

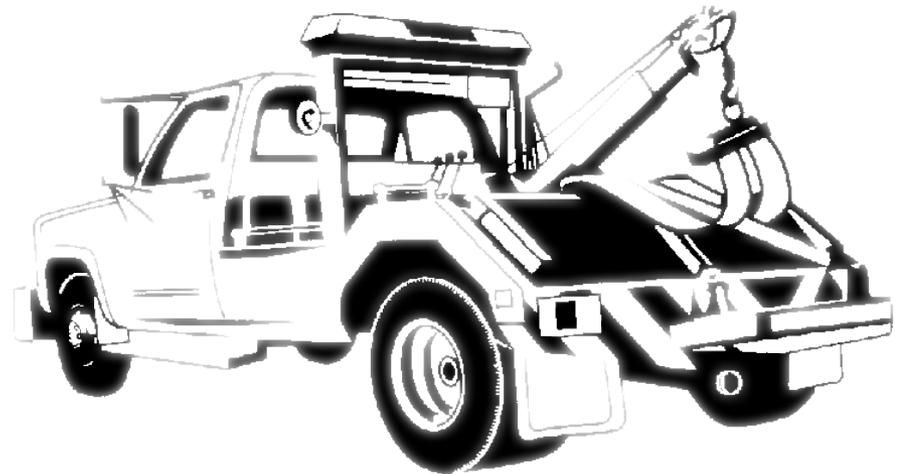


COLORADO
Department of Revenue

Abandoned Vehicles

Private and Public Tow

Colorado Department of Revenue
Title & Registration Section
www.colorado.gov/dmv
303-205-5608





Abandoned Vehicles

Course Objectives

- Review requirements for each agency
- When does the Private Tow apply
 - How to process
 - What paperwork is required
- When does the Public Tow apply
 - How to process
 - What paperwork is required





Tow Operator Requirements

Register with the Public Utilities Commission (PUC)

- www.dora.state.co.us/PUC/trans/TransTowing
- 303-894-2000
- 1-800-888-0170





Tow Operator Requirements

Register with the Department of Revenue (DOR) via the Title Services Unit

- 303-205-5608
- Request a registration packet which includes instructions on how to use the internet search
 - DR 2099 Tow Carrier Registration
 - DR 2489A Motor Vehicle Record Search Request
 - Failure to complete and submit these forms to the Title Services Unit on an annual basis will result in being removed from the authorization list for all abandoned tow procedures





Tow Operator Requirements

Register with the Department of Revenue (DOR) via the Title Services Unit

- Internet registration and search requests require
 - Annual update
 - Update as information changes:
- Monthly billing can be set up for internet searches
- An annual update is required
 - Packet sent in June
 - Fax, Email or Mail by September, or become INACTIVE
- An update can be sent any time to correct information





Abandoned Vehicles

What does “Abandoned Vehicle” mean?

Colorado Revised Statutes (CRS)

42-4 Part 21 Vehicles Abandoned on Private Property

42-4 Part 18 Vehicles Abandoned on Public Property





Private Tow Pre-Quiz

- A. A Vehicle parked in your neighbor's driveway overnight
- B. A vehicle being towed to a garage for repairs
- C. A vehicle parked in your garage for more than 72 hours
- D. A vehicle being stored on private property with a verbal agreement between the property owner and the vehicle owner
- E. A vehicle parked on private property for more than 24 hours with no verbal or written agreement



Private Tow

C.R.S. 42-4-2101(1)(a)

Any motor vehicle left unattended on private property for a period of twenty-four hours or longer or for such other period as may be established by local ordinance without the consent of the owner or lessee of such property or the owner's or lessee's legally authorized agent;





Private Tow

C.R.S. 42-4-2101(1)(b)

Any motor vehicle stored in an impound lot at the request of its owner or the owner's agent and not removed from the impound lot according to the agreement with the owner or agent;





Private Tow

C.R.S. 42-4-2101(1)(c)

Any motor vehicle that is left on private property without the property owner's consent, towed at the request of the property owner, and not removed from the impound lot by the vehicle owner within forty-eight hours;





Private Tow

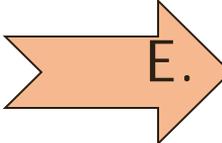
C.R.S. 42-4-2101(1)(d)

A motor vehicle fitted with an immobilization device that is on private property and deemed to be abandoned pursuant to section 42-4-1105 (7)(c).





Private Tow Quiz

- A. A Vehicle parked in your neighbor's driveway overnight
- B. A vehicle being towed to a garage for repairs
- C. A vehicle parked in your garage for more than 72 hours
- D. A vehicle being stored on private property with a verbal agreement between the property owner and the vehicle owner
-  E. A vehicle parked on private property for more than 24 hours with no verbal or written agreement



Private Tow Review

- A. A vehicle left on private property for 24 hours or as established by local ordinance
- B. A vehicle stored in an impound lot by request and not removed according to the agreement
- C. A vehicle left on private property without the property owner's consent, towed and not removed from the impound lot by the vehicle owner within 48 hours
- D. A vehicle fitted with an immobilization device on private property and deemed to be abandoned



Private Tow

Form DR 2008A

STATE OF COLORADO
Private Tow Vehicle Information Request
C.R.S. 42-4-2102 (1), 42-4-2103

Notice of Tow

Vehicle identified in Section 3 has been reported abandoned pursuant to 42-4-2102 (1). The vehicle may be reclaimed by the property owner/agent or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information regarding the tow must be obtained from the tow operator listed in Section 2.

1 **Property Owner/Agent Authorizing Tow**

Property Owner: Name, Address, City, Phone Number, State, ZIP
 Agent's Printed Name, Agent's Signature, Phone Number

2 **Tow Company**

Name, Address, City, Phone Number, State, ZIP

3 **Vehicle Information**

Include all VINS found: Year, Make, Body, Model, Color, State of Issue, Plate Number, Type, Exp. Date
 Vehicle Identification Number (VIN)

4 **Location Towed From**

Date Vehicle Deemed Abandoned, City, Number of Miles Towed

5 **Report to Law Enforcement Agency Responsible for Verifying Clearance**

Name of Law Enforcement Agency, Address, City, State, ZIP, Date of tow (mm/dd/yy), Time of tow (hour/minute) AM/PM, Date Notified (mm/dd/yy), Time (win 30 minutes of Tow)

6 **Motor Vehicle Search Information**

Address, Date Search Completed / Received (no less than 2 days and no more than 10 days of tow), Date Mailed (win 3 days of search)
 IDS Walk In Date Mailed: _____

7 **Notice Mailed To:**

Colorado Title Record Law Enforcement Officer Other _____
 No Colorado Record Found
 Title Held by State of _____

8 **Signature of Tow Company Agent**

Signature of Tow Company Agent, Date

9 **Colorado Department of Revenue**

Record Search Code P 5722-800
 Account Number M 16-06434
 Total (999) \$2.20

I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.
 Printed Name of Tow Company Agent

Checks from tow carriers should be made payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking deposit. Your check will not be returned. If your check is rejected due to insufficient funds, the State may convert your check to a one-time electronic banking deposit. The State may convert your check to a one-time electronic banking deposit. The State may convert your check to a one-time electronic banking deposit.

- Complete form
- Notify Law Enforcement within 30 minutes of tow





Private Tow

Form DR 2008A

- Record Search
 - Within 2-10 calendar days



STATE OF COLORADO
Private Tow Vehicle Information Request
C.R.S. 42-4-2102 (1), 42-4-2103

Notice of Tow
Vehicle identified in Section 3 has been reported abandoned pursuant to 42-4-2102 (1). The vehicle may be reclaimed by the property owner/agent or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information regarding the tow must be obtained from the tow operator listed in Section 2.

