



### Lead Public Education Certificate of Delivery Form

**\*\* Submit this certification form and a copy of all public education materials\*\***

Revision: 4/8/2016 Submit Online: [wqcdcompliance.com/login](http://wqcdcompliance.com/login) (preferred); Fax: (303) 758-1398  
WQCD-B2-Drinking Water CAS; 4300 Cherry Creek Drive South; Denver, CO 80246-1530

#### Section I Public Water System Information (Completed by Public Water Systems Only)

PWSID:	System Name:	
Contact Person:	Phone:	Email:
The water system named above hereby confirms that its lead public education materials have been distributed to customers.		
Comments:		
*System Authorized Signature	Printed Name	Date

\*Signature not required if submitted online.

#### Section II (Completed by Community Water Systems Only) - All Required Public Education Activities

	Date
a) Public Education printed materials were sent to <u>all paying customers</u>	
b) Contacted local public health agencies directly by phone or in person and Public Education printed materials were sent to local public health agencies (even if not located in service area)	
c) Public Education printed materials delivered to the following facilities. i) Public and private schools or school boards ii) Women Infants and Children (WIC) and Head Start Programs iii) Public and private hospitals and medical clinics iv) Pediatricians v) Family planning clinics vi) Local welfare agencies	
d) <b>"Good faith" efforts are required.</b> Make a good faith effort to locate the following organizations with the service area and deliver public education materials. i) Licensed childcare centers ii) Public and private preschools iii) Obstetricians-Gynecologist and Midwives	
e) Include an informational notice in the materials distributed to the organizations in Steps B - D that encourages the distribution of the public educational materials to all of the potentially affected customers or users of the organizations.	
f) <b>Conduct the following activities.</b> For systems serving $\leq 3,300$ , complete at least <u>one activity</u> . For systems serving $> 3,300$ , complete at least <u>three activities</u> . i) Public Service Announcements ii) Paid Advertisements iii) Display Information in Public Areas iv) Email to Customers v) Public Meetings vi) Delivery to Every Household vii) Direct material distribution to all multi-family homes and institutions viii) Other methods approved by CDPHE: _____	
g) Include informational statement on or in each <u>water bill, at least quarterly</u>	
h) Submit press release to newspaper, television, <u>and</u> radio stations	
i) For systems serving greater than 100,000 persons: Post material on water system's web site	
j) <u>Lead tap water results</u> sent to residences where samples were collected	

#### Section III (Completed by Non-Transient, Non-Community Water Systems Only) - Required Public

	Date
a) <u>Lead tap water results posted in public place or common area in each building</u>	
b) <u>Lead information posted in public place or common area in each building</u>	
c) <u>Distribute information pamphlets/brochures to individuals served by system</u>	