

Directions for viewing documents on WebXtender

WebXtender is the application used by the Division of Oil and Public Safety to view online documentation. Please read and follow these instructions.

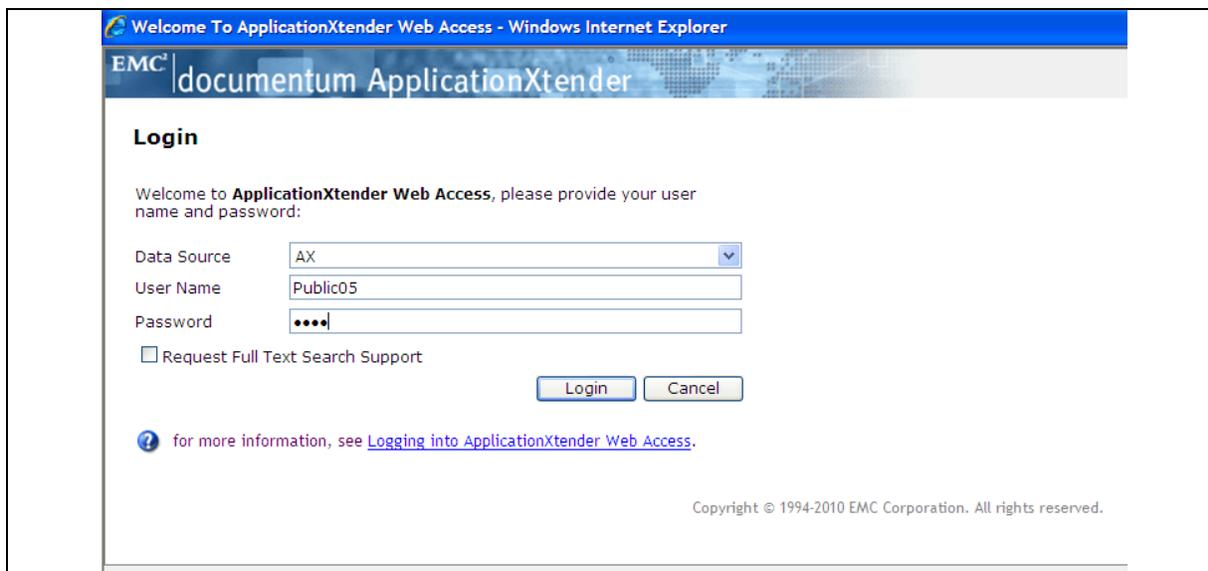
1. The Public Records Center (PRC) will send customers a notification email after the file-review request has been received. You will be provided with a Username and Password, allowing access to the documents for 24 hours. Extensions to the time limit will be provided on a case-by-case basis.
2. Microsoft Internet Explorer (version 7, 8, or 9) is required to view documents. **The WebXtender program is not compatible with any other browsers or versions.**
3. The Website address to access the application is: <http://spwebxtender.cdle.state.co.us/appxtender>.
 - Add this as a trusted site and/or set your browser security settings to **medium**.
 - You must also **allow pop-ups** in order to view documents.
 - Please **enable or download Javascript**, if requested by the browser, in order to view the documents.
 - Please **download or start ActiveX Control**, if requested by the browser, in order to view documents
 - Step-by-step instructions for viewing documents on WebXtender are on the remaining pages of this document. Please be patient when opening documents to view – **documents that are 30 pages or more may take a bit longer to open or download.**

Please note – the PRC can only provide limited assistance with setting up your computer. Please contact your IT Department if you are having difficulties setting up your computer.

