

**Town of Bayfield
Regular Town Board Meeting
March 18, 2015
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Morlan, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent:

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Jeff Robbins (Attorney)

Media Present:

The meeting was called to order @ approximately 6:55 p.m.

Approval of Minutes: Trustee Nyberg made a motion to approve the minutes from March 3, 2015, as presented. Trustee Davenport seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Davenport made a motion to approve the bills dated March 4 through March 12, 2015, as presented. Trustee Nelson seconded.

Roll call: 7 – 0 (Trustee Salka abstained from voting on the payment to Absolute Rodent Control)

Motion passed unanimously.

General Public Input: No Comments were offered.

Town Updates: Trustee Davenport asked how SWCCOG was utilizing the Recycling Grant that they were awarded. Town Manager La May stated that SWCCOG had interns sample garbage throughout the county. They were looking for recyclables that are being put in the landfill and trying to decide if there is a market for the goods being thrown away.

Action Agenda Item #1: Consideration of Award of Contract to Alpine Pavement for the 2015 Street Maintenance Project

Town Manager La May stated that bids were opened and read aloud on Friday February 20, 2015 at 9:00 AM at the Bayfield Town Hall. Five bids were received, with the low bid being \$129,334.02 and the high bid being \$233,925.71. The low bid was submitted by Alpine Pavement. The engineer has reviewed the bid tabulations and has checked references. Staff is recommending that the 2015 Sand and Crack Seal project be awarded to Alpine Pavement in an amount not to exceed \$129,334.02.

Trustee Nyberg asked if there were any foreseen change orders for this project.

Town Manager La May stated that the quantities are based on measurements of the streets. The quantities included in the bid may not be 100% accurate and may need to be adjusted.

Trustee Davenport made a motion to approve the award of the 2015 Street Sand and Crack Seal project to Alpine Pavement in the amount not to exceed \$129,334.02. Trustee Nelson seconded.

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Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #2: Consideration of Resolution No 331, A Resolution of the Town of Bayfield, Colorado Finding Substantial Compliance and Initiating Annexation Proceedings for the Porter Annexation

Town Manager La May stated that a copy of the information regarding the proposed annexation was included in the Board Packet. The first step in annexation is the submittal of the application by the applicant. Once the application is reviewed by staff for completion, the Board is asked to approve a resolution finding that the application is in substantial compliance. Once the resolution is approved there will be four public notices in the paper and a Public Hearing will be held May 5, 2015 for consideration of the annexation. During this period of time, the annexation proposal will be reviewed by the Planning Commission for their recommendations and approval. If all goes as planned, on May 5, 2015 we will hold a Public Hearing, approve the annexation and have a subdivision agreement to be approved by the Board of Trustees. The annexation of the Porter's property will allow the Town of Bayfield to extend its boundaries.

Mr. Porter stated that a portion of the property that he owns is in the Town limits and a portion of the property lies outside of the Town limits in the county. This annexation would clean up his property lines and bring his entire property into the Town limits of Bayfield.

Trustee Nelson made a motion to approve Resolution #331, a resolution of the Town of Bayfield Colorado finding substantial compliance and initiating annexation proceedings for the Porter Annexation. Trustee Nyberg seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #3: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that the SWCCOG report is in the packet.

Mayor Smith stated that he did not attend the LPCEA meeting.

Trustee Davenport stated that the RHA meeting was cancelled.

Trustee Salka stated the SWTPR will meet on April 3, 2015.

Trustee Sanders stated that the Region 9 update is included in the packet. He also stated that he will attend a Region 9 meeting next Wednesday.

Trustee Morlan stated that the Senior Board had a meeting today. They discussed soliciting their membership for opinions regarding a Memory Board. It was decided that expansion of the building would be tabled for now. They also discussed the lack of participation in their activities such as Bingo and the Walking Club.

Trustee Nyberg stated that the Planning Commission meeting was canceled.

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Action Agenda Item #4: New/Unfinished Business

Town Manager La May stated that the Sales Tax Committee will meet on April 1, 2015 at 6:00 PM.

Trustee Nyberg stated that he noticed the mill and overlay, on the testing holes, on Mill Street is chipping apart.

Town Manager La May stated that the contractor is aware of the problem and will be coming back to make repairs.

Trustee Morlan stated that he noticed a portion of the ditch behind AJ's is being covered up. He also stated that he spoke with Shane Mottin, owner of AJ's, and Gerald Ludwig who said they may pipe and cover the entire ditch in front of Joe Stephenson's Park.

Town Manager La May stated that with the permission of the ditch company, Mr. Mottin did pipe and cover the portion of the ditch that runs through his property. As part of the Town's Bridge Replacement Project and the bike path that will tie into Mill Street we will be crossing the ditch. To do this we will be required to sign a Crossing Agreement that typically includes a fee of \$5,000.00. Staff is negotiating the replacement of an old culvert in exchange for waiving the \$5,000.00 Crossing Agreement Fee. There have been discussions in the past regarding the Ditch Companies desire to pipe the entire ditch. There are no definite plans, at this time, that staff is aware of.

Trustee Davenport stated that Tony and Ann Schrier have expressed interest in participating on the Sales Tax Committee.

Mayor Smith asked Town Clerk Cathcart to register him for the CML Conference.

Meeting was adjourned at 7:18 PM.