

**Town of Bayfield
Regular Town Board Meeting
August 19th, 2014
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Erin Dunavant (Finance Director), Jeff Robbins (Town Attorney), Joe McIntyre (Marshal)

Media Present: Carol McWilliams with the Pine River Times.

The meeting was called to order @ approximately 7:00 p.m.

Roll Call: 6 present

Pledge of Allegiance:

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from August 5th, 2014, as presented. Trustee Salka seconded.

Motion passed unanimously.

Approval of Bills: Trustee Nyberg made a motion to approve the bills from August 2nd through August 14th, 2014, as presented. Trustee Davenport seconded.

Roll call: 6 – 0

Motion passed unanimously.

General Public Input: No comments were offered.

Town Updates: No comments were offered.

Action Agenda Item #1: Consideration Of Approval Of Change Order For 2014 Sand And Crack Seal Project

Town Manager La May stated that there was 1.3 million dollars budgeted for street improvements, resurfacing and sand and crack sealing. The bid for resurfacing came in below budget. Staff would like to reallocate \$33,797.00 of the left over funds from the resurfacing project to pay for additional sand and crack sealing that has been completed. Staff is recommending approval of Change Order No. 1 for the 2014 Sand and Crack Seal Project.

Trustee Nyberg asked about the paving project that has not been completed in the Fox Farm Subdivision.

Town Manager La May stated that the paving project in Fox Farm Subdivision is being done by the Home Owners Association and has nothing to do with the Town's contract. The road that is being paved is owned by the Home Owners Association and is not a public road owned by the Town of Bayfield.

Trustee Nyberg asked if Fox Farm Subdivision is the only area in Town that the streets are not public.

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Town Manager La May stated that he believed Fox Farm Subdivision was the only subdivision within the Town of Bayfield that the streets were owned and maintained by the Home Owners Association.

Trustee Nelson made a motion to approve Change Order No. 1 for the 2014 Sand and Crack Seal Project, in an amount not to exceed \$33,797.00. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #2: Consideration Of Approval Of Change Order For 2014 Sewer System Replacement Project

Town Manager La May stated that on July 15, 2014 the Board of Trustees approved a work change directive to Crossfire LLC for the installation of water valves in Commerce Drive as a component of the Sewer System Replacement Project. The total cost of the installation of the valves was \$13,582.60. The approval of Change Order No. 4, for the 2014 Sanitary Sewer Replacement Project, would change the total contract to \$433,773.52.

Trustee Nelson made a motion to approve Change Order No. 4 for the 2014 Sanitary Sewer System Replacement Project. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #3: Discussion – Language For Street Sales Tax Ordinance And Ballot Measure

Town Manager La May stated it is time to put together an ordinance and approve the ballot language for the Street Sales Tax increase. A draft of the ordinance, resolution and ballot question were included in tonight's Board Packet. The language used is the same as what was used in April. The dates have been changed to reflect the November election dates. Staff will present the final copies for approval at the next Regular Board Meeting.

Mayor Smith stated that he thought everything was worded very well. The language is very descriptive of what the Street Sales Tax funds will be used for.

The Board of Trustees all expressed that they agreed with Mayor Smith's statement.

Trustee Sanders stated that he had heard a few comments about the proposed tax increase. He asked if Town Manager La May thought it would help to reword some of the language, to better define the purpose of the increase.

Town Manager La May stated that he believes the initial sentence defines the entire ballot question.

Attorney Robbins stated that he agreed with Town Manager La May. The initial verbiage controls the entire language in the ballot question.

Mayor Smith stated that the Board of Trustees were in agreement, regarding the ballot language. Mayor Smith instructed Town Manager La May to present a final copy of the ballot for approval at the next Board meeting.

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Town Attorney Robbins stated that once the final copy of the ballot is approved, by the Board of Trustees, Board members are limited to what they can speak about regarding the ballot issue. He also stated that he would send a memo to all Board members regarding their limitations.

Action Agenda Item #4: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that SWCCOG had not had a meeting since the last Town Board Meeting.

Mayor Smith stated that the LPCEA meeting was canceled because of the fair.

Trustee Davenport stated that discussion at the RHA meeting was about a grant that Karen applied for and received. The grant funds will be used for strategic planning for the Homes Fund and RHA.

Trustee Salka stated that the report for SWTPR was included in the Board Packet.

Trustee Nyberg stated that the Planning Commission discussed cargo containers and the possibility of permitting these containers in industrial and commercial areas.

Town Manager La May stated that the Planning Commission voted to move forward with an ordinance that would allow for a detached two family dwelling in the Town Center zoning district.

Trustee Sanders stated that he would be attending a Loan Committee meeting for Region 9 on August 27, 2014.

Carol McWilliams stated that the Senior Board has not had a meeting. She also stated that the Senior Board will be hosting its annual Chili Supper on the 1st Saturday in November.

Action Agenda Item #5: New/Unfinished Business

Town Manager La May stated that the CML District Meeting is on Monday, September 15, 2014 in Mancos. He asked that anyone interested in attending send their RSVP's to Town Clerk Cathcart before September 10, 2014.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators as it relates to Economic Prospect 14-01, to include Town Manager La May and Town Attorney Robbins. Trustee Nelson seconded.

Roll call: 6 – 0

Motion passed unanimously.

Meeting was adjourned to Executive Session at 7:24 PM.

The Board came out of Executive Session at approximately 8:15 PM.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators as it relates to Economic Prospect 14-02, to include Town Manager La May and Town Attorney Robbins. Trustee Nelson seconded.

All were in favor. Motion passed unanimously.

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Meeting was adjourned to Executive Session at approximately 8:17 PM.

The Board came out of Executive Session at approximately 8:28 PM.

Mayor Smith stated that no decisions were made either Executive Session.

Meeting was adjourned at approximately 8:30 PM.