1 **Property Owner/Agent Authorizing Tow**
Property Owner: Name, Address, City, Phone Number, State, ZIP
Tow Company: Name, Address, City, Phone Number, State, ZIP
Agent's Printed Name, Agent's Signature, Phone Number

2 **Vehicle Information**
Include all VINs found: Year, Make, Body, Model, Color, State of Issue, Plate Number, Type, Exp. Date
Vehicle Identification Number (VIN)

3 **License Plate Information**
Plate Number, Type, Exp. Date

4 **Location Towed From**
Date Vehicle Deemed Abandoned, City, Number of Miles Towed

5 **Report to Law Enforcement Agency Responsible for Verifying Clearance**
Address, Time of tow (hour/minute), AM/PM, Date of tow (mm/dd/yy), Date Notified (mm/dd/yy), Time (win 30 minutes of tow)

6 **Motor Vehicle Search Information**
Name of Law Enforcement Agency, Tow Report Number, City, State, ZIP, Phone Number
Date Search Completed / Received (no less than 2 days and no more than 10 days of tow)
 IDS Walk In Date Mailed: _____ Date Received: _____
 Date Mailed: _____ Date Received: _____

7 **Notice Mailed To:**
 Colorado Title Record
 No Colorado Record Found
 Title Held by State of _____
 Owner Lienholder Law Enforcement Officer Other _____
Signature of Tow Company Agent, Date

8 I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.
Printed Name of Tow Company Agent, Signature of Tow Company Agent, Date

9 Checks from tow carriers should be made payable to: **Colorado Department of Revenue**. The State may convert your check to a one-time electronic banking debit. Your check will not be returned. If your check is rejected due to insufficient funds, the State may convert your check to a one-time electronic banking debit. If your check is rejected due to insufficient funds, the State may convert your check to a one-time electronic banking debit. If your check is rejected due to insufficient funds, the State may convert your check to a one-time electronic banking debit.

Record Search Code P 5722-800
Account Number M 16-06434
Total (999) \$2.20



Private Tow

No Record Found?

Search results

Submit this form with title application when no Colorado record is found

STATE OF COLORADO

MOTOR VEHICLE DIVISION
Department of Revenue
Title Section
Denver, Colorado 80261
(303) 205-5608
FAX (303) 205-5765



TMS VEHICLE MASTER SEARCH

Vehicle Information

Plate	Year	Purch Dt
VIN	Make	Accept Dt
Tab	Body	Ver Dt/Cd
Title	CMT	Expire Dt
Prev Title	Fuel	Tax Value
DCN	Odom/Ind	Color

Notations

NO RECORD FOR - VIN: 22446688

Owners

Owner 1
Owner 2
Owner 3
Driver

Notations

NO RECORD FOR - VIN: 22446688

Tuesday, June 05, 2012 12:46PM ktv



Private Tow

Form DR 2489A

- Motor Vehicle Record Search Request

2489A (05/2012)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 TITLE SECTION
 www.colorado.gov/revenue

MOTOR VEHICLE RECORD SEARCH REQUEST

Department Use Only

Requests for Records are available at 1681 Pierce St., Lakewood, CO. Records may be provided to a person in interest, a federal, state or local government agency carrying out its official functions, with a signed requestor release and affidavit of intended use. (42-1-206 and 424-72-204 (Driver Privacy Protection Act) 19USC2721)

NAME OF PERSON REQUESTING INFORMATION

Name _____ State _____ ZIP _____
 Address _____
 City _____

VEHICLE INFORMATION

Vehicle Identification Number (VIN) _____ Year _____ Make _____

To purchase a record other than your own, you must declare your intended use of that record, paraphrased below, or you must have the signature of the person in interest authorizing you to request the record. If you are acting as an agent for an authorized user, you must identify the company or entity on whose behalf you are requesting the record. This application is subject to approval and additional information/documentation may be required. (42-1-206 C.R.S.)

INFORMATION MAY BE USED ONLY FOR THE FOLLOWING APPROVED PERMISSIBLE USE: (MUST CHECK 1 BOX ONLY)

By a government agency, including any court performing its functions for an approved purpose under DPPA.

By a business that will use the information to verify the accuracy of information submitted by individuals for the purposes of preventing fraud, pursuing legal remedies against or recovering a debt or security interest.

In connection with a civil, criminal, administrative or arbitral proceeding in any court or before a self-regulatory body, including process service, investigation, execution of judgment, or pursuant to a court order.

By an insurer or insurance support agency in connection with claims, investigations, anti-fraud activities, rating or underwriting.

To provide notice to owners of towed or impounded vehicles.

Research activity to verify if record is "Junk", "Salvage" or "Rebuilt from Salvage". Copy of ownership document is required.

Bonding for Title or Application for Assigned ID. Copy of DR 2394 Bond Statement Guide and Older Vehicle in Lieu of Bond affidavit and copy of a DR 2764 Certified VIN Inspection are required.

Attached is written consent of the person whose record is being requested using the DR 2559 Permission of Release of Individual Information check if applicable.

Additional Information check if applicable

Attorney Colorado Bar Number _____
 Colorado licensed Private Investigator & Investigative Agency or Security Service License Number _____ Expire _____
 Out of State Investigative Agency or Security Service License Number _____ Expire _____
 Non-Licensed Private Investigator, Investigative Agency, or Security Service (Must include DR 2444 Statement indicating reason for search)

Insurance Company Name _____
 Claim Number _____
 Copy of Insurance Claim must be attached

Process Server (Copy of the court page or summons must be attached)

Court Order (Complete Copy of the Court Order must be attached)

Automobile Dealer Auction License _____

Under Penalty of Perjury, I attest that I shall not obtain, re-sell, transfer, or use the information in any manner prohibited by law. I understand that motor vehicle or other records that are obtained, used, or transferred for purposes prohibited by law may subject me to civil penalties under federal and state law.

Name _____ Driver's License # _____
 Date _____

(For mailed requests, please allow 7-10 days to process after received by the Department)

Record Search: Current record information will be provided
 Title History: Copies of previous sworn documents will be provided

Check all that apply	Type of request	QUANTITY	PRICE	AMOUNT
<input type="checkbox"/>	Record		\$2.20	
<input type="checkbox"/>	Search		\$2.20	
<input type="checkbox"/>	Title History		\$0.50	
<input type="checkbox"/>	Certification of Records			
Account M15-22571 5750			TOTAL	(000)

The state may collect your check to use the electronic clearing transaction. Your bank account may be debited as early as the day after the check is cashed by the bank. If cashed, your check will not be returned. If your check is returned due to insufficient or unapproved funds, you may be responsible for the amount of the check. For more information, visit www.colorado.gov/revenue. Make check or money order payable to COLORADO DEPARTMENT OF REVENUE.



Private Tow

Form DR 2008A

- Notify owner(s) & lienholder(s)
 - Within 3 calendar days
 - Certified / Return Receipt
- Vehicle towed on and after January 1, 2017
 - Within 5 calendar days
 - Certified / Return Receipt

STATE OF COLORADO
Private Tow Vehicle Information Request
C.R.S. 42-4-2102 (1), 42-4-2103

Notice of Tow
Vehicle identified in Section 3 has been reported abandoned pursuant to 42-4-2102 (1). The vehicle may be reclaimed by owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information regarding the tow must be obtained from the tow operator listed in Section 2.

1 **Property Owner/Agent Authorizing Tow**
Property Owner: Name, Address, City, State, ZIP, Phone Number, PUC#/WWF#
Agent's Printed Name, Agent's Signature, Phone Number

2 **Storage**
Tow Company: Name, Address, City, State, ZIP, Phone Number

3 **Vehicle Information**
Vehicle Identification Number (VIN), License Plate Information (Plate Number, Type, Exp. Date), Year, Make, Body, Model, Color, State of Issue

4 **Location Towed From**
Date Vehicle Deemed Abandoned, Time of Tow (hour/minute), AM/PM, Number of Miles Towed, City, County

5 **Report to Law Enforcement Agency Responsible for Verifying Clearance**
Address, Date of Tow (mm/dd/yy), Name of Law Enforcement Agency, Tow Report Number, Date Notified (mm/dd/yy), Time (win 30 minutes), Phone Number

6 **Motor Vehicle Search Information**
Address, Date Search Completed / Received (no less than 10 days of tow), Date Mailed (win 3 days of search), Date Received, Date Mailed (win 3 days of search)

7 **Notice Mailed To:**
 Colorado Title Record
 No Colorado Record Found
 Title Held by State of _____
 Owner
 Lienholder
 Law Enforcement Officer
 Other _____
Signature of Tow Company Agent, Date

8 I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.
Printed Name of Tow Company Agent

9 Checks from tow carriers should be made payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking deposit. Your check will not be returned. If your check is rejected due to insufficient funds, the State may convert your check to a one-time electronic banking deposit. The State may convert your check to a one-time electronic banking deposit. The State may convert your check to a one-time electronic banking deposit.

