



Agenda
Town of Blue River
Regular Meeting of the Board of Trustees
September 20, 2016
Blue River Town Hall, 0110 Whispering Pines Circle
7:00 p.m.

I. WORK SESSION- 5:30 p.m.

Public Comment will be welcome under the Regular Meeting Agenda

- A. 2017 Budget-5:30 p.m.
 - a. Discussion about the 2017 proposed budget. The budget first reading will take place on October 18, 2106.
- B. Review by Board of Trustees of existing accessory apartments. 6:00 p.m.
 - a. See attached separate agenda.
 - b. Discussion to continue discussion to October bringing in Dominic with guidance and documentation as to what has been done in other towns.
 - c. The work session was closed at 7:11 p.m.

II. REGULAR MEETING OF THE BOARD OF TRUSTEES, 7:00 P.M.

Mayor Weiss opened the regular meeting of the Board of Trustees at 7:14 p.m.

III. CALL TO ORDER, ROLL CALL

Dan Cleary
Tyler Brook
Laurel Wehrman
Ken Robertson
Mitchel Weiss
Toby Babich
Joel Dixon

Also present: John Dunn, Town Attorney; Michelle Eddy, Town Administrator/Clerk; Brian Brady, Town Marshal.

IV. READING AND APPROVAL OF THE MINUTES-August 16, 2016

- Trustee Robertson moved and Trustee Babich seconded to approve the minutes of August 16, 2016 as written. Motion passed unanimously.

V. APPROVAL OF THE AGENDA

- The Interim Accounting Services Contract was added to the agenda under new business.
- Trustee Wehrman asked to have the discussion of establishing a resolution supporting Standing Rock.

VI. COMMUNICATIONS TO TRUSTEES

This is an opportunity for Citizens to bring comments and questions to the Board of Trustees not being addressed in the Regular Meeting Agenda. Please limit comments to 3 minutes. Citizens are asked to approach the podium state their name and address for the record.

- Citizen Comments (Non-Agenda Items Only)
 - Donald Jones, 0138 Holly Lane spoke about the accessory apartment discussion and provided his thoughts on the issue.
 - Ted Hodge, 0056 Placer, provided comments on the accessory apartment discussion.

- Citizen Communications (letters & emails)
 - Andy & Nicole Murphy-6365 Hwy 9
 1. Letter was received appealing the decision of the Planning and Zoning to decline their staining color request.
 - a. The project and history were presented.
 - b. Discussion that the home set back and the feeling that while dark would fit the area.
 - c. Discussion on why Planning and Zoning denied the request. The Architectural Guidelines were discussed and their intent.
 - d. Trustee Wehrman moved and Trustee Dixon seconded to approve the appeal of the stain color of “days end.” Motion passed unanimously.
 - Joel Reed-0035 Burntwood Place
 1. Letter received expressing opinion on housing accessory units.