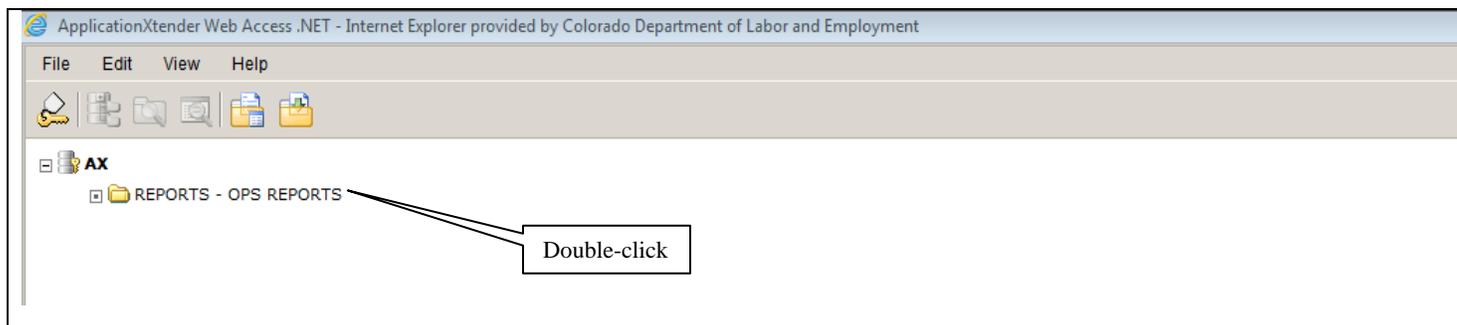
4. When finished viewing documents, be sure to properly log-out of WebXtender.
 - Use the key icon () located at the upper left-hand-corner of the screen.
 - **Closing out of the browser without using the key icon will cause the system to lock the account.**
 - You will receive the “**Multiple Users not allowed**” error message if you try to log back in without properly logging out of the session).
 - If you receive this error message, please wait about 15-20 minutes, and then log back onto the system (the PRC cannot close a locked session).

Division of Oil and Public Safety
Public Records Center
303-318-8525
cdle_ops_public_records_center@state.co.us