Record Search Code P 5722-800
Account Number M 16-06434
Total (999) \$2.20



Private Tow

Notify Owner/Lienholder

- Notice should:
 - Advise owner(s) & lienholder(s) that vehicles not claimed within 30 calendar days of the postmark on the notice will be disposed of
 - Indicate information that the vehicle can only be obtained from the responsible Tow Operator





Private Tow

Notify Owner/Lienholder

- OK to use DR 2008A as a notice, containing:
 - Contact information for Tow Operator
 - Company name, PUC #, Address, Storage location, Phone Numbers
 - Tow Information
 - Date of tow, location towed from, report number, law enforcement agency who determined it was not stolen





Private Tow

Notify Owner/Lienholder

- OK to use DR 2008A as a notice, containing:
 - Vehicle information
 - Year, Make, Model, Color, VIN, License Plate, State
 - Retain proof on file for 3 years
 - Tow Operator





Private Tow

Vehicle claimed

- Upon release by the Tow Operator to the vehicle owner or lienholder of record:
 - Tow Operator notifies responsible Law Enforcement Agency
 - LEA adjusts or deletes entry in CCIC (Colorado Crime Information Center System)





Private Tow

Form DR 2173

- Sell vehicle
 - Not before **30** calendars days from owner notification
 - But prior to **60** calendar days

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Appraisal for Abandoned Vehicles

Section C: Report of Sale of Abandoned Vehicle

VOID

No. 000000

07/22/2016



Private Tow

Do not sell to

- Vehicles cannot be sold to:
 - Person that authorized the tow
 - Any person with a proprietary interest in the tow operation
 - Law Enforcement Agency involved in tow process



Private Tow Sale

- Sale of vehicles shall be in a commercially reasonable manner:
 - May be sold to a licensed motor vehicle dealer, wholesaler, or wholesale motor vehicle auction dealer
 - Through a classified newspaper advertisement published in Colorado for all vehicles sold to the general public
 - Notice must identify Tow Operator information
 - Identification of vehicle





Private Tow Sale to Public

- Original Proof of Publication required
 - Must include:
 - Copy of the newspaper ad
 - Date(s) published
 - Name of newspaper

AFFIDAVIT OF PUBLICATION
TIMES-CALL

State of Colorado
County of Boulder

I, the undersigned agent, do solemnly swear that the LONGMONT TIMES-CALL is a daily newspaper printed, in whole or in part, and published in the City of Longmont, County of Boulder, State of Colorado, and which has general circulation therein and in parts of Boulder and Weld counties; that said newspaper has been continuously and uninterruptedly published for a period of more than six months next prior to the first publication of the annexed legal notice of advertisement, that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof, and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado; that a copy of each number of said newspaper, in which said notice of advertisement was published, was transmitted by mail or carrier to each of the subscribers of said newspaper, according to the accustomed mode of business in this office.

The annexed legal notice or advertisement was published in the regular and entire edition of said daily newspaper once; and that one publication of said notice was in the issue of said newspaper dated **December 1, 2011**.

Signature of Newspaper Agent
Agent

Subscribed and sworn to before me this **5th** day of **December, 2011** in the County of Boulder, State of Colorado.

Signature of Notary Public
Notary Public

FEE \$8.06
Account # 2
Ad # 5

NOTARY PUBLIC
STATE OF COLORADO
My Commission Expires 07/02/2012

07/22/2016

Abandoned Vehicle
For Sale
Vehicle Description
Last 6 digits of VIN
Tow Carrier
Contact Information
Published: Times-Call
Longmont, Colorado
December 1, 2011
JDF



Private Tow

Storage fees

- When the Tow Operator conducts a commercially reasonable sale and the vehicle does not sell
- The Tow Operator may continue to collect storage fees for up to 120 days from the date of the publication in the newspaper ad





Private Tow

Form DR 2173

- Section A
 - Odometer Disclosure
 - Transfers ownership
- Section B
 - Appraisal
 - By LEA or Dealership
 - Reasonable fair market of vehicle

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Abandoned Vehicles

VOID

No. 000000

07/22/2016



Private Tow

Form DR 2173

- Section C
 - Examples:
 - Newspaper Ad
 - LEA to contracted Tow Carrier for reimbursement of fees
 - Fee area - completed in compliance with PUC regulations

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Appraisal for Abandoned Vehicles

Section C: Public Vehicle

VOID

No. 000000

07/22/2016



Private Tow

Fees / Balance

- When the purchase price of the vehicle exceeds the limits set forth by the Colorado Public Utilities Commission
 - The Tow Operator or LEA must submit
 - 2 carbon copies of the DR2173
 - Balance from proceeds to:
Colorado Department of Revenue, Cashier
1375 Sherman St, Room 186
Denver, CO 80261
 - Within 30 days of date of sale



Private Tow

Fees / Balance

- Formula for auditing fees and sale of abandoned vehicle
 - Total Sale Price
 - Less Towing
 - Less Storage
 - Less Enforcement Expenditures
 - Less Processing
 - Less Other



Private Tow

Fees / Balance

- If the difference is greater than zero the amount must be remitted to the Department of Revenue Cashier at the address provided on the DR 2173 Motor Vehicle Bill of Sale.
- If the difference is less than or equal to zero, no payment is due.



Private Tow Salvage?

- Did record search show *Salvage*?
 - If so, must disclose to buyer
 - Designate “Salvage” on the **DR 2173** MV Bill of Sale
 - If Salvage and appraised for \$350 or more
 - A **DR 2704** Certified VIN Inspection required to determine if roadworthy
 - If roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - **DR 2424** Rebuilt From Salvage Title Statement of Facts



Private Tow Salvage?

- Did record search show *Salvage? Cont'd*
 - If **not** roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2410** Application for Salvage Title Or Nonrepairable Title
or
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - Apply for Title by repairing vehicle and
 - **DR 2704** Certified VIN Inspection
 - After repairs made
 - Subsequent Titles will indicate
 - “*Other-purchased as an abandoned vehicle*” on the **DR 2710** Branded Title Disclosure Statement



Private Tow Salvage?

- Did record search show *Previous Salvage* or *Rebuilt from Salvage*?
 - Request salvage history
 - **DR 2489A** Motor Vehicle Record Search Request
 - **DR 2704** Certified VIN Inspection photocopy
 - **DR 2008A** Private Tow Vehicle Information Request photocopy
 - To determine cause of salvage designation
 - Complete **DR 2710** Branded Title Disclosure Statement



Private Tow

Rebuilt from Salvage

DR 2710 Branded Title Disclosure Statement

- Complete all information
- VIN, Year, Make, Body
- Reason for Salvage
- Current Owner (Seller)
 - Tow Company
 - or
 - Law Enforcement Agency
- Prospective Buyer (Purchaser)

The image shows a tilted view of the DR 2710 Branded Title Disclosure Statement form. Several orange arrows point from the text on the right to specific sections of the form:

- An arrow points from "Complete all information" to the top header area.
- An arrow points from "VIN, Year, Make, Body" to the "This Vehicle is Subject to One or More Brands" section, specifically the Year, Make, and Body fields.
- An arrow points from "Reason for Salvage" to the "Type of Damage" section, specifically the "Fire" checkbox.
- An arrow points from "Current Owner (Seller)" to the "Current Owner (Seller)" signature and date fields.
- An arrow points from "Tow Company or Law Enforcement Agency" to the "Current Owner (Seller)" signature field.
- An arrow points from "Prospective Buyer (Purchaser)" to the "Prospective Buyer" signature and date fields.



