

**Town of Bayfield
Regular Town Board Meeting
April 16, 2013
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Mayor Smith, Trustee Au, Trustee Renfro, Trustee Nyberg, Trustee Davenport, Trustee Nelson

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Dan Abdella (Corporal), Dirk Nelson (Town Attorney), Erin Dunavant (Finance Director)

Media Present: Carol McWilliams with Pine River Times

The meeting was called to order @ 7:02 p.m.

Roll Call: 6 present 1 absent (Trustee Morlan)

Pledge of Allegiance:

Approval of Minutes: Trustee Au made a motion to approve the minutes as presented from April 2nd, 2013, Trustee Nyberg seconded.

All were in favor and motion passed unanimously. (Trustee Nelson abstained)

Approval of Bills: Trustee Nelson made a motion to approve the bills dated April 1st through April 12th, 2013, Trustee Renfro seconded.

Roll call 6 – 0 (Trustee Au abstained from any bills paid to Pinnacle Surveying)

Motion passed unanimously.

General Public Input: Chad Atkinson, Audit Partner with Hinton Burdick introduced himself to the Board. Mr. Atkinson stated that he and his partners had been doing onsite work at the Town Hall and were wrapping up tonight. He stated that the audit went well this year and that they are seeing a decrease in findings and a decrease in the amount of adjustments that need to be made. Mr. Atkinson asked if the Board was open to having a PowerPoint presentation via phone. The Board agreed that a presentation via phone would be OK.

Town Updates: Trustee Renfro stated that she was glad to see that a saddle shop would soon be opening in Bayfield.

Action Agenda Item #1: Consideration Of Ordinance #378, An Ordinance Amending Sections Of The Municipal Code Of The Town Of Bayfield Adopting Water Restriction Measures For The Town Bayfield

Town Manager La May stated that this ordinance would impose water restrictions on a permanent basis between May 15th and September 15th. There are a couple of exemptions, including newly seeded lawns, sod and community gardens.

Trustee Nyberg made a motion to approve Ordinance #378, Trustee Renfro seconded.

Roll call 5 – 1 (Trustee Nelson voted against)

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Action Agenda Item #2: Consideration Of Resolution #297, A Resolution Of The Town Of Bayfield, Colorado Establishing Surcharges For Violations Of Water Restrictions And Administrative Fee For Permits For Hardships And Special Circumstances

Town Manager La May stated that the language in Ordinance #378 provides a measure for the Board to establish these surcharge rates and also the administrative fee for processing those permits for hardships and special circumstances. Resolution #297 will adopt those figures going forward and gives us the ability to change those figures if needed by resolution instead of amending the Town Code.

Trustee Renfro made a motion to adopt Resolution #297, Trustee Nyberg seconded.

Roll call 4 – 2 (Trustee Au and Trustee Nelson voted against)

Motion carried.

Action Agenda Item #3: Consideration Of Resolution #298, A Resolution Approving A Debt Payment Schedule For A Loan From The Town Of Bayfield General Fund To The Town Of Bayfield Sewer Fund For The Purchase Of A Sewer Camera System

Town Manager La May stated that the Board had authorized staff to purchase the Sewer Camera with the intent of financing it through a local bank. After consulting with the bank, it became fairly clear that it would be more cost effective to borrow the money from the General Fund. The cost of the camera was \$66,540.00 and originally we planned on making an initial payment of \$15,000.00 and borrowing \$51,539.88. The exhibit presented tonight has us borrowing the full amount of \$66,540.00 from the General Fund with an initial payment this year of \$14,639.00. In order for the Resolution to be consistent with the exhibit, the amount needs to be changed to \$66,540.00 in the fourth whereas statement and also in section 1 of the resolution.

Trustee Nelson made a motion to approve Resolution #298 as amended, Trustee Davenport seconded.

Roll call 6 – 0

Motion passed unanimously.

Action Agenda Item #4: Approval For The Use Of Town Property For Rotary Liquor License

Town Manager La May stated that the Rotary Club would like to apply for a liquor license and host the beer tent in Joe Stephenson Park for the 4th of July and Heritage Days. Part of the process for the liquor license is getting the permission of the property owner of Joe Stephenson Park.

Trustee Nelson asked if the Marshal's office had any comments.

Corporal Abdella stated that Marshal's office hasn't had any problems with the beer tent.

Trustee Renfro stated that she would prefer that no one under the age of 21 be allowed in the fenced area of the beer tent.

Trustee Nelson made a motion to approve the use of the town property by the Rotary Club for a liquor license for the July 4, 2013 and September 28, 2013 (Heritage Days), Trustee Nyberg seconded.

