



Minutes
Town of Blue River
Regular Meeting of the Board Of Trustees
August 16, 2016
Blue River Town Hall, 0110 Whispering Pines Circle
7:00 p.m.

I. WORK SESSION, 5:30 P.M.-ACCESSORY APARTMENTS DISCUSSION

A. Review by Board of Trustees of the past presentations and discussion of next steps.

- *Public Comment will be welcome under the Regular Meeting Agenda*
 - i.* Mayor Mitch Weiss opened the work session at 5:30 p.m.
 - ii.* Discussion on accessory apartments and the family definition being reviewed and proposed in the regular meeting.
 - iii.* Discussion that at the next meeting to discuss licensing and if this moves forward how does it look.
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II. REGULAR MEETING OF THE BOARD OF TRUSTEES, 7:00 P.M.

Mayor Weiss opened the regular meeting of the Board of Trustees at 7:08 p.m.

III. CALL TO ORDER, ROLL CALL

Dan Cleary
Tyler Brook
Laurel Wehrman
Ken Robertson
Mitch Weiss
Toby Babich
Joel Dixon

Also present: John Dunn, Town Attorney; Michelle Eddy, Town Administrator/Clerk; Brian Brady, Town Marshal.

IV. READING AND APPROVAL OF THE MINUTES- July 12, 2016 and special Executive Session, August 9, 2016.

Trustee Babich moved and Trustee Wehrman seconded to approve the minutes of July 12, 2016 and the special Executive Session, August 9, 2016 as written. Motion passed unanimously.

V. APPROVAL OF THE AGENDA

VI. COMMUNICATIONS TO TRUSTEES

This is an opportunity for Citizens to bring comments and questions to the Board of Trustees not being addressed in the Regular Meeting Agenda. Please limit comments to 3 minutes. Citizens are asked to approach the podium state their name and address for the record.

- A. Citizen Comments (Non-Agenda Items Only)
- B. Citizen Communications (letters & emails)
 - Ben Kelly-0372 Blue River Road-noted in favor in requiring owner occupation for an accessory apartment to be allowed.
 - Kyle Hagadorn-0104 Creekside Dr.-Thanks to Board for addressing the accessory issue. Asks to consider future accessory apartments.

VII. CONTINUING BUSINESS

- A. Engineer Report-Muller Engineer
 - a. Project Updates (Lakeshore Loop; Cisterns)
 - b. Whitney Maifarth with Muller Engineering was present to give an update on the guardrail installation on Lakeshore Loop and the cisterns project.
 - i. The guardrail is being installed next week.
 - ii. The cistern projects are complete.
 - iii. Whitney handed out potential projects to be considered in the upcoming budget seasons with cost estimates. Approximately \$2 million in potential projects over the next five years.
- B. Town Hall Expansion
 - a. Trustee Robertson reported he has been working to meet up with the contractor.

VIII. NEW BUSINESS

- A. Ordinance 16-01 Family Definition
 - Trustee Dixon moved and Trustee Wehrman seconded to introduce Ordinance 16-01, An Ordinance Amending the Definition of Family Contained in Section 16-1-10, Blue River Municipal Code and ordered published in the Summit County Journal. Motion passed unanimously.
- B. Ordinance 16-02 Adoption of the 2012 International Fire Code
 - Trustee Babich moved and Trustee Robertson seconded to introduce Ordinance 16-02, An Ordinance Amending Chapter 18 Blue River Municipal Code; Adopting by Reference the International Fire Code, 2012 Edition and notice of hearing on adoption ordered published in accordance with state statute. Motion passed unanimously.
- C. Building Official Resignation
 - A letter was received from Rob Theobald resigning as Building Official for the Town of Blue River effective October 14, 2016.
 - Mayor Weiss offered thanks to Rob for his service to the town.
- D. Citizen Advisory Group
 - Trustee Babich discussed the idea of a citizen advisory group to work on different community projects and provide the Trustees information and recommendations. The idea is to encourage more engagement and input from the community.
- E. Approval of Financial Controls Policy
 - Trustee Wehrman moved and Trustee Brook seconded to approve the Financial Controls Policy as written. Motion passed unanimously.

IX. REPORTS

- A. Mayor & Trustees Report
 - Mayor Weiss noted sales tax issue that has been brought to our attention. The money in the amount in approximately \$600,000 has been set aside in anticipation of needing to be repaid.
 - Trustee Brook reported on the Trustee Talks. Main discussion centered on a rec. path through town and connecting to Breckenridge and other recreational paths in town.
 - Mayor Weiss brought up parking of equipment issue and complaints. He asked to give Marshal Brady direction moving forward. Mayor asked to keep the Trustees informed of potential issues so that there is an idea of what exists. Discussion that this should be reviewed with other codes. Trustee Babich noted that the discretion lies with the Marshal and must be in writing for a time period. Discussion that when complaints are filed, the Marshal will take photos and write a report to be presented to the Trustees at the next regular meeting for approval or denial.
- B. Finance Report
 - Approval of warrants
 - Trustee Cleary moved and Trustee Babich seconded to approve the warrants in the amount of \$230,093.78.
 - Roll Call

- a. Cleary-Yes
- b. Brook-Yes
- c. Wehrman-Yes
- d. Robertson-Yes
- e. Weiss-Yes
- f. Babich-Yes
- g. Dixon-Yes

C. Department Reports

- Michelle noted there was a nice turn out for the Trustee Talks. A reminder about the Founder's Day Celebration.
- Michelle asked permission to purchase kids safety signs.

D. Attorney's Report

- The Town Attorney didn't have a report.

X. OTHER BUSINESS

*Reports from the Town Administrator, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.

There being no further business before the Board, Trustee Cleary made a motion to adjourn the meeting. Trustee Wehrman seconded the motion. Mayor Weiss adjourned the meeting at 8:19 p.m.

Approved by:

Respectfully Submitted:

Mitch Weiss, Mayor

Michelle Eddy, Town Clerk