

**ORG 4117 - Workforce Development Council (Appropriation 408)**  
**FY2011-12 Operating Budget**  
**For Period Ending April 2012**

Description	Budget	Actual YTD Expenses (Jul 11 - Apr 12)	Projected Expenses (May 12 - Jun 12)	Total Annual Expenses	AVAILABLE BALANCE	Comments
<b>Personal Services and Benefits</b>	\$365,000.00	\$295,811.83	\$52,756.15	\$348,567.98	<b>\$16,432.02</b>	Most of the remaining balance will be spent on Temp for July-Sept. 2012
<b>Operating Expenses:</b>						
Official Functions, Dues, and Memberships	\$16,000.00	\$6,362.00	\$1,272.40	\$7,634.40	\$8,365.60	Budget amounts are estimates based on prior years and discussion with staff on planned expenses. Budget may be adjusted throughout the year.
Supplies, Printing, Postage	\$7,000.00	\$2,988.29	\$597.66	\$3,585.95	\$3,414.05	
Telephone	\$7,000.00	\$1,035.77	\$207.15	\$1,242.92	\$5,757.08	
Travel	\$15,000.00	\$8,682.75	\$500.00	\$9,182.75	\$5,817.25	Changed projected expenses because staff will be travelling In-state from April - June
Other Operating Expenses	\$15,000.00	\$964.05	\$192.81	\$1,156.86	\$13,843.14	
Training	\$10,000.00	\$0.00	\$1,000.00	\$1,000.00	\$9,000.00	
<b>Total Operating Expenses</b>	<b>\$70,000.00</b>	<b>\$20,032.86</b>	<b>\$3,770.02</b>	<b>\$23,802.88</b>	<b>\$46,197.12</b>	
<b>Special Projects (Grants to Other Agencies/Divisions):</b>						
Admin for Green Job Council Recipients:						
CU Boulder (B)	\$14,964.00	\$14,964.00	\$0.00	\$14,964.00	\$0.00	
Front Range CC (B)	\$5,568.00	\$3,365.00	\$2,203.00	\$5,568.00	\$0.00	
Larimer (B)	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	\$0.00	
Denver (C)	\$7,204.00	\$2,161.47	\$5,042.53	\$7,204.00	\$0.00	
Board Meeting Support	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	Most likely will see expenses next fiscal yr (Adobe licenses, meetings, voting, training).
Colorado Companies to Watch	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	\$0.00	
State Youth Council	\$32,000.00	\$0.00	\$7,386.00	\$7,386.00	\$24,614.00	Will spend approximately 50% in FY11-12. Rest will be in FY12-13.
Think Big Conference	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	Conference date to be determined in FY12-13
Policy & Legislation	\$10,000.00	\$0.00	\$1,348.00	\$1,348.00	\$8,652.00	Day at the Capitol supplies and other expenses
<b>Total Special Projects:</b>	<b>\$133,236.00</b>	<b>\$27,490.47</b>	<b>\$22,131.53</b>	<b>\$49,622.00</b>	<b>\$82,266.00</b>	
<b>Uncommitted Funds</b>	<b>\$124,616.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$124,616.00</b>	
<b>GRAND TOTAL (A)</b>	<b>\$692,852.00</b>	<b>\$343,335.16</b>	<b>\$78,657.70</b>	<b>\$421,992.86</b>	<b>\$269,511.14</b>	

Source: Financial Data Warehouse

49.55%  
Actual Expenditure Rate

60.91%  
Projected Expend Rate

**Notes:**

(A) The total budget available = \$692,852 and consists of the following:

(1) Workforce Council's appropriation of \$462,416 comes from various departments and include the following:

- CDLE WIA 5% State Admin (GBL 4431) = 246,338
- Dept of Human Services (GBL 7443) =83,764
- CCOES (GBL 7444) = 89,418
- Dept of Local Affairs (GBL 7445) = 3,372
- Dept. of Education (GBL 7446) = 39,524

(2) Estimated carry-in from FY2010-11 = \$230,436 in WIA funds. If there are uncommitted funds at the end of FY2010-11, the available balance can be carried forward to the next fiscal year.

(3) Workforce Council's FY2011-12 appropriation in Long Bill is \$466,016. Due to the passage of SB11-076 (2.5% PERA Contribution), the appropriation is reduced by \$3,600 resulting in a total appropriation of \$462,416.

(B) These receipts are funded with PY09 WIA Admin funds, GBL 4439.

(C) Denver is funded with PY10 WIA Admin funds, GBL 4430.

(D) Overhead will be covered with ESF in EDO. Finance/Budget will need to make sure there are no OH charges to appropriation 408.

**Workforce Development Council  
PY 2010-2012 Discretionary Budget  
For Period Ending June 2012**

Description	Budget	Actual YTD Expenses (Jul 11 - Jun 12)	Projected Expenses (Jul 12 - Jun 13)	Total Expenses	AVAILABLE BALANCE	Comments
<b>In Person Meeting Expenses</b>						
October Meeting 2011- Pueblo	10,000	9,126	-	9,126	874	
March Meeting 2012	0	-	-	-	-	Spent out of PY09 funds due to budget savings on other projects
July Meeting 2012	13,000	7,547	5,454	13,000	-	Total projected expenses are more due to increased travel costs to Steamboat
October Meeting 2012	10,000		10,000	10,000	-	
March Meeting 2013	10,000		10,000	10,000	-	
June Meeting 2013	10,000		10,000	10,000	-	
<b>Total In Person Meeting Expenses</b>	<b>53,000</b>	<b>16,672</b>	<b>35,454</b>	<b>52,126</b>	<b>874</b>	
<b>Executive Committee Expenses</b>						
Travel - 12 Meetings	5,000	966	2,980	3,946	1,054	The actual expenses show 4 months worth of travel costs, but not everyone made it to both meetings. This budget assumes meetings are in Denver, using each committee members average travel costs.
Food	3,000	389	2,200.00	2,589	411	Estimate is based on 11 people attending the meeting, 10 meetings remaining in the budget at 25\$/person for food
Csintyan Travel to NGA Conference for SWIB Chairs	1,600	-	1,600.00	1,600	-	Estimate includes airfare, lodging, conference registration, ground transportation, meals and mileage to and from DIA
<b>Total Executive Committee:</b>	<b>9,600</b>	<b>1,355</b>	<b>5,180</b>	<b>3,946</b>	<b>1,465</b>	
<b>Other Expenses</b>						
Virtual Meetings Software	24,000	3,788	20,212	24,000	-	
Software Upgrade	585	585	(0)	585	-	
Skills to Compete	2,300	2,300	-	2,300	-	
Orientation Manual	3,500	3,500	-	3,500	-	
Promising Practices Awards - Think Big	3,000	3,000	-	3,000	-	
<b>Total Other Expenses:</b>	<b>33,385</b>	<b>13,173</b>	<b>20,212</b>	<b>33,385</b>	<b>0</b>	
<b>Uncommitted Funds</b>	<b>134,779</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>134,779</b>	Increase in uncommitted funds is due to projects coming in under budget. Must be spent by June 2013 on initiatives related to implementing our strategic plan.
<b>GRAND TOTAL (A)</b>	<b>230,764</b>	<b>31,200</b>	<b>60,846</b>	<b>89,457</b>	<b>137,118</b>	