



## “Phase 2” Subgroup - Nutrients Work Group

### Details

Date: November 21, 2016  
Time: 1:30 p.m. to 4:00 p.m.  
Location: CDPHE - Sabin Room, 4300 Cherry Creek Drive South, Denver, CO 80246  
Call-in: 1-857-216-6700 passcode: 425132

### Purpose

The purpose of the nutrients work group is to discuss potential changes to the regulation before the scheduled rulemaking in October 2017. This subgroup and meeting are focused on the “phase 2” provisions in both Regulation No. 31 and Regulation No. 85. The division hopes this subgroup can inform the long-term strategy for nutrient reduction in Colorado and specifically what the next step towards incremental progress looks like.

### Agenda

Description	Lead	Time
1) Introductions and review/revise agenda	All	1:30 p.m.
2) Recap of conversation from November 1 work group meeting and share your interests and goals for “phase 2” and long-term nutrient reduction strategy	Rowan	1:45 p.m.
3) Identify and discuss options related to “phase 2” delay	All	2:15 p.m.
4) Discuss subgroup work products	All	3:15 p.m.
5) Set next meeting date and agenda	All	3:45 p.m.
6) Adjourn	All	4:00 p.m.

### Next Meeting

To be determined.

## Colorado Water Quality Forum

**Mission:** To achieve solutions to Colorado water quality issues through communication and understanding, balancing use and protection of the resource.

### Water Quality Forum Work Group Ground Rules

The following “ground rules”, based on those utilized over the years at Water Quality Forum meetings, are recommended for work group meetings:

- Come to each meeting prepared for the scheduled discussion, e.g. having reviewed any relevant draft documents that have been circulated prior to the meeting.
- Speak up so that everyone can hear. Only one person should speak at a time.
- Be concise in asking questions and/or stating your perspective on an issue.
- Avoid personal attacks. Be respectful of others’ perspectives and responsibilities.
- Sort for similarities that may exist in spite of differences. Listen carefully to the perspectives/proposals raised by others and respond in a manner that moves the discussion forward.
- Clearly identify remaining differences that are not resolved by work group discussions.
- Avoid sneak attacks. Respect the process by letting others know of positions and actions that will be taken regarding the issues being discussed.
- Decision making method: Consensus (everyone understands and can live with the decision),  
Fall back method: Minority report
- Avoid end runs. Respect the process by letting others know if differences remain that will be pursued in other venues (e.g. directly with other members in the executive and/or legislative branches of state or federal government).
- Identify conversations that aren’t working. Bring this to the attention of others.
- Backtrack from poor results. Step out of the content, observe the process and fix it.  
Reestablish mutual respect and mutual purpose before bringing the conversation forward.

### WG Guidelines & Considerations

Consider scheduling multiple meetings well in advance of the meeting dates, so that it is easier for participants to save the times on their calendars.

At the outset of the process, and periodically thereafter, review the work group’s participants to see if any “recruitment” is needed to assure that a full spectrum of perspectives is included in the discussions, including relevant technical or scientific expertise.

Consider the possible need for educational sessions at the outset of or during the work group process, including in particular possible input from experts on technical and scientific issues relevant to the work group’s purpose and goals. Consider the need for outside facilitator.