Private Tow

Junk

- If appraised at \$350 or less
 - *Must be sold as junk*
 - *NO Colorado Title will be issued*
 - *DR 2173 Motor Vehicle Bill of Sale*
 - *Clearly indicate “**JUNK**” or “**NO TITLE**”.*
 - *A copy of the DR 2173 must be sent to the Department of Revenue, DMV, Title Section.*
 - *DOR will mark record “JUNK”*



Private Tow

< 5 years old

- A Surety Bond is required when “No Colorado Record” is found
 - The Tow Operator or responsible LEA must provide to the buyer:
 - Original completed DR 2704 Certified VIN Inspection
 - DR 2704 Certified VIN is valid for 1 year



Private Tow

< 5 years old

- A Surety Bond is required when “No Colorado Record” is found
 - The buyer applying for title must provide:
 - Surety Bond for twice the appraised value as shown on the **DR 2173** Motor Vehicle Bill of Sale
 - Minimum Bond must be more than \$700.00
 - Tip: Bond Companies of this type are generally listed under Bonds – Surety
 - Colorado Title will be issued in name exactly as noted on the Surety Bond



Private Tow

Minimum Required Forms

- **DR 2008A** *Private Tow Vehicle Information Request*
- **DR 2698** *Verification of VIN*
- **DR 2173** *Motor Vehicle Bill of Sale*



Private Tow VIN Verification

DR 2698 Verification of VIN

- No alterations allowed
- Complete each area
- N/A when not applicable or not available
- Valid for 1 year

DR 2698 (1/15/10)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 TITLE SECTION
 WWW.COLORADO.GOV/REVENUE

VERIFICATION OF VEHICLE IDENTIFICATION NUMBER

C.R.S. 24-32-3323, 38-29-122, 42-3-105(i)(c), 42-6-107(i)(b)

ANY ALTERATION OR ERASURE MAY VOID THIS DOCUMENT

Type of Vehicle →

<input type="checkbox"/> Passenger	<input type="checkbox"/> Bus
<input type="checkbox"/> SUV	<input type="checkbox"/> Trailer
<input type="checkbox"/> Truck	<input type="checkbox"/> Motor Home
<input type="checkbox"/> Tractor	<input type="checkbox"/> Special Mobile Machinery
	<input type="checkbox"/> Manufactured Home
	<input type="checkbox"/> Motorcycle

Vehicle Identification Number (VIN) _____

Year _____ Make _____ Model _____

Color _____ Body _____ GVWR _____ Width _____

License Plate Number _____ CWT _____ State _____ First Fuel Type _____ Length _____

Temporary Tag Number _____ State _____ Expiration Date _____

Additional Vehicle Identification Number (VIN) _____ State _____ Expiration Date _____

Motor Number _____ Coach Number _____

Reason for Inspection:

<input type="checkbox"/> Out of State	Verified by:	<input type="checkbox"/> Manufactured Home Dealer
<input type="checkbox"/> Title correction	<input type="checkbox"/> Licensed Colorado Dealer	<input type="checkbox"/> County Assessor
<input type="checkbox"/> Other (Explain) _____	<input type="checkbox"/> Dealer Number _____	<input type="checkbox"/> County Clerk (at their discretion)
	<input type="checkbox"/> Licensed Colorado Emission Station Number _____	<input type="checkbox"/> Colorado Law Enforcement
		<input type="checkbox"/> Other _____

Name of Business/Agency _____ City _____ State _____ ZIP Code _____

Address _____

I certify, under penalty of perjury in the second degree, that I have completed a physical inspection of the vehicle/manufactured home described above and the information is true and correct to the best of my knowledge.

Signature of Inspector _____

COLORADO DEALER STATEMENT CONCERNING AN OUT OF STATE VEHICLE

C.R.S. 42-6-119(3)

I certify, under penalty of perjury in the second degree, that the vehicle as described above met the following conditions at the time of sale:

- Was free and clear of all liens and encumbrances.
- Was not stolen.
- The dealership has a sure and adequate title to the vehicle; and
- The dealership has the right and authority to sell and transfer this vehicle.

Dealer Agent (printed name) _____ Dealer Number _____

Dealer Agent Signature _____

(* Out of state law enforcement, military police or commanding officer) _____ Date _____



Private Tow

Optional documents

- Bond
 - If less than 5 years old and no Colorado record found
- **DR 2704 Certified VIN Inspection**
 - If less than 5 years old and no Colorado record found
 - **OR** if Previous Salvage
- Newspaper Ad
 - If sold to General Public



Private Tow

Optional documents

- Colorado Record Search
 - If No Record Found
- Salvage Forms
 - **DR 2424** *Rebuilt From Salvage Title Statement of Facts*
 - **DR 2410** *Application for Salvage Title Or Nonrepairable Title*
 - **DR 2704** *Certified VIN Inspection*
 - **DR 2710** *Branded Title Disclosure Statement*



Private Tow

Personal Information

- **DO NOT INCLUDE:**
 - Personally Identifiable Information
 - Colorado Record Search with Registered Owner Information listed



Private Tow

DPPA

Driver's Privacy Protection Act:

- Vehicle owner and lienholder information is specifically for the Law Enforcement Agency and the Tow Operator
- The following documents or copies of should **NOT** be given to anyone else including a vehicle buyer.
 - Record search information indicating names and addresses of owner(s) and /or lienholder(s)
 - Notification letters
 - Certified mail information
- Retain information by LEA and Tow Operator





Private Tow

Apply for Title

Purchaser makes application for title at the motor vehicle office in the county of residence.

- Secure and Verifiable Identification (SVID) is required to obtain a Title or Registration in the State of Colorado
 - DR 2841 Secure and Verifiable ID - list of acceptable forms
- Required documents for title application will be verified for completion by the county motor vehicle office
- All title applications will be audited by the DOR Title Services Unit in compliance with the PUC and statutory requirements



Private Tow

CSTARS

- Previous Title = “BOS TOW”
- DLR Number = “TOW”
- Purchase Date is “Date of Sale” as indicated on the **DR 2173** Motor Vehicle Bill of Sale
- When applying for a Salvage Title use “SLV” in the Title field and “SALV” in the DLR Number field
- When applicable the “REBUILT FROM SALVAGE” brand requires using CTRL-F6 in Previous Title field



Private Tow

Auditing

Tips:

- Make sure all information is completed
 - Common errors:
 - Missing signatures
 - Dates missing or incomplete
 - Dates out of line / don't flow
 - Fields blank when should be N/A
 - Record Search included when shouldn't
- Verify required documents are being submitted
 - Use checklist as guide



Private Tow

Auditing

Tips:

- Record Search results
 - “No Record Found” is required to be submitted
- DPPA reminder
 - Do NOT share personal information
 - Tow Company retains information for 3 years
- Unusual circumstances should include a DR 2444 Statement of Fact noting additional information and any documents related to reposting a newspaper ad



Private Tow

Online Record Search

- Online Record Search Billing Notice
- GenTax
 - Streamlined internal process
 - Generating statements
 - Payment posting efficiency
 - Research utilizing PUC #

STATE OF COLORADO

Colorado Department of Revenue
1375 Sherman St
Denver, CO 80201-0004

Jul 24, 2012

Tax: Web Tow
Account: 2
Letter: L016
Source: TSP
Period: Jun 30, 2012

Barcode

Tow Carrier
Name
Address
City, CO

Online Record Search Billing Notice

Enclosed is your online record search billing invoice for June 2012. If this invoice is not paid by the due date shown, we will suspend your ability to perform record searches.

Usage for the month:

T-Number	Number of Searches
T0769	15
Total Searches Completed	15 x \$2.20 = \$ 33.00

Please remit your payment along with the enclosed voucher by 24-Aug-2012. Payment in full must be received by the due date in order to avoid suspension of your account and your ability to complete record searches.

Thank you in advance for your prompt attention regarding this matter. If you have any questions or if you need additional information, please call 303-205-5608.

