	14325	0	13589	13873	284	562
Sep	11746	11746	0	14631	14834	203	14325	14325	0	13873	14077	204	407
Oct	11746	11746	0	14834	14998	164	14325	14325	0	14077	14242	165	329
Nov			0			0			0			0	0
Dec			0			0			0			0	0
Total			2095	Total		541	Total		141	Total		2601	5378

2012

	Booster #1			Booster #2			Well #1			Well #2			
	Begin	End	Total	Begin	End	Total	Begin	End	Total	Begin	End	Total	
Jan	9315	9315	0	11454	11871	417	14074	14074	0	8558	8753	195	612
Feb	9315	9315	0	11871	12066	195	14074	14074	0	8753	8954	201	396
Mar	9315	9315	0	12066	12287	221	14074	14074	0	8954	9183	229	450
Apr	9315	9315	0	12287	12569	282	14074	14074	0	9183	9473	290	572
May	9315	9315	0	12569	12919	350	14074	14075	1	9473	9826	353	704
Jun	9315	9315	0	12919	13414	495	14075	14075	0	9826	10372	546	1041
Jul	9315	9377	62	13414	13673	259	14075	14075	0	10372	10656	284	605
Aug	9377	9557	180	13673	13752	79	14075	14075	0	10656	10923	267	526
Sep	9557	9557	0	13752	13991	239	14075	14075	0	10923	11166	243	482
Oct	9557	9557	0	13991	14198	207	14075	14075	0	11166	11376	210	417
Nov	9557	9557	0	14198	14362	164	14075	14075	0	11376	11543	167	331
Dec	9557	9651	94	14362	14457	95	14075	14184	109	11543	11641	98	396
Total			336	Total		3003	Total		110	Total		3083	6532



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

Suspension of the 2014 Boundary and Annexation Survey

The U. S. Census Bureau has suspended the Boundary and Annexation Survey (BAS) in fiscal year (FY) 2014, which runs from October 1, 2013 to September 30, 2014. The FY 2014 budget for the Department of Commerce and the Census Bureau reflects an effort to balance the desire to fund the many important statistical programs and services the Census Bureau provides within the current budget environment. That effort required the Census Bureau to make some difficult resource allocation decisions that unfortunately resulted in the suspension of the BAS in 2014.

What is the BAS?

The Census Bureau conducts the BAS to provide state, county, minor civil division, and local governments; as well as tribal governments the opportunity to submit changes to their legal boundaries, names, and governmental status effective on or before January 1 of the survey year. However, a subset of the 40,000 legal governments nationwide forms the core 'reporting universe' for BAS production each year. The reporting universe consists of governments known to experience boundary changes. The BAS is voluntary and every legal government has the opportunity to participate. In the 2013 BAS, 2,522 governments reported boundary updates.

The Census Bureau works closely with the U. S. Bureau of Indian Affairs to ensure that the BAS reflects official boundaries for federally recognized American Indian reservations, off-reservation trust lands, and tribal subdivisions.

What are the exceptions from the suspension?

There are two exceptions to the processing of legal boundary updates in fiscal year 2014. The Census Bureau will continue to process National Standard code changes, new incorporations, disincorporations, and name changes due to our agreement with the U. S. Geological Survey. The Census Bureau, also, maintains the Federal Information Processing Series (FIPS) codes for all federal, state and local governments separate from the BAS program as well as tribal governments. In addition, the Census Bureau will continue to process legal boundary updates as part of the Special Census Program and Geographically Updated Population Certification Program. To learn more about these programs, please visit the Census Bureau website at <http://www.census.gov>

The result of your 2013 BAS submissions

We completed the updates of all the materials submitted for the 2013 BAS before August 2013 into the MAF/TIGER database. There will be no material created such as PDF maps or BAS forms to verify your submission from 2013 BAS. We will post shapefiles containing the updates in March 2014 to the Census Bureau website.