Roll call 6 – 0

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Motion passed unanimously.

Action Agenda Item #5: Set Public Hearing For Rotary Special Event Liquor License

Town Manager La May stated that we would like to set the Public Hearing for the second meeting in May, which would be May 21st, 2013.

Trustee Au made motion to set the Public Hearing for May 21, 2013, Trustee Nyberg seconded.

Roll 6 – 0

Motion passed unanimously.

Action Agenda Item #6: Discussion And Possible Action Regarding Intergovernmental Agreement Between Town Of Bayfield, La Plata County And Colorado Department of Transportation For US 160 Access Management Plan

Town Manager La May stated that we have been working on this Intergovernmental Agreement for quite some time and we finally have the initial draft for the Board's review. There are two phases to this project. The first step would be a traffic feasibility plan that will be performed to provide a twenty year analysis of traffic growth along US Hwy 160 to determine if the proposed access relocation is viable. When it is referring to the proposed access relocation it is referring to the West intersection where US Hwy 160 and Bayfield Parkway meet. The second step would be an access management plan. Working with CDOT and La Plata County we would look at our access points from the East side of Bayfield to the West side of Gem Village and determine how and where those access points will be managed now and in the future and where future access points may be opened up. If we get to a point where an intersection is not feasible and does not meet the access code and CDOT requirements for geometric design this project will not go any further. If we discover there is an option then we will go into an access management plan. We should be aware that Commerce Drive is probably an access that will be discussed at some point.

Trustee Au asked if we don't move forward with the Access Management Plan are we not going to have any intersections.

Town Manager La May stated that it would remain status quo. This would mean CDOT would recognize the intersection that is identified in their record of decision for the Federal Environmental Impact Statement which is a little further North than the current intersection.

Mayor Smith stated that they will bring the intersection half way between where it is located now and County Road 506.

Trustee Au stated that this is our only way of having some control over where the accesses are going to be.

Town Manager La May stated that this is an Access Management Plan. The record of decision still stands even when this is completed. If it is determined that intersection is feasible and works with the Access Management Plan then we would request that they open the EIS and do a supplement, which could be a very expensive proposition.

Mayor Smith stated that we accept the decision and allow that intersection on the West side to be moved or we try and change the decision by going through this process.

The Board agreed that Town Manager La May should move forward.

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Action Agenda Item #7: Board Reports

Town Manager La May stated it was recommended at the last SWCCOG meeting that Bayfield receive the additional money requested from the reallocation of DOLA Grant funds. It was also recommended to send a letter at the Congressional Delegation requesting they consider the Regional Governments being a conduit for some of the remaining Eagle Net money.

Mayor Smith stated the Alliance approved a program called The Business Accelerator. With this program they will bring in mentors to help start businesses. The airport expansion was discussed and so was the summit in October at the Sky Ute Casino.

Town Manager La May stated that the Regional Housing Alliance is going through a transition and is looking for a new Executive Director. The Executive Committee will be meeting tomorrow to review initial applications.

Town Manager La May stated that Region 9 meets quarterly. The next meeting will be Thursday April 25, 2013.

Trustee Nyberg stated the Planning Commission went over Land Use Code at their last meeting. He also stated that some members of the Planning Commission had approached him regarding the purchase of iPads that both Town Board members and Planning Commission members could use.

Trustee Nelson suggested doing a survey among the Town Board and Planning Commission members to see who would be interested.

Action Agenda Item #8: New/Unfinished Business

Trustee Davenport asked how we determine where street signs should be located on Bayfield Parkway. She is particularly interested in the speed warning sign located at the top of the hill as you approach County Road 509.

Town Manager La May stated that CDOT had originally made those determinations and we have not changed them since we took over Bayfield Parkway. We can definitely have our engineer look at the Model Traffic Code and make sure that our signage is consistent.

Mayor Smith wanted to remind the Board that on Tuesday April 30th at the Durango Library from 5:00pm to 7:30m is a seminar on Municipal Board Training.

Mayor Smith stated that a letter from the State of Colorado was received regarding the Local Government Limited Gaming Impact Program Advisory Committee. The letter states that Steve Rabe with the Cripple Creek Gaming Region is willing to serve another year unless there is someone here that has a strong desire to serve on this committee.

Meeting was adjourned at 7:48 pm

Minutes Were Approved As Presented On May 7th, 2013.

Approved:

**Rick K. Smith
Mayor**

**Kathleen Cathcart
Town Clerk**