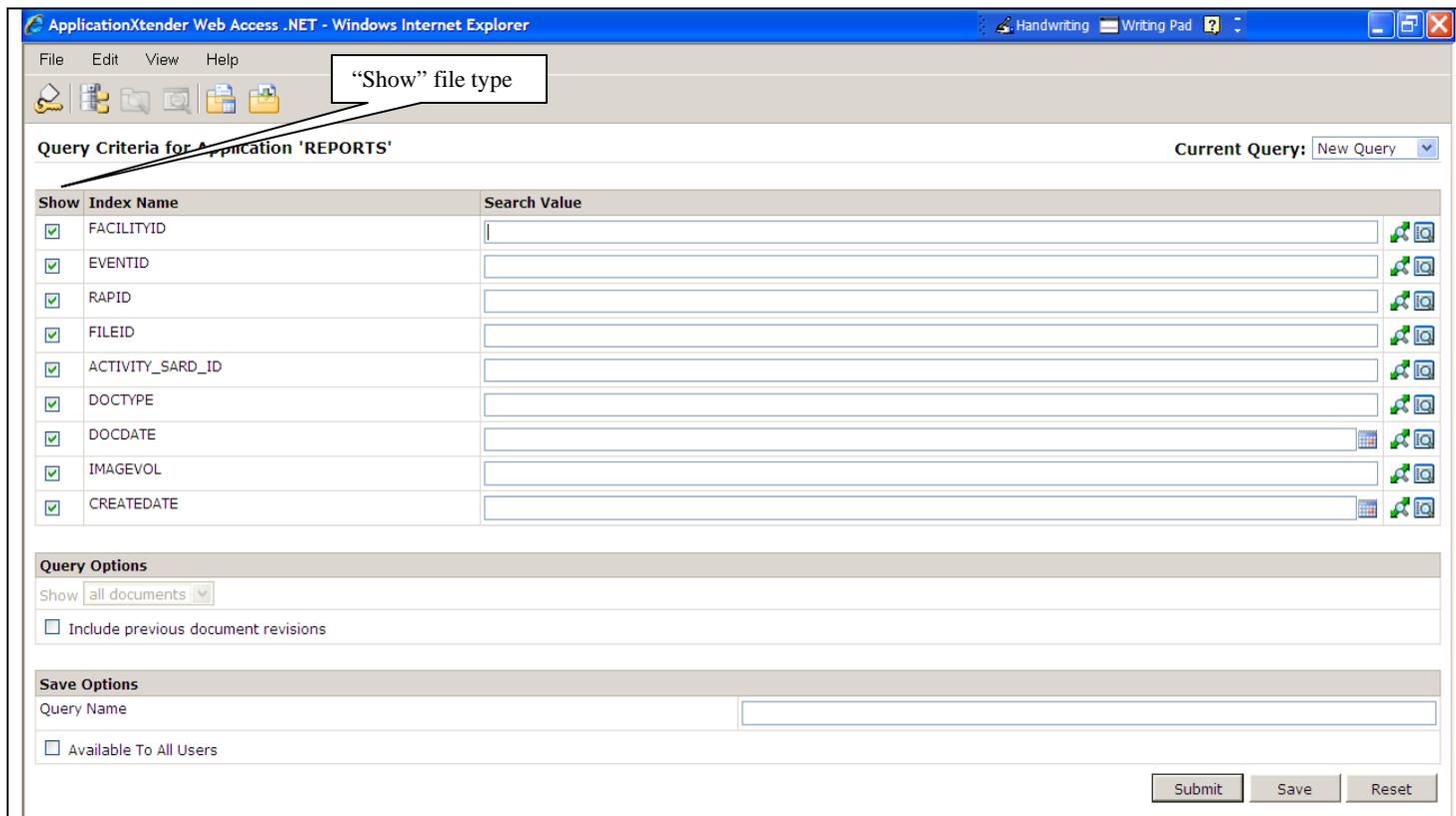
WebXtender Basic Instructions



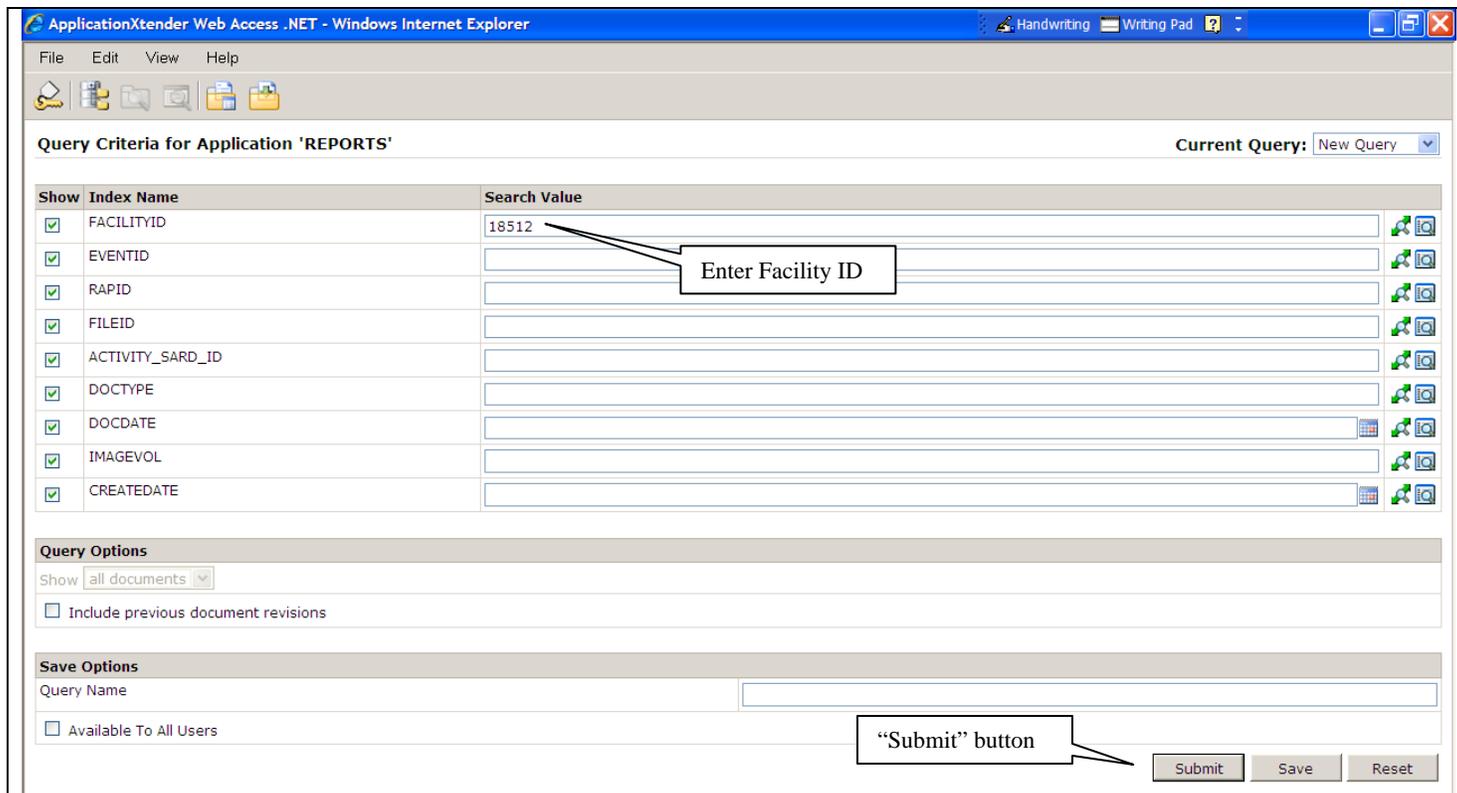
Enter the User Name and Password (provided by the Public Records Center), and click on the Login button.



