

Town of Bayfield
Regular Town Board Meeting
March 3, 2015
1199 Bayfield Parkway, Bayfield CO 81122

Town Board Members Present: Trustee Davenport, Trustee Morlan, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent:

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Ron Saba (Public Works Director)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Morlan made a motion to approve the minutes from February 17, 2015, as presented. Trustee Salka seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Salka made a motion to approve the bills dated February 18 through February 26, 2015, as presented. Trustee Nelson seconded.

Roll call: 7 – 0

Motion passed unanimously.

General Public Input: No Comments were offered.

Town Updates: Trustee Morlan stated that some of the dates included in the updates were incorrect. Town Manager La May clarified the dates of the pre-bid meeting for the Water Plant upgrade, the Downtown Assessment and the Street Funding meetings.

**Action Agenda Item #1: Consideration of Approval of Economic Development Incentive Agreement
Between the Town of Bayfield and Tailwind Nutrition**

Town Manager La May stated that Jeff Vierling, owner of Tailwind Nutrition, is attending tonight's meeting to answer any questions that the Board may have. Tailwind Nutrition has moved into the old Steamworks building at 442 Wolverine Drive, where they will be manufacturing and fulfilling orders of the Tailwind Nutrition Sports Drink. An economic incentive was discussed earlier by the Board of Trustees in an Executive Session. Tailwind Nutrition has received a \$4,000.00 grant from La Plata County Economic Development Alliance conditioned upon hiring 2-3 employees and making a significant capital investment. They have also pre-certified with the Region 9 Economic Development District for Enterprise Zone tax credits. As a Town you are authorized to rebate up to 100% of the real and personal property tax increment in the Enterprise Zone, which is approximately \$700.00. Staff has prepared an economic incentive agreement for the Board's consideration. After one year in business, this agreement would rebate property tax, up to a maximum of \$700.00, including \$500.00 for the creation of one job paying the average La Plata County annual wage of \$41,500.00 and \$100.00 for each position created at 70% of the annual La Plata County wage.

Mr. Vierling stated that they have hired two employees and the shipping operation has been moved into the building. The machinery should be moved in this week, so that production can begin in the next few days.

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Mayor Smith stated that the Town is very excited to have the new business and thanked Mr. Vierling for relocating to the Town of Bayfield.

Trustee Nelson made a motion to approve the Economic Development Incentive Agreement between Tailwind Nutrition and the Town of Bayfield. Trustee Davenport seconded.

Roll call: 7 – 0

All were in favor.

Motion passed unanimously.

Action Agenda Item #2: Presentation – Development Cash In-Lieu for Water Resources – Wright Water Engineers

Town Manager La May introduced Ryan Huggins, with Wright Water Engineers.

Ms. Huggins stated that she and Pete Foster have been working with Town staff to develop a justifiable cash in-lieu model for water resources for the Town of Bayfield. Ms. Huggins gave a Power Point presentation outlining the assumptions and methodology used in developing the model.

Mayor Smith stated that if he understood correctly, when converting irrigation shares to municipal shares there would be a loss in the number of shares.

Ms. Huggins stated that irrigation shares do not equal municipal shares, so it is not an equal swap.

Ms. Huggins demonstrated how the model works by replacing the number of EQR's and the number of ditch shares.

Town Manager La May stated that the Land Use Code does stipulate that we have a cash in-lieu fee when water is not provided for with irrigation shares. Staff is trying to develop a fee schedule so that we are consistent with the Land Use Code.

Trustee Nelson asked if staff could email the Board the model.

Action Agenda Item #3: Presentation – Town of Bayfield Waste Water Collection System Master Plan – Souder Miller & Associates

Brent Adams, with Souder Miller and Associates, stated that the Town of Bayfield hired his firm to prepare a model of the Waste Water Collection System and determine any deficiencies in the system and provide capital improvement recommendations. We began collecting data in 2012. Preliminary results were enough to base one improvement project off of. The model was then finalized and the Capital Improvement recommendations updated. Mr. Adams gave a Power Point presentation on the Waste Water Collection System Master Plan for the Town of Bayfield.

Trustee Morlan stated that since this data was compiled the Town has spent approximately \$900,000.00 in repairs, such as slip lining.

Mr. Adams stated that the full impact of those repairs will not be known until next summer.

Trustee Nelson asked if the estimates for repairs included in this presentation were based on today's dollars.

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Mr. Adams stated that the estimates are based on today's dollars.

Trustee Nelson asked if staff could forward the Board the Power Point presentation, for their review.

Action Agenda Item #4: Consideration of Approval of Enterprise Tax Zone Boundary

Town Manager La May stated that the boundaries for the Enterprise Tax Zone have been redrawn and expanded. This will be to the benefit of the Town of Bayfield. As part of this process Region 9 is asking for us to provide a letter of support stating that we approve of the boundaries that have been drawn. The Enterprise Zone provides tax credits to businesses for investments in equipment, job creation, training and rehabilitating vacant buildings.

Trustee Nelson made a motion to instruct staff to send a letter of support regarding the Enterprise Tax Zone boundary adjustments. Trustee Salka seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #5: Consideration of Sponsorship for Vibrant Colorado Downtowns Conference

Town Manager La May stated that Downtown Colorado Inc. will be holding a conference in Durango. The Business Development Coordinator has asked if the Town of Bayfield would like to be a sponsor of the conference. There are benefits to being a sponsor, but since we are participating in the Downtown Assessment process the Town receives twelve registrations to the conference. Staff does not believe that it would be of benefit to the Town to be a sponsor of the conference.

Trustee Morlan made a motion to accept staff's recommendation and not be a sponsor of the Vibrant Colorado Downtowns Conference. Trustee Nyberg seconded.

Roll call: 7 – 0

Motion passed unanimously.

Town Manager La May stated that the Town was awarded a grant from DOLA to pay for 50% of the Downtown Assessment. He also stated that DOLA, through its Energy Impact Program, is working on putting together a program to assist communities in completing their plans after the assessments. Each participating community would contribute approximately \$6,250.00 to have a consultant come out and help implement the plans.

Action Agenda Item #6: Consideration of Rescheduling the Tuesday, March 17 Regular Scheduled Meeting to Wednesday, March 18, 2015

Town Manager La May stated that because of the Downtown Assessment on March 16th & 17th the regularly scheduled Board Meeting needs to be moved to Wednesday March 18th 2015.

Trustee Davenport made a motion to reschedule the Regular Board Meeting from Tuesday March 17th to Wednesday March 18th, 2015 at 7:00 pm. Trustee Nelson seconded.

Roll call: 7 -0

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Motion passed unanimously.

Action Agenda Item #7: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that SWCCOG will hold a workshop this coming Friday.

Mayor Smith stated that LPCEA will meet next week.

Town Manager La May stated that the RHA meeting scheduled for tomorrow has been canceled.

Trustee Salka stated that SWTPR will meet on April 3rd, 2015.

Trustee Sanders stated that he would have an update on Region 9 at the next Board Meeting.

Trustee Morlan stated that the Senior Board will meet next Wednesday.

Trustee Nyberg stated that the Planning Commission is scheduled to meet next week.

Action Agenda Item #8: New/Unfinished Business

Town Manager La May stated that everyone was invited to the Wells Fargo Real Estate Forecast on Wednesday March 11th, 2015.

Town Manager La May stated that he was approached by the PTSA. The organization has some funds available and would like to use that money to install a sidewalk and improve the parking surface along Mustang Drive. They are also talking to the School District regarding these proposed improvements.

Trustee Salka stated that he was awarded a scholarship to attend the CML Conference.

Meeting was adjourned at 8:52 pm.