Make check payable to: Colorado Department of Revenue

Respectfully,
Title & Registration Sections

07/22/2016



Contact: Title & Registration Section

Ph: 303-205-5608

Fx: 303-205-5978

Email: DOR_TowCarrierServices@state.co.us





Tow Operator Requirements Review

Register with the Public Utilities Commission (PUC)

- www.dora.state.co.us/PUC/trans/TransTowing
- 303-894-2000
- 1-800-888-0170

Register with the Department of Revenue (DOR) via
the Title Services Unit

- 303-205-5608
 - Request a registration packet which includes instructions on how to use the internet search



Public Tow



Tow Operator Requirements Review

Register with the Department of Revenue (DOR) via the Title Services Unit

- Internet registration and search requests require annually and when information changes:
 - DR 2099 Tow Carrier Registration
 - DR 2489A Motor Vehicle Record Search Request
 - Failure to complete and submit these forms to the Title Services Unit on an annual basis will result in being removed from the authorization list for all abandoned tow procedures
- Monthly billing can be set up for internet searches

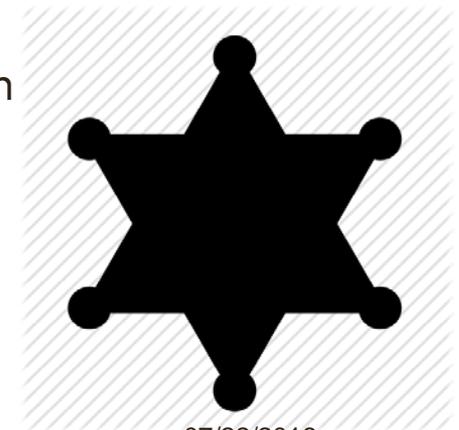




Law Enforcement Agency Requirements

Register with the DOR Title Services Unit to conduct online Record Searches

- 303-205-5608
 - Request a registration packet which includes instructions on how to use the internet search



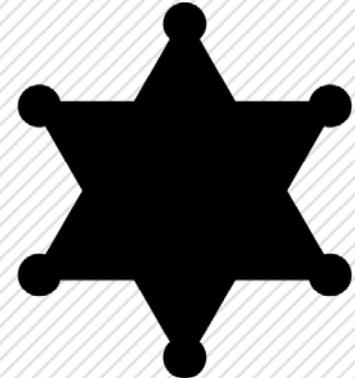
07/22/2016



Law Enforcement Agency Requirements

Register with the DOR Title Services Unit to conduct online Record Searches

- Internet registration and search requests require annually and when information changes:
 - DR 2586 Law Enforcement Registration
 - DR 2489A Motor Vehicle Record Search Request for each person generating a search

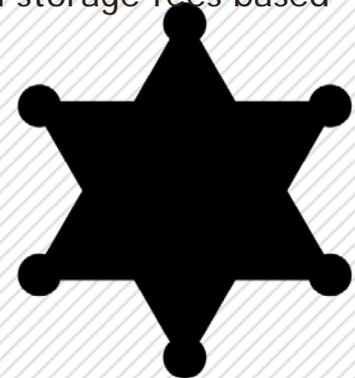




Law Enforcement Agency Requirements

Provide the Title Services Unit with a copy of the Abandoned Vehicle Contractual agreement for each contracted Tow Carrier annually and when information changes

CRS 42-4-1813 allows law enforcement agencies to charge towing and storage fees based on contractual agreements with tow carriers



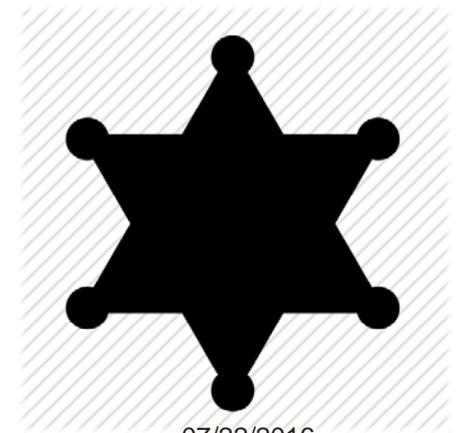
07/22/2016



Law Enforcement Agency Requirements

The Title Services Unit uses this information to comply with the PUC audit recommendations and to verify fees

- Each Tow Carrier utilized in a Public Tow procedure is required to be registered with the PUC and the DOR Title Services Unit



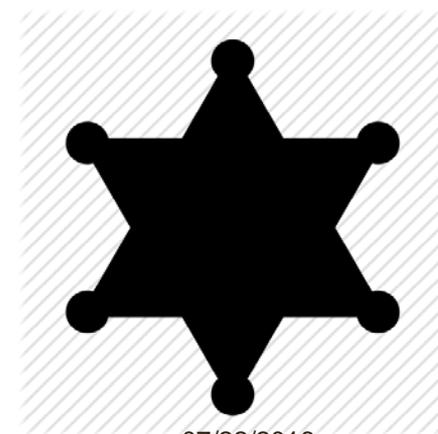
07/22/2016



Law Enforcement Agency Requirements

Fax: 303-205-5978
Attn: Title Services Unit

Mail:
Division of Motor Vehicles
Title Services Unit, Room 146
PO Box 173350
Denver, CO 80217-3350





Public Tow Pre-Quiz

- A. A vehicle parked in your neighbor's driveway overnight
- B. A vehicle parked on the shoulder of a state highway for more than 72 hours
- C. A vehicle being towed to a garage for repairs
- D. A vehicle parked in your garage for more than 72 hours
- E. A vehicle being stored in a storage unit for 1 month



Public Tow

CRS 42-4-1802(8)

Property owned by

- The Federal Government
- The State of Colorado
- Any County
- Any Municipality





Public Tow

CRS 42-4-1802(1)(a)

Any motor vehicle left unattended on public property, including any portion of a highway right-of-way, outside the limits of any incorporated town or city for a period of forty-eight (48) hours or longer





Public Tow

CRS 42-4-1802(1)(b)

Any motor vehicle left unattended on public property, including any portion of a highway right-of-way, within the limits of any incorporated town or city for a period longer than any limit prescribed by any local ordinance concerning the abandonment of motor vehicles, or if there is no such ordinance, for a period of forty-eight hours (48) or longer;





Public Tow

CRS 42-4-1802 (1)(c)

Any motor vehicle stored in an impound lot at the request of a law enforcement agency and not removed from the impound lot within seventy-two (72) hours after the time the law enforcement agency notifies the owner or agent that the

vehicle is available for release upon payment of any applicable charges or fees;





Public Tow

CRS 42-4-1802 (1)(d)

Any motor vehicle fitted with an immobilization device that is on public property and deemed to be abandoned pursuant to CRS 42-4-1105(7)(c);





Public Tow

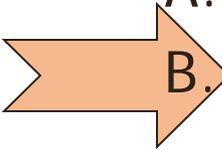
CRS 42-4-1802 (1)(e)

Any motor vehicle left unattended at a regional transportation district parking facility as defined in CRS 32-9-119.9(6), that is deemed abandoned pursuant to CRS 32-9-119.9(4)(b).





Public Tow Quiz

- A. A vehicle parked in your neighbor's driveway overnight
-  B. A vehicle parked on the shoulder of a state highway for more than 72 hours
- C. A vehicle being towed to a garage for repairs
- D. A vehicle parked in your garage for more than 72 hours
- E. A vehicle being stored in a storage unit for 1 month



Public Tow Review

- A. A vehicle left unattended on public property outside city limits for 48 hours or longer
- B. A vehicle left unattended on public property inside city limits longer than city ordinance or for 48 hrs or longer
- C. A vehicle stored in an impound lot by LEA and not removed within 72 hours after owner notified
- D. A vehicle fitted with an immobilization device on public property and deemed to be abandoned
- E. A vehicle left unattended at a RTD parking facility and deemed abandoned



Public Tow

Form DR 2008

3 2008 (1/02/4/11)
COLORADO DEPARTMENT OF REVENUE
DIVISION OF MOTOR VEHICLES
TITLE SECTION
www.colorado.gov/revenue

STATE OF COLORADO
PUBLIC TOW
VEHICLE INFORMATION REQUEST
C.R.S. 42-4-1801, 1803 - 1804

Departmental Use Only

1 NOTICE OF TOW
The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-2102 (1), by the law enforcement agency shown in Section 6. The vehicle may be reclaimed by the owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information concerning the tow must be obtained from the tow operator listed in Section 5.

Colorado Title Record Attached
 Registration Information Attached
 No Colorado Record Found

2 MOTOR VEHICLE SEARCH INFORMATION
Title Held by State of _____ Date Search Requested _____
VEHICLE IDENTIFICATION NUMBER (VIN) _____
Include all VINs found

3 VEHICLE INFORMATION
Year _____ Make _____ Body _____ Model _____ Color _____ State of Issue _____
License Plate Information
Plate Number _____ Type _____ Exp. Date _____

4 REASON FOR TOW: _____
Date Vehicle deemed abandoned _____
IMPOUND INFORMATION
Location Towed From: _____ City _____ County _____ # of Miles Towed _____
Date of Impound: _____ Time of Impound: _____ Hour _____ Minute _____ AM PM

5 TOW COMPANY
Name _____ Address _____ City _____ State _____ ZIP _____
Telephone _____ PUC#NWP# _____
STORAGE
Name _____ Address _____ City _____ State _____ ZIP _____
Telephone _____ Date _____

6 LAW ENFORCEMENT USE ONLY
Law Enforcement Agency Requesting Search
Address _____ State _____ ZIP _____ Officer's Printed Name _____
City _____
Law Enforcement Agent Signature _____
Comments _____

7 NOTICE MAILED TO:
 Owner Lienholder Law Enforcement Officer Other _____
I certify, under penalty of perjury in the second degree, that the above facts are true and correct.
Signature of Law Enforcement Agent _____ Date _____

- LEA initiates tow
 - Completes form
 - Vehicle Description
 - Reason for Tow
 - Tow Operation Info
 - Location stored
 - Date abandoned



Public Tow

Form DR 2008

STATE OF COLORADO
PUBLIC TOW
INFORMATION REQUEST
4-1801, 1803 - 1804

Departmental Use Only

NOTICE OF TOW
42-4-2102 (1), by the owner and/or lienholder with proof of ownership and payment of storage fees. Within 30 days from the date of tow, vehicle will be subject to sale if vehicle is not claimed and lien obtained from the tow operator listed in Section 5.

