

**Town of Bayfield
Regular Town Board Meeting
April 7, 2015
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders

Town Board Members Absent: Trustee Morlan, Mayor Smith

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Jeff Robbins (Attorney)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Nyberg made a motion to approve the minutes from March 18, 2015, as presented. Trustee Salka seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Davenport made a motion to approve the bills dated March 18 through April 2, 2015, as presented. Trustee Nyberg seconded.

Roll call: 5 - 0

Motion passed unanimously.

General Public Input: No Comments were offered.

Town Updates: Mayor Pro Tem Nelson asked if Town Manager La May would be presenting anything to the Board, at the next meeting, regarding the water meter reader. Town Manager La May stated that staff is researching options for upgrading or replacing our current handheld meter reader.

Action Agenda Item #1: Consideration Of Appointment Of Kelly Polites To The Town Of Bayfield Planning Commission

Town Manager La May stated that Ms. Polites has submitted a letter of interest expressing her desire to sit on the Planning Commission. Mayor Smith has met with Ms. Polites and is recommending the Board approve his appointment of Kelly Polites to the Planning Commission.

Trustee Nyberg made a motion to approve the appointment of Kelly Polites to the Town of Bayfield Planning Commission. Trustee Davenport seconded.

Roll call: 5 – 0

Motion passed unanimously.

The Board thanked Ms. Polites for joining the Planning Commission.

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Action Agenda Item #2: Consideration Of Amendment To Scope Of Services And Compensation – Professional Services Agreement Bechtolt Engineering, Inc.

Town Manager La May stated that this amendment relates to the contract, with Bechtolt Engineering, Inc., for design and project management of the Bridge Replacement Project. There have been some challenges with the environmental aspects of the permitting process. There have been additional costs incurred, including the Bald Eagle Take Permit, outside consultation with the Colorado Parks and Wildlife, changes in the bridge design which forced changes in the Nationwide Permit application, Bald Eagle surveys and a plan set review required by CDOT. These changes total \$11,070.00. Because we will not start this project until September, the Migratory Bird Act Nest Survey will not be required, giving a deduction of \$760.00. The 4F, a referral that was required as part of the Bike Path, will not be necessary since the park is owned by the Town, giving a deduction of \$1,150.00. Total change order would be \$9,160.00.

Mayor Pro Tem Nelson asked if the fee for rendering services should be included in this change order.

Town Manager La May stated that he and the engineer have discussed having design drawings to present to the public before the project goes out for bid. The cost to have a Landscape Architect prepare two renderings would be \$1,980.00. If this cost is included in the change order, the total is \$11,140.00.

Trustee Salka made a motion to approve the amendment to the Scope of Services and Compensation – Professional Services Agreement with Bechtolt Engineering, Inc. in an amount not to exceed \$11,140.00. Trustee Davenport seconded.

Roll call: 5 – 0

Motion passed unanimously.

Action Agenda Item #3: Consideration Of Resolution 333, A Resolution Of The Board Of Trustees For The Town Of Bayfield Accepting Final Construction And Certifying Final Payment To Crossfire, LLC And Layne Inliner, LLC For The 2014 Sewer Replacement

Town Manager La May stated that this resolution is an administrative item that we are required to submit to the funding agencies to close out this project.

Mayor Pro Tem Nelson stated that this was a difficult project and she thought that the contractors and staff did a great job.

Trustee Davenport made a motion to approve Resolution #333, a resolution of the Board of Trustees for the Town of Bayfield accepting final construction and certifying final payment to Crossfire, LLC and Layne Inliner, LLC for the 2014 Sewer Replacement Project. Trustee Nyberg seconded.

Roll call: 5 – 0

Motion passed unanimously.

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Action Agenda Item #4: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nyberg stated that the Planning Commission will meet next Tuesday.

Trustee Sanders stated that Region 9 has made 11 new loans, of which 3 are in Bayfield. Region 9 will meet again on April 23, 2015.

Trustee Davenport stated that RHA has had no movement regarding the Fox Farm deed restrictions. RHA and Homes Fund are going through strategic planning in hopes of finding ways to expand services.

Town Manager La May stated that the City of Durango's Planning Department gave a presentation at RHA, discussing the City's formation of a Housing Department.

Trustee Salka stated that SWTPR met last Friday and discussed the current project from Bayfield to Yellow Jacket. Tomorrow, CDOT is doing a gathering, with local media and other interested parties, for Stand Up For Transportation. They will be discussing the importance of acquiring funds for local roads.

Mayor Pro Tem Nelson stated that the SWCCOG is looking at redoing their equipment fund and how it is structured. Currently, participating communities make annual contributions to the Equipment Fund, which is basically as an insurance policy if something breaks. New Hub Switches will be needed this year in Cortez and next year in Durango. If the Equipment Fund was restructured those funds could be used for these Hub Switches since all of the communities use them. While looking at funding formulas, this change should not affect Bayfield's contribution by too much.

Town Manager La May stated that the SWCCOG received a grant from Lincoln Institute of Land Policies in the Sonoran Institute. This will be used for Scenario Planning identifying major catastrophes such as a prolonged drought and what that would do to Southwestern Colorado. There will be two workshops April 30, 2015 from 8 – 5 at the Durango Library and July 23, 2015 from 8 – 5 at LPEA Headquarters.

Action Agenda Item #5: New/Unfinished Business

Town Manager La May stated that Sales Tax Committee has created a flyer outlining bullet points in support of a Sales Tax increase.

Mayor Pro Tem Nelson stated that the Sales Tax Committee will meet on April 15, 2015 at 6:00 pm.

Trustees Nyberg, Sanders and Salka all thanked Marshal McIntyre for letting them participate in the training simulator.

Trustee Davenport stated that the Chamber of Commerce is accepting applications for two scholarships they have available to graduating seniors.

Town Manager La May stated that the Spring Festival was a big success. The Parks and Recreation staff did a great job.

Mayor Pro Tem Nelson stated that Mayor Smith asked her to publicly state his appreciation to Marshal McIntyre and his Deputies for their dedication to keeping everyone in Bayfield safe.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators as it relates to Schroeder Ditch Drainage. Trustee Salka seconded.

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Roll call: 5 -0

Motion passed unanimously.

Attorney Robbins stated that if the Board is going to have more than one Executive Session they can make the motion or motions to move to those sessions prior to the first session. This avoids having to come out of the first session, creating an open record and then returning to Executive Session.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators related to the Porter Annexation Agreement. Trustee Nyberg seconded.

Roll call: 5 – 0

Motion passed unanimously.

Board adjourned to Executive Session at 7:30 pm.

The Board came out of Executive Session at 8:14 pm.

The meeting was adjourned at 8:15 pm.