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## 2019 Ticket Takers & Usher Services

This page must accompany proposal.

**Please initial each item that you have read and understood.**

- \_\_\_\_\_ The services provided will include taking tickets at the gate, ushering ticket holders to the seats noted on the ticket stub, assisting with handicapped seating and other duties that may be deemed necessary by the Fair Board – Event Seating Chairperson. This proposal will include the grandstand gates, cowboy drive thru gate, and the cowboy walk thru gate.
- \_\_\_\_\_ All persons will be 18 years of age or older.
- \_\_\_\_\_ Each will provide a flashlight for their use, and will be prepared for wet weather and able to work with the public.
- \_\_\_\_\_ Be there at allotted times prior to event (shown below in table).
- \_\_\_\_\_ Stay until one half hour (30 minutes) after the end of the event.
- \_\_\_\_\_ Proposer shall provide no fewer than the number of people noted (shown below in table).
- \_\_\_\_\_ Proposer will appoint one member of the organization to perform continual supervision for group members and who will serve as liaison between workers performing services that County officials. Ticket takers and ushers will work in close cooperation with the Fair Board – Event Seating Chairperson. Supervisor, ticket takers and ushers will not be employees of Logan County.
- \_\_\_\_\_ By July 19, the supervisor for the group will complete and provide a copy of the signup sheet to the Fair Coordinator. Sign up sheet and guidelines will be provided to Proposer upon acceptance of proposal.
- \_\_\_\_\_ Upon a successful proposal, applicants will meet with the Fair Board – Event Seating Chairperson to clarify the details of the contract.
- \_\_\_\_\_ If agreement is not fulfilled, payment will be withheld.





Submit your proposal to the Logan County Fair Board by 5 p.m. on March 29, 2019. All proposals should be submitted in a sealed envelope and marked with "Ticket Takers & Usher Services". The Fair Board will be opening the proposals on April 11, at the Fair Board meeting. Notification will be April 19, after the Commissioners have approved the proposal. Supporting paperwork should include name of organization, address, supervising agent, telephone number and proposed amount, and if required proof of insurance.

The Board of Commissioners reserve the right to reject any or all bids and to accept the proposal deemed to be in the best interest of Logan County.

This proposal is submitted to the Commissioners for Logan County for the bid of \$

\_\_\_\_\_

Name of Organization

\_\_\_\_\_

Name of Supervisor

Telephone Number at Fair Time (cell phone )

\_\_\_\_\_

Address

Telephone Number

\_\_\_\_\_