

I. Stormwater Management Plan Checklist

Use the following table to track and review the completeness of the SWMP. Refer to both the relevant section of this guidance and the referenced part of the Industrial Stormwater Permit for complete information on the required contents for the SWMP.

| Section of this Document and Element | Part of Permit | Requirement(s) | Page # |
|--|----------------------------------|--|---------------|
| V.1. SWMP administrator | Part I.F.1 | Name(s) of person(s) who developed the plan, and who is responsible for future implementation, maintenance, and modification. | |
| V.2. Facility description | Part I.F.2 | Description of industrial Activities conducted onsite | |
| | | Description of general layout of facility (including acreage) | |
| V.3. Facility map | Part I.F.3 | Name and location of receiving water | |
| | | Significant impervious surfaces | |
| | | Stormwater conveyances | |
| | | Names and locations of all stormwater outfalls and respective drainage area | |
| | | Direction of stormwater flow | |
| | | Areas where industrial activities are conducted, and where they are exposed to precipitation | |
| | | Pollutant sources associated with your industrial activity | |
| | | Structural and non-structural control measures, or BMPs | |
| | | Stormwater monitoring points (visual, benchmark, numeric effluent, and water quality-based) | |
| | | Location and description of authorized non-stormwater discharges | |
| V.4. Facility inventory and assessment of pollutant sources | Part I.F.4 | Identify all areas and materials associated with industrial activities that have the potential to contribute pollutants to stormwater | |
| | | Assess the potential for pollutants from the areas and materials listed above to be present in stormwater discharges | |
| V.5 and 6. Description of control measures and Additional control measures | Part I.F.5, I.F.6 and Part I.D.1 | Description of the location and type of each control measure, or Best Management Practice (BMP), used to meet effluent limitations. Including the specific schedules, procedures, and evaluation results required by I.F.6, for each of the following: | |
| | | Minimize exposure | |
| | | Good housekeeping including schedules | |
| | | Maintenance of control measures including schedules | |
| | | Spill prevention and response procedures | |
| | | Erosion and sediment control | |
| Section of this Document and Element | Part of Permit | Requirement(s) | Page # |

| | | | |
|--|--------------------------|--|--|
| V.5 and 6. ...Continued | | Management of runoff | |
| | | Salt storage piles or piles containing salt | |
| | | Sector specific practice-based effluent limits | |
| | | Employee training | |
| | | Non-stormwater discharges including documentation of evaluation | |
| | | Waste, garbage, and floatable debris | |
| | | Dust generation and vehicle tracking of industrial materials | |
| V.7. Inspection Procedures and Documentation | Part I.G.2 Part I.G.3 | Person responsible for conducting inspections, schedules for conducting inspections, inspection procedures, and reporting procedures for: | |
| | Part I.G.1.a | Visual facility inspection | |
| | Part I.G.1.b | Visual inspection during a storm event | |
| | Part I.G.4 | Exceptions (if applicable) | |
| V.8. Monitoring Procedures and Documentation | Part I.F.8 | Describe procedures for performing the 5 types of monitoring (Sampling location, staff responsible, parameters for analysis, schedules, numeric control values), listed below. As you start to perform quarterly visual assessments, keep copies of these reports with the SWMP. | |
| | Part I.I.1 | Visual assessment of discharge | |
| | Part I.I.2 | Benchmark Sampling | |
| | Part I.I.3 | Effluent limitations guidelines | |
| | Part I.I.4 | Water quality standards | |
| | Part I.I.5 | Additional monitoring as required by the Division | |
| V.9. Corrective action documentation | | Retain copies of any corrective actions taken at your facility with you SWMP | |
| V.10. Background Pollutants | Part I.I.4.c | Any findings that benchmark exceedances were due to natural background pollutant levels | |
| | | Documentation that pollutants of concern are not expected to be present above natural background levels at your site | |
| VI. Record keeping | Appendix B.3 | The following items must be kept with your SWMP: SWMP records, copy of permit and permit certification, inspection records, original sampling records, employee training records, maintenance and repair of BMPs, corrective action reports | |