VII. CONTINUING BUSINESS

VIII. NEW BUSINESS

- a. Public Hearing and second reading/approval-Ordinance 16-01 Family Definition.
 - Mayor Weiss opened the public hearing at 7:41 p.m.
 - Public Comments-none were provided.
 - Mayor Weiss closed the public hearing at 7:43 p.m.
 - Trustee Robertson moved and Trustee Brook seconded to approve Ordinance 16-01 Family Definition and ordered published. Motion passed unanimously.
- b. Public Hearing and second reading/approval-Ordinance 16-02 Adoption of the 2012 International Fire Code
 - Mayor Weiss opened the public hearing at 7:44 p.m.
 - Public Comments-none were provided.
 - Mayor Weiss closed the public hearing at 7:45 p.m.
 - Trustee Brook moved and Trustee Cleary seconded to approve Ordinance 16-02 Adoption of the 2012 International Fire Code and ordered published. Motion passed unanimously.
- c. Public Hearing and approval-lot line correction Lot 33 Spruce Creek Valley Ranch #1.
 - Mayor Weiss opened the public hearing at 7:46 p.m.
 - Public Comments
 - Mayor Weiss closed the public hearing at 7:47 p.m.
 - Trustee Babich moved and Trustee Cleary seconded to approve the lot line correction of Lot 33 Spruce Creek Valley Ranch #1. Motion passed unanimously.
- d. Approval of contract with Whit Smith, Blue Bird Electric for electrical inspections.
 - In light of a conversation with CIRSA, Town Administrator Eddy recommended approval to hire Whit Smith as the Town’s Electrical Inspector/Deputy Building Inspector. The position will begin in this capacity on October 1, 2016.
 - Trustee Brook moved and Trustee Wehrman seconded to hire Whit Smith as the Town Electrical Inspector and Deputy Building Inspector. Motion passed unanimously.
- e. Resolution 16-10 A Resolution of Thanks to Rob Theobald for his services as Town of Blue River Building Official.
 - Trustee Cleary moved and Trustee Robertson seconded to approve Resolution 16-10 A Resolution of Thanks to Rob Theobald for his services as Town of Blue River Building Official. Motion passed unanimously.
- f. Approval of Citizen Advisory Committee Guidelines.
 - Discussion that the goal is to encourage citizen involvement.
 - Trustee Brook moved and Trustee Dixon seconded to approve the Citizen Advisory Committee Guidelines. Motion passed unanimously.
 - Discussion to determine topic at the next meeting and seek interested citizens. Discussion to have a board representative to sit on the committee.
- g. Approval of Interim Contract for Accounting Services

- Donald Jones did question the insurance requirements and to reduce to the \$50,000 dishonesty bond that has been in existence.
 - Discussion could remove the auto insurance, workman's comp insurance requirement.
 - Michelle was asked to review the issue with CIRSA.
 - Trustee Babich moved and Trustee Robertson seconded to enter into an interim contract for accounting services with JJO, Inc. doing business as Overlode, Inc. subject to clarifying insurance question with CIRSA. Motion passed unanimously.
- h. Resolution of support for Standing Rock discussion
- Trustee Wehrman asked to have the Town of Blue River draft a resolution of support for Standing Rock.
 - Discussion of the issue and of individual views. It was decided to review at the October meeting

IX. REPORTS

- Mayor & Trustees Report
 - Mayor Weiss had no report.
- Finance Report
 - Town Administrator, Michelle Eddy provided a variance report on the financials presented.
 - Approval of warrants
 1. Trustee Dixon moved and Trustee Cleary seconded to approve the warrants in the amount of \$81,615.96.
 - a. Roll Call
 - i. Cleary-Yes
 - ii. Brook-Yes
 - iii. Wehrman-Yes
 - iv. Robertson-Yes
 - v. Weiss-Yes
 - vi. Babich-Yes
 - vii. Dixon-Yes
- Department/Staff Reports
 - Roads
 1. 0033 Crown Drainage
 - a. Trustee Brook reviewed the drainage situation at 0033 Crown. The homeowner is asking the Town to fix and replace the culvert at his home.
 - b. Concern about setting a precedent for fixing homeowner culverts. Discussion that the existing culvert is out of the flow line. Any replacement would be in the flow line and the town's responsibility.
 - c. It was stated to have the new Public Works Official review once started.
 - d. A suggestion was made to draw up agreement to clear the culvert on a one time and the culvert is the responsibility of the homeowner.
 - Town Administrator
 1. Approval of Public Works Official
 - a. Michelle reported that a candidate has been chosen. She asked for approval for a starting salary of \$41,000 a year. The candidate will begin work in October.
 - i. Trustee Brook moved and Trustee Wehrman seconded to approve the hiring and salary of the Public Works Official in the amount of \$41,000 up to the budget \$45,000 a year.
- Attorney's Report
 - No report.

X. OTHER BUSINESS

*Reports from the Town Administrator, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.

There being no further business before the Board, Trustee Wehrman made a motion to adjourn the meeting. Trustee Robertson seconded the motion. Mayor Weiss adjourned the meeting at 8:41 p.m.

Approved by:

Respectfully Submitted:

Mitch Weiss, Mayor

Michelle Eddy, Town Clerk