The WebXtender Applications-List page will display. Double-click on “Reports – OPS reports” from the Application List.



The “Query-display” page will open. The “Show” file-type check boxes will be checked by default. If not, you may manually check each box in order to search or display those file types.



Enter the Facility ID you are interested in viewing (only enter the number). In this case, FAC 18512 has been entered in the FACILITYID field. Click on the Submit button, or push “Enter” on your keyboard.

ApplicationXtender Web Access .NET - Windows Internet Explorer

File Edit View Options Help

Query Results for Application 'REPOR' [Print Selected Document\(s\)](#) [Modify Query](#)

Document 1 - 10 of 18

	FACILITYID	EVENTID		DOCTYPE	DOCDATE	IMAGEVOL	CREATEDATE	Pages
<input type="checkbox"/>	18512	10609	2	USSAMPEA 001	04-13-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609	1	SSF	04-16-2008		01-17-2013	5
<input type="checkbox"/>	18512	10609	2	USSAMPEA 001	04-20-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609	0	ONR	04-24-2008		01-17-2013	32
<input type="checkbox"/>	18512	10609	2	ONR ENVIR RESPONSE	04-24-2008		01-17-2013	66
<input type="checkbox"/>	18512	10609	2	USSAMPEA 001	05-25-2008	E	06-04-2008	1
<input type="checkbox"/>	18512	10609	2	SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609	2	SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609	2	ONR INTERIM SURFACE WATER	06-23-2008		01-17-2013	108
<input type="checkbox"/>	18512	10609	2	SCR	07-15-2008		01-17-2013	517

The “Query-results” page will open. This page will list available documents for that Facility. The various columns indicate information about the documents (DocType, DocDate, etc.). Placing your cursor over the icons at the top of the page will indicate the purpose of each icon. The upper left-hand corner of the page will indicate how many documents are available.

ApplicationXtender Web Access .NET - Windows Internet Explorer

File Edit View Options Help

Query Results for Application 'REPORTS' [Modify Query](#)

Document 1 - 10 of 18

	FACILITYID	EVENTID	RAPID	FILEID	ACTIVITY_SARD_ID	DOCTYPE	DOCDATE	IMAGEVOL	CREATEDATE	Next Page
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	OTHER NOTABLE REPORT	04-13-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609		1		SSF	04-16-2008		01-17-2013	5
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	OTHER NOTABLE REPORT	04-20-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609	0	2		ONR	04-24-2008		01-17-2013	32
<input type="checkbox"/>	18512	10609		2		ONR ENVIR RESPONSE	04-24-2008		01-17-2013	66
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	MISC REPORT	05-25-2008	E	06-04-2008	1
<input type="checkbox"/>	18512	10609		2		SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609		2		SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609		2		ONR INTERIM SURFACE WATER	06-23-2008		01-17-2013	108
<input type="checkbox"/>	18512	10609		2		SCR	07-15-2008		01-17-2013	517

Use the “Next Page” button to view the remainder of the list if more than 10 documents are listed for the Facility ID.

ApplicationXtender Web Access .NET - Windows Internet Explorer

File Edit View Options Help

Query Results for Application 'REPORTS' [Modify Query](#)

Document 11 - 18 of 18

	FACILITYID	EVENTID	RAPID	FILEID	ACTIVITY_SARD_ID	DOCTYPE	DOCDATE	IMAGEVOL	CREATEDATE	Pages
<input type="checkbox"/>	18512	10609		2		ONR WORK PLAN	07-15-2008		01-17-2013	13
<input type="checkbox"/>	18512	10609		5B	USSAMPEE 001	SURFACE WATER QUALITY REPORT	07-15-2008		04-07-2009	918
<input type="checkbox"/>	18512	10609		1	USSAMPEA 001	MEETING MINUTES	09-23-2008		04-07-2009	1
<input type="checkbox"/>	18512	10609		2		3Q 2009 MRR	03-09-2009		01-17-2013	37
<input type="checkbox"/>	18512	10609		2		4Q 2009 MRR	05-18-2009		01-17-2013	28
<input type="checkbox"/>	18512	10609		2		4Q 2009 MRR	02-18-2010		01-17-2013	32
<input type="checkbox"/>	18512	10609		2		1Q 20101 MRR	04-26-2010		01-17-2013	37
<input type="checkbox"/>	18512	10609		2		CLOSURE RQST RECEIVED	09-09-2010		01-17-2013	4

Double-click after selecting

To view a document, select and double-click on it.

