

**Town of Bayfield
Special Town Board Meeting
September 18, 2012
1199 Bayfield Parkway Bayfield, CO 81122**

Town Board Members Present: Mayor Smith, Trustee Au, Trustee Morlan, Trustee Renfro
Trustee Nyberg, Trustee Davenport

Town Board Members Absent: Trustee Nelson

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Dirk Nelson (Town Attorney)

Media Present: Carol McWilliams (Pine River Times)

The meeting was called to order @ 7:00 p.m.

Roll Call: 6 present 1 absent

Pledge of Allegiance:

Approval of Minutes: Trustee Renfro stated that the word here (her) was misspelled in the 5th paragraph under Action Agenda Item #1. Trustee Davenport stated that there was a discrepancy in the dollar amount on the last line under Action Agenda Item #6, it should be \$34,394.00. Trustee Au made a motion to approve the minutes as amended, Trustee Nyberg seconded. All were in favor motion passed unanimously.

Approval of Bills: Trustee Au made a motion to approve the bills as presented, Trustee Nyberg seconded. All were in favor motion passed unanimously.

Public Input: None was offered so it was closed.

Town Updates: Trustee Au asked how long the water restrictions were going to be in affect? Town Manager La May replied that the restrictions had been lifted on the 15th of September. Trustee Morlan asked what a Civil Stand By is? Marshal McIntyre responded that it could be several things, usually child custody exchanges.

Action Agenda Item #1: Oath of Office for Deputy Marshal Holly Cashwell.

Marshal McIntyre introduced Holly Cashwell to the Board of Trustee's.

Town Clerk Kathy Cathcart swore Ms. Cashwell in as the newest Town of Bayfield Deputy Marshal.

Action Agenda Item #2: AJ's Liquor License Renewal.

Town Clerk Cathcart stated that this is a regular renewal. All fees and paperwork were turned in on time. They are one of the businesses that did not pass a compliance check by Liquor Enforcement.

Mayor Smith asked Marshal McIntyre if there were any other issues with this business?

Marshal McIntyre responded that he has had no other complaints.

Trustee Morlan asked if we knew how many businesses failed compliance checks?

Town Manager La May replied that there were four businesses that failed.

Trustee Renfro asked if we knew what the violation was that this business was being charged with?

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Town Clerk Cathcart replied that all four businesses were charged with the same thing. Selling alcohol to a minor.

Trustee Morlan made a motion to approve the liquor license renewal for AJ's, Trustee Nyberg seconded.

Roll Call 6-0, motion passed.

Action Agenda Item #3: Discussion and Possible Action to Allocate \$40,000.00 Toward a Portion of an Access Control Plan (ACP) for The US Highway 160 Corridor (East Bayfield to West Gem Village).

Town Manager La May stated that Mayor Smith and himself had met with representatives from the Colorado Department of Transportation to discuss the intersection of Bayfield Parkway on the West end of town. Discussions lead to the suggestion of an access control plan. This might be a good instrument for the Town of Bayfield, as it doesn't relate just to this one intersection but to other intersections further West and East of Town potentially including Sauls Creek. We also talked about some consolidation of intersections on the western side. We asked them to consider consolidation of Gem Village, Bayfield Parkway and County Road 502 into one larger intersection. That lead CDOT into suggesting that we do an access control plan that would look at all of those intersections and the corridor from our eastern flank to the western side of Gem Village. This is probably a step forward, but also recognize this will mean that we will be looking into Commerce Drive and other intersections that have had controversy in the past. CDOT did ask if we would sit down with La Plata County and ask them to participate since some of these intersections are in unincorporated areas. The Mayor and Town Manager La May met with Jim Davis and representatives from CDOT and they suggested that they will be incorporating this into their budget. CDOT is looking for direction from us and a buy in from the county. Total project is roughly \$120,000.00, our expense would be approximately \$40,000.00. We would like to respond to CDOT as to whether we are interested or not. The idea is that we incorporate this into our budget and allocate the funds for 2013. La Plata County will do the same thing. CDOT already has the funds. In the mean time we will work on getting an IGA between the three entities to agree to participate in this project.

Trustee Morlan asked if this money would come out of the Transportation Fund?

Town Manager La May responded that would be his suggestion.

Mayor Smith stated that it would not impact the budget as we see it. The money would come from the funds that we received for Bayfield Parkway.

Mayor Smith stated that there is no way of getting around this, we need to go through this process.

Trustee Au asked if they are having a change of heart on the west side intersection?

Town Manager La May responded that Mayor Smith had a very good presentation to CDOT. What probably got their attention was that we are proposing to consolidate three intersections as opposed to just relocating one. The way CDOT expressed the information is that this opens the door a little wider to revisiting the EIS and making it a shorter, easier process. The fact that there will be three entities coming together on this would make it easier to change that record of decision. The only issue would be if there is an environmental impact as we go through this process there is still the environmental component to the EIS.

Mayor Smith stated that basically, we convinced them that one intersection will have less impact.

Trustee Morlan asked if we are considering cost sharing or having any developers participate financially?

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Town Manager La May stated that he would be uncomfortable in requesting developers to participate. We are trying to approach this in a very unbiased fashion and he thinks that if we have property owners helping fund the initiative that it might cloud the process.

Trustee Morlan stated that he would agree with Town Manager La May's opinion.

Trustee Morlan voiced concern about the access to the Pawn Shop across 160 from Commerce Drive.

Mayor Smith asked Town Manager La May what he needed from the Board at this point?

Town Manager La May responded that ultimately there will be an agreement that we will have to execute that formalizes our participation in this process. Right now we just need direction. Is this something we want to move forward with?

The Board agreed to proceed.

New/Unfinished Business

Town Manager La May reminded everyone of the CML meeting tomorrow.

Town Manager La May also reminded everyone of the workshop next Tuesday evening at 7:00 pm.

Trustee Davenport asked what we are looking to come away with from the workshop next Tuesday?

Mayor Smith replied that he would like come away from the meeting knowing what it is that we should pursue. We already know we are a family community. Is there a way to utilize our seal to help launch us in a direction? I would like to know what people think of when they say Bayfield Colorado.

Trustee Davenport stated that her mom and sister had taken a trip to Nebraska and picked up a brochure about Bayfield, printed in 1996.

Trustee Morlan asked about the agenda for the CML meeting tomorrow.

Trustee Morlan stated that he won't be here next week for the workshop but he will send someone from Region 9.

Trustee Morlan asked if we are budgeting money next year for economic development? If we are we should at least budget the amount of money collected for business licenses.

Meeting adjourned at approximately 7:33 pm

Minutes Approved As Submitted On October 2nd, 2012

Approved:

**Rick K. Smith
Mayor**

**Kathleen Cathcart
Town Clerk**

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