

Town of Bayfield
Regular Town Board Meeting
April 21, 2015
1199 Bayfield Parkway, Bayfield CO 81122

Town Board Members Present: Trustee Nelson, Trustee Nyberg, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Davenport, Trustee Morlan, Trustee Salka

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Jeff Robbins (Attorney)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from April 7, 2015, as presented. Trustee Nyberg seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Nyberg made a motion to approve the bills dated April 8 through April 16, 2015, as presented. Trustee Nelson seconded.

Roll call: 4 - 0

Motion passed unanimously.

General Public Input: No Comments were offered.

Town Updates: Trustee Nelson stated that she appreciated the information included in tonight's Board Packet regarding proposed tax initiatives in La Plata County for 2015, 2016 and 2017. Town Manager La May stated that the information was provided by La Plata County.

Public Hearing:

1. Ordinance 389, An Ordinance of the Town of Bayfield, Colorado Creating a New Article V, Chapter 13 of the Municipal Code Establishing Procedures and Policies for Repair and Replacement of Existing Sidewalks.

Town Manager La May stated that this has been discussed several times. Tonight is the formal hearing and consideration of Ordinance #389, which will establish a new Article V in Chapter 13 of the Municipal Code specific to sidewalks, shared use paths and trails. This ordinance will require Right of Way Permits for construction or reconstruction of sidewalks, specify that the work has to be done in accordance of the Town's Infrastructure Design Standards and Construction Specifications, specifies that the adjacent property owners are responsible for maintenance of the sidewalk and it provides a cost sharing mechanism for property owners that repair the sidewalk on their own accord or after notification of defect.

There were no public comments and the Public Hearing was closed.

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Action Agenda Item #1: Consideration Of Ordinance 389, An Ordinance Of The Town Of Bayfield, Colorado Creating A New Article V, Chapter 13 Of The Municipal Code Establishing Procedures And Policies For Repair And Replacement Of Existing Sidewalks

Trustee Nelson made a motion to approve Ordinance #389, an ordinance of the Town of Bayfield, Colorado creating a new Article V, Chapter 13 of the Municipal Code establishing procedures and policies for repair and replacement of existing sidewalks. Trustee Nyberg seconded.

Roll call 4 – 0

Motion passed unanimously.

Action Agenda Item #2: Presentation – Children, Youth And Family Master Plan & Celebrating Healthy Communities Coalition

Town Manager La May introduced Pat Senecal with Celebrating Healthy Communities and Susan Hakanson with La Plata County.

Ms. Senecal and Ms. Hakanson gave a presentation regarding results of recent surveys and the progress of both, the Children, Youth and Family Master Plan and the Celebrating Healthy Communities Coalition.

Action Agenda Item #3: Consideration Of Acceptance Of Grant From The Department Of Local Affairs (DOLA) For Community Assessment Follow Up

Town Manager La May stated that Ken Charles, with the Department of Local Affairs, has been working on a program to assist some of the smaller communities in the Southwestern Region in implementing their Community Assessments. We would be looking at a \$25,000.00 project with a 75/25 split. The grants will be run through the SWCCOG so there will also be a 10% administration fee. The Town's cost would be \$6,250.00 plus the administration fee. This amount was not budgeted so we would be using fund balance for our contribution. Staff believes that we should focus our project on Way Finding, an overall signage plan for the community, Branding, Messaging, off line Information and potentially some park planning.

Mayor Smith stated that we have engaged the community by participating in the assessment. Even though these funds were not budgeted, this grant gives us the opportunity to move forward with some of the recommendations we received. By choosing projects that are global to the community, and not just focused on one area in particular, the community will become more involved.

Trustee Nyberg stated that actions speak louder than words. If the community sees that the Board is willing to move forward with these projects there will be more positive support.

Trustee Nelson stated she thought the Town should move forward. This grant is an opportunity that we should take advantage of.

Trustee Sanders agreed.

Trustee Nyberg made a motion to move forward with the acceptance of a grant from the Department of Local Affairs for Community Assessment follow up, in an amount not to exceed \$6,250.00. Trustee Nelson seconded.

Roll call: 4 – 0

Motion passed unanimously.

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Action Agenda Item #4: Consideration Of Approval For Pine River Centennial Rotary Club, Inc. To Use Joe Stephenson Park For Special Event Liquor License On July 4, 2015

Town Manager La May stated that the Pine River Centennial Rotary Club has applied for a Special Event Liquor License for July 4, 2015. They would like permission from the Board of Trustees to use Joe Stephenson Park for the Beer Garden. Permission from the property owner is required in order to obtain the Liquor License.

Trustee Nelson made a motion to approve Pine River Centennial Rotary Club's use of Joe Stephenson Park, for alcohol sales at the July 4th event. Trustee Nyberg seconded.

Roll call: 4 – 0

Motion passed unanimously.

Action Agenda Item #5: Consideration Of Purchase Of Infield Material For Ball Fields From Arbor Rock

Town Manager La May stated that in the 2015 Budget, money was included in the Conservation Trust Fund for sand, topsoil and dirt. \$10,000.00 was for sand, for leveling fields. \$25,000.00 was for reconditioning the infield of the North Field. Parks and Recreation Director, Scott Key, has received three bids and believes that we can recondition both ball fields for substantially less than what was budgeted for the one field. Arbor Rock was the low bid, for material with the highest quality, at \$13, 000.21. Because quantities could vary, staff is asking that we include a contingency on quantities and include an amount not to exceed \$14,300.00 for the purchase of infield material from Arbor Rock.

Trustee Nelson asked who would be spreading the material.

Town Manager La May stated that staff would mix and spread the material.

Trustee Nelson made a motion to approve the bid from Arbor Rock, in an amount not to exceed \$14,300.00. Trustee Nyberg seconded.

Roll call: 4 – 0

Motion passed unanimously.

Action Agenda Item #6: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that SWCCOG has not met since the last Town Board Meeting.

Mayor Smith stated that LPCEA discussed Hub Zones.

Town Manager La May stated that RHA has not had a recent meeting.

Trustee Sanders stated that Region 9 will meet on April 23rd.

Trustee Nyberg stated that the Planning Commission discussed the proposed Porter Annexation. The Planning Commission also welcomed a new Board Member, Kelly Polites.

Carol McWilliams stated that the Senior Board will meet on the second Wednesday in May.

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Action Agenda Item #7: New/Unfinished Business

Town Manager La May stated the CML Spring Workshop is May 12, 2015 at 1:30, at the Durango Recreation Center.

Trustee Nyberg asked when the warranty work on Mill Street would be completed.

Town Manager La May stated that the plan is to make the repairs as soon as the Asphalt Plant opens.

Mayor Smith thanked Trustee Nelson for covering for him at the last Board Meeting.

Mayor Smith stated that he would like to recommend Tish Nelson for a seat on the Planning Commission.

Trustee Nyberg made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators related to the Porter Annexation Agreement, to include Town Manager La May and Town Attorney Jeff Robbins. Trustee Sanders seconded.

Trustee Nelson stated that she would like to recuse herself from the Executive Session because of personal relationships with the applicant.

Roll call: 4 – 0

Motion passed unanimously.

The Board moved to Executive Session at 7:57 pm.

The Board came out of Executive Session at approximately 8:05 pm.

Mayor Smith stated that no decisions were made during the Executive Session.

The meeting was adjourned at approximately 8:07 pm.