

**Town of Bayfield
Regular Town Board Meeting
March 18, 2014
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Au, Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Renfro, Mayor Smith

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Ron Saba (Public Works Director)

Media Present: No media present.

The meeting was called to order @ approximately 7:03 p.m.

Roll Call: 6 present 1 absent

Pledge of Allegiance:

Approval of Minutes: Trustee Au made a motion to approve the minutes from March 4, 2014 as presented. Trustee Davenport seconded.

All were in favor, motion passed unanimously.

Approval of Bills: Trustee Nelson made a motion to approve the bills dated March 5, 2014 through March 17, 2014 as presented. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

General Public Input: No comments were offered.

Town Updates: No comments were offered.

Action Agenda Item #1: Consideration Of Approval Of Agreement For Attorney Services

Town Manager La May stated that four candidates were interviewed for the position of Town Attorney. After the interviews the Board of Trustees instructed staff to negotiate a contract with Jeff Robbins of Goldman, Robbins and Nicholson. Tonight staff is asking the Board of Trustees to authorize the Mayor to sign the agreement for legal representation for the Town of Bayfield with Jeff Robbins.

Trustee Davenport made a motion to authorize Mayor Smith to sign the contract with Jeff Robbins for legal representation for the Town of Bayfield. Trustee Nelson seconded.

Roll call: 6 – 0

Motion passed unanimously.

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**Action Agenda Item #2: Presentation – Department Of Defense, Law Enforcement Support Office,
Surplus Property**

Marshal Joe McIntyre gave a Power Point presentation highlighting the equipment that he has obtained on the behalf of the Town of Bayfield, at no cost through the Department of Defense Excess Property Program. This equipment is free to law enforcement agencies for use in their daily duties or in the event of any natural or man-made disaster. To date the Town of Bayfield has acquired \$427,906.00 worth of equipment for the price of shipping and transport.

Town Manager La May stated that he gives Marshal McIntyre a lot of credit for taking the initiative to become involved in this program. This program is enabling the Town of Bayfield to obtain assets at a very inexpensive rate that not only benefit the Marshal's office but other departments as well.

Mayor Smith stated that he feels the Board of Trustees owes Marshal McIntyre a lot of thanks for increasing the ability of the staff to respond to incidents by the acquisition of this equipment. The citizens of Bayfield will reap the benefits for years to come.

**Action Agenda Item #3: Consideration Of Amendment To Souder Miller & Associates Task Order No. 2 –
Parks Department Shop Design**

Town Manager La May stated that staff had requested bids last year for the construction of a Parks Department Shop. Those bids came in at a significantly higher cost than what was anticipated. The Town has received a grant for \$125,000.00 from the Department of Local Affairs for use towards the construction of the proposed shop. Staff would like to rebid that project. There will be some initial costs to put the contract documents together. An amendment to Task Order No. 2 is required to account for those costs.

Trustee Au made a motion to approve the amendment to Task Order No. 2 for the engineering services for the Parks Department shop design. Trustee Renfro seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #4: Discussion And Possible Action – Mill Street Sign

Town Manager La May stated that the ornamental sign identifying Mill Street at the corner of Joe Stephenson Park has weathered and fallen out of the structure that holds it. There is money in the 2014 Budget for the sign replacement. Staff is asking if the Board wants the sign replaced with something similar or if we should take this opportunity to use a more durable material that will last longer. Also, should the sign be replaced in its exact location or should the structure be moved to allow for more visibility at the intersection of Mill Street and Bayfield Parkway? Staff recognizes that the existing structure's material and labor was donated by one of the Town's previous Mayors and would like to utilize as much of the structure as possible.

Trustee Au asked if the stone masonry was deteriorating.

Town Manager La May stated that sign within the stone masonry is what fell apart. The masonry is still in good shape but the stone caps and some of the structure will have to be removed to replace the sign.

Mayor Smith stated that while he likes the design and would prefer to use the existing structure he also realizes the need to move the sign because of visibility and safety concerns.

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The Board agreed that they all liked the existing structure but they also understand the need to move it.

Public Works Director Saba suggested that moving the structure might be a possibility.

Trustee Au suggested contacting Herm Harrmann about moving the structure.

Town Manager La May stated that he understood the Board of Trustees would prefer utilizing the existing structure with the possibility of moving it to provide for better visibility. If this is not possible, they would like to see a similar structure constructed in a new location.

Mayor Smith stated that would be ideal.

Action Agenda Item #5: Discussion And Possible Action – US 160 Feasibility Study Report

Town Manager La May stated that included in the Board Packet was a draft of the US 160 Feasibility Study Report. Staff is asking for the Board of Trustees opinion on the report before it is made the final document.

Mayor Smith stated that he likes the report and is very appreciative of C.D.O.T. for taking the extra care to reach out to the Town of Bayfield.

Action Agenda Item #6: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that at the last SWCCOG meeting they discussed Southwest Connect. The Board does not feel that this organization is a good fit for the SWCCOG and are looking for someone to take them over. The SWCCOG hopes to have a Fiber Emergency Repair Fund Contract in place by next month. The Broadband Service Agreement should be wrapped up by next month, as well.

Town Manager La May stated that the SWCCOG also discussed applying for Tiger Funding through C.D.O.T. for Transit Planning.

Mayor Smith stated that at the last LPCEA meeting they discussed the Annual Report, which is included in the Board Packet. Also discussed was the large event they host in October that businesses will be invited to. Mercy Medical gave a presentation on the Pediatric Clinic they will be building in Durango and on the Urgent Care Facility they will be opening in Bayfield.

Finance Director Dunavant stated that Region 9 will meet in April.

Trustee Nyberg stated that the Planning Commission discussed thirty day notice regarding zircons.

Trustee Davenport stated that at the last RHA meeting, Executive Director Karen Iverson gave a presentation on Fair Share Market Study. The study shows that income has gone down by 1% and housing costs have increased by 3%.

Trustee Renfro stated that SWTPR will meet next Friday.

Action Agenda Item #7: New/Unfinished Business

Town Manager La May stated that Roger Zalneraitis with the LPCEA will be using an office in Town Hall one day a month.

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Trustee Davenport stated that she is concerned about the children that walk down the hill from Fox Farm to cross the Buck Highway onto Mill Street. The kids are not staying on the path, instead they are cutting through the bushes and ending up on the edge of the Buck Highway.

Marshal McIntyre stated that he would look into this and he would have his School Resource Officer talk to the administration at the Elementary School.

Town Manager La May stated that on April 29th, 2014 there would be a Bayfield Visioning Exercise at the Pine River Senior Center with Region 9.

Mayor Smith wanted to remind everyone that the Board meetings in April will all be moved back by one week due to the election.

Meeting was adjourned at 8:07 pm.