MOTOR VEHICLE SEARCH INFORMATION
 Title Held by State of _____

VEHICLE IDENTIFICATION NUMBER (VIN)
Include all VINs found

Year	Make	Body	Model	Color	State of Issue

REASON FOR TOW: _____

IMPOUND INFORMATION
Date Vehicle deemed abandoned: _____

Location Towed From: _____
Date of Impound: _____

TOW COMPANY
Name: _____
Address: _____
City: _____
Telephone: _____
State: _____
ZIP: _____
PUC#NWP#: _____

LAW ENFORCEMENT AGENCY REQUESTING SEARCH
Law Enforcement Agency Name: _____
Address: _____
City: _____
State: _____
ZIP: _____
Law Enforcement Agent Signature: _____
Comments: _____

NOTICE MAILED TO:
 Owner Lienholder Law Enforcement Officer Other
I certify, under penalty of perjury in the second degree, that the above facts are true and correct.
Signature of Law Enforcement Agent: _____
Date Mailed: _____

ABANDONED DATE

In some cases the vehicle is evidence or part of an investigation and will not be considered abandoned until after it has been released and the vehicle owner has not claimed the vehicle from impound.

This date is necessary for auditing purposes since a search cannot be performed until after the vehicle has been deemed abandoned.



Public Tow

Form DR 2008

2008 (10/24/11)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 TITLE SECTION
 www.colorado.gov/revenue

**STATE OF COLORADO
 PUBLIC TOW
 VEHICLE INFORMATION REQUEST**
 C.R.S. 42-4-1801, 1803 - 1804

Departmental Use Only

NOTICE OF TOW
 The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-2102 (1), by the law enforcement agency shown in Section 6. The vehicle may be reclaimed by the owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information concerning the tow must be obtained from the tow operator listed in Section 5.

1 Colorado Title Record Attached
 Registration Information Attached
 No Colorado Record Found

2 **VEHICLE INFORMATION**
 Year, Make, Body, Model, Color, State of Issue, Plate Number, Type, Exp. Date

3 **REASON FOR TOW:**
 Date Vehicle deemed abandoned, IMPOUND INFORMATION (City, Hour, Minute, AM/PM), # of Miles Towed

4 **LOCATION TOWED FROM:**
 Date of Impound: (Month, Day, Year), Time of Impound: (Hour, Minute, AM/PM)

5 **TOW COMPANY:**
 Name, Address, City, State, ZIP, Telephone, PUC#NWP#, STORAGE (Address, City, State, ZIP, Telephone, Date)

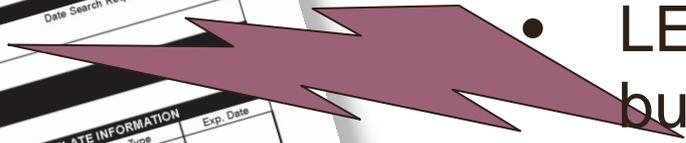
6 **LAW ENFORCEMENT USE ONLY**
 Law Enforcement Agency Requesting Search (Name, Address, City, State, ZIP, Telephone, Date), Officer's Printed Name, Agency Report Number

7 **NOTICE MAILED TO:**
 Law Enforcement Agent Signature, Address, City, State, ZIP, Date Mailed, Signature of Law Enforcement Agent

Owner Lienholder Law Enforcement Officer Other
 I certify, under penalty of perjury in the second degree, that the above facts are true and correct.

Completed with Bill of Sale and title application. One copy held by tow carrier.

- Record Search
- LEA within 10 business days of the abandon date
- Tow Carrier within 2-10 calendar days of the abandon date





Public Tow

No Record Found?

Search results

Submit this form with title application when no Colorado record is found.

STATE OF COLORADO

MOTOR VEHICLE DIVISION
Department of Revenue
Title Section
Denver, Colorado 80261
(303) 205-5608
FAX (303) 205-5765



TMS VEHICLE MASTER SEARCH

Vehicle Information

Plate	Year	Purch Dt
VIN	Make	Accept Dt
Tab	Body	Ver Dt/Cd
Title	CMT	Expire Dt
Prev Title	Fuel	Tax Value
DCN	Odom/Ind	Color

Notations

NO RECORD FOR - VIN: 22446688

Owners

Owner 1
Owner 2
Owner 3
Driver

Notations

NO RECORD FOR - VIN: 22446688

07/22/2016

Tuesday, June 05, 2012 12:46PM ktv



Private Tow

Form DR 2489A

- Motor Vehicle
Record Search
Request



Public Tow

Form DR 2008

2008 (10/24/11)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 TITLE SECTION
 www.colorado.gov/revenue

**STATE OF COLORADO
 PUBLIC TOW
 VEHICLE INFORMATION REQUEST**
 C.R.S. 42-4-1801, 1803 - 1804

Departmental Use Only

NOTICE OF TOW
 The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-2102 (1), by the law enforcement agency shown in Section 6. The vehicle may be reclaimed by the owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information concerning the tow must be obtained from the tow operator listed in Section 5.

1 Colorado Title Record Attached
 Registration Information Attached
 No Colorado Record Found

2 **VEHICLE INFORMATION**
 Year Make Body Model Color State of Issue Plate Number Type Exp. Date

3 **REASON FOR TOW:**
 Date Vehicle deemed abandoned

4 **IMPOUND INFORMATION**
 Location Towed From: Address City State ZIP
 Date of Impound: Month Day Year Time of Impound: Hour Minute AM PM
 # of Miles Towed

5 **TOW COMPANY**
 Name Address City State ZIP Telephone
 PUC#NWP#

6 **LAW ENFORCEMENT USE ONLY**
 Name Address City State ZIP Telephone Date
 Agency Report Number

7 **NOTICE MAILED TO:**
 Owner Lienholder Law Enforcement Officer Other
 I certify, under penalty of perjury in the second degree, that the above facts are true and correct.
 Law Enforcement Agency Requesting Search Address State ZIP Officer's Printed Name Date Mailed
 Law Enforcement Agent Signature City State ZIP Signature of Law Enforcement Agent Date

NOTICE:
 This form is to be filed with Bill of Sale and title application. One copy held by tow carrier.

