

**Colorado Dept of Agriculture – Pet Animal Care Facilities Act  
Animal Shelter and Rescue Annual Reporting Form for \_\_\_\_\_**  
(reporting year)

**PACFA Company Number:** \_\_\_\_\_

**Name and Address of Facility:** \_\_\_\_\_

The animal shelter licensee shall report to the Commissioner on a yearly basis the number of dogs, cats and other pet animals that are accepted into the animal shelter or foster home(s). The animal shelter licensee shall also report to the Commissioner on a yearly basis the number of dogs, cats or other pet animals that are returned to the owner, adopted to new owners, transferred to other licensed facilities, euthanized or died while at the facility. The reports shall be submitted on forms supplied by the Commissioner.

**Does your facility spay and neuter all dogs and cats prior to sale, transfer or adoption? Yes \_\_\_ No \_\_\_**

**IF NO: Total amount of deposits collected: \$ \_\_\_\_\_ Total amount retained by shelter at end of year: \$ \_\_\_\_\_**

**\*\* Do not include numbers on owner requested euthanasia for pet animals that were not impounded.**

<b>Intake</b>	Dogs	Cats	Small Mammals	Reptiles	Pet Birds	Total
Beginning Inventory						
Stray						
Owner Surrender						
Adoption Return						
Confiscate/Protective Custody						
Transferred in from in state						
Transferred in from out of state						
OTHER						
<b>Outflow</b>	Dogs	Cats	Small Mammals	Reptiles	Pet Birds	Total
RTO						
Adopted						
Euthanized **						
DOA						
Died						
Transferred in state						
Transferred out of state						
OTHER (missing, stolen, etc.)						

# PACFA Reporting Form

PACFA worked with the Colorado Federation of Animal Welfare Agencies (CFAWA) to create a form that would include information that is shown to be useful on a state and national level to measure progress in animal welfare. The reporting required by the PACFA rule enables Colorado to gather reliable statistics about pet animal shelters and rescues. These statistics can be compared among states on a national level to quantify how Colorado does as a state in sheltering stray and unwanted pets.

## Common Questions:

**Where do I include wildlife and livestock?** Individual shelters and rescues may choose to maintain information about intake and outflow of these animals. PACFA is not involved in regulation of these species and therefore it is not necessary to report these numbers on this form.

**How do I double check my work?** You may want to do a data check on your form. The total number of incoming animals plus the beginning inventory should match outgoing animals plus the ending inventory. In some cases, these numbers will be close but will not match exactly. We suggest that if you have a difference of more than 5% between those sums, that you check your numbers a second time.

**Where do I include incoming owner-requested euthanasia?**

You may include owner requested euthanasia animals in your “Other” number for both intake and outflow.

**Where do I include incoming DOA's?**

DOA's should be counted as Strays, Owner Surrenders or other intake type, depending on what type of intake they were and they should be included in your DOA number in the outflow section.

**Where do I include my numbers of feral cats?** PACFA does not track feral populations specifically, place feral cat intakes in the cat column. If you participate in a TNR program, please include those outcomes as RTO.