ApplicationXtender Web Access .NET Document - Windows Internet Explorer

File View Document Page Help

PDF printer icon

Print-page icon

Display-option icons (mouse-over for definitions)

FACILITY ID#: 18512
 EVENT ID#: 10609
 DATE RECEIVED: 9/9/2010
 REPORT TYPE: Closure Request Received
 REVIEWER: Secondo
 SARDONYX ID: USSAMPEA 1
 COMMENTS:

136 COUNTRY CLUB DR
 TELLURIDE

The document viewer will open and display single pages from the selected document. The "Display-option" icons can be used to display the page(s) in various ways (rotating page, zooming in, next page, etc.). Placing your cursor over the icons at the top of the page will indicate the purpose of each icon. Pages and documents may be printed using the printer icons. The printer icon on the left is used to print the displayed page, and the printer icon on the right is used to print the entire document as a .pdf file.

ApplicationXtender Web Access .NET Document - Windows Internet Explorer

File View Document Page Help "Query Results" icon

Envirotech

September 8, 2010

Mr. Vinny Secondo
Colorado Department of Labor & Employment
Division of Oil & Public Safety
Remediation Section
633 17th Street, Suite 500
Denver, Colorado 80202-3660

Project No. 08055-0007
Event ID: 10609
FILE COPY
18512

Phone (303) 318-8540

RE: **NO FURTHER ACTION REQUEST DOCUMENTATION**
EVENT ID: 10609
PEAKS RESORT & GOLDEN DOOR SPA
136 COUNTRY CLUB DRIVE
TELLURIDE, COLORADO

Dear Mr. Secondo,

Envirotech, Inc., is requesting "No Further Action" for a diesel fuel release at the Peaks Resort and Golden Door Spa in Telluride, Colorado. Diesel fuel was released on-site from leaking piping connected to an underground storage tank (UST); please refer to the *Site Characterization Report (SCR)* completed by Envirotech, Inc. on July 3, 2008.

On April 6, 2008, a release of approximately 1400 gallons of diesel fuel was detected on an underground storage tank system which serviced a backup generator. The release entered the storm drain system through the underground perimeter and roof drains. The diesel fuel then traveled through the storm drain which empties into a wetland immediately adjacent to a pond. The pond then empties into several creeks before it enters the San Miguel River. Notification was made to the Colorado Department of Labor and Employment, Division of Oil and Public

Application: REPORTS Page 2 of 4 Version 1 of 1 Zoom At 100 % 200 dpi
Data Source: AX; Doc Id: 255729 Local intranet 110%

To return to the main search list, click on the "Query Results" icon.

ApplicationXtender Web Access .NET - Windows Internet Explorer

File Edit View Options Help

Logout results for ApplicationXtender Modify Query

Document 1 - 10 of 18

	FACILITYID	EVENTID	RAPID	FILEID	ACTIVITY_SARD_ID	DOCTYPE	DOCDATE	IMAGEVOL	CREATEDATE	Pages
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	OTHER NOTABLE REPORT	04-13-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609		1		SSF	04-16-2008		01-17-2013	5
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	OTHER NOTABLE REPORT	04-20-2008	E	04-29-2008	1
<input type="checkbox"/>	18512	10609	0	2		ONR	04-24-2008		01-17-2013	32
<input type="checkbox"/>	18512	10609		2		ONR ENVIR RESPONSE	04-24-2008		01-17-2013	66
<input type="checkbox"/>	18512	10609		2	USSAMPEA 001	MISC REPORT	05-25-2008	E	06-04-2008	1
<input type="checkbox"/>	18512	10609		2		SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609		2		SSF	06-02-2008		01-17-2013	16
<input type="checkbox"/>	18512	10609		2		ONR INTERIM SURFACE WATER	06-23-2008		01-17-2013	108
<input type="checkbox"/>	18512	10609		2		SCR	07-15-2008		01-17-2013	517

Use "Key" icon to log out

When finished reviewing documents, please use the "Key" icon in the upper left-hand corner to log out. Failing to do so will lock you out of the system for 15-20 minutes.