- Notify owner(s) & lienholder(s)
 - LEA within 10 business days of search
 - Tow Carrier within 5 calendar days of search



Public Tow

Notify Owner/Lienholder

- When a Tow Carrier **IS NOT** used to store the motor vehicle
 - The LEA is required to send notification by certified mail





Public Tow

Notify Owner/Lienholder

- When a Tow Carrier **IS** used to store the motor vehicle
 - The Tow Carrier must send the notification by certified mail
 - With a return receipt
 - This occurs after the vehicle has been deemed abandoned and released from evidence
 - LEA is required to notify the owner/lienholder and may do so by first class mail or certified mail





Public Tow

Notify Owner/Lienholder

- Notice should:
 - Advise owner(s) & lienholder(s) that vehicles not claimed within 30 calendar days of the postmark on the notice will be disposed of
 - Advise owner(s) & lienholder(s) of right to a hearing to determine legality of the towing
 - Request must have been made to the responsible LEA in writing and within 10 days of the postmark of the notice





Public Tow

Notify Owner/Lienholder

- Notice should:
 - Indicate that the vehicle can only be obtained from the responsible LEA and/or Tow Operator
 - Responsible LEA and Tow Operator shall retain proof of notification on file for 3 years





Public Tow

Notify Owner/Lienholder

- OK to use DR 2008 as notice, as it contains:
 - Contact information for LEA & Tow Operator
 - Company name, PUC #, Address, Storage location, Phone numbers
 - Tow Information
 - Date of tow, location towed from, report number, law enforcement agency who determined it was not stolen
 - Vehicle information
 - Year, Make, Model, Color, VIN, License Plate, State





Public Tow

Vehicle claimed

- Upon release by the Tow Operator to the vehicle owner or lienholder of record:
 - Tow Operator notifies responsible Law Enforcement Agency
 - LEA adjusts or deletes entry in CCIC (Colorado Crime Information Center System)





Public Tow

Form DR 2173

- Sell vehicle
 - Not before **30** calendars days from owner notification
 - But prior to **60** calendar days from owner notification
- Complete form

06/17/13 EDITION
COLORADO DEPARTMENT OF REVENUE
DIVISION OF MOTOR VEHICLES

INSTRUCTIONS: Complete Section A for Private Sales/Odometer Disclosure, Complete Section A, B, C for Tow/Law Enforcement Sales

**STATE OF COLORADO
Motor Vehicle Bill of Sale**

Section A: Odometer Disclosure Statement

Vehicle Identification Number (VIN) _____ Title _____ Make _____ Model _____ Year _____

Current Odometer Reading (No Tenth of Mile) _____

FEDERAL LAW REQUIRES THAT YOU STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.

BUYER'S SIGNATURE BELOW ACKNOWLEDGES TRANSFER OF OWNERSHIP AND RECEIPT OF ODOMETER STATEMENT.

SELLER(S) CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE.

THE ODOMETER READING IS THE ACTUAL MILEAGE OF THE VEHICLE.
 THE ODOMETER READING IS IN EXCESS OF ITS MECHANICAL LIMITS.
 THE ODOMETER READING IS NOT THE ACTUAL MILEAGE - WARNING ODOMETER DISCREPANCY.

Section B: Appraisal for Abandoned Vehicles

VEHICLE SALVAGE TO BE _____

VEHICLE MUST BE JUNKED OR DISMANTLED. NO COLORADO TITLE OR REGISTRATION WILL BE ISSUED. VEHICLES APPRAISED OVER \$350. IT IS THE RESPONSIBILITY OF THE BUYER TO REPORT COMPLIANCE WITH THE REQUIREMENTS FOR TITLING AND REGISTRATION.

Section C: REPORT OF COMPLIANCE WITH THE REQUIREMENTS FOR TITLING AND REGISTRATION

PUBLIC PRIVATE SALE OF ABANDONED VEHICLE (For use by law carrier and law enforcement only)
 THE FEES MUST BE IN COMPLIANCE WITH COLORADO PUBLIC UTILITIES COMMISSION REGULATIONS
 THE AMOUNT OF THE PURCHASE PRICE WAS DISPOSED OF IN THE FOLLOWING MANNER:

1 TO BE FORWARDED TO COLORADO STATE SHERRIFFS OFFICE, ACCENT ONE, DENVER, CO 80202 FOR LAW ENFORCEMENT USE ONLY
 2 COPIES DCR CARRIER
 1 COPY SELLER'S RECORDS

07/22/2016



Public Tow

Form DR 2173

- Section A
 - Odometer Disclosure
 - Transfers ownership
- Section B
 - Appraisal
 - By LEA or Dealership
 - Reasonable fair market of vehicle

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Abandoned Vehicles

Section C: Report of Sale of Abandoned Vehicle

VOID

No. 000000

07/22/2016



Public Tow

Form DR 2173

- Section C

- Examples:
 - Newspaper Ad
 - LEA to contracted Tow Carrier for reimbursement of fees
- Fee area - completed in compliance with PUC regulations
- Balance payable to DOR w/in 30 days of Date of Sale

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Appraisal for Abandoned Vehicles

Section C: Public Tow

VOID

C

No. 000000

07/22/2016



Public Tow Salvage?

- Did record search show *Salvage*?
 - If so, must disclose to buyer
 - Designate “Salvage” on the **DR 2173** MV Bill of Sale
 - If Salvage and appraised for \$350 or more
 - A **DR 2704** Certified VIN Inspection is required to determine if roadworthy
 - If roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - **DR 2424** Rebuilt From Salvage Title Statement of Facts



PublicTow

Salvage?

- Did record search show *Salvage?* Cont'd
 - If **not** roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2410** Application for Salvage Title Or Nonrepairable Title
 - or
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - Apply for Title by repairing vehicle
 - and **DR 2704** Certified VIN Inspection
 - After repairs made
 - Subsequent Titles will indicate
 - “*Other-purchased as an abandoned vehicle*” on the **DR 2710** Branded Title Disclosure Statement



Public Tow Salvage?

- Did record search show *Previous Salvage* or *Rebuilt from Salvage*?
 - Request salvage history
 - **DR 2489A** Motor Vehicle Record Search Request
 - **DR 2704** Certified VIN Inspection photocopy
 - **DR 2008** Public Tow Vehicle Information Request photocopy
 - To determine cause of salvage designation
 - Complete **DR 2710**



Public Tow

Rebuilt from Salvage

DR 2710 Branded Title Disclosure Statement

- Complete all information
- VIN, Year, Make, Body
- Reason for Salvage
- Current Owner (Seller)
 - Tow Company
 - or
 - Law Enforcement Agency
- Prospective Buyer (Purchaser)

DR 2710 (12/2014)
COLORADO DEPARTMENT OF REVENUE
Division of Motor Vehicles
Title Section
www.colorado.gov/revenue

Branded Title Disclosure Statement

Colorado Revised Statute requires any owner or dealer to disclose any title brand prior to sale or trade of a motor vehicle.

This Vehicle is Subject to One or More Brands

Vehicle Identification Number (VIN) _____ Year _____ Make _____ Type of _____ Body _____ Title Number _____

This vehicle has the following brand(s) (check all that apply):

Flood

Non Repairable

Other (list brand) _____

Salvage*

Rebuilt from Salvage*

I certify under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.

Current Owner (Seller) _____ Signature _____ Date _____

Prospective Buyer (I have read and understand this Disclosure and I have received a copy of this Disclosure.)

Printed Name _____ State _____ ZIP _____

Address _____

City _____ Date _____

Printed Name _____ State _____ ZIP _____

Address _____

City _____ Date _____

*It is a misdemeanor for each owner, seller, or transferor to fail to provide each prospective buyer with this disclosure on a vehicle rebuilt from salvage. (C.R.S. 42-9-206)



Public Tow Junk

- If appraised for \$350 or less
 - *Must be sold as junk*
 - *No Colorado Title will be issued*
 - *DR 2173 Motor Vehicle Bill of Sale*
 - *Clearly indicate “**JUNK**” or “**NO TITLE**”.*
 - *A copy of the DR 2173 must be sent to the Department of Revenue, DMV, Title Section*
 - *DOR will mark record “JUNK”*



Public Tow

Required forms

- **DR 2008** *Public Tow Vehicle Information Request*
- **DR 2698** *Verification of VIN*
- **DR 2173** *Motor Vehicle Bill of Sale*



Public Tow VIN Verification

DR 2698 Verification of VIN

- No alterations allowed
- Complete each area
- N/A when not applicable or not available
- Valid for 1 year

DR 2698 (11/2010)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 TITLE SECTION
 WWW.COLORADO.GOV/REVENUE

VERIFICATION OF VEHICLE IDENTIFICATION NUMBER

C.R.S. 24-32-3323, 38-29-122, 42-3-105(i)(c), 42-6-107(i)(b)

ANY ALTERATION OR ERASURE MAY VOID THIS DOCUMENT

Type of Vehicle →

Passenger
 SLV
 Truck
 Tractor
 Bus
 Trailer
 Motor Home
 Special Mobile Machinery
 Manufactured Home
 Motorcycle

Vehicle Identification Number (VIN) _____

Year _____ Make _____ Model _____

Color _____ Body _____ GVWR _____ Width _____

License Plate Number _____ State _____ First Fuel Type _____ Length _____

Temporary Tag Number _____ State _____ Expiration Date _____

Additional Vehicle Identification Number (VIN) _____ State _____ Expiration Date _____

Motor Number _____ Coach Number _____

Reason for Inspection:

Out of State
 Title correction
 Other (Explain) _____

Verified by:

Manufactured Home Dealer
 Licensed Colorado Dealer
 Licensed Colorado Emission Station Number _____
 County Assessor
 County Clerk (at their discretion)
 Colorado Law Enforcement
 Other _____

Name of Business/Agency _____ City _____ State _____ ZIP Code _____

Address _____

I certify, under penalty of perjury in the second degree, that I have completed a physical inspection of the vehicle/manufactured home described above and the information is true and correct to the best of my knowledge.

