



1199 Bayfield Parkway ◦ P.O. Box 80 ◦ Bayfield, CO 81122 ◦ (970) 884-9544

Water Meter Installation Instructions

These are the Water Meter Installation Instructions for the Town of Bayfield. Please follow the standard instructions, the enclosed drawings and the written information for proper installation. Failure to comply with these procedures for Water Meters and Curb Stops could result in fines or denial of Certificate of Occupancy (CO). Please reference The Town of Bayfield Infrastructure and Design Standards.

1. Water Meters, Meter Pits, Radio Units, Meter Yokes, and all fittings required to the meter pit are to be purchased from the Town Public Works Department only. Please do not install any equipment purchased from any other entity because it may not be compatible with the Town equipment. Repair, replacement, parts changed-out due to improper installation could result in the owner being billed accordingly.
2. Meter yokes, curb stops, and all required fittings must be brass and of compression type. "K" type soft copper will be installed from the main water line to three feet past the water meter pit. Beyond three feet, the homeowner may use pex or copper however, past the meter, this line is the responsibility of the homeowner to repair or replace if any problems should occur.
3. Curb stops and meter pit lids need to be buried at the grade specified in the attached drawings. It is the responsibility of the homeowner to ensure that proper grading is met as, at times, Town staff is unable to know what final grade is. Changes to existing lot layouts for items such as parking or extra garage/buildings may require relocation of the meter set. Relocation of meter sets will be done at the discretion of the water department for location and property owner will be required to pay for any changes. Meter pits are not traffic rated and therefore are not to be installed in driveways.
4. DO NOT landscape or cover the water meter lids or curb stops in any way. Failure to comply with this requirement may result in fines or removal costs to be incurred.
5. During the winter months (or anytime when freezing may occur), the Town requests that meters be installed in a timely manner so that water main & service lines are not left open overnight (if this is not possible, please contact the Town to make the proper arrangements). If equipment does freeze or is damaged due to negligence; the owner will be responsible for any repairs performed by the Town.
6. The line from the meter pit to the foundation area must be shaded in $\frac{3}{4}$ " ABC, screened, pee gravel or reject sand four inches above and below the set line.
7. When installing sprinkler systems that use domestic water, it will be the responsibility of the homeowner to provide a fully testable backflow preventer. This needs to be installed in a location where access and testing may be performed. If a non-potable source is connected it will require an RPZ device.
8. Please do not hammer, tamper, or remove Town equipment. When working in the vicinity of Town equipment, please ensure that it is visible at all times so it is not run over, plowed, or dug up. If equipment is damaged due to negligence; the homeowner will be responsible for any repairs performed by the Town.
9. When excavating near any Town right-of-way, always call for utility locates and give a description of work to be performed. Permits are required for any work performed in Town rights-of-way and easements. Any broken infrastructure caused by the lack of a utility locate will be the full responsibility of the homeowner/company to pay for the repairs. The Utility Notification Center of Colorado's (UNCC) phone number is 1-(800)-922-1987.

*For more information, please refer to the Town of Bayfield Construction Standards and Town of Bayfield Infrastructure Design Standards available at <https://www.colorado.gov/pacific/townofbayfield/planning-zoning-town-code>

*Meter sets are completed on Tuesdays & Thursdays only, unless other arrangements are made with the Town. For scheduling purposes, you must call Town Hall by 5 p.m. on Friday for Tuesday appointments and by 5 p.m. Monday for Thursday appointments, installation may be delayed due to inclement weather. Meter sets greater than 1" will still meet location and height standards but require different installation as they do not use standard meter setters. These meter sets will be scheduled on a case-by-case basis subject to parts availability. For questions and appointments, regarding water installation or repair, please call Bayfield Town Hall at (970)884-9544.