Signature of Inspector _____

COLORADO DEALER STATEMENT CONCERNING AN OUT OF STATE VEHICLE

C.R.S. 42-6-119(3)

I certify, under penalty of perjury in the second degree, that the vehicle as described above met the following conditions at the time of sale:

- Was free and clear of all liens and encumbrances.
- Was not stolen.
- The dealership has a sure and adequate title to the vehicle; and
- The dealership has the right and authority to sell and transfer this vehicle.

Dealer Agent (printed name) _____ Dealer Number _____

Dealer Agent Signature _____

(* Out of state law enforcement, military police or commanding officer) _____ Date _____



Public Tow

Optional documents

- Bond
 - If less than 5 years old and no Colorado record found
- **DR 2704 Certified VIN Inspection**
 - If less than 5 years old and no Colorado record found
 - **OR** if Previous Salvage



Public Tow

Optional documents

- Record Search Results
 - If No Colorado Record found
- Salvage Forms
 - **DR 2424** Rebuilt From *Salvage Title Statement of Facts*
 - **DR 2410** *Application for Salvage Title Or Nonrepairable Title*
 - **DR 2704** *Certified VIN Inspection*
 - **DR 2710** *Branded Title Disclosure Statement*



Public Tow

Personal Information

- **DO NOT INCLUDE:**
 - Personally Identifiable Information
 - Colorado Record Search with Registered Owner Information listed



Public Tow

DPPA

Driver's Privacy Protection Act:

- Vehicle owner and lienholder information is specifically for the Law Enforcement Agency and the Tow Operator
- The following documents or copies of should **NOT** be given to anyone else including a vehicle buyer.
 - Record search information indicating names and addresses of owner(s) and /or lienholder(s)
 - Notification letters
 - Certified mail information
- Retain information by LEA and Tow Operator





Public Tow

Apply for Title

Purchaser makes application for title at the motor vehicle office in the county of residence.

- Secure and Verifiable Identification (SVID) is required to obtain a title or registration in the State of Colorado
 - DR 2841 Secure and Verifiable ID - list of acceptable forms
- Required documents for title application will be verified for completion by the county motor vehicle office
- All title applications will be audited by the DOR Title Services Unit in compliance with the PUC and statutory requirements



Public Tow

Auditing

Tips:

- Make sure all information is completed
 - Common errors:
 - Missing signatures
 - Dates missing or incomplete
 - Dates out of line / don't flow
 - Fields blank when should be N/A
 - Record Search included when shouldn't
- Verify required documents are being submitted
 - Use checklist as guide



Public Tow

Auditing

Timeframe / Dates

Vehicle
towed

Deemed
abandoned

Record
Search

Notify
Owner

Wait 30
days

Reasonable
attempt
to sell

Sell
vehicle



Public Tow

Auditing

Tips:

- Record Search results
 - “No Record Found” is required to be submitted
- DPPA reminder
 - Do NOT share personal information
 - LEA / Tow Company retains information for 3 years
- Unusual circumstances should include a DR 2444 Statement of Fact noting additional information and any documents related to reposting a newspaper ad



Public Tow

Online Record Search

For Tow Operator only:

- Online Record Search Billing Notice
- GenTax
 - Streamlined internal process
 - Generating statements
 - Payment posting efficiency
 - Research utilizing PUC #

STATE OF COLORADO

Colorado Department of Revenue
1375 Sherman St
Denver, CO 80261-0004

Jul 24, 2012
Tax: Web Tow
Account: 2
Letter: L016
Source: TSP
Period: Jun 30, 2012

Online Record Search Billing Notice

Enclosed is your online record search billing invoice for June 2012. If this invoice is not paid by the due date shown, we will suspend your ability to perform record searches.

Usage for the month:

T-Number	Number of Searches
T0789	15
Total Searches Completed $15 \times \$2.20 = \33.00	

Please remit your payment along with the enclosed voucher by 24-Aug-2012. Payment in full must be received by the due date in order to avoid suspension of your account and your ability to complete record searches.

Thank you in advance for your prompt attention regarding this matter. If you have any questions or if you need additional information, please call 303-205-5608.

Make check payable to: Colorado Department of Revenue

Respectfully,
Title & Registration Sections

07/22/2016



Public Tow Online Record Search

Statement of Account

- Payment Coupon
- Submit payment with coupon prior to deadline
- Avoid suspension
 - Prevent interrupted usage of online search service

STATEMENT OF ACCOUNT

Colorado Department of Revenue Account: 02 - MNV 2007 TR Nov 2, 2012
 Denver Colorado 80261-0004 Letter: L048 MINIMUM OWED UPON RECEIPT
 303-238-7378 Balance: \$222.20 Minimum Owed: \$222.20
www.Colorado.gov/RevenueOnline

This Statement of Account displays your current standing with the Colorado Department of Revenue for taxes and other programs we administer. Please examine any enclosures carefully for important additional information about your accounts. In addition, we have the following important messages for you:

PAY ONLINE: For many taxes, payments can be made online. Visit www.Colorado.gov/RevenueOnline to make a payment by e-check or credit card.

IF YOU HAVE ALREADY PAID: Submit, to the address above, a legible front and back copy of the canceled check, a copy of your original return (if applicable), and a copy of this statement. If you paid electronically, submit your payment confirmation number or copy of your financial institution statement showing the payment with the tax return copy and this statement.

Period	Tax	Penalty	Interest	Other	Credit	Balance
Online Search Account (02) TOW)						
Feb 29, 2012	0.00	0.00	0.00	99.00	(2.20)	\$96.80
Mar 31, 2012	0.00	0.00	0.00	81.40	0.00	\$81.40
Apr 30, 2012	0.00	0.00	0.00	35.20	0.00	\$35.20
May 31, 2012	0.00	0.00	0.00	6.60	0.00	\$6.60
Jun 30, 2012	0.00	0.00	0.00	2.20	0.00	\$2.20
Subtotal						\$222.20

Our help and send only the coupon below. Help us save time and your tax dollars.

DO NOT SEND CASH

DR 0040 Use this coupon when making payment. Or pay online at www.Colorado.gov/RevenueOnline

Colorado Department of Revenue **PAYMENT COUPON** Account: 02 Balance: \$222.20
 Denver Colorado 80261-0004

Please follow these steps:

Write your account number on your check.
 Enclose this coupon with your check. Do NOT staple.
 Mail and make checks payable to:

Payment Type: Bill
 Account: 02
 Letter: L048

AMOUNT ENCLOSED:
 \$

MINIMUM OWED:
 \$ 222.20

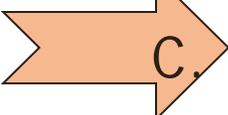
07/22/2016

99997072 12319999 10 004247470086 11 000028



Tow Quiz

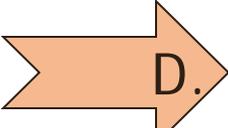
Which of the following should not be submitted with the Title application?

- A. DR 2173 Motor Vehicle Bill of Sale
- B. DR 2698 Verification of VIN
-  C. Owner and/or Lienholder information from Record Search
- D. "No Record Found" Record Search results
- E. Copy of Newspaper Advertisement with Proof of Publication



Tow Quiz

Which of the following should not be submitted with the Title application when a vehicle has been branded “Salvage” or “Previous Salvage”?

- A. DR 2173 Motor Vehicle Bill of Sale
- B. DR 2698 Verification of VIN
- C. DR 2444 Statement of Fact that vehicle was purchased from the Tow Operator or Law Enforcement Agency as an abandoned vehicle and that no repairs were completed
-  D. Owner and/or Lienholder information from Record Search
- E. Copy of Newspaper Advertisement with Proof of Publication



Contact: Title & Registration Section
Ph: 303-205-5608
Fx: 303-205-5978
Email: DOR_TowCarrierServices@state.co.us